

# AGENDA

Ingham County Parks & Recreation Commission  
121 E. Maple Street, P.O. Box 178, Mason, MI 48854  
Telephone: 517.676.2233; Fax: 517.244.7190

*The packet is available on-line by going to [bc.ingham.org](http://bc.ingham.org), choosing the "Events Calendar," and clicking on Monday, June 10, 2024*

## Monday, June 10, 2024

### 5:30pm

## PARKS & RECREATION COMMISSION MEETING

### Meeting Location:

Burchfield Park  
Winter Sports Building  
881 Grovenburg Rd.  
Holt, MI 48842

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
  - A. Minutes of May 13, 2024 regular meeting will be considered - [Pg 3](#)
4. **Limited Public Comment ~ Limited to 3 minutes with no discussion**
5. **APPROVE THE AGENDA**  
**Late Items / Changes/ Deletions**
6. **CONSIDERATION OF CONSENT AGENDA \*\* (See below)**
7. **INFORMATIONAL ITEMS**
  - A. Meridian Township – Boat Launch Parking Lot Agreement – [Pg 13](#)
8. **ACTION ITEMS/Staff Review Summary - [Page 15](#)**
  - A. Millage – City of Leslie & Township additional funds request-[Pg 17](#)
  - B. JH Construction – [Page 26](#)
  - C. Budget Amendment – [Page 27](#)
  - D. Visitor Incentive Program – Free parking for programs – [Page 33](#)
9. **DISCUSSION ITEMS**
  - A. Parks Reorganization phase 2, two additional positions
10. **ADMINISTRATIVE REPORTS**
  - A. Director - [Page 36](#)
  - B. Park Managers - [Page 37](#)
  - C. Administrative Office - [Page 43](#)
  - D. Millage Coordinator Report - [Page 44](#)
11. **Board/Staff Comments**

12. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*

13. **Upcoming Meetings**

- A. Date: July 8, 2024; Time: 5:30pm  
Lake Lansing South  
Main Shelter  
1621 Pike St.  
Haslett, MI 48840

14. **Adjournment**

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

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**Ingham County Parks & Recreation Commission Members:** Chair Cherry Hamrick, Vice-Chair Stephanie Thomas, Secretary Steve James, Commissioner Simar Pawar, Commissioner Karla Ruest, Matthew Ferguson, Brett Marr, Paul Pratt, Nathan Triplett, Nickolas Lentz

**\*\*Whereas** the Park Commissioners can adopt a procedure whereby we review a partial consent agenda in order to expedite our meetings, under this procedure we group some non-controversial action items together and deal with them in one motion without discussion. We keep out of this any items requiring a roll call vote or action items that need discussion or action items that may provide important information for disclosure. A single member of the Park Commission may pull any item off the consent agenda to discuss and vote separately.

**DRAFT MINUTES OF THE MEETING**  
**INGHAM COUNTY PARKS & RECREATION COMMISSION**  
**121 E. Maple Street, Suite 102, Mason, Michigan 48854**  
**May 13, 2024**

The Ingham County Parks & Recreation Commission held a Regular Scheduled Meeting at the Human Services Building, Conference Room A, 5303 S. Cedar Street, Lansing, Michigan.

**Board Members Present:** Cherry Hamrick, Stephanie Thomas, Paul Pratt (5:33pm), Commissioner Pawar, Commissioner Ruest, Nathan Triplett, Nickolas Lentz, Matthew Ferguson, Steve James, Bret Marr

**Absent:**

**Also Present:** Director Timothy Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Coordinator Natalie Trotter, Lake Lansing Park Manager Coe Emens

**Call to Order:** Cherry Hamrick called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

**Minutes:** **Moved by Mr. Marr and Supported by Mr. Triplett** to approve the March 11, 2024 minutes of the regular meeting as written:  
**Yes-10; No-0. MOTION CARRIED.**

**LIMITED PUBLIC COMMENT**

None.

**LATE ITEMS / CHANGES / DELETIONS**

None.

**DISCUSSION ITEMS**

**Round 8 contracts draft**

Mr. Pratt stated the he noticed that the Board of Commissioners had a few changes and asked if each community would receive a letter.

Ms. Trotter stated that there are six County contracts, but the other twelve communities would be getting letters and contracts. Ms. Trotter also stated that in 2026 she would sit down with communities to see if they would be ready to go in 2028.

Commissioner Pawar asked if any of the communities talked to the lawyer and that she was especially interested if the Red Cedar group was a part of this so they know what is going on or will they find out after?

Ms. Trotter stated that she plans on having a stakeholder meeting next month and that she is hoping to get them their contracts beforehand so they can come to the meeting with questions. Ms. Trotter also stated that at this point, we are saying they can spend their match but of course this is contingent on the millage renewing. If the millage does not renew the communities will have to figure out where their match is coming from.

Mr. Morgan stated that this is a new approach and that if any community has a concern, we will work with each community.

Ms. Trotter stated that she would like the Park Commission to read over the letter and make sure that it is clear.

Mr. Lentz asked if the meetings were set up with the stakeholders and if the Park Commissioners could be made aware of when those dates were.

Ms. Trotter stated that she will let the Park Commission know when those meetings will be held.

Mr. Morgan stated that wayfinding has been budgeted all along, but just put into our budget request for 2025 and is in Natalie's budget for round two. Mr. Morgan also stated that if the committee is okay with moving forward with the contracts, Natalie with contact Legal to get started. Mr. Morgan stated that he was looking for feedback and that a vote is not necessary.

## **ACTION ITEMS**

### **Tractor Purchase**

#### **Motion to Support the Resolution authorizing a tractor purchase for Lake Lansing Park**

MOVED BY Mr. Pratt, SUPPORTED BY Mr. Ferguson

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

Introduced by the Human Services and Finance Committees of the:

### **INGHAM COUNTY BOARD OF COMMISSIONERS**

#### **RESOLUTION TO AUTHORIZE A TRACTOR PURCHASE FOR LAKE LANSING PARK**

WHEREAS, tractors within the Parks Department are crucial for daily operations at each Park facility; and

WHEREAS, the tractor utilized at Lake Lansing Park has incurred significant repair costs, with \$9,063.55 in 2023 and an estimated \$17,013.50 in 2024; and

WHEREAS, Resolution #24-054 modified existing CIP item 24P01 to allocate funds towards the purchase of gas-powered mowers, resulting in a remaining balance of \$59,583.97; and

WHEREAS, the recommendation of the Park staff is to trade the existing tractor and utilize the remaining funds in CIP 24P01 to purchase a new tractor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of a tractor for Lake Lansing for a total amount not to exceed \$55,800.00.

BE IT FURTHER RESOLVED, that there is \$55,800.00 available in line item 664-75299-978010-24P01.



BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**Budget**

Mr. Morgan went over the Capital Improvement Request power point.

Mr. Lentz asked if lack of staffing interferes with services being offered.

Mr. Emens stated that if there is a lack of staffing, he prioritizes what needs to be cut. Mr. Emens stated that the gatehouse is the first to be staffed and in the past he would cut concession or boat rentals if he didn't have the staff to man.

Mr. Lentz asked about staffing this year.

Mr. Emens stated that there is a much larger pool of applicants due to the increased wages, so they are not having a problem at this time with staff.

Ms. Thomas asked about lifeguards this year.

Mr. Morgan stated that we are not having lifeguards, because we cannot get applicants. Mr. Morgan also stated that this is a National problem as well.

Mr. Emens stated that lakes will be posted as swim at your own risk with swim lines and life saving devices.

Mr. Pratt stated that he is flabbergasted that the Parks Department would be asked to decrease their budget since the Parks should be considered social services and so many count on them as Covid proved. Mr. Pratt encourages staff to question why they are being asked to cut their budget.

**MOTION TO APPROVE THE 2025 BUDGET REQUEST**

MOVED BY Mr. Pratt, SUPPORTED BY Ms. Hamrick

To approve

1. Capital Improvement Requests
2. Additional Operating Costs, Service Enhancement & Revenue Offsets and adjustments
3. Contract Form
4. Trails and Parks Millage Administration Request

The Ingham County Parks Commission hereby directs staff to submit the above request as attached above pending any requisite adjustments made by the budget office as requested.

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

**Major Capital Project Plan**

Mr. Morgan went over the Major Capital Project Plan and stated that it keeps staff and the Park Commission on task and that it helps achieve goals.

**MOTION TO UPDATE THE ACTION PROGRAM**

MOVED BY Mr. Ferguson, SUPPORTED BY Mr. Pratt

To recommend the update to the Action Program Items as presented.

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

The Ingham County Parks Major Capital Project Plan aligns with the Ingham County Strategic Plan (2024-2028)

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Anticipated Completion Date
Approved/Funded Projects							
HAWK ISLAND	Received Funding 2021 (DNR TF & LW)	Boardwalk Replacement, Phase 1 & 2, fishing pier & trail replacement	\$923,500 (Round 6)	DNR LW \$430,400 TF \$300,000	2021	\$1,653,900	2024
BURCHFIELD	Received Funding 2021 (DNR TF)	Cabin rentals at McNamara, accessible loop trail, well & pump house replacement	\$310,000 (Round 6) T&P \$200,000	DNR LW \$500,000	2021	\$1,010,000	2025/2026
LAKE LANSING NORTH	Received Funding 2022 (DNR LW)	Trail Loop & Boardwalk Replacement, Phase 2 (ADA accessible trail loop)	\$507,500 (Round 6)	DNR LW \$500,000	2022	\$1,007,500	2025/2026
LAKE LANSING NORTH	Received Funding 2022 (DNR TF)	MSU to Lake Lansing Trail, Internal Connector	\$315,000 (Round 7)	DNR TF \$300,000	2022	\$615,000	2025/2026
HAWK ISLAND	Received Funding 2022 (DNR TF)	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$362,600 (Round 7)	DNR TF \$300,000	2022	\$662,600	2024
BURCHFIELD	Received Funding 2023 (DNR TF)	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	\$110,000 (Round 6) Increase request by \$20,000	DNR TF \$233,300 increase to \$300,000	2022 Re-Applied 2023	\$343,300 increase to a total of \$430,000	2025/2026
LAKE LANSING NORTH	Apply for DNR April 1 Round 8 apply match 2026/2027 Round 8 T&P Funded Apply for DNR Funding 2026/2027	Replace Playground	\$600,000 (Round 8)	DNR LW or TF \$400,000 - \$500,000	2026/2027	\$1,000,000	2029
MULTIPLE PARKS	Annual Request 2025 & beyond Budget Request	Add amenities to parks/trails (i.e viewers, bike facilities/parking, fix-it stations, drinking fountains, outdoor showers, interpretive signs, mile markers, kayaks, canoes & equipment, bag toss equipment, including but not limited to landscaping and tree plantings, rental umbrellas, cabanas and chairs, etc.)	TBD T&P Millage Budget Item	TBD CIP annually as needed	TBD	Per year, spread between parks as needed through the term end of millage	TBD
MULTIPLE PARKS	Light Study 2024 Funded CIP	Lighting Study	N/A	\$80,000	N/A	\$80,000	2024
BURCHFIELD	Round 8 T&P Funded	Boat Livery/Old English Inn; permanently removed this structure for safety of the livery trips (blueways)	\$250,000 (Round 8)	N/A	TBD 2023 Round 8	RFP 2027/2028	2029

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Anticipated Completion Date
LAKE LANSING SOUTH	Round 8 T&P Funded	Feasibility study and cost estimate - Carousel Building Renovation, to explore park options (i.e, trike track & playground areas, splash pad, and refrigerated skating track area, etc.) Preliminary Design	\$35,000 (Round 8)	N/A	2023 Round 8	\$35,000	2029
LAKE LANSING NORTH	Round 8 T&P Funded	Develop Maintenance Barn RFP 2029	\$302,400 (Round 8)		2023 Round 8	\$302,400	2030
BURCHFIELD	Round 8 T&P Funded Apply 2028/ 2029 DNR Grants	Replace Playground with new universally accessible play area, boardwalk replacement, and bank stablization. Add boat slips and ADA	\$575,000	DNR \$500,000 LW Apply 2028/2029	2023 Round 8	\$1,075,000	2030
HAWK ISLAND	Round 8 T&P Funded Apply 2028/ 2029 DNR Grants	Replace/Update Splash Pad amenities, features, shade. Build about ground pump house (eliminate pit) to store all mechanical; update utilities as needed and add shower tower (s).	\$1.5 million (Round 8)	DNR LW \$500,000 TF \$400,000	2023 Round 8	\$1,900,000- \$2,000,000	2030
LAKE LANSING BOAT LAUNCH	Round 7 T&P Funded	Run storm/water to new boat washing station (work with Meridian)	Round 7	Funded Boat Launch Phase 1	2022	\$10,000 Meridian Twp is lead \$10,000 in LLB Phase 1 funding	2024
INFORMATION TECHNOLOGY							
MULTIPLE PARKS	TOP	Provide Broadband Internet Service - Fiber High Speed Connectivity.	NA	IT Dept is lead	2025 Forward	TBD-IT oversight	TBD
MULTIPLE PARKS	TOP	Security Cameras strategically located throughout parks	NA	TBD	TBD	TBD-IT oversight	TBD
SHORT TERM (2025-2030)							
MULTIPLE PARKS	1 2025 CIP/Friends Request	Improve walk/entrance signage at Marsh & Lake Lansing/new fencing along March Rd. (QD Corner).  Burchfield Improve Disc Golf Course & recreation amenities.	NA	\$150,000  \$60,000	NA	\$210,000	2025 If funded
LAKE LANSING SOUTH	2 2025 CIP Request	Phase 2, Replacement/rehab of community built playground	\$275,000 CIP	DNR TF \$400,000 Apply in 2025 if funded	2025 if funded	\$675,000	2027 If Funded

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Anticipated Completion Date
BURCHFIELD	3 Round 9 or Future CIP	Improve Mountain Bike courses and recreation amenities, bridges	\$43,500-2025 CIP	\$7,500	TBD DELMAC	\$50,000	TBD
MULTIPLE PARKS	4 Round 9 or Future CIP	Replace lighting at tubing and sledding hills and parking lots at Burchfield and Hawk Island	TBD	TBD	TBD	TBD	TBD
LAKE LANSING NORTH	5 Round 9 or Future CIP	Remaining Boardwalk Replacements	\$300,000	TBD	TBD	TBD	TBD
HAWK ISLAND	6 Round 9 or Future CIP	Red Tail Shelter Bathroom Refurbishment	\$300,000 (Round 9)	TBD	TBD	\$300,000	TBD
BUNKER RD CANOE LANDING	7 Round 9 and Beyond	Bunker Phase II: Development per Master Plan	\$400,000 (Round 9)	DNR \$400,000 TF or LW	TBD	\$800,000	TBD
LAKE LANSING SOUTH	8 Round 9 and Beyond	Upgrade Phase 3 playground and renovate trike track; consider alternatives to trikes; fix drainage issues; Renovate Hill restroom; and LED solar lighting in the parking lot and along loop trail	\$500,000 (Round 9) T&P	DNR LW \$500,000 TF \$400,000	TBD	\$900,000 - \$1,000,000	TBD
HAWK ISLAND	9 Round 9 and Beyond	Playground Renovation of Community Built Playground	\$500,000 (Round 9)	DNR LW \$500,000 TF \$400,000	TBD	\$900,000 - \$1,000,000	TBD
BURCHFIELD	10 Round 9 and Beyond	Multi-purpose conversion of Woodsong shelter to year round/winter sports ski rental building and pave lower parking lot	\$775,000 (Round 9)	DNR - LW \$500,000 TF \$400,000	TBD	\$1,175,000 - \$1,275,000	TBD
LAKE LANSING SOUTH	11 Round 9 and Beyond	Carousel Building Renovation - convert to public rental and expand maintenance building	\$775,000 (Round 9)	DNR LW \$500,000 TF \$400,000	TBD	\$1,175,000 - \$1,275,000	TBD
LAKE LANSING SOUTH	12 Round 9 and Beyond	New shelter/gazebo	\$500,000 (Round 9)	DNR LW \$500,000	TBD	\$1,000,000	TBD
LAKE LANSING SOUTH	13 Round 9 and Beyond	Phase 2 Boat Launch improvements: per park master plan; Joint application with Meridian Township	TBD	TBD	TBD	TBD	TBD
BURCHFIELD	14 Round 9 or Future CIP	Aquire McNamara & Bunker Landing from MDNR	TBD	TBD	TBD	TBD	Appraisal done in 2026 after Millage Renewal
HAWK ISLAND	15 Round 9 or Future CIP	Pave all asphalt in Park	TBD	TBD	TBD	TBD	TBD

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Anticipated Completion Date
BURCHFIELD	16 Round 9 or Future CIP	Inner trail loop connectors to existing facilities and around pond to all rental docks and ADA piers.	TBD	TBD	TBD	TBD	TBD
LONG-TERM PROJECTS (2031-Beyond)							
LAKE LANSING NORTH	Long-Term	New building (ski rentals, storage, pro-shop for disc golf sales and equipment rentals). Replace play area (phase 2), improve basketball, volleyball, pitcher mound (eliminate ballfield/backstop), cornhole, birdwatch viewers and signage	\$500,000	DNR LW \$500,000	TBD	\$1,000,000	TBD
BURCHFIELD	Long-term	Pave entrance & parking lot to beach restroom with ADA spaces, including winter sports building lot and park entrance.	TBD	TBD	TBD	TBD	TBD
LAKE LANSING SOUTH	Long-term	Boardwalk along shore through wetlands beach side walk to Pike St.	TBD	TBD	TBD	TBD	TBD
MULTIPLE PARKS	Long-term	Administrative Office transitional move from the Hillard building to Hawk Island Park; resurface east road & add 50-75 parking spaces	TBD	TBD	TBD	TBD	TBD
TBD	Long-term	Add a Zip line activity	TBD	TBD	TBD	TBD	TBD
MULTIPLE PARKS	Long-term	Investigate municipal hook ups for water and sewer and replace wells and septic.	TBD	TBD	TBD	TBD per park	TBD
MULTIPLE PARKS	Long-term	Replace well, pressure tanks, and irrigation lines throughout park	TBD	TBD	TBD	TBD per park	TBD
LAKE LANSING SOUTH	Long-term	Splash Pad/skating track area combo, refrigerated	TBD	TBD	TBD	TBD	TBD
BURCHFIELD	Long-term	Riverbend Natural Area – Install new Vault Toilet (CXT); New Well and Pump House	TBD	TBD	TBD	TBD	TBD
MULTIPLE PARKS	On-going /Opportunity	Acquire land in the south or outlying areas of County	TBD	TBD	TBD	TBD (based on fair market value)	TBD
TRAIL	Long-term	Stockbridge to Chelsea Trail Connection	TBD	TBD	TBD	TBD	TBD



Major Capital Project Plan						
Park	Priority	Project	Project Timeline			
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project
Notes and Terms:						
All cost are rough estimate of the total cost of improvements listed in the Five-Year Major Capital Plan. These estimates will need to be refined in order to ensure adequate funding.						
DNR-Department of Natural Resources						
LW-Land & Water Conservation Grant						
TF-Michigan Natural Resource Trust Grant						
T&P-Ingham County Trails & Parks Millage Grant						
RFP-Request for Proposal						
CIP-Capital Improvement Program						
ADA-Americans with Disabilities Act						
TBD-To be determine						

### **BOARD/STAFF COMMENTS**

Commissioner Pawar asked if the Parks Department could post on the Parks website other local organizations that offer boat rentals as well as links to other attractions, food, lodging in the area.

Mr. Morgan stated that the Parks Department could do so.

Commissioner Pawar also inquired about the wayfinding at Lake Lansing Park North and stated that if signs are not going up soon, she would like to see laminated sheets put up so people don't get lost.

Mr. Pratt encouraged anyone that has a concession stand to stay out of the Lansing State Journal by following all Health Department guidelines.

### **LIMITED PUBLIC COMMENT**

Steve Greskowiak stated that his house backs up to Lake Lansing North and voiced his concern about the invasive garlic mustard that has encroached upon his home as well as others in the area. Mr. Greskowiak appreciated Mr. Emens for calling him back to discuss and understands that there is no funding or staff at this time, but highly encouraging the Park Commissioners to look at other options such as volunteers, find the money or even renting goats to eat the garlic mustard.

### **Adjournment:**

There being no further business, the meeting was adjourned at 6:40pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator



**TO:** Board of Commissioners Human Services & Finance Committees

**FROM:** Tim Morgan, Parks Director

**DATE:** May 21, 2024

**SUBJECT:** Resolution to authorize an agreement with Meridian Township for work being completed as part of a sanitary sewer project including asphalt repairs to the Lake Lansing Boat Launch parking lot

For the meeting agenda of June 3, 2024 Human Services and June 5, 2024 Finance

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### **BACKGROUND**

Resolution #23-113 authorized Meridian Township to install a sanitary lift station located at the Lake Lansing Boat Launch parking lot. Meridian Township is in the process of a two-phase construction project to reconstruct the Township's sanitary sewer lift station, gravity main and force main within the Lake Lansing Boat Launch area. During the first phase of the project, three areas of the parking lot were damaged due to raw materials and heavy machinery being staged at the Lake Lansing Boat Launch.

### **ALTERNATIVES**

N/A

### **FINANCIAL IMPACT**

No additional funds would be required.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

### **OTHER CONSIDERATIONS**

N/A

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the resolution authorizing an agreement with Meridian Township for work being completed as part of a sanitary sewer project including asphalt repairs to the Lake Lansing Boat Launch parking lot.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIDIAN TOWNSHIP FOR WORK BEING COMPLETED AS PART OF A SANITARY SEWER PROJECT INCLUDING ASPHALT REPAIRS TO THE LAKE LANSING BOAT LAUNCH PARKING LOT**

WHEREAS, the Ingham County Parks Department collaboratively works with the Meridian Township; and

WHEREAS, Meridian Township is in the process of a two-phase construction project to reconstruct the Township's sanitary sewer lift station, gravity main and force main (Resolution #23-113) located within the Lake Lansing Boat Launch area; and

WHEREAS, Meridian Township's sanitary sewer mains and lift station were installed when the property in question was a road right-of-way, prior to this property being acquired by Ingham County and converted to its present day use as a boat launch; and

WHEREAS, during the course of the first phase of the project to replace the aging sanitary sewer force and gravity mains, three areas of the parking lot were damaged due to raw materials and heavy machinery being staged at the Lake Lansing Boat Launch area; and

WHEREAS, Meridian Township documents the condition of the asphalt before and after construction, for both phases, and agrees to repair and patch any damage that is caused by the construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Meridian Township for coverage of repairs to the Lake Lansing Boat Launch parking lot.

BE IT FURTHER RESOLVED, that Meridian Township agrees to saw cut and pave the three areas that were damaged during construction, and voluntarily fill some potholes that predate the sanitary sewer construction project, and make other temporary fixes to the areas of the parking lot (in 2024) that were marked during a meeting held on May 20, 2024, at the contractor's expense.

BE IT FURTHER RESOLVED, at their expense, that Meridian Township agrees to pave the limits where asphalt was intentionally removed for the purposes of excavation, and repair any other areas that are damaged as a result of the second phase of the project, after the second phase of the sanitary sewer project is completed in the spring of 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Meridian Township to utilize the Lake Lansing Boat Launch parking lot as a staging area for additional sanitary sewer work until the completion in the spring of 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**June 10th, Park Commission AGENDA STAFF REVIEW SUMMARY ACTION ITEMS:**

The Director of Parks is recommending approval of all action items.

**From the agenda for the following; ACTION ITEMS:****A. *City of Leslie and Leslie Township 3 projects request for additional funding:***

Contract Title	Project #	Current Contract Amount	New Amount Authorized	Total Revised Contract Amount
Hull Rd. Walking Path	TR091	\$143,238	\$666,762	\$810,000
Shared Use Path-Hull Rd. to S. Cameo Dr.	TR104	\$313,796	\$301,204	\$615,000
Shared Use Path-High School to Russell Park	TR106	\$486,600	\$128,400	\$615,000
<b>Total</b>		<b>\$943,634</b>	<b>\$1,096,366</b>	<b>\$2,040,000</b>

**B. *JH Construction***

The Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract to provide concrete work for River Trail/tubing area at Hawk Island County Park. We received three bids below:

JH Construction Inc. - \$17,316.00 (low bid)  
 Lopez Concrete - \$19,162.50  
 ABLE Concrete - \$18,000.00

This item was included in the Parks approved CIP funding for 2024.

**C. *Budget Amended Request***

See PowerPoint Presentation. Staff recommends this amendment to the 2025 budget request.

**D. *Gate waiver for free programs offered by Ingham County Parks*****From the agenda informational item:****A. *Meridian Agreement***

Resolution #23-113 authorized Meridian Township to install a sanitary lift station located at the Lake Lansing Boat Launch parking lot. Meridian Township is in the process of a two-phase construction project to reconstruct the Township's sanitary sewer lift station, gravity main and force main within the Lake Lansing Boat Launch area. During the first phase of the project, three areas of the parking lot were damaged due to raw materials and

heavy machinery being staged at the Lake Lansing Boat Launch. Meridian Township agrees to saw cut and pave the three areas that were damaged during construction, and voluntarily fill some potholes that predate the sanitary sewer construction project, and make other temporary fixes to the areas of the parking lot (in 2024) that were marked during a meeting held on May 20, 2024, at the contractor's expense. In addition, Meridian Township agrees to pave the limits where asphalt was intentionally removed for the purposes of excavation, and repair any other areas that are damaged as a result of the second phase of the project, after the second phase of the sanitary sewer project is completed in the spring of 2025.

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 10, 2024

**Motion to direct staff to write a resolution with the recommendations from the Park Commission as discussed for the additional funds for Hull Rd. Project for Leslie Twp.**

MOVED BY

SUPPORTED BY

***City of Leslie and Leslie Township 3 projects request for additional funding:***

Contract Title	Project #	Current Contract Amount	New Amount Authorized	Total Revised Contract Amount
Hull Rd. Walking Path	TR091	\$143,238	\$666,762	\$810,000
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<b>Total</b>		<b>\$943,634</b>	<b>\$1,096,366</b>	<b>\$2,040,000</b>



# CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496  
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: [www.cityofleslie.org](http://www.cityofleslie.org)

June 5, 2024

Ingham County Parks  
121 East Maple Street, Suite 102  
Mason, MI 48854  
sent via email to: [ntrotter@ingham.org](mailto:ntrotter@ingham.org)

Attn: Ms. Natalie Trotter, Trails and Parks Millage Coordinator

**RE: 2023 LESLIE AREA SHARED USE PATHWAY PROJECT,  
GRANT AGREEMENT PROJECT NUMBERS TR091, TR104, AND TR106,  
RECEIVED BIDS AND REQUEST FOR ADDITIONAL GRANT FUNDING**

Dear Ms. Trotter:

Thank you for the prompt response to the City's inquiry and time on the phone yesterday. Following up thereto, this letter is drafted regarding the above referenced project which represents and incorporates three separate grant agreements with the County of Ingham in respect to the Trails and Parks Millage. A summary of the current grant agreements is provided in the below table:

<b>Grant Number</b>	<b>Grantee</b>	<b>Project Scope</b>	<b>Current Grant Budget</b>
TR 091	Leslie Township	Hull Road Walking Path	\$143,238.00
TR 104	City of Leslie	Shared Use Path – Hull Rd. to S. Cameo Dr.	\$313,796.00
TR 106	City of Leslie	Shared Use Path – High School to Russell Park	\$486,600.00
<b>Total</b>			<b>\$943,634.00</b>

At the onset of the design process, Leslie and County Parks representatives met and understood Grant TR091 was severely underfunded due to significant and unseen scope change requirements imposed by both the Ingham County (IC) Road Department and IC Drain Commissioner. Specifically, the agencies collectively converted a crush and shape project to a full trailway reconstruction widening project inclusive of substantial road and drainage improvements. Furthermore, cost escalations were a concern across all three grants given inflationary increases in the construction market since these grant applications were submitted pre-COVID-19. Direction given by County Parks staff was to complete the design, permitting and bidding process before revisiting the budget at the County Parks level. As such, the bids on the project were received May 23, 2024 with a tabulation thereof attached to this correspondence. The apparent low-bidder was Nashville Construction Company in the total amount of \$1,874,420.63. This amount includes \$349,900.00 of project scope associated with locally funded utility projects. Both of these amounts were below the engineer's estimate based on the final plans.

**This institution is an equal opportunity provider and employer.**



# CITY OF LESLIE

602 W. Bellevue • P.O. Box 496 • Leslie, MI 49251-0496  
Phone: 517-589-8236 • Fax: 517-878-6868 • Web Site: [www.cityofleslie.org](http://www.cityofleslie.org)

The attached Project Budget Summary provides an overview of the updated total project budget. From this Summary, you will find the methodology to arrive at the below requested budget amendments for each grant:

<b>Grant Number</b>	<b>Grantee</b>	<b>Project Scope</b>	<b>Requested Revised Grant Budget</b>
TR 091	Leslie Township	Hull Road Walking Path	\$810,000.00
TR 104	City of Leslie	Shared Use Path – Hull Rd. to S. Cameo Dr.	\$615,000.00
TR 106	City of Leslie	Shared Use Path – Middle School to Russell Park	\$615,000.00
<b>Total</b>			<b>\$2,040,000.00</b>

The difference between the above requested amounts and the exactly calculated revised budget amounts on the attached is planned to provide a marginal increase to the shown contingency budget, if approved.

Ingham County Parks consideration of the Township and City of Leslie's request for this additional funding is greatly appreciated so that this much anticipated and community changing project may proceed.

It is our understanding the Park Commission's next meeting will be held on Monday, June 10, 2024, 5:30 PM at the Winter Sports Building in Holt, MI, at which time the above matter may be considered. Leslie representatives plan to attend this meeting to answer any questions which may arise.

If you have any comments or questions concerning this matter, please do not hesitate to contact me.

Very truly yours,

**CITY OF LESLIE**

Alan C. Smaka, PE, City Engineer  
E: [engineer@cityofleslie.org](mailto:engineer@cityofleslie.org)  
C: (574) 360-6638

cc w/encl.: Mr. Ron Bogart, City of Leslie, City Manager, via email  
Mr. Dallas Henney, Leslie Township, Township Manager, via email  
Mr. Jeremy Schrot, Spalding DeDecker, Project Manager, via email  
Mr. Alan Loebach, Spalding DeDecker, Project Engineer, via email

**This institution is an equal opportunity provider and employer.**

**BID TABULATION**  
**LESLIE SHARED USE PATH**  
**CITY OF LESLIE**

2 Bids received, opened 5/23/24 at 2:00pm

Project No. **LS22001**

By: **EMS**

Reviewed:

Date: **5/23/2023**

No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	Nashville Construction Company		Leavitt and Strack Excavating Inc.	
					UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
		<b>PROJECT #TR091</b>						
1	1100001	Mobilization, 10% Max	LSUM	1	\$ 50,300.00	\$ 50,300.00	\$ 88,300.00	\$ 88,300.00
2	1047051	Pre Construction Audio/Visual	LSUM	1	\$ 2,500.00	\$ 2,500.00	\$ 2,625.00	\$ 2,625.00
3	2010001	Clearing	Ac	0.07	\$ 25,000.00	\$ 1,750.00	\$ 14,500.00	\$ 1,015.00
4	2020004	Tree, Rem, 6 inch to 18 inch	Ea	17	\$ 400.00	\$ 6,800.00	\$ 372.00	\$ 6,324.00
5	2020002	Tree, Rem, 19 inch to 36 inch	Ea	1	\$ 3,000.00	\$ 3,000.00	\$ 1,270.00	\$ 1,270.00
6	2030001	Culv, Rem, Less than 24 inch	Ea	4	\$ 400.00	\$ 1,600.00	\$ 1,045.00	\$ 4,180.00
7	2030011	Dr Structure, Rem	Ea	2	\$ 400.00	\$ 800.00	\$ 367.00	\$ 734.00
8	2030015	Sewer, Rem, Less than 24 inch	Ft	62	\$ 12.00	\$ 744.00	\$ 23.00	\$ 1,426.00
9	2040020	Curb and Gutter, Rem	Ft	209	\$ 10.00	\$ 2,090.00	\$ 8.50	\$ 1,776.50
10	2040025	Fence, Rem	Ft	175	\$ 5.00	\$ 875.00	\$ 3.00	\$ 525.00
11	2040055	Sidewalk, Rem	Syd	29	\$ 20.00	\$ 580.00	\$ 10.00	\$ 290.00
12	2040080	Exploratory Investigation, Vertical	Ft	10	\$ 30.00	\$ 300.00	\$ 63.00	\$ 630.00
13	2047051	Structures, Rem (Pedestrian Bridge)	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00
14	2050010	Embankment, CIP	Cyd	100	\$ 6.00	\$ 600.00	\$ 12.50	\$ 1,250.00
15	2050016	Excavation, Earth	Cyd	860	\$ 10.00	\$ 8,600.00	\$ 21.17	\$ 18,206.20
16	2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	25	\$ 50.00	\$ 1,250.00	\$ 100.00	\$ 2,500.00
17	2050041	Subgrade Undercutting, Type II	Cyd	500	\$ 30.00	\$ 15,000.00	\$ 53.50	\$ 26,750.00
18	2057021	Bioretention Soil Media	Cyd	230	\$ 40.00	\$ 9,200.00	\$ 55.00	\$ 12,650.00
19	2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	14	\$ 150.00	\$ 2,100.00	\$ 65.00	\$ 910.00
20	2080026	Erosion Control, Maintenance, Sediment Rem	Cyd	50	\$ 10.00	\$ 500.00	\$ 125.00	\$ 6,250.00
21	2080034	Erosion Control, Sediment Trap	Ea	5	\$ 250.00	\$ 1,250.00	\$ 175.00	\$ 875.00
22	2080036	Erosion Control, Silt Fence	Ft	2713	\$ 3.00	\$ 8,139.00	\$ 3.00	\$ 8,139.00
23	2087001	Straw Wattle	Ft	165	\$ 10.00	\$ 1,650.00	\$ 8.25	\$ 1,361.25
24	3020016	Aggregate Base, 6 inch	Syd	3955	\$ 8.50	\$ 33,617.50	\$ 24.50	\$ 96,897.50
25	3050002	HMA Base Crushing and Shaping	Syd	2536	\$ 3.25	\$ 8,242.00	\$ 3.97	\$ 10,067.92
26	3070008	Approach, CI I, 6 inch	Syd	227	\$ 10.00	\$ 2,270.00	\$ 30.50	\$ 6,923.50
27	3070128	Shld, CI II, 6 inch	Syd	620	\$ 10.00	\$ 6,200.00	\$ 12.00	\$ 7,440.00
28	3080005	Geotextile, Separator	Syd	1000	\$ 3.00	\$ 3,000.00	\$ 3.00	\$ 3,000.00
29	3080010	Geotextile, Stabilization	Syd	1000	\$ 3.00	\$ 3,000.00	\$ 3.60	\$ 3,600.00
30	4010047	Culv End Sect, Conc, 12 inch	Ea	1	\$ 750.00	\$ 750.00	\$ 1,275.00	\$ 1,275.00
31	4010049	Culv End Sect, Conc, 18 inch	Ea	1	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
32	4010094	Culv End Sect, Metal, 12 inch	Ea	1	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00
33	4010607	Culv, CI F, 12 inch	Ft	16	\$ 40.00	\$ 640.00	\$ 70.00	\$ 1,120.00
34	4020600	Sewer, CI E, 12 inch, Tr Det B	Ft	20	\$ 100.00	\$ 2,000.00	\$ 105.00	\$ 2,100.00
35	4020602	Sewer, CI E, 18 inch, Tr Det B	Ft	40	\$ 130.00	\$ 5,200.00	\$ 120.00	\$ 4,800.00
36	4021204	Sewer Tap, 12 inch	Ea	2	\$ 500.00	\$ 1,000.00	\$ 675.00	\$ 1,350.00
37	4021206	Sewer Tap, 18 inch	Ea	2	\$ 750.00	\$ 1,500.00	\$ 725.00	\$ 1,450.00
38	4030005	Dr Structure Cover, Adj, Case 1	Ea	3	\$ 350.00	\$ 1,050.00	\$ 760.00	\$ 2,280.00
39	4030006	Dr Structure Cover, Adj, Case 2	Ea	2	\$ 350.00	\$ 700.00	\$ 770.00	\$ 1,540.00
40	4030010	Dr Structure Cover, Type B	Ea	1	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
41	4030040	Dr Structure Cover, Type G	Ea	10	\$ 600.00	\$ 6,000.00	\$ 567.00	\$ 5,670.00
42	4030045	Dr Structure Cover, Type J	Ea	1	\$ 1,200.00	\$ 1,200.00	\$ 1,250.00	\$ 1,250.00
43	4030200	Dr Structure, 24 inch dia	Ea	10	\$ 2,000.00	\$ 20,000.00	\$ 2,450.00	\$ 24,500.00
44	4030210	Dr Structure, 48 inch dia	Ea	1	\$ 3,200.00	\$ 3,200.00	\$ 3,350.00	\$ 3,350.00
45	4030306	Dr Structure, Tap, 6 inch	Ea	4	\$ 300.00	\$ 1,200.00	\$ 265.00	\$ 1,060.00
46	4030312	Dr Structure, Tap, 12 inch	Ea	1	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00
47	4040073	Underdrain, Subgrade, 6 inch	Ft	2291	\$ 7.00	\$ 16,037.00	\$ 9.95	\$ 22,795.45
48	4040093	Underdrain Outlet, 6 inch	Ft	216	\$ 12.00	\$ 2,592.00	\$ 23.00	\$ 4,968.00
49	5010005	HMA Surface, Rem	Syd	1322	\$ 3.00	\$ 3,966.00	\$ 4.65	\$ 6,147.30
50	5010025	Hand Patching	Ton	59	\$ 250.00	\$ 14,750.00	\$ 189.00	\$ 11,151.00
51	5010061	HMA Approach	Ton	83	\$ 160.29	\$ 13,304.07	\$ 157.50	\$ 13,072.50
52	8010007	Driveway, Nonreinf Conc, 8 inch	Syd	162	\$ 67.72	\$ 10,970.64	\$ 126.00	\$ 20,412.00
53	8020016	Curb and Gutter, Conc, Det B2	Ft	461	\$ 33.33	\$ 15,365.13	\$ 37.80	\$ 17,425.80
54	8020038	Curb and Gutter, Conc, Det F4	Ft	68	\$ 30.30	\$ 2,060.40	\$ 37.80	\$ 2,570.40
55	8020040	Curb and Gutter, Conc, Det F6	Ft	65	\$ 32.32	\$ 2,100.80	\$ 37.80	\$ 2,457.00
56	8020050	Driveway Opening, Conc, Det M	Ft	120	\$ 33.33	\$ 3,999.60	\$ 37.80	\$ 4,536.00



**BID TABULATION**

**LESLIE SHARED USE PATH**

**CITY OF LESLIE**

2 Bids received, opened 5/23/24 at 2:00pm

Project No. **LS22001**

By: **EMS**

Reviewed:

Date: **5/23/2023**

No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	Nashville Construction Company		Leavitt and Strack Excavating Inc.	
					UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
57	8030010	Detectable Warning Surface	Ft	37	\$ 80.80	\$ 2,989.60	\$ 97.65	\$ 3,613.05
58	8030030	Curb Ramp Opening, Conc	Ft	79	\$ 33.33	\$ 2,633.07	\$ 31.50	\$ 2,488.50
59	8030044	Sidewalk, Conc, 4 inch	Sft	903	\$ 5.31	\$ 4,794.93	\$ 8.40	\$ 7,585.20
60	8030046	Sidewalk, Conc, 6 inch	Sft	1018	\$ 6.32	\$ 6,433.76	\$ 9.45	\$ 9,620.10
61	8030048	Sidewalk, Conc, 8 inch	Sft	490	\$ 7.53	\$ 3,689.70	\$ 10.50	\$ 5,145.00
62	8032002	Curb Ramp, Conc, 6 inch	Sft	916	\$ 8.93	\$ 8,179.88	\$ 13.65	\$ 12,503.40
63	8060040	Shared use Path, HMA	Ton	1196	\$ 115.66	\$ 138,329.36	\$ 134.77	\$ 161,184.92
64	8067001	Shared use Path, Grading, Modified	Ft	4398	\$ 10.00	\$ 43,980.00	\$ 20.25	\$ 89,059.50
65	8070095	Post, Mailbox	Ea	1	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00
66	8080012	Fence, Chain Link, 60 inch	Ft	150	\$ 70.00	\$ 10,500.00	\$ 37.38	\$ 5,607.00
67	8100402	Sign, Type III, Erect, Salv	Ea	3	\$ 150.00	\$ 450.00	\$ 89.25	\$ 267.75
68	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	248	\$ 5.00	\$ 1,240.00	\$ 5.25	\$ 1,302.00
69	8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea	1	\$ 275.00	\$ 275.00	\$ 288.75	\$ 288.75
70	8110071	Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	Ea	1	\$ 275.00	\$ 275.00	\$ 288.75	\$ 288.75
71	8110233	Pavt Mrkg, Waterborne, 6 inch, White	Ft	44	\$ 15.00	\$ 660.00	\$ 15.75	\$ 693.00
72	8110308	Rem Curing Compound, for Longit Mrkg, 6 inch	Ft	44	\$ 5.00	\$ 220.00	\$ 5.25	\$ 231.00
73	8110321	Rem Curing Compound, for Spec Mrkg	Sft	20	\$ 10.00	\$ 200.00	\$ 10.50	\$ 210.00
74	8127051	Temporary Traffic Control Devices	LSUM	1	\$ 6,800.00	\$ 6,800.00	\$ 16,065.00	\$ 16,065.00
75	8130010	Riprap, Plain	Syd	4	\$ 100.00	\$ 400.00	\$ 90.00	\$ 360.00
76	8160027	Mulch Blanket	Syd	2300	\$ 1.50	\$ 3,450.00	\$ 3.25	\$ 7,475.00
77	8167051 A	Slope Restoration, Non-Freeway, Type A	Syd	11500	\$ 4.00	\$ 46,000.00	\$ 6.75	\$ 77,625.00
78	8210020	Protect Corners	Ea	4	\$ 1,500.00	\$ 6,000.00	\$ 500.00	\$ 2,000.00
<b>TOTAL - PROJECT #TR091</b>					<b>\$ 605,593.44</b>		<b>\$ 888,459.24</b>	

					Nashville Construction Company		Leavitt and Strack Excavating Inc.	
No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
		PROJECT #TR104						
1	1100001	Mobilization, 10% Max	LSUM	1	\$ 40,160.00	\$ 40,160.00	\$ 58,168.00	\$ 58,168.00
2	1047051	Pre Construction Audio/Visual	LSUM	1	\$ 2,500.00	\$ 2,500.00	\$ 2,625.00	\$ 2,625.00
3	2010001	Clearing	Ac	0.56	\$ 25,000.00	\$ 14,000.00	\$ 14,500.00	\$ 8,120.00
4	2020004	Tree, Rem, 6 inch to 18 inch	Ea	23	\$ 500.00	\$ 11,500.00	\$ 372.00	\$ 8,556.00
5	2040020	Curb and Gutter, Rem	Ft	128	\$ 10.00	\$ 1,280.00	\$ 8.50	\$ 1,088.00
6	2040055	Sidewalk, Rem	Syd	163	\$ 10.00	\$ 1,630.00	\$ 10.00	\$ 1,630.00
7	2040080	Exploratory Investigation, Vertical	Ft	10	\$ 30.00	\$ 300.00	\$ 63.00	\$ 630.00
8	2047021	Bioretention Soil Media	Cyd	210	\$ 40.00	\$ 8,400.00	55.00	\$ 11,550.00
9	2050010	Embankment, CIP	Cyd	920	\$ 6.00	\$ 5,520.00	\$ 12.50	\$ 11,500.00
10	2050016	Excavation, Earth	Cyd	2000	\$ 10.00	\$ 20,000.00	\$ 21.17	\$ 42,340.00
11	2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	25	\$ 50.00	\$ 1,250.00	\$ 100.00	\$ 2,500.00
12	2050041	Subgrade Undercutting, Type II	Cyd	250	\$ 30.00	\$ 7,500.00	\$ 28.80	\$ 7,200.00
13	2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	5	\$ 250.00	\$ 1,250.00	\$ 65.00	\$ 325.00
14	2080026	Erosion Control, Maintenance, Sediment Rem	Cyd	50	\$ 150.00	\$ 7,500.00	\$ 125.00	\$ 6,250.00
15	2080034	Erosion Control, Sediment Trap	Ea	5	\$ 10.00	\$ 50.00	\$ 175.00	\$ 875.00
16	2080036	Erosion Control, Silt Fence	Ft	1456	\$ 2.50	\$ 3,640.00	\$ 3.00	\$ 4,368.00
17	2087001	Straw Wattle	Ft	100	\$ 10.00	\$ 1,000.00	\$ 8.25	\$ 825.00
18	3020016	Aggregate Base, 6 inch	Syd	4405	\$ 8.50	\$ 37,442.50	\$ 5.75	\$ 25,328.75
19	3080005	Geotextile, Separator	Syd	600	\$ 3.00	\$ 1,800.00	\$ 3.00	\$ 1,800.00
20	3080010	Geotextile, Stabilization	Syd	600	\$ 3.00	\$ 1,800.00	\$ 3.60	\$ 2,160.00
21	4010047	Culv End Sect, Conc, 12 inch	Ea	3	\$ 750.00	\$ 2,250.00	\$ 1,275.00	\$ 3,825.00
22	4010094	Culv End Sect, Metal, 12 inch	Ea	2	\$ 200.00	\$ 400.00	\$ 500.00	\$ 1,000.00
23	4010199	Culv, CI A, CSP, 12 inch	Ft	31	\$ 60.00	\$ 1,860.00	\$ 75.00	\$ 2,325.00

**BID TABULATION**

**LESLIE SHARED USE PATH**

**CITY OF LESLIE**

2 Bids received, opened 5/23/24 at 2:00pm

Project No. **LS22001**

By: **EMS**

Reviewed:

Date: **5/23/2023**

No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	Nashville Construction Company		Leavitt and Strack Excavating Inc.	
					UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
24	4020600	Sewer, CI E, 12 inch, Tr Det B	Ft	108	\$ 80.00	\$ 8,640.00	\$ 105.00	\$ 11,340.00
25	4030005	Dr Structure Cover, Adj, Case 1	Ea	2	\$ 350.00	\$ 700.00	\$ 760.00	\$ 1,520.00
26	4030035	Dr Structure Cover, Type E	Ea	1	\$ 700.00	\$ 700.00	\$ 875.00	\$ 875.00
27	4030210	Dr Structure, 48 inch dia	Ea	1	\$ 3,200.00	\$ 3,200.00	\$ 3,350.00	\$ 3,350.00
28	4030306	Dr Structure, Tap, 6 inch	Ea	2	\$ 300.00	\$ 600.00	\$ 265.00	\$ 530.00
29	4030312	Dr Structure, Tap, 12 inch	Ea	2	\$ 500.00	\$ 1,000.00	\$ 700.00	\$ 1,400.00
30	4040073	Underdrain, Subgrade, 6 inch	Ft	539	\$ 7.00	\$ 3,773.00	\$ 9.95	\$ 5,363.05
31	5010005	HMA Surface, Rem	Syd	1187	\$ 3.00	\$ 3,561.00	\$ 4.65	\$ 5,519.55
32	5010025	Hand Patching	Ton	16	\$ 250.00	\$ 4,000.00	\$ 189.00	\$ 3,024.00
33	5010061	HMA Approach	Ton	352	\$ 160.29	\$ 56,422.08	\$ 157.50	\$ 55,440.00
34	8020016	Curb and Gutter, Conc, Det B2	Ft	225	\$ 33.33	\$ 7,499.25	\$ 39.90	\$ 8,977.50
35	8020038	Curb and Gutter, Conc, Det F4	Ft	27	\$ 30.30	\$ 818.10	\$ 37.80	\$ 1,020.60
36	8020050	Driveway Opening, Conc, Det M	Ft	64	\$ 33.33	\$ 2,133.12	\$ 37.80	\$ 2,419.20
37	8020056	Shld Gutter, Conc, Det 2	Ea	1	\$ 707.00	\$ 707.00	\$ 1,260.00	\$ 1,260.00
38	8030010	Detectable Warning Surface	Ft	46	\$ 80.80	\$ 3,716.80	\$ 97.65	\$ 4,491.90
39	8030030	Curb Ramp Opening, Conc	Ft	92	\$ 33.33	\$ 3,066.36	\$ 31.50	\$ 2,898.00
40	8032002	Curb Ramp, Conc, 6 inch	Sft	420	\$ 8.93	\$ 3,750.60	\$ 13.65	\$ 5,733.00
41	8060040	Shared use Path, HMA	Ton	739	\$ 115.66	\$ 85,472.74	\$ 134.77	\$ 99,595.03
42	8067001	Shared use Path, Grading, Modified	Ft	2998	\$ 10.00	\$ 29,980.00	\$ 20.25	\$ 60,709.50
43	8100371	Post, Steel, 3 lb	Ft	168	\$ 11.00	\$ 1,848.00	\$ 10.50	\$ 1,764.00
44	8100405	Sign, Type IIIB	Sft	84	\$ 21.00	\$ 1,764.00	\$ 23.63	\$ 1,984.92
45	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	205	\$ 4.00	\$ 820.00	\$ 4.20	\$ 861.00
46	8110039	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	Ft	45	\$ 8.00	\$ 360.00	\$ 8.40	\$ 378.00
47	8110044	Pavt Mrkg, Ovly Cold Plastic, 18 inch, Stop Bar	Ft	35	\$ 12.00	\$ 420.00	\$ 12.60	\$ 441.00
48	8127051	Temporary Traffic Control Devices	LSUM	1	\$ 6,800.00	\$ 6,800.00	\$ 15,991.50	\$ 15,991.50
49	8140005	Ditch, Plain Cobble	Syd	17	\$ 100.00	\$ 1,700.00	\$ 375.00	\$ 6,375.00
50	8160027	Mulch Blanket	Syd	2125	\$ 1.50	\$ 3,187.50	\$ 3.25	\$ 6,906.25
51	8167051	Slope Restoration, Non-Freeway, Type A	Syd	9400	\$ 4.00	\$ 37,600.00	\$ 6.75	\$ 63,450.00
52	8210005	Monument Box Adj	Ea	2	\$ 350.00	\$ 700.00	\$ 865.00	\$ 1,730.00
53	8210010	Monument Preservation	Ea	2	\$ 1,500.00	\$ 3,000.00	\$ 850.00	\$ 1,700.00
54	8210020	Protect Corners	Ea	4	\$ 1,500.00	\$ 6,000.00	\$ 500.00	\$ 2,000.00
55	8230431	Gate Box, Adj, Case 1	Ea	1	\$ 350.00	\$ 350.00	\$ 660.00	\$ 660.00
56	8230432	Gate Box, Adj, Case 2	Ea	6	\$ 350.00	\$ 2,100.00	\$ 360.00	\$ 2,160.00
57	8252146	Sanitary Structure Cover, Adj, Case 2	Ea	1	\$ 350.00	\$ 350.00	\$ 700.00	\$ 700.00
<b>TOTAL - PROJECT #TR104</b>					<b>\$ 459,772.05</b>		<b>\$ 587,556.75</b>	

					Nashville Construction Company		Leavitt and Strack Excavating Inc.	
No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
		PROJECT #TR106						
1	1100001	Mobilization, 10% Max	LSUM	1	\$ 30,700.00	\$ 30,700.00	\$ 60,335.00	\$ 60,335.00
2	1047051	Pre Construction Audio/Visual	LSUM	1	\$ 2,500.00	\$ 2,500.00	\$ 2,625.00	\$ 2,625.00
3	2010001	Clearing	Ac	0.32	\$ 25,000.00	\$ 8,000.00	\$ 14,500.00	\$ 4,640.00
4	2020004	Tree, Rem, 6 inch to 18 inch	Ea	11	\$ 400.00	\$ 4,400.00	\$ 372.00	\$ 4,092.00
5	2020006	Stump, Rem, 19 inch to 36 inch	Ea	1	\$ 2,000.00	\$ 2,000.00	\$ 425.00	\$ 425.00
6	2020008	Stump, Rem, 6 inch to 18 inch	Ea	2	\$ 300.00	\$ 600.00	\$ 375.00	\$ 750.00
7	2040020	Curb and Gutter, Rem	Ft	255	\$ 10.00	\$ 2,550.00	\$ 8.50	\$ 2,167.50
8	2040025	Fence, Rem	Ft	491	\$ 3.00	\$ 1,473.00	\$ 4.85	\$ 2,381.35
9	2040050	Pavt, Rem	Syd	47	\$ 20.00	\$ 940.00	\$ 9.25	\$ 434.75
10	2040055	Sidewalk, Rem	Syd	359	\$ 10.00	\$ 3,590.00	\$ 10.00	\$ 3,590.00
11	2040080	Exploratory Investigation, Vertical	Ft	10	\$ 30.00	\$ 300.00	\$ 63.00	\$ 630.00
12	2050010	Embankment, CIP	Cyd	250	\$ 6.00	\$ 1,500.00	\$ 12.50	\$ 3,125.00
13	2050016	Excavation, Earth	Cyd	510	\$ 10.00	\$ 5,100.00	\$ 21.17	\$ 10,796.70
14	2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	25	\$ 50.00	\$ 1,250.00	\$ 100.00	\$ 2,500.00

**BID TABULATION**

**LESLIE SHARED USE PATH**

**CITY OF LESLIE**

2 Bids received, opened 5/23/24 at 2:00pm

Project No. **LS22001**

By: **EMS**

Reviewed:

Date: **5/23/2023**

No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	Nashville Construction Company		Leavitt and Strack Excavating Inc.	
					UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
15	2050041	Subgrade Undercutting, Type II	Cyd	250	\$ 30.00	\$ 7,500.00	\$ 28.80	\$ 7,200.00
16	2057021	Bioretention Soil Media	Cyd	1413	\$ 35.00	\$ 49,455.00	\$ 55.00	\$ 77,715.00
17	2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	7	\$ 150.00	\$ 1,050.00	\$ 65.00	\$ 455.00
18	2080026	Erosion Control, Maintenance, Sediment Rem	Cyd	50	\$ 10.00	\$ 500.00	\$ 125.00	\$ 6,250.00
19	2080034	Erosion Control, Sediment Trap	Ea	5	\$ 250.00	\$ 1,250.00	\$ 175.00	\$ 875.00
20	2080036	Erosion Control, Silt Fence	Ft	205	\$ 3.00	\$ 615.00	\$ 3.00	\$ 615.00
21	2087001	Straw Wattle	Ft	50	\$ 10.00	\$ 500.00	\$ 8.25	\$ 412.50
22	3080005	Geotextile, Separator	Syd	750	\$ 5.00	\$ 3,750.00	\$ 3.00	\$ 2,250.00
23	3080010	Geotextile, Stabilization	Syd	750	\$ 5.00	\$ 3,750.00	\$ 3.60	\$ 2,700.00
24	4030005	Dr Structure Cover, Adj, Case 1	Ea	2	\$ 350.00	\$ 700.00	\$ 760.00	\$ 1,520.00
25	4030306	Dr Structure, Tap, 6 inch	Ea	2	\$ 300.00	\$ 600.00	\$ 265.00	\$ 530.00
26	4040073	Underdrain, Subgrade, 6 inch	Ft	326	\$ 7.00	\$ 2,282.00	\$ 9.95	\$ 3,243.70
27	5010005	HMA Surface, Rem	Syd	1012	\$ 3.00	\$ 3,036.00	\$ 4.65	\$ 4,705.80
28	5010025	Hand Patching	Ton	32	\$ 250.00	\$ 8,000.00	\$ 189.00	\$ 6,048.00
29	5010061	HMA Approach	Ton	11	\$ 160.29	\$ 1,763.19	\$ 157.50	\$ 1,732.50
30	8020016	Curb and Gutter, Conc, Det B2	Ft	54	\$ 33.33	\$ 1,799.82	\$ 47.25	\$ 2,551.50
31	8020038	Curb and Gutter, Conc, Det F4	Ft	21	\$ 30.30	\$ 636.30	\$ 37.80	\$ 793.80
32	8027001	Curb and Gutter, Conc, Det F4, Modified	Ft	16	\$ 45.45	\$ 727.20	\$ 37.80	\$ 604.80
33	8030010	Detectable Warning Surface	Ft	105	\$ 80.80	\$ 8,484.00	\$ 97.65	\$ 10,253.25
34	8030030	Curb Ramp Opening, Conc	Ft	283	\$ 33.33	\$ 9,432.39	\$ 31.50	\$ 8,914.50
35	8030044	Sidewalk, Conc, 4 inch	Sft	472	\$ 5.31	\$ 2,506.32	\$ 8.40	\$ 3,964.80
36	8030048	Sidewalk, Conc, 8 inch	Sft	243	\$ 7.53	\$ 1,829.79	\$ 10.50	\$ 2,551.50
37	8032002	Curb Ramp, Conc, 6 inch	Sft	1701	\$ 8.93	\$ 15,189.93	\$ 13.65	\$ 23,218.65
38	8060040	Shared use Path, HMA	Ton	1020	\$ 115.66	\$ 117,973.20	\$ 134.77	\$ 137,465.40
39	8067001	Shared use Path, Grading, Modified	Ft	3524	\$ 10.00	\$ 35,240.00	\$ 20.25	\$ 71,361.00
40	8070085	Post, Wood Guard	Ea	5	\$ 100.00	\$ 500.00	\$ 325.00	\$ 1,625.00
41	8070095	Post, Mailbox	Ea	1	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00
42	8087001	Wood Fence	Ft	561	\$ 40.00	\$ 22,440.00	\$ 18.38	\$ 10,311.18
43	8087001	Fence, Chain Link, 72 inch, Modified	Ft	579	\$ 50.00	\$ 28,950.00	\$ 45.15	\$ 26,141.85
44	8087050	Fence Gate, 6 foot, for 72 inch Chain Link Fence, Modified	Ea	2	\$ 1,000.00	\$ 2,000.00	\$ 1,407.00	\$ 2,814.00
45	8100402	Sign, Type III, Erect, Salv	Ea	3	\$ 150.00	\$ 450.00	\$ 89.25	\$ 267.75
46	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	279	\$ 4.00	\$ 1,116.00	\$ 4.20	\$ 1,171.80
47	8110039	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	Ft	312	\$ 8.00	\$ 2,496.00	\$ 8.40	\$ 2,620.80
48	8110042	Pavt Mrkg, Ovly Cold Plastic, 12 inch, White	Ft	232	\$ 8.00	\$ 1,856.00	\$ 8.40	\$ 1,948.80
49	8110044	Pavt Mrkg, Ovly Cold Plastic, 18 inch, Stop Bar	Ft	59	\$ 12.00	\$ 708.00	\$ 12.60	\$ 743.40
50	8100371	Post, Steel, 3 lb	Ft	350	\$ 11.00	\$ 3,850.00	\$ 10.50	\$ 3,675.00
51	8100405	Sign, Type IIIB	Sft	171	\$ 21.00	\$ 3,591.00	\$ 23.63	\$ 4,040.73
52	8127051	Temporary Traffic Control Devices	LSUM	1	\$ 7,500.00	\$ 7,500.00	\$ 16.80	\$ 16,800.00
53	8160027	Mulch Blanket	Syd	1950	\$ 1.50	\$ 2,925.00	\$ 3.25	\$ 6,337.50
54	8167051	Slope Restoration, Non-Freeway, Type A	Syd	7800	\$ 4.00	\$ 31,200.00	\$ 6.75	\$ 52,650.00
55	8210020	Protect Corners	Ea	4	\$ 1,500.00	\$ 6,000.00	\$ 500.00	\$ 2,000.00
<b>TOTAL - PROJECT #TR106</b>					<b>\$ 459,155.14</b>		<b>\$ 609,771.81</b>	

					115.66		134.77	
No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
		Water Main and Sanitary Estimate						
1	1100001	Mobilization, 10% Max	LSUM	1	\$ 20,000.00	\$ 20,000.00	\$ 42,000.00	\$ 42,000.00
2	8230040	Fire Hydrant	Ea	1	\$ 8,000.00	\$ 8,000.00	\$ 7,980.00	\$ 7,980.00
3	8230064	Gate Valve, 12 inch	Ea	3	\$ 5,000.00	\$ 15,000.00	\$ 4,546.68	\$ 13,640.04

**BID TABULATION**

**LESLIE SHARED USE PATH**

**CITY OF LESLIE**

2 Bids received, opened 5/23/24 at 2:00pm

Project No. **LS22001**

By: **EMS**

Reviewed:

Date: **5/23/2023**

					Nashville Construction Company		Leavitt and Strack Excavating Inc.	
No	ITEM CODE	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)	UNIT PRICE (\$)	AMOUNT (\$)
4	8230091	Hydrant, Rem	Ea	2	\$ 500.00	\$ 1,000.00	\$ 1,996.30	\$ 3,992.60
5	8230130	Water Main, 4 inch, Cut and Plug	Ea	1	\$ 800.00	\$ 800.00	\$ 1,412.80	\$ 1,412.80
6	8230131	Water Main, 6 inch, Cut and Plug	Ea	2	\$ 1,000.00	\$ 2,000.00	\$ 1,317.40	\$ 2,634.80
7	8237001	Water Main, 6 inch, Open Cut	Ft	5	\$ 250.00	\$ 1,250.00	\$ 363.45	\$ 1,817.25
8	8237001	Water Main, 12 inch, Open Cut	Ft	970	205.00	\$ 198,850.00	198.82	\$ 192,855.40
9	8230240	Water Serv	Ea	2	\$ 1,500.00	\$ 3,000.00	\$ 5,615.80	\$ 11,231.60
10	8230245	Water Serv, Long	Ea	7	\$ 2,500.00	\$ 17,500.00	\$ 5,615.80	\$ 39,310.60
11	8237050	Water Main, Connect New 12 inch to Existing 12 Inch	Ea	3	\$ 4,000.00	\$ 12,000.00	\$ 5,625.00	\$ 16,875.00
12	8230075	Gate Box, Abandon	Ea	1	\$ 500.00	\$ 500.00	\$ 863.00	\$ 863.00
13	8252037	Sanitary Sewer, PVC, 8 inch, Tr Det B2	Ft	535	\$ 100.00	\$ 53,500.00	\$ 125.15	\$ 66,955.25
14	8252072	Sanitary Structure, 48 inch dia	Ea	3	\$ 5,000.00	\$ 15,000.00	\$ 7,127.90	\$ 21,383.70
15	8252111	Sanitary Structure, Tap, 8 inch	Ea	1	\$ 1,500.00	\$ 1,500.00	\$ 400.00	\$ 400.00
<b>TOTAL - PROJECT #TR106</b>						<b>\$ 349,900.00</b>		<b>\$ 423,352.04</b>
<b>TOTAL BID - PROJECT #'s TR091, TR104, TR106, Water Main Plans</b>						<b>\$ 1,874,420.63</b>		<b>\$ 2,509,139.84</b>

**CITY OF LESLIE**  
**2023 LESLIE SHARED USE PATH PROJECT**  
**PROJECT BUDGET SUMMARY**

SOURCE OF FUNDS	ORIGINAL	% OF TOTAL	REVISED/CALCD	% OF TOTAL	ACTUAL
TR091 AGREEMENT - HULL ROAD WALKING PATH	\$143,238.00	15.18%	\$807,321.20	33.22%	\$810,000.00
TR104 AGREEMENT - HULL ROAD TO S. CAMEO DRIVE	313,796.00	33.25%	612,925.60	25.22%	615,000.00
TR106 AGREEMENT - HIGH SCHOOL TO RUSSELL PARK	486,600.00	51.57%	612,103.20	25.19%	615,000.00
CITY OF LESLIE UTILITY CONTRIBUTIONS	0.00	0.00%	347,650.00	16.36%	400,000.00
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$943,634.00</b>	<b>100.00%</b>	<b>\$2,430,000.00</b>	<b>100.00%</b>	<b>\$2,440,000.00</b>

BUDGET CATEGORY	DATE	ORIGINAL BUDGET	BUDGET AMENDMENTS	REVISED BUDGET	PRIOR TO 6/10/2024 MONTHLY BILLS	BUDGET BALANCE
CONSTRUCTION CONTRACT - PART 1 - TR091		\$103,479.72	\$502,113.72	\$605,593.44		\$605,593.44
CONSTRUCTION CONTRACT - PART 2 - TR104		226,696.29	233,075.76	459,772.05		459,772.05
CONSTRUCTION CONTRACT - PART 3 - TR106		351,535.44	107,619.70	459,155.14		459,155.14
CONSTRUCTION CONTRACT - PART 4 - CITY UTILITIES		0.00	349,900.00	349,900.00		349,900.00
CONSTRUCTION CONTINGENCY (5%)		35,879.55	75,806.82	111,686.37		111,686.37
PRELIMINARY ENGINEERING - TR091		0.00	30,000.00	30,000.00	30,000.00	0.00
ENGINEERING DESIGN PHASE SERVICES - TRAILS		74,530.00	73,500.00	148,030.00	111,280.00	36,750.00
ENGINEERING DESIGN PHASE SERVICES - CITY UTILITIES		0.00	17,750.00	17,750.00	17,750.00	0.00
CONSTRUCTION PHASE ENGINEERING SERVICES - TRAILS		115,513.00	60,000.00	175,513.00		175,513.00
CONSTRUCTION PHASE ENGINEERING SERV. - CITY UTILITIES		0.00	30,000.00	30,000.00		30,000.00
EASEMENT ACQUISITION SKETCHES (\$800 PER)		16,000.00	1,600.00	17,600.00	17,600.00	0.00
EASEMENT ACQUISITION COSTS		5,000.00	0.00	5,000.00	3,000.00	2,000.00
LEGAL AND FISCAL FEES		0.00	5,000.00	5,000.00		5,000.00
ADMINISTRATIVE/PERMITTING COSTS		15,000.00	0.00	15,000.00	11,788.00	3,212.00
<b>TOTALS</b>		<b>\$943,634.00</b>	<b>\$1,486,366.00</b>	<b>\$2,430,000.00</b>	<b>\$191,418.00</b>	<b>\$2,238,582.00</b>
BUDGET BALANCE LEFT				\$2,430,000.00		\$2,238,582.00
PLUS COST TO DATE				0.00		191,418.00
<b>TOTAL BUDGET</b>				<b>\$2,430,000.00</b>		<b>\$2,430,000.00</b>

Construction vs. Project Cost Summary Table			Project Alternative			
Item	Grant Application Scope		Bid Trail + City Utility Scope		Bid Trail Scope Only	
	Amount	% of Total	Amount	% of Total	Amount	% of Total
Trail Construction Costs	717,591.00	76.05%	1,636,207.00	67.33%	1,636,207.00	79.81%
City Utility Construction Costs	0.00	0.00%	396,143.00	14.40%	0.00	0.00%
Subtotal Construction Costs	717,591.00	76.05%	1,986,107.00	81.73%	1,636,207.00	79.81%
Project Costs - Trail	226,043.00	23.95%	396,143.00	16.30%	396,143.00	19.32%
Project Costs - City Utility	0.00	0.00%	47,750.00	1.97%	47,750.00	0.87%
Subtotal Project Costs	226,043.00	23.95%	443,893.00	18.27%	413,893.00	20.19%
Total Construction + Project Costs	943,634.00	100.00%	2,430,000.00	100.00%	2,050,100.00	100.00%

Allocation of Trail Project Costs to Grant Agreement Budgets		(1)	(2)	(3)	(1) + (3)	(4)	(1) + (3) + (4)
Grant Agreement		Bid Construct. Contract	% Contract of Tot. Construct.	Contingency Budget Alloc.	Tot. Const. Cost w/Contingency	Trail Proj. Cost Alloc. To Grant	Total Revised Grant Budget
TR091		605,593.44	39.72%	44,365.77	649,959.21	157,361.99	807,321.20
TR104		459,772.05	30.16%	33,662.90	493,454.95	119,470.66	612,925.60
TR106		459,155.14	30.12%	33,637.70	492,792.84	119,310.35	612,103.20
<b>Total</b>		<b>1,524,520.63</b>	<b>100.00%</b>	<b>111,666.37</b>	<b>1,636,207.00</b>	<b>396,143.00</b>	<b>2,032,360.00</b>

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 10, 2024

**Motion to Support the Resolution Authorizing a Contract with JH Construction Inc. for the concrete work for River Trail and tubing area at Hawk Island County Park**

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH JH CONSTRUCTION INC. FOR  
CONCRETE WORK FOR RIVER TRAIL AND TUBING AREA AT HAWK ISLAND COUNTY  
PARK**

WHEREAS, the Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract to provide concrete work for River Trail and tubing area at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, staff recommends that a contract be awarded to JH Construction Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with JH Construction Inc. for the purpose of concrete work for the River Trail and tubing area in the amount of \$17,316.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 10, 2024

**Motion to support Parks staff recommended amended budget that was submitted Monday, May 20, 2024**

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

# Ingham County Parks 2025 Amended Budget Request



## Capital Improvement Request

INGHAM COUNTY PARKS CIP25 REQUESTS		
RANK	GENERAL FUND PROJECTS	COST
1	Lake Lansing South Pedestrian entrance upgrades and Marsh Rd fence replacement and park sign replacement.	\$200,000
2	Disc Golf Course Upgrades and Reforestation - Burchfield Park	\$60,000
3	Beach walkway and bank stabilization at Lake Lansing Park South and sand for beaches/volleyball courts Lake Lansing and Hawk Island	\$100,000
4	Wood Chipper - All Parks/Trails	\$90,000
5	Dump Truck - Hawk Island	\$100,000
6	Stewardship (management of invasive species) - Lake Lansing/Burchfield. Implementation of "new" plan.	\$15,000
7	Roof Replacement (metal) - Burchfield	\$100,000
8	Mechanic Truck - All Parks	\$75,000
9	Replace Playground - Lake Lansing South phase 2	\$275,000
10	Replace siding, trim and insulation on Lake Lansing maintenance building. Replace siding on tool room and 2 shelters	\$30,000
11	Park amenity improvements (redo firepits, drinking fountains, sidewalk repair, playground equipment, concrete cornhole for shelters) - All Parks	\$100,000
12	Snow park replacment of one of the snow making pumps and replacement pieces of magic carpet-Hawk Island.	\$30,000
13	Skid Steer - All Parks/Trails	\$150,000
14	ADA Sidewalk and concrete pads for woodsong picnic area - Burchfield	\$50,000
15	Repave park entrance road -Burchfield Park	\$250,000
16	Industrial Power washer - Hawk Island	\$8,000



## Additional Operating Budget Requests:

The following are operating controllable costs as well as revenue offsets and adjustments. These adjustments are necessary due to the fact that the parks revenue lines were increased by \$232,000 in the 2023 budget due to increased attendance during COVID and anticipated continued attendance. Attendance is higher than pre-COVID numbers, but not trending as high as what we saw during the height of COVID. COVID also spurred individuals to purchase kayaks which affected the amount of rentals which resulted in a loss of revenue for canoe/kayak livery. Extremely mild winters has resulted in fewer days for winter sports also reducing overall revenue. We transitioned from Day Camp (all day/all week) to individual daily programs. Lastly, parks discontinued renting peddle boats at Lake Lansing South and inflatable rentals in 2023. Due to all these reasons, we have not met the revenue projections as anticipated. Consequently, we're requesting these adjustments below to align our budget with actual revenue numbers. We have a deficit of \$95,328.50 and therefore requesting additional funds of \$95,328.50 to our controllable revenue/expenses.

## New Appropriations – Total Reduced Revenue Adjustments

75200 Admin	2024 Budget	2025 Request	Difference
669145 Park Patron Pass	3,000.00	1,000.00	(2,000.00)
688220 Misc Revenue	2,000.00	1,000.00	(1,000.00)
<b>Revenue Total</b>	<b>5,000.00</b>	<b>2,000.00</b>	<b>(3,000.00)</b>

75300 Burchfield	2024 Budget	2025 Request	Difference
600000 Shelter Fees	21,800.00	20,000.00	(1,800.00)
600100 Disc Golf Fees	36,000.00	32,000.00	(4,000.00)
610200 Canoe/Kayak Rental	25,000.00	20,000.00	(5,000.00)
630000 Ski Rental	7,000.00	2,000.00	(5,000.00)
641000 Food Concessions	5,500.00	1,000.00	(4,500.00)
652000 Parking Fees	100,000.00	80,000.00	(20,000.00)
669140 Tube Rentals	4,000.00	2,000.00	(2,000.00)
671000 Day Camp	10,000.00	1,500.00	(8,500.00)
676020 Donations	-	-	-
<b>Revenue Total</b>	<b>211,300.00</b>	<b>160,500.00</b>	<b>(50,800.00)</b>

75500 Lake Lansing	2024 Budget	2025 Request	Difference
600000 Shelter Fees	38,550.00	30,000.00	(8,550.00)
610100 Boat Rental	7,500.00	-	(7,500.00)
620000 Boat Launch Fees	17,000.00	15,000.00	(2,000.00)
630000 Ski Rental	6,000.00	-	(6,000.00)
669130 Game Rental	1,000.00	-	(1,000.00)
<b>Revenue Total</b>	<b>225,824.00</b>	<b>200,774.00</b>	<b>(25,050.00)</b>

Total Reduction: \$78,850.00

# New Appropriations-Controllable Adjustments

## 1. ParkZapp Playground Safety Inspection Software

Line Item: TBD +\$1,800 annually

Ingham County Parks needs new playground safety software to help simplify and standardize playground safety inspections at all three locations (Lake Lansing, Hawk Island, and Burchfield). Research was conducted by CPSI certified park staff and the recommendation was to replace Playground Guardian software with ParkZapp, by Zamorins Solutions. We propose adding this software to the 2025 budget requests as a contractual service to benefit all three parks.

## 2. Administrative Fees

208-75200-890080 +\$5,984.50

Due to increased credit card users and credit card merchant fee increases we are asking for an increase to this line item.

## 3. Clothing Allowance

208-75300-746010 +\$115.00  
208-75500-746010 +\$207.00  
208-75600-746010 +\$172.00

Per the Rangers Union contract, employees are entitled to receive a \$150.00 annual safety boot allowance. We adjustments to align with the contract.

**Total New Appropriations: \$8,278.50**

# 2025 Contract Form

CONTRACTOR	REASON FOR CONTRACT	DISTRIBUTION NUMBER FUND • ORG • OBJECT • PROJ		BEGIN DATE	END DATE	2023 Actual	2024 Budget	2025 Request
Miller's American V433	Portable Restroom Rental	208	75300 931100 BUR	4/1/18	5/31/25	\$ 6,677.00	\$ 2,200	\$ 5,975.00
Miller's American V433	Portable Restroom Rental	208	75500 931100 LL	4/1/18	5/31/25	\$ 4,331.00	\$ 2,500	\$ 3,840.00
Miller's American V433	Portable Restroom Rental	208	75600 931100 HI	4/1/18	5/31/25	\$ 1,215.00	\$ 1,200	\$ 1,140.00
Granger Waste V911	Dumpster Service	208	75300 931100 BUR	4/30/20	4/30/24	\$ 2,552.09	\$ 3,500	\$ 3,500.00
Granger Waste V911	Dumpster Service	208	75500 931100 LL	4/30/20	4/30/24	\$ 4,497.50	\$ 4,500	\$ 4,500.00
Granger Waste V911	Dumpster Service	208	75600 931100 HI	4/30/20	4/30/24	\$ 3,344.10	\$ 4,000	\$ 4,000.00
Advance Dust Control/Dave Barr	Parking lot dust control- LL & BUR	208	75500 931100 LL	Annual	Annual	\$ 2,250.00	\$ 4,000	\$ 4,500.00
		208	75300 931100 BUR	Annual	Annual	\$ 2,495.00	\$ 4,000	\$ 4,500.00
State of Michigan V28953, #109	Water tests	208	75300 931100 BUR	Annual	Annual	\$ 2,741.00	\$ 2,500	\$ 3,000.00
State of Michigan V28953, #109	Water tests	208	75500 931100 LL	Annual	Annual	\$ 2,436.50	\$ 2,500	\$ 3,000.00
State of Michigan V28953, #109	Water tests	208	75600 931100 HI	Annual	Annual	\$ 3,070.00	\$ 2,500	\$ 3,000.00
Drain Commission	Resolution 22-204	208	75200 931100 N/A	12/31/16	12/31/27	\$ -	\$ 9,093	\$ 9,093.00
Camp & Cruise	Burchfield Dock Install & Removal	208	75300 931100 BUR	Annual	Annual	\$ 1,684.00	\$ 2,500	\$ 2,500.00
Brown Drilling Company Inc.	Burchfield Well Chlorination	208	75300 931100 BUR	Annual	Annual	\$ 368.74	\$ 500	\$ 500.00
Brown Drilling Company Inc.	LL Well Chlorination	208	75500 818000 LL	Annual	Annual	\$ 570.00	\$ 600	\$ 600.00
PLM	Burchfield Weed Treatment	208	75300 931100 BUR	1/1/23	12/31/26	\$ 1,345.00	\$ 1,215	\$ 1,500.00
PLM	Hawk Island Weed Treatment	208	75600 931100 HI	1/1/23	12/31/26	\$ 5,130.00	\$ 5,160	\$ 5,200.00
Kassborher	HI Snow Groomer Preventative Maintenance Res #52-857	208	75600 931100 HI	1/1/23	12/31/28	\$ 2,917.45	\$ 3,500	\$ 3,500.00
TBD	Burchfield Septic Pumping	208	75300 931100 BUR	Annual	Annual	\$ -	\$ 1,739	\$ 1,739.00

CONTRACTOR	REASON FOR CONTRACT	DISTRIBUTION NUMBER FUND • ORG • OBJECT • PROJ		BEGIN DATE	END DATE	2023 Actual	2024 Budget	2025 Request
Verizon Wireless	Air card for Internet Service	208	75200 818000 ALL	Annual	Annual	\$ 2,840.35	\$ 2,900	\$ 2,900.00
Comcast	Internet	208	75600 818000 HI	Annual	Annual	\$ 1,160.09	\$ 1,900	\$ 1,900.00
MCA	HI Radios	208	75600 818000 HI	Annual	Annual	\$ 3,256.00	\$ 3,000	\$ 3,800.00
Ingham County Health / State of Michigan	Food Licenses/P2 & Pool Fees & Day Camp	208	75200 818000 ALL	Annual	Annual	\$ 3,059.94	\$ 3,000	\$ 3,000.00
Meridian Township V1963	Watershed Agreement	208	75500 818000 LL	1/1/2009	12/31/27	\$ 10,000.00	\$ 10,000	\$ 10,000.00

Total additional contract appropriations

\$8,200.00

## Approved by Resolution

### 208 Park Funded:

- **Minimum Wage Increase: \$51,458**

\$14,535 Burchfield, \$19,521 Hawk Island, \$15,234 Lake Lansing, & \$2,167 Admin  
Resolution 21-152 implemented yearly increases starting in 2022 for minimum wage employees. The impact will be \$1.00 per hour raise for all employees (going from starting of \$14 up to new \$15/hour) for 2025.

- **Vermont Systems 6th Year: \$21,597**

Resolution 24- 122 approved a contract with Vermont Systems for the POS system.

### Millage Funded:

- **Millage Consulting: \$110,980**

Resolution 23-334 approved a contract with Spicer Group to provide consulting services for the trails and parks millage. This request is for funding the 5th year.

## New Appropriations – Millage Funded: \$305,000

- **Stewardship Maintenance-All Parks +\$30,000** Resolution #23-260 authorized a contract for developing a forest stewardship management plan. After completion of the plan, it is advised that the Ingham County Parks implement a yearly stewardship management plan to guide prescribed restoration and stewardship activities in a logical sequence, with feasible, sustainable and realistic measures and costs.

- **Internal Trail System & Entry Signage-Ingham County Parks +\$75,000** signage within our county parks trail systems and park entry sign to the county parks. Our current trail system is inaccurate or nonexistent resulting in patrons getting lost or unable to know distances of trails. The park entry signs need to be replaced due to age and signs falling apart.

- **Wayfinding-All Millage Projects +\$200,000** provide Communities with Wayfinding Signature throughout Ingham County Trail System. A wayfinding system is an important tool for helping people navigate and fully experience an area. Well placed signage ensures that people can safely reach desired destinations. These signs will include Maps, Trailhead signs, Trailblade Signs and Mile Marker Signs.



### Trails & Parks Millage 2025 Budget Request

	LINE ITEM	2024 APPROVED	ADDITIONAL OR NEW REQUEST	2025 TOTAL REQUEST
Supplies	228-62800-726010	14,000	No increase	14,000
Printing	228-62800-728000	15,000	No increase	15,000
Postage	228-62800-729000	1,500	No increase	1,500
Non-Capital Equipment	228-62800-734000	25,000	No increase	25,000
Maintenance Supplies	228-62800-740000	30,000	No increase	30,000
Blueways Supplies	228-62800-743000	10,000	No increase	10,000
Uniforms	228-62800-745000	2,850	No increase	2,850
Consultants	228-62800-802000	109,850	Increase	110,980
Contractual Services	228-62800-818000	1,000	No increase	1,000
Travel (local) mileage	228-62800-861000	3,350	No increase	3,350
Travel Professional Development In State	228-62800-861100	3,500	No increase	3,500
Advertising	228-62800-901000	15,000	No increase	15,000
Cell phone	228-62800-921050	2,000	No increase	2,000
Tree Hazard Removal / Tree Plantings	228-62800-931100	20,000	No increase	20,000
Equipment Repair	228-62800-932000	25,000	No increase	25,000
Staff Development and Training	228-62800-960000	3,500	No increase	3,500
Signage (temp signs/permanent plaques)	228-75999-735100-TR051	7,500	No increase	7,500
Stewardship/Invasive species control	228-62800-	N/A	New	30,000
IC Parks Trail Entrance Signage	228-62800	N/A	New	75,000
County Wayfinding	228-62800	N/A	New	200,000
Total:				545,180

\*Personnel services are calculated by the Budget Office and not included in this report. The following positions are funded through the millage: 95% of the Trails & Parks Millage Program Coordinator position, 50% of the Financial & Account Clerk position, and 100% of the Park Ranger position.

## Proposed 2025 Controllable Expenses Reductions

### ➤ Proposed Reduction 0%

In the 2024 budget, the Parks Department cut controllable expenses by 6.3%. Further reductions are not feasible without compromising our ability to maintain and upkeep park grounds and facilities, which are crucial for public safety. Delaying necessary repairs and replacements could lead to higher costs for the County in the long run. Additional budget cuts would diminish the materials, supplies and services essential for both public use and staff operations.

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 10, 2024

## **Motion to Approve Visitor Incentive Program**

MOVED BY

SUPPORTED BY

To approve the following visitor incentive program as authorized per Board of Commissioners Resolution #15-397 (below):

- Waive parking fees for visitors participating in free programs offered by the Ingham County Parks

BURCHFIELD PARK SUMMER PROGRAMS

# Free!

## Friday Family Fun Days

- Community Hike for Adults and Kids - 9:00-10:00 am
- Kids Nature Lesson and Craft - 11:00 - 11:45 am
- Afternoon Family Fun activities - 1:00 - 4:00 pm

Program runs from June 12th - August 16th



INGHAM  
COUNTY PARKS



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION GRANTING THE INGHAM COUNTY PARKS AND RECREATION COMMISSION  
THE ABILITY TO APPROVE FUTURE VISITOR INCENTIVE PROGRAMS  
AT THE INGHAM COUNTY PARKS**

**RESOLUTION # 15 – 397**

WHEREAS, increasing visitation and providing positive visitor experiences at the Ingham County Parks are key elements of our Strategic Plan and Mission; and

WHEREAS, park staff wishes to develop occasional visitor incentive programs for promotional and marketing purposes (special rates/discounts) internally and with outside partners to increase visitation at the Ingham County Parks; and

WHEREAS, park staff will develop visitor promotions (special rates/discounts) for facilities and programs offered in the Parks; and

WHEREAS, building strong relationships with sectors of the community is good for the Ingham County Parks, Ingham County, and the State of Michigan; and

WHEREAS, all proposed visitor incentives will be reviewed by the Parks Director and the Ingham County Parks and Recreation Commission.

THEREFORE BE IT RESOLVED, the Board of Commissioners grants the Ingham County Parks & Recreation Commission the ability to approve occasional visitor incentive programs at Ingham County Parks after review by the Park Director and upon the recommendation of the Ingham County Parks & Recreation Commission.

**COUNTY SERVICES: Yeas:** Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
**Nays:** None **Absent:** None **Approved 10/20/15**

**FINANCE: Yeas:** Anthony, Bahar-Cook, McGrain, Schafer, Case Naeyaert  
**Nays:** None **Absent:** Tennis, Tsernoglou **Approved 10/21/15**



### Directors Report

**May 3<sup>rd</sup>, 2024-June 3, 2024 (June 10<sup>th</sup>, 2024- Park Commission meeting)**

***Vision:** Great Parks of Ingham County **Mission:** The Ingham County Parks and Recreation Commission will provide quality outdoor recreation opportunities and facilities for all.*

- Attended several BOC Committee and full meetings.
- Attended Onondaga Baldwin Park/Blueway Improvements shovel kick-off event with Natalie Trotter, Park Commissioners Cherry Hamrick, and County Commissioners Bob Pena, and Randy Maiville.
- Assisted Kelly and Natalie with Resolutions and various Administrative documents.
- Staff continued to amend the Parks 2025 Budget request, met with staff multiple times to discuss and go over CIP projects as well as contracts and general budget line items to update with current trends after discussing our original budget proposal with the Budget office.
- Met with Spicer and Natalie for monthly Trails and Parks Millage meeting on tasks and current park projects.
- Helped Friends with their meeting packets. Kelly and I put together their packet. They are still in the process of rescheduling.
- Worked with Human Resources for Managerial and Confidential Job Study reviews being done by a consulting company for the County.
- Helped with three Hesse/Earl Fishing events on the first 3 Saturdays of May.
- Worked with staff, Spicer Group and Purchasing on a Parks entrance sign RFP.
- Met with Meridian Township and staff to discuss their Sewer Project and items at Lake Lansing Boat Launch.
- Met with staff and MGOW about future mapping they are doing on the Grand River for their organization.
- Continued working with staff on a multitude of current and ongoing grant projects throughout the parks.
- Attended Controller's Senior Staff meeting(s) as well as Deputy Controller Direct report meetings.
- Ongoing working with Natalie on past information about the Trails and Parks Millage, as well we were able to continue to get out and visit a lot of Trails and Parks Projects.
- Visited all County Parks weekly.
- Continue to catch up on emails as time allows.
- Summer is almost upon us with the Calendar but summer season has arrived with the end of school and Memorial Day weekend kick off. The early warm temperatures brought out lots of folks early 😊



Ground Breaking Trails and Parks Millage, first project for Onondaga Township



## **June 2024 Parks Commission Meeting Monthly Report**

### **Hawk Island County Park**

- Seasonal employee hiring and training
- Opened beach, concessions, boat rental.
- Attended multiple meetings with contractors, vendors, and purchasing department.
- Weed Treatment in lake.
- Mosquito spraying of Dog Park.
- Attended South Lansing Business Association annual awards banquet and participated in the annual Clean Up event on South Cedar Street.
- Oversaw ongoing construction projects within Hawk Island
- Troubleshooting and Repairs on splash pad multiple times.
- Replaced splash pad chemical feeders and multiple other elements of filtration system.
- Hawk Island Triathlon assistance.
- Irrigation repairs throughout park.



New colored concrete kiosk area



Hawk Island Triathlon



Removal of boardwalk

## **Burchfield Park May/June Manager's Report**

1. Hosted new employee orientation and training day
2. Attended meeting with Spicer to discuss revisions for cabin locations and park improvements
3. Met with Fred Cowles (from MGROW), Tim Morgan, and Natalie Trotter to review park-maintained access points. We discussed future improvements on the Grand River to help MGROW update their Heritage Water Trail Guidebook.
4. Burchfield pond was treated for invasive Eurasian milfoil
5. Lower disc golf course was treated for mosquitos
6. Hosted Michigan Mountain Bike Alliance women's mountain biking skills clinic
7. Worked with volunteers to prep a new area for a memorial bench at Riverbend NA
8. Hosted overnight camping for Cub Scouts and families
9. Purchased additional battery-powered lawncare equipment
10. Electric F-150 Lightning trucks delivered to parks
11. Coastguard performed their annual inspection on all park rental watercraft
12. Eaton Rapids to Bunker Landing river cleanup event. Organized by Paul Malewski in cooperation with City of Eaton Rapids, Eaton Rapids Public Schools, Eaton Rapids Rotary Club, FFA, Ingham County Parks, and ACA on May 31<sup>st</sup>
13. Steel roof replacements completed at boathouse, beach bathrooms, gatehouse, and maintenance gas shed.
14. Continue with many park improvements, including finishing touches to boathouse addition
15. Hosted Bill Earl fishing program follow up event on June 4<sup>th</sup>





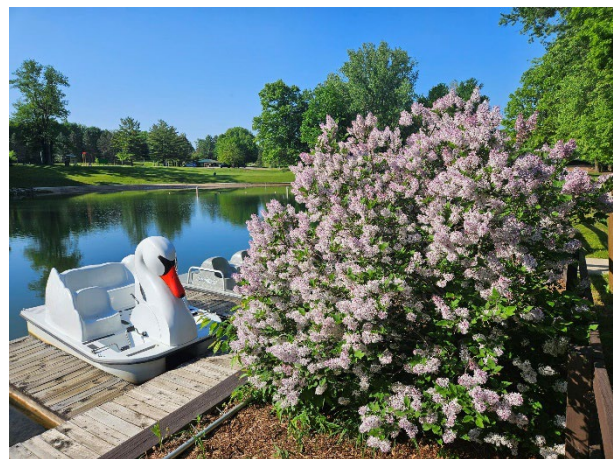
Employee Training Day



Cub Scout Family Night



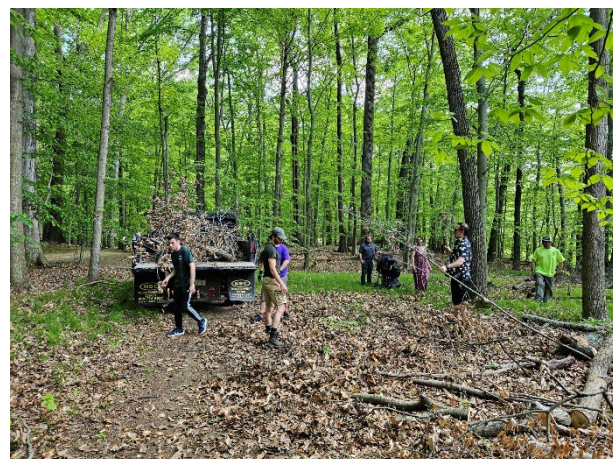
MMBA Women's Riding Clinic



Lonely Swan Waiting for Customers



New Electric Truck



Volunteer Work Day





New Door on Boathouse



Electric Mower



Bugman Mosquito Control

## **Lake Lansing Park Report –May-June**

### **Highlights:**

Attended Staff and Manager Meetings

Attended Park Commission meeting

Band Shell meeting

Band Shell coordination with Aengus and Olivia (Marketing Intern)

Coordinate flower purchase and p/u for HBA and rest of park

Coordinated Haslett High School Senior volunteer day

Started taking beach water samples

Met with Meridian Twp and County officials regarding Township project at the Boat Launch

Attended Pre-Construction meeting for the remaining portion of the Township lift station project at the Boat Launch

## **May - Parks Office Monthly Report**

### Meetings/Trainings

Admin and full Staff Meeting

Budget planning meetings and submitted final budget

### Contracts/Resolutions

Drafted/edited/submitted the following resolutions:

- Meridian Agreement
- Tractor Purchase

### Customer Service

Busy with shelter and kayak rentals. Most weekend shelters booked.

### Website

Continued to edit the website to keep the public informed of the status of the parks.

## Trails & Parks Millage Coordinator Report

May 2024

For: Park & Recreation Commission Meeting

June 10, 2024

- Continue to learn the Role of Trails & Parks Millage Coordinator Position
- Attended Park Commission Meetings for May
- Meeting at the Spicer Office to meet with Tanya Moore
- Responding to e-mails and answering phones.
- Review Park Commission Packets and meeting minutes.
- Started working on idea's for Trails & Parks Millage Comprehensive Report.
- Communication with communities about the millage project
- Continue to learn about Munis Program
- Work on Millage Financial Tables for County Park Projects
- Worked on the flyer for Lake Lansing South Park Ribbon Cutting Event and Press Release
- Meet with Spicer and discussed new location for Cabins at Burchfield
- Rode my bike with Tim twice in May. Rode the trails in East Lansing, Lansing River and Meridian Twp.
- Helped the County Budget and Millage Budget for 2025.
- Coordinated a County meeting with Finances, Budget and Treasury to learn more about the County Process for the Millage.
- Attended Parks Admin. Meeting.
- Meet with Fred from MGrow to discuss kayak locations
- Attended Ground Breaking Event at Baldwin Park in Onondaga.
- Attended a Progress meeting at Hawk Island.
- Worked on preparing for the Stockholder meeting on June 27.





INGHAM COUNTY PARKS DEPARTMENT  
121 E. Maple St., Mason, MI 48854  
Phone: 517.676.2233 [www.inghamcountyparks.org](http://www.inghamcountyparks.org)

## Press Release

FOR IMMEDIATE RELEASE  
Contact: Ingham County Parks – 517-676-2233

### Lake Lansing South Ribbon Cutting Ceremony

Ingham County Parks is thrilled to announce a ribbon cutting event on Friday June 7, 2024 at 5pm for the new completed construction of the Concession/Bathhouse.

This project is funded by The Ingham County Trails & Parks Millage and matched with the following grants:

- Michigan Natural Resources Trust Fund Grant
- Federal Land and Water Conservation Fund
- SAD & LLPOA (Lake Lansing Special Assessment District Advisory Committee and Lake Lansing Property Owners Association)

Prime Professional: ROWE Professional Services Company

Construction: LAUX Construction LLC

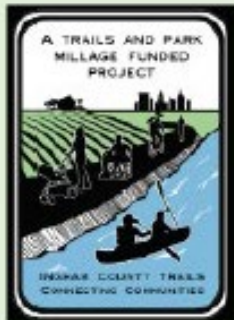
Total Cost of Project: \$2,735,641

The project scope of work includes:

- 1) New Concession & Bathhouse Building
- 2) New outdoor showers for beach
- 3) New sidewalks to complete a loop trail around the park
- 4) New ADA picnic tables and one with solar panels to charge your cell phone.
- 5) New gates and emergency access drive along Shaw St. and Lake Lansing Rd.
- 6) Landscaping to include native plants and bio-swale
- 7) New historical signs
- 8) ADA parking spots & accessibility



**INGHAM**  
COUNTY PARKS



***Lake Lansing South Park***  
***New Concession & Bathhouse Building***

*Ribbon Cutting Event*



**Date: Friday June 7, 2024**

**Time: 5pm**

**Address: 1621 Pike St.  
Haslett, MI 48840**

**Stay after the Ribbon Cutting Event &  
enjoy the Free Friday Night Sounds of  
Summer Concerts. Atomic Annie  
performs at 7pm.**







## ONONDAGA TOWNSHIP MICHIGAN

### BALDWIN PARK

# Groundbreaking Ceremony

◆◆◆

LAUX Construction cordially invites you  
to a celebratory groundbreaking at  
Baldwin Park in Onondaga Township.

Greetings, photo ops and refreshments.

We look forward to sharing this  
milestone with you!

◆◆◆

**DATE:** Tuesday, May 21st, 2024

**TIME:** 2:00pm - 3:00pm

**ADDRESS:** 4999 S. Onondaga Rd.  
Onondaga, MI 49264

