

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to bc.ingham.org, choosing the "Events Calendar," and clicking on Monday, March 14, 2022

Monday, March 14, 2022

5:30pm

PARKS & RECREATION COMMISSION MEETING

Meeting Location:
Human Services Building
Conference Room C
5303 S. Cedar St.
Lansing, MI 48911

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
Minutes of February 14, 2022 regular meeting will be considered - [Page 3](#)
4. **Limited Public Comment ~ Limited to 3 minutes with no discussion**
5. **APPROVE THE AGENDA**
Late Items / Changes/ Deletions
6. **CONSIDERATION OF CONSENT AGENDA ** (See below)**
7. **ACTION ITEMS**
 - A. Laux, Lake Lansing Boat Launch - [Page 40](#)
 - B. ARP Request – [Page 45](#)
 - C. Moore Trosper Construction Co. - [Page 47](#)
8. **ADMINISTRATIVE REPORTS**
 - A. Director - [Page 51](#)
 - B. Park Managers - [Page 53](#)
 - C. Administrative Office - [Page 57](#)
 - D. Financial Report - [Page 58](#)
 - E. Millage Coordinator Report - [Page 62](#)
 - F. FLRT Trail Ambassador Report - [Page 64](#)
9. **INFORMTIONAL ITEMS**
 - A. Resolution Reaffirming the Board of Commissioners Authority to Appoint, Employ and Remove certain positions - [Page 65](#)
 - B. Ingham County Parks Grant matched with Millage Dollars since 2015 millage passed - [Page 67](#)
 - C. Revision of 7th round Millage projects, Approved by the BOC 3/8/22 – [Page 68](#)
10. **Correspondence & Citizen Comment**

11. Board/Staff Comments

12. Limited Public Comment ~ *Limited to 3 minutes with no discussion*

13. Upcoming Meetings

- A. Date: Monday, April 11, 2022; Time: 5:30pm
Human Services Building Conference Room A
5303 S. Cedar St.
Lansing, MI 48911

14. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

Ingham County Parks & Recreation Commission Members: Chair Matt Bennett, Vice-Chair Cherry Hamrick, Secretary Michael Unsworth, SteveJames, Simar Pawar, Paul Pratt, Chris Swope, Commissioner Emily Stivers, Stephanie Thomas

****Whereas** the Park Commissioners can adopt a procedure whereby we review a partial consent agenda in order to expedite our meetings, under this procedure we group some non-controversial action items together and deal with them in one motion without discussion. We keep out of this any items requiring a roll call vote or action items that need discussion or action items that may provide important information for disclosure. A single member of the Park Commission may pull any item off the consent agenda to discuss and vote separately.

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
February 14, 2022

The Ingham County Parks & Recreation Commission held a Special Meeting at the Human Services Building, Conference Room C, 5303 S. Cedar Street, Lansing, Michigan.

Board Members

Present: Matt Bennett, Steve James (entered at 5:35pm), Simar Pawar (entered at 5:34pm), Paul Pratt, Commissioner Emily Stivers, Stephanie Thomas,

Absent: Cherry Hamrick, Chris Swope, Commissioner Chris Trubac, Michael Unsworth

Also Present: Park Director Tim Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Lake Lansing Park Manager Coe Emens, Tanya Moore (Spicer Group)

PUBLIC MEETING TO HEAR SUGGESTIONS AND COMMENTS FROM THE PUBLIC REGARDING MULTIPLE PROPOSED MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANT APPLICATIONS FOR PARK AND ACCESSIBILITY IMPROVEMENTS AT BURCHFIELD, HAWK ISLAND AND LAKE LANSING NORTH

1. **Chair to Call Public Meeting to Order:** Chair Bennett called the Public Meeting of the Parks & Recreation Commission meeting to order at 5:30pm.
2. **Introductions:** Chair Bennett called for introductions and reviewed the purpose of the public meeting and the rules:
3. **Chair to State Purpose of the Public Meeting and Inform the Public of the Commission's Rules for Public Meetings**
 - A. Any member of the public may address the Commission for up to (3) minutes per individual as scheduled on the agenda at the beginning of each meeting, and up to three (3) minutes at the end of the meeting at the time scheduled on the agenda for public comment.
 - B. At the discretion of the President, this time may be extended by granting an additional one (1) minute.
 - C. During an agenda item, members of the public may not address the Commission unless recognized by the President.

4. Limited Public Comment

None.

5. PowerPoint Presentation – Tanya Moore, Spicer Group

Burchfield – Riverbend (Reapplying)

This grant application includes the following as detailed in the attached documents:

- Remove existing stairs / dock leading down to Grand River and bridge over the Peppermint Creek.
- New stairs and dock at Grand River
- New fishing pier.
- New 6-foot wide path.
- New ADA accessible parking spaces.
- Amenities: recycled bench, recycled picnic table, ADA grill, interpretive sign

Grant: \$233,300

Local Match: \$110,000

TOTAL: \$333,300

Hawk Island (LWCF)

This grant application includes the following as detailed in the attached documents:

- Remove existing boardwalk along the northeast side of the pond.
- New floating docks with fishing extensions and boardwalk approaches.
- New 10-feet wide pave path.
- Amenities: recycled trash bin, interpretive sign

Grant:	\$331,300
Local Match:	\$327,700
Parks 208 Fund Balance	\$ 3,600
TOTAL:	\$662,600

Hawk Island (TF)

This grant application includes the following as detailed in the attached documents:

- Remove existing boardwalk along the northeast side of the pond.
- New floating docks with fishing extensions and boardwalk approaches.
- New 10-feet wide pave path.
- Amenities: recycled trash bin, interpretive sign

Grant:	\$300,000
Local Match:	\$362,600
TOTAL:	\$662,600

Lake Lansing North (TF)

This grant application includes the following as detailed in the attached documents:

- Removal/Replacement of existing playground equipment.
- Safety Surfacing (Rubber/EFW)
- New paved path for ADA accessibility
- Paved ADA parking spaces
- Amenities (4 benches)

Grant:	\$245,000
Local Match:	\$105,000
TOTAL:	\$350,000

Lake Lansing North – MSU/Lake Lansing Connector (TF)

This grant application includes the following as detailed in the attached documents:

- Improvement of the path for ADA accessibility
- Mile Markers
- Amenities: benches, interpretive signs, bike rack

Grant:	\$300,000
Local Match:	\$300,000
TOTAL:	\$600,000

6. Chair to Open the Floor for Questions from the Public

Chair Bennett opened the floor for questions. No Questions.

7. Chair to Recognize and Ask for Presentations on the Proposed Project from Members of the Other Public Agencies, if in attendance

None.

8. Chair to have Recording Secretary Read into the Record any Correspondence Received

None.

9. Chair to Open Public Comment

None.

10. Chair to Adjourn Public Meeting

Chair Bennett adjourned the meeting at 5:49pm.

PARKS & RECREATION COMMISSION MEETING

Call to Order: Chair Bennett called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:49pm

Minutes: **Moved by Commissioner Stivers and Supported by Mr. Pratt** to approve the October 25, 2021 minutes of the regular meeting as written:
Yes 6; No-0. MOTION CARRIED.

Moved by Commissioner Stivers and Supported by Mr. Pratt to approve the November 15, 2021 minutes of the regular meeting as written:
Yes 6; No-0. MOTION CARRIED.

Moved by Commissioner Stivers and Supported by Mr. Pratt to approve the December 13, 2021 minutes of the regular meeting as written:
Yes 6; No-0. MOTION CARRIED.

Moved by Commissioner Stivers and Supported by Mr. Pratt to approve the January 10, 2022 minutes of the regular meeting as written:
Yes 6; No-0. MOTION CARRIED.

LATE ITEMS / CHANGES / DELETIONS

None.

LIMITED PUBLIC COMMENT

John Lazet thanked the Park Commissioners for their consideration of millage funds and that Vevay Township is very excited for the opportunity.

Cherry Hamrick not present. Nicole Wallace read in her absence:

“This is an important funding item because it benefits the entire county. The Friends Ambassador continually works on promotion of the trails all around the county, and works with all municipalities to improve and enhance their trails and parks. The ambassador also works directly with Nicole and Tim as well as all area civic groups with an interest in the trail system. The Friends lobbied for the millage renewal, and have put on many and varied events on different parts of the trail to raise awareness of the system.”

CONSIDERATION OF CONSENT AGENDA

Mr. Pratt moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items 9A, 9B and 9G. Commissioner Stivers supported the motion.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Yes 6; No-0. MOTION CARRIED.

ACTION ITEMS

City of Lansing additional funding for bridge projects

Discussion ensued.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the City of Lansing Millage Agreement Amendments

MOVED BY Commissioner Stivers

SUPPORTED BY Mr. James

To recommend forwarding the attached resolution to the Board of Commissioners supporting funding 1 million of the City of Lansing's request of \$1,515,785 for overages to existing trails and parks millage contracts which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

WHEREAS, due to unforeseen circumstances the City of Lansing is requesting an additional \$1,515,785.00 for millage projects TR039, TR056, TR062, TR064, TR065, TR066 and TR067, reallocating \$13,545.96 from project TR006 to TR038, and reallocating \$29,217.27 from project TR065 to TR056; and

WHEREAS, the City of Lansing will supply \$515,785.00 reducing the additional request from the County to \$1,000,000.00; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements TR006 and TR038 to reallocate \$13,545.96 from TR006 to TR038 as outlined in the below table; and

Contract Title	Project #	Current Contract Amount	Amount to Reallocate	Total Revised Contract Amount
CL - RTW - Moores River Dr Trail Repair	TR006	\$680,485.00	-\$13,545.96 reallocate to TR038	\$666,939.04
Bank Stabilization - Washington	TR038	\$285,257.00	Reallocate	\$298,802.96

Avenue			\$13,545.96 from TR006 to TR038	
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WHEREAS, the City of Lansing is requesting an amendment to Agreement TR056, TR062, and TR065 to increase the budget by \$1,000,000.00 and reallocate funds as outlined in the below table; and

Contract Title	Project #	Current Contract Amount	Amount to Reallocate / Additional Amount Authorized	Total Revised Contract Amount
Bridge CL-13	TR065	\$259,660.12	-\$29,217.27 reallocate to TR056	\$230,442.85
Bridge CL-31	TR056	\$665,916.97	\$111,165.00 additional and reallocate \$29,217.27 from TR065 to TR056	\$806,299.24
Trail Connector-Cambridge to Frances Park	TR062	\$400,030.00	\$888,835.00 additional	\$1,288,865.00

WHEREAS, Agreement TR056 needs to be extended to complete the project to August 1, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing:

Contract Title	Project #	Current Contract Amount	Amount to Reallocate / Additional Amount Authorized	Total Revised Contract Amount
CL - RTW - Moores River Dr Trail Repair	TR006	\$680,485.00	-\$13,545.96 reallocate to TR038	\$666,939.04
Bank Stabilization - Washington Avenue	TR038	\$285,257.00	Reallocate \$13,545.96 from TR006 to TR038	\$298,802.96
Bridge CL-13	TR065	\$259,660.12	-\$29,217.27 reallocate to TR056	\$230,442.85
Bridge CL-31	TR056	\$665,916.97	\$111,165.00 additional and reallocate \$29,217.27 from TR065 to TR056	\$806,299.24
Trail Connector-Cambridge to Frances Park	TR062	\$400,030.00	\$888,835.00 additional	\$1,288,865.00

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR056 to August 1, 2022.

BE IT FURTHER RESOLVED, the Controller is authorized to reallocate \$13,545.96 from line item 228-62800-967000-TR006 to line item 228-62800-967000-TR038.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$111,165.00 from the Trails and Parks Millage fund balance for the TR056 project and the Controller is authorized to reallocate \$29,217.27 from line item 228-62800-967000-TR065 to line item 228-62800-967000-TR056.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$888,835.00 from the Trails and Parks Millage fund balance for the TR062 project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

7th Round Millage

Nicole Wallace gave an overview of meeting that the Parks Department had with Controller Cypher. Ms. Wallace state there is currently 4.5 million left through the life of the millage to 2026 and that we received requests for over 9 million this round. Ms. Wallace stated that we are under the direction of the Controller's office and that we are proposing funding 1 million toward the cost overruns for the City of Lansing projects and up to 2.5 million for the 7th round millage projects. This would leave 1 million in undesignated funds for potential future cost overruns of current contracts with communities. In addition this resolution support the Controller's recommendation to reduce the upfront payments for the grants from 50% to 25%. The motion we are presenting includes two options for the Park Commission to consider to forward to the Board of Commissioners for final approval of projects. In Option A (see page 37 of your packet) Ingham County Parks Department in this scenario would request consideration of funding for their three seventh round projects out of ARP funding, fund the City of Lansing overage request for \$1,000,000.00, and an additional \$2,416,346.00 for round 7 applications.

Motion to Recommend Forwarding Rating of 7th Round Millage Applications

MOVED BY Commissioner Stivers

SUPPORTED BY Ms. Thomas

To recommend forwarding the Park Commission's rating of the 7th round millage applications to the Board of Commissioners for consideration per Resolution 19-092. In addition support the Controller's recommendation to reduce the upfront payments for the grants from 50% to 25%.

To suggest **option B** (see attached options that Park Commissioners can discuss to provide a suggestion to the BOC) to be discussed at the Park Commission meeting.

After meeting with representatives from the City of Lansing, the Controller's office recommended 1 million toward the cost overruns for the City of Lansing and up to 2.5 million for the 7th round millage projects which would leave 1 million in undesignated funds for potential future cost overruns of current contracts with communities.

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

**ADOPTED – MARCH 12, 2019
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH ADDITIONAL GUIDELINES FOR
TRAILS AND PARKS MILLAGE GRANT RECOMMENDATIONS
RESOLUTION # 19 – 092**

WHEREAS, the Park Commission has until now, at the direction of the Board of Commissioners, limited its recommendations to projects which would be started in the present year or immediately following two years up until and through the ending of the current Trails and Parks Millage as outlined in Resolution 17-275; and

WHEREAS, a substantial financial reserve has accumulated; and

WHEREAS, the Board of Commissioners contemplates placing the question of renewing the Trails and Parks Millage before the voters at the presidential primary election to be held in 2020; and

WHEREAS, it the Board of Commissioners believes it would be beneficial to shift the focus of planning toward longer term projects and spending as well as award 50% up front of approved grant awards to the communities to alleviate the accumulated millage fund balance.

THEREFORE BE IT RESOLVED, that future recommendations to the Board of Commissioners may include proposals to be funded up to four calendar years beyond the current year.

BE IT FURTHER RESOLVED, that 50% of each grant will be disbursed up front to the communities for their trails and parks projects starting with those projects awarded with resolution 19-047 and going forward.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None Absent: None Approved 03/04/2019

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 03/06/2019

Option A (Ingham County Parks Department in this scenario would request consideration of funding for their three seventh round projects out of ARP funding, fund the City of Lansing overage request for \$1,000,000.00, and an additional \$2,416,346.00 for the following applications)

Applicant	Project	Amount Requested	Fund (Yes or No)	Grant Award Amount	\$ Cumulative
City of Lansing	Bridges 9, 13,14, 15,18, 31 and Trail Connector-Cambridge to Frances Park	\$1,515,785.00	Yes	\$1,000,000.00	\$1,000,000.00
City of Mason	Jefferson Trailhead / Community Garden Improvements	\$204,000.00	Yes	\$204,000.00	\$1,204,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	\$20,000.00	Yes	\$20,000.00	\$1,224,000.00
Vevay Township	Vevay Township Community Park and 5-Year Recreation Plan	\$81,500.00	Yes	\$81,500.00	\$1,305,500.00
Leslie Township	Township Grounds Lighting & Recreational Improvements	\$300,000.00	Yes	\$300,000.00	\$1,605,500.00
City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	Yes	\$162,000.00	\$1,767,500.00
Lansing Township	Waverly Rd Shared Use Pathway, Phase II - Feasibility Study	\$18,750.00	Yes	\$18,750.00	\$1,786,250.00
City of Williamston	Memorial Park Trail Planning & Engineering	\$40,700.00	Yes	\$40,700.00	\$1,826,950.00
Ingham County	Lake Lansing Park North - MSU-LL Trail Connector	\$315,000.00	No	---	\$1,826,950.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	\$327,700.00	No	---	\$1,826,950.00
Leroy Township	Simmons Memorial Park	\$21,600.00	Yes	\$21,600.00	\$1,848,550.00
Meridian Township	MSU to Lake Lansing Connector Trail, Phase III (*Application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00)	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	Yes	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	\$2,073,550.00
City of Mason	Hayhoe Riverwalk Trail - Repair	\$337,000.00	Yes	\$337,000.00	\$2,410,550.00
City of Leslie	Leslie Shared Use Path - Hull Rd to S Cameo Dr	\$313,796.00	Yes	\$313,796.00	\$2,724,346.00
Alaiedon Township	Leek Cemetery Nature Trail & Improvements	\$296,400.00	Yes	\$296,400.00	\$3,020,746.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	\$486,600.00	No	---	\$3,020,746.00
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	\$395,600.00	Yes	\$395,600.00	\$3,416,346.00

City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---	\$3,416,346.00
City of Lansing	River Trail Bank Stabilization - Mt Hope Cemetery	\$170,000.00	No	---	\$3,416,346.00
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---	\$3,416,346.00
City of Lansing	River Trail - Overband & Crack Sealing	\$60,000.00	No	---	\$3,416,346.00
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	\$3,465,000.00	No	---	\$3,416,346.00
City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---	\$3,416,346.00

Option B (If different from Option A this would be created at the Park Commission meeting):

Applicant	Project	Amount Requested	Fund (Yes or No)	Grant Award Amount	\$ Cumulative
City of Lansing	Bridges 9, 13,14, 15,18, 31 and Trail Connector-Cambridge to Frances Park	\$1,515,785.00	Yes	\$1,000,000.00	\$1,000,000.00
City of Mason	Jefferson Trailhead / Community Garden Improvements	\$204,000.00	Yes	\$204,000.00	\$1,204,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	\$20,000.00	No	---	\$1,204,000.00
Vevay Township	Vevay Township Community Park and 5-Year Recreation Plan	\$81,500.00	Yes	\$81,500.00	\$1,285,500.00
Leslie Township	Township Grounds Lighting & Recreational Improvements	\$300,000.00	Yes	\$300,000.00	\$1,585,500.00
City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	No	---	\$1,585,500.00
Lansing Township	Waverly Rd Shared Use Pathway, Phase II - Feasibility Study	\$18,750.00	Yes	\$18,750.00	\$1,604,250.00
City of Williamston	Memorial Park Trail Planning & Engineering	\$40,700.00	Yes	\$40,700.00	\$1,644,950.00
Ingham County	Lake Lansing Park North - MSU-LL Trail Connector	\$315,000.00	No	---	\$1,644,950.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	\$327,700.00	No	---	\$1,644,950.00
Leroy Township	Simmons Memorial Park	\$21,600.00	Yes	\$21,600.00	\$1,666,550.00
Meridian Township	MSU to Lake Lansing Connector Trail, Phase III (*Application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00)	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	Yes	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	\$1,891,550.00
City of Mason	Hayhoe Riverwalk Trail - Repair	\$337,000.00	Yes	\$337,000.00	\$2,228,550.00
City of Leslie	Leslie Shared Use Path - Hull Rd to S Cameo Dr	\$313,796.00	Yes	\$313,796.00	\$2,542,346.00
Alaiedon Township	Leek Cemetery Nature Trail & Improvements	\$296,400.00	Yes	\$296,400.00	\$2,838,746.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	\$486,600.00	Yes-Partial	\$265,000.00	\$3,103,746.00
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	\$395,600.00	Yes	\$395,600.00	\$3,499,346.00
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---	\$3,499,346.00
City of Lansing	River Trail Bank Stabilization - Mt Hope Cemetery	\$170,000.00	No	---	\$3,499,346.00
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---	\$3,499,346.00
City of Lansing	River Trail - Overband & Crack Sealing	\$60,000.00	No	---	\$3,499,346.00
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	\$3,465,000.00	No	---	\$3,499,346.00
City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---	\$3,499,346.00

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Memorandum of Understanding (MOU) with the City of Eaton Rapids

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF
EATON RAPIDS**

WHEREAS, the City of Eaton Rapids and Ingham County Parks are agreeable to this arrangement, as reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding with the City of Eaton Rapids.

BE IT FURTHER RESOLVED, the term of the Memorandum of Understanding shall be for ten years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Food Concession Lease

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY PARKS DEPARTMENT
TO ENTER INTO CONTRACTS WITH VARIOUS FOOD CONCESSION VENDORS**

WHEREAS, the Ingham County Parks provides recreational opportunities for constituents; and

WHEREAS, the community has shown interest in having food trucks/carts available at County Park functions;
and

WHEREAS, local businesses and organizations often wish to support the Ingham County Parks and its projects,
programs and events with funds generated from the sales of food concessions; and

WHEREAS, the Ingham County Parks is requesting to allow entering into contracts with various food concession
vendors; and

WHEREAS, the Ingham County Parks may generate additional revenue and provide an extended range of
services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham
County Parks Department to enter into contracts with private food concession vendors which will assist the
Parks with facility improvements, programs, and events as well as, provide extended services to Park visitors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents on behalf of the County after approval as to form by the County
Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

MOTION TO MOVE THE UPDATED MAJOR CAPITAL ACTION PROJECT PLAN

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To support the updates to the Action Project Plan items as presented. Amended or adopted by the Park Commission as of February 14, 2022.

TABLE 21: MAJOR CAPITAL PROJECTS

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	Received Funding 2021 (DNR TF)	Trail Loop and Boardwalk Replacement, Phase 1 (ADA accessible trail loop)	\$289,000 (Round 6)	MDNR TF \$300,000	1-Apr-21	\$589,000	1,3,4
HAWK	Received Funding 2021 (DNR TF & LW)	Boardwalk Replacement, Phase 1 & 2, fishing pier, and trail replacement	\$923,500 (Round 6)	MDNR LW \$430,400 TF \$300,000	1-Apr-21	\$1,653,900	1,3,4,5,7
BUR	Received Funding 2021 (DNR TF)	Cabin rentals at McNamara, accessible loop trail, well and pump house replacement	\$310,000 (Round 6) T&P \$200,000	MDNR LW \$500,000	1-Apr-21	\$1,010,000	3,4,5,6,8
LLN	Funded in 2021	Add Disc Golf course, and/or other recreation amenities	Parks Fund	NA	2022	\$50,000	1,3,5,6
LLN	A Re-apply for DNR April 1, 2022	Trail Loop and Boardwalk Replacement, Phase 2 (ADA accessible trail loop)	\$507,500 (Round 6) \$100,000 Parks Fund Balance	MDNR LW \$500,000	1-Apr-22	\$1,107,500	1,3,4
BUR	B Re-apply for DNR April 1, 2022	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	\$110,000 (Round 6)	MDNR LW or TF \$150,000	1-Apr-21	\$260,000	1,3,4,5,7
LLN	C Apply for DNR April 1, 2022	MSU to Lake Lansing Trail - internal connector	\$315,000 (Round 7)	MDNR LW or TF \$300,000	1-Apr-22	\$615,000	1,3,4
HAWK	D Apply for DNR April 1, 2022	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$327,700 (Round 7)	MDNR LW \$327,700	1-Apr-22	\$655,400	1,3,4,5,7

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	E <i>Apply for DNR April 1, 2022</i>	Replace Playground	\$105,000 ARP, Parks Fund Balance	MDNR TF \$245,000	1-Apr-22	\$350,000	1,2,3,5
LLN	F <i>Applied for Round 7 T&P</i>	Boardwalk Replacement – remaining boardwalks	\$471,400 (Round 7)	NA	30-Jul-21	\$471,400	1,3,4
LLS	CIP Annual Request	Update landscaping and add trees (ongoing coop with Ingham County District)	TBD			\$50,000	1,6,8
MULTI	CIP Annual Request as part of ongoing park budget	Add amenities to parks / trails (i.e viewers, bike facilities / parking, fix-it stations, drinking fountains, outdoor showers, interpretive signs, mile markers, etc.)	TBD	CIP annually as needed	future years	\$50,000 per year	1,3,5,6,8
MULTI	1 Request CIP 2023	Administrative Office transitional move from the Hillard building to all three of the County Parks; Satellite office locations at all three locations	NA	CIP	Start 2023 Design/Build	TBD	1,3,6,7
MULTI	1A	Provide Broadband Internet Service; Security Cameras strategically located throughout parks	NA	ARP	2022	TBD	1,3,5,6,7
MULTI	1B Energy Study 2022	Replace lighting at tubing & sledding hills and parking lots at Burchfield and Hawk	NA	ARP, CIP	2022	\$50,000 per park	1,3,5,6
BUR	2 <i>Investigate Develop 2022</i>	Add a Zip line activity - consider contract with “High Ropes” or “Go APE” tynd company – collaborative effort	TBD	TBD	TBD	TBD	1,5

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLS	3	Carousel Building Renovation- Feasibility study and cost estimate	TBD	CIP	2023	\$50,000	1,3,5,6
BUR	4	Multi-purpose conversion of Woodsong shelter to Day Camp / Winter Sports ski rental building (feasibility study & cost estimate)	TBD	CIP	2023	\$50,000	1,3,5,6
BUR	5	Improve Disc Golf courses, and/or other recreation amenities	TBD	TBD MDNR Grant(s)		\$50,000	1,3,5,6
HAWK	6	Replace / Update Splash Pad amenities, features, shade. Build above ground pump house (eliminate pit) to store all mechanical; update utilities as needed and add shower tower	TBD	TBD		\$500,000	1,3,5,6
LLS	7	Improve walk / entrance signage at Marsh / Lake Lansing	TBD	TBD		\$50,000	1,3,4,6
LLN	8	Replace play area, improve basketball, volleyball, pitcher mound (eliminate ballfield / backstop), cornhole, birdwatch viewers and signage	\$300,000	MDNR TF \$300,000		\$600,000	1,3,4,5
BUR	9	Replace Playground with new universally accessible play area	\$500,000	MDNR LW \$500,000		\$1,000,000	1,3,5,6
LLB	10	Run storm / water to new boat washing station (work with Meridian Township)	TBD	ARP CIP Millage Grants		\$10,000 2022 Request	1,2,5,8

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLS	11	Upgrade playground and renovate trike track; consider alternatives to trikes; fix drainage issues	TBD	TBD		\$750,000	1,3,5,6
LLS	12	Replace or renovate Hill restroom	TBD	TBD		\$300,000	1,2,3,5,6
MULTI	13	Investigate municipal hook ups for water and sewer and replace wells and septic. *		ARP CIP Millage Grants		\$1,000,000 per park	1,2,8
MULTI	13A	*Replace well, pressure tanks, and irrigation lines throughout park		ARP CIP Millage Grants		\$300,000 per park	1,2,8
BUR	14	Multi-purpose conversion of Woodsong shelter to Day Camp / winter sports ski rental building	TBD	TBD		\$300,000	1,3,5,6,7
LLS	15	Splash Pad / skating rink combo refrigerated	TBD	TBD		\$750,000	1,3,5,6
BUR	16	Riverbend Natural Area – Install new Vault Toilet (CXT); New Well and Pump House	TBD	CIP Millage Grants		\$300,000	3,5,8
LLB	17	Phase 2 improvements: per park master plan	\$500,000 \$300,000	MDNR LW \$500,000 TF \$100,000		\$750,000	1,3,5,6
BUNK	18	Bunker Phase II: Develop per Master Plan	TBD	TBD		\$200,000	1,3,5,6
LLS	19	Replace fencing with new ornamental fencing along Marsh.	TBD	TBD		\$150,000	1,2

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
HAWK	20	Playground Renovation	TBD	TBD		\$500,000	1,3,5,6
MULTI	21	Repave parking lots and entrance roads for all Hawk; Repave Burchfield entrance drive	TBD	No grant		\$250,000 Hawk \$100,000 Burchfield	1,3,4
BUR	22	Pave Parking lot to Beach restroom with ADA spaces, include Winter Sports Building lot and park entrance, and inner trail loop connectors to existing facilities and around pond to all rental docks and piers	\$500,000	DNR LW \$500,000		\$1,000,000	1,3,5,6
LLS	23	Carousel building - convert to public rental and expand maintenance building	\$500,000	DNR TF \$300,000 LW \$500,000		\$1,300,000	1,3,5,6
LLS	24	Boardwalk with gazebo	\$300,000	DNR TBD \$300,000		\$600,000	1,3,5,6
LLS	25	Rental Umbrellas, cabanas and chairs	TBD	TBD		\$50,000	1,3,5,6
LLS	26	Add storm drainage to fix drainage issues; County recently upgraded / replaced storm system outside park to hook into (work with Drain Commission)	TBD	ARP CIP Millage Grants		\$200,000	1,3,8
MULTI	27	Acquire land in the south or outlying areas of County	TBD	TBD		TBD (based on fair market value)	1,5,6
TOTAL:						\$14,719,300	**

** This is a rough estimate of the total cost of improvements listed in the Five-Year Major Capital Plan. These estimates will need to be refined in order to ensure adequate funding. Total does not include projects which are already funded.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department reapplying for a Michigan Natural Resources Trust Fund Grant for Burchfield – Riverbend Natural Area

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT FOR BURCHFIELD – RIVERBEND NATURAL AREA

WHEREAS, the Parks and Recreation Commission supports the resubmission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Burchfield – Riverbend Natural Area; and

WHEREAS, the proposed application is supported by the Community’s 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years’ grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount \$110,000 from the Trails and Parks Millage for a local match; and

WHEREAS, the Board of Commissioners Resolution #20-562 authorized \$110,000 for this project previously in line item 228-62800-967000-TR090. The parks are utilizing these funds to reapply to the Michigan Department of Natural Resources for the 2022 grant cycle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund grant application for \$233,300 for park and accessibility improvements at Burchfield – Riverbend Natural Area, further resolves to make available its financial obligation amount of \$110,000 approved previously by Resolution #20-562 from the Trails and Parks Millage Fund Balance for a total of \$343,300.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department applying for a Michigan Natural Resources Land and Water Conservation Fund Grant for Hawk Island County Park

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS
TO HAWK ISLAND COUNTY PARK**

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Hawk Island County Park; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$331,300 matching funds from the Trails and Parks Millage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$331,300 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation amount of \$327,700 from the Trails and Parks Millage and \$3,600 from parks 208 fund balance for a total of \$662,600.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department applying for a Michigan Natural Resources Trust Fund Grant for Hawk Island County Park

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND COUNTY PARK

WHEREAS, the Parks and Recreation Commission supports the submission of a Michigan Natural Resources Trust Fund grant for park and accessibility improvements at Hawk Island County Park; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$362,600 matching funds contingent from ARP funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund Application for \$300,000 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation amount of \$362,600 from ARP funds for a total of \$662,600.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department reapplying for a Michigan Natural Resources Land and

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS
TO LAKE LANSING PARK NORTH**

WHEREAS, the Parks and Recreation Commission supports the resubmission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Board of Commissioners resolution #20-562 & #21-167 authorized a total of \$507,500 for this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$500,000 for park and accessibility improvements at Lake Lansing North, and further resolves to make available its financial obligation amount of \$500,000 from the Trails and Parks Millage (50%) for a total of \$1,000,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits \$7,500 for a Topographic Survey from the Trails and Parks Millage Fund Balance.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department applying for a Michigan Natural Resources Trust Fund Grant for Lake Lansing Park North – Playground

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT FOR PLAYGROUND EQUIPMENT AT LAKE LANSING PARK NORTH

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for playground equipment at Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount \$105,000 contingent on ARP funds or from the Parks 208 fund balance for a local match, for a Michigan Natural Resources Trust Fund Grant generating \$245,000 for a total \$350,000 project cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund Grant Application for \$245,000 for playground equipment at Lake Lansing Park North, further resolves to make available its financial obligation contingent on receiving in the amount of \$105,000 from the Parks 208 fund balance or ARP funding for a total of \$350,000.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Department applying for a Michigan Natural Resources Trust Fund Grant for Lake Lansing Park North: Internal MSU to Lake Lansing Trail Connector

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE APPLICATION FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT FOR LAKE LANSING PARK NORTH

WHEREAS, the Parks and Recreation Commission supports the submission of a Michigan Natural Resources Trust Fund grant for Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount \$300,000 and \$15,000 for topographic study from the Trails and Parks Millage or ARP funds for a local match; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Department of Natural Resources Trust Fund Grant for \$300,000 for park and accessibility improvements at Lake Lansing Park North, further resolves to make available its financial obligation contingent on receiving the amount of \$315,000 (which includes \$15,000 for topographic survey) from the Trails and Parks Millage Fund Balance or \$315,000 from ARP funding for a total of \$615,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits \$15,000 for a Topographic Survey from the Trails and Parks Millage Fund Balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

Prime Professional for Spicer Consultants

Mr. Morgan gave an over view of the bidding process that took place and results.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support entering into a contract with Spicer Group, Inc.

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Commissioner Stivers moved to adopt the resolution. Ms. Pawar supported the motion.

The motion carried unanimously.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC. FOR PRIME PROFESSIONAL SERVICES FOR VARIOUS PROJECTS

WHEREAS, proposals were solicited from qualified and experienced engineering firms to serve as the prime professional for three park projects: one at Lake Lansing Park South, one at Bunker Road Landing, and Lake Lansing Park North; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Spicer Group, Inc. for projects at Lake Lansing Park South, Bunker Road Landing and Lake Lansing Park North; and

WHEREAS, Spicer Group Inc, a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Spicer Group, Inc. for the base bid in the amount of \$89,900.00 to provide prime professional services for various projects at Lake Lansing Park South, Bunker Road Landing and Lake Lansing Park North and authorizes a contingency for the overall all work not to exceed 15% of their base bid or \$13,485 for a total amount not to exceed \$103,385.

BE IT FURTHER RESOLVED, that there are funds available in line items as specified below.

Project (Grant #)	Line Item Project #	Requested Amount for Prime Prof. Services	15% Contingency	Total Contract Amount
TF20-0039 Lake Lansing South	228-75999-974000-9P14	\$38,300.00	\$5,745	\$44,045
TF20-0040 Bunker Road Landing	208-75200-974000	\$20,800.00	\$3,120	\$23,920
Lake Lansing Park North-Maintenance Barn	228-75999-976000-20P12	\$30,800.00	\$4,620	\$35,420

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Parks Reorganization

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support the Ingham County Parks Reorganization

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Contract with James Clark Tree Service

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 14, 2022

Motion to Support entering into a contract with James Clark Tree Service

Yeas: Bennett, Stivers, James, Pawar, Pratt, Thomas

Nays: None

Absent: Hamrick, Trubac, Unsworth

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONTRACT WITH JAMES CLARK TREE SERVICE FOR TREE FELLING AND TREE TRIMMING SERVICES AT LAKE LANSING COUNTY PARK SOUTH AND LAKE LANSING COUNTY PARK NORTH

WHEREAS, the Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract to provide tree felling and tree trimming services for numerous trees and dead branches at Lake Lansing County Park South and Lake Lansing County Park North; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to James Clark Tree Service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorized entering into a contract with James Clark Tree Service in an amount not to exceed \$9,600 for tree felling and tree trimming services for numerous trees and dead branches at Lake Lansing County Park South and Lake Lansing County Park North.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75200-974000-22P03 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

DISCUSSION ITEMS

Chelsea Boodoo from discussed science book benches.

BOARD/STAFF COMMENTS

Ms. Thomas thanked Brian for his hard work at Hawk Island. Everyone from her son's school enjoyed the snow tubing event.

LIMITED PUBLIC COMMENT

None.

Adjournment:

There being no further business, the meeting was adjourned at 7:25pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 14, 2022

Motion to Support the Contract with Laux Construction

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their March 22, 2022 meeting.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 1, 2022
SUBJECT: Contract with Laux Construction
For the meeting agenda of 3/14/22 Human Services and 3/16/22 Finance

BACKGROUND

The Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for making improvements to the Lake Lansing Boat Launch. This general scope of work consists of removing and replacing a concrete boat ramp, automatic gate, fencing and HMA pavement repair.

The evaluation committee recommends that the contract be awarded to Laux Construction. It's anticipated that all work with this project will be completed no later than December 31, 2022.

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The alternative is to not complete the project.

FINANCIAL IMPACT

The bids were evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Parks Department Staff, to award the contract to Laux Construction for the base bid of \$324,257.15 including a substitution for emergency gate in the amount of \$2,200.00 for a total amount of \$326,457.15. There are funds available in the line items below to complete this project as bid.

Funding has been established in the following line items:

- \$42,513.46 in 2021 approved CIP list: 228-75999-974000-21P02 (Lake Lansing Boat Launch Improvements)
- \$8,000 SAD – Meridian Township
- \$11,970.00 available in line item 228-75999-974000-9P10
- \$263,973.69 is a County millage grant, line item: 228-62800-967000-TR086 per Resolution #20-562

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission will be considering support of this Resolution at their March 14, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing a contract with Laux Construction.

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: November 17, 2021

RE: Memorandum of Performance for RFP No. 130-21 Improvements to Lake Lansing Boat Launch

Per your request, the Purchasing Department sought proposals from qualified and experienced general contractors for making improvements to the Lake Lansing Boat Launch.

The scope of work includes, but is not limited to, removing and replacing a concrete boat ramp, automatic gate, fencing, and HMA pavement repair.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	54	14
Vendors attending pre-bid/proposal meeting	2	1
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Total	Alternate #1	Alternate #2	Grand Total	Substitution - Emergency Gate	Completion
Laux Construction LLC	Yes, Mason MI	\$324,257.15	\$62,188.00	\$32,230.00	\$418,675.15	\$2,200.00	6 weeks from mobilization

Alternate #1: Pavement Repair

Alternate #2: Vinyl fencing along sides of property instead of chain link

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
IMPROVEMENTS TO THE LAKE LANSING BOAT LAUNCH**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to the Lake Lansing Boat Launch. This general scope of work consists of removing and replacing a concrete boat ramp, automatic gate, fencing and HMA pavement repair; and

WHEREAS, there is \$42,513.46 available in line item 228-75999-974000-21P02, \$8,000.00 SAD – Meridian Township, \$11,970.00 available in line item 228-75999-974000-9P10 and \$263,973.69 available in line item 228-62800-967000-TR086 for the project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction for a total amount not to exceed of \$326,457.15 for improvements to the Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 14, 2022

Motion to Support the Ingham County Parks ARP Funding Request

MOVED BY

SUPPORTED BY

The Park Commission concurs with the Ingham County Parks Director recommending to the Controller's Office for ARP funding in priority order of the approved Capital Action Program as submitted.

Ingham County Parks ARP Funding Request March 4 2022

Per your request, the following in order of Priority is the Parks Department Requests for ARP funding, the first three could generate grant monies to match our request with ARP dollars.

<u>Priority</u>	<u>Scope of Project</u>	<u>ARP Request</u>	<u>MDNR Grant</u>	<u>Total Cost</u>
1	MSU to Lake Lansing Trail Internal Trail Connector final phase at LLN.	\$315,000	\$300,000	\$615,000
2	Boardwalk Replacement phase 3 Final phase at Hawk Lake.	\$362,600	\$300,000	\$662,600
3	Replacement ADA Accessible Playground at Lake Lansing North	\$105,000	\$245,000	\$350,000
4	Replacement of remaining boardwalks Within LLN Trail system.	\$471,400	N/A	\$471,000
5	Replacing various infrastructure septic, Septic, wells, pressure tanks, vault toilets Located within Lake Lansing & Burchfield Parks	\$1,500,000	N/A	1,500,000

I have attached several detailed documents to the original e-mail relating to these 5 items. If you need additional information please let me know.

Sincerely,

Timothy Morgan

Tim Morgan, CPRP (Certified Parks & Recreation Professional), and
CTA (Certified Tourism Ambassador™)
Director, Ingham County Parks
121 E. Maple St., Suite 102
Mason, Michigan 48854

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 14, 2022

Motion to Support entering into a contract with Moore Trosper Construction Company

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their March 22, 2022 meeting.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 22, 2022
SUBJECT: Contract with Moore Trosper Construction Co.
For the meeting agenda of 4/4/22 Human Services and 4/6/22 Finance

BACKGROUND

The Purchasing Department sought proposals from qualified and experienced general contractors for installing an owner purchased 36' x 30' metal framed "Versa Tube" storage building at Hawk Island County Park for winter sports operations which includes storing the snow tubes and snow cat.

ALTERNATIVES

Materials have been purchased, however due to staff shortages we are needing a contractor to install. The alternative is to not complete the project.

FINANCIAL IMPACT

There are funds available in line item 228-75999-976000-20P11.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their March 14, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with Moore Trosper Construction Co.

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: March 3, 2022

RE: Memorandum of Performance for RFP No. 32-22 Installation of Owner Purchased Storage Building

Per your request, the Purchasing Department sought proposals from qualified and experienced general contractors for installing an owner purchased 36' x 30' metal framed "Versa Tube" storage building at Hawk Island County Park. Throughout the duration of the Contract, the Contractor shall possess and maintain all applicable licenses from the State of Michigan and all other authorities having jurisdiction.

The scope of work includes, but is not limited to, obtaining permits, supplying necessary tools and skilled labor to erect the building according to the structural design and stamped plans included with the request for proposal.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	42	13
Vendors responding	1	1

A summary of the vendors' costs:

Vendor Name	Local Pref.	Total Bid
Moore Trosper Construction Co.	Yes, Holt	\$26,810.00

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH MOORE TROSPER CONSTRUCTION COMPANY FOR INSTALLING A STORAGE BUILDING AT HAWK ISLAND COUNTY PARK

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for installing an owner purchased storage building at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Moore Trosper Construction Company.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Moore Trosper Construction Co. for a total amount not to exceed of \$26,810 for installing a storage building at Hawk Island County Park.

BE IT FURTHER RESOLVED, that there is \$26,810 available in line item 228-75999-976000-20P11 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Directors Report 2022
February 11/22- March 9, 2023 (March 14th, 2022 Park Commission meeting)

Mission Statement: The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Continued ongoing working with staff with LAP consultants for two grants at Hawk Island for work to be done on the south side of the lake with piers, accessibility and shade shelters as well as parking improvements for McNamara Landing met with EAGLE about moving fill dirt to bottom of the sledding hill and LAP will be working on permitting this with EAGLE it looks like this will be acceptable and will help with the Tubing hill operations in the future and save money by keeping the soil on site.
- Continued ongoing working with staff and met with ROWE consulting for three grants at Lake Lansing South and the improvements at the Boat Launch. The Boat Launch RFP is in the Park Commission packets as staff is working with neighbors on fencing options as the final items for this project to move forward. ROWE will be getting the front end bidding documents to Jim Hudgins in the next month as final items are being worked through with the Drain Commission office and ROWE on design requirements.
- Attended a Millage progress update meeting with Nicole Wallace, Brian Collins, and Tanya Moore from Spicer group.
- Continued to work on lots of items surrounding 7th round millage scenarios with Nicole and Controller's office.
- Continued meeting Nicole, Tanya, and Tri-Counties Consultant on their process for a Tri-County Regional bike plan Eaton, Clinton and Ingham Counties and we shared lots of data that we have for Ingham County.
- Nicole, Tanya, and Managers continue to work on many edits to the grant spread sheets in preparation for applications request for MDNR Grant cycle for April 1, 2022.
- Assisted the Friends of the Ingham County Parks and have continued working with staff on items to help them moving forward with web site, fund raising, and other items. Meet with Friends Board Feb 25th, more to come on updates with the Friends.
- Renewed my CPRP, National Parks Certified Parks and Recreation Professional certification.
- Held staff meeting to discuss multiple parks items and beginning planning for the 2023 budget request including adding new positions as part of reorganization process as part of our request and possible fee increases as this is the year that Parks will address any increase to fees (every three years now).
- Also met with Staff and will be working with HR on Parks Mechanic position that has been posted and open since September 2021.
- Attended an MParks State Conference in Traverse City Michigan for three days. It was great to be back in person with other Park Professionals and be able to network through visiting in person! It had been over two years since the last in-person meeting... I attended several sessions that included Director's summit where the MDNR Director spoke about the 150 million in state ARP funding forthcoming this year to local parks, presented on Ingham County Wayfinding with Nicole Wallace and Tanya Moore of Spicer Group, did an onsite afternoon tour of several Traverse City and County Parks facilities including the TART trails projects and bike facility and other key features, attended a session put on by SEMCOG planning agency for Detroit area about what they have been working on during COVID from planning perspective and parks/trails, and finally attended a session on delegating and motivating staff as well as several MParks sponsored socials that much networking with our own staff and other staff from around the state took place ☺.
- Continue working with IT on high speed internet and cameras in the parks met with them to discuss with Park Managers.

- Spoke with several different news agencies about Parks; DIRT School at Burchfield Parks and the Capital Action Plan for the Parks and Grants that we have received.
- Conducted weekly Administrative meeting.
- Attended Controllers Senior Staff meeting.
- Attended BOC committee meetings Human Services, Finance and a Full BOC meeting with Park Department items.
- Met again with staff and the Bill Earl planning committee about re-starting this program with two dates for 2022. They would be the 2nd and 3rd Saturdays in May this year, registration will begin April, 1, 2022.
- Worked with Fair/Parks/Zoo/Controller monthly meeting on discount resolution and special days updates for Ingham County Employees days in the parks.



Hoosier verse Michigander at MParks Social! Kelly, Expert Axe thrower at MParks Social fun had by all!

Burchfield Park February/March Manager's Report

- Assistant Manager solicited bids for snow tubes and purchased additional inventory for new sledding hill
- Ordered janitorial supplies from various vendors
- Reviewed McNamara landing paving project with LAP Inc.
- Met with Park Director and Commissioner Peña to discuss upland gamebird habitat in county park properties and to incorporate a raise/release ring-necked pheasant program for youth attending Burchfield's Nature Day Camp
- Assistant Manager worked on renewing watercraft registrations with Secretary of State
- Attended Park Staff meeting
- Approved future special event applications
- Disc Golf continues to grow in popularity at Burchfield! Udisc App recorded the following rounds on Renegades Trail course:
 - 2019-2100 rounds
 - 2020 - 7200 round
 - 2021 - 8400 rounds
- Continued winter operations and equipment rentals (weather permitting)
- Met with office admin. staff to discuss canoe/kayak marketing plan and ideas to promote Burchfield's livery
- Performed quarterly drinking water sampling for EGGLE lab testing
- Solicited bids for furnace replacement and emergency purchase for maintenance shop
- Attended Annual mParks State Conference and Trade show in Traverse City for professional development and networking. March 6-9th

Special Events:

- Burchfield Valentine's Day Special -1/2 off Moonlight Ski
- Scout Troop #2 Polar Bear Campout (super cold night!) Feb. 11-13th
- Scout Troop #164 Polar Bear Campout Feb.19th & 20th

Park Maintenance and Projects

- Continue snow removal and salting on Waverly Rd. bridge
- Constructed donation park benches
- Start construction of new gatehouses
- Annual MUCC wood duck house cleaning and nest prep



Valentine's Day Special Riverbend and McNamara Landing Gatehouse Construction



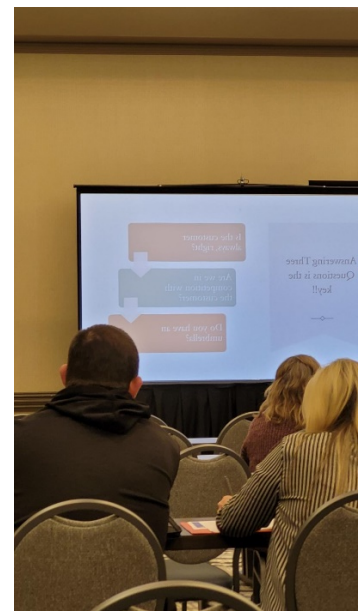
Assembled Park Donation Bench



Wood Duck Nest Cleaning



Conference Opening Speaker



Educational Sessions

Lake Lansing Park Report – February/March

Highlights:

Attended Staff and Manager Meetings

Attended Park Commission meeting

Attended Band Shell meeting

Attended Park Mechanic Interviews

Discussed Park Mechanic job description and salary rates with Tim, Park staff, and HR

Attended SAD meeting

Met with Kiwanis representative for Build a Bed event to be held at LLS

Reviewed and accepted tree trimming and removal bids

Attended Zoom meeting with ROWE, Laux, and Park Staff regarding boat launch project

Restroom pressure tank upgrades at LLN

Send out contracts to 2022 bands for LLS Summer Concert Series

Met with Tim M and Boat Launch neighbors to discuss perimeter fence upgrade options

Attended Teams meeting with Tanya, Tim, Nicole, and Ian to go over upcoming grant applications for LLN

Researched and assembled CIP needs for LL 2023 requests

Attended Friends of Ingham County Parks Zoom meeting

Solicited and accepted bids for disc golf baskets – Discraft was awarded bid (local)

Discussed shoreline protection project at LLS (SAD)

Toured tentative disc golf course layout with Tim M and Ian

Staff working on clearing disc golf course, cleaning up junk piles, and taking down playground equipment.

Zach and staff rebuilt wood decking and upright support posts on boat launch pier

Ian working on new X-Country Ski packages

Dock Refurbish



New child snowshoes



Pressure tank replacement



February - Parks Office Monthly Report

Meetings/Trainings

Staff and weekly Admin meetings
Bill Earl discussion meetings
Continued budget discussions
Attended Cultural Diversity through Zoom
Friends meeting

Contracts/Resolutions

Drafted/edited the following resolutions:

- James Clark Tree Services

Customer Service

We received 876 phone calls in the month of February.

Website

Continued to edit the website to keep the public informed of the status of the parks and snow tubing hill. Added a Friends page and working with IT on a Seamless document for donations.

Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.

2022 Parks Budget

Revenue				
208 Fund	Original	Actual	Available	Percent
570000 State Grants	50,000.00	-	(50,000.00)	
600000 Shelter Fees	66,500.00	-	(66,500.00)	0%
600100 Disc Golf Fees	22,000.00	-	(22,000.00)	0%
610100 Boat Rental	22,500.00	-	(22,500.00)	0%
610200 Canoe/Kayak Rental	37,500.00	-	(37,500.00)	0%
620000 Boat Launch Fees	17,000.00	-	(17,000.00)	0%
630000 Ski Rental	8,000.00	-	(8,000.00)	0%
641000 Food Concessions	48,150.00	-	(48,150.00)	0%
641120 Snowshoe Rental	-	-	-	
652000 Parking Fees	350,846.00	-	(350,846.00)	0%
652100 HI Snow Hill Admissions	72,000.00	-	(72,000.00)	0%
669130 Game Rental	1,000.00	-	(1,000.00)	0%
669140 BUR Tube Rentals	4,000.00	-	(4,000.00)	0%
669141 Dog Park Revenue	10,000.00	-	(10,000.00)	0%
669145 Park Patron Pass	-	-	-	
688220 Misc Revenue	1,000.00	-	(1,000.00)	0%
671000 Day Camp	10,000.00	-	(10,000.00)	0%
676020 Donations	-	-	-	
Total Collected Revenue	720,496.00	-	(720,496.00)	0%
698010 Carry Over Surplus Used	234,000.00	-	(234,000.00)	
699000 Revenue TSF IN - F101	2,036,518.00	-	(2,036,518.00)	0%
699228 Revenue TSF IN - Millage 228	51,500.00	-	(51,500.00)	0%
699500 Revenue TSF IN - CAP IMP	102,000.00	-	(102,000.00)	
Revenue Total	3,144,514.00	-	(3,144,514.00)	0%
Personnel Services				
208 Fund	Original	Actual	Available	Percent
704000 FT Wages	781,416.00	-	781,416.00	0%
705000 Seasonal Wages	728,384.00	-	728,384.00	0%
706000 FT Overtime	4,783.00	-	4,783.00	0%
706100 On Call Payments	5,320.00	-	5,320.00	0%
706700 Seasonal Overtime	1,787.00	-	1,787.00	0%

2022 Parks Budget

708000 Meeting Fees	9,750.00	-	9,750.00	0%
713000 Misc Fringes	-	-	-	
714000 Unemployment	3,942.00	-	3,942.00	0%
715000 Fica County Share	60,216.00	-	60,216.00	0%
715050 Liability Insurance	2,187.00	-	2,187.00	0%
716020 PHP Health Insurance	180,779.00	-	180,779.00	0%
716030 Health Waiver	3,784.00	-	3,784.00	0%
716035 Retiree Hlth Ins Chargeback	41,419.00	-	41,419.00	0%
716040 Retiree Hlth Ins Trust Chg	35,420.00	-	35,420.00	0%
716100 Dental Insurance	10,809.00	-	10,809.00	0%
716200 Vision Insurance	1,558.00	-	1,558.00	0%
716450 Seperation Buyout Chgback	13,778.00	-	13,778.00	0%
717000 Life Insurance	1,522.00	-	1,522.00	0%
717100 Disability Insurance	806.00	-	806.00	0%
718000 Retirement Program	194,804.00	-	194,804.00	0%
718500 Retirement Defined Contr.	7,609.00	-	7,609.00	0%
720000 Longevity	7,000.00	-	7,000.00	0%
722000 Wkcpmp Insurance	-	-	-	
Personnel Services Total	2,097,073.00	-	2,097,073.00	0%
Controllable Expenses				
208 Fund	Original	Actual	Available	Percent
726010 Supplies	-	-	-	0%
726011 Concessions	33,400.00	-	33,400.00	0%
728000 Printing & Binding	12,000.00	-	12,000.00	0%
729000 Postage	4,500.00	-	4,500.00	0%
730000 Office Supplies	2,800.00	-	2,800.00	0%
731000 Photo-Copying & Supplies	600.00	-	600.00	0%
734000 Non-Capital Equipment	4,900.00	-	4,900.00	0%
22P07 Rental Equipment All Parks	50,000.00	-	50,000.00	0%
740000 Maintenance Supplies	130,136.00	-	130,136.00	0%
743000 Other Supplies	27,031.00	-	27,031.00	0%
745000 Uniforms	7,500.00	-	7,500.00	0%
746010 Clothing Allowance	600.00	-	600.00	0%
743100 Small Tools	-	-	-	0%

2022 Parks Budget

747000 Gas-Grease-Oil-Antifreeze	38,000.00	-	38,000.00	0%
802800 Med Services - Physicals	1,000.00	-	1,000.00	0%
815000 Memberships & Subscriptions	3,500.00	-	3,500.00	0%
818000 Contractual Services	24,780.00	-	24,780.00	0%
PAZO1 POS System	23,580.00	-	23,580.00	0%
861000 Local Travel	3,000.00	-	3,000.00	0%
861100 In state Travel	3,100.00	-	3,100.00	0%
861110 Out of State Travel	-	-	-	0%
890080 Administrative Fees	12,500.00	-	12,500.00	0%
901000 Advertising	10,750.00	-	10,750.00	0%
921050 Telephone	7,900.00	-	7,900.00	0%
921060 Telephone - Long Distance	-	-	-	0%
931100 Maint-Related Contractual	37,433.00	-	37,433.00	0%
932000 Equipment Repair & Maint	50,470.00	-	50,470.00	0%
942000 Equipment Rental	8,138.00	-	8,138.00	0%
957120 Sales Tax	3,650.00	-	3,650.00	0%
957130 Other Taxes	-	-	-	0%
960000 Training	5,300.00	-	5,300.00	0%
974000 LL Disc Golf Course	50,000.00	-	50,000.00	0%
21P03 BUR Dirt School	-	67,445.99	(67,445.99)	0%
22P03 LL Tree & Dead Branch Removal	12,000.00	-	12,000.00	0%
22P08 Bunker Road Landing	112,000.00	-	112,000.00	0%
22P01 Southridge Shelter Roof Replacement	45,000.00	-	45,000.00	0%
22P02 Pine Knoll Shelter Roof Replacement	45,000.00	-	45,000.00	0%
22P05 HI Dog Park Floating Dock	45,000.00	-	45,000.00	0%
22P06 HI Snow Gun	27,000.00	23,350.00	3,650.00	86%
Controllable Expenses Total	842,568.00	90,795.99	751,772.01	11%
Non-Controllable Expense				
208 Fund	Original	Actual	Available	Percent
911000 Insurance & Bonds	-	-	-	
915050 Liability Insurance	-	-	-	
921000 Utilities	81,981.00	-	81,981.00	0%
921070 Courier Service	1,686.00	421.56	1,264.44	25%
921150 Telephone Allocation Costs	-	-	-	

2022 Parks Budget

943000 IT Operations	35,289.00	2,051.19	33,237.81	6%
943010 Equip Service Charge	42,000.00	-	42,000.00	0%
943020 Equip Service Charge PC	4,678.00	-	4,678.00	0%
943100 Network Maintenance	18,702.00	2,641.21	16,060.79	14%
944000 Vehicle Service Charge	18,999.00	-	18,999.00	0%
944100 Copier Service Charge	1,538.00	-	1,538.00	0%
Non-Controllable Expense Total	204,873.00	5,113.96	199,759.04	2%
Total Revenue	3,144,514.00	-	(3,144,514.00)	0%
Total Expenses	3,144,514.00	95,909.95	3,048,604.05	3%
Difference	-	(95,909.95)		

208 Fund Balance as of

tbd

Projected Fund Balance as of

tbd

Trails & Parks Millage Program Coordinator Report

February 2022

For: Park & Recreation Commission Meeting- March 14, 2022

- Created a PowerPoint presentation for updates on the parks and millage for upcoming presentations to Mason Rotary Club and Kiwanis Club of Haslett Okemos
- Worked on the annual audit of millage projects for Financial Services
- Started preparing the 2023 trails and parks millage budget and attended meetings to discuss 2023 budget request
- Attended Human Services and Finance Committee meeting
- Wrote memos/resolutions for Park Commission/BOC meetings for the 7th round millage applications and City of Lansing millage project overruns
- Continued to work on amendments for ongoing millage projects
- Continued to work with the County attorney on contracts and amendments
- Worked with staff on social media updates and special moonlight ski events at Burchfield Park and Lake Lansing North
- Website updates
- Worked with Kelly on advertising public meeting for grant applications
- Meeting with Tanya and Tim
- Attended weekly admin meetings
- Prepared first quarter budget adjustments/carry overs
- Attended meeting with staff, John Hesse, and Mark Stephens to discuss Hesse/Earl fishing event
- Attended TCRPC Regional Trails Plan Advisory Committee Meeting
- Met with Tim, Jared, and Brett to discuss City of Lansing bridge cost overrun request
- Met with Kelly and Kim to review Hesse/Earl fishing session administrative process
- Meeting with Tim, Tanya and Jared to review bridge assessment reports and notified local communities of bridges of concern
- Attended staff meeting
- Attended Park Commission meeting
- Attended Friends of Ingham County Parks meeting
- Attended Ingham County Cultural Diversity, Equity and Inclusion Luncheon
- Met with Kelly and Kim to review set up for the Hesse/Earl fishing sessions in RecTrac

A couple special events advertised in February:



Burchfield Moonlight Ski
Valentine's Day Special

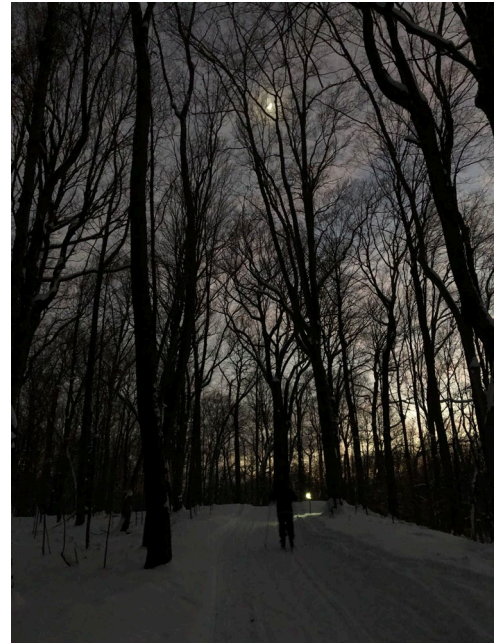
Saturday, February 12th, 2022
5pm-8pm

Hot drinks and snacks will be available at the snack bar.
Campfires will be near ski rental and snow tube rental areas.

1/2 off Ski Rentals
Adults: \$5 per hour
Children 12 and Under: \$2.50

Snow Tube Rentals
\$3 per hour or bring your own sled for free!
(Last rental at 7:30pm)

Burchfield Park
881 Grovenburg Rd.
Holt, MI 48842



Moonlight Ski Night
At Lake Lansing Park- North

Sunday, February 20th, 2022
4:30pm — 8pm

*Weather Permitting

Sponsored by...

Spicer group

Cross Country Ski Rental Rates-
Adults: \$10 per hour
Children (12 and under): \$5 per hour
pk.ingham.org / (517) 676-2233





FLRT Trail Ambassador Program Coordinator Monthly Report February - March 2022

- Met with FLRT board members to discuss trail sponsorship program updates
- Drafted trail sponsorship program brochure
- Assisted in onboarding new Board Members
- Responded to member requests for information
- Began early planning for annual events - TBD
- Announced Winter #lansingtrails photo contest
- Drafted and scheduled eNewsletter
- Drafted and scheduled social media
- Monitored trail activity updates
- Assisted Board Members with response to millage questions

MOU Status

Community Name	In Discussion	In Process	Signed
Ingham County			x
City of Lansing			x
City of East Lansing			x
City of Mason			x
Meridian Township			x

Sponsorship Stats

Community Name	Mile Markers (Reserved/Avail.)	Trailblades (Reserved/Avail.)	Trailheads (Reserved/Avail.)
City of Lansing	10 / 57	11 / 34	0 / 9
City of East Lansing	0 / 16	1 / 16	0 / 5
City of Mason	0 / 0	0 / 0	0 / 0
Meridian Township	0 / 22	1 / 13	0 / 10

**ADOPTED - FEBRUARY 22, 2022
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REAFFIRMING THE BOARD OF COMMISSIONERS'
AUTHORITY TO APPOINT, EMPLOY, AND REMOVE CERTAIN POSITIONS**

RESOLUTION #22 – 067

WHEREAS, the Board of Commissioners has exclusive authority for appointment, employment, and removal of certain positions such as those that require direct Board appointment/employment per state statute, as well as certain other County positions which include:

Animal Control Director - [Ingham County Animal Control Ordinance, Article III,
Section 1]
Board of Commissioners' Office Director
Chief Public Defender
County Controller/Administrator - [Michigan Compiled Laws 46.13b]
County Civil Attorney/Corporation Counsel - [Michigan Compiled Laws 49.71]
Equalization Director - [Michigan Compiled Laws 211.34]
Fairgrounds Events Director
Health Officer - [Michigan Compiled Laws 333.2428]
Managing Director of the Road Department [Michigan Compiled Laws 224.9(3)]
Parks Director

WHEREAS, as the result of organizational changes within the County, it is necessary reaffirm the Board's authority over certain positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has exclusive authority for appointment, employment, and removal of the following positions:

Animal Control Director
Board of Commissioner's Office Director
Chief Public Defender
County Civil Attorney/Corporation Counsel
County Controller/Administrator
Equalization Director
Fairgrounds Events Director
Health Officer
Managing Director of the Road Department
Parks Director

BE IT FURTHER RESOLVED, that the Controller/Administrator will continue to have supervisory authority over the Animal Control Director, Fairgrounds Events Director and the Parks Director.

BE IT FURTHER RESOLVED, that the provisions of any prior resolutions that pertain to the above-mentioned positions that are inconsistent with this resolution are of no further force or effect.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Ingham County Parks Grants matched with Millage Dollars since 2015

16 successful MDNR Grants maximizing Millage Match dollars!

Hawk Island 2015

1.5 mile loop trail resurfacing	Recreation Passport Grant:	\$45,000
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Burchfield Park 2016

Overlook Shelter Improvements	Recreation Passport Grant:	\$45,000
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Burchfield Park 2016

McNamara Landing	MNRTF GRANT:	\$105,800
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Lake Lansing North 2017

Accessibility Improvements	MNRTF GRANT:	\$244,800
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Lake Lansing South 2018

Dock Replacement	MNRTF GRANT:	\$300,000
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Burchfield Park 2018

Accessibility Improvements	Land and Water Fund Grant:	\$256,500
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Lake Lansing South 2019

Replacement of Bathhouse and Accessibility	MNRTF GRANT:	\$300,000
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Lake Lansing South 2019

Accessibility updates, walkways, drainage	Land and Water Fund Grant:	\$300,000
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Hawk Island 2019

Paved path, fishing piers, accessibility updates	MNRTF GRANT:	\$300,000
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Hawk Island 2019

Shade shelters, boat pier, EZ-Dock Kayak	Land and Water Fund Grant:	\$292,100
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Burchfield Park 2020

Bunker Landing	MNRTF GRANT:	\$50,000
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Lake Lansing South 2020

Ez-Dock Kayak Launch/Parking Lot & Access	MNRTF GRANT:	\$300,000
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Lake Lansing North 2021

Trail Loop & Boardwalk replacement Phase1	MNRTF GRANT	\$300,000
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Hawk Island 2021

Boardwalk replacement phase 1 with fishing pier MNRTF GRANT \$300,000

Hawk Island 2021

Boardwalk replacement phase 2 with fishing pier Land and Water Fund GRANT \$430,400

Burchfield/McNamara Landing 2021

Rental Cabins, accessible loop trail Land and Water GRANT \$500,000

TOTAL Since Millage Passed for Park Grants: \$4,069,600.00

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS
MILLAGE APPLICATIONS**

RESOLUTION #22 – 115

WHEREAS, Board of Commissioners Resolution #21-101 approved a seventh round of applications; and

WHEREAS, 22 applications were received from Alaiedon Township (1), City of Lansing (5), City of Leslie (3), Ingham County (3), Charter Township of Lansing (1), Leroy Township (1), Leslie Township (1), City of Mason (3), Meridian Township (1), Village of Stockbridge (1), Vevay Township (1), and City of Williamston (1); and

WHEREAS, the Controller's office recommended identifying +/- \$3 million in projects, prioritizing jurisdictions that have not received funding, and reducing the upfront payments for the grants from 50% to 25%; and

WHEREAS, Board of Commissioner Resolution #19-092 authorized disbursing 50% of each grant up front the communities; and

WHEREAS, this resolution authorizes reducing the amount from 50% to 25% for grants going forward; and

WHEREAS, the City of Lansing is requesting an additional \$1,515,785.00 for millage projects TR039, TR056, TR062, TR064, TR065, TR066, and TR067, reallocating \$13,545.96 from project TR006 to TR038, and reallocating \$29,217.27 from project TR065 to TR056; and

WHEREAS, after meeting with representatives from the City of Lansing, staff recommended \$1,000,000 toward the cost overruns for the City of Lansing and up to \$2.5 million for the 7th round millage projects which would leave \$1,000,000 in undesignated funds for potential future cost overruns of current contracts with communities; and

WHEREAS, the Park Commission supports funding \$1,000,000 of the \$1,515,785 request for the City of Lansing overages and the City will supply \$515,785; and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission submits the following ratings shown below:

PROJECT SCORING SUMMARY - SCORING ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Applicant	Project	Project Type	Match %	Local Match Amount	Community Priority	Score	Amount Requested	\$\$ Cumulative
City of Mason	Jefferson Trailhead / Community Garden Improvements	TRAIL	10.2%	\$23,187.50	3	44.20	\$204,000.00	\$204,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	20%	\$5,000.00	1	43.80	\$20,000.00	\$224,000.00
Vevay Township	Vevay Township Community Park and 5-Year Recreation Plan	PLAN. & ENG.	3.6%	\$3,000.00	1	41.40	\$81,500.00	\$305,500.00
Leslie Township	Township Grounds Lighting & Recreational Improvements	SMALL GRANT	0%	\$0.00	1	40.00	\$300,000.00	\$605,500.00
City of Mason	Columbia Street Bridge - Protected Walkway Construction	TRAIL	10.2%	\$18,462.50	2	38.00	\$162,000.00	\$767,500.00
Lansing Township	Waverly Rd Shared Use Pathway, Phase II - Feasibility Study	PLAN. & ENG.	0%	\$0.00	1	35.60	\$18,750.00	\$786,250.00
City of Williamston	Memorial Park Trail Planning & Engineering	PLAN. & ENG.	0%	\$0.00	1	35.60	\$40,700.00	\$826,950.00
Ingham County	Lake Lansing Park North - MSU-LL Trail Connector	TRAIL	48.8%	\$300,000.00	3	33.80	\$315,000.00	\$1,141,950.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	BOARDWALK	50%	\$327,700.00	1	33.60	\$327,700.00	\$1,469,650.00
Leroy Township	Simmons Memorial Park	SMALL GRANT	50.5%	\$22,000.00	1	33.60	\$21,600.00	\$1,491,250.00
Meridian Township	MSU to Lake Lansing Connector Trail, Phase III *	TRAIL	25%	\$575,000.00	1	33.60	\$225,000.00	\$1,716,250.00
City of Mason	Hayhoe Riverwalk Trail - Repair	TRAIL	10.3%	\$38,525.00	1	33.00	\$337,000.00	\$2,053,250.00
City of Leslie	Leslie Shared Use Path - Hull Rd to S Cameo Dr	TRAIL	1.4%	\$4,304.00	1	31.80	\$313,796.00	\$2,367,046.00
Alaiedon Township	Leek Cemetery Nature Trail & Improvements	SMALL GRANT	4.8%	\$15,000.00	1	31.20	\$296,400.00	\$2,663,446.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	TRAIL	1.7%	\$8,251.00	2	31.00	\$486,600.00	\$3,150,046.00
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	TRAIL	25%	\$45,000.00	1	30.80	\$395,600.00	\$3,545,646.00
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	TRAIL	3.3%	\$19,040.00	3	30.60	\$551,960.00	\$4,097,606.00
City of Lansing	River Trail Bank Stabilization - Mt Hope Cemetery	TRAIL	22.7%	\$50,000.00	1	29.60	\$170,000.00	\$4,267,606.00
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	BOARDWALK	0%	\$0.00	2	28.60	\$471,400.00	\$4,739,006.00
City of Lansing	River Trail - Overband & Crack Sealing	TRAIL	20%	\$15,000.00	2	28.20	\$60,000.00	\$4,799,006.00
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	TRAIL	0%	\$35,000.00	4	23.80	\$3,465,000.00	\$8,264,006.00
City of Lansing	Corporate Research Park Pathway	TRAIL	31.6%	\$400,000.00	3	12.00	\$867,000.00	\$9,131,006.00

TOTALS: \$1,904,470.00

\$9,131,006.00

17.26%

82.74%

Max. Score = 50.00

2021 Contoller Recommended Amount Available =

\$3,000,000.00

* Meridian Township application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table A.

Table A:

Applicant	Project	Amount Requested	Fund (Yes or No)	Grant Award Amount	\$ Cumulative
City of Mason	Jefferson Trailhead / Community Garden Improvements	\$204,000.00	Yes	\$204,000.00	\$204,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	\$20,000.00	Yes	\$20,000.00	\$224,000.00
Vevay Township	Vevay Township Community Park and 5-Year Recreation Plan	\$81,500.00	Yes	\$81,500.00	\$305,500.00
Leslie Township	Township Grounds Lighting & Recreational Improvements	\$300,000.00	Yes	\$300,000.00	\$605,500.00
City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	No	---	\$605,500.00
Lansing Township	Waverly Rd Shared Use Pathway, Phase II - Feasibility Study	\$18,750.00	Yes	\$18,750.00	\$624,250.00
City of Williamston	Memorial Park Trail Planning & Engineering	\$40,700.00	Yes	\$40,700.00	\$664,950.00
Ingham County	Lake Lansing Park North - MSU-LL Trail Connector	\$315,000.00	No	---	\$664,950.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	\$327,700.00	No	---	\$664,950.00
Leroy Township	Simmons Memorial Park	\$21,600.00	Yes	\$21,600.00	\$686,550.00
Meridian Township	MSU to Lake Lansing Connector Trail, Phase III (*Application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00)	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	Yes	\$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563)	\$911,550.00
City of Mason	Hayhoe Riverwalk Trail - Repair	\$337,000.00	Yes	\$337,000.00	\$1,248,550.00
City of Leslie	Leslie Shared Use Path - Hull Rd to S Cameo Dr	\$313,796.00	Yes	\$313,796.00	\$1,562,346.00
Alaiedon Township	Leek Cemetery Nature Trail & Improvements	\$296,400.00	Yes	\$296,400.00	\$1,858,746.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	\$486,600.00	Yes-Partial	\$265,000.00	\$2,123,746.00
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	\$395,600.00	Yes	\$395,600.00	\$2,519,346.00
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---	\$2,519,346.00
City of Lansing	River Trail Bank Stabilization - Mt Hope Cemetery	\$170,000.00	Yes	\$170,000.00	\$2,689,346.00
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---	\$2,689,346.00
City of Lansing	River Trail - Overband & Crack Sealing	\$60,000.00	Yes	\$60,000.00	\$2,749,346.00
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	\$3,465,000.00	No	---	\$2,749,346.00
City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---	\$2,749,346.00

BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that upon adoption of this resolution, Board of Commissioner Resolution #19-092 is amended so that 25% of each grant will be disbursed up front to the communities for their trails and parks projects starting with projects awarded after the adoption of this resolution.

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, that granting of millage dollars to municipalities may be subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, that entities will be required to display a temporary millage recognition sign during the construction phase and a permanent sign provided by the County to remain on the site in perpetuity post completion of the project, as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the eighth and final round in this millage cycle for millage applications for communities is anticipated to be held prior to the next renewal in 2026 contingent on the millage renewing. The application forms and scoring criteria will be reviewed and approved by the Board of Commissioners prior to the eighth round.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Abstain:** Cahill **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**