

# AGENDA

Ingham County Parks & Recreation Commission  
121 E. Maple Street, P.O. Box 178, Mason, MI 48854  
Telephone: 517.676.2233; Fax: 517.244.7190

*The packet is available on-line by going to [bc.ingham.org](http://bc.ingham.org), choosing the "Events Calendar," and clicking on Monday, June 13, 2022*

## Monday, June 13, 2022

### 5:30pm

## PARKS & RECREATION COMMISSION MEETING

**Meeting Location:**  
Human Services Building  
Conference Room A  
5303 S. Cedar St.  
Lansing, MI 48911

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**  
Minutes of May 9, 2022 regular meeting will be considered - [Page 3](#)
4. **Limited Public Comment ~ Limited to 3 minutes with no discussion**
5. **APPROVE THE AGENDA**  
Late Items / Changes/ Deletions
6. **CONSIDERATION OF CONSENT AGENDA \*\* (See below)**
7. **INFORMATIONAL ITEMS**
  - A. Updated Park Commission Schedule – [Page 22](#)
  - B. Gas to Electric Transition Report - [Page 23](#)
8. **DISCUSSION ITEMS**
  - A. Trails & Parks Millage Spending Plan that will be recommended to the BOC - [Pg 31](#)
9. **ACTION ITEMS**
  - A. L.J. Trumble Roofing - [Page 46](#)
10. **ADMINISTRATIVE REPORTS**
  - A. Director - [Page 50](#)
  - B. Park Managers - [Page 52](#)
  - C. Administrative Office - [Page 57](#)
  - D. Financial Report - [Page 59](#)
  - E. Millage Coordinator Report & Trail Videos- [Page 63](#)
  - F. FLRT Trail Ambassador Report - [Page 69](#)
11. **Board/Staff Comments**

**12. Limited Public Comment ~ *Limited to 3 minutes with no discussion***

**13. Upcoming Meetings**

- A. Date: Monday, July 11, 2022; Time: 5:30pm  
Human Services Building Conference Room A  
5303 S. Cedar St.  
Lansing, MI 48911

**14. Adjournment**

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

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**Ingham County Parks & Recreation Commission Members:** Chair Matt Bennett, Vice-Chair Cherry Hamrick, Secretary Stephanie Thomas, Steve James, Simar Pawar, Paul Pratt, Nathan Triplett, Commissioner Emily Stivers, Commissioner Chris Trubac, Bret Marr

**\*\*Whereas the Park Commissioners can adopt a procedure whereby we review a partial consent agenda in order to expedite our meetings, under this procedure we group some non-controversial action items together and deal with them in one motion without discussion. We keep out of this any items requiring a roll call vote or action items that need discussion or action items that may provide important information for disclosure. A single member of the Park Commission may pull any item off the consent agenda to discuss and vote separately.**

**DRAFT MINUTES OF THE MEETING**  
**INGHAM COUNTY PARKS & RECREATION COMMISSION**  
**121 E. Maple Street, Suite 102, Mason, Michigan 48854**  
**May 9, 2022**

The Ingham County Parks & Recreation Commission held a Regular Scheduled Meeting at the Human Services Building, Conference Room A, 5303 S. Cedar Street, Lansing, Michigan.

**Board Members**

**Present:** Matt Bennett, Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Trubac, Commissioner Emily Stivers, Nathan Triplett, Bret Marr

**Absent:** Stephanie Thomas

**Also Present:** Director Tim Morgan, Deputy Director Brian Collins, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Tanya Moore (Spicer Group), Elizabeth Hude (City of Mason)

**Call to Order:** Chair Bennett called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

**Minutes:** **Moved by Ms. Hamrick and Supported by Ms. Stivers** to approve the April 11, 2022 minutes of the regular meeting as written:  
**Yes 9; No-0. MOTION CARRIED.**

**LATE ITEMS / CHANGES / DELETIONS**

*Agenda Item #7C Trails & Parks Millage Spending Plan that will be recommended to the BOC:*

Substitute: Cash on Hand Bar Chart (See Exhibit A at the end of the minutes) and a Printed Copy (size 11x17) of the Summary of the Trails and Park Millage Project Status.

**LIMITED PUBLIC COMMENT**

Elizabeth Hude (City of Mason) passed out Exhibit A (pages 50-51 of the City of Mason Parks, Recreation and Non-Motorized Transportation Plan (2020-2024). See Exhibit B at the end of the minutes.

**CONSIDERATION OF CONSENT AGENDA**

Ms. Hamrick moved to adopt a consent agenda consisting of all action on items. Commissioner Stivers supported the motion.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

**Yes 9; No-0. MOTION CARRIED.**

## **DISCUSSION ITEMS**

### **Update on the Trails and Parks Comprehensive Report – Tanya Moore**

Tanya Moore stated that the comprehensive report is underway and when the Tri County Regional Planning is finished updating their trail plan Spicer Group will pair up with them for the mapping portion.

### **Update on the Trails and Parks Millage – Tim Morgan & Nicole Wallace**

Director Morgan and Nicole Wallace updated the Park Commission on sustainability initiatives in the park and an overall update on the trails and parks millage. Mr. Morgan stated that the Parks Department will be replacing vehicles with all electric vehicles and charging stations approximately one per year for the next 15 years. Brian Collins is working on a gas to electric document and will get that to the park commission. Mr. Collins stated that he will include in the June park commission packet.

### **Trails and Parks Millage Spending Plan that will be recommended to the BOC**

Nicole Wallace went over Trails and Parks Millage spending and five different recommendations from the Parks staff. Commissioner Stivers stated that the main issue that Commissioner Grebner and herself are concerned with is that the money is just sitting there waiting for projects to be completed when it should be spent down. Commissioner Stivers is concerned that there is an inaccurate projection of the completion of projects and how quickly we respond to project amendments. Commission Trubac is also concerned with money just sitting there. Mr. Morgan explained the process and that there are many hurdles to go through in order to complete a project for local communities – design, permitting, grant approvals. Much discussion and conversation ensued. Park commission agreed to have another discussion at the June Park Commission meeting and would like different options brought back for discussion.



**ACTION ITEMS**

**City of Lansing Amendments to Project TR006 and TR029**

**INGHAM COUNTY PARKS & RECREATION COMMISSION**

**Meeting of May 9, 2022**

**Motion to Support the Resolution Authorizing Amendments to the City of Lansing Millage Agreements**

Yeas: Bennett, Hamrick, Stivers, Trubac, James, Pawar, Pratt, Triplett, Marr

Nays: None

Absent: Thomas

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING  
TRAILS AND PARKS MILLAGE AGREEMENTS**

WHEREAS, the City of Lansing millage project TR029 is over budget by \$69,498.38 due to additional paving and construction engineering costs to remobilize and remove significant trip hazards caused by tree roots within the project area; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements TR006 and TR029 to reallocate \$27,673.82 from TR006 to TR029 to cover the shortage; and

WHEREAS, the City of Lansing will supply the remaining \$41,824.56.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements listed below with the City of Lansing:

Contract Title	Project #	Current Contract Amount	Amount to Reallocate	Total Revised Contract Amount
CL - RTW - Moores River Dr Trail Repair	TR006	\$666,939.04	-\$27,673.82 reallocate to TR029	\$639,265.22
Grand River North Section - Bank Stabilization	TR029	\$326,945.00	Reallocate \$27,673.82 from TR006 to TR029	\$354,618.82

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$27,673.82 from line item 228-62800-967000-TR006 to line item 228-62800-967000-TR029.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

*Honoring Michael Unsworth*

## INGHAM COUNTY PARKS AND RECREATION COMMISSION

Meeting of May 9, 2022  
RESOLUTION #04-22

### RESOLUTION HONORING MICHAEL UNSWORTH

WHEREAS, Mr. Unsworth served the community for many years actively engaged in local public service, and

WHEREAS, Mr. Unsworth was appointed by the Ingham County Board of Commissioners to serve on the Ingham County Parks & Recreation Commission on August 28, 2018; and

WHEREAS, Mr. Unsworth served as an Ingham County Parks Commission member from August 28, 2018 to February 17, 2022; and

WHEREAS, Mr. Unsworth served as the Ingham County Parks Secretary since November 18, 2019 through his resignation; and

WHEREAS, Mr. Unsworth was able to bring relevant ideas and insights to the Parks Commission from his experiences as an active member of the Tri-County Bicycle Association which contributed to his ideas and insights to better the Ingham County Parks.

THEREFORE BE IT RESOLVED, that the Ingham County Parks and Recreation Commission recognizes and commends Mr. Unsworth for his public service efforts with the Ingham County Parks.

BE IT FURTHER RESOLVED, that this resolution be presented to Mr. Unsworth as a token of this Commissions' appreciation for his service to the citizens of Ingham County and the Ingham County Parks Department.

Cross Country Ski Equipment purchase

**INGHAM COUNTY PARKS & RECREATION COMMISSION**

**Meeting of May 9, 2022**

**Motion to Support the Resolution Authorizing the Purchase of Cross Country Ski Equipment**

Yeas: Bennett, Hamrick, Stivers, Trubac, James, Pawar, Pratt, Triplett, Marr

Nays: None

Absent: Thomas

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
CROSS COUNTRY SKI EQUIPMENT**

WHEREAS, the Ingham County Parks Department staff has determined the need for additional and replacement cross country ski equipment; and

WHEREAS, the Ingham County Purchasing department sought bids for cross-country ski equipment including skis, bindings, boots and poles in various sizes and quantities for the Ingham County Parks Department; and

WHEREAS, after careful review and evaluation of the proposal received, the evaluation committee recommends that a contract be awarded to K2 Sports, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with K2 Sports, LLC for a total amount not to exceed of \$37,345.60 which includes skis, bindings, boots and poles.

BE IT FURTHER RESOLVED, there is \$37,345.60 available in line item 208-75200-735100-22P07.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Capital Action Program Update

TABLE 21: MAJOR CAPITAL PROJECTS

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	Received Funding 2021 (DNR TF)	Trail Loop and Boardwalk Replacement, Phase 1 (ADA accessible trail loop)	\$289,000 (Round 6)	MDNR TF \$300,000	1-Apr-21	\$589,000	1,3,4
HAWK	Received Funding 2021 (DNR TF & LW)	Boardwalk Replacement, Phase 1 & 2, fishing pier, and trail replacement	\$923,500 (Round 6)	MDNR LW \$430,400 TF \$300,000	1-Apr-21	\$1,653,900	1,3,4,5,7
BUR	Received Funding 2021 (DNR TF)	Cabin rentals at McNamara, accessible loop trail, well and pump house replacement	\$310,000 (Round 6) T&P \$200,000	MDNR LW \$500,000	1-Apr-21	\$1,010,000	3,4,5,6,8
LLN	Funded in 2021	Add Disc Golf course, and/or other recreation amenities	Parks Fund	NA	2022	\$50,000	1,3,5,6
LLB	Funded in 2023	Run storm / water to new boat washing station (work with Meridian Township)		Millage Grants		\$10,000 2022 Request	1,2,5,8
LLN	A Re-apply for DNR April 1, 2022	Trail Loop and Boardwalk Replacement, Phase 2 (ADA accessible trail loop)	\$507,500 (Round 6)	MDNR LW \$500,000	1-Apr-22	\$1,007,500	1,3,4
BUR	B Re-apply for DNR April 1, 2022	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	\$110,000 (Round 6)	MDNR TF \$233,300	1-Apr-21	\$343,300	1,3,4,5,7
LLN	C Apply for DNR April 1, 2022	MSU to Lake Lansing Trail - internal connector	\$315,000 ARP (local)	MDNR TF \$300,000	1-Apr-22	\$615,000	1,3,4

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
<b>HAWK</b>	D <i>Apply for DNR April 1, 2022</i>	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$362,600 ARP (state)	MDNR TF \$300,000	1-Apr-22	\$662,600	1,3,4,5,7
<b>LLN</b>	E <i>Apply for DNR April 1, 2022</i>	Replace Playground	\$105,000 Parks Fund Balance	MDNR TF \$245,000	1-Apr-22	\$350,000	1,3,5
<b>LLN</b>	F	Boardwalk Replacement – remaining boardwalks	\$471,400 ARP (state)	NA	2022	\$471,400	1,3,4,5,7
<b>LLS</b>	CIP Annual Request	Update landscaping and add trees (ongoing coop with Ingham County District)	TBD			\$50,000	1,6,8
<b>MULTI</b>	CIP Annual Request as part of ongoing park budget	Add amenities to parks/trails (i.e viewers, bike facilities/parking, fix-it stations, drinking fountains, outdoor showers, interpretive signs, mile markers, etc.)	TBD	CIP annually as needed	future years	\$50,000 per year	1,3,5,6,8
<b>MULTI</b>	1 Request CIP 2023	Administrative Office transitional move from the Hillard building to Hawk Island Park; resurface east road & add 50-75 parking spaces	NA	CIP	Start 2023 Design/ Build	\$1,600,000	1,3,6,7
<b>MULTI</b>	1A	Provide Broadband Internet Service; Security Cameras strategically located throughout parks	NA	ARP	2023	TBD	1,3,5,6,7

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
<b>MULTI</b>	1B Energy Study 2022	Replace lighting at tubing & sledding hills and parking lots at Burchfield and Hawk	NA	ARP, CIP	2022	\$50,000 per park	1,3,5,6
<b>BUR</b>	2	Boat Livery expansion and bike storage for Dirt School	\$50,000	CIP / Parks Fund Balance	NA	\$50,000	1,5
<b>HAWK</b>	3	Small dog park area	\$100,000	CIP / Parks Fund Balance	NA	\$100,000	1,5,6
<b>LLS/N</b>	4	Stewardship	\$15,000	CIP / Parks Fund Balance	NA	\$15,000	1,2,5,8
<b>BUR / HAWK</b>	5	Reforestation and Disc Golf Course Improvements	\$60,000	CIP / Parks Fund Balance	NA	\$60,000	1,5,6,8
<b>BUR</b>	6 Investigate Develop 2022	Add a Zip line activity - consider contract with "High Ropes" or "Go APE" tyrd company - collaborative effort	TBD	TBD	TBD	TBD	1,5
<b>BUR</b>	7	Replace Playground (phase 1) with new universally accessible play area	\$105,000	MDNR TF \$245,000	2023	\$350,000	1,3,5,6
<b>LLS</b>	8	Walk-in Entrance upgrades	\$150,000	CIP	2023	\$150,000	1,3,4,6
<b>BUR</b>	9	Entrance Road pavement replacement	\$200,000	CIP	2023	\$200,000	1,3,5
<b>HAWK</b>	10	Beach sand and rip-rap	\$60,000	CIP	2023	\$60,000	1,5
<b>HAWK</b>	11	Red Tail Shelter Bathroom Refurbishment	\$100,000	CIP	2023	\$100,000	1,2,3,5
<b>HAWK</b>	12	Beach Area underground irrigation	\$50,000	CIP	2023	\$50,000	1,5

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLS	13	Carousel Building Renovation- Feasibility study and cost estimate	TBD	CIP		\$50,000	1,3,5,6
HAWK	14	Replace / Update Splash Pad amenities, features, shade. Build above ground pump house (eliminate pit) to store all mechanical; update utilities as needed and add shower tower	TBD	TBD		\$500,000	1,3,5,6
BUR	15	Multi-purpose conversion of Woodsong shelter to Day Camp / Winter Sports ski rental building (feasibility study & cost estimate)	TBD	CIP	TBD	\$50,000	1,3,5,6
LLN	16	Replace play area (phase 2), improve basketball, volleyball, pitcher mound (eliminate ballfield / backstop), cornhole, birdwatch viewers and signage	\$300,000	MDNR TF \$300,000		\$600,000	1,3,4,5
BUR	17	Replace Playground (phase 2) with new universally accessible play area	\$500,000	MDNR LW \$500,000		\$1,000,000	1,3,5,6
LLS	18	Carousel Building Renovaton	1000000	MDNR LW \$500,000		\$1,500,000	1,3,5,6
LLS	19	Upgrade playground and renovate trike track; consider alternatives to trikes; fix drainage issues	TBD	TBD		\$750,000	1,3,5,6



Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLS	20	Replace or renovate Hill restroom	TBD	TBD		\$300,000	1,2,3,5,6
MULTI	21	Investigate municipal hook ups for water and sewer and replace wells and septs. *		CIP Millage Grants		\$1,000,000 per park	1,2,8
MULTI	22	*Replace well, pressure tanks, and irrigation lines throughout park		CIP Millage Grants		\$300,000 per park	1,2,8
BUR	23	Multi-purpose conversion of Woodsong shelter to Day Camp / winter sports ski rental building	TBD	TBD		\$300,000	1,3,5,6,7
LLS	24	Splash Pad / skating rink combo refrigerated	TBD	TBD		\$750,000	1,3,5,6
BUR	25	Riverbend Natural Area - Install new Vault Toilet (CXT); New Well and Pump House	TBD	CIP Millage Grants		\$300,000	3,5,8
LLB	26	Phase 2 improvements: per park master plan	\$500,000 \$300,000	MDNR LW \$500,000 TF \$100,000		\$750,000	1,3,5,6
BUNK	27	Bunker Phase II: Develop per Master Plan	TBD	TBD		\$200,000	1,3,5,6
LLS	28	Replace fencing with new ornamental fencing along Marsh.	TBD	TBD		\$150,000	1,2
HAWK	29	Playground Renovation	TBD	TBD		\$500,000	1,3,5,6

Major Capital Project Plan							
Park	Priority	Project	Project Timeline				
			Millage / Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
HAWK	30	Repave parking lots and entrance roads by the splash pad	TBD	No grant		\$350,000	1,3,4
BUR	31	Pave Parking lot to Beach restroom with ADA spaces, include Winter Sports Building lot and park entrance, and inner trail loop connectors to existing facilities and around pond to all rental docks and piers	\$500,000	DNR LW \$500,000		\$1,000,000	1,3,5,6
LLS	32	Boardwalk with gazebo	\$300,000	DNR TBD \$300,000		\$600,000	1,3,5,6
LLS	33	Rental Umbrellas, cabanas and chairs	TBD	TBD		\$50,000	1,3,5,6
LLS	34	Add storm drainage to fix drainage issues; County recently upgraded / replaced storm system outside park to hook into (work with Drain Commission)	TBD	CIP Millage Grants		\$200,000	1,3,8
BUR / LLS	35	Satellite offices - locations at Burchfield and Lake Lansing South	\$800,000 each park	CIP		\$1,600,000	1,3,6,7
MULTI	36	Acquire land in the south or outlying areas of County	TBD	TBD		TBD (based on fair market value)	1,5,6
TOTAL:						\$19,144,800	**

\*\* This is a rough estimate of the total cost of improvements listed in the Five-Year Major Capital Plan. These estimates will need to be refined in order to ensure adequate funding. Total does not include projects which are already funded.

ARP Request

**INGHAM COUNTY PARKS & RECREATION COMMISSION**

**Meeting of May 9, 2022**

**Motion to Support the Resolution Authorizing the use of ARP funds for the Lake Lansing Park North Internal MSU to Lake Lansing Trail Connector Project**

Yeas: Bennett, Hamrick, Stivers, Trubac, James, Pawar, Pratt, Triplett, Marr

Nays: None

Absent: Thomas

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE USE OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS TO USE AS A LOCAL MATCH FOR A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT FOR LAKE LANSING PARK NORTH**

WHEREAS, the Parks Department wishes to use \$315,000 in American Rescue Plan Act of 2021 (ARP) funds for a local match for a Michigan Department of Natural Resources Trust Fund Grant for \$300,000 for park and accessibility improvements at Lake Lansing Park North for a total project amount of \$615,000; and

WHEREAS, this project will improve a section of trail in Lake Lansing Park North with crushed stone path to connect the existing trails in the park with the ADA accessible route to the MSU to Lake Lansing Trail; and

WHEREAS, an estimated 104,774 people will annually use this trail when completed; and

WHEREAS, the Parks and Recreation Commission supported the submission of a Michigan Natural Resources Trust Fund grant for Lake Lansing Park North; and

WHEREAS, the grant application requires a financial commitment in the amount of \$315,000 (which includes \$15,000 for topographic survey) from American Rescue Plan (ARP) funding for a total of \$615,000; and

WHEREAS, the use of ARP funds as a local match will enable the Parks Department to be considered for the Trust Fund grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of \$315,000 of ARP funds as a local match for the Michigan Department of Natural Resources Trust Fund Grant for the Lake Lansing Park North Internal MSU to Lake Lansing Trail Connector application.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners resolves to make available its financial obligation of \$315,000 (which includes \$15,000 for topographic survey) from ARP funding for a total project amount of \$615,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

2023 Budget Request

**INGHAM COUNTY PARKS & RECREATION COMMISSION**

**Meeting of May 9, 2022**

**MOTION TO APPROVE THE 2023 BUDGET REQUEST**

To approve

- 1. The 2023 General Fund/208 Fund Balance Capital Improvement Request of \$1,825,000
- 2. The 2023 Equipment/Revolving Fund and Trails & Parks Millage Fund Request of \$208,000
- 3. The 2023 Additional Service Enhancement Request of \$53,800
- 3a. The 2023 Additional Positions Request of \$349,510
- 3b. The 2023 Additional Operating Request of \$15,434
- 4. The 2023 Contract Form (attached)
- 5. The 2023 Trails and Parks Millage Administration budget of \$73,200

The Ingham County Parks Commission hereby directs staff to submit the above request as stated above pending any requisite adjustments made by the budget office as requested.

Yeas: Bennett, Hamrick, Stivers, Trubac, James, Pawar, Pratt, Triplett, Marr

Nays: None

Absent: Thomas

Adopted as part of the consent agenda.

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

**DISCUSSION ITEMS**

None.

**BOARD/STAFF COMMENTS**

None.

**LIMITED PUBLIC COMMENT**

None.

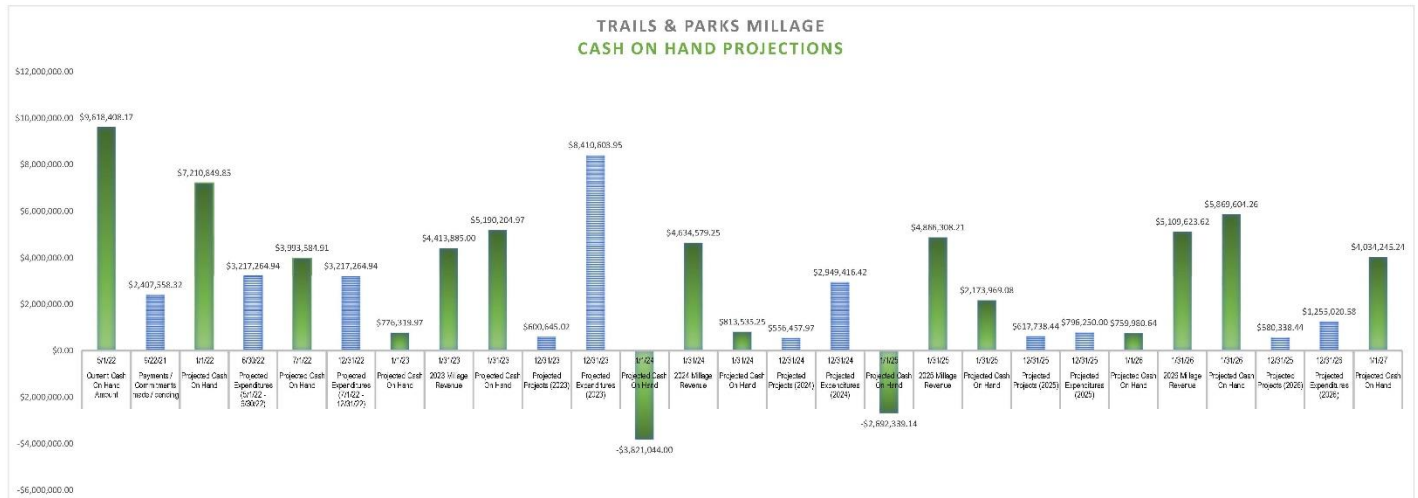
**Adjournment:**

There being no further business, the meeting was adjourned at 7:27pm.

Meeting adjourned

Minutes submitted by:  
Kelly Burkholder, Administrative Office Coordinator

## EXHIBIT A



5/5/2022  
C:\proj21\712432456207 - Ingham County Parks & Trails Consulting 2017\29 Follow-up\ MillsManagementSystem\ VillageFunds\_Estimates



**Legend**

- Hayhoe Riverwalk Trail
- Hayhoe Riverwalk Trail (To be completed 2020)
- Trail Heads
- Proposed Shared Use Path
- Existing Sidewalks
- Proposed Sidewalk

**Map Labels:**

**Streets:** W Howell Rd, W Columbia Rd, W Kipp Rd, W Dansville Rd, W Dexter Trl, Sycamore Rd, N Cedar St, N Jefferson St, N Bailey Cir, E Sycamore St, E Maple St, E Oak St, E Elm St, E Cherry St, E South St, E Ash St, E Kipp Rd, W Ash St, W Oak St, W Elm St, W Cherry St, W South St, W Kipp Rd, Sycamore Rd, N Cedar St, N Jefferson St, N Bailey Cir, E Sycamore St, E Maple St, E Oak St, E Elm St, E Cherry St, E South St, E Ash St, E Kipp Rd, W Ash St, W Oak St, W Elm St, W Cherry St, W South St, W Kipp Rd.

**Parks and Landmarks:** Maple Grove Cemetery, Community Garden, Hayes Park, Austin Park, Griffin Park, Silver Respite Trailhead, Rayner Park, Mason High School, Mason Middle School, Steele St Elementary School, Belcovson Park, Martells Ln, Eaton Dr, Alice Park, N Bailey Cir, Bond Park, Laylin Park, Evergreen Ln, Temple Ln, Avery Ln, Trillium Dr, Hill Rd, Jewett Rd, Turtle Rd, Carom Circle Dog Run, Hunting Meadows, Sitts Rd, Guernsey St, Ware St, Corbin St, Katherina St, Oxview St, Oxview Ln, Sycamore Village, Dart Foundation Trailhead, Acme Dr, Ingham Intermediate School District, Mason Hills, Mason Middle School, Steele St Elementary School, Belcovson Park, Martells Ln, Eaton Dr, Alice Park, N Bailey Cir, Bond Park, Laylin Park, Evergreen Ln, Temple Ln, Avery Ln, Trillium Dr, Hill Rd, Jewett Rd, Turtle Rd, Carom Circle Dog Run, Hunting Meadows, Sitts Rd, Guernsey St, Ware St, Corbin St, Katherina St, Oxview St, Oxview Ln.

**Trailheads:** Dart Foundation Trailhead, Community Garden Trailhead, Silver Respite Trailhead.

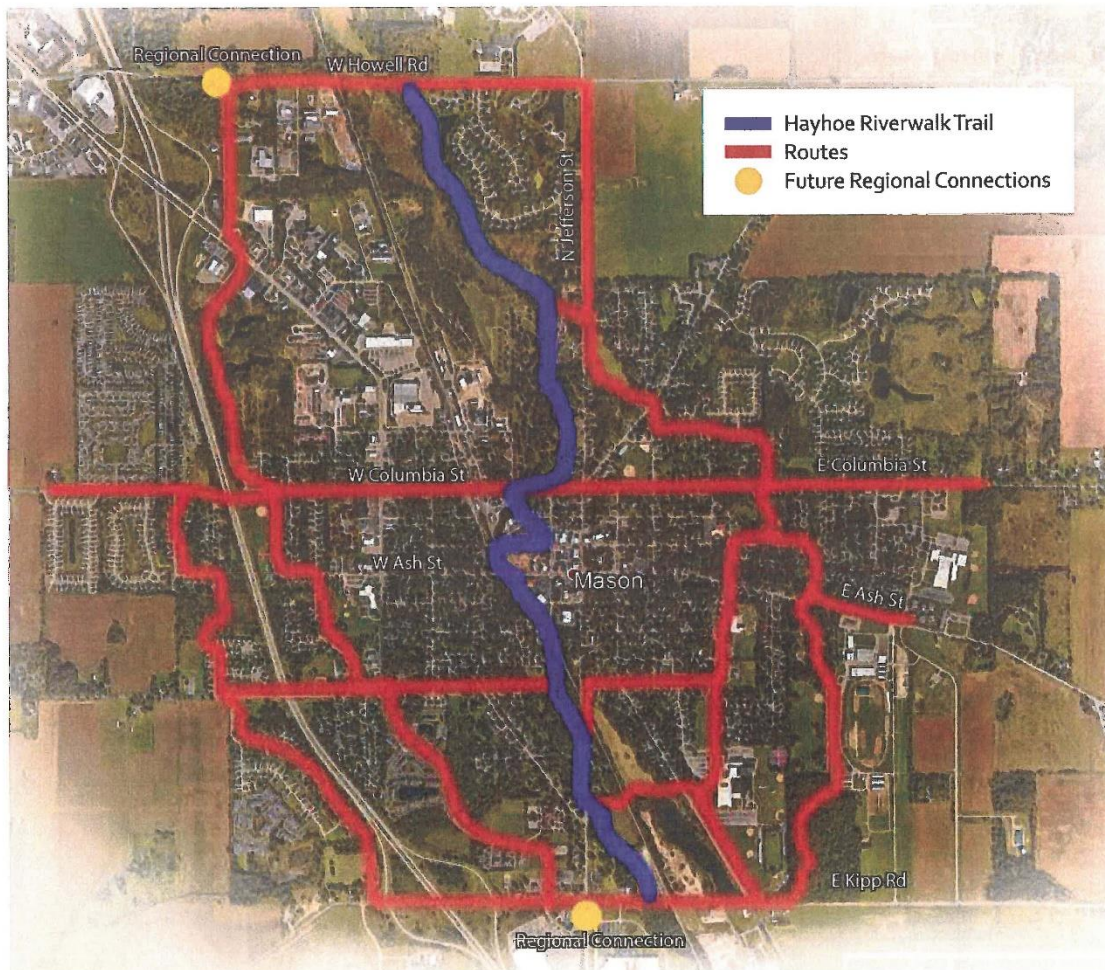
**Other Labels:** Connect North to Delhi Township, Connect South to Leslie and other communities.

**Scale:** 0.5, 0, 0.5, 1 mi

This map shows where facilities are proposed to help fill the gaps and provide greater non-motorized access throughout the community.



## 5 - Non-Motorized Facilities



### *Preliminary Vision Map*

A map of the proposed primary non-motorized routes throughout the City of Mason. The goal is to create loops of varying lengths throughout the city. These routes have been determined by analyzing current infrastructure and identifying where additional infrastructure can be easily and most cost-effectively implemented. The infrastructure making up these routes consists of sidewalks, shared-use paths, bike lanes and shared roadways.

# INGHAM COUNTY PARKS DEPARTMENT

121 E. Maple Street, P.O. Box 178, Mason, MI 48854  
(517) 676-2233; Fax (517) 244-7190

## MEMO

**TO:** Parks & Recreation Commission Members  
**DATE:** January 10, 2022  
**RE:** 2022 Park Commission Schedule

Commission meeting dates and times have been scheduled through the month of **December 2022**. Meetings to be held the second Monday of the month at 5:30pm (unless otherwise noted). Schedule and meeting locations are subject to change based upon conflicts with Board of Commissioners meetings.

Date	Time	Room/Shelter	Building/Park	City
Monday, January 10	5:30pm	Room A	Human Services Building	Lansing
Monday, February 14	5:30pm	Room C	Human Services Building	Lansing
Monday, March 14	5:30pm	Room C	Human Services Building	Lansing
Monday, April 11	5:30pm	Room A	Human Services Building	Lansing
Monday, May 9	5:30pm	Room A	Human Services Building	Lansing
Monday, June 13	5:30pm	Room A	Human Services Building	Lansing
Monday, July 11	5:30pm	Room A	Human Services Building	Lansing
Monday, August 8	5:30pm	Room A	Human Services Building	Lansing
Monday, September 12	5:30pm	Room A	Human Services Building	Lansing
Monday, October 10	5:30pm	Room A	Human Services Building	Lansing
Monday, October 24	5:30pm	Room A	Human Services Building	Lansing
Monday, November 14	5:30pm	Room C	Human Services Building	Lansing
Monday, December 12	5:30pm	Room A	Human Services Building	Lansing

cc: Becky Bennett/Jared Cypher

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# Electric Vehicle & Equipment Transition Report

MAY 9, 2022

**Authored by: Brian Collins, Deputy Director**



**Ingham County Parks**  
MICHIGAN

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# Background

In April of 2022, The Ingham County Environmental Affairs Commission asked Park staff to provide them with a cost schedule to transition the current Parks fleet of equipment and vehicles to electric.

Upon researching costs, there are several factors that should be noted. The first being that a number of electric vehicles and tractors, are just now coming onto the market and the price structure is changing frequently. Another factor that should be noted is that future year prices for vehicles were based on a 10% price increase annually. This number will fluctuate as the world wide transition to more environmentally friendly vehicles are designed and manufactured. The cost of an electric pick-up truck in 2023 is roughly \$48,000. The base cost of each vehicle was calculated at \$60,000 in 2024 dollars as an average price of a vehicle as many vehicles such as heavy duty trucks are unavailable at this time.

The following pages consist of replacement schedules of 1, 5, and 10 years respectfully for vehicles. Other equipment is listed with current cost estimates of what it would cost today to transition this other equipment. Equipment is also broken down in terms of one item replaced and all items park wide replacement. The first page contains the overall findings whereas the proceeding pages have the detailed data.



## VEHICLES

1 year replacement	
Year	Cost
2024	1,020,000

5 year replacement	
Year	Cost
2024	240,000
2025	264,000
2026	290,400
2027	319,200
2028	70,000

10 year replacement	
Year	Cost
2024	120,000
2025	132,000
2026	145,200
2027	159,600
2028	175,692
2029	193,260
2030	106,293
2031	116,293
2032	127,992
2033	230,000

## EQUIPMENT

1 year replacement	
Year	Cost
2024	1,123,800

## Vehicle replacement calculations – 1 year

Year	Make	Model	Complete VIN #	Year of Replacement	Estimated Cost
2005	Ford	Passenger Van	1FBSS31LX5HA87366	2024	60,000
2008	GMC	F350 Dump Truck	1GDJC34K88E206993	2024	60,000
2009	GMC	Pickup	1GDGC44K59E152302	2024	60,000
2009	GMC	HD Dump Truck	1GDJC74K93E152110	2024	60,000
2011	GMC	Sierra Pickup	1GT01ZCG2BF252469	2024	60,000
2011	GMC	Sierra Pickup	1GT01ZCG7BF201422	2024	60,000
2015	GMC	Sierra 2500 HD, Reg Cab 4x2 8' bed/long box	1GT01XEG3FZ108466	2024	60,000
2015	Dodge	RAM 2500 8ft 4x4	3C6LR5ATOF6G89266	2024	60,000
2015	Dodge	RAM 3500 4x4	3C7WRTAJ3FG679231	2024	60,000
2015	Ford	Explorer	1FM5K8AR5FGC51944	2024	60,000
2016	GMC	Savana 3500 15 Pas Van	1GJZ7NFG2G1316369	2024	60,000
2018	Dodge	RAM 2500 Reg Cab 8' Box 4 x 4	3C7WR5AJ7JG313955	2024	60,000
2018	Dodge	RAM 3500 Cab 5' Box 4 x 2	3C7WRSAJ0J6312399	2024	60,000
2019	GMC	3500 Van	1GJZ7NFG9K1322341	2024	60,000
2019	RAM	2500 PICKUP	3C7WR5AJ1KG574774	2024	60,000
2019	Ford	F150	1FTFX1E5XKKE17312	2024	60,000
2020	Jeep	Grand Cherokee	1C4JFAG4LC317687	2024	60,000





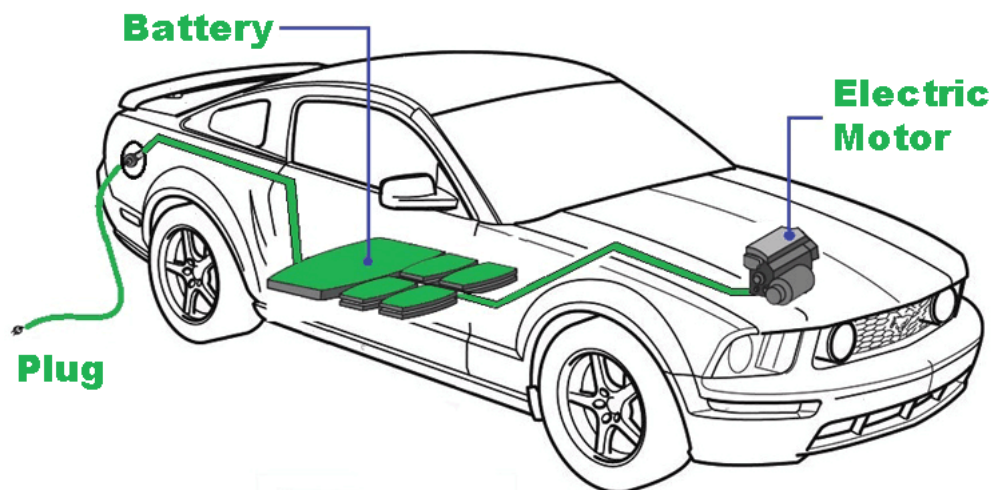
## Vehicle replacement calculations – 5 year

Year	Make	Model	Complete VIN #	Year of Replacement	Estimated Cost
2005	Ford	Passenger Van	1FBSS31LX5HA87366	2024	60,000
2008	GMC	F350 Dump Truck	1GDJC34K88E206993	2024	60,000
2009	GMC	Pickup	1GDGC44K59E152302	2024	60,000
2009	GMC	HD Dump Truck	1GDJC74K93E152110	2024	60,000
2011	GMC	Sierra Pickup	1GT01ZCG2BF252469	2025	66,000
2011	GMC	Sierra Pickup	1GT01ZCG7BF201422	2025	66,000
2015	GMC	Sierra 2500 HD, Reg Cab 4x2 8' bed/long box	1GT01XEG3FZ108466	2025	66,000
2015	Dodge	RAM 2500 8ft 4x4	3C6LR5AT0FG689266	2025	66,000
2015	Dodge	RAM 3500 4x4	3C7WRTAJ3FG679231	2026	72,600
2015	Ford	Explorer	1FM5K8AR5FGC51944	2026	72,600
2016	GMC	Savana 3500 15 Pas Van	1GJZ7NFG2G1316369	2026	72,600
2018	Dodge	RAM 2500 Reg Cab 8' Box 4 x 4	3C7WR5AJ7JG313955	2026	72,600
2018	Dodge	RAM 3500 Cab 5' Box 4 x 2	3C7WRSAJ0J6312399	2027	79,800
2019	GMC	3500 Van	1GJZ7NFG9K1322341	2027	79,800
2019	RAM	2500 PICKUP	3C7WR5AJ1KG574774	2027	79,800
2019	Ford	F150	1FTFX1E5XKKE17312	2027	79,800
2020	Jeep	Grand Cherokee	1C4JFAG4LC317687	2028	70,000



## Vehicle replacement calculations – 10 year

Year	Make	Model	Complete VIN #	Year of Replacement	Estimated Cost
2005	Ford	Passenger Van	1FBSS31LX5HA87366	2024	60,000
2008	GMC	F350 Dump Truck	1GDJC34K88E206993	2024	60,000
2009	GMC	Pickup	1GDGC44K59E152302	2025	66,000
2009	GMC	HD Dump Truck	1GDJC74K93E152110	2025	66,000
2011	GMC	Sierra Pickup	1GT01ZCG2BF252469	2026	72,600
2011	GMC	Sierra Pickup	1GT01ZCG7BF201422	2026	72,600
2015	GMC	Sierra 2500 HD, Reg Cab 4x2 8' bed/long box	1GT01XEG3FZ108466	2027	79,800
2015	Dodge	RAM 2500 8ft 4x4	3C6LR5AT0FG689266	2027	79,800
2015	Dodge	RAM 3500 4x4	3C7WRTAJ3FG679231	2028	87,846
2015	Ford	Explorer	1FM5K8AR5FGC51944	2028	87,846
2016	GMC	Savana 3500 15 Pas Van	1GJZ7NFG2G1316369	2029	96,630
2018	Dodge	RAM 2500 Reg Cab 8' Box 4 x 4	3C7WR5AJ7JG313955	2029	96,630
2018	Dodge	RAM 3500 Cab 5' Box 4 x 2	3C7WRS AJ0J6312399	2030	106,293
2019	GMC	3500 Van	1GJZ7NFG9K1322341	2031	116,293
2019	RAM	2500 PICKUP	3C7WR5AJ1KG574774	2032	127,992
2019	Ford	F150	1FTFX1E5XKKE17312	2033	140,000
2020	Jeep	Grand Cherokee	1C4JFAG4LC317687	2033	90,000





## Equipment replacement calculations – 1 year

Equipment/Tractors	Quantity	Type	Gas/Diesel	Cost to replace 1	Cost to replace all
Backpack blowers	10	Stihl	2-cycle engines	\$450	\$4,500
Boat Motors	3	various		\$9,000	\$27,000
Chainsaw	14	STIHL MS 361	Gasoline Engine	\$300	\$4,200
Gator	2	various	Gasoline Engine	\$35,000	\$70,000
Lawn Edgers	4	McLane	Gas Engines	\$200	\$800
Power Broom	1	Stihl 95c	2-cycle engines	\$300	\$300
Power Washer	3	Honda 4200	Gasoline Engine	\$500	\$1,500
Pull Behind Blower	4	Buffalo Turbine Cyclone	Gasoline Engine	unknown	unknown
Push Mowers	12	4-various models	Gasoline Engine	\$700	\$8,400
Rotor Tiller	2	Honda 5.0	Gasoline Engine	\$300	\$600
Snowblower	5		Gasoline Engine	\$1,700	\$8,500
Snow Groomer	1	Pistenbully 100	Diesel	\$350,000	\$350,000
Snowmobile	2	Ski-doo Tundra	Gasoline Engine	\$25,000	\$50,000
String Trimmers	12		2-Cycle Engines	\$250	\$3,000
Tractors	7	various	Diesel	\$75,000	\$525,000
Zero Turn Mower	7	Various	Gasonline	\$10,000	\$70,000



## INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 13, 2022

### **Motion to Support the Resolution Authorizing Contracts & a Spending Plan for the Trails and Parks Millage**

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

**TO:** Board of Commissioners Human Services & Finance Committees  
**FROM:** Tim Morgan, Parks Director  
**DATE:** July 5, 2022  
**SUBJECT:** Trails and Parks Millage Spending Plan  
For the meeting agenda of 7/18/22 Human Services and 7/20/22 Finance

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### **BACKGROUND**

Board of Commissioner Resolution 22-115 recently authorized funding for Round 7 applications awarding a total of \$2,749,346.00 to 11 communities and Resolution 22-265 authorized funding an additional project in the amount of \$315,000.00. A total of 6 applications were not funded and one was partially funded totaling an amount of \$6,066,660.00.

This resolution authorizes approving additional projects from Round 7 that were not funded and proposes a spending plan for the rest of this millage cycle.

There was discussion at the May Park Commission meeting of prioritizing funding projects that are shovel ready. The last time the Park Commission defined shovel ready was at their September 23, 2019 meeting: "Shovel ready is defined as a project breaking ground in 2020 and being done within two years."

Wikipedia defines shovel ready as:

In politics, a shovel ready construction project (usually larger-scale infrastructure) is where planning and engineering is advanced enough that—with sufficient funding—construction can begin within a very short time. The term was popularized by then-U.S. president-elect Obama in 2008.

In 2010, then-U.S. president Obama declared he had come to realize that there is "no such thing as shovel-ready projects."

To say that shovel ready projects take precedent over higher scoring applications would penalize anyone applying for grants and also communities that have to follow specific purchasing/bidding guidelines. State DNR grants projects and/or TAP grant projects would average a minimum of three to four years from the time they apply to the County. See attached Exhibit A.

Overall, 109 projects have been awarded from the trails and parks millage, of which there are 50 projects completed and two projects were withdrawn by the City of Mason. The two withdrawn projects reallocated funding of \$108,762 for rehabilitating two existing pedestrian bridges (one north of West Elm Street and the other near West South Street) on the Hayhoe Riverwalk Trail to be used instead for the City of Mason's project TR032 Hayhoe Riverwalk Trail Extension & Trailhead Project. We project that all of the 57 open projects will go forward at this time.

### **ALTERNATIVES**

The Park Commission considered this request at their May 9<sup>th</sup> and June 13<sup>th</sup> meetings and recommended this approach. The alternative would be to amend the recommendations from the Park Commission.

### **FINANCIAL IMPACT**

The amount of uncommitted funds for the trails and parks millage through the remainder of this millage after awarding Round 7 applications was \$768,684.00. We have recalculated the annual property tax revenue, and after taking into consideration an annual increase of 5% in property tax revenue over the life of the millage, we now estimate there is \$3,719,245.24 uncommitted.

See attached Exhibit B for the cash on hand projections and a summary of the trails and park millage project status. The full detailed trails and park millage project status / accounting report is available online:

[http://parks.ingham.org/trails\\_and\\_parks\\_millage/awards.php](http://parks.ingham.org/trails_and_parks_millage/awards.php).

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h) - Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

### **OTHER CONSIDERATIONS**

The Ingham County Park Commission supported this resolution at their June 13, 2022 meeting.

### **RECOMMENDATION**

The Park Commission recommends the following approach/spending plan for the remainder of this millage cycle.

1. Recommend funding Round 7 applications that were not funded as noted below in the amount of \$1,706,300.00.

The City of Lansing submitted a revised funding request for the Montgomery Drain - Ranney & Red Cedar Park Pathways project. The original request was for \$3,465,000.00 and the revised request is for \$995,000.00. See attached Exhibit C.

**Table A:**

<b>Ranking of the 22 applications for Round 7</b>	<b>Applicant</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Fund (Yes or No)</b>	<b>Grant Award Amount</b>
5	City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	Yes	\$162,000.00
9	Ingham County	Hawk Island Boardwalk Replacement Phase 3	\$327,700.00	Yes	\$327,700.00
15	City of Leslie	Leslie Shared Use Path - Middle School to Russell Park *(Original application request \$486,600.00 - \$265,000.00 partially funded by Resolution 22-115)	\$221,600.00*	Yes	\$221,600.00
17	City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---
19	Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---
21	City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	<del>\$3,465,000.00</del> Revised request: \$995,000.00	Yes	\$995,000.00
22	City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---

**Total: \$1,706,300.00**

This would leave \$2,012,945.24 uncommitted dollars for the life of the millage.

2. Recommend setting \$1,069,866.32 (5% of all open construction projects \$21,397,326.39) aside for existing round 1-7 projects to cover potential future cost overruns as discussed at the May Park Commission.

This would leave \$943,078.92 uncommitted dollars for the life of the millage.

3. Recommend a new round of millage applications:

See below options for future rounds. See attached timelines – Exhibit D.

-Have the 8<sup>th</sup> Application Round to receive additional applications and update numbers for applications that weren't funded in Round 7. Tentative timeline fall approval of Park Commission and BOC application/scoring criteria. January 2023 begin accepting applications for the 8<sup>th</sup> Round awards to be considered December 2023.

-Have the 9th Application Round for this millage cycle in 2025 that would be ranked and scored by the Park Commission, then the Board of Commissioners would make awards, contingent on the renewal of the millage in 2026. This illustrative list of projects would show the need for justification of the third renewal of the trails and parks millage. Begin applications January 2025 and awards to be considered December 2025.

4. Recommend that all future rounds should include setting aside 20% of the amount for all awarded construction projects for potential cost overruns.

5. Recommend not allocating more funds than the available funds through the term of the millage.

Based on the information presented, I respectfully recommend approval of the attached resolution.

# ESTIMATED PROJECT TIMELINE

TIMELINE - BASED ON ESTIMATED MAXIMUM AMOUNT OF TIME A PROJECT MAY TAKE

PROJECT TASKS	YEAR 1												YEAR 2												YEAR 3												YEAR 4											
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
Millage Grant																																																
Other Grants/Funding																																																
Contracts																																																
Design / Engineering																																																
Permitting *																																																
Bidding																																																
Contracts ***																																																
Construction **																																																
Contract Modifications ***																																																
Reimbursement																																																


TIMELINE - BASED ON ESTIMATED MINIMUM AMOUNT OF TIME A PROJECT MAY TAKE

PROJECT TASKS	YEAR 1												YEAR 2												YEAR 3																							
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
Millage Grant																																																
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Design / Engineering																																																
Bidding																																																
Contracts ***																																																
Construction **																																																
Reimbursement																																																

\* Amount of time is estimated on the average permit. EGLE permitting through the State may take longer, depending on the State requirements.

\*\* Amount of time for construction is estimated on the average project. Larger projects may take longer.

\*\*\* Estimated time is based on Ingham County average for a project. For other communities, contract approval may take less time.

 Tasks that are not required on all projects.

TRAILS AND PARKS MILLAGE

PROJECT STATUS / ACCOUNTING

INGHAM COUNTY, MI

Exhibit B

Project No.	Project Description	Contract Amount	Amended Contract Total	Actual Expend. 2015-2021	Encumbered 2015-2021	Projected Projects 2022-2026	Total Reimbursed/ Paid Amount	Total Encumbered Balance	Left Over Balance	Expenditures To Date	Remaining Funds, Not Expended	2022 Projected Expenditures	2023 Projected Expenditures	2024 Projected Expenditures	2025 Projected Expenditures	2026 Projected Expenditures	Left Over Funds
	Total Budgeted	\$44,430,885.62	\$44,430,885.62						\$932,361.04	\$20,392,432.67	\$23,147,737.65	\$6,434,529.88	\$8,460,603.95	\$5,998,832.84	\$961,250.00	\$1,255,020.58	\$932,361.04
	Total Expended / Projected	\$16,391,765.84		\$20,392,432.67	---	\$2,355,179.87	\$20,392,432.67	\$23,147,737.65									
	Total Encumbrances	\$13,367,478.75		---	\$23,039,184.62	---											
	Actual Millage Collected (2015-2020)	\$30,481,646.30		\$30,481,646.30		---											
	Estimated Millage to Collect (2021-2026)	\$19,024,396.09				\$19,024,396.09											
	Fund Balance (Total Collected less Expend/Encumbered)	-\$12,949,970.98		-\$12,949,970.98													
	Fund Balance (Total Estimated to Collect less Projected)	\$16,669,216.22				\$16,669,216.22											

Millage Revenue, less Expend/Encumbered Funds

Millage Revenue, less Expend/Encumbered Funds, less Projected Funds

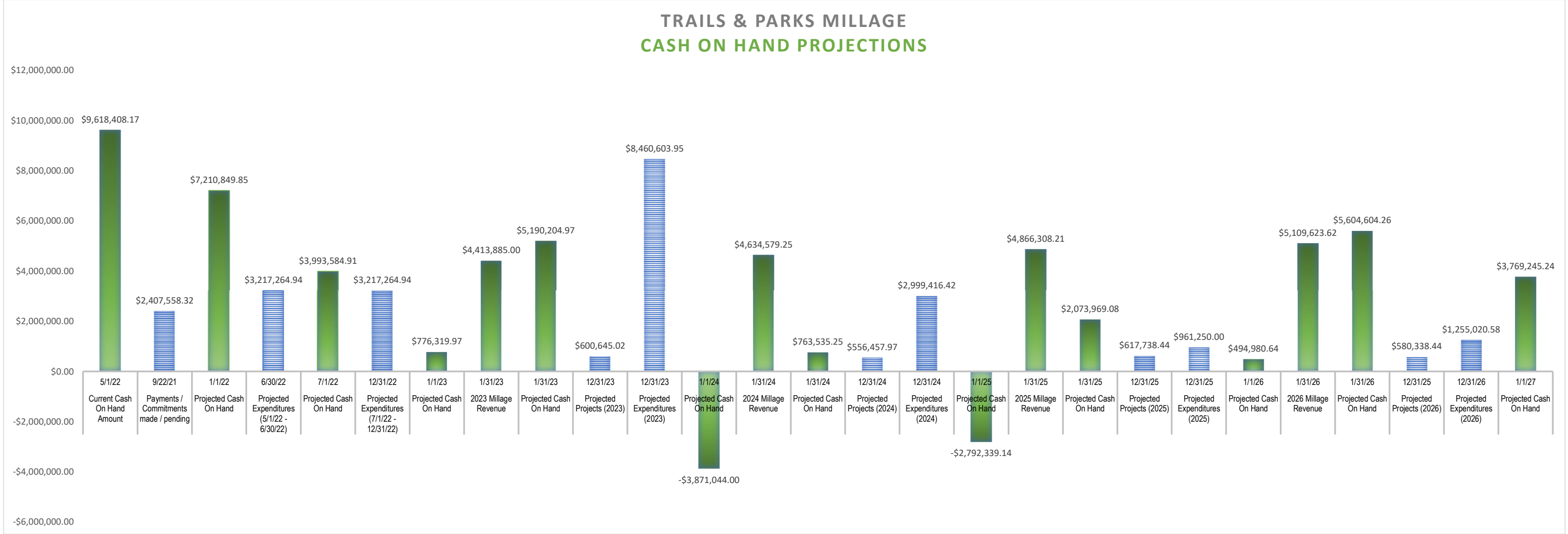
\$6,074,425.11

\$3,719,245.24

Current Cash On Hand Amount	5/1/22	\$9,618,408.17					
Payments / Commitments made / pending	9/22/21	\$2,407,558.32			\$30,481,646.30	Millage Collected (2015-2022)	
Projected Cash On Hand	1/1/22	\$7,210,849.85			\$19,024,396.09	Millage Estimated to Collect (2023-2026)	
Projected Expenditures (5/1/22 - 6/30/22)	6/30/22	\$3,217,264.94			\$49,506,042.39	TOTAL Millage Estimated to Collect (2015-2026)	
Projected Cash On Hand	7/1/22	\$3,993,584.91					
Projected Expenditures (7/1/22 - 12/31/22)	12/31/22	\$3,217,264.94					
Projected Cash On Hand	1/1/23	\$776,319.97			\$20,392,432.67	Total Millage Expended to Date (5/1/22)	
2023 Millage Revenue	1/31/23	\$4,413,885.00			\$23,039,184.62	Total Millage Committed to Date, not yet Expended (5/1/22)	
Projected Cash On Hand	1/31/23	\$5,190,204.97			\$43,431,617.28	TOTAL Expended/Committed to Date (5/1/22)	
Projected Projects (2023)	12/31/23	\$600,645.02					
Projected Expenditures (2023)	12/31/23	\$8,460,603.95			\$2,355,179.87	Projected Projects (2023-2026)	
Projected Cash On Hand	1/1/24	-\$3,871,044.00					
2024 Millage Revenue	1/31/24	\$4,634,579.25					
Projected Cash On Hand	1/31/24	\$763,535.25			\$3,719,245.24	TOTAL Millage Funds Remaining to Date (5/1/22)	
Projected Projects (2024)	12/31/24	\$556,457.97					
Projected Expenditures (2024)	12/31/24	\$2,999,416.42					
Projected Cash On Hand	1/1/25	-\$2,792,339.14					
2025 Millage Revenue	1/31/25	\$4,866,308.21					
Projected Cash On Hand	1/31/25	\$2,073,969.08					
Projected Projects (2025)	12/31/25	\$617,738.44					
Projected Expenditures (2025)	12/31/25	\$961,250.00					
Projected Cash On Hand	1/1/26	\$494,980.64					
2026 Millage Revenue	1/31/26	\$5,109,623.62					
Projected Cash On Hand	1/31/26	\$5,604,604.26					
Projected Projects (2026)	12/31/25	\$580,338.44					
Projected Expenditures (2026)	12/31/26	\$1,255,020.58					
Projected Cash On Hand	1/1/27	\$3,769,245.24					



TRAILS & PARKS MILLAGE  
CASH ON HAND PROJECTIONS





## Exhibit C

Brett Kaschinske  
Director



Andy Schor, Mayor

Parks and Recreation Department  
200 N. Foster Avenue  
Lansing, Michigan 48911  
PH: 517.483.4277 – FAX: 517.377.0180  
TDD: 517.483.4473  
[www.lansingmi.gov/parks](http://www.lansingmi.gov/parks)

### ***REQUEST FOR REVISED FUNDING OF ICTPM FOR MONTGOMERY DRAIN PATHWAYS***

**TO:** Ingham County Parks Board  
**FROM:** City of Lansing – Brett Kaschinske, Parks Director  
**RE:** Trails and Parks Millage – Revised funding request for Pathways associated with Montgomery Drain project  
**DATE:** June 7, 2022

This letter summarizes a revised request for funding by the City of Lansing from the Ingham County Trails and Parks Millage (ICTPM) associated with the City's prior request for pathways and other pathway related items to be installed as part of the Ingham County Drain Commissioner's Montgomery Drain project. This revised request would connect the Lansing River Trail to primary pathways of both the City of Lansing and City of East Lansing along Michigan Ave. and also primary non-motorized pathways along both Grand River Ave. & E. Saginaw St. (M-43) within both cities' limits. Additionally, the pathways through Red Cedar Park would allow for a new connection of the Lansing River Trail to Michigan State University's Brody complex. The prior request, submitted with the City's 2021 application for the ICTPM, was for \$3,465,000. This revised request is for \$995,000 and it represents a scaled down 'shovel ready' project for portions of pathway that have already been designed and have construction plans already prepared in order to receive bids. This revised request is for 2.74 miles of entirely new pathway construction through both parks and also includes a signalized safe pedestrian crossing of Michigan Ave. near Morgan Lane.

The pathways on both parks will allow for access and interaction with the Montgomery Drain system, which is currently under construction on both of these City parks. The improvements to the drain, and the water treatment educational components provided within the parks, will serve as a testament to the combined efforts of many public and private entities to maintain and improve the natural resources that we have access to within our community. The location of the parks makes them a high traffic destination for residents across Ingham County, and the connection to (and extension of) the Lansing River Trail will provide better access to the trail from residential areas in Lansing, East Lansing and Michigan State University, as well as adding an additional destination point along the Lansing River trail. Because of the close interaction with the Montgomery Drain project, many of the normal costs associated with a project like this have already been completed or the items are being addressed in other work currently planned with the Drain project. This is what makes this revised request so appealing, since nearly all of the requested money (nearly 90%) will go to actual physical construction of new pathways and trails in two previously underutilized parks.

The revised funding request is summarized below and a map outlining the items of work in this revised funding request has been attached to this letter.

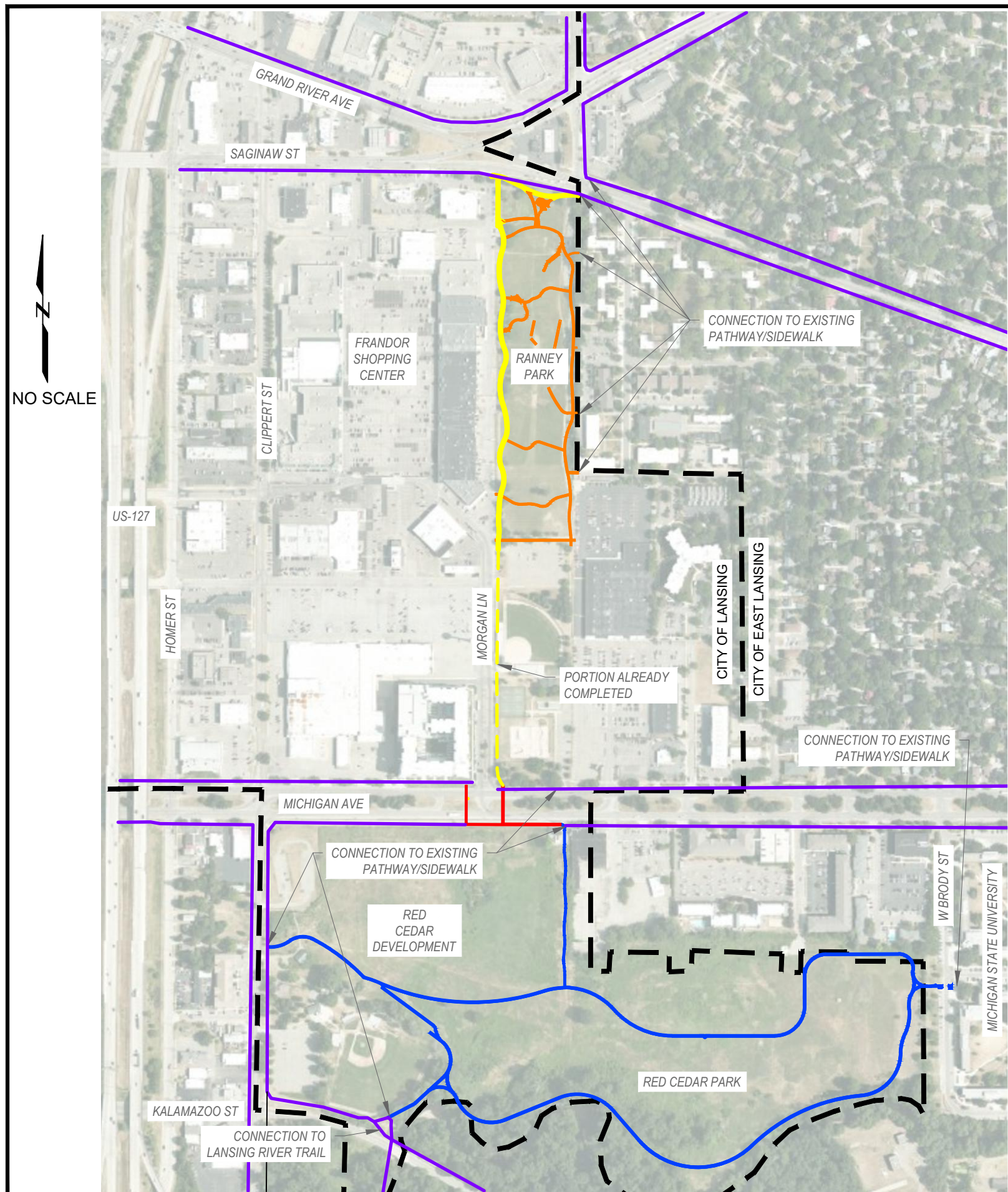
<u>ITEM OF WORK</u>	<u>COST</u>	<u>% OF TOTAL REQUEST</u>
Acquisition of Rights-of-Way / Easements	\$0	0.0% (all have already been obtained)
Design Engineering & prepare Const. Plans completed)	\$8,000	0.8% (majority of this item is already
Construction	\$880,000	88.4%
Const. Engineering & Const. Admin. other	\$60,000	6.0% (portion of this will be cost share with concurrent work for Drain project)
Signage, Public Education done	\$4,000	0.4% (majority of interpretive signage to be under Phase II by the ICDC and majority of park amenities also done by ICDC – these would be for IC Trails specific signage & amenities)
Contingency	\$44,000	4.4% (all clearing work & existing utility relocation completed as part of other Drain and/or Development work)
Other (Permitting)	\$0	0% (all Part 301, 303 and Part 31 permits have already been obtained)
<b>TOTAL REVISED REQUEST:</b>	<b>\$995,000</b>	

If the Parks Board has any specific questions or would like to discuss any of the items outlined in this revised request, please do not hesitate to call me at (517) 483-4277. Both myself and Brian Cenci, engineer for the Montgomery Drain project, will be at your June 13<sup>th</sup> Board meeting to discuss this revised funding request further with you as well.

Sincerely,



Brett Kaschinske  
Parks Director, City of Lansing



**LEGEND:**

- SECTION #1: PATHWAY FROM NORTH SIDE OF MICHIGAN AVE AT MORGAN LANE CROSSING ALL THE WAY UP THE WEST SIDE OF RANNEY PARK
- SECTION #2: MICHIGAN AVE PEDESTRAIN CROSSING AT MORGAN LANE (BOTH SIDES)
- SECTION #3: PATHWAYS/ BRIDGES INTERNALLY ON RANNEY PARK
- SECTION #4: PATHWAY OF RIVER TRAIL EXTENSION ON RED CEDAR PARK / DEVELOPMENT
- EXISTING PATHWAY OR PRIMARY SIDEWALK

MONTGOMERY DRAIN  
INGHAM COUNTY, MICHIGAN

INGHAM COUNTRY DRAIN COMMISSIONER  
707 BUHL ST, MASON, MI 48854



Project 2000271

CITY OF LANSING REVISED  
REQUEST FOR INGHAM  
COUNTY TRAILS & PARKS  
MILLAGE

REVISED JUNE 2022



## Exhibit D

### Timeline for Trails and Parks Millage Application Round 8

January 3, 2023 - Application period opens

May 1, 2023 at 5:00 pm - Applications Due

May/June - Park Staff Review Applications & work with consultant on validating cost estimates and project viability, staff will get any supplemental materials from applicants requested.

May-TBD - if needed meeting with MDOT, MDNR, and TCRPC to review/coordinate their grant applicants

June - TBD - Park Staff posts applications in shared drive for commissioners. Park Commissioners begin to do preliminary review.

July/August - Site Visits with Park Staff and Park Commissioners

September - Draft viability report sent to each applicant

October - Applicants present their proposals and Spicer Group presents their review to the Park Commission.

October 31 - Deadline for Park Commissioners online scoring and prepare Condensed Report of preliminary scoring for the November Park Commission meeting

November - Parks Commission Meeting: Go over applications, review spreadsheet of scores, and come to consensus on scoring and recommendations

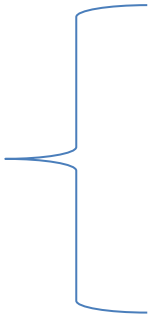
December - Deadline to get on agendas

December - Human Services

December - Finance

December - BOC

December - Applicants notified of decision



Adopt resolution: final  
recommendation for  
funding

## **Timeline for Trails and Parks Millage Application Round 9**

January 3, 2025 - Application period opens

May 1, 2025 at 5:00 pm - Applications Due

May/June - Park Staff Review Applications & work with consultant on validating cost estimates and project viability, staff will get any supplemental materials from applicants requested.

May-TBD - if needed meeting with MDOT, MDNR, and TCRPC to review/coordinate their grant applicants

June - TBD - Park Staff posts applications in shared drive for commissioners. Park Commissioners begin to do preliminary review.

July/August - Site Visits with Park Staff and Park Commissioners

September - Draft viability report sent to each applicant

October - Applicants present their proposals and Spicer Group presents their review to the Park Commission.

October 31 - Deadline for Park Commissioners online scoring and prepare Condensed Report of preliminary scoring for the November Park Commission meeting

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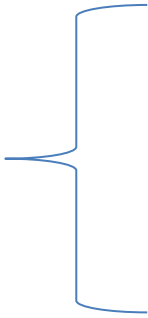
December - Deadline to get on agendas

December - Human Services

December - Finance

December - BOC

December - Applicants notified of decision



Adopt resolution: final  
recommendation for  
funding

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS  
MILLAGE APPLICATIONS & AUTHORIZE A SPENDING PLAN FOR THE  
TRAILS AND PARKS MILLAGE**

WHEREAS, Board of Commissioners Resolution 22-115 approved entering into contracts for the seventh round of trails and parks millage applications; and

WHEREAS, 22 applications were received from Alaiedon Township (1), City of Lansing (5), City of Leslie (3), Ingham County (3), Charter Township of Lansing (1), Leroy Township (1), Leslie Township (1), City of Mason (3), Meridian Township (1), Village of Stockbridge (1), Vevay Township (1), and City of Williamston (1); and

WHEREAS, a total of \$2,749,346.00 was awarded to 11 communities per Board of Commissioners Resolution 22-115; and

WHEREAS, an additional \$315,000.00 was awarded per Board of Commissioners Resolution 22-265; and

WHEREAS, six (6) applications were not funded and one (1) was partially funded totaling the amount of \$6,066,660.00; and

WHEREAS, the Park Commission recommends funding the following entities designated within the below Table A that were not previously recommended for funding; and

**Table A:**

<b>Applicant</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Fund (Yes or No)</b>	<b>Grant Award Amount</b>
City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	Yes	\$162,000.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	\$327,700.00	Yes	\$327,700.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park *(Original application request \$486,600.00 - \$265,000.00 partially funded by Resolution 22-115)	\$221,600.00*	Yes	\$221,600.00
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	<del>\$3,465,000.00</del> Revised request: \$995,000.00	Yes	\$995,000.00
City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---

WHEREAS, the Park Commission recommends setting aside \$1,069,866.32 for existing round 1-7 projects to cover potential future cost overruns; and

WHEREAS, the Park Commission recommends holding an application round in 2023 and 2025; and

WHEREAS, the Park Commission recommends that all future rounds should include setting aside 20% of the amount for all awarded construction projects for potential cost overruns; and

WHEREAS, the Park Commission recommends not allocating more funds than the available funds through the term of the millage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes setting \$1,069,866.32 aside for existing round 1-7 projects to cover potential future cost overruns.

BE IT FURTHER RESOLVED, that the Board of Commissioners will make a final determination approving any project overages after review of the request by a community through the regular process to amend agreements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs staff to hold an application round in 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs staff to hold an application round in 2025 in anticipation of putting a renewal of the present Trails and Parks Millage on the March 2026 ballot.

BE IT FURTHER RESOLVED, the application forms and scoring criteria will be reviewed and approved by the Board of Commissioners prior to the application rounds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recommends that all future rounds should include setting aside 20% of the amount for all awarded construction projects for potential cost overruns.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recommends not allocating more funds than the available funds through the term of the millage.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table A.

**Table A:**

<b>Applicant</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Fund (Yes or No)</b>	<b>Grant Award Amount</b>
City of Mason	Columbia Street Bridge - Protected Walkway Construction	\$162,000.00	Yes	\$162,000.00
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City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	No	---
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	\$471,400.00	No	---
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	<del>\$3,465,000.00</del> Revised request: \$995,000.00	Yes	\$995,000.00
City of Lansing	Corporate Research Park Pathway	\$867,000.00	No	---

BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that 25% of each grant will be disbursed up front to the communities for their trails and parks projects.

BE IT FURTHER RESOLVED, that all work will be completed within three years from the date the contracts are executed.

BE IT FURTHER RESOLVED, that if work is not completed within three years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, that granting of millage dollars to municipalities may be subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, that entities will be required to display a temporary millage recognition sign during the construction phase and a permanent sign provided by the County to remain on the site in perpetuity post completion of the project, as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.



**Motion to Support entering into a contract with L. J. Trumble Builders, LLC.**

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

**TO:** Board of Commissioners Human Services & Finance Committees

**FROM:** Tim Morgan, Parks Director

**DATE:** June 7, 2022

**SUBJECT:** Contract with L. J. Trumble Builders, LLC.

For the meeting agenda of 6/27/22 Human Services and 6/22/22 Finance

---

### **BACKGROUND**

The Parks Department owns and maintains the buildings at Burchfield County Park, Hawk Island County Park, Lake Lansing North County Park and Lake Lansing South County Park. The Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings.

### **ALTERNATIVES**

The Parks Department owns and maintains the buildings at the Ingham County Parks and there are various buildings in need of roof replacement. Failure to address these needs could result in damage to the building and contents within.

### **FINANCIAL IMPACT**

L. J. Trumble Builders, LLC. a registered-local vendor, was the lowest responsive bid in compliance with the Ingham County Purchasing Policy. The bids were evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Parks Department staff, to award the contract to L. J. Trumble Builders, LLC. for the base bid \$79,000.00, and a contingency not to exceed \$11,000 to include replacing sheathing and other supplies, if necessary, for a total amount not to exceed \$90,000.00. There are funds available in line item 228-75999-976000-22P01 and 228-75999-976000-22P02 for this project as detailed below:

<b>Project</b>	<b>Beginning Allocation</b>	<b>Current Balance</b>	<b>Requested Amount</b>	<b>Remaining Balance</b>
Burchfield Southridge roof (22P01)	\$45,000.00	\$45,000.00	\$45,000.00	\$0
Burchfield Pineknoll roof (22P02)	\$45,000.00	\$45,000.00	\$45,000.00	\$0

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

### **OTHER CONSIDERATIONS**

The Ingham County Park Commission supported this resolution at their June 13, 2022 meeting.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with L. J. Trumble Builders, LLC.

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: May 24, 2022

RE: Memorandum of Performance for RFP No. 111-21 Roof Replacements for Various County Parks Buildings.

Per your request, the Purchasing Department sought proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings.

The scope of work includes, but is not limited to, providing all labor, roofing materials according to specifications and necessary permits for the purpose of preparing various existing roofs for new metal roof installation, notably disposing of existing roofing materials, repairing roofing boards as necessary, installing synthetic underlayment on entire roof deck, installing flashing where needed, installing new metal roofing, installing new eave troughs where required. In addition ensuring final clean-up of the site is completed, repairing or replacing all damage to turf, trees, or park facilities and sweep area for nails and other construction materials. Metal roofing has already been purchased and is onsite for the roof located at Lake Lansing North.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	75	15
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.

## SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Southridge Picnic Shelter and Pine Knoll Picnic Shelter at Burchfield Park	Oak Knoll Picnic Shelter at Lake Lansing North County Park	Bathroom Building, Ranger Office, Tractor Shed, and Snow Tube Rental Building all at Burchfield Park	Bathroom Building, Ranger Office, Tractor Shed, and Snow Tube Rental Building all at Burchfield Park	Gauge of Metal Roofing
		Base Bid	Alternate #1	Alternate #2	Alternate #3	Cost
L.J. Trumble Builders LLC	Yes, Lansing	\$27,000.00	\$14,000.00	\$38,000.00	\$3/SF for complete deck over; and \$6.00/SF remove & replace small areas	26

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC.  
FOR A ROOF REPLACEMENTS TO VARIOUS INGHAM COUNTY PARKS BUILDINGS**

WHEREAS, the Ingham County Parks Department owns and maintains buildings at Burchfield County Park, Hawk Island County Park, Lake Lansing North County Park and Lake Lansing South County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings; and

WHEREAS, L. J. Trumble Builders, LLC., a registered-local vendor was the lowest responsive in compliance with the Ingham County Purchasing Policies; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$79,000 for supplying and installing standing seam metal roofs on two shelters at Burchfield Park and installing already purchased standing seam metal roofs on one shelter at Lake Lansing Park North and four small roofs at Burchfield Park, and a contingency not to exceed \$11,000, if necessary, for a total cost of \$90,000.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-976000-20P01 and 228-75999-976000-20P02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**Directors Report 2022****April 29<sup>th</sup>- June 7<sup>th</sup> 2022 (June 13<sup>th</sup>, 2022 Park Commission meeting)**

**Mission Statement:** The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Ongoing continuing toward RFP's with staff and LAP consultants for two grants at Hawk Island for work to be done on the south side of the lake with piers, accessibility and shade shelters as well as parking improvements. Also for McNamara Landing as we met with the Drain Commission and LAP to discuss the project scope/design and we are moving forward on the Canoe/Kayak improved parking lot design to prepare bid documents in the next month or so.
- ROWE consulting revised bids out on the street bids are due end of June for these projects. Should have pricing to present at the July Park Commission meeting.
- Attended ongoing Millage progress update meeting with Nicole Wallace, Brian Collins, and Tanya Moore from Spicer group. Met again with Deputy Controller and staff as well to discuss future staff recommendations following input from the Park Commission meeting in May a recommendation for the millage is included in your packets as an action item for Park Commission consideration.
- Ongoing meetings with the Tri-Counties Consultant on their process for a Tri-County Regional bike plan Eaton, Clinton and Ingham Counties and we discussed lots of data that we have for Ingham County.
- Continued assisting the Friends of the Ingham County Parks and have continued working with staff on items to help them moving forward with web site, fund raising, and other items. Staff launched a fundraising and membership drive and have had good response so far.
- Ongoing discussions Human Resources, Managers and Deputy Director, Administrative staff and, and Park Rangers Union staff continued discuss phase two of the Parks reorganization process which included adding four new positions as part of the 2023 budget request. We continue to work with HR on filling the open mechanic position.
- Met with Facilities and the Counties consultant to discuss the current Energy Audit. The audit will be looking at buildings and outdoor lighting at all three County Parks as part of the study.
- Met with Nicole and Meridian Township they presented their updated pathways plan that looked at utilizing Consumers right of ways for future pathways. We will be including those plans in the Parks updated Trails and Parks Comp Plan that Spicer is working on as well as shared with Tri-County Regional Plan Commission.
- Met with staff and Spicer group kick-off meetings for Prime professional work to be done at LLS (Easy Dock/Parking Lot/LLN Maintenance building planning) and Burchfield (Bunker Landing upgrades).
- Met with Legal and staff from the Zoo and Parks for the update to the Parks Rules. This should be coming to the Park Commission later this summer for your review.
- Attended a MDNR meeting on State ARPA funds.
- Attended an MParks Public Policy meeting.
- Attended Ribbon Cutting for White Park East Lansing.
- Attended Chelsea Trails Meeting with Nicole and Tanya to discuss a connection to Stockbridge.
- Attended Trails Focus MParks meeting.
- Attended Fair, Zoo, Parks, and Deputy Controller meeting.
- Met with Nicole and Tanya to discuss with officials from Baldwin Park in Onondaga about their project.
- Met with staff and mParks staff to discuss Burchfield DIRT ribbon cutting event on June 13<sup>th</sup>. Hopefully you can join us.



- Conducted weekly Administrative meeting.
- Attended BOC committee meetings Human Services, Finance and a Full BOC meeting with Park Department items.
- Continued working on MOU for the Hesse/ Earl Fishing event. Held two Hesse/Earl fishing programs. The second one got canceled due to lightening and weather right before it was to start. The program has two June follow-up events and all those that were signed up for the canceled event were invited to participate in the follow-up outings at other locations outside the Ingham County Parks.
- Received positive news on Representative Slotkin Grant request for Holt to Mason pathway, more to come.
- Worked with staff to review final items for 2023 budget request and moved some items from CIP to the Parks general request that we send to everyone in an e-mail per the Budget/Controller's office request.
- Get out and Re-create your body, mind, spirit, and soul in one of our AWESOME PARKS THIS SUMMER! ☺



Lake Lansing Band Shell Opening Night of Season!

# June 2022 Parks Commission Meeting Monthly Report

## Hawk Island County Park

- Seasonal employee hiring and training
- Opened beach, concessions, boat rental.
- Attended multiple meetings with contractors, vendors, and purchasing department.
- Replaced pressure tank on irrigation system along with other irrigation repairs.
- Meyers mechanical performed annual backflow prevention tests.
- Attended BOC meetings.
- Weed Treatment in lake.
- Worked with contractors to obtain bids on fence repairs inside Soldan Dog Park.
- Attended South Lansing Business Association meetings.
- Hawk Island Triathlon
- Hawk Island was the busiest that it has been in close to 10 years over Memorial Day weekend. This coupled with low staff volume was a challenge.



## **Lake Lansing Park Report – May/June**

### **Highlights:**

Attended Staff and Manager Meetings

Attended Band Shell meeting

Attended SAD meeting

Worked with various volunteer groups scheduling for the spring.

Attended Boat Launch grant projects pre-construction meeting with Jim Hudgins, ROWE, Park Staff and Laux

Worked with Fan and electrical vendors for fan purchase and installation for Band Shell

Attended Hesse/Earl Fishing event

Attended “build a bed” event

Attended Park Rules update meeting

Worked with tree vendor for felling and trimming of hazardous trees

Worked with ROWE and Park Staff regarding LLS grant project changes

Dust control was applied

Band Shell concert series kickoff

Hiring staff

Water samples

Staff working on clearing disc golf course, opening bathrooms and season start-up items.

Tree Trimming



Band Shell flower bed extension



Hesse/Earl Event



Build a Bed Event



Band Shell Committee



Dock Kiosk Sign (Ian)



## **Burchfield Park May/June Manager's Report**

- Dirt School final groundwork, site work, and equipment installation
- Bunker road kickoff meeting with Spicer May 11<sup>th</sup>
- Day Camp Environmental Health Inspection
- Ring-necked pheasant chicks arrived May 17<sup>th</sup>
- Hire 2 new Day Camp Naturalists and begin LARA required 27 hours of training
- Seasonal employee orientation day on May 21<sup>st</sup>
- Procured CIP entrance gates for Burchfield Park and ordered gates for McNamara Landing
- Received generous bike and helmet donation from SPIN bicycle shop in Lansing to help supply
- Attended park rules update meeting with County lawyer
- MMMBA coordinated volunteer workday to assist with Dirt School equipment install
- Dart volunteer workday with park staff
- Followed up with Laux Construction agreement for remaining turf restoration project
- Swimming beach installation and surface water sampling
- Generac generator annual service
- Busy Memorial Day and opening of canoe/kayak rentals
- Lake Pro treated milfoil and other lake weeds in Big Foot pond
- Chloride dust control sprayed on gravel roads and parking lots at Burchfield, Riverbend and McNamara Landing
- Ordered rainbow trout for Mason Optimist Youth Sports Event
- Day Camp registration open for summer sessions!
- Final Dirt School ribbon cutting preparations

### Special Events:

- May Flowers Disc Golf Tournament-May 21<sup>st</sup>

### Park Maintenance and Projects

- Plantings in flowerbeds
- T-run turf restoration project
- Installed 250' ft. of split rail for dirt school
- Poured concrete pads for dirt school kiosk, drinking fountain, and bike repair station
- Grade parking lots and roadways
- Clear river blockages and inspect river
- Finish installing donation benches by river
- Remove downed trees from hiking and bike trails





Concrete Pour for Dirt School



Cedar Split Rail Fence Install



Fresh Flowers



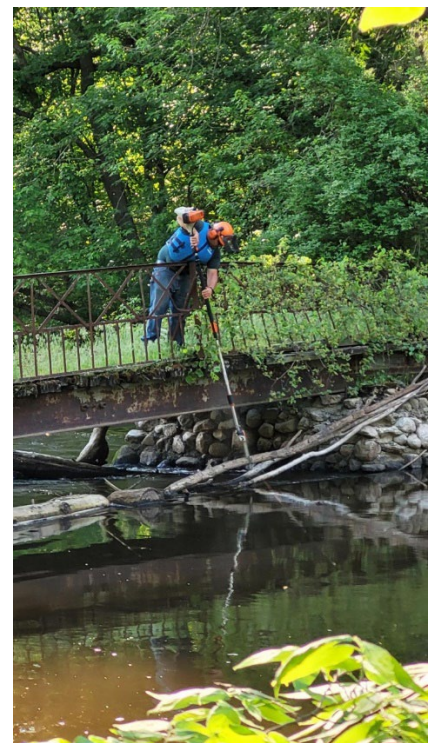
Dirt School Kiosk and Bike Repair Station



Pheasant Chicks



Bicycle Helmet Giveaway



River Blockages at English Inn

## **May - Parks Office Monthly Report**

### Meetings/Trainings

Staff and weekly Admin meetings  
Dirt School discussions/social media  
Supervisor training  
Meeting with Hannah – Marketing intern  
Budget meeting

### Contracts/Resolutions

Drafted/edited/submitted the following resolutions:

- City of Lansing TR006 & TR029 Amendment
- Cross Country Ski Equipment
- MSU to Lake Lansing Connector

### Customer Service

Earl/Hesse Fishing event took place on May 14<sup>th</sup> at Lake Lansing and then had to be cancelled before starting on May 21<sup>st</sup> at Hawk Island due to weather. We received 2,589 phone calls in the month of May.

### Website

Continued to edit the website to keep the public informed of the status of the parks.

### Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.



**I recently sent out an email blast to all emails in our database and have already received \$1600 in donations for the Friends of Ingham County Parks! Help out our Friends and become a member today!**

### **Ingham County Parks**



**Hawk Island**

**Burchfield**

**Lake Lansing**

Hello from the Friends of YOUR Ingham County Parks!

We are inviting you to become a member of the Friends of the Ingham County Parks! This special membership invitation has various levels and at any Park Patron level you will become a member of the Friends and we will also send you a 2022 annual Ingham County Parks Parking Pass as part of your one-year membership.

Our Membership Drive has a goal of 100 new members for 2022, we need your help to get to our goal. Your membership helps insure support of all the Ingham County Parks into the future (at any Patron level you will receive a 2022 annual parking pass in addition to your Friends Membership)!

The mission of the Friends of Ingham County Parks is to support, identify, plan, fund and implement improvements within the Ingham County Parks. Through active citizen involvement and in conjunction with the Parks Department we provide financial assistance to support park operations that enhance the quality of life for park visitors. As a member, you'll be one of our most valuable partners as we continue this work together. "Citizens promoting accessibility and diversity in the Parks"

Don't miss this chance: Become a Member of the Friends of the Ingham County Parks today! Start my Membership today! Join at: [https://pk.ingham.org/friends\\_of\\_ingham\\_county/index.php](https://pk.ingham.org/friends_of_ingham_county/index.php)

Thank you, for all you make possible.

Aengus McIntosh, Friends of Ingham County Parks Board President

## 2022 Parks Budget

Revenue				
208 Fund	Original	Actual	Available	Percent
570000 State Grants	68,075.00	-	(68,075.00)	
600000 Shelter Fees	66,500.00	44,032.00	(22,468.00)	66%
600100 Disc Golf Fees	22,000.00	10,965.00	(11,035.00)	50%
610100 Boat Rental	22,500.00	-	(22,500.00)	0%
610200 Canoe/Kayak Rental	37,500.00	-	(37,500.00)	0%
620000 Boat Launch Fees	17,000.00	-	(17,000.00)	0%
630000 Ski Rental	8,000.00	14,080.50	6,080.50	176%
641000 Food Concessions	48,150.00	7,977.95	(40,172.05)	17%
641120 Snowshoe Rental	-	484.00	484.00	
652000 Parking Fees	350,846.00	100,848.00	(249,998.00)	29%
652100 HI Snow Hill Admissions	72,000.00	126,464.00	54,464.00	176%
669130 Game Rental	1,000.00	325.00	(675.00)	33%
669140 BUR Tube Rentals	4,000.00	5,685.00	1,685.00	142%
669141 Dog Park Revenue	10,000.00	4,385.00	(5,615.00)	44%
669145 Park Patron Pass	-	168.00	168.00	
688220 Misc Revenue	1,000.00	898.45	(101.55)	90%
671000 Day Camp	10,000.00	-	(10,000.00)	0%
676020 Donations	-	-	-	
<b>Total Collected Revenue</b>	<b>738,571.00</b>	<b>316,312.90</b>	<b>(422,258.10)</b>	<b>43%</b>
698010 Carry Over Surplus Used	354,000.00	-	(354,000.00)	
699000 Revenue TSF IN - F101	2,036,518.00	509,129.50	(1,527,388.50)	25%
699228 Revenue TSF IN - Millage 228	51,500.00	25,750.00	(25,750.00)	50%
699500 Revenue TSF IN - CAP IMP	102,000.00	51,000.00	(51,000.00)	
<b>Revenue Total</b>	<b>3,282,589.00</b>	<b>902,192.40</b>	<b>(2,380,396.60)</b>	<b>27%</b>
Personnel Services				
208 Fund	Original	Actual	Available	Percent
704000 FT Wages	781,416.00	295,737.91	485,678.09	38%
705000 Seasonal Wages	728,384.00	127,704.60	600,679.40	18%
706000 FT Overtime	4,783.00	3,008.67	1,774.33	63%
706100 On Call Payments	5,320.00	480.00	4,840.00	9%
706700 Seasonal Overtime	1,787.00	238.77	1,548.23	13%



## 2022 Parks Budget

708000 Meeting Fees	9,750.00	1,725.00	8,025.00	18%
713000 Misc Fringes	-	-	-	
714000 Unemployment	3,942.00	1,927.19	2,014.81	49%
715000 Fica County Share	60,216.00	32,112.48	28,103.52	53%
715050 Liability Insurance	2,187.00	1,427.42	759.58	65%
716020 PHP Health Insurance	180,779.00	64,809.74	115,969.26	36%
716030 Health Waiver	3,784.00	1,261.08	2,522.92	33%
716035 Retiree Hlth Ins Chargeback	41,419.00	14,088.16	27,330.84	34%
716040 Retiree Hlth Ins Trust Chg	35,420.00	14,818.87	20,601.13	42%
716100 Dental Insurance	10,809.00	3,264.20	7,544.80	30%
716200 Vision Insurance	1,558.00	469.54	1,088.46	30%
716450 Seperation Buyout Chgback	13,778.00	5,766.84	8,011.16	42%
717000 Life Insurance	1,522.00	463.53	1,058.47	30%
717100 Disability Insurance	806.00	243.07	562.93	30%
718000 Retirement Program	194,804.00	68,389.93	126,414.07	35%
718500 Retirement Defined Contr.	7,609.00	2,818.42	4,790.58	37%
720000 Longevity	7,000.00	-	7,000.00	0%
722000 Wkcpmp Insurance	-	1,656.62	(1,656.62)	
<b>Personnel Services Total</b>	<b>2,097,073.00</b>	<b>642,412.04</b>	<b>1,454,660.96</b>	<b>31%</b>
<b>Controllable Expenses</b>				
<b>208 Fund</b>	<b>Original</b>	<b>Actual</b>	<b>Available</b>	<b>Percent</b>
726011 Concessions	33,400.00	4,306.10	29,093.90	13%
728000 Printing & Binding	12,000.00	922.05	11,077.95	8%
729000 Postage	4,500.00	332.00	4,168.00	7%
730000 Office Supplies	2,800.00	890.05	1,909.95	32%
731000 Photo-Copying & Supplies	600.00	-	600.00	0%
734000 Non-Capital Equipment	4,900.00	344.00	4,556.00	7%
22P07 Rental Equipment All Parks	50,000.00	4,304.92	45,695.08	9%
740000 Maintenance Supplies	130,136.00	41,066.37	89,069.63	32%
743000 Other Supplies	27,031.00	10,093.84	16,937.16	37%
745000 Uniforms	7,500.00	3,654.83	3,845.17	49%
746010 Clothing Allowance	600.00	750.00	(150.00)	125%
743100 Small Tools	-	250.00	(250.00)	0%
747000 Gas-Grease-Oil-Antifreeze	38,000.00	8,779.93	29,220.07	23%

## 2022 Parks Budget

802800 Med Services - Physicals	1,000.00	-	1,000.00	0%
815000 Memberships & Subscriptions	3,500.00	509.11	2,990.89	15%
818000 Contractual Services	24,780.00	14,634.10	10,145.90	59%
PAZO1 POS System	23,580.00	4,492.17	19,087.83	19%
861000 Local Travel	3,000.00	782.21	2,217.79	26%
861100 In state Travel	3,100.00	2,257.05	842.95	73%
861110 Out of State Travel	-	-	-	0%
890080 Administrative Fees	12,500.00	7,130.54	5,369.46	57%
901000 Advertising	10,750.00	-	10,750.00	0%
921050 Telephone	7,900.00	2,421.06	5,478.94	31%
921060 Telephone - Long Distance	-	29.66	(29.66)	0%
931100 Maint-Related Contractual	37,433.00	15,668.09	21,764.91	42%
932000 Equipment Repair & Maint	50,470.00	26,184.94	24,285.06	52%
942000 Equipment Rental	8,138.00	-	8,138.00	0%
957120 Sales Tax	3,650.00	154.14	3,495.86	4%
957130 Other Taxes	-	-	-	0%
960000 Training	5,300.00	1,345.00	3,955.00	25%
974000 LL Disc Golf Course	50,000.00	14,280.70	35,719.30	29%
21P03 BUR Dirt School	18,075.00	138,856.15	(120,781.15)	0%
22P03 LL Tree & Dead Branch Removal	12,000.00	1,410.72	10,589.28	12%
22P08 Bunker Road Landing	112,000.00	-	112,000.00	0%
22P15 Safety Enhancements	120,000.00	-	120,000.00	0%
20P02 HI Fence/Gates/Gatehouse	-	4,202.00	(4,202.00)	0%
20P03 BUR Gates & Connecting Barriers	-	1,410.72	(1,410.72)	
22P06 HI Snow Gun	27,000.00	23,350.00	3,650.00	86%
22P01 BUR Southridge Roof Replacement	45,000.00	-	45,000.00	0%
22P02 BUR Pine Knoll Roof Replacement	45,000.00	-	45,000.00	0%
22P05 Dog Park Floating Dock	45,000.00	-	45,000.00	0%
<b>Controllable Expenses Total</b>	<b>980,643.00</b>	<b>334,812.45</b>	<b>645,830.55</b>	<b>34%</b>
<b>Non-Controllable Expense</b>				
<b>208 Fund</b>	<b>Original</b>	<b>Actual</b>	<b>Available</b>	<b>Percent</b>
911000 Insurance & Bonds	-	-	-	
915050 Liability Insurance	-	-	-	
921000 Utilities	81,981.00	28,237.41	53,743.59	34%

## 2022 Parks Budget

921070 Courier Service	1,686.00	843.12	842.88	50%
921150 Telephone Allocation Costs	-	805.92	(805.92)	
943000 IT Operations	35,289.00	12,778.96	22,510.04	36%
943010 Equip Service Charge	42,000.00	7,599.92	34,400.08	18%
943020 Equip Service Charge PC	4,678.00	518.56	4,159.44	11%
943100 Network Maintenance	18,702.00	6,652.72	12,049.28	36%
944000 Vehicle Service Charge	18,999.00	7,392.48	11,606.52	39%
944100 Copier Service Charge	1,538.00	-	1,538.00	0%
<b>Non-Controllable Expense Total</b>	<b>204,873.00</b>	<b>64,829.09</b>	<b>140,043.91</b>	<b>32%</b>
<b>Total Revenue</b>	<b>3,282,589.00</b>	<b>902,192.40</b>	<b>(2,380,396.60)</b>	<b>27%</b>
<b>Total Expenses</b>	<b>3,282,589.00</b>	<b>1,042,053.58</b>	<b>2,240,535.42</b>	<b>32%</b>
<b>Difference</b>	<b>-</b>	<b>(139,861.18)</b>		

### 208 Fund Balance as of 1.1.22

\$591,125.76

### Projected Fund Balance as of 4.29.22

\$451,264.58

# **Trails & Parks Millage Program Coordinator Report**

**May 2022**

**For: Park & Recreation Commission Meeting- June 13, 2022**

- Met with Kristi Tabor from Fox 47, Tim M., Tim B., and Kelly to discuss advertising for canoe/kayak rentals
- Attended meetings to discuss 2023 budget request and made updates per the direction of the Budget office
- Meetings with Tim, Brian, Tanya and Jared to update recommendations for a spending plan for the rest of this millage cycle
- Meeting with Kelly and Kim to discuss marketing for Dirt School ribbon cutting ceremony
- Prepared PowerPoint presentation for May Park Commission meeting
- Attended Park Commission meeting
- Worked with Tim and Kelly on the Strategic Plan background information and activity indicators
- Met with Meridian Township staff to discuss a proposal for a new trail in the Consumers Energy ROW that would run from Haslett Rd in the northeast corner of the Township to the southwest corner of the Township
- Continued to work with the County attorney on contracts and amendments
- Worked with staff on social media updates
- Website updates
- Met with Tanya, Tim and John Bollman to discuss wayfinding signage for Red Cedar River
- Meeting with Tanya and Tim
- Attended weekly admin meetings
- Prepared press releases for canoe/kayak season opening at Burchfield Park
- Prepared press release for beach hours
- Meeting with Kelly, Kim, and Hannah to discuss social media
- Visited Burchfield Park to check out the Dirt School progress
- Meeting with Tim, Kelly and Emma to input 2023 budget request into Munis
- Submitted reimbursement request for City of Lansing project TR079 Rivertrail Extension-Saginaw to Oakland
- Meeting with Matt Pegouskie -5 Healthy Towns Foundation, Jeff Hardcastle-Hardwood Solutions, Inc., Roy D. Townsend-Washtenaw County Parks & Recreation Commission, Tim Morgan, Dan Troia, and others to discuss a non-motorized pathway between Chelsea and Stockbridge. Will have additional feasibility work done to align a non-motorized pathway that would connect the Ingham County section of Mike Levine Lakelands Trail State Park in Stockbridge down to Washtenaw County's Border to Border Trail.
- Biked the Bear Lake trail and River Trail from Maguire Park to Hawk Island
- Attended ribbon-cutting ceremony for the completion of the White Park Trail Extension Project on May 16<sup>th</sup>
- Biked from Esker Landing to Mason Courthouse with Tim Morgan and Commissioner Pena
- Met with Rhiannon Schindewolf, Boss Engineering staff, Tim Morgan, and Tanya Moore to review the bid for millage project TR094 Baldwin Park ADA Kayak Launch & Bridge Enhancement-they will review with their Park Board if they want to proceed or rebid

### Millage Projects - Completed

Project No.	Description
TR001	CL - RT - Overlay/Partial Reconstruction
TR002	MT Trail Rehab
TR004	CL - RT - Overband/Crack Sealing
TR005	CL - RTW - Wall and Pavement Repair
TR006	CL - RTW - Moores River Dr Trail Repair
TR007	EL-07-NTT-SWL Bridge (W of Abbott Rd)
TR008	EL-04-NTT-SWL Bridge (Whitehills Park)
TR009	EL-03-ELT-RC Bridge (Hagadorn Rd)
TR010	(EL) CL-22-ELT-RC Bridge (Kalamazoo St)
TR011	EL-05-NTT-SWL Bridge (Harrison Meadows)
TR012	EL-06-NTT-SWL (E of Abbey Rd)
TR013	CL-29-LT-GR Bridge (Oakland Ave)
TR014	CL-26-LT-GR Bridge (Lansing Ctr/ Mich Ave)
TR015	CL-16-LTE-RC Bridge (Potter Pk Zoo Creek)
TR016	CL-20-LTE-RC Bridge (under RR,N of Crego Pk)
TR017	CL-09-LTW-GR Bridge (E of Moores Pk)
TR018	CM-03-HAY-SC Bridge (Cemetery to Gardens)
TR021	MT-07-MIP-DR Bridge (E of Okemos Rd)
TR022	MT-03-PK-DR Bridge (Central Park South)
TR023	MT-05-PK-DR Bridge (NL Moore Park)
TR024	MT-04-PK-DR Bridge (NL Moore Park)
TR025	MT-02-MP-DR Bridge (W of Okemos Rd)
TR026	MT-01-PK-SWL Bridge (Hartrick Park)
TR027	MT-06-MIP-DR Bridge (W of Okemos Rd, Interurban)
TR029	CL - Bank Stabilization, Grand River North
TR030	CL/FLRT - Trail Ambassador
TR032	CM - Hayhoe Trail Extension and Trailhead
TR034	Leslie - Trail Planning
TR035	Aurelius - Glenna Droscha Community Park
TR036	Aurelius - 5 Yr Plan
TR037	CL/FLRT - Trail Ambassador
TR038	CL - Bank Stab.-Wash Ave
TR039	CL-09-LTW-GR Bridge
TR042	CL - City Market C/K Launch
TR043	CL - Moores Park C/K Launch
TR045	Leroy - Simmons Memorial Park
TR046	CM - Hayhoe RW Ext - Kerns Rd
TR047	MT - Old Raby Culvert
TR048	Stockbridge - Lakelands Trail Resurfacing
TR049	MT - Okemos Rd Ped Boardwalk
TR052	Williamston - RC River Water Trail
TR053	Lansing Twp-Waverly Rd Shared Use Path
TR055	CL/FLRT -Volunteer Trail Ambassador Coordinator
TR057	East Lansing - NTT Ped Connection at Riviera Dr
TR058	East Lansing - NTT Ped Connection at Colorado Dr
TR065	CL-Bridge 13
TR066	CL - Bridge 15
TR067	CL - Bridge 14

TR078	Leslie Twp-Township Grounds Trail
TR079	CL-River Trail Extension-Saginaw to Oakland

### Millage Projects - In Progress

Project No.	Description
TR003	EL - NTT- Trail R&M
TR028	CL - US 127 Pathways
TR031	MT - MSU to Lake Lansing Trail, Phase I
TR033	EL - NTT - Connection through White Park
TR040	CL-21-LTE-RC Bridge
TR041	CL - Fenner Pathway Extension
TR044	CL - Krueger Landing C/K Launch
TR050	Delhi - Trail Planning
TR054	MT-MSU to Lake Lansing, Phase 2
TR056	CL - Bridge 31 Repair
TR059	IC-Hawk Island Park
TR060	Dansville - Trail Plan
TR061	IC-LLS Park
TR062	CL - Trail Connector-Cambridge to Frances Park
TR063	Delhi - Holt to Mason, Phase 1
TR064	CL - Bridge 18
TR068	MT-MSU to Lake Lansing Connector, Phase 2b
TR069	Williamston-Downtown Water Trailhead & Launch
TR070	Delhi-Holt to Mason, Phase 2
TR071	CL-Bear Lake Pathway
TR072	CL-Bridge 26
TR073	CL-Bridge 25
TR074	CL-Bridge 24
TR075	CL-Bridge 12
TR076	CL-Bridge 11
TR077	CL-Bridge 28
TR080	MT-East Lansing NTT Connection
TR081	IC-McNamara Landing (Parking Lot)
TR082	IC-Lake Lansing South Improvements (Access & Fence)
TR083	CL-Red Cedar Water Trail
TR084	IC-Hawk Island Park
TR085	CL/FLRT-Volunteer Trail Ambassador Coordinator
TR086	IC-Lake Lansing Boat Launch
TR087	IC-LLN Boardwalk, Phase 1
TR088	IC-LLN Boardwalk, Phase 2
TR089	IC-Burchfield Park - Cabins/Trail
TR090	IC-Burchfield Park - River Access (Riverbend)
TR091	Leslie Twp - Hull Rd. Walking Path
TR092	MT-MSU to Lake Lansing Connector, Phase 3, Shaw St.
TR093	MT-Regional Trail Map
TR094	Onondaga Twp - Baldwin Park - Kayak Launch/Bridge
TR095	CM - Jefferson Trailhead / Community Garden Improvements
TR096	CL/FLRT - Trail Ambassador Coordinator



TR097	Vevay Township Community Park and 5-Year Recreation Plan
TR098	Leslie Township Grounds Lighting & Recreational Improvements
TR099	Lansing Twp - Waverly Rd Shared Use Pathway, Phase II - Feasibility Study
TR100	Williamston - Memorial Park Trail Planning & Engineering
TR101	Leroy Township - Simmons Memorial Park Improvements
TR102	MT - MSU to Lake Lansing Connector Trail, Phase III
TR103	CM - Hayhoe Riverwalk Trail - Repair
TR104	Leslie Shared Use Path - Hull Rd to S Cameo Dr
TR105	Alaiedon Township - Leek Cemetery Nature Trail & Improvements
TR106	Leslie Shared Use Path - Middle School to Russell Park
TR107	Greater Stockbridge Connectivity & Wellness Park Enhancements
TR108	CL - River Trail Bank Stabilization - Mt Hope Cemetery
TR109	CL - River Trail - Overband & Crack Sealing



White Park Trail Extension Project Ribbon Cutting





Biked with Tim Morgan and Commissioner Pena from Esker Landing to Mason Courthouse



Checked out progress of Dirt School



Biked the Bear Lake Trail and River Trail from Maguire Park to Hawk Island





Delhi Township project currently under construction for a small section of the Holt to Mason trail, on the northeasterly side of Cedar Street near Esker Landing. The rest of their contract is expected to begin in 2023 so that the Township can coordinate with the Ingham County Road Department's project for Cedar Street reconstruction project between College Road to Holbrook Drive.



## FLRT Trail Ambassador Program Coordinator Monthly Report June 2022

- Met with FLRT board members to discuss trail sponsorship program & brochure updates
- Continued draft trail sponsorship program brochure
- Working with multiple new trail sponsors & renewals
- Summer cleanup schedule – more info available at [lansingtrails.org](http://lansingtrails.org)
  - Saturday, June 18 10am-noon – meet at Moores Park
- Held National Trails Day “Trail Town 10K” Saturday, June 4
- Drafted and scheduled eNewsletter
- Drafted and scheduled social media
- Monitored trail activity updates

### Sponsorship Stats

Community Name	Mile Markers (Reserved/Avail.)	Trailblades (Reserved/Avail.)	Trailheads (Reserved/Avail.)
City of Lansing	13 / 56	12 / 33	0 / 9
City of East Lansing	0 / 16	1 / 16	0 / 5
City of Mason	0 / 0	0 / 0	0 / 0
Meridian Township	0 / 22	1 / 13	0 / 10