

# AGENDA

Ingham County Parks & Recreation Commission  
121 E. Maple Street, P.O. Box 178, Mason, MI 48854  
Telephone: 517.676.2233; Fax: 517.244.7190

*The packet is available on-line by going to [bc.ingham.org](http://bc.ingham.org), choosing the "Events Calendar," and clicking on Monday, September 20, 2021*

## Monday, September 20, 2021

### 5:30pm

## PARKS & RECREATION COMMISSION MEETING

**Meeting via Zoom:**

Human Services Building  
Conference Room D & E  
5303 S. Cedar St.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**  
Minutes of August 23, 2021 regular meeting will be considered - [Page 3](#)
4. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
5. **APPROVE THE AGENDA**  
**Late Items / Changes/ Deletions**
6. **ACTION ITEMS**
  - A. Laux Amendment Toboggan Run Removal and Seed - [Page 14](#)
  - B. Review of master plan draft – [Page 15](#)
7. **DISCUSSION ITEMS**
  - A. Trails and Parks Millage update - [Page 138](#)
8. **ADMINISTRATIVE REPORTS**
  - A. Director - [Page 143](#)
  - B. Park Managers - [Page 144](#)
  - C. Administrative Office - [Page 164](#)
  - D. Millage Coordinator Report - [Page 166](#)
  - E. FLRT Trail Ambassador Report - [Page 168](#)
9. **Correspondence & Citizen Comment** – [Page 169](#)
  - A. Jean Seuard
10. **Board/Staff Comments**
11. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*

**12. Upcoming Meetings**

- A.** Date: Monday, September 27, 2021; Time: 5:30pm  
Parks & Recreation Commission Meeting  
Human Services Building  
Conference Room A

**13. Adjournment**

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

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**Ingham County Parks & Recreation Commission Members:** Chair Matt Bennett, Vice-Chair Cherry Hamrick, Secretary Michael Unsworth, Steve James, Simar Pawar, Paul Pratt, Chris Swope, Commissioner Emily Stivers, Stephanie Thomas, Commissioner Chris Trubac

**DRAFT MINUTES OF THE MEETING**  
**INGHAM COUNTY PARKS & RECREATION COMMISSION**  
**121 E. Maple Street, Suite 102, Mason, Michigan 48854**  
**August 23, 2021**

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting virtually via Zoom website.

**Board Members**

**Present:** Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Emily Stivers, Stephanie Thomas, Commissioner Chris Trubac (entered at 5:41pm).

**Absent:** Matt Bennett, Chris Swope. Michael Unsworth

**Also Present:** Park Director Tim Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Lake Lansing Park Manager Coe Emens, Tanya Moore and Cindy Todd (Spicer Group).

**Call to Order:** Cherry Hamrick called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

**Minutes:** **Moved by Ms. Pawar and Supported by Ms. Thomas** to approve the July 26, 2021 minutes of the regular meeting as written:  
**Yes 7; No-0. MOTION CARRIED.**

**LIMITED PUBLIC COMMENT**

None.

**LATE ITEMS / CHANGES / DELETIONS**

None.

**PRESENTATION**

**NACPRO Award**

Mr. Morgan stated that there were two awards from NACPRO. One for Spicer Group and one for the Ingham County Parks Department. The award was for the Trails and Corridors – Class I award for the Trail Wayfinding System. Tanya Moore and Cindy Todd accepted the award on behalf for Spicer Group.

**DISCUSSION ITEMS**

**Master Plan**

Tanya Moore (Spicer Group) stated the survey generated over 2200 responses. Ms. Moore went over the public input summary, goals and objectives and would like the park commission to prioritize the action program (A: Next 4 years, B: 4-10 years, C: +10 years). Prioritization listed below in spreadsheet.

**Overview**

Ingham County has developed a five-year action plan that will enable it to move toward accomplishing its goals and objectives. The action program details the direction that Ingham County Parks wishes to take over the next five years and beyond. It is established to maintain and improve the quality and diversity of its park and recreation opportunities.

It is important to note the projects and equipment lists below may not be exhaustive. The project list reflects the results of the input received from Ingham County Park staff, the open houses, and the online survey, and is the best reflection of needs at the time this plan was written. Future circumstances, especially availability of funding, may influence the order in which the projects are completed. Other projects may arise that were not able to be anticipated when the plan was written. This action portion of the Master Plan is intended to be reviewed annually by the staff and park commission and updated, as needed, as part of the normal budget process.

### Major Capital Projects

Ingham County has identified the Major Capital Projects. They are shown in Table 20. These projects will require professional services assistance for planning, grant writing, and design, and construction oversight and will most likely need to be funded with a dedicated campaign that will include grant funding, millage proceeds, and fundraising. The projects have been prioritized and given a timeline so that the Ingham County Parks Department can look ahead and plan for the orderly development of these facilities. Each project is referenced to a specific goal from the previous section of this document.

Table 20: major capital projects

Major Capital Project Plan						
Priority	Project	Project Timeline				
		Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
Lake Lansing park North						
A <i>Applied</i> <i>MDNR April 1, 2021</i>	Trail Loop with boardwalk replacement, Phase 1 & 2, (ADA accessible trail loop)	\$781,500	MDNR LW \$500,000 TF \$300,000	1-Apr-21		1,3,4
A <i>Apply for</i> <i>MDNR April 1, 2022</i>	MSU to Lake Lansing internal connector trail	\$315,000	MDNR LW \$300,000	1-Apr-22		1,3,4
A <i>Applied for</i> <i>Round 7 T&amp;P</i>	Boardwalk Replacement – remaining boardwalks	\$471,400	NA	1-Apr-21	\$471,400	1, 3, 4
A1	Improvements to include playground, basketball, volleyball, pitcher mound/eliminate ball field and backstop, cornhole, birdwatching viewers and signage.	\$300,000	MDNR TF \$300,000			1,3,4,5



<b>A 3</b>	Run new municipal water/sewer from Meridian Township (runs along Lake Dr.) to entire north park bathrooms and new maintenance building. (one or the other for A3)		ARP CIP Millage Grants			
<b>A 3</b>	If not able to get water/sewer, replace well, pressure tanks, and drainfield.		ARP CIP Millage Grants			
<b>A2</b>	Disc Golf, and/or other recreation amenities	TBD	TBD MDNR Grant(s)		TBD	1,3,4,5,6
<b>Project Timeline</b>						
<b>Priority</b>	<b>Project</b>	<b>Millage/ Match</b>	<b>Grant &amp; Amount Requested</b>	<b>Grant App</b>	<b>Construct &amp; Total Project</b>	<b>Relates to Goal</b>
<b>Lake Lansing park South</b>						
<b>A5</b>	Carousel Building Renovation – feasibility study to address renovation costs and phasing	\$30,000	NA		\$30,000	1,3,6
<b>B3</b>	Carousel building conversion to public rental and expand maintenance building	\$500,000	MDNR TF \$300,000 LW \$500,000		\$1,200,000	1,3,6
<b>B4</b>	Boardwalk with Gazebo	\$300,000	MDNR - TBD \$300,000		\$600,000	1,3,5,6
<b>A2</b>	Replace or renovate Hill restroom	TBD	TBD		TBD	

<b>B1</b>	Replace fencing with new ornamental fencing along Marsh, improve walk/entrance signage at Marsh/Lake Lansing,	TBD	TBD		TBD	
<b>A1</b>	Upgrade playground and renovate trike track considering alternatives to trike drainage issues	TBD	TBD		TBD	
<b>A6</b>	Update landscaping and add trees (ongoing coop with Ingham County District)	TBD			TBD	
<b>A4</b>	Replace/install (entire park) municipal water/ sewer to all park facilities	TBD	ARP CIP Millage Grants		TBD	
<b>B2</b>	B) Add storm drainage, park has drainage issues for many years. County recently upgraded/ replaced storm system outside park to hook into. (work with Drain Commission)	TBD	ARP CIP Millage Grants		TBD	
<b>Project Timeline</b>						
<b>Priority</b>	<b>Project</b>	<b>Millage/ Match</b>	<b>Grant &amp; Amount Requested</b>	<b>Grant App</b>	<b>Construct &amp; Total Project</b>	<b>Relates to Goal</b>
<b>B6</b>	Replace well, pressure tanks, and irrigation lines throughout park	TBD	ARP CIP Millage Grants		TBD	
<b>A3</b>	Splash Pad/Skating rink Combo refrigerated	TBD	TBD		TBD	TBD
<b>B5</b>	Rental Umbrellas, cabanas and chairs	TBD	TBD		TBD	TBD
<b>Lake Lansing park boat launch</b>						
<b>B1</b>	Phase 2 improvements: per park master plan	\$500,000 \$300,000	MDNR LW \$500,000 TF \$100,000		\$822,800	3,4

<b>B2</b>	A) Replace municipal water/sewer to bathroom facility	TBD	ARP CIP Millage Grants		TBD	
<b>A1</b>	B) Run storm/water to new boat washing station C) Run storm to existing boat wash station (work with Drain Commission & M.C)	TBD	ARP CIP Millage Grants		TBD	
<b>Hawk Island park</b>						
<b>A Submitted MDNR Grants 2021</b>	Boardwalk Replacement, Phase 1 & 2 and fishing pier, and trail replacement	\$923,500	MDNR LW \$430,400 TF \$300,000	1-Apr-21	\$1,653,900	1,3,4,5,7
<b>A Apply for MDNR April 1, 2022</b>	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$327,700	MDNR LW \$327,700	1-Apr-22	\$655,400	1,3,4,5,7
<b>B2</b>	Repave parking lots and entrance roads for all Hawk Island asphalt	TBD	No Grant		TBD	3,4
<b>Project Timeline</b>						
<b>Priority</b>	<b>Project</b>	<b>Millage/ Match</b>	<b>Grant &amp; Amount Requested</b>	<b>Grant App</b>	<b>Construct &amp; Total Project</b>	<b>Relates to Goal</b>
<b>A1</b>	Indoor multi-purpose rental building w/ restrooms and park offices; 120 more parking spaces and repaving existing parking lot	TBD	TBD	ARP- Controller's Priority for ARP for Parks along with Broadband	TBD	TBD
<b>A1A</b>	Replace/Update Splash Pad. ADA shade. Build maintenance shed to store all mechanicals (eliminate pit). Update utilities as needed and add shower tower	TBD	TBD		TBD	TBD
<b>B1</b>	Playground Renovation	TBD	TBD		TBD	TBD

<b>A2</b>	Replace lighting at tubing Hill including parking lot (Combine with Burch)	TBD	TBD		TBD	TBD
<b>burchfield park</b>						
<b>A Applied MDNR April 1, 2021</b>	Cabin rentals at McNamara, accessible loop trail, well and pump house replacement	T&P Round 6 \$300,000; \$10,000 topo	MDNR LW \$500,000	1-Apr-21	\$610,000	3,4
<b>A Applied MDNR April 1, 2021</b>	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	T&P Round 6 \$100,000; \$10,000 topo	MDNR TF \$150,000	1-Apr-21	\$250,000	TBD
<b>A1 Investigate Develop?</b>	Add a Zip line activity at Burchfield Park - consider contract with "high ropes" or "go APE" company / vendor – collaborative effort	TBD	TBD		TBD	1,5
<b>A2</b>	New universal accessible playground at Burchfield Park	\$500,000	MDNR LW \$500,000		\$600,000	1,3,4,5
<b>Project Timeline</b>						
<b>Priority</b>	<b>Project</b>	<b>Millage/ Match</b>	<b>Grant &amp; Amount Requested</b>	<b>Grant App</b>	<b>Construct &amp; Total Project</b>	<b>Relates to Goal</b>
<b>B2</b>	Pave Parking lot down to Beach Bathhouse w/ ADA Parking, include Winter Sports Building lot and road to the park entrance, and inner trail loop connectors to existing facilities	\$500,000	MDNR LW \$500,000		\$1,000,000	3,4
<b>B6</b>	Sewer/Septic System	TBD	ARP CIP Millage Grants		TBD	

B4	Pressure Tank Replacement	TBD	ARP CIP Millage Grants		TBD	
B5	Well Inspection/ Replacement	TBD	ARP CIP Millage Grants		TBD	
burchfield park (cont.)						
A5	Riverbend Natural Area New well and Pump House	TBD	CIP Millage Grants		TBD	
A4	Riverbend Vault Toilet CXT Building Upgrade	TBD	CIP Millage Grants		TBD	
B3	Accessible loop around the pond at Burchfield. Accessible pedal boats.	\$500,000	MDNR LW \$500,000		TBD	1,4,5,6
B1	Multi-purpose / ski rental Building.	TBD	TBD		TBD	1,3,5,6
Priority	Project	Project Timeline				
		Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
bunker road landing						
B1	Bunker Phase II	TBD	TBD		TBD	TBD
multiple locations						
	Address dogs on leash designated area and potential no-leash dog facility.	TBD	TBD	Rule Change management issue at Burchfield Hawk and Lake Lansing fine for now	TBD	TBD

<b>A1,A1,A1</b>	Provide Broadband Internet Service. Security Cameras strategically located throughout the park	TBD	ARP		TBD	
<b>A2, A2,A3</b>	Replace lighting at sledding hills and parking lots at Burchfield and Hawk (these two combined at same time)	TBD	TBD		TBD	
<b>A3,A3,A2</b>	Add amenities to park and trails. i.e viewers, bike facilities/parking, fix stations, drinking fountains, outdoor showers, interpretive signs, mile markets, etc.	TBD	TBD		TBD	
<b>C1</b>	Acquire land in the south or outlying areas of the County.	TBD	TBD		TBD	

Burchfield Additional Item:

<b>A3</b>	Investigate municipal hooks ups for water and sewer replace wells and septic's	TBD	ARP CIP Millage Grants		TBD	

**ACTION ITEMS**

*Amendment to contract – Scarlett Excavation*

**RESOLUTION #26-21 RECOMMENDING AN AMENDMENT TO THE CONTRACT WITH SCARLETT EXCAVATING**

WHEREAS, Scarlett Excavating was contracted to excavate and install a County purchased snowmaking pipe at Hawk Island County Park; and

WHEREAS, during the excavation process, large amounts of concrete and debris were discovered in the area of work dating back to the previous on-site gravel pit operation. The removal and disposal of this concrete was unforeseen and was not included in the original scope of work. Scarlett Excavation also purchased multiple fittings and pipe that was also necessary for the installation.

THEREFORE BE IT RESOLVED, that the Ingham County Parks Department recommends an amendment to the contract with Scarlett Excavating for an additional amount of \$10,049.69. These funds are available in 228-75999-976000-20P11.

BE IT FURTHER RESOLVED, that all other terms and conditions of the contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports an amendment to the contract with Scarlett Excavating.

**Moved by Mr. Pratt and Supported by Commissioner Stivers that Resolution #26-21 be approved as amended. Yes-7; No-0. MOTION CARRIED.**

*Crushed Stone Test Path*

**RESOLUTION #27-21 TO SUPPORT A CONTRACT WITH HEATH MEYER – GENERATION III EXCAVATING FOR INSTALLING AN ACCESSIBLE CRUSHED STONE EXAMPLE PATH AT LAKE LANSING NORTH**

Ms. Moore stated that we reduced the scope of work on this project to get the cost down as well it was a different vendor than the first proposal. Mr. Morgan stated that the time frame we are looking at if it gets approved is at least 90 days at best. Ms. Hamrick has concerns with the price and feels that any concerned individuals can go to Hawk Nest to see what it is like. Commissioner Stivers prefers that people see it at Lake Lansing North and that while we all did a great job at getting the correct information out to people with concerns it would be ideal if they could feel it, push strollers over it and walk their dogs on it at the park they are used to. Commissioner Stivers stated she is not about wasting money, however this is a legitimate concern for a lot of people. Mr. James stated that we plan on doing the project if we are awarded the grant so he sees it as an investment.

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for providing and installing a new accessible crushed stone example path at Lake Lansing North Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Heath Meyer – Generation III Excavating.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends entering into a contract with Heath Meyer – Generation III Excavating for a total amount not to exceed of \$19,937.30 for a crushed stone accessible example path at Lake Lansing North County Park.

BE IT FURTHER RESOLVED, that there is \$19,937.30 available in the Trails and Parks Millage fund balance.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation supports entering into a contract with Heath Meyer – Generation III Excavating for installing a crushed stone example path at Lake Lansing North Park.

**Moved by Mr. James and Supported by Commissioner Stivers** that Resolution #27-21 be approved as amended. **Yes-6; No-1. MOTION CARRIED.**

*Authorization to transfer funds – Emergency Purchases*

**RESOLUTION #28-21 TO SUPPORT THE TRANSFER OF FUNDS FROM THE PARKS 208 FUND BALANCE FOR TWO APPROVED EMERGENCY PURCHASES**

WHEREAS, County Services approved two emergency purchases at the 7/20/21 County Services meeting. The emergency purchases were: 1) a utility vehicle at Burchfield County Park. 2) An emergency purchase requested by Meridian Township to complete water line abandonment under Lake Lansing Road prior to paving due to the house demolition at Lake Lansing South.

THEREFORE BE IT RESOLVED, Budget Director Michael Townsend requested a formal resolution to transfer funds from the Ingham County Parks fund balance into designated accounts.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports the transfer of funds from the Parks 208 fund balance. \$24,854.30 into line item 208-75200-932000 and \$5,955.50 into line item 208-75500-740000.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports the transfer of funds from the Parks 208 fund balance.

**Moved by Ms. Thomas and Supported by Mr. Pratt** that Resolution #28-21 be approved as amended. **Yes-7; No-0. MOTION CARRIED.**

**ADMINISTRATIVE REPORTS**

*Director ~*

None.

*Park Managers ~*

None.

*Administrative Office ~*

None.

*Financial Report ~*

None.

*Millage Coordinator Report ~*

None.

*FLRT Trail Ambassador Report ~*

None.



**BOARD/STAFF COMMENTS**

None.

**LIMITED PUBLIC COMMENT**

None.

**Adjournment:**

There being no further business, the meeting was adjourned at 7:40pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

## INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of September 20, 2021  
RESOLUTION# -21

### **RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH LAUX CONSTRUCTION, LLC FOR BURCHFIELD PARK IMPROVEMENTS**

WHEREAS, Board of Commissioners Resolution #20-303 authorized a contract with Laux Construction, LLC in the amount of \$409,902.73 plus a 16.78% contingency of \$68,809.27 for a total construction cost not to exceed \$478,712.00; and

WHEREAS, Board of Commissioners Resolution #21-311 authorized an amendment to the contract with Laux Construction, LLC to extend the contract to October 31, 2021 due to COVID-19 and contractor delays; and

WHEREAS, the Burchfield park improvement project needs additional funding and a time extension due to excavation subcontractor availability.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission supports the amendment to the contract with Laux Construction, LLC to extend the term to June 30, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports an additional \$14,400.00 from the Ingham County Park fund balance to complete the project.

BE IF FURTHER RESOLVED, that the total construction cost not to exceed \$492,140.00.

BE IT FURTHER RESOLVED, that any unused contingency from the Park Fund balance shall be deposited back into the Parks fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports an amendment to the contract with Laux Construction, LLC.



**Ingham County Parks**  
MICHIGAN

**2022-2026**

**DRAFT**

INGHAM COUNTY

# **PARKS & RECREATION MASTER PLAN**

# INGHAM COUNTY PARKS AND RECREATION 2022-2026 MASTER PLAN

A public hearing on the 2022-2026 Master Plan (Plan) was held on **Month date, year**. On **month day, year** the Ingham County Parks and Recreation Commission recommended that the Ingham County Board of Commissioners adopt the Plan. The Plan was adopted by the Ingham County Board of Commissioners on **Month date, year**.

## BOARD OF COMMISSIONERS

Victor Celentino, District 1  
Ryan Sebolt, District 2  
Derrell Slaughter, District 3, Vice-Chairperson  
Bryan Crenshaw, District 4, Chairperson  
Todd Tennis, District 5  
Randy Maiville, District 6, Vice-Chairperson Pro Team  
Chris Trubac, District 7  
Mark Grebner, District 8  
Erin Graham, District 9  
Robert Peña, District 10  
Emily Stivers, District 11  
Mark Polsdofer, District 12  
Randy Schafer, District 13  
Robin Naeyaert, District 14

## PARKS AND RECREATION COMMISSION

Matthew Bennett, Chair  
Cherry Hamrick, Vice-Chair  
Michael Unsworth, Secretary  
Steve James  
Pat Lindenman, Ingham County Drain Commissioner  
Paul Pratt, Drain Commissioner Designee  
Simar Pawar  
Emily Stivers, Commissioner  
Chris Swope, Tri-County Regional Planning Representative  
Stephanie Thomas  
Chris Trubac, Commissioner, Ingham County Road Dept Representative

## INGHAM COUNTY STAFF

Jared Cypher, Deputy Controller  
Tim Morgan, Park Director  
Nicole Wallace, Trail & Parks Millage Program Coordinator  
Coe Emens, Lake Lansing Park Manager  
Ian Londo, Lake Lansing Assistant Park Manager  
Tim Buckley, Burchfield Park Manager  
Chris Wascher, Burchfield Assistant Park Manager  
Brian Collins, Hawk Island Park Manager  
Cristina Estrada, Hawk Island Assistant Park Manager  
Kelly Burkholder, Office Coordinator



With assistance from Spicer Group, Inc, Saginaw, MI  
[www.spicergroup.com](http://www.spicergroup.com)  
130529A-2021

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# CHAPTER 1 COMMUNITY DESCRIPTION

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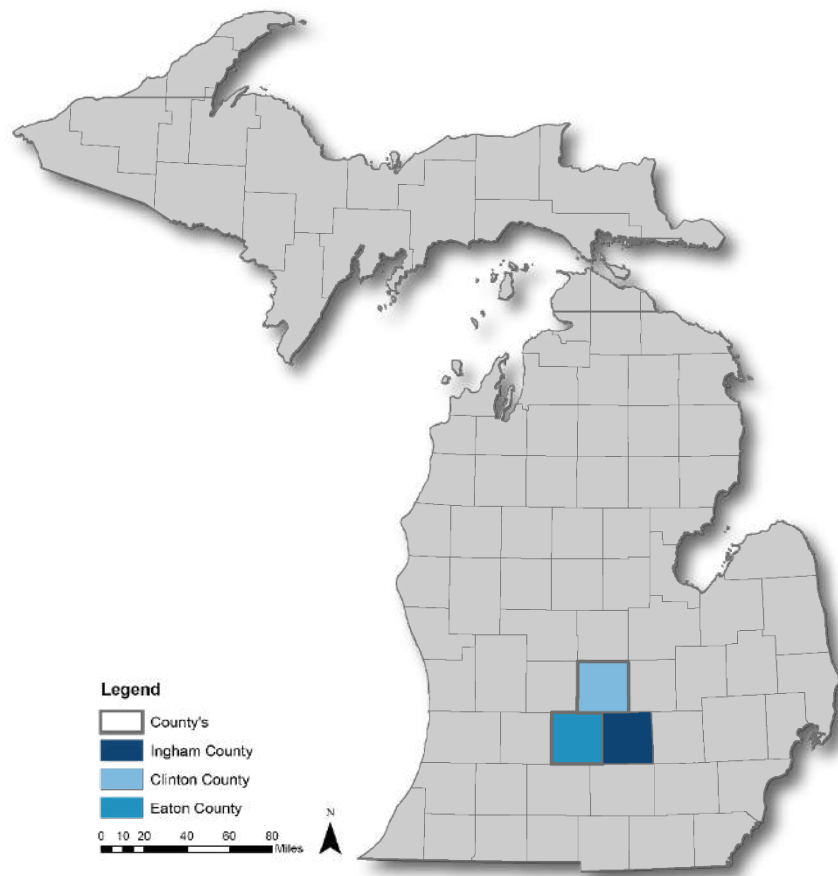
# COMMUNITY DESCRIPTION

## REGIONAL CONTEXT

Ingham County is the southeastern most County within the Lansing Tri-County Region, with Eaton County to the west and Clinton County to the northwest. The County is located in the central portion of Michigan's Lower Peninsula, the Tri-County encompass 1,700 square miles, Ingham County counts for 561 of those square miles. In terms of land, 90% of the Tri-County Region is classified as rural or small town. Approximately 85% of Ingham County is rural. The other surrounding counties include Shiawassee to the northeast, Livingston to the east, Washtenaw to the southeast, Jackson to the south, Calhoun to the southwest, and Ionia to the northwest. The major cities within the region are Lansing, Jackson, Ann Arbor, and Battle Creek.

Population statistics indicate that Ingham County has a larger population base than Eaton or Clinton counties. In 2019, the ACS\* Data showed that 478,432 people live in the Tri-County region with 290,587 (60.7%) in Ingham County. In 2018, the regional population was 482,269, indicating a decrease in population from 2018 to 2019; in Ingham County the 2018 population was 292,406. The Ingham County population decreased by 1,819 between 2018 and 2019.

MAP 1 - REGIONAL LOCATION



*\*American Community Survey (ACS) is a demographic survey program conducted by the U.S. Census Bureau. It regularly gathers data to inform planners and public officials further about jobs, education attainment, renter's vs homeowners, and more. The information is used to plan for the future.*

MAP 2 - INGHAM COUNTY COMMUNITIES MAP





Within Ingham County there are:

**Cities (5):** East Lansing, Lansing, Leslie, Mason, and Williamston

**Villages (3):** Dansville, Stockbridge, and Webberville

**Charter Townships (3):** Delhi, Lansing, and Meridian

**Other Townships (13):** Alaiedon, Aurelius, Bunker Hill, Ingham, Leslie, Locke, Leroy, Onondaga, Stockbridge, Vevay, Wheatfield, White Oak, and Williamstown

**Unincorporated Communities (3):** Haslett, Holt, and Okemos

## DEMOGRAPHICS

Understanding the characteristics of the population being served is helpful when evaluating parks and recreation facilities and their needs. Table 1 provides an analysis of key demographic data for Ingham County as compared to Clinton County, Eaton County, and Michigan.

TABLE 1 - TRI-COUNTY & MICHIGAN CENSUS DATA

	INGHAM COUNTY	CLINTON COUNTY	EATON COUNTY	MICHIGAN
Population Estimate	290,587	78,389	109,456	9,986,857
% Of Populations 65 & Older	13.1%	16.5%	17.9%	17.7%
% Of Populations Under 19	80.1%	77.4%	78.9%	78.5%
% Of Civilian Non-Institutionalized Population with Disability	13%	12.5%	16.1%	14.3%
Median Age	32	40.6	40.9	39.8
% With a Bachelor's Degree or Higher	21.2%	32.1%	27.8%	30%
Median Household Income	\$52,872	\$70,390	\$64,348	\$59,584
Per Capita Income	\$29,380	\$34,761	\$33,427	\$32,892
Average Household Size	2.4	2.6	2.4	2.4
Median Housing Values	\$135,600	\$172,800	\$155,000	\$169,600
Renter-Occupied Housing as % of Total Occupied Units	41.5%	20.0%	27.7%	28.4%

Ingham County has the largest population of the three Tri-Counties with the largest percentage of younger residents, population under 19 (80.1%), and the smallest over 65 (13.1%). Ingham's median age is 32. The County has the lowest median household value as well as the lowest median household income. There is almost double the number of renters in Ingham County compared to Clinton and Eaton Counties. This data is reflective of Michigan State University being in the County, with a large population of younger residents who rent and have lower incomes.

Ingham County's population is centered in the greater Lansing metropolitan area. Historical growth patterns show that the outskirts of the Lansing area have a smaller population which decreases further from the city center. In recent years, most of the population in the individual municipalities within the County have increased, while only two have decreased. Populations of the individual jurisdictions in Ingham County are shown below in Table 2.

TABLE 2 - POPULATION OF INGHAM COUNTY COMMUNITIES

COMMUNITY	2010 POPULATION	2019 POPULATION	POPULATION CHANGE
Alaiedon Township	2,894	2,957	+2.2%
Aurelius Township	3,525	4,343	+23.2%
Bunker Hill Township	2,119	1,895	- 10.6%
Village of Dansville	563	630	+11.9%
Delhi Charter Township	25,877	27,528	+6.4%
City of East Lansing	45,610	46,542	+2.0%
Ingham Township (inc. Village of Dansville) *	2,452	2,496	+1.8%
City of Lansing	109,563	112,328	+2.5%
Lansing Charter Township	8,126	8,262	+1.7%
Leroy Township	3,530	3,642	+3.2%
City of Leslie	1,891	2,028	+7.2%
Leslie Township (inc. Village of Leslie) *	2,389	2,494	+4.4%
Locke Township	1,791	1,726	-3.6%
City of Mason	8,252	8,487	+2.8%
Meridian Charter Township	39,688	42,824	+7.9%
Onondaga Township	3,158	3,236	+2.5%
Village of Stockbridge	1,218	1,365	+12.1%
Stockbridge Township (inc. Village of Stockbridge) *	3,896	3,978	+2.1%
Vevay Township	3,537	3,684	+4.2%
Webberville Village	1,272	1,322	+3.9%
Wheatfield Township	1,632	1,846	+13.1%
White Oak Township	1,173	1,201	+2.4%
City of Williamston	3,854	3,959	+2.7%
Williamston Township	4,978	5,131	+3.1%

\*Townships populations also includes the Village population in their population count.

# NATURAL RESOURCE INVENTORY

## GEOGRAPHIC PROFILE

### COUNTY PHYSIOGRAPHY

The soils of Ingham County are a direct result of glacial deposits made between 10,000 and 12,000 years ago. Soil properties vary depending on how the materials were deposited.

A key feature of Ingham County is that it contains one of the greatest concentrations of eskers in Michigan. Eskers are sand and gravel deposits of glacial streams that were confined by ice walls and left as ridges after the ice disappeared. The Mason esker extends for more than 35 miles from the Looking Glass River southeast of DeWitt to southeast of Mason. In places, this feature has gravel ridges extending more than 35 feet high, with a trough ranging in width from 200 feet to over one-half mile. At its northern extension, the esker passes through Bancroft Park in northeast Lansing, where a major portion has been preserved in its original form, and then further along into the west side of Groesbeck Golf Course. Mount Hope Cemetery in Lansing is located on its central section.

Remaining portions of the esker are difficult to follow, due to losses from mining operations or its convergence with other glacial deposits, such as moraines. However, the original deposits that remain are of significant geologic and historic value.

The range in elevation in the County is from 800 to 1,000 feet above sea level. The topography in Ingham County ranges from nearly level to hilly, with a limited number of areas classified as steep.

### COUNTY HYDROLOGY

Wetlands cover 19% of the County, with lakes and rivers accounting for 1.2% of that percentage. Lake Lansing, located in the north-central part of the County, is the largest natural lake. Several smaller lakes are located in the southeastern portion of the County, but most of these are surrounded by muck soils. The majority of the land surrounding the existing lakes are privately owned.

Most of Ingham County falls within the Upper Grand River Watershed. The southeast corner is in the Huron River Watershed. The rivers in Ingham County can be considered a significant natural resource, see Map 3 on page 7. The Grand River flows north-south along the western boundary of the County and the Red Cedar River flows east-west across the northern portion of the County into the Grand River. Most of the midsection of the County drains to the north into the Red Cedar River. The northern tier of townships drains southward to the Red Cedar River. The Sycamore Creek, flowing northwest into the Red Cedar River, in Lansing, drains much of the midsection of the County. Most of the southern portion of the County drains south or west into the Grand River. The southeast corner drains southward to the Huron River via the Portage Creek and Portage River and a series of small lakes.

## COUNTY VEGETATION

Ingham County lies in the deciduous forest zone in which the climax forest is Beech-Maple or Oak-Hickory. Farming throughout the past century has significantly reduced these original forests. Typical vegetation groupings within the County are agriculture, forest, swamp and marsh, river and lakeshore, and abandoned field.

## ENVIRONMENTAL ISSUES

The Ingham County Parks Department is aware of the need to protect endangered and threatened species as well as other unique natural features that may exist within the County. Environmental reviews are completed for any park projects where it is appropriate.

## CULTURAL AND MAN-MADE RESOURCES

### HISTORIC AREAS

There are several historically significant places within Ingham County. Individual homes and buildings have been designated by local communities as worthy of preservation and have been included in the State historical register.

Of equal value are the unique environments such as the Meridian Township Historical Village. These types of environments offer both learning opportunities and the preservation of historical artifacts and structures.

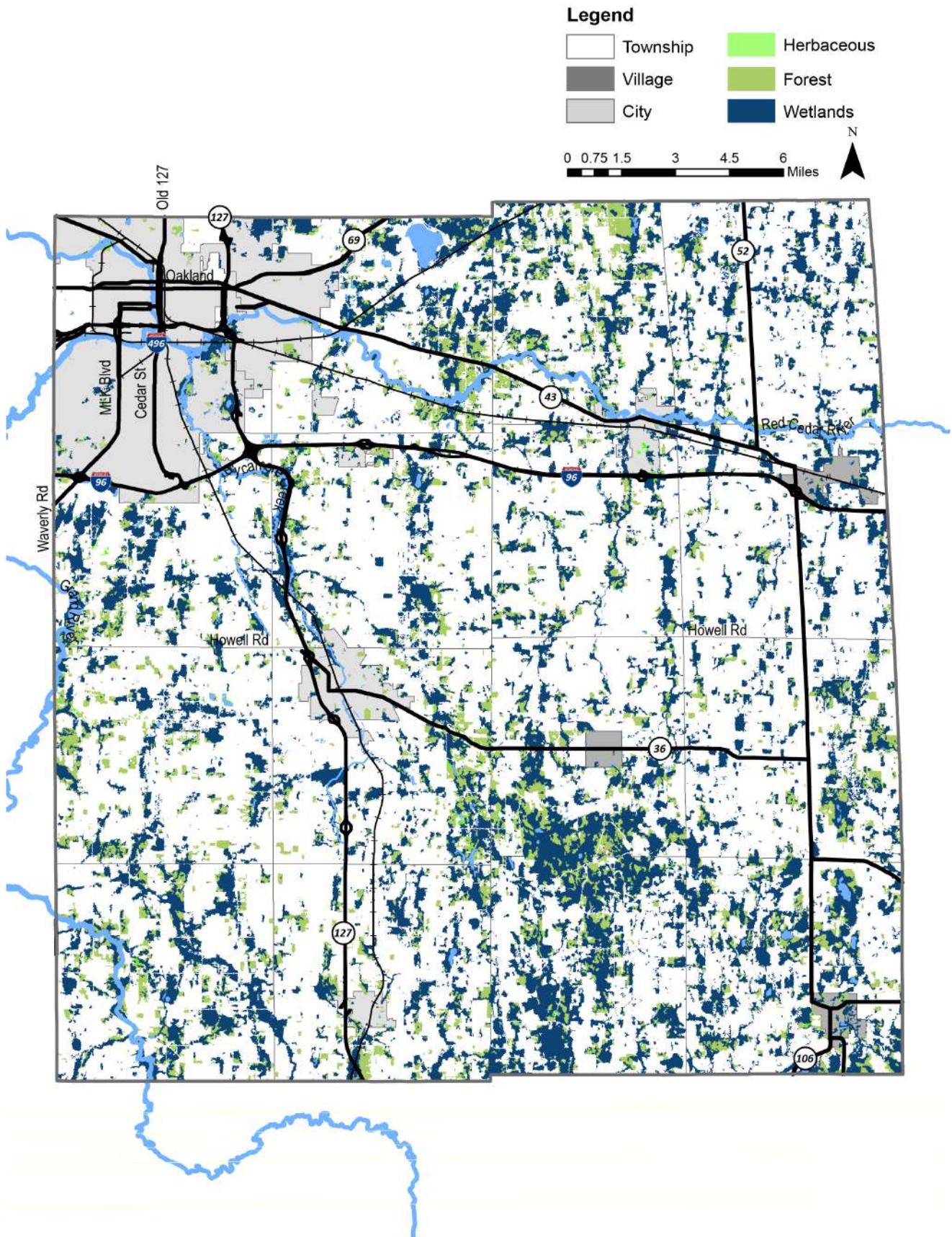
### LAND USE

Trends show that the developments within the County have gradually expanded outward from the Lansing Metropolitan Area. When infrastructure and land use are compared, the more intense land uses are directly associated with transportation, sewer and water services.





MAP 3 - WETLANDS, WATERWAYS & WOODED LAND



## TRANSPORTATION NETWORK

### ROADS

Ingham County residents are largely dependent on automobiles and public buses for transportation. Other modes are available but play a minor role in moving people. Roads and highways within the County are part of the Regional, State and Local network. The freeways, particularly I-96, I-496 and US-127 are routes leading to destination's outside of Ingham County. Commercial centers are located adjacent to these routes to take advantage of the access. Entrance / exit ramps illustrate where development has occurred in the County.

### AIRPORTS AND RAIL

The Capital Region International Airport, located north of Lansing, is the largest in the area. It is a full-service, all-weather, commercial-airline airport, serving the entire Lansing Metropolitan Area. In addition, Jewett Airport in Mason is a small facility which is used by agricultural planes, small clubs and recreational pilots. Amtrak, CSX Transportation, Canadian National Railway and Joliet (Jackson & Lansing Rail) all operate in Ingham County.

### NON-MOTORIZED TRANSPORTATION

According to MDOT's 2015 University Region Plan, there are over 74 miles of existing and shared-use paths in Ingham County owned and maintained by the local jurisdictions. Another 139 miles of shared-use paths are planned with a total of 360 proposed facilities, (paved shoulders-123, side paths-42, bike lanes-55). Trails and paths in parks accommodate a large portion of the recreational demand. However, urban routes that access the County parks often are not safe due to the lack of continuous connections. Rural routes are limited by the availability of paved shoulders.

In November of 2014, and again in 2020, Ingham County voters passed a 0.5 mill levy for the purpose of creating and maintaining a county-wide system of recreational trails and adjacent park systems. A Trails and Parks Comprehensive Report was completed in early 2016, with an update currently underway, the plan can be viewed at

[https://pk.ingham.org/trails\\_and\\_parks\\_millage/millage\\_comprehensive\\_report.php](https://pk.ingham.org/trails_and_parks_millage/millage_comprehensive_report.php) to guide future development and expansion of the county-wide regional network of trails (both land and water) and parks.

### WATER TRAILS

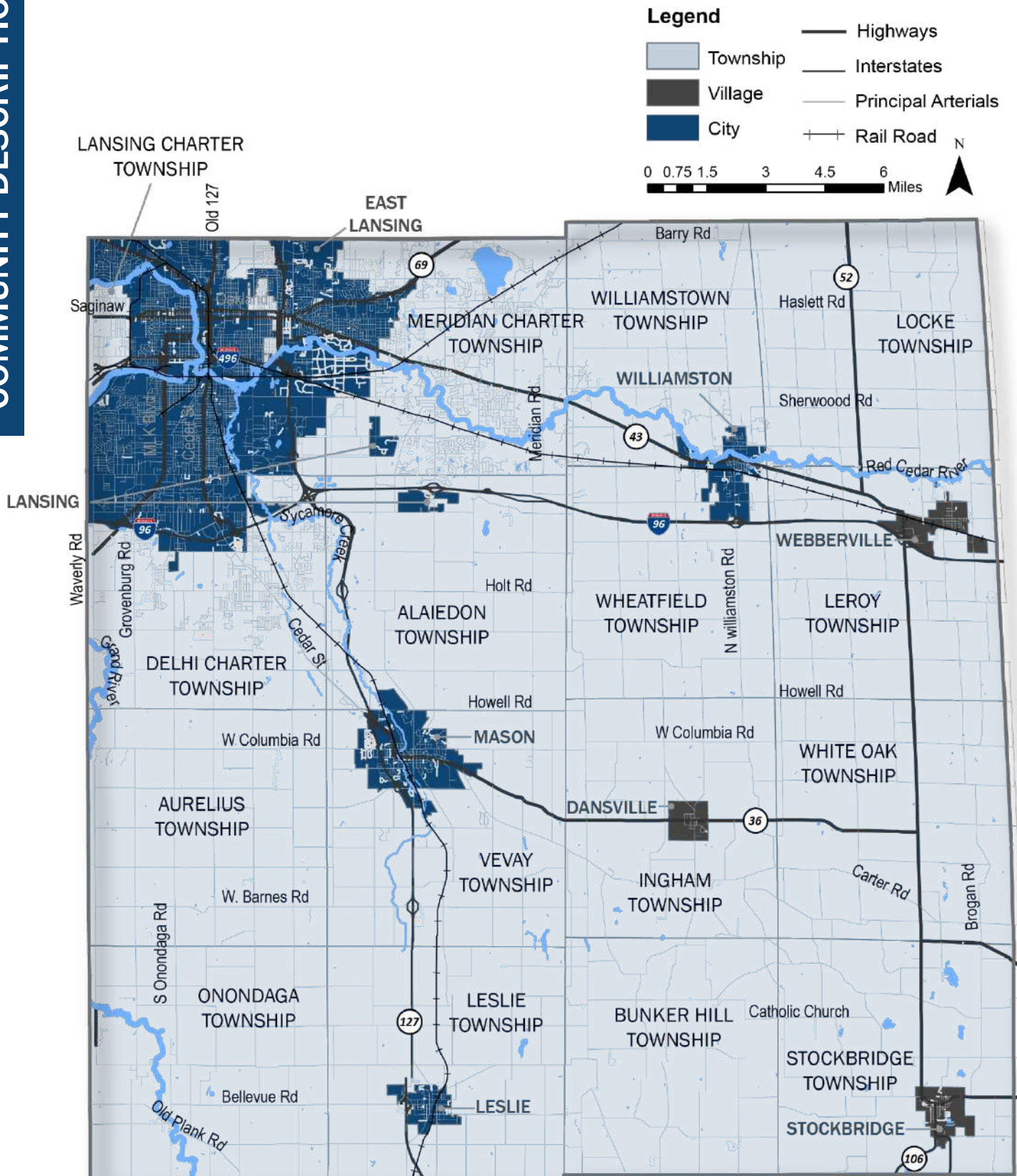
The State of Michigan has nine State designated water trails, of which two are in Ingham County, the Upper Grand River and Middle Grand River Water Trails. MGROW (Middle Grand River Organization of Watersheds) and UGRWA (Upper Grand River Watershed Alliance) have developed plans to guide the development of safe, sustainable water trails with possible extensions to the Red Cedar River.

The Plan inventories current trail assets along the Grand River, identify opportunities to improve public access, user experience, and provide guidance for navigating the physical and institutional challenges that may be encountered during water trail development or use.

The Red Cedar River meanders through the northern portion of the County touching the cities of Williamston, East Lansing, and downtown Lansing where it meets with the Grand River. There are currently 8 launching sites traversing 23 miles of the river from Williamston to downtown Lansing.



MAP 4 - INGHAM COUNTY TRANSPORTATION





# CHAPTER 2

# ADMINISTRATIVE STRUCTURE

Staffing / Structure 14  
Volunteers 17  
Budgets & Funding 17  
Additional Relationships 19





## STAFFING / STRUCTURE

This section of the Plan details the administrative structure of the Ingham County Parks system which consists of involvement from Ingham County, the Ingham County Parks Department (ICPD), the Ingham Parks and Recreation Commission, and the Ingham County Board of Commissioners.

This section also includes park staffing, methods of programming, finance, and budget, as well as park related fees and services.

### INGHAM COUNTY PARKS AND RECREATION COMMISSION

The Ingham County Parks and Recreation Commission was created under Act 261 of 1965. The Commission meets monthly and consists of the following 10 members:

1. Ingham County Drain Commissioner
2. Chairperson of the Tri-County Regional Planning Commission, if he/she is a resident of Ingham County; but if he/she is not a resident of Ingham County, then another representative of the Regional Planning Commission who is a resident of Ingham County shall be appointed by 2/3 vote of the Board; and
3. Eight members appointed by the Board of Commissioners, not less than one, nor more than three, of whom shall be members of the Board of Commissioners.

### EXISTING MANAGEMENT STRUCTURE

For daily operational policy and procedural issues that arise, the Director of Parks reports to the Deputy Controller. The Parks and Recreation Commission recommends policies and procedures related to the day-to-day operation of the parks, consistent with existing County policies. The Director is responsible for coordinating the directives of the County Controller and the Commission. He/she implements the Board of Commissioner-approved acquisition and development plans, making recommendations to the Commission and performing liaison functions between the staff and Commission.

### STAFFING

The ICPD operates with 14 permanent positions and multiple seasonal staff. Permanent staff positions that are responsible for the management of the park system are shown in Table 3 on the following page.

TABLE 3 - PARKS DEPARTMENT PERMANENT STAFF POSITIONS

POSITION TITLE	NUMBER OF POSITIONS
Director	1
Park Manager III	1
Park Manager II	2
Assistant Park Manager	3
Ranger	3
Office Coordinator	1
Accounting Clerk	1
Mechanic	1
Trails & Parks Millage Coordinator	1
<b>Total</b>	<b>14</b>

The number of seasonal employees varies by the time of year, with summer having the most positions. Approximately 70-95 work for the summer season and 40-55 during the winter season. Seasonal employees are hourly, not designated as either full-time or part-time.

Typical summer positions include:

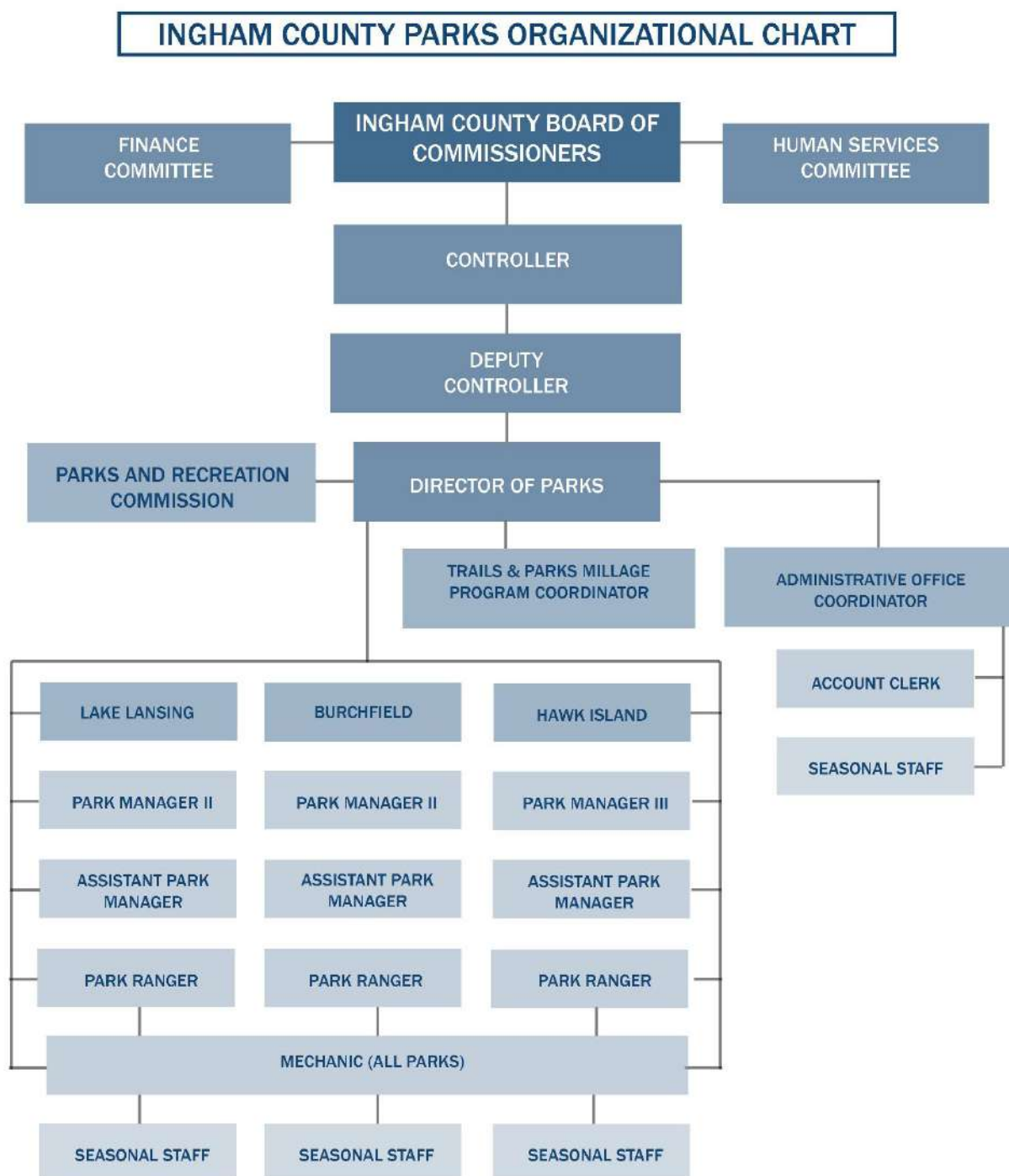
- Management Intern
- Food Concession
- Gatehouse Attendant
- Head Ranger
- Naturalist
- Lifeguards
- Lifeguard Supervisor
- Rangers
- Rental Attendant
- Administrative Support

Winter seasonal positions include:

- Management Intern
- Administrative Support
- Food Concession
- Gatehouse Attendant
- Rangers
- Ski Rental Attendants
- Snowtubing Hill Attendant
- Snowmaking attendant

An organizational chart is shown on the following page.

FIGURE 1 - INGHAM COUNTY PARKS ORGANIZATIONAL CHART



## VOLUNTEERS

Volunteers play an integral part in the operations and maintenance of Ingham County Park facilities. Volunteers assist with park events and park improvements, and they play an active role in the volunteer committees that support the parks. In 2020, volunteers donated 580 hours of time to the parks. Some of the tasks completed by volunteers include painting, construction assistance, power washing, working to put boats in and pulls boats out of the water, invasive plant species removal, raking, trash pick-up, weeding, and trail maintenance.

The Friends of Ingham County Parks Group has been an active group of committed volunteers who have assisted the ICPD with volunteer coordination, project development and project fundraising. The Friends of Ingham County Parks organized and incorporated in 1999 as a not-for-profit 501(c)3 corporation. Some of the projects they have assisted with are Hawk Island Community Built Playground (2005), Lake Lansing Community Bandshell (2002), Lake Lansing Community Built Playground (1997), Lake Lansing North Land Acquisition (2008), Hawk Island Cabana (2011), Bike Repair Stations (2017), ADA sidewalk entrance at Lake Lansing South (2018), Life Jacket Stations, and grant assistance from projects at the Lake Lansing Boat Launch, Riverbend, Hawk Island, Lake Lansing North, and Burchfield Parks.

## BUDGETS & FUNDING

Each year through the budgeting process, the County sets aside a specific dollar amount for each facet of the parks and recreation system within Ingham County. The amount established each year is based largely upon expenditures of past years. The complete revenue and expenditure budget detail for 2021 can be found in Appendix A.

The sources of revenue for Ingham County Parks include:

- General Fund
- Vehicle Entry Fees
- Equipment Rentals (i.e. canoes, boats, snow tubes, skis)
- Facility Rentals (i.e. picnic shelters, band shell, games)
- Food Concessions
- Fees (i.e. Boat Launch, Disc Golf, Dog Park)
- Trails and Parks Millage (described below)
- Donations

Other sources of revenue for the County depends on are grants, donations and volunteer labor service from specific recreation users.

The budgeted expenditures for Maintenance and Operations, Capital Improvements, and the Trails and Parks Millage are in the following table.

TABLE 4 - INGHAM COUNTY PARKS BUDGET DATA

2020	BUDGET
Maintenance & Operations	\$2,609,574
Capital Improvements	\$140,868
Tails & Parks Millage	\$895,540
2021	BUDGET
Maintenance & Operations	\$2,629,766
% Change from 2020	+ 0.008
Capital Improvements	\$163,398
% Change from 2020	+16.0%
Trails & Parks Millage	\$650,687
% Change from 2020	-27.3%

## NOTES ABOUT FEES

The Parks Commission and County Board of Commissioners have passed resolutions to waive fees for Ingham County residents who find the vehicle entrance fee or the boat launch fee a hardship, by requesting the gate attendants to waive the fees with a hardship pass. The County issues about 1,300-1,500 hardship passes annually.

In addition to the vehicle entrance fee hardship pass, the County also has a policy for some small groups and individuals to receive reduced or waived fees, including:

- Seniors, College Students, Veterans, and Owners of Service Animals – receive reduced rates at the dog park
- School Groups within Ingham County – receive free use of park picnic shelters Monday – Friday

## TRAILS AND PARKS MILLAGE

In November 2014, and again in March 2020, Ingham County voters approved a 0.5-mil, six-year levy for Ingham County Trails and Parks to fund trail and park projects across the County.

The overall goal of the Trails and Parks Millage Fund is to create and maintain a sustainable county-wide system of independent recreation trails and adjacent parks within Ingham County. The millage provides approximately \$4 million per year.

With the initial passage of the millage, the County's Trail and Park Task Force completed the Trails and Parks Comprehensive Report. The plan identifies all the existing and proposed trails and

identifies regional priority corridors. As part of the plan development, all land trail pavement and bridges were inventoried and evaluated, and all water trails were identified, inventoried, and evaluated. The report also proposed millage allocation categories of new construction, repair, rehabilitation, long-term maintenance, or special project.

The plan suggested 5-10% of millage funds be allocated to Ingham County Parks. In March of 2016, the Ingham County Board of Commissioners approved an 8% County Parks allocation. The remaining millage funds are dispersed through a grant application process to trail and park projects to all the communities within the County.

## ADDITIONAL RELATIONSHIPS

Ingham County Parks partners with a number of local communities, school districts, and agencies involved in parks and recreation. Through the trails millage described previously, the County will be working with the other jurisdictions in the County to provide the funding for trail improvements. Several school districts in the County hold cross country running events at the parks. Project Lakewell, a non-profit living history outdoor classroom, holds programs at Lake Lansing South and the Lake Lansing Boat Launch.

Ingham County staffers rely on the National and Michigan Recreation and Park Associations (NRPA and mParks) for resources and training. The Greater Lansing Convention and Visitors Bureau provides Certified Tourism Ambassador (CTA) training for County staffers.

## OTHER RELATIONSHIPS

Ingham County owns approximately 100 acres at the County Medical Facility property in Meridian Township, with about  $\frac{3}{4}$  of the property being undeveloped and natural. Currently Meridian Township has an agreement with Consumers Energy, along their power line south of this property, for a butterfly path on that property. Meridian Township has expressed interest in expanding this agreement, in the future, to include more public recreation opportunities on the undeveloped natural areas of this property.





# CHAPTER 3 PARKS & RECREATION INVENTORY

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## OVERVIEW

This section of the Plan studies the available recreation facilities in Ingham County with a primary focus on County owned and / or operated facilities. Below you can also find the recreation programs offered at Ingham County Parks.

Other public parks and recreation facilities that are of regional importance are listed as well. Please note that the major focus of this inventory is park facilities. While some trails and non-motorized paths are mentioned, a complete inventory of those facilities, across the County can be found in the Ingham County Trails and Parks Comprehensive Report.

## INGHAM COUNTY PARK FACILITIES

This section of the Plan studies the available recreation facilities in Ingham County, with a primary focus on County-owned and / or operated facilities.

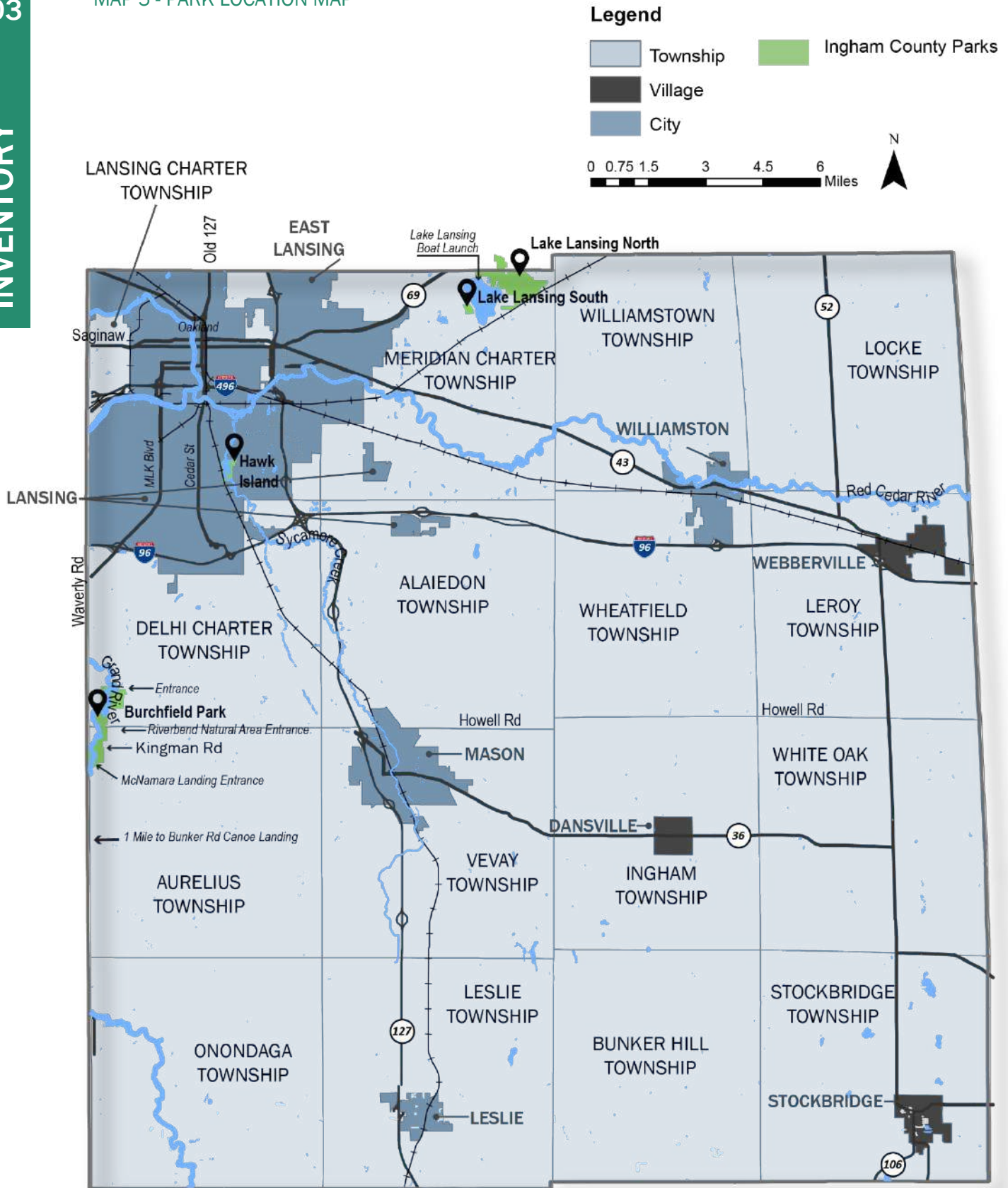
This recreation inventory was originally conducted by Ingham County Parks Department (ICPD). Acreage was determined through existing park maps and legal descriptions. The inventory was updated as of September 2021 by the planning consultants and verified by County staff. Ingham County has three park management units. Each has a manager overseeing the unit. The park management units are as follows:

- **William M. Burchfield** (including Burchfield Parks, Riverbend Natural Area, McNamara Landing & Bunker Road Landing)
- **Hawk Island** (including Hawk Island Park & Soldan Dog Park)
- **Lake Lansing:** (including Lake Lansing North, Boat Launch, and Lake Lansing South)





MAP 5 - PARK LOCATION MAP



## ADA ACCESSIBILITY ASSESSMENT

Creating a park system that is safe, accessible, and usable to all individuals, including those with disabilities, is essential. A grading system has been developed by the Michigan Department of Natural Resources (DNR) to easily identify those parks and facilities which are most and least accessible, based on the Americans with Disabilities Act (ADA) guidelines. The accessibility grading system uses a five-point system ranging from one (none of the facilities/park areas meet accessibility guidelines), to five (the entire park was developed/renovated using the principals of universal design). See Table 5 for the grading system; The Score of each Ingham County Park facilities can be found on pages 42-47.

A thorough ADA compliance assessment of Ingham County parks was conducted by the planning consultant in 2016 and updated in the summer of 2021. The assessment consisted of a visual inspection of each park in regard to access and circulation in each park facility. Ingham County is dedicated to continuing its efforts towards improving accessibility at each of its parks when improvements are made. This includes accessible parking, paths, restrooms, activity areas, amenities, and signage.

TABLE 5 - MDNR ACCESSIBILITY GRADING SYSTEM FOR PARKS & REC FACILITIES

ACCESSIBILITY GRADE	DEFINITION
1	None of the facilities / park areas meet accessibility guidelines
2	Some of the facilities / park areas meet accessibility guidelines
3	Most of the facilities / park area meet accessibility guidelines
4	The entire park meets accessibility guidelines
5	The entire park was developed / renovated using the principles of universal design.



## BURCHFIELD MANAGEMENT UNIT

### WILLIAM M. BURCHFIELD COUNTY PARK

*INCLUDES RIVERBEND NATURAL AREA & MCNAMARA LANDING*

**Location:** 881 Grovenburg Road, Holt, MI 48842

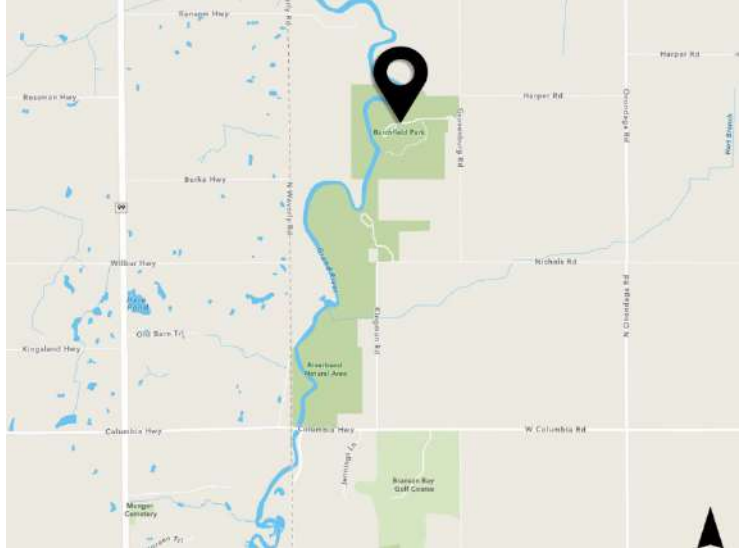
**Size:** 540 acres

**Park Classification:** Large Urban Park

**ADA Accessibility:** 4

**2020 Annual Visitation:** 349,230

Burchfield Park contains the Riverbend Natural Area and McNamara Canoe Landing – making it the largest park in Ingham County. It's located along the central western edge of the County, 8 miles south of Lansing, along the Grand River. The land is mostly wooded with some grassy areas.



**TABLE 6 - BURCHFIELD PARK AMENITIES**

Southridge Shelter (Views to Open Area)	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>Picnic Shelter (Capacity 60)</li> <li>Tables and Grills</li> </ul>	<ul style="list-style-type: none"> <li>Drinking Fountain</li> <li>Sand Volleyball Court</li> <li>Horseshoe Court</li> </ul>
North Bluff Shelter (Along River Boardwalk)	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>Picnic Shelter (Capacity 240)</li> <li>Tables &amp; Grills</li> <li>Seating area</li> </ul>	<ul style="list-style-type: none"> <li>Fire Pit</li> <li>Drinking Fountain</li> <li>Horseshoe Court</li> </ul>
Deer Run Shelter (near River in Wooded Area)	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>Drinking Fountain</li> <li>Picnic Shelter (Capacity 60)</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Grills</li> <li>Horseshoe Court (2)</li> </ul>
Woodsong Shelter	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>Picnic Shelter (Capacity 240)</li> <li>Picnic Grounds</li> <li>Horseshoe Court</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Grills</li> <li>Fire Pit</li> <li>Drinking Fountain</li> </ul>
Central Wooded Area	
<ul style="list-style-type: none"> <li>Boardwalk along Grand River</li> <li>Playground</li> </ul>	<ul style="list-style-type: none"> <li>Horseshoe Court</li> <li>ADA Accessible Restrooms</li> </ul>
Central Open Area	
<ul style="list-style-type: none"> <li>Softball Diamond</li> <li>Open Grass Area</li> <li>Sand Volleyball Court</li> </ul>	<ul style="list-style-type: none"> <li>Nature Day Camp / Nature Center / Warming Lodge</li> <li>ADA Accessible Parking</li> </ul>



**River / Lake Area**

- ADA Accessible Restrooms
- Swimming Beach
- Universally Accessible Canoe & Kayak Launch
- Rentals (Pedal Boat/ Canoe/Kayak/Standup Paddle Boards)
- Fishing Docks
- Trout Stocked Fishing Pond
- ADA Accessible Fishing Boardwalk
- Wildlife Viewing

**Warming Lodge**

- Sledding Hills
- Cross-County Skiing

**Pine Knoll shelter (Northward Corner of Park)**

- Parking
- Picnic Shelter (Capacity 60)
- Horseshoe Court
- Tables and Grills
- Drinking Fountain
- Sand Volleyball Court

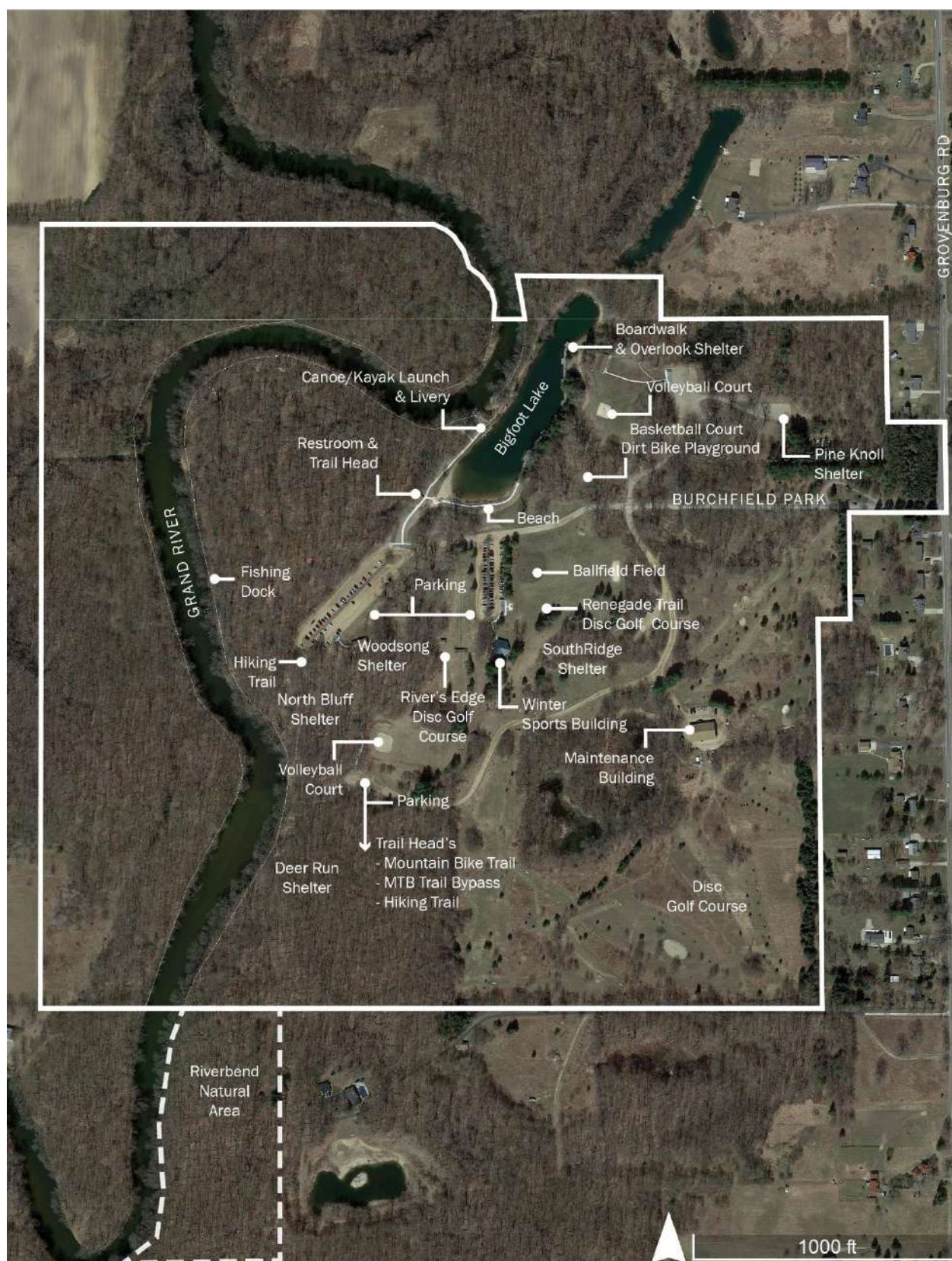
**Overlook Shelter (Overlooking Pond/ River)**

- ADA Accessible Parking
- Stairs, access to Boardwalk and Fishing Dock
- Picnic Shelter (Capacity 240)
- Tables and Grills
- Fire Pit
- Universally Accessible Vault Toilets
- Drinking Fountain
- Sand Volleyball Court
- Basketball Court
- Open Grass Area
- Horseshoe Court

**Other Facilities**

- Maintenance Building
- Trailhead
- Winter Food Concession
- Ball Diamond
- Disc Golf Course (18 holes) (2)
- Hiking Trails
- Mountain Bike Trails
- Beginners Bike Skill Park
- Snow Tubing / Sledding
- Vending Machine





WILLIAM M. BURCHFIELD COUNTY PARK



## RIVERBEND NATURAL AREA

**Location:** 6200 Nichols Road, Holt, MI 48842

**Size:** Included with Burchfield Park

**Park Classification:** Special Use Canoe / Kayak Launch

**ADA Accessibility:** 4

**2020 Annual Visitation:** 67,027

Riverbend Natural Area is in the central part of Burchfield Park, owned by the County. The land is mostly wooded and provides a small parking area for trail and river access with stepped launch on the Grand River.

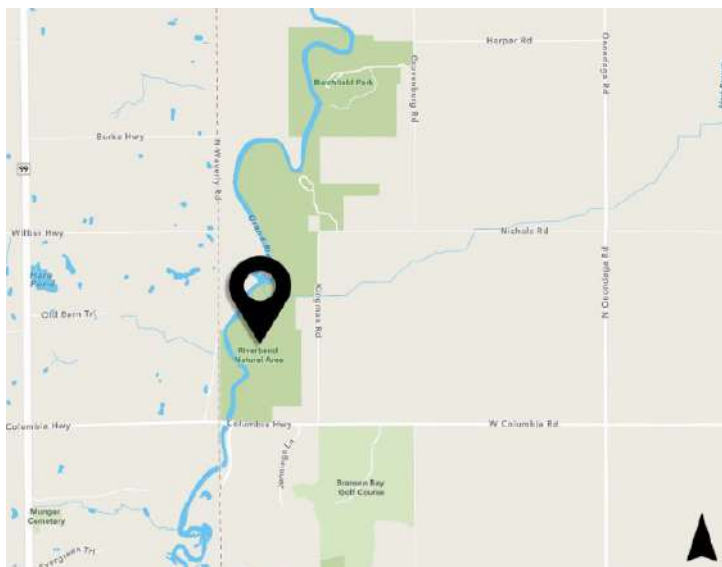
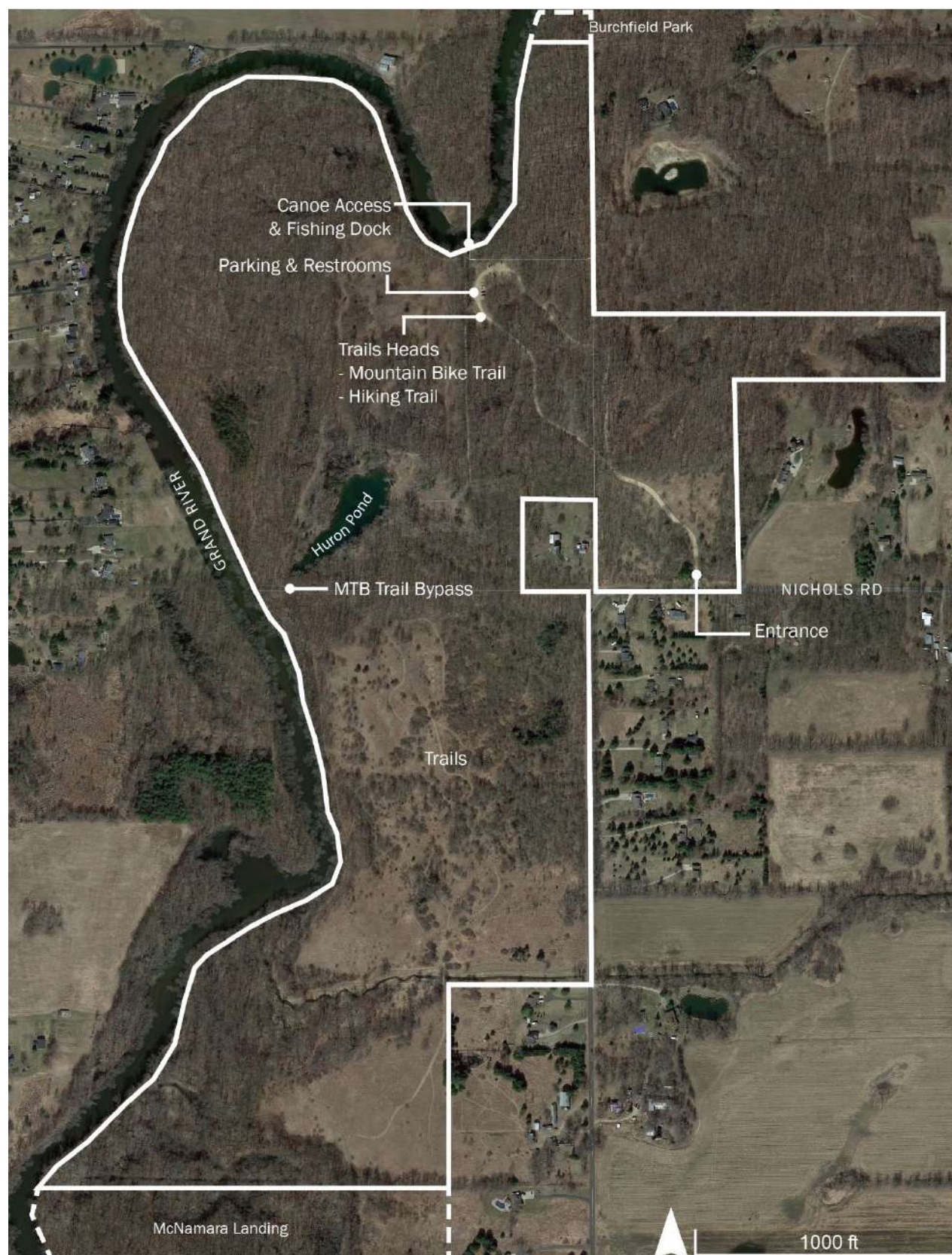


TABLE 7 - RIVERBEND NATURAL AREA AMENITIES

General	
<ul style="list-style-type: none"> <li>Canoe / Kayak launch</li> <li>Fishing Dock</li> <li>Portable Restroom</li> <li>Wildlife Viewing</li> </ul>	<ul style="list-style-type: none"> <li>Trailhead</li> <li>Hiking Trails</li> <li>Mountain Bike Trails</li> </ul>







RIVERBEND NATURAL AREA



## MCNAMARA LANDING

**Location:** 6450 West Columbia Road,  
Mason, MI 48854

**Size:** Included with Burchfield Park

**Park Classification:** Special Use Canoe /  
Kayak Launch

**ADA Accessibility:** 4

**2020 Annual Visitation:** 89,119

McNamara Landing is at the south end of Burchfield Park. Ingham County leases this property from the State of Michigan, thus providing a canoe / kayak landing approximately 45 minutes upstream and contiguous to Burchfield Park and its canoe livery.

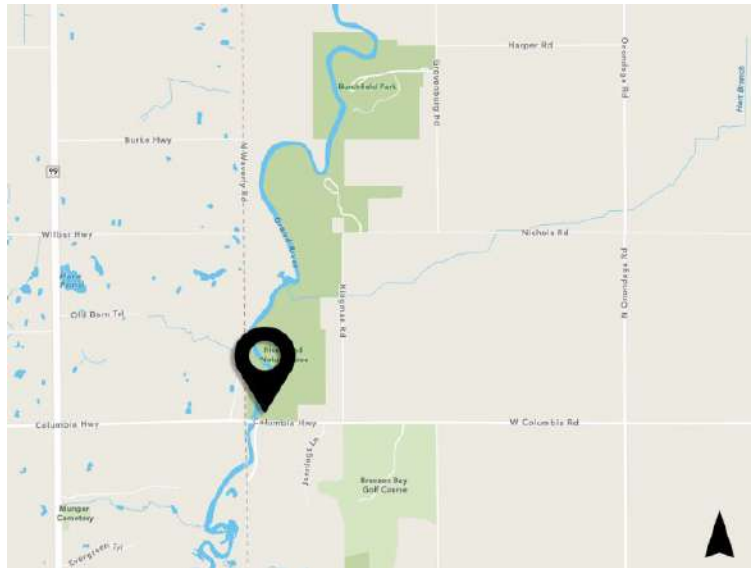


TABLE 8 - MCNAMARA LANDING AMENITIES

### General

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>▪ ADA Accessible Parking</li> <li>▪ Universally Accessible Canoe / Kayak Launch</li> <li>▪ Tables and Grills (Accessible)</li> <li>▪ ADA Hand Pump / Drinking Fountain</li> <li>▪ Wildlife Viewing</li> <li>▪ Pond (1 acre)</li> </ul> | <ul style="list-style-type: none"> <li>▪ Universally Accessible Vault Toilets</li> <li>▪ Trailhead</li> <li>▪ Hiking Trails</li> <li>▪ Mountain Bike Trails</li> <li>▪ Fishing Pier on Pond</li> </ul> |
|---|--|







MCNAMARA LANDING



## BUNKER CANOE LANDING

*OWNED BY STATE OF MICHIGAN,  
OPERATED BY INGHAM COUNTY*

**Location:** 11000 Bunker Highway,  
Eaton Rapids, MI 48827

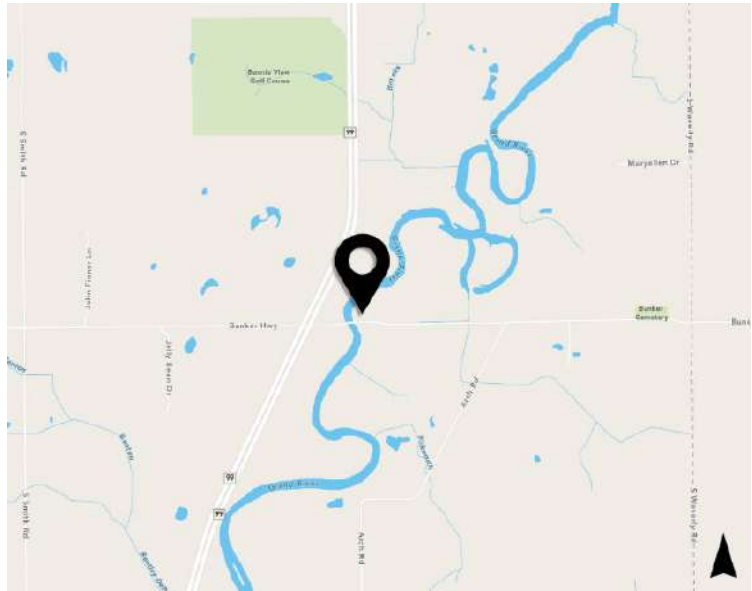
**Size:** 5 Acres

**Park Classification:** Special Use Canoe  
/ Kayak Launch

**ADA Accessibility:** 2

**2020 Annual Visitation:** unknown

This State-owned parcel of land, located in Eaton County, provides canoe and small boat access to the Grand River via a long-term lease arrangement. The launch is located 2 hours upstream from Burchfield Park and 1½ hours downstream from Eaton Rapids.



**TABLE 9 - BUNKER ROAD CANOE LANDING AMENITIES**

General	
<ul style="list-style-type: none"> <li>Stepped Canoe / Kayak Launch</li> <li>Parking</li> </ul>	<ul style="list-style-type: none"> <li>Portable ADA Restroom</li> </ul>







BUNKER CANOE LANDING

## HAWK ISLAND MANAGEMENT UNIT

### HAWK ISLAND COUNTY PARK

**Location:** 1601 East Cavanaugh Street, Lansing, MI 48910

**Size:** 100 Acres

**Park Classification:** Large Urban Park

**ADA Accessibility:** 4

**2020 Annual Visitation:** 487,835

Hawk Island is Ingham County's newest county park, opened in 2002. It is the most popular park in the County system in terms of annual visitors. The park, which is a former gravel pit, is located on Cavanaugh Road between Pennsylvania and Aurelius. It is south of Lansing's Scott Woods Park. The 100-acre Hawk Island Park parcel includes a 35-acre lake and a 1.5-mile, multi-use asphalt path encompassing the park.

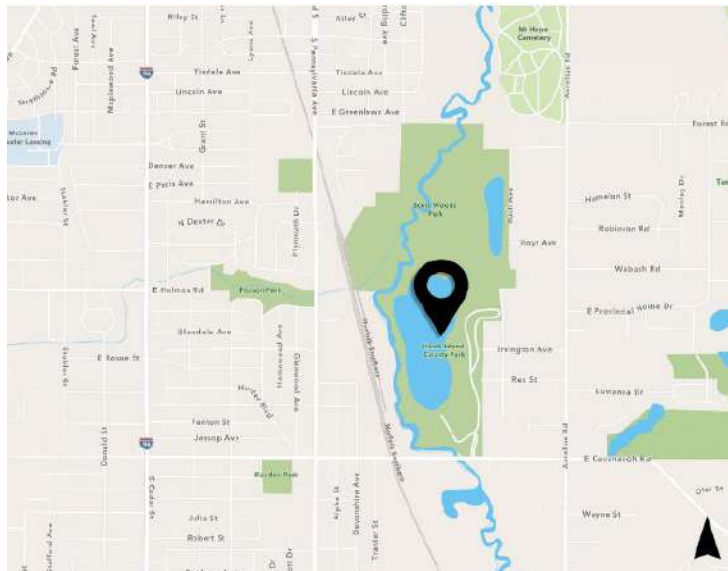


TABLE 10 - HAWK ISLAND PARK AMENITIES

General	
<ul style="list-style-type: none"> <li>Swimming Beach</li> <li>Bathhouse</li> <li>Splash Pad Water Park</li> <li>Snack Bar / Concession Stand</li> <li>Picnic Ground and Shelter</li> <li>Loop Trail (1.5 miles)</li> <li>Sand Volleyball Courts (3)</li> <li>Parking</li> </ul>	<ul style="list-style-type: none"> <li>Horseshoe Court</li> <li>Boardwalk / Fishing Piers</li> <li>Playground</li> <li>Rentals (Canoe, Kayak, Pedal, Rowboat)</li> <li>Lansing River Trail Access</li> <li>Snow Tubing Hill</li> <li>Maintenance Building</li> </ul>
Cooper's Cabana Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 50)</li> </ul>	
Kestrel Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 60)</li> </ul>	<ul style="list-style-type: none"> <li>Sand Volleyball Court</li> </ul>
Peregrine Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 120)</li> </ul>	<ul style="list-style-type: none"> <li>Sand Volleyball Court</li> </ul>
Red Tail Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 375)</li> <li>ADA Accessible Restroom</li> <li>Indoor Area</li> <li>Horseshoe Court</li> </ul>	<ul style="list-style-type: none"> <li>Picnic Area</li> <li>Drinking Fountain</li> <li>Sand Volleyball Court</li> </ul>





HAWK ISLAND COUNTY PARK



## SOLDAN DOG PARK

*OWNED BY THE CITY OF LANSING, OPERATED BY INGHAM COUNTY*

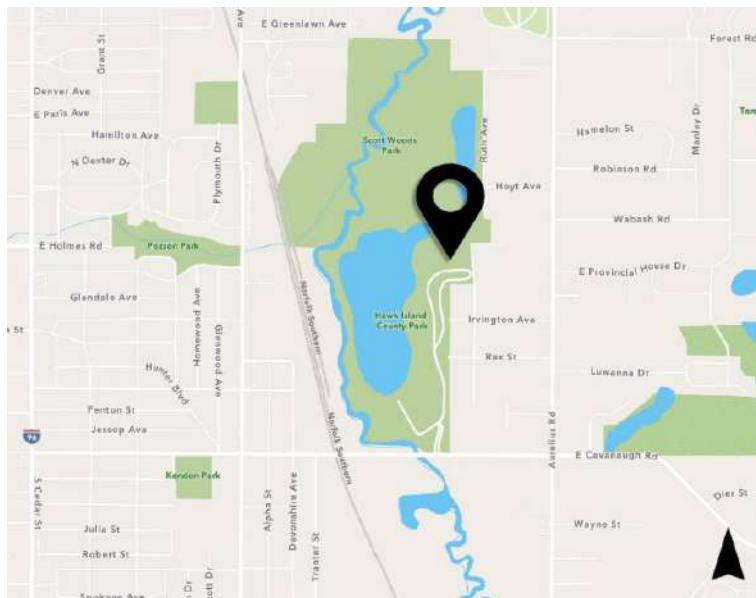
**Location:** East Cavanaugh Road, Lansing, MI 48910

**Size:** 17 Acres (part of City of Lansing's Scott Woods Park)

**Park Classification:** Special Use Urban Dog Park

**ADA Accessibility:** 1

**2020 Annual Visitation:** 413 key fobs sold for unlimited entry



Soldan Dog Park is a fenced, off-leash area for dogs and their owners. It is located north of Hawk Island and is owned by the City of Lansing. The dog park requires an electronic key fob for entry. The facility includes a walking trail, pond for the dogs, as well as both shade and grassy areas.

TABLE 11 - SOLDAN DOG PARK AMENITIES

General	
<ul style="list-style-type: none"> <li>Trail</li> <li>Pond</li> </ul>	<ul style="list-style-type: none"> <li>Drinking Fountains</li> <li>Dog Washing Station</li> </ul>



## LAKE LANSING MANAGEMENT

### LAKE LANSING BOAT LAUNCH

**Location:** 6271 East Lake Drive,  
Haslett, MI 48840

**Size:** 4 Acres

**Park Classification:** Special Use

**ADA Accessibility:** 3

**2020 Annual Visitation:** 153,976

The Lake Lansing Boat Launch is the only existing public launch access on Lake Lansing (440-acre Lake). The boat launch has the most visitors during the summer months but is used throughout the year. During the winter months visitors will use the lake for ice fishing.

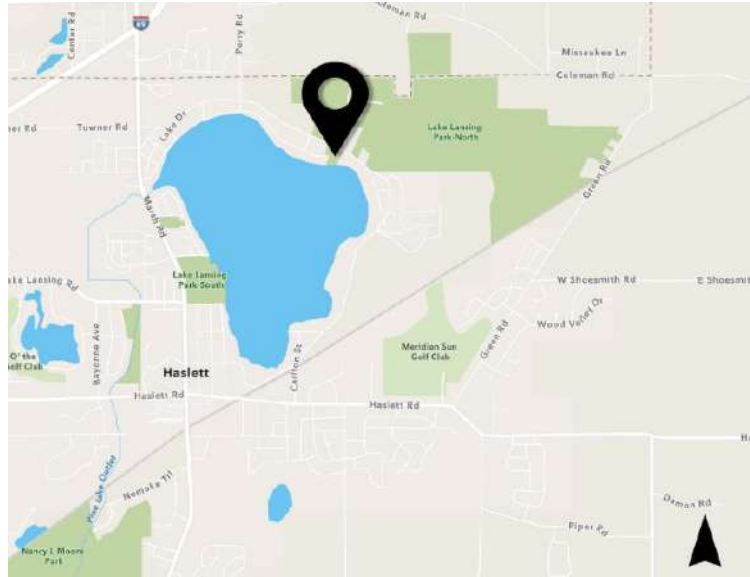


TABLE 12 - LAKE LANSING BOAT LAUNCH AMENITIES

General	
<ul style="list-style-type: none"> <li>▪ Parking</li> <li>▪ Boat Launch (2)</li> <li>▪ Temp mooring dock (2)</li> <li>▪ Restrooms</li> <li>▪ Bike Repair Station</li> </ul>	<ul style="list-style-type: none"> <li>▪ Drinking Fountain</li> <li>▪ Boat Washing Station</li> <li>▪ Large Paved Parking Area</li> <li>▪ Skid Pier</li> </ul>







LAKE LANSING BOAT LAUNCH

## LAKE LANSING PARK NORTH

**Location:** 6260 East Lake Drive, Haslett, MI 48840

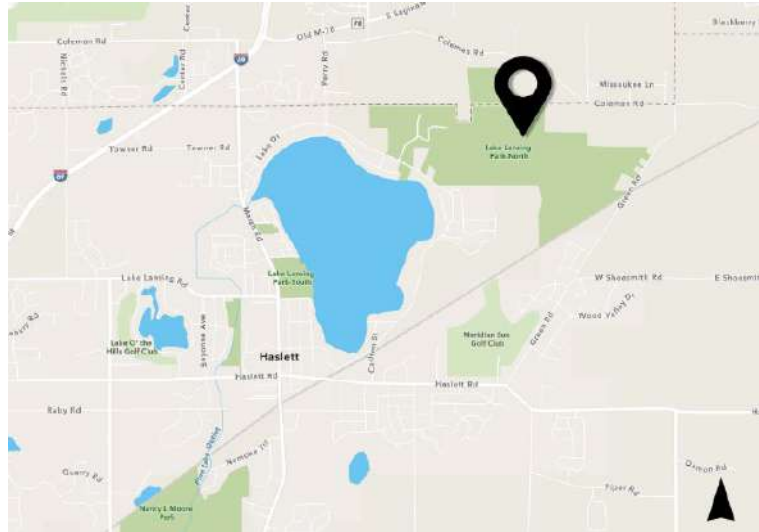
**Size:** 530 Acres

**Park Classification:** Large Urban Park

**ADA Accessibility:** 4

**2020 Annual Visitation:** 152,682

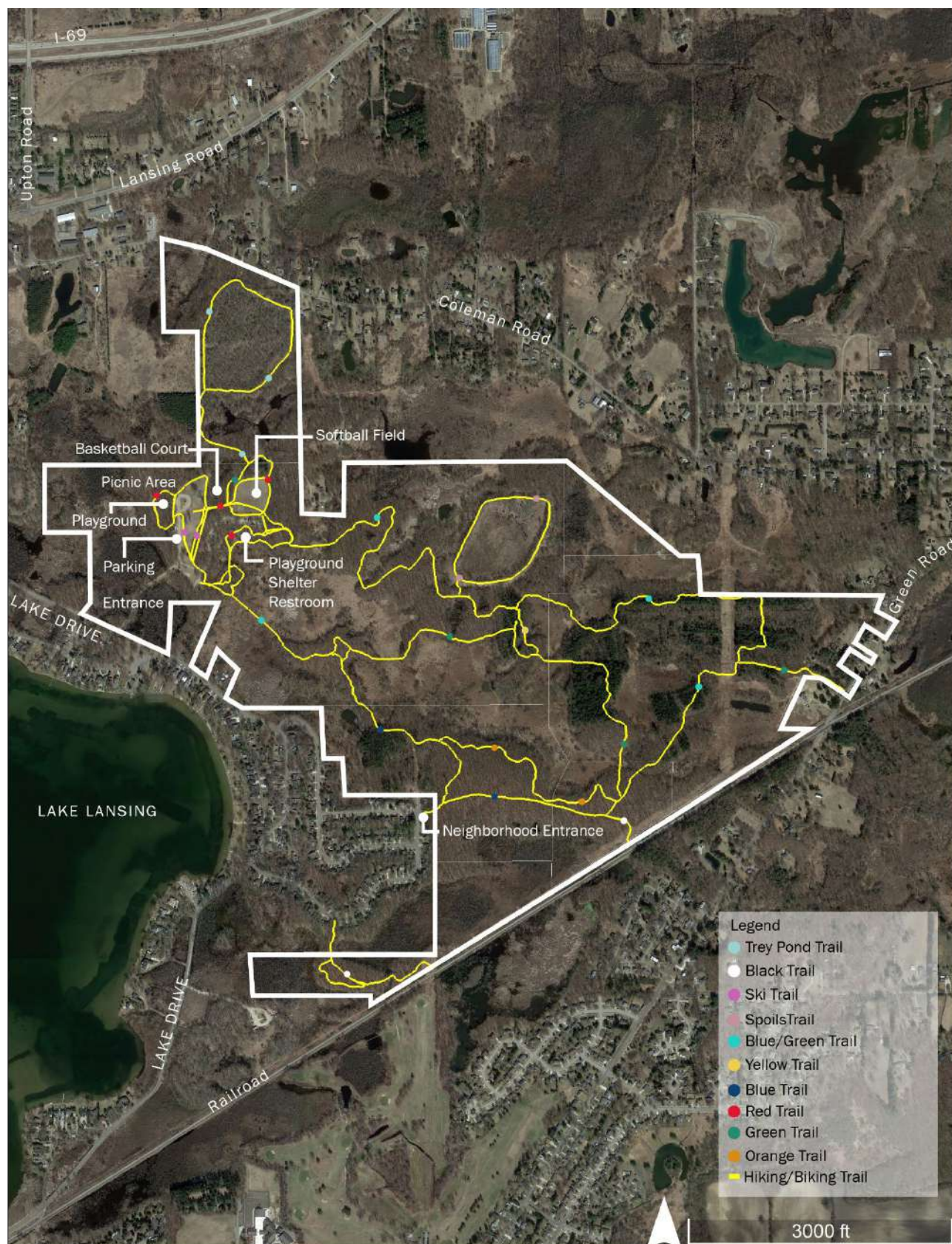
Lake Lansing Park North is a wooded natural recreation area located approximately seven miles east of Lansing, north of Lake Drive in Haslett. It contains a variety of ecosystems featuring mature oak and maple woodlands, marshlands, pine plantations, and transitional field areas. The Park includes 10 miles of nature and unimproved trails, including a 1.9-mile accessible loop with interpretive signs.



**TABLE 13 - LAKE LANSING PARK NORTH AMENITIES**

Main Shelter	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>ADA Accessible Pathways</li> <li>Picnic Shelter (Capacity 240)</li> <li>Picnic Area</li> <li>Tables and Grills</li> <li>Drinking Fountain</li> <li>Fire Pit</li> </ul>	<ul style="list-style-type: none"> <li>ADA Accessible Restrooms</li> <li>Playground</li> <li>Basketball Court</li> <li>Sand Volleyball Court</li> <li>Cross Country Ski Rentals</li> <li>Winter Warming Lodge</li> </ul>
Oak Knoll Shelter	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>ADA Accessible Pathway</li> </ul>	<ul style="list-style-type: none"> <li>Tables and Grills</li> <li>Picnic Shelter (Capacity 60)</li> </ul>
Sandhill Shelter	
<ul style="list-style-type: none"> <li>ADA Accessible Parking</li> <li>ADA Accessible Pathway</li> <li>Picnic Shelter (Capacity 60)</li> <li>Picnic Area</li> <li>Tables and Grills</li> </ul>	<ul style="list-style-type: none"> <li>Playground</li> <li>ADA Accessible Restrooms</li> <li>Drinking Fountain</li> <li>Sand Volleyball Court</li> <li>Ball Diamond</li> </ul>
Other Features	
<ul style="list-style-type: none"> <li>Natural Trail with Interpretive Signs</li> <li>Observation Deck</li> <li>Ski/Snowshoeing Trails (winter)</li> </ul>	<ul style="list-style-type: none"> <li>Boardwalks</li> <li>Eagle Scout Shelter</li> </ul>





LAKE LANSING PARK NORTH



## LAKE LANSING PARK SOUTH

**Location:** 1621 Pike Street, Haslett, MI 48840

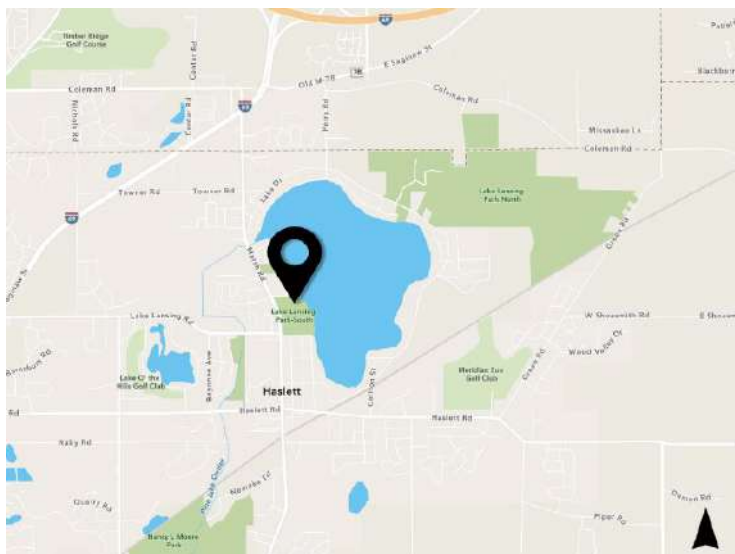
**Size:** 30 Acres

**Park Classification:** Large Urban Park

**ADA Accessibility:** 4

**2020 Annual Visitation:** 186,602

Lake Lansing Park South is largely known for its swimming access on Lake Lansing, which is the largest body of water within 30 miles of Lansing. The historic park was formerly the site of a popular amusement park. The old carousel building has been preserved and remains on location. A community bandshell host concerts which attract large crowds in the summer months.



**TABLE 14- LAKE LANSING PARK SOUTH AMENITIES**

General	
<ul style="list-style-type: none"> <li>ADA Accessible Parking with overflow parking</li> <li>Maintenance Building</li> <li>Wheelchairs</li> <li>Band Shell</li> <li>Memorial Garden</li> <li>Tricycle Track</li> </ul>	<ul style="list-style-type: none"> <li>Garden Beds</li> <li>ADA Accessible Pathways</li> <li>Lighting</li> <li>Playground</li> <li>Inflatable and Dunk Tank Rental</li> <li>Sunrise Cabana</li> <li>Ice Fishing</li> </ul>
Beach Area	
<ul style="list-style-type: none"> <li>Swimming Beach</li> <li>Bathhouse</li> <li>Concession Stand</li> </ul>	<ul style="list-style-type: none"> <li>Pedal Boat Rentals</li> <li>Fishing Pier / Boat Dock</li> <li>Volleyball Court</li> </ul>
Lakeview Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 60)</li> <li>Horseshoe Court</li> </ul>	<ul style="list-style-type: none"> <li>Sand Volleyball Court</li> </ul>
Main Shelter	
<ul style="list-style-type: none"> <li>Picnic Shelter (Capacity 300)</li> <li>Picnic Area</li> </ul>	<ul style="list-style-type: none"> <li>Sand Volleyball Court / Sand Soccer Court</li> </ul>







LAKE LANSING PARK SOUTH

# ADA ASSESSMENT FOR INGHAM COUNTY PARKS

TABLE 15 – ADA ASSESSMENT

RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
3	LAKE LANSING PARK - BOAT LAUNCH																			
	√ 3/57	•		•	√		√	X	•		√									Parking - 3 ADA spaces, none for trailers; ADA route for boat launch is through parking/drives, is not separated; Restroom entrances have lip (concrete sunk)
In 2020, the County Trails and Parks Millage (\$300,000) and CIP (\$115,600) funded improvements to the boat launch which include re-construction of the boat launch and skid pier, a new boat washing station, a new electronic entrance gate, a new park entry sign, a kiosk, a pump station, riprap along the shoreline and new fencing; construction is estimated to be completed in 2022.																				
4	LAKE LANSING PARK - NORTH																			
	OAK KNOLL SHELTER AREA																			
	√ 2/20	√				√		√	√	•		√								
	SANDHILL SHELTER AREA																			
	√ 4/68	√	•	√		√		√	√	•	√	√	X	•						
	MAIN SHELTER AREA																			
	√ 6/107	√		√		√		√	√	•	√	√	X	•	•					

RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
<b>LAKE LANSING PARK - NORTH (cont.)</b>																				
4	<b>NATURE TRAILS</b>																			
	see above	√				√														
In 2021, DNR grants (Phase 2: LWCF (LW21-0025, \$500,000) and TF (Phase 1: TF21-0057, \$300,000) were submitted, matched with Trails and Parks Millage for the local match (LW \$500,000, TF \$281,500); will fund a crushed stone path along 1.7 miles of existing trail, including replacement of 5 boardwalks (LWCF-1.5 miles (4 boardwalks); TF-0.2 miles (1 boardwalk)), new fitness stations, interpretive signage, mile markers and benches, rain gardens, a new entry sign and new electric entry gate; grant award is estimated December 2021. Along with existing paved walkways in the park, this would provide approximately 20% of the trails as ADA accessible.																				
4	<b>LAKE LANSING PARK - SOUTH</b>																			
	√ 12/240 8/176	√		√		√		√	√	•	√	√ (3)	√	•			√	√		Park provides wheelchairs and a beach wheelchair
In 2019, DNR grants (LWCF (26-01820, \$300,000) and TF (TF19-0114, \$300,000) were awarded, matched with Trails and Parks Millage for the local match (LW \$300,000, TF \$725,200); will fund (LWCF) paving of the existing gravel parking lot (10 ADA spaces only), drainage improvements, improvements to the overflow parking area (with additional paved ADA parking), new walkways through the park (TF) a new bathhouse (removal of old building) with restrooms, changing rooms, concessions and storage, relocation of the Sunrise shelter, and new walkways, picnic tables, interpretive signs and outdoor showers; construction is estimated to be completed in 2022.																				
In 2020, the Trails and Parks Millage (\$125,000) funded new fencing, gates, a boulder barrier, an employee parking area, an area for the weed harvester to access the lake and some new walkways; construction is estimated to be completed in 2022.																				
In 2020, a DNR grant (TF (TF20-0039) was awarded, matched with Trails and Parks Millage for the local match (\$330,200); will fund a new accessible canoe/kayak launch, paving of the existing gravel main parking lot (2 additional ADA spaces), drainage improvements around the parking lot, and new walkways through the park; construction is estimated to be completed in 2023.																				



RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
4	HAWK ISLAND PARK																			
	√ South 7/250 North 12/302	√		X		√		√	√	•	√	√ (4)	√	•		√	√	√		Park provides beach wheelchair; Restrooms need 5' turn rad in ADA stalls; some path slopes may exceed 5%
In 2019, DNR grants (LWCF (26-01823, \$292,100) and TF (TF19-0116, \$300,000) were awarded, matched with Trails and Parks Millage for the local match (LW \$292,100, TF \$231,400); will fund (LWCF) new walkways, replacement of the pedal boat dock, an ADA canoe/kayak launch, striping of the ADA parking spaces, (2) new shade shelters, picnic tables, benches, grills, trash bins, signage, native landscaping and fencing, (TF) new walkways, new fishing piers, striping of the loop path, striping ADA parking spaces, benches, trash bins signage and native landscaping; construction is estimated to be completed in 2022.																				
In 2020, the Trails and Parks Millage (\$200,000) funded the engineering for replacement of the docks around the pond; construction is estimated to be completed in 2023 (phase 1 and 2) and 2024/5 (phase 3).																				
In 2020, a DNR grant (TF (TF20-0039, \$300,000) was awarded, matched with Trails and Parks Millage for the local match (\$330,200); will fund a new accessible canoe/kayak launch, paving of the existing gravel main parking lot (2 additional ADA spaces), drainage improvements around the parking lot, and new walkways through the park; construction is estimated to be completed in 2023.																				
In 2021, DNR grants (LWCF (Phase 2: LW21-0044, \$430,400) and TF (Phase 1: TF21-0118, \$300,000) were submitted, matched with Trails and Parks Millage for the local match (LW \$430,400, TF \$493,100); will fund replacement of the boardwalks along the east side of the pond, interpretive signage, recycle bins, and native plant restoration; grant award is estimated December 2021.																				



RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
4	<b>BURCHFIELD PARK</b>																			
	<b>OVERLOOK SHELTER AREA</b>																			
	√ 2/30	√		√				√	√	•	√	√		•	•					
	<b>PINE KNOLL SHELTER AREA</b>																			
	X 0/25	X		•				X	√	•	√	•		•						Parking is gravel; Path to Pavilion - slope may be too steep; Boardwalk - missing end deck board, heaved; Pavilion amenities not accessible (i.e. equipment box)
	<b>DEER RUN / NORTH BLUFF SHELTER AREAS</b>																			
	√ 2/20	√		√				X	√	•	√	√	√	•		X				Pavilion amenities not accessible (i.e. equipment box); Boardwalk is mostly ADA except areas where stairs lead to canoe launches
	<b>SOUTH RIDGE SHELTER AREA</b>																			
	√ 2/30	√						X	√		√	√								Pavilion amenities not accessible (i.e. equipment box)

RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
	<b>BURCHFIELD PARK (cont.)</b>																			
	<b>WOODSONG SHELTER AREA</b>																			
	√ 9/2 00	√						X	√			√								Pavilion amenities not accessible (i.e. equipment box)
	<b>ENCLOSED MAIN WINTER SPORTS BUILDING AREA</b>																			
	√ 4/7 5	√	•	√				√	√										•	
	see abo ve	√		√		•		√								√	√	√	•	
	<b>BURCHFIELD PARK - RIVERBEND NATURAL AREA</b>																			
4	√ 2/38	√		√		√		√	√							•				
In 2021, a DNR grant (Rec Passport (RP21-0044, \$150,000) was submitted, matched with Trails and Parks Millage for the local match (\$100,000); will fund replacement of the existing stairs, a new ADA fishing pier, new paved walkways, paved ADA parking spaces, an ADA picnic area, bench, interpretive signage and a paved porta-john pad; grant award is estimated December 2021.																				
	<b>BURCHFIELD PARK - McNAMARA LANDING</b>																			
4	√ 2/30	√		√				√			√					√				

RATING	PARKING	PATHS / WALKWAYS	BALL DIAMOND	RESTROOMS	BOAT LAUNCH / SKID PIER	FISHING DOCK / BOARDWALK	BOAT WASHING STATION	TABLES / BENCHES	GRILLS	VOLLEYBALL COURT	DRINKING FOUNTAIN	PAVILION	PLAYGROUND	HORSESHOE COURTS	BASKETBALL COURT	CANOE / KAYAK LAUNCH	BEACH	BOAT RENTAL	FRISBEE GOLF	NOTES
In 2020, the Trails and Parks Millage (\$125,000) funded paving of the gravel of the parking; construction is estimated to be completed in 2022.																				
In 2021, a DNR grant (LWCF (LW21-0045, \$500,000) was submitted, matched with Trails and Parks Millage for the local match (\$430,400); will fund paving the loop trail around the pond, (5) new solar powered cabins with picnic tables and fire pits, (5) new parking spaces, (2) canoe/kayak launches on the pond, landscaping with native plants and a new well and pump house, water spigots and outdoor shower; grant award is estimated December 2021.																				
<b>BUNKER ROAD LANDING</b>																				
2	X 2/30	√						X								X				Parking is gravel
In 2020, a DNR grant (TF (TF20-0040) was awarded, matched with Trails and Parks Millage for the local match (\$330,200); will fund a new accessible canoe/kayak launch, paving of the existing gravel main parking lot (2 additional ADA spaces), drainage improvements around the parking lot, and new walkways through the park; construction is estimated to be completed in 2023.																				

## LEGEND:

- √ = Meets or exceeds the minimum ADA
- = Needs an accessible route
- X = Does not meet the minimum ADA

NOTE: These symbols in **BLUE** denote improvements that are funded but not yet constructed.



## OTHER INGHAM COUNTY OPERATED RECREATION FACILITIES

### POTTER PARK AND POTTER PARK ZOO

#### *NOT OPERATED BY INGHAM COUNTY PARKS DEPARTMENT*

Potter Park Zoo is owned by the City of Lansing and operated and maintained by Ingham County. In November 2006, Ingham County voters approved a millage that transferred the operation and maintenance of Potter Park and Potter Park Zoo from the City of Lansing to Ingham County. Ingham County assumed operations on July 1, 2007. The Zoo Millage, passed in March 2020, increased to 0.5 mills (previously 0.41 mills). The millage funds the Park and Zoo through June of 2027. The millage and earned revenues at the Park and Zoo constitute the budget for the Park and Zoo property. There is no County appropriation for the Park or Zoo.

For daily operational policy and procedural issues, the Potter Park Zoo Director reports to the Deputy County Controller. The Potter Park Zoo Board recommends policies and procedures related to the day-to-day operation of the Zoo and Park consistent with Ingham County policy. The Ingham County Board of Commissioners has oversight of the Zoo, appoints the Zoo Board members, and approves any contracts, resolutions regarding significant matters, and the annual budget.

Potter Park and Potter Park Zoo is located five minutes from downtown Lansing. The 105-acre facility includes the zoo, playgrounds, picnic grounds and shelters, snack bar, riverbank fishing, and access to the Lansing River Trail. The Zoo attracts around 185,000 visitors annually, and 58,500 students per year. The Zoo is open 364 days a year offering special events like Zoo nights, and a casual happy hour. The Red Cedar River serves as the southern perimeter of the Park and Zoo property.

## OTHER PUBLIC PARK LANDS IN INGHAM COUNTY

Nearly all the communities within Ingham County have their own park and recreation facilities. Most of these can be considered local parks that fulfill the need for close-to-home recreation and open space. The County has five communities that have parks or recreation facilities which are considered to have a significant regional impact. Four of these communities have the largest population in Ingham County: City of East Lansing, the City of Lansing, Delhi Charter Township, Meridian Charter Township. Other significant public lands in Ingham County include the City of Williamston, Michigan State University, the Dansville State Game Area, and the Meridian Baseline Historic State Park.

### CITY OF EAST LANSING

The City of East Lansing has 34 parks and two community centers, totaling 490-acres of public park and recreation facilities. The Aquatic Center which includes a large multi-use pool and water park is a great regional facility. Abbot Road Park is a 130-acre wooded facility that includes nature and cross-county ski trails and the Hannah Community Center. The Northern Tier Trail system provides 4.8 miles of recreation trails that connects with an additional 13.2 miles of existing bike lanes along East Lansing streets, Michigan State University and the Lansing River Trail.

## CITY OF LANSING

The City of Lansing owns 109 parks covering approximately 1,900 acres. The 134-acre Fenner Nature Center operated by the Fenner Conservancy, is an environmental education center that includes over four miles of hiking trails and holds regional significance. Another large Lansing park with regional significance is Crego Park, a 200-acre wooded, natural area and frontage on the Red Cedar River with an accessible canoe / kayak launch.

Lastly, the Lansing River Trail is another regionally significant recreation opportunity. It includes 20 miles of paved trails that pass through numerous park and natural areas, as well as downtown Lansing. It traverses through Hawk Island County Park and connects to the Delhi Township trail system.

## DELHI CHARTER TOWNSHIP

Delhi Township is located immediately south of the City of Lansing and includes the unincorporated area of Holt. The Township has seven small neighborhood or community parks. The largest park is Valhalla Park (63.01 acres) which draws visitors from across the County. The Park has a beach located on a small inland lake. The Delhi Township trail system is an important recreational system that connects to the Lansing River Trail, Hawk Island County Park, and the City of Mason.

## MERIDIAN CHARTER TOWNSHIP

Meridian Township is located immediately east of East Lansing. A great deal of growth has occurred in this Township within the last 25 years, prompting the Township to take a serious approach to park land acquisition and protection.

Meridian Township's Park system consists of over 900 acres of land across 29 sites, including two large community parks: Central Park (243 acres) and Meridian Riverfront Park (204 acres). A special feature of Central Park is the Historical Village. Five historic buildings from the region have been relocated to the Village since 1973. The Village hosts two holiday events in July and December and is open to the public every Saturday, July through September. Central Park also offers various sports fields, hiking trails, a nature area, fishing lake, picnicking, and an open space play area.

Meridian Riverfront Park is comprised of Legg Park, Harris Nature Center and Eastgate Park. Due to its adjacency to the Red Cedar River, the Meridian Riverfront Park area has the potential for river recreation corridor linkage. This Park area has canoeing, a nature area, interpretive center, and trails. The Township has other smaller parks ranging in size from 1 to 70 acres. These parks offer areas for nature-based recreation as well as sports. Ferguson and Wonch Parks on Okemos Road are other parks in Meridian Township that have regional significance serving as launch sites for the Red Cedar Water Trail.

Meridian Townships in the process of constructing the MSU to Lake Lansing Trail which will connect to Michigan State University at Hagadorn Road and to Lake Lansing Parks North and South through multiple phases.

## CITY OF WILLIAMSTON

The City of Williamston has several small neighborhood and community parks totaling 37 acres. Memorial Park (9.8 acres), McCormick Park (7.21 acres), and Old Mill Park (less than 1 acre), provides regional significance with their access to the Red Cedar River. McCormick Park serves as the trailhead for the Red Cedar Water Trail which travels westward to the confluence of the Grand River in downtown Lansing.

## MICHIGAN STATE UNIVERSITY

Michigan State University (MSU) is located in East Lansing and is 5,150 acres in size. Its athletic facilities support everything from Big Ten sports teams to youth camps and competitions, utilizing both outdoor and indoor facilities.

MSU's outdoor athletic facilities include the Spartan Football Stadium and practice field, soccer fields, running track, baseball fields, two 18-hole golf courses at Forest Akers, intramural athletic fields, 40 tennis courts, platform tennis, volleyball, and canoeing. MSU's indoor facilities satisfy many of the regional demands including swimming, racquetball, basketball, ice skating, hockey, weightlifting, and running track. MSU also has garden facilities including Beal Gardens, the Horticulture Gardens, and the Lewis Landscape Arboretum.

In addition, Baker Woodlot, Sanford Natural Area, Beal Pinetum, and Red Cedar Natural Area provide some trails and beneficial green buffers. Culturally, MSU offers Abrams Planetarium and the MSU Museum. There are also several locations for plays and concert events, including the Wharton Center for Performing Arts and the MSU Auditorium. Several other smaller facilities on campus support these types of performance events. Large events are also held at the Breslin Student Events Center, Jenison Fieldhouse, and Munn Ice Arena.

Multiple points in campus connect to the Lansing River Trail, the Northern Tier Trail and the Madeiran Township System Trail.

## STATE LANDS IN INGHAM COUNTY

The Michigan Department of Natural Resources (DNR) owns approximately 5,000 acres of land within Ingham County. These include two state game areas and a historic state park:

- **Grand River Gale Road State Game Area** – 131 acres, boat launch, popular fishing spot.
- **Dansville State Game Area** – 4,800 acres, primarily for hunting and wildlife conservation, includes shooting range, not all areas accessible to the public.
- **Meridian Baseline State Historic Park** – 108 acres, unique park that designates the location where all township, range and section measurements begin for the entire state of Michigan. Preserved for its historic value.

These facilities add to the range of regional recreation opportunities available in Ingham County.



## REGIONAL PARK FACILITIES SURROUNDING INGHAM COUNTY

Ingham County is surrounded by the following Counties: Eaton, Clinton, Shiawassee, Livingston, and Jackson. Significant regional recreation facilities are listed below:

### EATON COUNTY

- **Fitzgerald Park:** 78 acres in Grand Ledge, located on the Grand River. Fitzgerald Park offers trails for hiking and cross-country skiing, a nature center, two picnic areas, four pavilions, a fishing ladder, canoe landing and rentals, a playground, a sledding hill, and sports facilities. The park is home to The Ledges, an ancient sedimentary rock outcropping lining the banks of the Grand River.
- **Oak Park:** 7 acres in the City of Grand Ledge, featuring the Ledges of Grand River, a very popular rock-climbing spot in the Greater Lansing Region.
- **Fox Memorial Park:** 160 acres in Potterville, includes a picnic area with three pavilions, playground, volleyball, gravel pit swimming, fishing, trails, and an observatory.
- **Woldumar Nature Center:** 188 acres of privately owned land, operated as a not-for-profit organization. Located just west of Lansing in Delta Township, Woldumar is open to the public year-round. The nature area is dedicated for the preservation and education of the natural environment. The Nature Center encompasses a variety of ecosystems, including wetlands, a river, a mature maple-beach forest, pine forest plantation, successive farm communities, and wildflowers. Five miles of foot trails, with cross-country skiing opportunities during the winter, which are all open to the public from dawn to dusk. Programs include several options for day camps during the summer, educational field trips during the school year, and family-oriented programs on the weekends.

### CLINTON COUNTY

- **Clinton Lakes County Park:** 272 acres north of St Johns. The Park includes two lakes (90 acres and 12 acres) with fishing, hunting, swimming, beach activity, a dog beach, hiking, canoe, and kayak use.
- **Motz County Park:** 42 acres north of St. Johns. The park features a 15-acre lake, fishing, swimming, boating, and picnic areas.
- **Rose Lake Wildlife Research Area:** 3,500 acres in Clinton and Shiawassee Counties. Rose Lake is located in the northwest corner of the County, 8 miles northeast of East Lansing. Rose Lake offers 15 miles of hiking, horseback riding, a shooting range, hunting and fishing.
- **Sleepy Hollow State Park:** 2,678 acres located southeast of St. Johns in Clinton County, with modern camping and a rustic campground, swimming, fishing pier, hunting, 16 miles of non-motorized trails, 3 picnic areas, a half mile beach, and a boat launch.
- **Maple River State Game Area:** 11,000 acres located in the northwest corner of the County. It is a linear park along the Maple River. Its primary recreation use is boating for canoes and other small boats as well as fishing.

## JACKSON COUNTY

- **Waterloo State Recreation Area:** At 20,000 acres, this is the largest State Park in lower Michigan, approximately 20 miles southeast of Mason, and portions are located in Washtenaw County. Park opportunities include camping, fishing, hiking, biking, cross country skiing, snow mobiles, boating, swimming, and horseback riding.
- **Sharonville State Game Area:** 4,337 acres located southeast of Jackson with a shooting range, archery range, and hunting areas.

## LIVINGSTON COUNTY

- **Pinckney:** 11,000 acres of State Recreation Park. The Park features rustic camping, swimming, boating, hiking, picnicking, hunting, and fishing opportunities.
- **Brighton:** 4,947 acres of State Recreation Park, featuring rustic camping, swimming, boating, hiking, picnicking, hunting, horseback riding, and fishing opportunities.
- **Island Lake:** 4,000 acres of large State Recreation Park. The Park provides camping, swimming, boating, hiking, picnicking, hunting, and fishing opportunities.
- **Gregory State Game Area:** 3,400 acres.
- **Unadilla Wildlife Area:** 700 acres, southwest corner of Livingston County between Pinckney and Stockbridge. Primarily offer hunting and fishing, with some hiking trails.
- **Oak Grove State Game Area:** 2,000 acres approximately 18 miles east of Williamston, hunting and fishing opportunities are available for park visitors.

## INGHAM COUNTY RECREATION PROGRAMMING

Ingham County hosts a wide variety of recreation programs annually. Most are planned and organized by other groups and agencies who use the parks facilities to host their events. Many of the programs offered in the Ingham County parks can be considered special events that are typically offered on an annual basis.

### EVENTS / PROGRAMS IN INGHAM COUNTY PARKS

#### Lake Lansing

- Project Lakewell - Project Lakewell Association
- Come Clean Duathlon - Capital Area Transportation Authority (CATA)
- Lake Lansing Team Relay Event - Playmakers Fitness Foundation
- Playmakers Autumn Class
- Global 6K for World Vision

#### Hawk Island

- Winter Warm Up - Blue Cross Blue Shield
- Doggie Easter Egg Hunt and Kids Eggstravaganza - Ingham County Animal Shelter Fund
- Tri-County Run for the ages - Tri-County Office on Aging
- Safety Patrol Picnic - Lansing Area Safety Council
- Fallen Heroes Memorial Foundation Annual Run

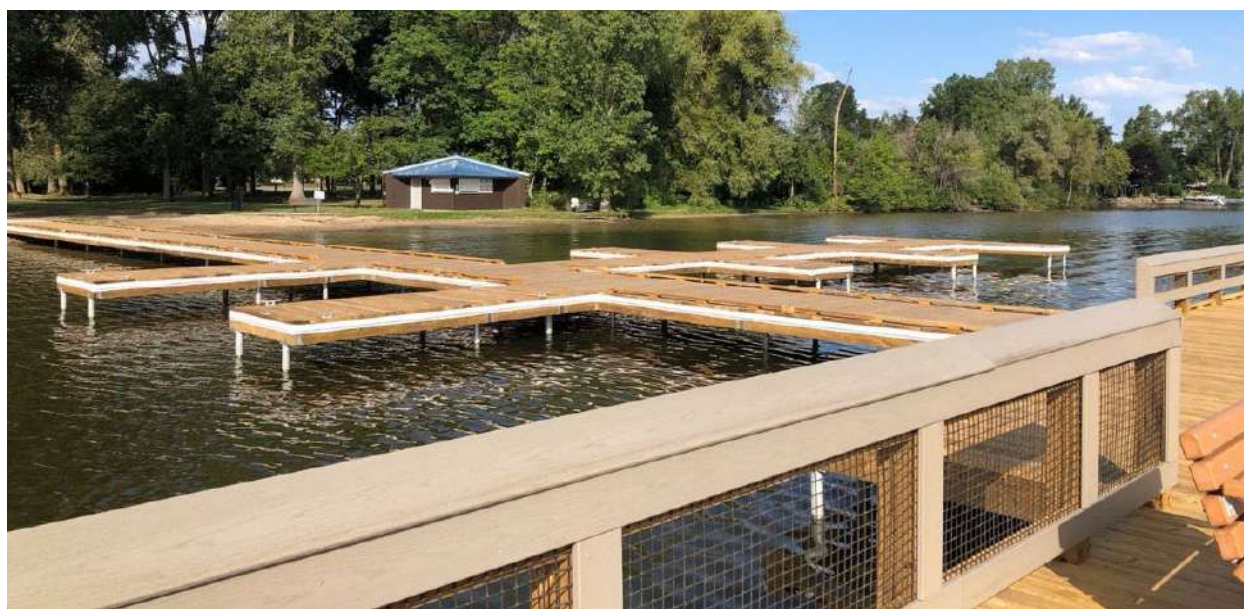
- Al Wilson Memorial Car Show
- Hawk Island Triathlon - South Lansing Community Development Association
- Great Strides Walk - Cystic Fibrosis Foundation
- Big Brother Big Sisters Inflatable Obstacle Course
- ALS Walk N'Roll
- Capital City Dragon Boat Race
- Out of the Darkness Walk
- Capital City River Run - Impression 5 Science Center
- Greater Lansing Area Muscle Walk

#### Burchfield

- Mid-West Winter Fantasy Quidditch - Michigan State University Spartan Quidditch
- CCR Disc Golf Open - Capital City Renegades
- Burchfield Disc Golf Open - Capital City Renegades
- Disc Golf- Michigan State Doubles
- Mason Optimist Outdoor Day
- Disc Golf- Michigan State Doubles
- Dragons in the Woods Run/Walk – Island City Academy
- Youth Fishing Day Event
- Dragon in the woods 5K (annual)
- Cross County Teams meets
- Mountain Bike Races time trails – MMMBA
- Youth Fishing Day – Mason Optimist Club

## INGHAM COUNTY PARKS GRANT HISTORY

Ingham County has received numerous grants from the DNR since 1973. Post competition self-certification reports for each were updated and filed with the DNR in 2021. All land funded by acquisition grants are currently usable park space and all grant assisted development projects are in use. The grant history proved by the DNR is in Appendix B.





# CHAPTER 4 PUBLIC INPUT

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## OVERVIEW

Public input provides a framework and basis for parks and recreation goals and objectives while helping community leaders determine the needs of residents. To comply with the Michigan Department of Natural Resources Guidelines for the Development of Community Parks and Recreation Plan. Ingham County offered several types of public input opportunities which included open houses, an online input survey, and a 30-day public review period for comments on the draft plan.

A compilation of all the input receive is contained in Appendix C. A summary of the various methods of input and feedback received is described in the following pages.

The Plan was provided during the required 30-day public review period held **between Month and Months, 2021** and concluding with a public hearing and adoption by the Ingham County Board of Commissioners on **Month,2021.**

## PUBLIC INPUT OPPORTUNITIES

### OPEN HOUSE MEETINGS

Ingham County Parks Department hosted three open house meetings, the first on July 20<sup>th</sup> at Lake Lansing Park South, the second on July 22<sup>nd</sup> at Burchfield Park, and the third on July 26<sup>th</sup> at Hawk Island Park. The meetings were publicized with the online survey information. Residents were invited to attend and discuss parks and recreation issues important to them. Attendance at the open house meetings was less than five people at each meeting site. See Appendix C for a complete listing of the input taken at the Open House meetings.

### OPEN HOUSE SUMMARY

July 20, 2021 @ Lake Lansing Park South | Attendees: 7

- Enjoy the boardwalk at Lake Lansing Park South - want the old white dock back
- Would like Disc Golf @ Lake Lansing North
- Trips for personal owner kayaks, for livery without rentage
- Complete rest of the trail signage Burchfield and Signage Ski / Walking (in park)
- Love Lake Lansing Park North
- Use blue instead of orange path for MSU to Lake Lansing Trail connection
- Issues with bikes in new trails at Lake Lansing Park North
- Fitness Equipment at Lake Lansing Park North - keep it near the existing playground
- Update boardwalks at Lake Lansing Park North
- Raise gravel along parking lot for better drainage

July 22, 2021 @ Burchfield Park | Attendees: 7

- Burchfield/Hawk/Lake Lansing: Add kayak carriers to launch sites
- Delhi Park-Esker Landing – add accessible EZ dock pier to fix blueway issue
  - Tri-County Master Plan – Regional Trails
  - To fix- blue way issue caught
- Ziplines – “Go Ape” in the parks

July 26, 2021 @ Hawk Island Park | Attendees: 5

- Urban
- More connectors with Northern Tier Trail
  - Connect down Abbot Rd
  - Replace sidewalks
  - New-bike path
- Bike rentals
  - Burchfield-Dirt School- dirt mountain bike trails
- Add dedicated cross-country course
  - Somewhere in county
  - Should have distance (i.e. 5K, 3 Miles)
  - with dirt turf
  - practice & race course (start/finish on grass)
- Practice and race- Cross country course
  - Burchfield option? Start and Knish and Grass
- New Trail connection
  - Park / Lake / Pond connection
  - Sign trails
- End of trail signs



## COMMUNITY INPUT SURVEY

In June of 2021, an online input survey was prepared to gather input regarding parks and recreation in Ingham County. The online survey included 20 questions regarding public parks, trails, and recreational facilities, natural features, and recreational opportunities in Ingham County. Ingham County received 2,200 responses from residents of all the Ingham County communities and other park users interested in providing input. The survey was assigned the web domain [www.InghamCountyParkSurvey.com](http://www.InghamCountyParkSurvey.com) and users could also be linked to the survey via a QR code, by visiting the Ingham County website or Facebook page. The County completed an extensive publicity campaign to encourage people to take the survey. Specific initiatives included:

- E-mail to Mailing List (10,169 individuals)
- Five Posts on Ingham County Parks Department Facebook Page (13,755 followers)
- Link to survey on Ingham County Parks website
- E-mail to 1,000 Ingham County Employees
- 10,000 postcards printed that were handed out at parks, given to parks commissioners, displayed at the clerk's office in the courthouse and Playmakers
- Survey flyers displayed at County Parks, Hilliard Building, and the County Courthouse
- Press release distributed to 85 media outlets and public agencies on 7/8/21

The key points of the survey are summaries on the following pages and the remaining tables developed for the report can be found in Appendix C. Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).



## ABOUT THE SURVEY RESPONDENTS

At the end of the survey, respondents were asked to provide their zip code and age to provide an understanding of who provided input in the survey.

Respondents listed 50 different zip codes when asked for their home location. Table 16 depicts where the survey respondents live. The most requested responses came from the Tri-County region of Ingham, Eaton, and Clinton counties. The top 15 zip codes are listed below

TABLE 16 - RESPONSES BY ZIP CODE

ZIP CODE	RESPONSES	PERCENTAGE
48823	205	13.95%
48840	197	13.40%
48910	161	10.95%
48842	149	10.14%
48864	134	9.12%
48854	117	7.96%
48911	100	6.80%
48912	92	6.26%
48895	65	4.42%
48906	42	2.86%
48917	36	2.45%
48915	28	1.90%
48821	19	1.29%
48827	17	1.16%
49251	15	1.02%

TABLE 17 - AGE GROUPS

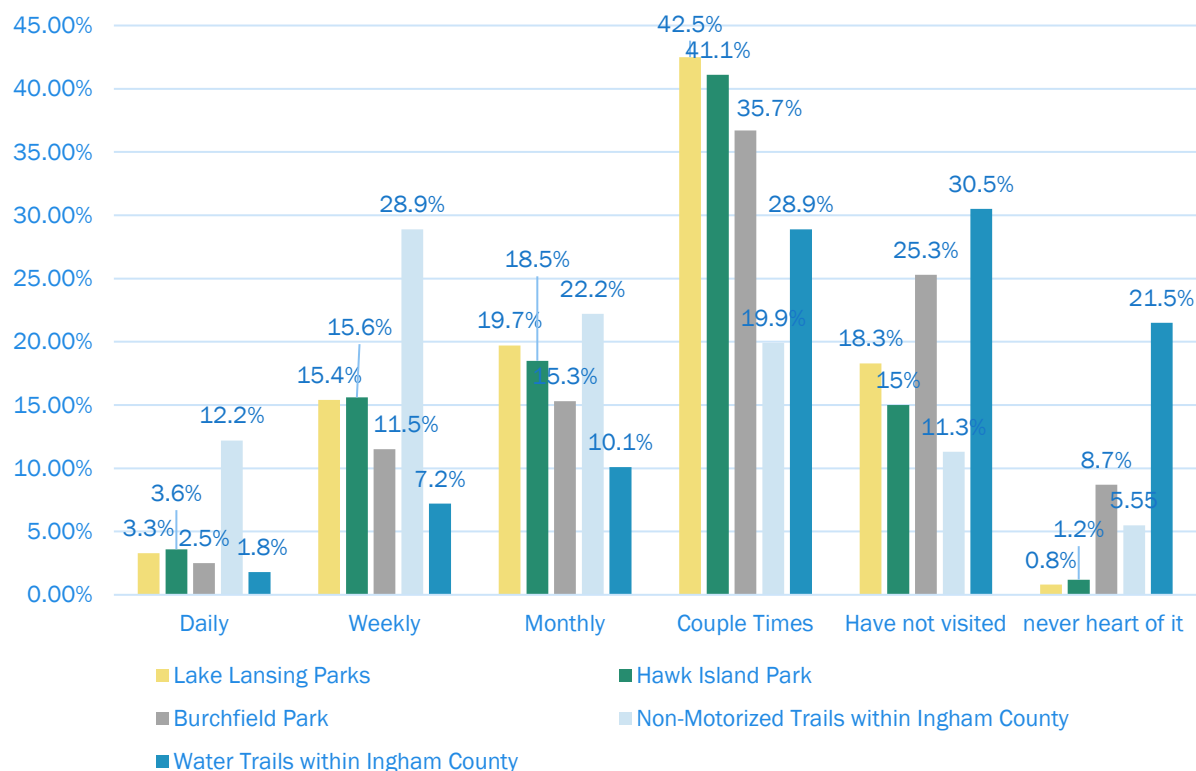
At 26% participation, the top respondents age groups were ages 31-40 and 41-50.

AGE GROUP	RESPONDENTS
Under 18	1%
18-30	10%
<b>31-40</b>	<b>26%</b>
<b>41-50</b>	<b>26%</b>
51-60	17%
61-70	14%
71-80	6%

## PARK ACTIVITIES

The first question strove to understand how frequent the Parks and Trails are used in the County. Lake Lansing Parks are visited the most frequent, followed by Hawk Island. The non-motorized trails receive the most usage year around.

FIGURE 2 - PARK USAGE FREQUENCY



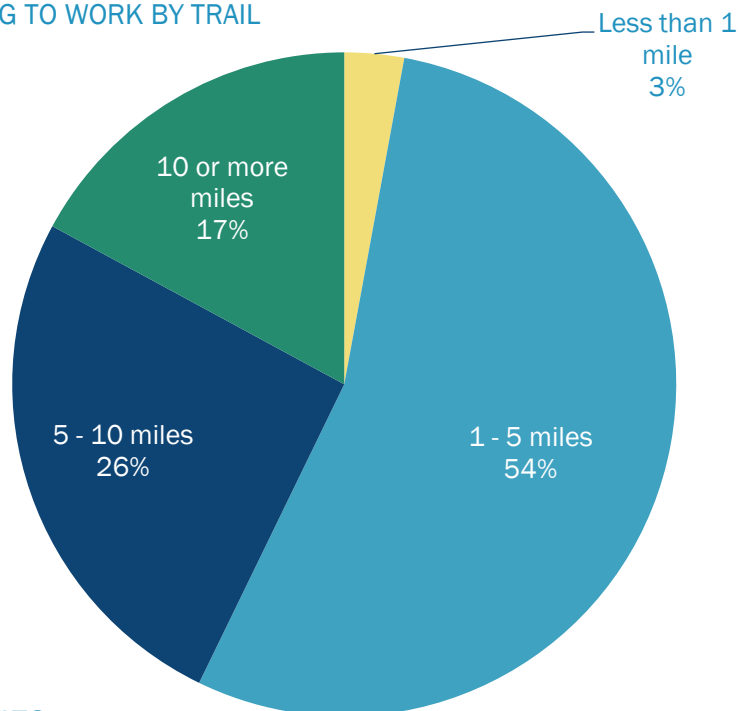
Questions 2-5 asked respondents what activities they participated in at each of the parks and non-motorized trails. The three most popular activities and the percentage of responses who participated in them at each park are show in the table 17 below.

TABLE 18 - MOST POPULAR PARK ACTIVITIES

RANKING	LAKE LANSING PARKS	HAWK ISLAND PARK	BURCHFIELD PARK	NON-MOTORIZED & WATER TRAILS
1	Hiking / Walking 69.9%	Hiking / Walking 71.4%	Hiking / Walking 65%	Hiking / Walking 69.4%
2	Canoeing / Kayaking 32.8%	Biking 43.6%	Canoe / Kayaking 38.6%	Biking 42.6%
3	Wildlife Viewing 32.5%	Splash Pad 32.2%	Wildlife Viewing 27.7%	Kayaking 25.1%

The respondents were asked if they use the Ingham County trail system to commute. 2.2% said they use the trail for their commute. If respondent answered yes, they were then asked the distance of their commute. Figure 3 below shows the breakdown of these responses. Over 50% commute 1-5 miles on the trail system. A quarter commute 5-10 miles and almost 20% commute over 10 miles.

FIGURE 3 – COMMUTING TO WORK BY TRAIL



## ADDITIONAL FACILITIES

Question 7 offered 20 potential amenities to be added to the parks. Respondents could select which park they wanted to see the amenity added to. The five amenities that received the most responses for each park are shown in table 19. Lake Lansing Park had the most overall responses for additional park amenities.

TABLE 19 –FUTURE PARK AMENITIES

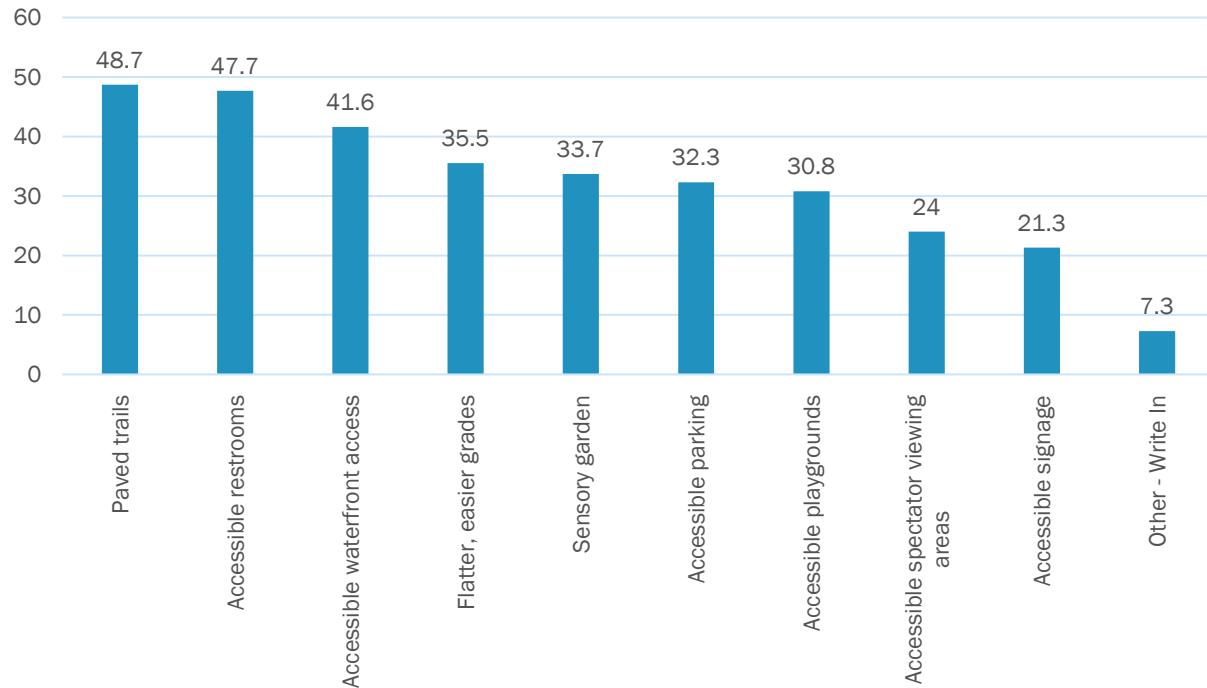
Lake Lansing Park	Hawk Island Park	Burchfield Park
Trails 54.2%	Playground Equipment 56.5%	Trails 52.0%
Restrooms 44.9%	Trails 49.0%	More Paddle Opportunities 47.4%
More Paddle Opportunities 39.6%	Concert Pavilion / Amphitheater 43.9%	Restrooms 47.0%
Cross Country Skiing 37.0%	More Paddle Opportunities 43.5%	Cabins / Camping 41.0%
Improves roads & Parking 36.8%	Restrooms 40.3%	Cross Country Skiing 40.7%



## ACCESSIBILITY

Question 9 asked respondents who benefit from accessible facilities what improvements they would like to see in the County Parks. Most responded with paved trails, accessible restrooms, and accessible water access.

FIGURE 4 – ADA ACCESSIBLE AMENITIES ON NEXT PAGE?



There were 27 responses to the other-write in option. The two most popular were benches for resting and paved or crushed gravel trails. To see a full list of responses reference Appendix C.

## PLANNING FOR THE FUTURE

Question 10 asked respondents to rank several statements in order of propriety for the next 5 years.

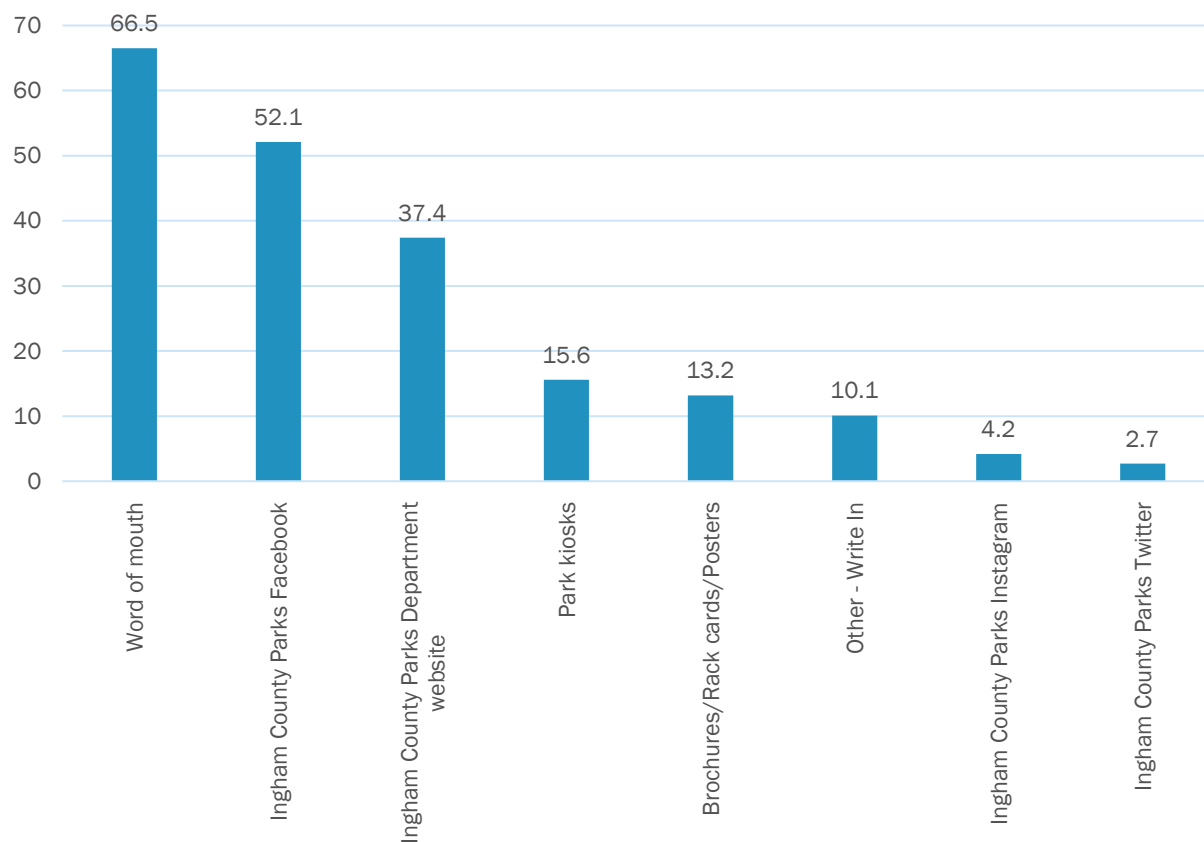
TABLE 20 – TOP PRIORITIES

ITEM	OVERALL RANK	SCORE
Maintaining and improving existing park facilities and trails	1	5,722
Expanding the trail system	2	4,653
Adding new/more amenities to existing park facilities and trails	3	3,511
Expanding the park system	4	3,224
Expanding the water trail system	5	2,779

## GENERAL QUESTIONS

Question 11 asked how respondents learn what is happening in Ingham County Parks. The answers are shown in Figure 5 below. In addition to these there were 131 other responses. The top three write in answer were: Facebook, local news, and newspaper.

FIGURE 5- INGHAM COUNTY NEWS ON NEXT PAGE?



## NON-MOTORIZED & WATER TRAILS

To understanding if respondent think there are enough trail heads in Ingham County, Question 13 asked respondents if there are adequate trailhead sites as well as access points to the trail systems. The break down is below.

- Yes: 61%
- No, please explain: 11%
- Do not know/no opinion: 28%

There were 132 responses to “no, please explain option”. The top three responses were additional access points, more / better parking, and better signage.

Question 14 asked respondents should the County prioritize the development of the Red Cedar River Water Trail over the next five years. This would include clearing obstructions to create a navigable waterway, launch sites, and wayfinding signage? Majority of respondents said yes.

- Yes: 57%
- No: 11%
- Unsure/No opinion: 32%

## FUNDING

Question 15 asked respondent about supporting the normal vehicle entrance fee for parking at McNamara Landing and Riverbend Natural Areas. This would provide seasonal staff presence on site to help control parking and provide a sense of security.

- Yes: 48%
- No: 23%
- No opinion / Do not know: 29%

Question 16 asked respondents about continuing to support the County Trail and Parks Millage, over the second 6-year cycle. Over 50% of the respondents were supportive for the Trails and Park Millage to continue in the future.

- Yes: 86%
- No: 3%
- I do not know / no opinion: 11%

There were several open-ended questions that received over 800 responses. To view all responses for questions, see Appendix C. For a summary of those responses see the summary of survey results section below.

## SUMMARY OF SURVEY RESPONSES

On August 23, 2021, the planning consultants and the Parks and Recreation Commission met to discuss the public input survey results. The following items are basic themes that appear throughout the survey responses and should be considered for the Action Plan.

- People Like:
  - Variety of Parks
  - Add uniqueness to parks
- Restrooms
  - Make ADA accessible
  - Keep open in winter
  - Add changing rooms
- Walkways
  - Provide accessible routes
- Parking Lots

- Pave gravel lots
  - Add charging stations for vehicles
- Explore adding additional amenities to parks
  - Disc golf
  - Mountain biking,
  - Pickleball
  - Bocce ball
  - Winter fat-biking
  - Pump track/training
  - Equestrian trails
  - *Meridian Twp has many pickleball courts*
- Upgrade Playgrounds
  - Adult Playground near kids' playground (fitness oriented)
  - Rock Climbing / Tree House
  - Themed play areas
  - More toddler friendly / baby play areas
  - Shaded playground areas
  - Additional swings
- Basketball Court at Lake Lansing North
- re-construct
- Boat Launch
  - Expand with additional launch/retrieval lanes
- Rentals
  - Add paddle boards
  - Add more specialty pedal boats (i.e. swans)
  - Snowshoes
  - Mountain Bikes
  - Water tubes to float down the river
  - Cabana, umbrella and chairs at beaches (potentially available at rental building)
- Additional amenities for dog owners
  - Add dog water park, or areas on beach for dogs
  - Add waste bags stations
  - Areas for walking dogs on leash
  - Better control of Soldan Dog Park
- Splash Pad / Water Play
  - More seating
  - More shade
  - Add large inflatables at beaches
  - Add a splash pad to Lake Lansing Park South
- Add an Outdoor Skating Rink / Pavilion for roller hockey/derby, ice skating/hockey
- Add Camping
- Add Dark sky area for telescope viewing
- Add Outdoor athletic complex
  - Flexible outdoor field for multiple sports
- Add better lighting to parks and trails
- Add Sculptures and Gardens
- Add a County park in the southern part of the County
- Connect IC parks to regional trail networks
- Misc. Amenities
  - Add Recycling Stations
  - Add Viewers for birding & wildlife
  - Add charging stations for electronic devices



- Bicycle Facilities
  - Add Bike Racks and Bike Parking
  - Add Bike Fixing Stations along trails w/ air pump
- Add Drinking Fountains
  - With dog bowl
  - Add along trails where water is available
  - With water bottle filling
- Add Outdoor Showers
- Signage
  - Improve with in parks
  - Add interpretive signage
    - Nature/Environmental education

# CHAPTER 5 GOALS & OBJECTIVES

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Goals 66



## OVERVIEW

The information obtained from the online survey and other forms of feedback from park staff, users, area residents and the Parks and Recreation Commission laid the foundation for the goals and objectives of this Parks and Recreation Master Plan. The ICPD and the Parks and Recreation Commission will use these goals and objectives as decision-making guidelines during the next five years.

### GOAL 1: MAINTAIN AND IMPROVE EXISTING PARK LAND, FACILITIES, AND FEATURES

### GOAL 2: ENSURE INGHAM COUNTY PARKS REMAIN SAFE, CLEAN, AND AVAILABLE TO ALL AREA RESIDENTS

Objective 2a: Collaborate with the Ingham County Sheriff's Office to provide patrol at parks.

Objective 2b: Continue to make parks available to all area residents through the hardship of "free" parking pass program.

### GOAL 3: WORK TO IMPROVE PARK ACCESSIBILITY FOR VISITORS OF ALL AGES AND ABILITIES

### GOAL 4: ENHANCE EXISTING TRAILS AND BLUEWAYS, AND DEVELOP NEW MULTI-USE TRAILS AND BLUEWAYS, THAT CONNECT PARKS WITH RECREATIONAL, RESIDENTIAL, CULTURAL, AND BUSINESS CENTERS THROUGHOUT INGHAM COUNTY.

Objective 4a: Develop trails as they are prioritized in the Trails & Parks Comprehensive Report

### GOAL 5: PROVIDE DIVERSE ACTIVITIES AND PUBLIC EVENTS THAT SERVE TO ATTRACT AREA RESIDENTS TO PARK FACILITIES YEAR AROUND.

### GOAL 6: INCREASE RESIDENTS' AWARENESS OF PARKS, PARK ACTIVITIES, ACCOMPLISHMENTS, AND OPPORTUNITIES.

Objective 6a: Continue to provide frequent and consistent opportunities for public input on park-related decision making.

Objective 6b: Increase public relations and continue to share park improvements.

Objective 6c: Create and share an overview of projects that are complete, planned, and funded.

### GOAL 7: ENHANCE EDUCATIONAL OPPORTUNITIES WITHIN INGHAM COUNTY PARKS

Objective 7a: Continue to work with outside groups.

Objective 7b: Identify and collaborate with various groups to help provide opportunities in Ingham County Parks.

### GOAL 8: CONSIDER MORE EFFICIENT AND SUSTAINABLE PARK MANAGEMENT PRACTICES.

Objective 8a: Pursue Park management practices and equipment that are environmentally friendly and sustainable whenever possible.



# CHAPTER 6 ACTION PLAN

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Major Capital Projects 68





## OVERVIEW

Ingham County has developed the following five-year action plan that will enable the Parks Department to move toward accomplishing its goals and objectives. The action plan details the direction that Ingham County Parks wishes to take over the next five years and beyond. It is developed to maintain and improve the quality and diversity of park and recreation opportunities in the Ingham County system.

It is important to note the projects and equipment lists below may not be exhaustive. The project list reflects the results of the input received from Ingham County Park staff, the open houses, and the online survey, and is the best reflection of needs at the time this plan was written. Future circumstances, especially availability of funding, may influence the order in which the projects are completed. Other projects may arise that were not able to be anticipated when the plan was written. This action portion of the Plan is intended to be reviewed annually by the Parks Departments staff and the Park Commission and be updated as needed, as part of the normal budget process.

## MAJOR CAPITAL PROJECTS

Ingham County has identified major capital projects, which are shown in Table 21. These projects will require professional services assistance for planning, grant writing, design, and construction oversight, and will most likely need to be funded with a dedicated campaign that will include grant funding, millage proceeds, and fundraising. The projects have been prioritized and given a timeline so that the Ingham County Parks Department can look ahead and plan for the orderly development of these facilities. Each project is referenced to a specific goal from the previous section of this document.



TABLE 21: MAJOR CAPITAL PROJECTS

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	A <i>Applied DNR April 1, 2021</i>	Trail Loop and Boardwalk replacement, Phase 1 & 2 (ADA accessible trail loop)	\$781,500	DNR LW \$500,000 TF \$300,000	1-Apr-21	\$1,581,500	1,3,4
LLN	A <i>Apply for DNR April 1, 2022</i>	MSU to Lake Lansing Trail - internal connector	\$315,000	DNR LW \$300,000	1-Apr-22	\$615,000	1,3,4
LLN	A <i>Applied for Round 7 T&amp;P</i>	Boardwalk Replacement – remaining boardwalks	\$471,400	NA	1-Apr-21	\$471,400	1, 3, 4
LLS	CIP Annual Request	Update landscaping and add trees (ongoing coop with Ingham County District)	TBD			\$50,000	1,6,8
HAWK	A <i>Submit DNR Grants 2021</i>	Boardwalk Replacement, Phase 1 & 2, fishing pier, and trail replacement	\$923,500	DNR LW \$430,400 TF \$300,000	1-Apr-21	\$1,653,900	1,3,4,5, 7
HAWK	A <i>Apply for DNR April 1, 2022</i>	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$327,700	DNR LW \$327,700	1-Apr-22	\$655,400	1,3,4,5, 7
BUR	A <i>Applied DNR April 1, 2021</i>	Cabin rentals at McNamara, accessible loop trail, well and pump house replacement	T&P Round 6 \$300,000; \$10,000 topo	DNR LW \$500,000	1-Apr-21	\$810,000	3,4,5,6, 8

## MAJOR CAPITAL PROJECT PLAN

Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
BUR	A <i>Applied DNR April 1, 2021</i>	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	T&P Round 6 \$100,000; \$10,000 topo	MDNR TF \$150,000	1-Apr-21	\$260,000	1,3,4,5,7
MULTI	A	Provide Broadband Internet Service; Security Cameras strategically located throughout parks	TBD	ARP		2022	1,3,5,6,7
MULTI	CIP Annual Request as part of ongoing park budget	Add amenities to parks / trails (i.e viewers, bike facilities / parking, fix-it stations, drinking fountains, outdoor showers, interpretive signs, mile markers, etc.)	TBD	CIP annually as needed		\$50,000 per year	1,3,5,6,8
MULTI	1	Administrative Office transitional move from the Hillard building to all three of the County Parks; Satellite office locations at all three locations	TBD	TBD		TBD	1,3,6,7
LLS	1B	Carousel Building Renovation- Feasibility study and cost estimate	TBD	NA		\$50,000	1,3,5,6
BUR	2 Investigate Develop	Add a Zip line activity - consider contract with “High Ropes” or “Go APE” typd company – collaborative effort	TBD	TBD		\$100,000	1,5
BUR	3	Add and Improve Disc Golf courses, and/or other recreation amenities	TBD	TBD MDNR Grant(s)		\$750,000	1,3,5,6


MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relate s to Goal
HAWK	4	Replace / Update Splash Pad amenities, features, shade. Build above ground pump house (eliminate pit) to store all mechanical; update utilities as needed and add shower tower	TBD	TBD		\$500,000	1,3,5,6
LLS	5	Improve walk / entrance signage at Marsh / Lake Lansing	TBD	TBD		\$50,000	1,3,4,6
LLB	6	Run storm / water to new boat washing station (work with Meridian Township)	TBD	ARP CIP Millage Grants		\$10,000 2022 Request	1,2,5,8
BUR	7	Replace Playground with new universally accessible play area	\$500,000	MDNR LW \$500,000		\$1,000,000	1,3,5,6
LLN	8	Improvements to include playground, basketball, volleyball, pitcher mound (eliminate ballfield and backstop), cornhole, birdwatch viewers and signage	\$300,000	MDNR TF \$300,000		\$600,000	1,3,4,5
LLS	9	Upgrade playground and renovate trike track; consider alternatives to trikes; fix drainage issues	TBD	TBD		\$750,000	1,3,5,6
LLS	10	Replace or renovate Hill restroom	TBD	TBD		\$300,000	1,2,3,5, 6



MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
MULTI	11	Replace lighting at tubing & sledding hills and parking lots at Burchfield and Hawk	TBD	TBD		\$50,000 per park	1,3,5,6
MULTI	12	Investigate municipal hook ups for water and sewer and replace wells and septs. *		ARP CIP Millage Grants		\$1,000,000 per park	1,2,8
MULTI	12.1	*Replace well, pressure tanks, and irrigation lines throughout park		ARP CIP Millage Grants		\$300,000 per park	1,2,8
BUR	13	Multi-purpose conversion of Woodsong shelters to Day Camp / winter sports ski rental building, (feasibility study and cost estimate)	TBD	TBD		\$50,000	1,3,5,6, 7
LLS	14	Splash Pad / skating rink combo refrigerated	TBD	TBD		\$750,000	1,3,5,6
BUR	15	Riverbend Natural Area – Install new Vault Toilet (CXT); New Well and Pump House	TBD	CIP Millage Grants		\$300,000	3,5,8
LLB	16	Phase 2 improvements: per park master plan	\$500,000 \$300,000	MDNR LW \$500,000 TF \$100,000		\$750,000	1,3,5,6
BUNK	17	Bunker Phase II: Develop per Master Plan	TBD	TBD		\$200,000	1,3,5,6
LLS	18	Replace fencing with new ornamental fencing along Marsh.	TBD	TBD		\$150,000	1,2
HAWK	19	Playground Renovation	TBD	TBD		\$500,000	1,3,5,6

## MAJOR CAPITAL PROJECT PLAN

Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
MULTI	20	Repave parking lots and entrance roads for all Hawk; Repave Burchfield entrance drive	TBD	No grant		\$250,000 Hawk \$100,000 Burchfield	1,3,4
BUR	21	Pave Parking lot to Beach restroom with ADA spaces, include Winter Sports Building lot and park entrance, and inner trail loop connectors to existing facilities and around pond to all rental docks and piers	\$500,000	DNR LW \$500,000		\$1,000,000	1,3,5,6
LLS	22	Carousel building - convert to public rental and expand maintenance building	\$500,000	DNR TF \$300,000 LW \$500,000		\$1,300,000	1,3,5,6
LLS	23	Boardwalk with gazebo	\$300,000	DNR-TBD \$300,000		\$600,000	1,3,5,6
LLS	24	Rental Umbrellas, cabanas and chairs	TBD	TBD		\$50,000	1,3,5,6
LLS	25	Add storm drainage to fix drainage issues; County recently upgraded / replaced storm system outside park to hook into (work with Drain Commission)	TBD	ARP CIP Millage Grants		\$200,000	1,3,8
MULTI	26	Acquire land in the south or outlying areas of County	TBD	TBD		TBD (based on fair market value)	1,5,6



# CHAPTER 7 PLANNING PROCESS

Process 75  
Review and Adoption 75

## PROCESS

In a continuing effort to provide quality recreational opportunities for its citizens, Ingham County has developed this Plan as a tool to guide the development of community park and recreational facilities over the next five years. This plan is an update of the County's most recent plan which was adopted in 2017. The plan will provide the County eligibility for grants from the Michigan Department of Natural Resources to assist the community in reaching its recreational goals.

Ingham County contracted with Spicer Group of Saginaw, Michigan to assist them with completion of the Parks and Recreation Plan. The consultant met with the Parks Director and staff several times during the development of the plan. The consultant attended three Ingham County Parks Commission open houses to provide updates and receive input. The consultant visited all of the parks to complete accessibility assessments and meet with park staff regarding needs at each park.

During the development of the plan four opportunities for input, participation and review were provided:

- On-line community input survey that was available from July 2 to August 9, 2021
- Park open houses hosted at three different parks on July 20, 22, & 26, 2021
- 30-day review period

The plan was also discussed at several Parks Commission meetings between August and December of 2021

Based upon the existing information and the public input, the County developed goals and objectives for parks and recreation in Ingham County for the next five years. The County then planned for an action program to accomplish the goals and objectives of the plan.

## REVIEW AND ADOPTION

A draft Plan was completed and available for the required 30-day review on the Ingham County Parks website and a hard copy available at Ingham County Park Office. The review period from **Month, 2021** to **Month, 2021** was publicized on the County's website, and Facebook page, **and x**. The final opportunity for community input occurred at the advertised public hearing held prior to adoption of this Plan, which was held on **Month, 2021**. After this public hearing, the Parks and Recreation Commission passed a motion recommending the County Board of Commissioners adopt the Plan. Finally, the Ingham County Board of Commissioners passed a resolution to adopt the Parks and Recreation Plan on **Month, 2021**.

Copies of the Plan were transmitted to Ingham County, and the Tri-County Regional Planning Commission. The Plan was uploaded to the Michigan Department of Natural Resources for approval in **Month, Year**. Copies of the noticed advertisement, the public hearing minutes, and the resolution are included in **Appendix D**.



# CHAPTER 8 APPENDIX

Appendix A  
Appendix B  
Appendix C  
Appendix D



## APPENDIX A- GRANT HISTORY





## Grant History

<b>Grantee</b> <b><u>Ingham County - Ingham County</u></b>		
<b>Project No.</b> 26-00401	<b>Project County:</b> Ingham	<b>Project Year:</b> 1973
<b>Project Title:</b> Grand River Park		
<b>Project Status:</b> Withdrawn		<b>Grant Amount:</b> \$20,400.00
<b>Project Description:</b> Acquire 34 acres		
<b>Project No.</b> 26-00559	<b>Project County:</b> Ingham	<b>Project Year:</b> 1975
<b>Project Title:</b> Lake Lansing Park		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$146,500.00
<b>Project Description:</b> Parking, picnic area,(landscaping, fire rings, tables, water system) paths shelter, renovation, restroom building, reforestation site clearing, and LWCF sign, tot lot, bathhouse/concession building, beach walkway, landscaping		
<b>Project No.</b> 26-00702	<b>Project County:</b> Ingham	<b>Project Year:</b> 1976
<b>Project Title:</b> Grand River Park (now Burchfield Park)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$20,000.00
<b>Project Description:</b> Acquire 85 acres of land for out door recreation		
<b>Project No.</b> 26-00830	<b>Project County:</b> Ingham	<b>Project Year:</b> 1977
<b>Project Title:</b> Lake Lansing Park North		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$157,000.00
<b>Project Description:</b> Acquisition of 253 acres of land for multi use regional park at Lake Lansing		
<b>Project No.</b> 26-01007	<b>Project County:</b> Ingham	<b>Project Year:</b> 1978
<b>Project Title:</b> Grand River Park Winter Sports Park (now Burchfield Park)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$112,000.00
<b>Project Description:</b> Develop 75 acres : site prep., drainage for Winter Sports Area, parking lot w/drainage work, restrooms//concession/warming area bldg., toboggan runs, and chute bldg., lighting, utilities, landscaping, fencing, signs, LWCF sign		
<b>Project No.</b> 26-01060 U	<b>Project County:</b> Ingham	<b>Project Year:</b> 1978
<b>Project Title:</b> Albert White Picnic Area (now Snell Picnic Area)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$146,000.00
<b>Project Description:</b> archaeological survey, picnic area with tot lot, road, parking, picnic shelter, restroom with septic, utilities, landscaping, softball diamond, LWCF sign		



## Grant History

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**Grantee**

**Ingham County - Ingham County**

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<b>Project No.</b> TF630	<b>Project County:</b> Ingham	<b>Project Year:</b> 1982
<b>Project Title:</b> Burchfield Park (formerly Grand River Park)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$120,000.00

**Project Description:** To acquire land for a pedestrian connector between the two units of Grand River County Park .  
(Reauthorized-originally approved in PA 223 of 1982)

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<b>Project No.</b> 26-01287	<b>Project County:</b> Ingham	<b>Project Year:</b> 1984
<b>Project Title:</b> Burchfield Park (formerly Grand River Park)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$14,186.00

**Scope Item:**

Picnic equipment  
Road and parking  
Shelter w/ utilities  
Tot lot  
Volleyball court

**Project Description:** Develop: shelter with utilities, road and parking, volleyball court, tot lot, picnic equipment, and LWCF sign

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<b>Project No.</b> TF800	<b>Project County:</b> Ingham	<b>Project Year:</b> 1984
<b>Project Title:</b> Burchfield Park (formerly Grand River Park)		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$120,000.00

**Project Description:** To acquire 70 acres of land with about 1,400 feet of frontage on the Grand River.

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<b>Project No.</b> TF86-133	<b>Project County:</b> Ingham	<b>Project Year:</b> 1986
<b>Project Title:</b> Lake Lansing Park Expansion		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$375,000.00

**Project Description:** To acquire 166 acres adjacent to the existing Ingham County Park.





## Grant History

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**Grantee**

**Ingham County - Ingham County**

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<b>Project No.</b> TF91-093	<b>Project County:</b> Ingham	<b>Project Year:</b> 1991
<b>Project Title:</b> Burchfield Park (formerly Grand River Park-North Bluff)		
<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$300,000.00	

**Scope Item:**

Amphitheater  
Camp Shelter  
Fishing/Canoe Dock  
Fixtures  
Maintenance Building  
Overlook  
Picnic Shelter (Large)  
Picnic Shelter (Small)  
Play Area  
Restrooms  
Roads and Parking  
Seeding  
Signs  
Utilities  
Vault Toilets

**Project Description:** Develop roads, parking, youth group camp, 3 picnic shelters, picnic area, maintenance building, fishing/canoe dock and play area.

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<b>Project No.</b> BF92-182	<b>Project County:</b> Ingham	<b>Project Year:</b> 1992
<b>Project Title:</b> Lake Lansing North Boat Launch Restroom		
<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$48,750.00	

**Scope Item:**

Restroom Building

**Project Description:** Construct a new restroom building at the Lake Lansing Boat Launch.

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<b>Project No.</b> TF92-183	<b>Project County:</b> Ingham	<b>Project Year:</b> 1992
<b>Project Title:</b> Lake Lansing Beach Expansion		
<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$294,300.00	

**Project Description:** Acquire 241 feet of Lake Lansing frontage adjacent to Lake Lansing Park South.



## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> BF93-164	<b>Project County:</b> Ingham	<b>Project Year:</b> 1993
<b>Project Title:</b> Regional Soccer Complex		<b>Grant Amount:</b> \$744,000.00
<b>Project Status:</b> Grant Closed		
<b>Scope Item:</b> Bleachers Earthwork Landscaping Lighting Nets Restroom/Snack Bar Site Paving Utilities		
<b>Project Description:</b> Development of multi-field soccer complex and support facilities.		
<b>Project No.</b> TF93-165	<b>Project County:</b> Ingham	<b>Project Year:</b> 1993
<b>Project Title:</b> Hawk Island County Park (formerly Solomon Pit)		<b>Grant Amount:</b> \$900,000.00
<b>Project Status:</b> Grant Closed		
<b>Project Description:</b> Acquire a 100-acre parcel, including a 35-acre gravel pit located in the City of Lansing for future park. Parcel includes 3600' of frontage on Sycamore Creek.		
<b>Project No.</b> CM99-388	<b>Project County:</b> Ingham	<b>Project Year:</b> 1999
<b>Project Title:</b> Hawk Island County Park		<b>Grant Amount:</b> \$733,340.00
<b>Project Status:</b> Grant Closed		
<b>Scope Item:</b> 2 Picnic Shelters/Areas/Tables/Grills 6 Sand Volleyball Courts Boardwalk/Boat Rental Dock Concession/Bathhouse Dredge/Establish Beach Fishing Boardwalk/Docks/Fencing Landscaping Roads/Parking Lots Site Utilities		
<b>Project Description:</b> Development of a new county park to include facilities that will support swimming and fishing on a 30-acre gravel pit and Sycamore Creek, including picnic shelters, bathhouse and beach construction.		



## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> TF99-111	<b>Project County:</b> Ingham	<b>Project Year:</b> 1999
<b>Project Title:</b> Hawk Island County Park		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$493,000.00
<b>Scope Item:</b> 2 Picnic Shelters Boardwalk/Fishing Docks Control Booth Landscaping Maintenance Building Picnic Area Restroom/Summer/Winter Shelter Roads and Parking Signage		
<b>Project Description:</b> Initial development of a water resource-oriented park including a restroom shelter, picnic area and shelter, maintenance building, boardwalk/fishing deck, landscaping, signage, roads and parking lots.		
<b>Project No.</b> 26-01628	<b>Project County:</b> Ingham	<b>Project Year:</b> 2004
<b>Project Title:</b> Hawk Island County Park Spray Park		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$150,000.00
<b>Scope Item:</b> Landscaping Plaque Signage Site Amenities (tables,shade kites,chairs/lounges) Spray Park Construction Spray Park Equipment Utilities		
<b>Project Description:</b> Development of a 9,000 square foot spray park at Hawk Island County Park to include spraying water structures and accessible concrete surfacing.		
<b>Project No.</b> TF06-020	<b>Project County:</b> Ingham	<b>Project Year:</b> 2006
<b>Project Title:</b> Lake Lansing Trail		
<b>Project Status:</b> Withdrawn		<b>Grant Amount:</b> \$358,300.00
<b>Scope Item:</b> 2.5 mile Bituminous pathway Boardwalk and fishing deck addition Fishing Deck signage striping		
<b>Project Description:</b> Development of 2.5 mile pathway and accessible fishing pier providing access to Lake Lansing, Lake Lansing South County Park, Meridian Township parks, and natural areas.		



## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> 26-01678	<b>Project County:</b> Ingham	<b>Project Year:</b> 2007
<b>Project Title:</b> Hawk Island County Park Tubing Hill		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$75,000.00
<b>Scope Item:</b> Landscaping/fencing/signage LWCF plaque Snowmaking equipment Tubes Tubing lift Water/electrical connections		
<b>Project Description:</b> Develop a snow tubing hill at Hawk Island County Park to include a tubing lift, snow making equipment, water and electrical connections, landscaping, fencing, and signage and 200 tubes.		
<b>Project No.</b> TF08-073	<b>Project County:</b> Ingham	<b>Project Year:</b> 2008
<b>Project Title:</b> Burchfield Park Fishing Dock Development		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$60,000.00
<b>Scope Item:</b> Boardwalk dock (10' wide) Fish habitat dock extensions (12' x 10') Pathway Permit fees		
<b>Project Description:</b> Development will include a 10 foot wide, 55 foot long fishing dock and pathway. The dock will also serve as a boardwalk.		
<b>Project No.</b> TF08-138	<b>Project County:</b> Ingham	<b>Project Year:</b> 2008
<b>Project Title:</b> Lake Lansing Park North Expansion		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$1,982,200.00
<b>Project Description:</b> Acquisition of 75 acres of forest and 45 acres of wetland to expand Lake Lansing Park North.		
<b>Project No.</b> RP14-0086	<b>Project County:</b> Ingham	<b>Project Year:</b> 2014
<b>Project Title:</b> Hawk Island County Park Trail Improvements		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b>
<b>Scope Item:</b> Trail - 8' - 10' wide		
<b>Project Description:</b> Project is the repair and replacement of portions of the Lansing River Trail located within Hawk Island County Park. This portion of River Trail, is showing significant damage to the asphalt surface from age, weathering, and other factors. The grant dollars would be used to remove and replace hazardous sections of the trail.		





## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> RP16-0092	<b>Project County:</b> Ingham	<b>Project Year:</b> 2016
<b>Project Title:</b> Burchfield Park Overlook Pavilion Accessibility Upgrades		<b>Grant Amount:</b> \$45,000.00
<b>Project Status:</b> Grant Closed		
<b>Project Description:</b> Renovation of the picnic area including replacing the existing pavilion, a new vault toilet and a paved path connecting the proposed facilities to a new paved accessible parking area.		
<b>Project No.</b> TF16-0185	<b>Project County:</b> Ingham	<b>Project Year:</b> 2016
<b>Project Title:</b> McNamara Landing Improvements		<b>Grant Amount:</b> \$151,200.00
<b>Project Status:</b> Grant Closed		
<b>Scope Item:</b> Access Pathway 6' wide&nbsp;&nbsp; or more Canoe/Kayak Launch or ramp Landscaping Paved Parking Lot Recycle Bin(s) Signage Trash Bin(s) Vault/Pit Toilet(s)		
<b>Project Description:</b> Development to expand and develop facilities by adding universal designed canoe/kayak launch on the Grand River. McNamara Landing is located on the southern border of Burchfield Park that totals 540-acres. Currently the launch consists of sidewalk and steps to the river. A family style accessible restroom with solar lighting and 2 paved universally accessible parking spots would be added. Additional signage and a kiosk designating this spot as a waterway trailhead would be added while connecting all facilities by concrete walkways. The location provides access for hikers, bikers, and skiers. The development would become a critical launching point and connect McNamara Landing with the accessible ramp in Dimondale approximately 8 miles downstream.		
<b>Project No.</b> TF17-0157	<b>Project County:</b> Ingham	<b>Project Year:</b> 2017
<b>Project Title:</b> Lake Lansing North Park Improvements		<b>Grant Amount:</b> \$349,700.00
<b>Project Status:</b> Grant Closed		
<b>Scope Item:</b> Access Pathway 6' wide or more ADA Paved Parking Bench Boardwalk Drinking Fountain Entrance Drive Landscaping Restroom Building		
<b>Project Description:</b> Development to provide accessibility improvements throughout the park. These improvements will include paved parking spaces, restroom improvements for ADA and paved walkways to connect facilities within the park for people of all abilities.		



## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> 26-01803	<b>Project County:</b> Ingham	<b>Project Year:</b> 2018
<b>Project Title:</b> Burchfield Park Improvements		
<b>Project Status:</b> PA Executed		<b>Grant Amount:</b>
<b>Scope Item:</b> Access Pathway 6' wide or more Canoe/Kayak Launch or Ramp Entrance Drive Landscaping Paved Parking Lot Picnic Table(s) Restroom Building		
<b>Project Description:</b> Development to provide accessibility improvements throughout the park. These improvements will include paved parking spaces and paved walkways to connect facilities within the park for people of all abilities. The project will also include restroom improvements for accessibility and an accessible canoe/kayak launch along the Grand River.		
<b>Project No.</b> TF18-0104	<b>Project County:</b> Ingham	<b>Project Year:</b> 2018
<b>Project Title:</b> Lake Lansing Park South Improvements		
<b>Project Status:</b> PA Executed		<b>Grant Amount:</b> \$300,000.00
<b>Scope Item:</b> Access Pathway 6' wide or more Bench(es) Fishing Pier or Dock Lighting Signage Trash Bin(s)		
<b>Project Description:</b> Development to replace the dock on Lake Lansing at one of the county's most popular parks. The improvements will benefit people of all abilities for fishing, viewing, and boating. The project will also include new walkways, interpretative signage, lighting, and benches.		
<b>Project No.</b> 26-01820	<b>Project County:</b> Ingham	<b>Project Year:</b> 2019
<b>Project Title:</b> Lake Lansing Park South Improvements		
<b>Project Status:</b> PA in Process		<b>Grant Amount:</b>
<b>Scope Item:</b> Access Pathway 6' wide or more Bench(es) Landscaping Paved ADA Parking Space(s) Paved Parking Lot Picnic Table(s)		
<b>Project Description:</b> Development to pave the existing ADA spaces in the existing gravel parking lot, providing drainage improvements around the parking lot with bio-swaes and native plantings, improving the overflow parking area and new walkways to complete a loop trail around the park and to connect existing and proposed park features.		



## Grant History

<b>Grantee</b> <u>Ingham County - Ingham County</u>		
<b>Project No.</b> 26-01823	<b>Project County:</b> Ingham	<b>Project Year:</b> 2019
<b>Project Title:</b> Hawk Island Park Improvements		
<b>Project Status:</b> PA in Process		<b>Grant Amount:</b>
<b>Project Description:</b> Development to replace the existing floating pedal boat/row boat dock, a new accessible canoe/kayak launch, (2) new sun-shade shelters with picnic tables, grills and fencing, new trash/recycling bins, new concrete walks, a recycled bench and interpretive sign, native landscaping to enhance the improvements and striping and signing of the ADA parking spaces in the existing parking lot.		
<b>Project No.</b> TF19-0114	<b>Project County:</b> Ingham	<b>Project Year:</b> 2019
<b>Project Title:</b> Lake Lansing Park South - Bathhouse Replacement		
<b>Project Status:</b> PA Executed		<b>Grant Amount:</b> \$300,000.00
<b>Scope Item:</b> Access Pathway 6' wide or more Bathhouse Picnic Table(s) Shelter Signage		
<b>Project Description:</b> Development to provide a new bathhouse at Lake Lansing Park South with improved restrooms, changing rooms, concessions and storage. The old restroom building will be removed, and the adjacent Sunrise Shelter will be removed and relocated. The project also includes new walkways, new picnic tables, interpretive signs and outdoor showers.		
<b>Project No.</b> TF19-0116	<b>Project County:</b> Ingham	<b>Project Year:</b> 2019
<b>Project Title:</b> Hawk Island Park Improvements		
<b>Project Status:</b> PA Executed		<b>Grant Amount:</b> \$300,000.00
<b>Scope Item:</b> Loop Path Striping Access Pathway 6' wide or more Bench(es) Fishing Pier or Dock Landscaping Paved ADA Parking Space(s) Signage Trash Bin(s)		
<b>Project Description:</b> Development at Hawk Island Park to include a new walkway with fishing piers which will replace the boardwalk that was recently removed at the south end of the lake. The project will also include replacement of existing walkways and interpretive signage. Native landscaping will be installed along the lake. The project will also include striping of the 1.5-mile loop trail around the lake and striping and signing of the ADA-compliant parking spaces in the parking lot.		



## Grant History

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**Grantee**

Ingham County - Ingham County

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<b>Project No.</b> TF20-0039	<b>Project County:</b> Ingham	<b>Project Year:</b> 2020
<b>Project Title:</b> Lake Lansing Park South Launch and Lot Development		
<b>Project Status:</b> PA Incomplete		<b>Grant Amount:</b> \$300,000.00

**Scope Item:**

Access Pathway 6' wide or more  
Canoe/Kayak Launch or Ramp  
Landscaping  
Paved Parking Lot

**Project Description:** Development project to construct a new accessible canoe/kayak launch and pave the existing gravel parking lot with (2) additional ADA parking spaces. The project also includes additional walkways to connect features for accessibility and a rain garden with native plantings as a natural way to drain the parking area and filter runoff before reaching Lake Lansing.

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<b>Project No.</b> TF20-0040	<b>Project County:</b> Eaton	<b>Project Year:</b> 2020
<b>Project Title:</b> Bunker Road Landing Renovations		
<b>Project Status:</b> PA Incomplete		<b>Grant Amount:</b> \$50,000.00

**Scope Item:**

Gravel Parking Lot  
Access Pathway 6' wide or more  
Canoe/Kayak Launch or Ramp  
Landscaping

**Project Description:** Development work at Bunker Road Landing to replace the existing canoe/kayak launch and expand the parking lot. The renovation project will include walkway improvements for accessibility.

<b>Total Number of Projects:</b>	34
<b>Total Amount of Grant Given:</b>	\$9,165,876.00



## APPENDIX B- INGHAM COUNTY 2021 BUDGET

07/16/2021  
09:05:26

INGHAM COUNTY  
FLEX PD RPT  
2021

PAGE 1  
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FROM 2021 01 TO 2021 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
0208 COUNTY PARK FUND							
<hr/>							
20875300 641120 SNOWSHOE RENTALS	0	0	0	-156.00		156.00	.0%
20875500 641120 SNOWSHOE RENTALS	0	0	0	-174.00		174.00	.0%
TOTAL UNDEFINED CHAR	0	0	0	-330.00		330.00	.0%
OR REVENUE							
<hr/>							
20875200 665000 INTEREST REVENUE	0	0	0	-4.53		4.53	.0%
20875200 669142 PASSPORT REVENUE	-20,000	0	-20,000	.00		-20,000.00	.0%
20875200 669145 VOL PK PATRON OPTIONAL DEC	0	0	0	-746.00		746.00	.0%
20875200 688220 MISC REVENUES	-1,000	0	-1,000	-469.37		-530.63	46.9%
20875200 698010 CARRY OVER SURPLUS USED	0	-205,471	-205,471	.00		-205,471.00	.0%
20875200 699000 REVENUE TSF IN - F101	-644,241	0	-644,241	-322,120.50		-322,120.50	50.0%
20875200 699228 REV TRF IN - F228	-51,500	0	-51,500	-25,750.00		-25,750.00	50.0%
20875200 699500 REV TRF IN CAP IMP - F101	0	-25,000	-25,000	-12,500.00		-12,500.00	50.0%
20875300 600000 SHELTER FEES	-15,800	0	-15,800	-10,794.00		-5,006.00	68.3%
20875300 600100 DISC GOLF FEES	-22,000	0	-22,000	-17,899.00		-4,101.00	81.4%
20875300 610100 BOAT RENTAL	-2,000	0	-2,000	-216.00		-1,784.00	10.8%
20875300 610200 CANOE/KAYAK RENTAL	-42,500	0	-42,500	-1,882.00		-40,618.00	4.4%
20875300 630000 SKI RENTAL	-7,000	0	-7,000	-11,427.00		4,427.00	163.2%
20875300 641000 FOOD CONCESSIONS	-2,500	0	-2,500	-8.00		-2,492.00	.3%
20875300 652000 PARKING FEES	-50,411	-15,000	-65,411	-43,757.00		-21,654.00	66.9%
20875300 669140 EQUIPMENT RENTAL	-4,000	0	-4,000	-6,612.00		2,612.00	165.3%
20875300 671000 DAY CAMP	-10,000	0	-10,000	.00		-10,000.00	.0%
20875300 676020 DONATIONS	0	0	0	-100,000.00		100,000.00	.0%
20875300 699000 REVENUE TRF IN - F101	-359,101	0	-359,101	-179,550.50		-179,550.50	50.0%
20875500 600000 SHELTER FEES	-20,550	0	-20,550	-14,026.00		-6,524.00	68.3%
20875500 610100 BOAT RENTAL	-7,500	0	-7,500	.00		-7,500.00	.0%
20875500 620000 BOAT LAUNCH FEES	-17,000	0	-17,000	-772.00		-16,228.00	4.5%
20875500 630000 SKI RENTAL	-1,000	0	-1,000	-8,632.00		7,632.00	863.2%
20875500 641000 FOOD CONCESSIONS	-16,650	0	-16,650	.00		-16,650.00	.0%
20875500 652000 PARKING FEES	-94,435	0	-94,435	-32,601.75		-61,833.25	34.5%
20875500 669130 EQUIPMENT RENTALS	-1,000	0	-1,000	.00		-1,000.00	.0%
20875500 699000 REVENUE TRF IN - F101	-409,722	0	-409,722	-204,861.00		-204,861.00	50.0%
20875600 600000 SHELTER FEES	-30,150	0	-30,150	-17,967.00		-12,183.00	59.6%
20875600 610100 BOAT RENTAL	-13,000	0	-13,000	.00		-13,000.00	.0%

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20875600 641000 FOOD CONCESSIONS	-29,000	0	-29,000	.00		-29,000.00	.0%
20875600 652000 PARKING FEES	-173,000	0	-173,000	-88,237.25		-84,762.75	51.0%
20875600 652100 ADMISSION FEES	-60,000	0	-60,000	-129,955.00		69,955.00	216.6%
20875600 669141 DOG PARK REVENUE	-10,000	0	-10,000	-8,190.00		-1,810.00	81.9%
20875600 699000 REVENUE TRF IN - F101	-432,633	0	-432,633	-216,316.50		-216,316.50	50.0%
TOTAL REVENUE	-2,547,693	-245,471	-2,793,164	-1,455,294.40		-1,337,869.60	%
1P PERSONNEL SERVICES							
20875200 704000 SALARIES & WAGES-PERM	187,958	0	187,958	90,582.51		97,375.49	48.2%
20875200 705000 SALARIES & WAGES-TEMP	50,772	0	50,772	13,744.66		37,027.34	27.1%
20875200 706000 SALARIES & WAGES-OVERTIME	283	0	283	.00		283.00	.0%
20875200 706700 OVERTIME WAGES-SEASONAL	287	0	287	.00		287.00	.0%
20875200 708000 MEETING FEES	9,750	0	9,750	2,250.00		7,500.00	23.1%
20875200 714000 UNEMPLOYMENT	958	0	958	528.94		429.06	55.2%
20875200 715000 FICA COUNTY SHARE	14,642	0	14,642	7,860.45		6,781.55	53.7%
20875200 715050 INSURANCE COST - LIABILITY	849	0	849	1,022.50		-173.50	120.4%
20875200 716020 HEALTH INS-PHP	27,487	0	27,487	14,929.33		12,557.67	54.3%
20875200 716030 HEALTH INS EMPLOYEE REMB	3,455	0	3,455	393.66		3,061.34	11.4%
20875200 716035 RETIREE HLTH INS CHARGEBA	9,144	0	9,144	4,990.76		4,153.24	54.6%
20875200 716040 RETIREE HEALTH INS TRUST C	8,614	0	8,614	4,347.76		4,266.24	50.5%
20875200 716100 DENTAL INSURANCE	2,385	0	2,385	1,193.40		1,191.60	50.0%
20875200 716200 VISION INSURANCE	344	0	344	171.66		172.34	49.9%
20875200 716450 SEPARATION BUYOUT CHARGEBA	3,351	0	3,351	1,694.83		1,656.17	50.6%
20875200 717000 EMPLOYEES LIFE INSURANCE	366	0	366	183.60		182.40	50.2%
20875200 717100 DISABILITY INS	140	0	140	92.10		47.90	65.8%
20875200 718000 CO RETIREMENT PROGRAM	57,985	0	57,985	27,745.55		30,239.45	47.8%
20875200 718500 RTMT DEFINED CONTRIBUTION	3,231	0	3,231	2,219.44		1,011.56	68.7%
20875200 720000 LONGEVITY BONUS	600	0	600	.00		600.00	.0%
20875200 722000 WKCPMP INS	476	0	476	381.35		94.65	80.1%
20875300 704000 SALARIES & WAGES-PERM	169,985	0	169,985	87,283.68		82,701.32	51.3%
20875300 705000 SALARIES & WAGES-TEMP	157,209	15,000	172,209	80,468.43		91,740.57	46.7%
20875300 706000 SALARIES & WAGES-OVERTIME	1,500	0	1,500	1,161.45		338.55	77.4%
20875300 706100 ON CALL PAYMENT	60	0	60	4.00		56.00	6.7%
20875300 706700 OVERTIME WAGES - SEASONAL	500	0	500	206.27		293.73	41.3%
20875300 714000 INSURANCE COST - UNEMPLOYM	850	0	850	817.39		32.61	96.2%
20875300 715000 FICA COUNTY SHARE	13,006	0	13,006	12,744.78		261.22	98.0%
20875300 715050 INSURANCE COST - LIABILITY	0	0	0	864.52		-864.52	.0%
20875300 716020 INSURANCE COST - PHP	39,700	0	39,700	24,361.12		15,338.88	61.4%

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20875300	716035	RETIREE HLTH INS CHARGEBA	10,518	0	10,518	5,759.68		4,758.32	54.8%
20875300	716040	RETIREE HEALTH INS TRUST C	7,650	0	7,650	4,214.27		3,435.73	55.1%
20875300	716100	INSURANCE COST - DENTAL	2,744	0	2,744	1,386.84		1,357.16	50.5%
20875300	716200	INSURANCE COST - VISION	396	0	396	199.48		196.52	50.4%
20875300	716450	SEPARATION BUYOUT CHARGEBA	2,976	0	2,976	1,638.99		1,337.01	55.1%
20875300	717000	INSURANCE COST - LIFE	312	0	312	166.43		145.57	53.3%
20875300	717100	INSURANCE COST - DISABILIT	222	0	222	102.16		119.84	46.0%
20875300	718000	RETIREMENT -DEFINED BENEFI	32,045	0	32,045	16,344.54		15,700.46	51.0%
20875300	718500	RTMT DEFINED CONTRIBUTION	991	0	991	509.67		481.33	51.4%
20875300	720000	LONGEVITY BONUS	1,800	0	1,800	.00		1,800.00	.0%
20875300	722000	INSURANCE COST - WORK COMP	1,175	0	1,175	659.77		515.23	56.2%
20875500	704000	SALARIES & WAGES-PERM	167,491	0	167,491	83,619.93		83,871.07	49.9%
20875500	705000	SALARIES & WAGES-TEMP	185,324	0	185,324	86,081.50		99,242.50	46.4%
20875500	706000	SALARIES & WAGES-OVERTIME	1,500	0	1,500	868.04		631.96	57.9%
20875500	706100	ON CALL PAYMENT	60	0	60	120.00		-60.00	200.0%
20875500	706700	OVERTIME WAGES - SEASONAL	500	0	500	33.75		466.25	6.8%
20875500	714000	INSURANCE COST - UNEMPLOYM	839	0	839	853.89		-14.89	101.8%
20875500	715000	FICA COUNTY SHARE	12,817	0	12,817	12,502.90		314.10	97.5%
20875500	715050	INSURANCE COST - LIABILITY	0	0	0	938.41		-938.41	.0%
20875500	716020	INSURANCE COST - PHP	36,514	0	36,514	29,178.81		7,335.19	79.9%
20875500	716035	RETIREE HLTH INS CHARGEBA	9,802	0	9,802	5,228.54		4,573.46	53.3%
20875500	716040	RETIREE HEALTH INS TRUST C	7,539	0	7,539	4,064.05		3,474.95	53.9%
20875500	716100	INSURANCE COST - DENTAL	2,559	0	2,559	1,265.16		1,293.84	49.4%
20875500	716200	INSURANCE COST - VISION	369	0	369	182.00		187.00	49.3%
20875500	716450	SEPARATION BUYOUT CHARGEBA	2,933	0	2,933	1,580.58		1,352.42	53.9%
20875500	717000	INSURANCE COST - LIFE	295	0	295	153.57		141.43	52.1%
20875500	717100	INSURANCE COST - DISABILIT	220	0	220	99.47		120.53	45.2%
20875500	718000	RETIREMENT PROGRAM	33,189	0	33,189	16,849.75		16,339.25	50.8%
20875500	718500	RTMT DEFINED CONTRIBUTION	899	0	899	449.40		449.60	50.0%
20875500	720000	LONGEVITY BONUS	2,800	0	2,800	.00		2,800.00	.0%
20875500	722000	INSURANCE COST - WORK COMP	705	0	705	381.22		323.78	54.1%
20875600	704000	SALARIES & WAGES-PERM	210,636	0	210,636	108,704.51		101,931.49	51.6%
20875600	705000	SALARIES & WAGES-TEMP	238,079	0	238,079	97,037.79		141,041.21	40.8%
20875600	706000	SALARIES & WAGES-OVERTIME	1,500	0	1,500	2,696.98		-1,196.98	179.8%
20875600	706100	ON CALL PAYMENT	5,200	0	5,200	100.00		5,100.00	1.9%
20875600	706700	OVERTIME WAGES - SEASONAL	500	0	500	.00		500.00	.0%
20875600	714000	UNEMPLOYMENT	1,079	0	1,079	1,042.62		36.38	96.6%
20875600	715000	FICA COUNTY SHARE	16,484	0	16,484	15,771.21		712.79	95.7%
20875600	715050	INSURANCE COST - LIABILITY	0	0	0	848.96		-848.96	.0%
20875600	716020	INSURANCE COST - PHP	49,273	0	49,273	24,786.24		24,486.76	50.3%
20875600	716030	HLTH WAIVER	2,996	0	2,996	1,497.96		1,498.04	50.0%
20875600	716035	RETIREE HLTH INS CHARGEBA	11,954	0	11,954	6,489.24		5,464.76	54.3%



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20875600	716040	RETIREE HEALTH INS TRUST C	9,696	0	9,696	5,490.68		4,205.32	56.6%
20875600	716100	INSURANCE COST - DENTAL	3,121	0	3,121	1,560.00		1,561.00	50.0%
20875600	716200	INSURANCE COST - VISION	450	0	450	224.40		225.60	49.9%
20875600	716450	SEPARATION BUYOUT CHARGEBA	3,771	0	3,771	2,135.12		1,635.88	56.6%
20875600	717000	LIFE INS LIFE INSURANC	347	0	347	184.00		163.00	53.0%
20875600	717100	INSURANCE COST - DISABILIT	100	0	100	46.19		53.81	46.2%
20875600	718000	RETIREMENT -DEFINED BENEFIT	39,078	0	39,078	20,363.00		18,715.00	52.1%
20875600	718500	RTMT DEFINED CONTRIBUTION	761	0	761	401.68		359.32	52.8%
20875600	720000	LONGEVITY BONUS	1,800	0	1,800	.00		1,800.00	.0%
20875600	722000	INSURANCE COST - WORK COMP	1,027	0	1,027	630.62		396.38	61.4%
TOTAL PERSONNEL SERVICES			1,890,923	15,000	1,905,923	947,688.14		958,234.86	%
2C CONTROLLABLE EXPENSE									
20875200	726010	SUPPLIES	0	5,000	5,000	.00		5,000.00	.0%
20875200	728000	PRINTING AND BINDING	12,000	-2,000	10,000	195.77		9,804.23	2.0%
20875200	729000	POSTAGE	4,500	0	4,500	322.00		4,178.00	7.2%
20875200	730000	OFFICE SUPPLIES	2,800	0	2,800	214.60		2,585.40	7.7%
20875200	731000	PHOTO-COPYING & SUPPLIES	600	0	600	.00		600.00	.0%
20875200	734000	NON-CAPITAL EQUIP	400	0	400	.00		400.00	.0%
20875200	740000	MAINTENANCE SUPPLIES	692	0	692	.00		692.00	.0%
20875200	743000	OTHER SUPPLIES	1,411	0	1,411	.00		1,411.00	.0%
20875200	745000	UNIFORM & ACCESSORIES	7,500	0	7,500	3,065.72		4,434.28	40.9%
20875200	747000	GAS-GREASE-OIL-ANTIFREE	38,000	0	38,000	12,635.33		25,364.67	33.3%
20875200	802800	MED SVC- EMPLOY RELATED	1,000	0	1,000	.00		1,000.00	.0%
20875200	815000	MEMBR/SCRPS/SUBSCRIPTIONS	3,500	0	3,500	363.84		3,136.16	10.4%
20875200	818000	CONTRACTUAL SERVICES	5,060	0	5,060	2,335.84		2,724.16	46.2%
20875200	818000	PAZOL CONTRACTUAL SERVICES	22,230	12,723	34,953	5,909.88		29,043.12	16.9%
20875200	861000	TRAVEL EXPENSE-LOCAL	3,000	0	3,000	308.00		2,692.00	10.3%
20875200	861100	TRVL PROF DEVELOP INSTATE	3,100	0	3,100	.00		3,100.00	.0%
20875200	890080	ADMINISTRATION CHARGES	12,500	0	12,500	8,247.02		4,252.98	66.0%
20875200	901000	ADVERTISING	10,750	0	10,750	81.77		10,668.23	.8%
20875200	921050	TELEPHONE	7,000	0	7,000	3,384.20		3,615.80	48.3%
20875200	921060	TELEPHONE - LONG DISTANCE	0	0	0	52.54		-52.54	.0%
20875200	931100	MAINT-RELATED CONTRACTUAL	9,093	0	9,093	.00		9,093.00	.0%
20875200	932000	EQUIPMENT REPAIR & MAIN	50,470	0	50,470	25,878.95		-263.25	100.5%
20875200	960000	EMP TRAINING & IMPROV	5,300	0	5,300	7,443.26		-2,143.26	140.4%
20875300	726011	CONCESSION SUPPLIES	2,000	0	2,000	145.50		1,854.50	7.3%
20875300	734000	NON-CAPITAL EQUIP	1,500	0	1,500	.00		1,500.00	.0%

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20875300 740000 MAINTENANCE SUPPLIES	34,639	2,000	36,639	17,092.49		19,546.51	46.7%
20875300 743000 OTHER SUPPLIES	9,000	0	9,000	5,251.01		3,748.99	58.3%
20875300 746010 CLOTHING ALLOWANCE	200	0	200	30.00		170.00	15.0%
20875300 921050 TELEPHONE	450	0	450	501.36		-51.36	111.4%
20875300 931100 MAINT-RELATED CONTRACTUAL	10,867	0	10,867	3,670.89		7,196.11	33.8%
20875300 942000 EQUIPMENT RENTAL	2,713	0	2,713	.00		2,713.00	.0%
20875300 957120 SALES/USE TAX	304	0	304	.00		304.00	.0%
20875500 726011 CONCESSION SUPPLIES	12,200	0	12,200	2,667.48		9,532.52	21.9%
20875500 734000 NON-CAPITAL EQUIP	1,500	0	1,500	.00		1,500.00	.0%
20875500 740000 MAINTENANCE SUPPLIES	34,650	0	34,650	27,871.89		6,778.11	80.4%
20875500 743000 OTHER SUPPLIES	6,300	0	6,300	4,007.26		2,292.74	63.6%
20875500 746010 CLOTHING ALLOWANCE	100	0	100	15.00		85.00	15.0%
20875500 818000 CONTRACTUAL SERVICES	13,360	0	13,360	10,570.00		2,790.00	79.1%
20875500 921050 TELEPHONE	450	0	450	.00		450.00	.0%
20875500 931100 MAINT-RELATED CONTRACTUAL	13,059	0	13,059	4,318.24		8,740.76	33.1%
20875500 942000 EQUIPMENT RENTAL	2,713	0	2,713	81.78		2,631.22	3.0%
20875500 957120 SALES/USE TAX	1,170	0	1,170	.00		1,170.00	.0%
20875600 726011 CONCESSION SUPPLIES	19,200	0	19,200	11,184.23		8,015.77	58.3%
20875600 734000 NON-CAPITAL EQUIP	1,500	0	1,500	.00		1,500.00	.0%
20875600 740000 MAINTENANCE SUPPLIES	57,155	0	57,155	27,490.47		29,664.53	48.1%
20875600 743000 OTHER SUPPLIES	10,320	0	10,320	1,650.01		8,669.99	16.0%
20875600 743100 SMALL TOOLS	0	0	0	12.50		-12.50	.0%
20875600 746010 CLOTHING ALLOWANCE	300	0	300	45.00		255.00	15.0%
20875600 818000 CONTRACTUAL SERVICES	6,360	49,350	55,710	2,344.26		53,365.74	4.2%
20875600 931100 MAINT-RELATED CONTRACTUAL	4,414	0	4,414	1,540.19		2,873.81	34.9%
20875600 942000 EQUIPMENT RENTAL	2,712	0	2,712	.00		2,712.00	.0%
20875600 957120 SALES/USE TAX	2,176	0	2,176	.00		2,176.00	.0%
TOTAL CONTROLLABLE EXPENSE	452,218	67,073	519,291	190,928.28		303,508.42	%

3N NON-CONTROLLABLE EXP

20875200 921000 UTILITIES	10,187	0	10,187	5,093.50		5,093.50	50.0%
20875200 921070 COURIER SERVICE	1,448	0	1,448	.00		1,448.00	.0%
20875200 921150 TELEPHONE ALLOCATION COSTS	2,159	0	2,159	1,419.04		739.96	65.7%
20875200 943000 OFFICE EQUIP SVC CHG	36,450	0	36,450	18,950.35		17,499.65	52.0%
20875200 943010 EQUIP SVC CHG(NON-PC)	42,000	0	42,000	14,274.05		27,725.95	34.0%
20875200 943020 EQUIP SVC CHG PC	5,266	0	5,266	586.08		4,679.92	11.1%
20875200 943100 NETWORK MAINT SVC CHG	14,711	0	14,711	10,391.60		4,319.40	70.6%
20875200 944000 VEHICLE SERVICE CHG	18,999	0	18,999	15,437.73		3,561.27	81.3%

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20875200 944100 COPIER SERVICE CHARGE	1,538	0	1,538	.00		1,538.00	.0%
20875300 921000 UTILITIES	10,000	0	10,000	4,272.83		5,727.17	42.7%
20875500 921000 UTILITIES	16,000	0	16,000	3,453.28		12,546.72	21.6%
20875600 921000 UTILITIES	45,794	0	45,794	16,084.48		29,709.52	35.1%
TOTAL NON-CONTROLLABLE EXP	204,552	0	204,552	89,962.94		114,589.06	%
40 CAPITAL OUTLAY							
20875200 974000 LAND IMPROVEMENT	0	20,000	20,000	.00		20,000.00	.0%
20875200 974000 21P01 LAND IMPROVEMENT	0	25,000	25,000	7,880.00		17,120.00	31.5%
20875200 976000 20P01 BLDG ADDITIONS/IMPRO	0	27,500	27,500	27,500.00		.00	100.0%
20875200 976000 20P02 BLDG ADDITIONS/IMPRO	0	33,827	33,827	177.92		33,649.08	.5%
20875200 976000 20P03 BLDG ADDITIONS/IMPRO	0	45,109	45,109	.00		45,109.00	.0%
20875200 976000 20P06 BLDG ADDITIONS/IMPRO	0	6,962	6,962	6,992.00		-30.00	100.4%
20875200 976000 9P24 BLDG ADDITIONS/IMPROV	0	5,000	5,000	.00		5,000.00	.0%
TOTAL CAPITAL OUTLAY	0	163,398	163,398	42,549.92		120,848.08	%
TOTAL COUNTY PARK FUND	0	0	0	-184,495.12		159,640.82	.0%
TOTAL REVENUES	-2,547,693	-245,471	-2,793,164	-1,455,624.40		-1,337,539.60	
TOTAL EXPENSES	2,547,693	245,471	2,793,164	1,271,129.28		1,497,180.42	
GRAND TOTAL	0	0	0	-184,495.12		159,640.82	.0%

07/16/2021  
09:05:26

INGHAM COUNTY  
FLEX PD RPT

PAGE 7  
glflxrpt

2021

REPORT OPTIONS

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	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	10	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

FLEX PD RPT  
2021  
Includes accounts exceeding 0% of budget.  
Print Full or Short description: F  
Print full GL account: N  
Sort by full GL account: N  
Print Revenues-Version headings: N  
Print revenue as credit: Y  
Print revenue budgets as zero: Y

From Yr/Per: 2021/ 1  
To Yr/Per: 2021/13  
Budget Year: 2021  
Print totals only: N  
Format type: 1  
Double space: N  
Suppress zero bal accts: Y  
Amounts/totals exceed 999 million dollars: N  
Roll projects to object: N  
Print journal detail: N  
From Yr/Per: 2019/ 1  
To Yr/Per: 2019/12  
Include budget entries: N  
Incl encumb/liq entries: N  
Sort by JE # or PO #: J  
Detail format option: 1  
Multiyear view: D



## APPENDIX C- PUBLIC INPUT SURVEY

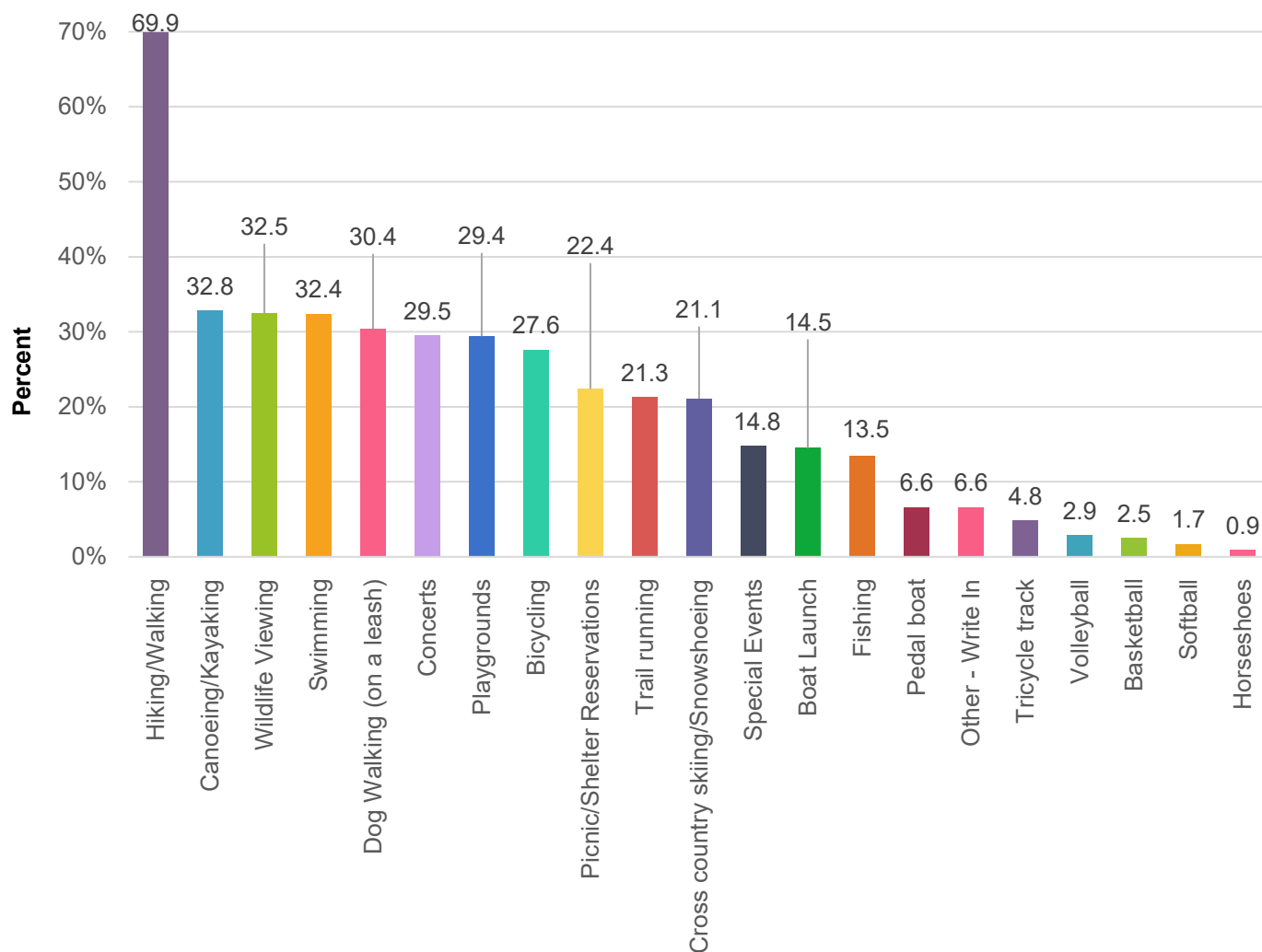
# Ingham County Parks and Trails Survey Results

Responses: 2,200

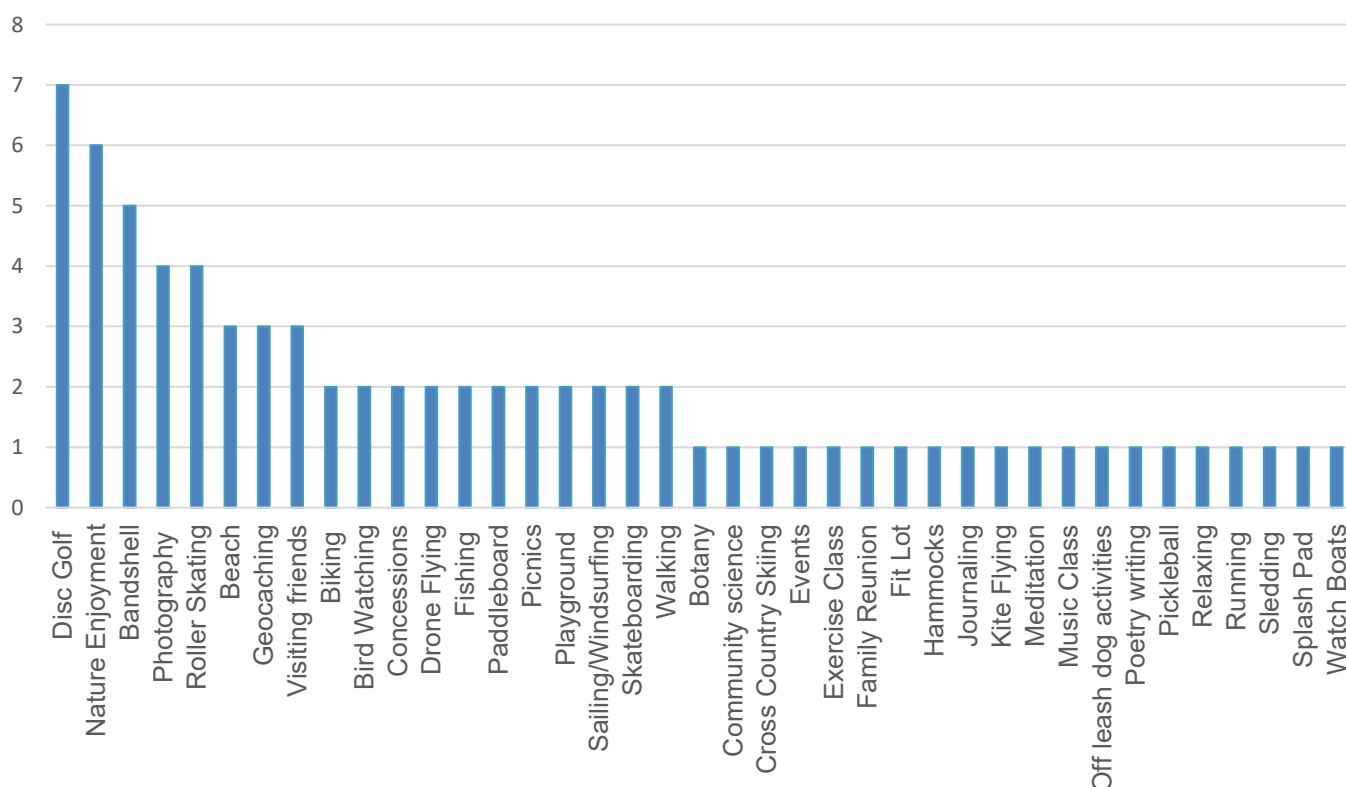
1. Please indicate how frequently you use each of the following Ingham County Parks and Trails.

	Daily	Weekly	Monthly	A couple times a year	I have heard of it, but have not visited	I have never heard of it
Lake Lansing Parks (including North, Boat Launch, and South)	60 3.3%	279 15.4%	358 19.7%	771 42.5%	333 18.3%	15 0.8%
Hawk Island Park (including Hawk Island Park and Soldan Dog Park)	66 3.6%	283 15.6%	337 18.5%	837 46.1%	272 15.0%	22 1.2%
Burchfield Park (including Burchfield Park, Riverbend Natural Area, McNamara Landing, and Bunker Road Landing)	45 2.5%	209 11.5%	278 15.3%	666 36.7%	460 25.3%	158 8.7%
Non-Motorized Trails within Ingham County	222 12.2%	526 28.9%	404 22.2%	363 19.9%	205 11.3%	100 5.5%
Water Trails within Ingham County	33 1.8%	130 7.2%	182 10.1%	521 28.9%	549 30.5%	387 21.5%

**2. Which of the following activities and facilities do you participate in or use at Lake Lansing Parks? Please check all that apply. If you do not visit the Lake Lansing Parks, please go to Question 3.**



**Other – Write In (61 Responses)**



## Write In Responses - ]

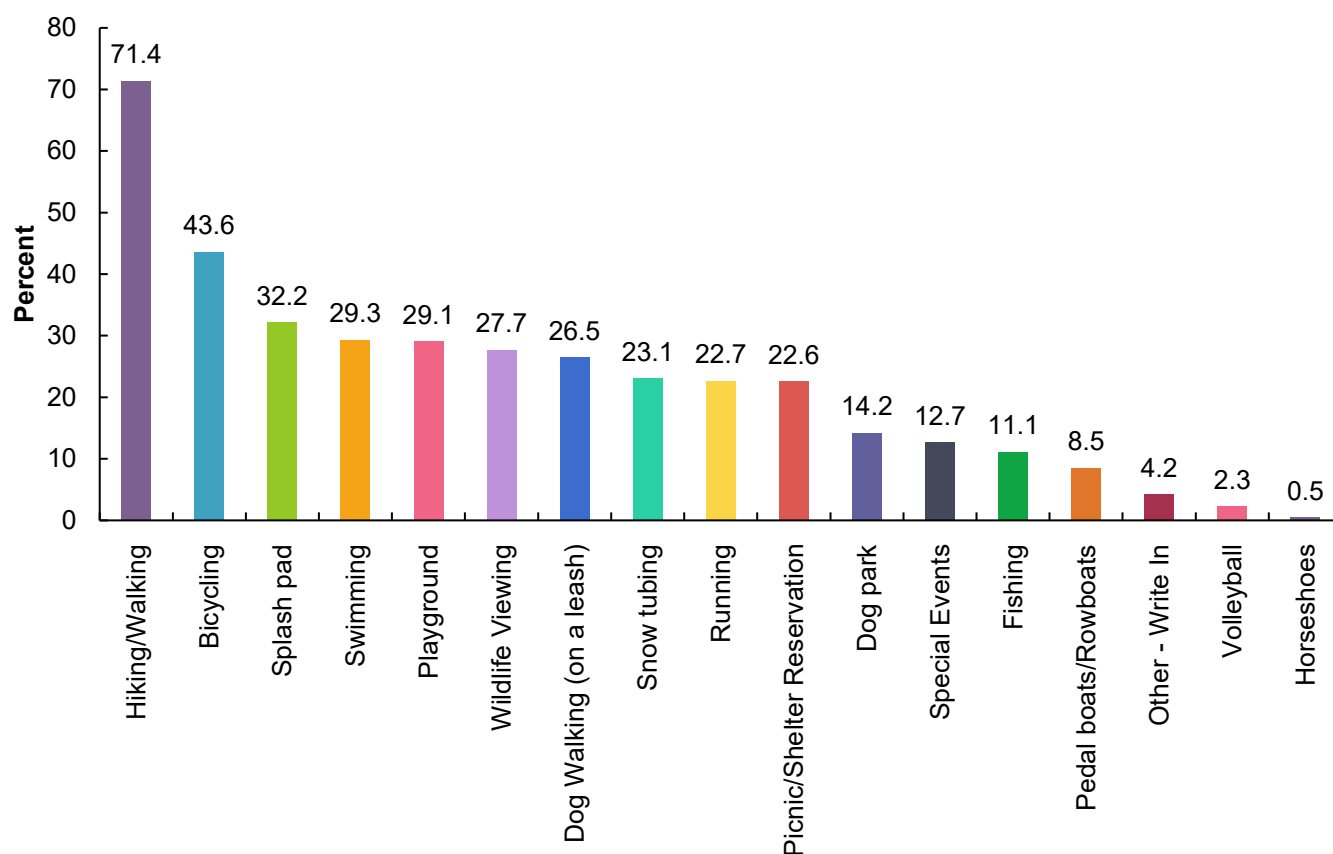
- Disc golf
- None
- Running
- Skateboarding
- Disc Golf
- Discgolf
- Photography
- Photography and Drone flying
- Roller Skating
- sailing
- Bandshell
- Being in the woods enjoying the amazing habitat changes in the park -- observing seasonal changes. Meditation.
- Biking
- Bird watching
- Bird watching, habitat exploration, wildflower id, star-gazing, sunrise and sunset viewing
- Botany
- Cross Country Skiing
- Disc Golf
- Disc golf
- Disc golf!
- Enjoying a beverage while watching the sunset
- Enjoying the beautiful parks and accessible facilities
- Events
- Fishing pier where paddle boats are
- Fit Lot
- Frisbee
- Geocaching
- Geocaching
- Hammocks
- I think there needs to be a beer garden restaurant on lake lansing
- Journaling, visiting with friends outside
- Just sittin in park with friends
- Kite flying
- Meeting friends, teaching kids about nature, playing catch
- Mountain biking
- Music class with Melissa Sigh
- My exercise class at Lake Lansing N = 2xs per week
- Nature Watching
- Nature tour photography
- Off leash dog activities. We really need a dog beach.
- Paddle board

## Other Responses (not in above chart):

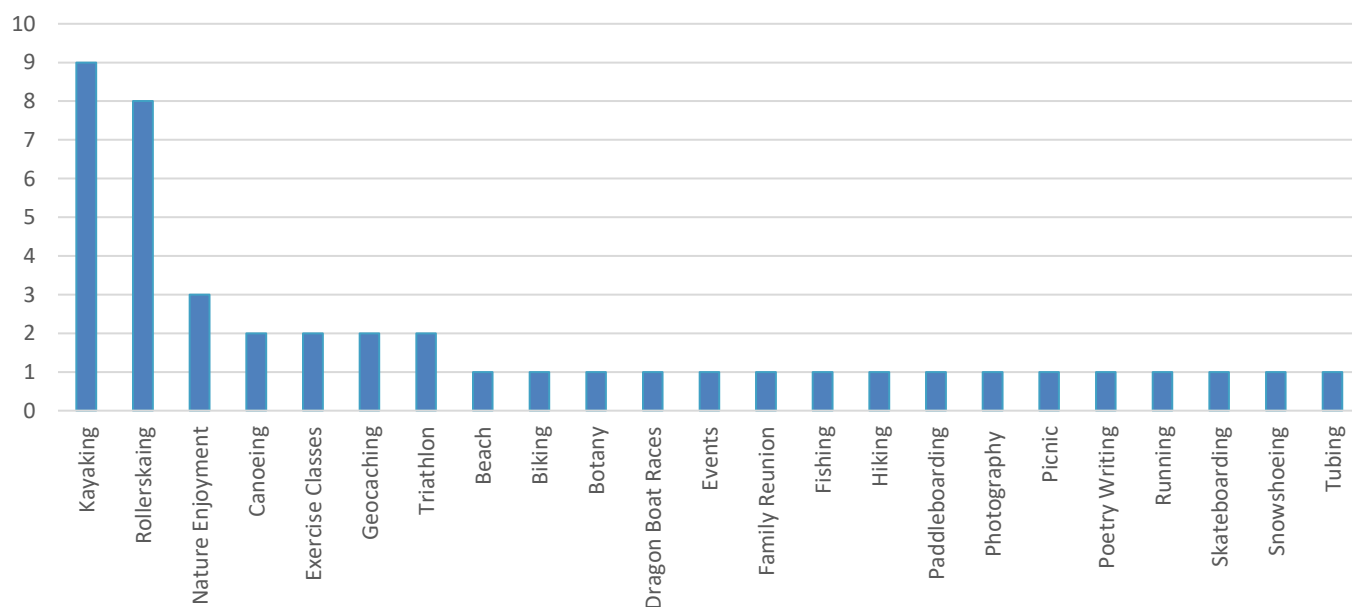
- I think there needs to be a beer garden restaurant on lake lansing
- We would be visiting all the parks and using them daily if it wasn't for COVID. We are high risk and unable to get vaccinated.
- When I was little the carousal
- input
- quit making vacant land into parks so you can get breaks
- None
- Paddleboarding
- Photography and drone video
- Pickleball
- Picnic no reservations
- Picnics
- Playground
- Roller skating
- Roller skating hawk island trail
- Rollerblading
- Sand/sandcastles
- Sit look at lake, feel breeze on my face
- Sitting & relaxing
- Sledding
- Snack bar
- Splash pad
- Teaching youth to fish.
- Vernal pool monitoring/community science
- Walking
- Walks and bike rides with kids
- Watch boats.
- We would be visiting all the parks and using them daily if it wasn't for COVID. We are high risk and unable to get vaccinated.
- When I was little the carousal
- Windsurfing
- family reunion
- geocaching
- input
- none
- pickle ball
- playground area
- poetry writing
- quit making vacant land into parks so you can get breaks
- sit under shade tree at lake lansing, use consessions/bathrooms
- skateboarding, longboarding
- walking the beach



**3. Which of the following activities and facilities do you participate in or use at Hawk Island County Park? Please check all that apply. If you do not visit Hawk Island County Park, please go to Question 4.**



#### Other – Write In (61 Responses)



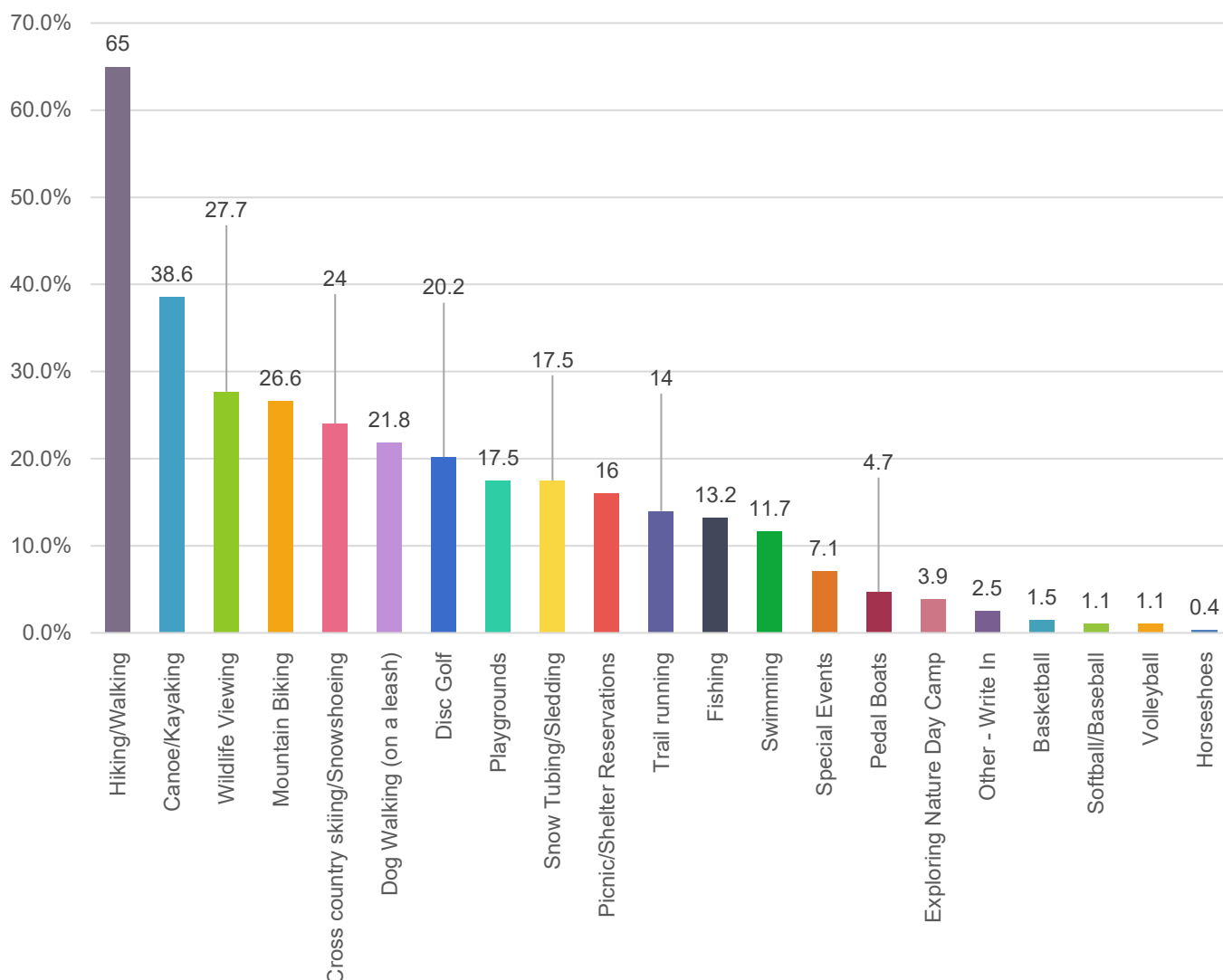
#### Other Responses not in Above Chart

- None
- Disc golf was there I would be.
- Occasionally
- Stairs
- Tasty Fresh Cheese
- Would like to see basketball hoops there
- Would love to be able to xc ski here!

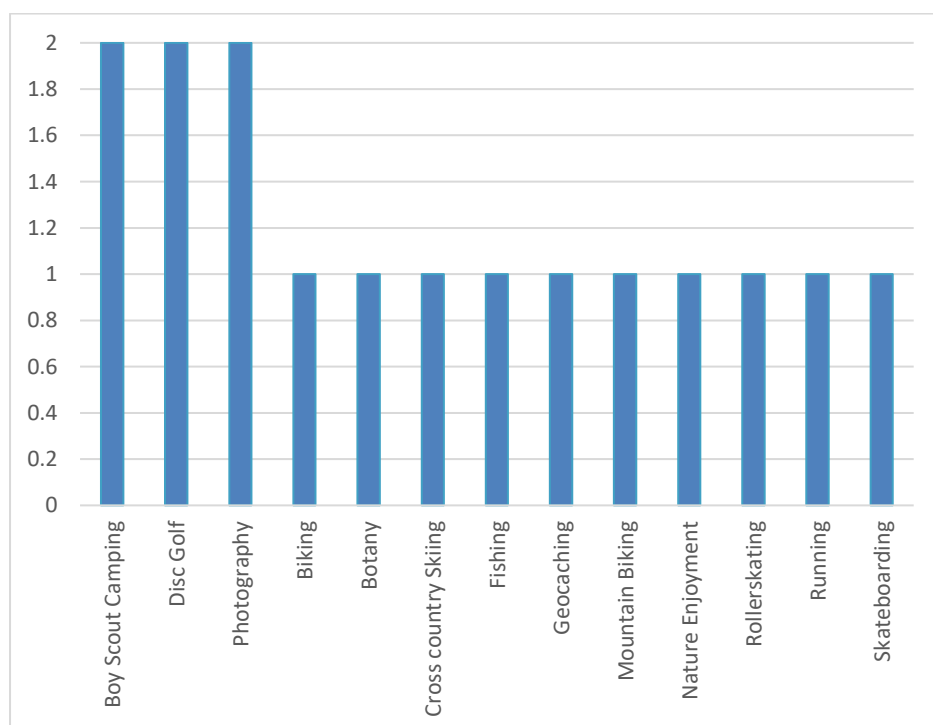
### Other – Write In (50 Responses)

- None
- Roller skating
- Botany
- Canoeing
- Kayak
- Photography
- Roller Skating
- Roller skating
- Skateboarding
- Biking
- Bring my kayak
- Disc golf was there I would be.
- Dragon Boat races
- Enjoying a beverage while hiking
- Enjoying the beautiful park and accessible facilities
- Exercise classes.
- Geocaching
- Kayaking
- Kayaking. Need easier docking and embarking
- Kayaking/paddle boarding
- Occasionally
- Own kayak
- Picnic no reservations
- Rollerblading
- Rollerblading
- Sand/sandcastles
- Sitting by the lake
- Skating
- Snowshoeing
- Stairs
- Tasty Fresh Cheese
- Teaching youth to fish.
- Triathlon - volunteer
- Triathlon training and racing
- Tubbing
- Would like to see basketball hoops there
- Would love to be able to xc ski here!
- bootcamp class: running the tubing hill
- canoe rental
- family reunion
- geocaching
- kayak
- kayak rental
- kayaking
- occasional special events
- poetry writing
- rollerblading
- running
- sit under tiny shade tree by beach
- skating

**4. Which of the following activities and facilities do you participate in or use at Burchfield Park?  
Please check all that apply. If you do not visit Burchfield, please go to Question 5.**



**Other – Write In (61 Responses)**



**Other Responses not in Chart**

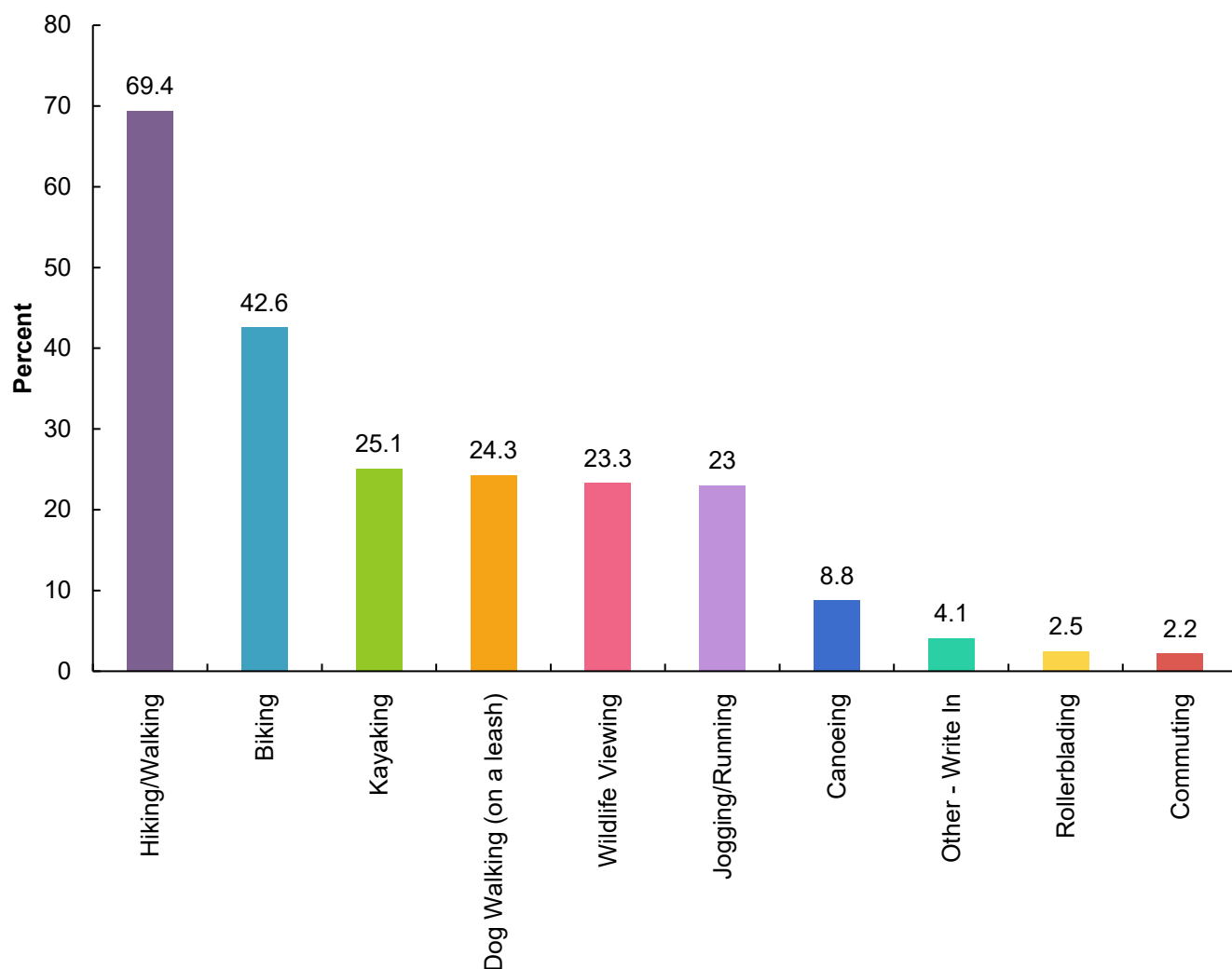
- None
- Mosquito feeding
- Plan to go hiking there
- Went there once
- bring back the toboggan please
- methodical

### Other – Write In (24 Responses)

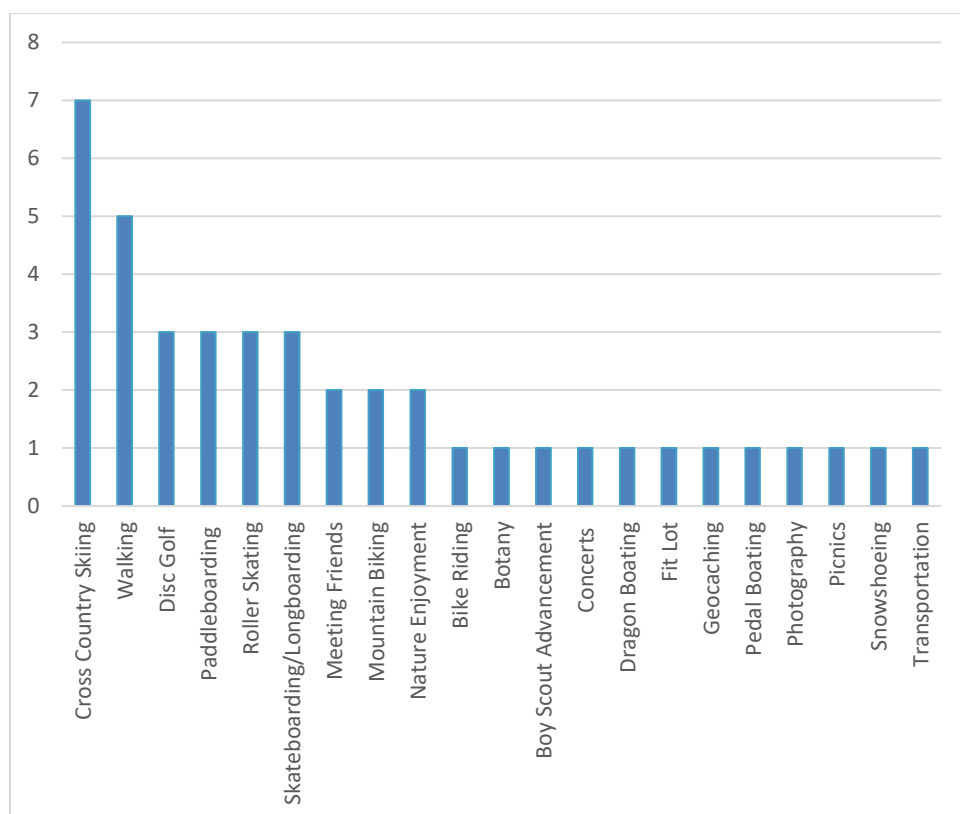
- None
- Photography
- Roller Skating
- Biking
- Botany. You should consider doing a floristic survey! Burchfield is fantastic.
- Boy Scout Camping
- Camping
- Disc Golf
- Disc golf
- Enjoying a beverage intermittently while running
- Enjoying beautiful parks and accessible facilities
- Mosquito feeding
- Na
- Plan to go hiking there
- Skateboarding
- Teaching youth to fish
- We had family photos taken there.
- Went there once
- XC skiing
- bring back the toboggan please
- geocaching
- methodical
- mt biking
- none



## 5.What is your primary use on the non-motorized and water trails in Ingham County?



### Other – Write In (61 Responses)



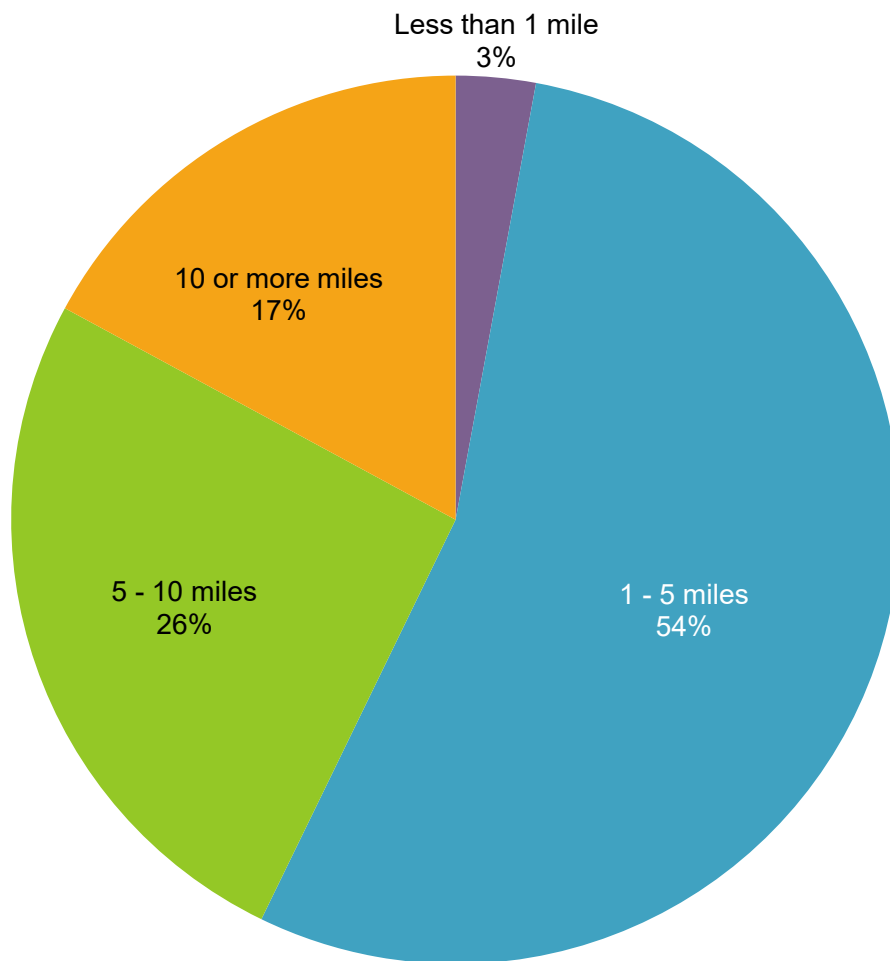
#### Other Responses not in Chart

- None
- Don't Use
- Where in the heck are "water trails"; do you mean the River Trail bike system??
- Ecommerce
- Never heard of it

## Other – Write In (51 Responses)

- Photography
- None
- Paddleboarding
- Roller skating
- Roller skating
- XC skiing
- Botany
- Boy Scout advancement
- Concerts and Picnics
- Cross Country SKiing
- Cross Country Skiing
- Cross country skiing
- Disc Golf
- Disc golf
- Disc golf
- Don't use
- Dragon boating
- Enjoying a beverage while walking
- Enjoying nature and accessible trails!
- Fit Lot
- Haven't been
- I don't use the trails
- Longboarding
- Meeting friends outside
- Mountain biking
- Mountain biking on dirt trails is my #1
- Na
- Never heard of it
- Never visited
- Not sure what or where this is
- Paddle boarding
- Paddleboarding
- Pedal boating
- Recumbent trike riding
- Senior social activities walking, picknicing.....
- Skateboarding
- Skating
- Snowshoeing
- Stroller walks
- Transportation by bike to events, stores, meetings
- Viewing the beautiful wild flowers, trees, water.
- Walk on riverfront before I retired
- Walking
- Where in the heck are "water trails"; do you mean the River Trail bike system??
- Xc skiing
- Xcode try skiik
- e-commerce
- geocaching
- none
- skateboarding, longboarding
- skiing

**6.If respondents selected commuting in question 5, they were also asked the following question.  
How many miles is your commute? (35 Reponses)**



## 7.What additional facilities would you like to see at each of our Ingham County Parks?

	Lake Lansing Parks (North, Boat Launch, and South)	Hawk Island County Park (Hawk Island Park and Soldan Dog Park)	Burchfield Park (Burchfield Park, Riverbend Natural Area, McNamara Landing, and Bunker Road Landing)
Cabins/Camping	333 32.5%	174 17%	517 50.5%
Concert pavilion/Amphitheater	419 33.8%	565 45.6%	255 20.6%
Cross country skiing	497 33.2%	487 32.5%	514 34.3%
Disc golf	382 37.1%	355 34.5%	293 28.4%
Dog park	353 42.4%	186 22.3%	294 35.3%
Horseshoes	204 38.1%	176 32.8%	156 29.1%
Improved roads and parking lots	494 42.5%	259 22.3%	409 35.2%
Indoor rental facility	280 34.5%	283 34.9%	248 30.6%
Interpretive center	255 34.3%	206 27.7%	283 38%
More parking	270 48.1%	133 23.7%	158 28.2%
More paddling opportunities on the Red Cedar and Grand Rivers	532 31.5%	559 33.1%	598 35.4%
Mountain bike trails	416 35.3%	371 31.5%	390 33.1%
Outdoor fitness equipment	402 34.7%	439 37.9%	317 27.4%
Picnic pavilion	311 35.4%	283 32.2%	284 32.3%
Playground equipment	334 36%	272 29.3%	321 34.6%
Restrooms	602 35.1%	518 30.2%	593 34.6%
Snow tubing	295 33.1%	281 31.6%	314 35.3%
Splash pad	432 46.8%	212 22.9%	280 30.3%
Trails	727 36.1%	630 31.3%	656 32.6%
Zip line	413 31.6%	435 33.2%	461 35.2%

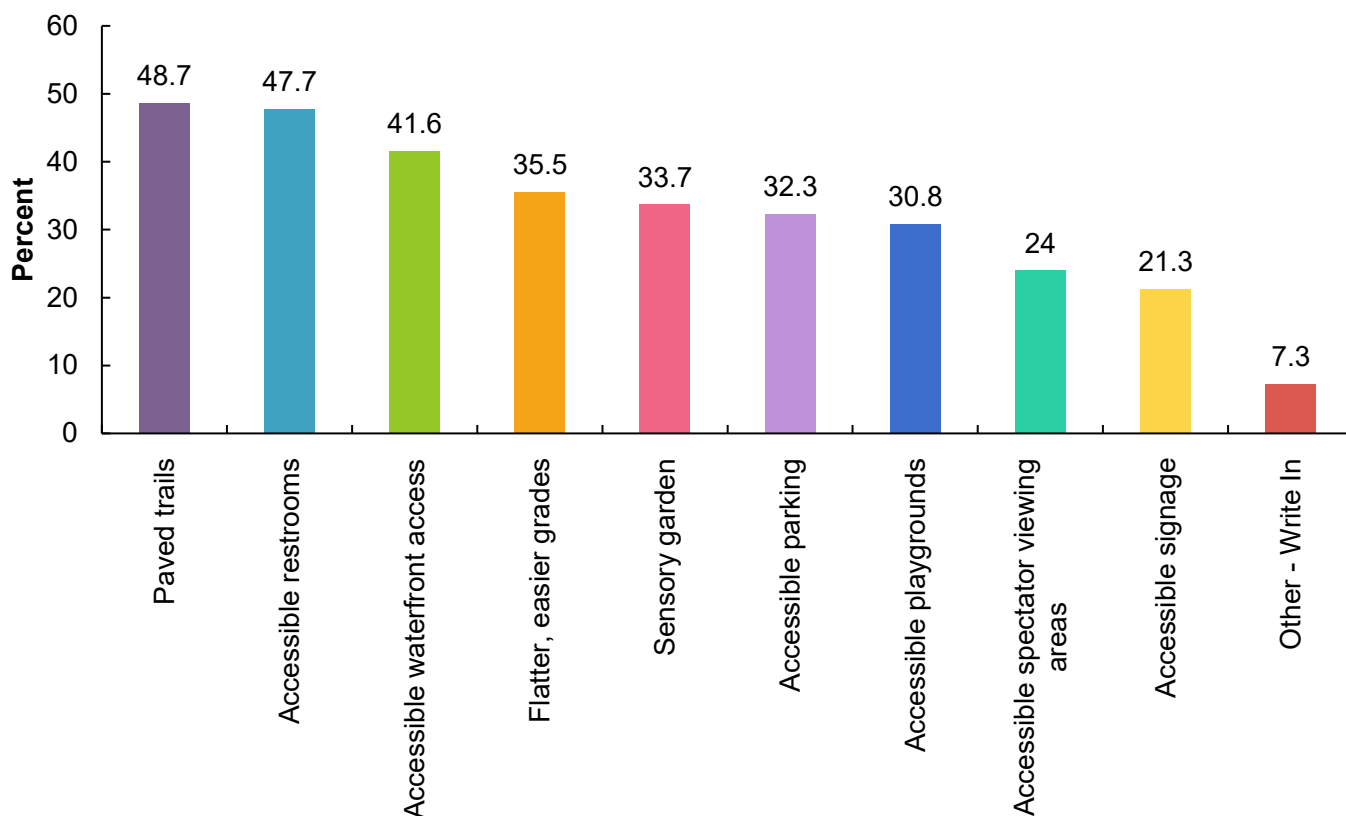


**8.Are there any other facilities you would like to see added to the Ingham County Parks? Please indicate which park you would like to see this facility added to. (461 Responses)**

**Lake Lansing Park North**

Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

**9.If you or a family member benefits from accessible facilities, please indicate which of the following are needed in the Ingham County Parks and Trails. If this question does not apply to you, please skip to Question 10.**



#### Other – Write In

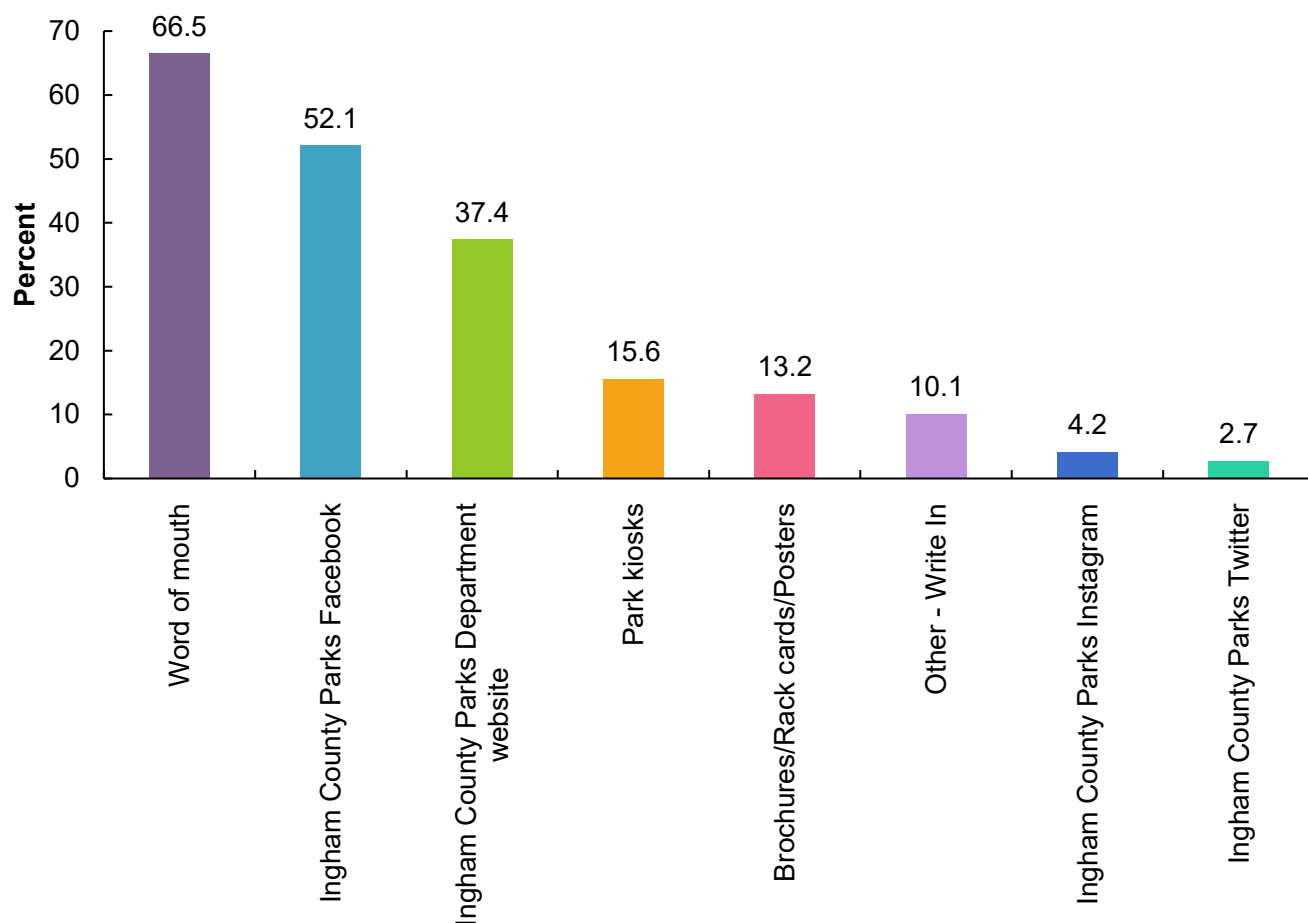
- kayak launch for stability and disabled
- 05/22
- Accessible fishing
- Benches please
- Benches to rest
- Benches when tired
- Better trail markings at Lake Lansing. My husband is willing to walk on trails w us, but only if the signage is incredibly easy so he knows exactly how far he's signing up for.
- Charging stations for power equipment
- Easier access to pavilions for caterers
- Enforcement of no motorized vehicle rules- River Trail is inaccessible much of the time due to "patrol" groups driving on trail
- Extension of trails for functionality. Added packed/crushed gravel trails
- Handrails on inclines or steps
- If some of the park paths are going to be paved they need to be separated from the paths for XC skiing as the 2 don't mix in the winter; that is, skiing on top of asphalt is terrible and damages skis when it gets thin. It's also very hard to pole on top of.
- More benches for quiet contemplation
- Need to pave lake Lansing south to get from parking lot to the paths, dirt always gets in my dad's wheelchair tires.
- None of these!!!
- Paved trails for baby strollers
- Places closer for resting.
- Sensory friendly swimming events
- Sidewalk to picnic areas
- Training for staff related to disabilities- what to expect, how to interact, supplies and supports for people with various disabilities - autism, physical, blind, hearing impaired.
- We have special needs foster children. We don't get the handicapped parking passes, but we appreciate parking that is near ramps and accessible trails.
- When possible you should always make things more accessible
- crushed stone trails
- maintenance of Lake Lansing North trails
- rent motorized scooter for an hour
- water trail system needs maintenance budget to manage log jams

**10. Considering the next five years for the Ingham County Parks and Trails, please rank the following sentences in order of importance to you. (When using a cell phone, tap the amenities in the order that you would prioritize them.)**

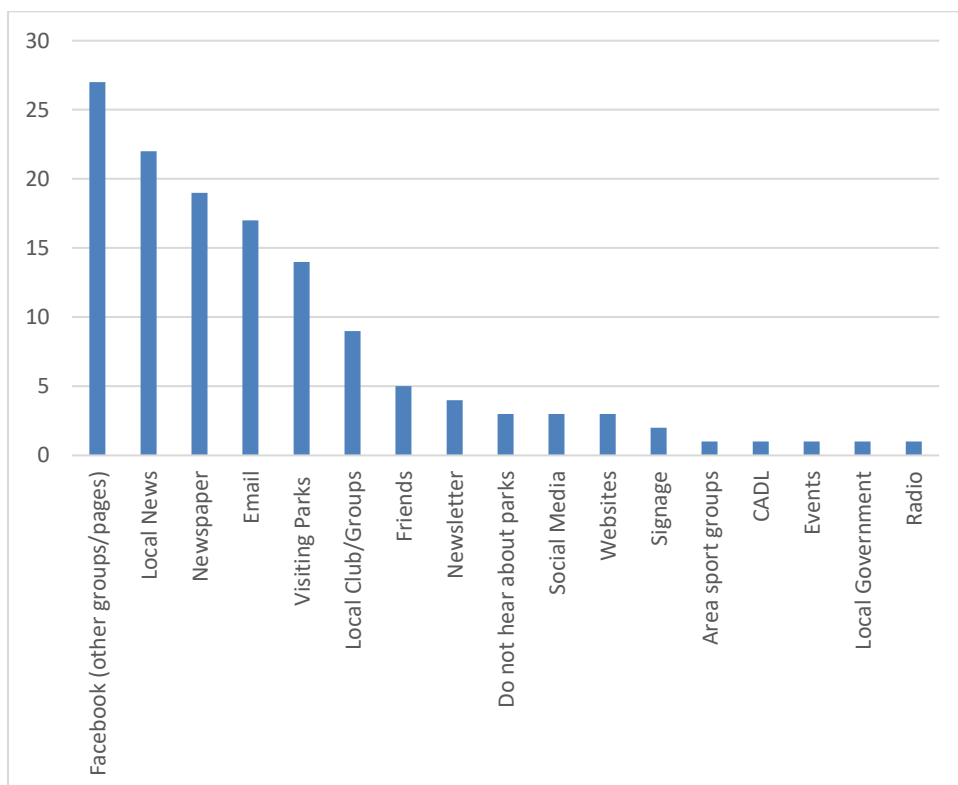


Item	Overall Rank	Score
Maintaining and improving existing park facilities and trails	1	5,722
Expanding the trail system	2	4,653
Adding new/more amenities to existing park facilities and trails	3	3,511
Expanding the park system	4	3,224
Expanding the water trail system	5	2,779

**11. How do you learn what is happening in Ingham County Parks? Please check all that apply.**



**Other – Write In (131 Responses)**



**Other Responses not in Chart**

- County Employee
- I don't
- More coordination
- We love on Lake Lansing
- Quit making vacant land into parks so you can get breaks



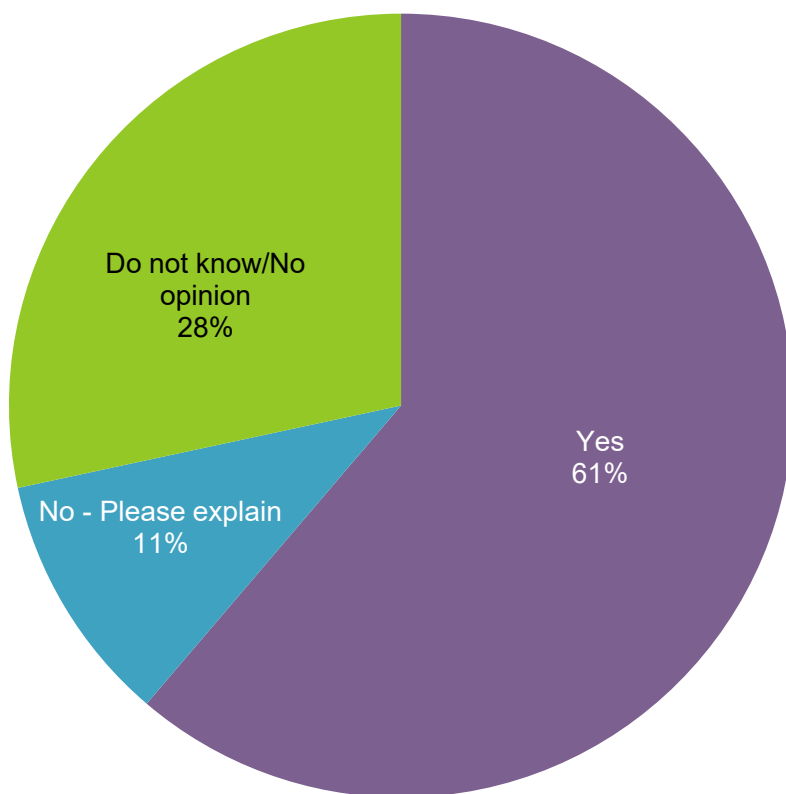
### **Other – Write In (131 Responses)**

Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

**12.What non-motorized trail routes do you currently use, and what connections would you like to see on these trails? (753 Responses)**

Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

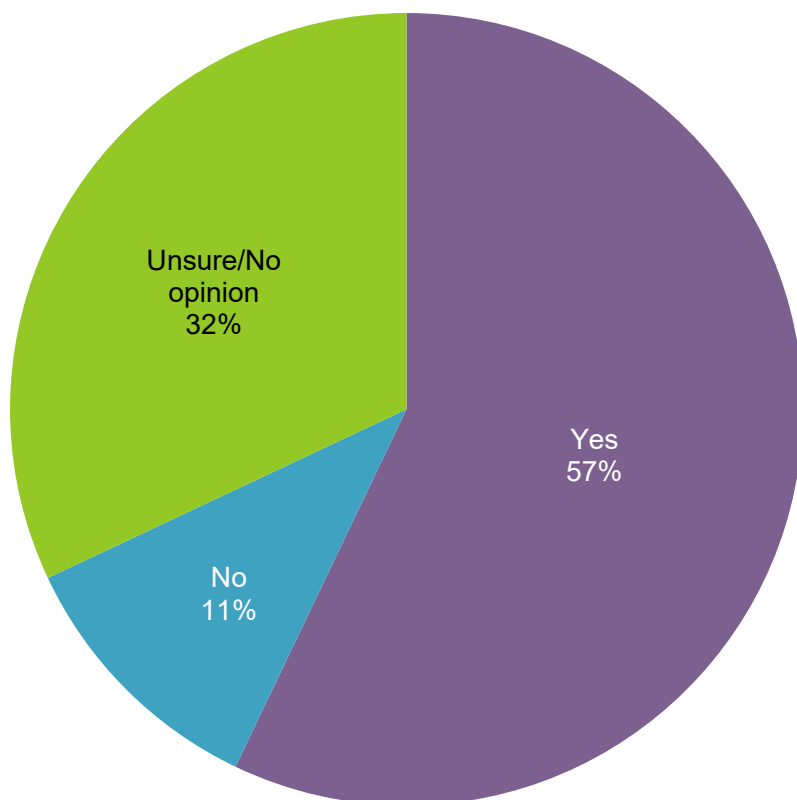
**13. Do you feel there are adequate trailhead sites and access points to the trail systems within Ingham County?**



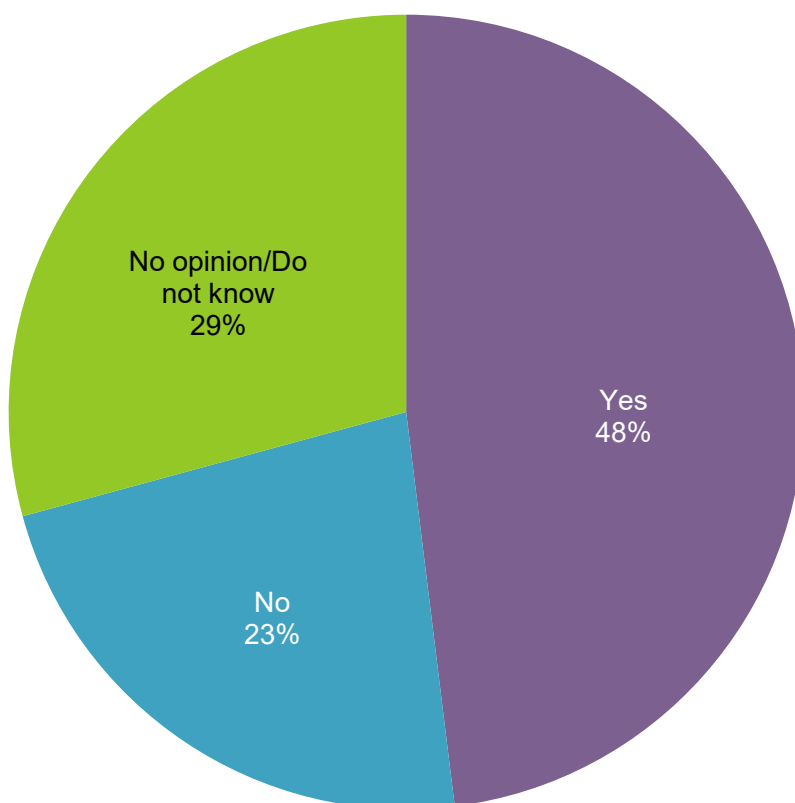
**No – Please Explain (132 Responses)**

Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

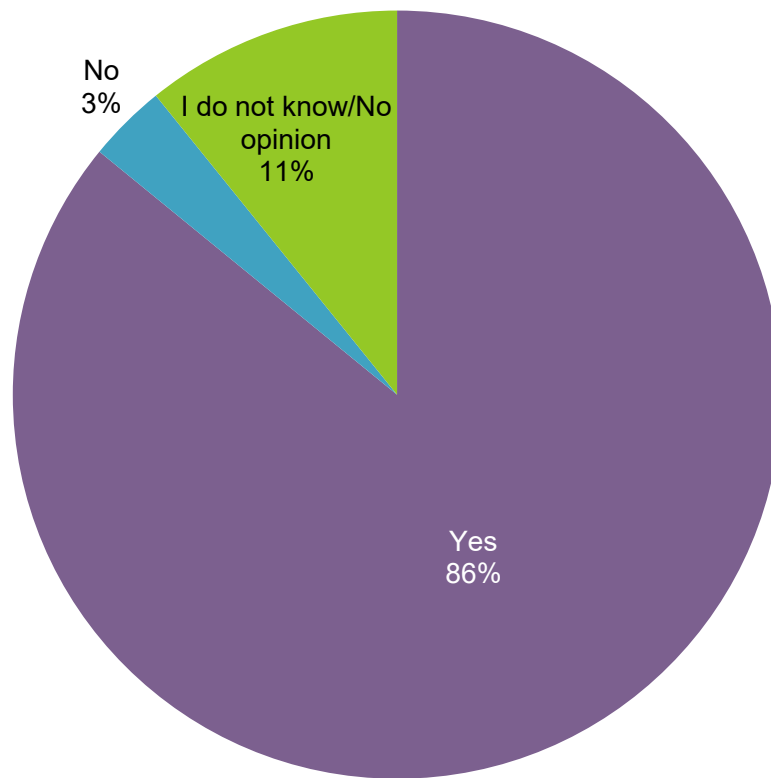
**14. Would you prefer the County to prioritize the development of the Red Cedar River Water Trail over the next five years? This would include clearing obstructions to create a navigable waterway, launch sites, and wayfinding signage?**



**15. Would you support the normal vehicle entrance fee for parking at McNamara Landing and Riverbend Natural Area? This would provide seasonal staff presence on-site to help control parking and provide a sense of security.**



**16.The County has a Trails and Parks Millage and it is in the second 6-year cycle, would you continue to support the Parks and Trails Millage in the future?**





## **17.What do you like best about Ingham County Parks and Trails? (891 Responses)**

Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

**18.If you could change one thing about the Ingham County Parks and Trails, what would it be? (815 Responses)**

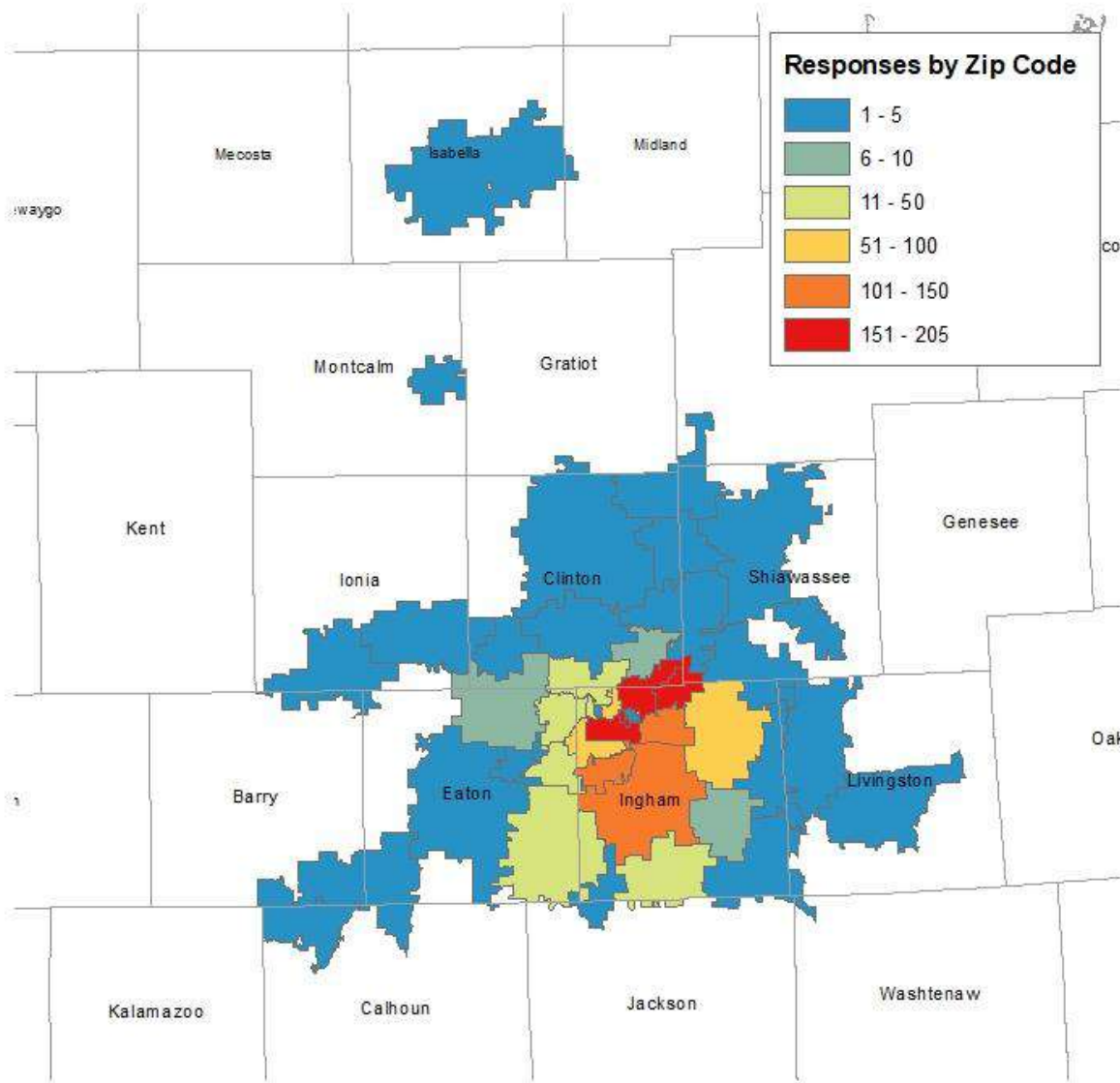
Due to the large number of responses, a complete survey, including all open-ended responses, is available at [https://pk.ingham.org/about/master\\_plans.php](https://pk.ingham.org/about/master_plans.php).

## 19.What is your zip code?

Zip Code	Count	Percentage
48823	205	13.95%
48840	197	13.40%
48910	161	10.95%
48842	149	10.14%
48864	134	9.12%
48854	117	7.96%
48911	100	6.80%
48912	92	6.26%
48895	65	4.42%
48906	42	2.86%
48917	36	2.45%
48915	28	1.90%
48821	19	1.29%
48827	17	1.16%
49251	15	1.02%
48808	9	0.61%
48819	9	0.61%
48837	9	0.61%
48820	5	0.34%
48848	5	0.34%
48933	5	0.34%
49264	5	0.34%
48813	4	0.27%
48876	4	0.27%
48822	3	0.20%
48866	3	0.20%
48892	3	0.20%
48824	2	0.14%
48867	2	0.14%
48872	2	0.14%
48875	2	0.14%
48879	2	0.14%
48901	2	0.14%
49285	2	0.14%
38561*	1	0.07%
48414	1	0.07%
48818	1	0.07%
48831	1	0.07%
48833*	1	0.07%
48836	1	0.07%
48843	1	0.07%
48849	1	0.07%
48858	1	0.07%
48896	1	0.07%
48907*	1	0.07%

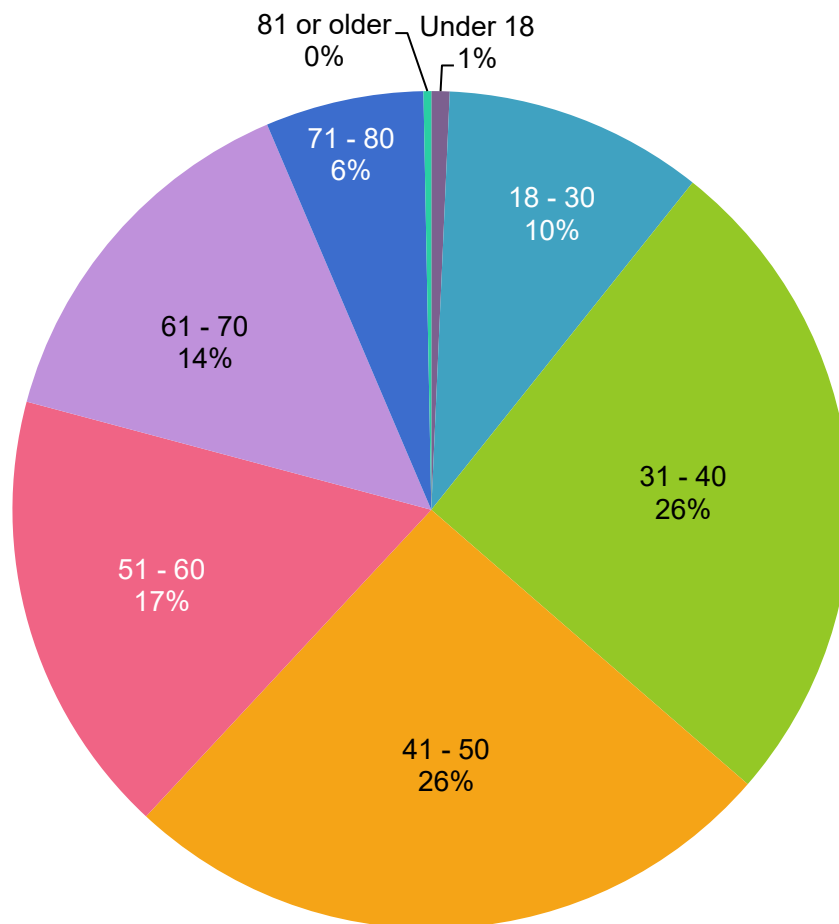
Zip Code	Count	Percentage
49017	1	0.07%
49021	1	0.07%
49992*	1	0.07%
50714*	1	0.07%
*not pictured on map		

s



\*Not pictured on map

## 20.What is your age?





## APPENDIX D- ADOPTION DOCUMENTS

SUMMARY OF MILLAGE FUNDS

(Revenue / Expenditures / Commitments / Projections)  
2015-2026

		Actual Inc/Exp 2015	Encumbered 2015	Actual Inc/Exp 2016	Encumbered 2016	Actual Inc/Exp 2017	Encumbered 2017	Actual Inc/Exp 2018	Encumbered 2018	Actual Inc/Exp 2019	Encumbered 2019	Actual Inc/Exp 2020	Encumbered 2020
Total Budgeted													
Total Expended / Projected		\$100,831.53		\$495,620.03		\$2,239,988.32		\$1,950,942.03		\$6,618,809.18		\$5,071,762.25	
Total Encumberances			\$0.00		\$340,640.58		\$1,408,663.44		\$1,071,323.13		\$3,697,199.77		\$6,980,039.53
Actual Millage Collected (2015-2020)		\$3,504,041.30		\$3,638,860.00		\$3,693,272.00		\$3,757,795.00		\$3,890,000.00		\$3,790,454.00	
Estimated Millage to Collect (2021-2026)													
Fund Balance (Total Collected less Expend/Encumbered)		\$3,403,209.77		\$2,802,599.39		\$44,620.24		\$735,529.84		-\$6,426,008.95		-\$8,261,347.77	
Fund Balance (Total Estimated to Collect less Projected)													
Fund Balance (Cumulative)		\$3,403,209.77		\$6,205,809.16		\$6,250,429.40		\$6,985,959.24		\$559,950.29		-\$7,701,397.48	

SUMMARY OF MILLAGE FUNDS

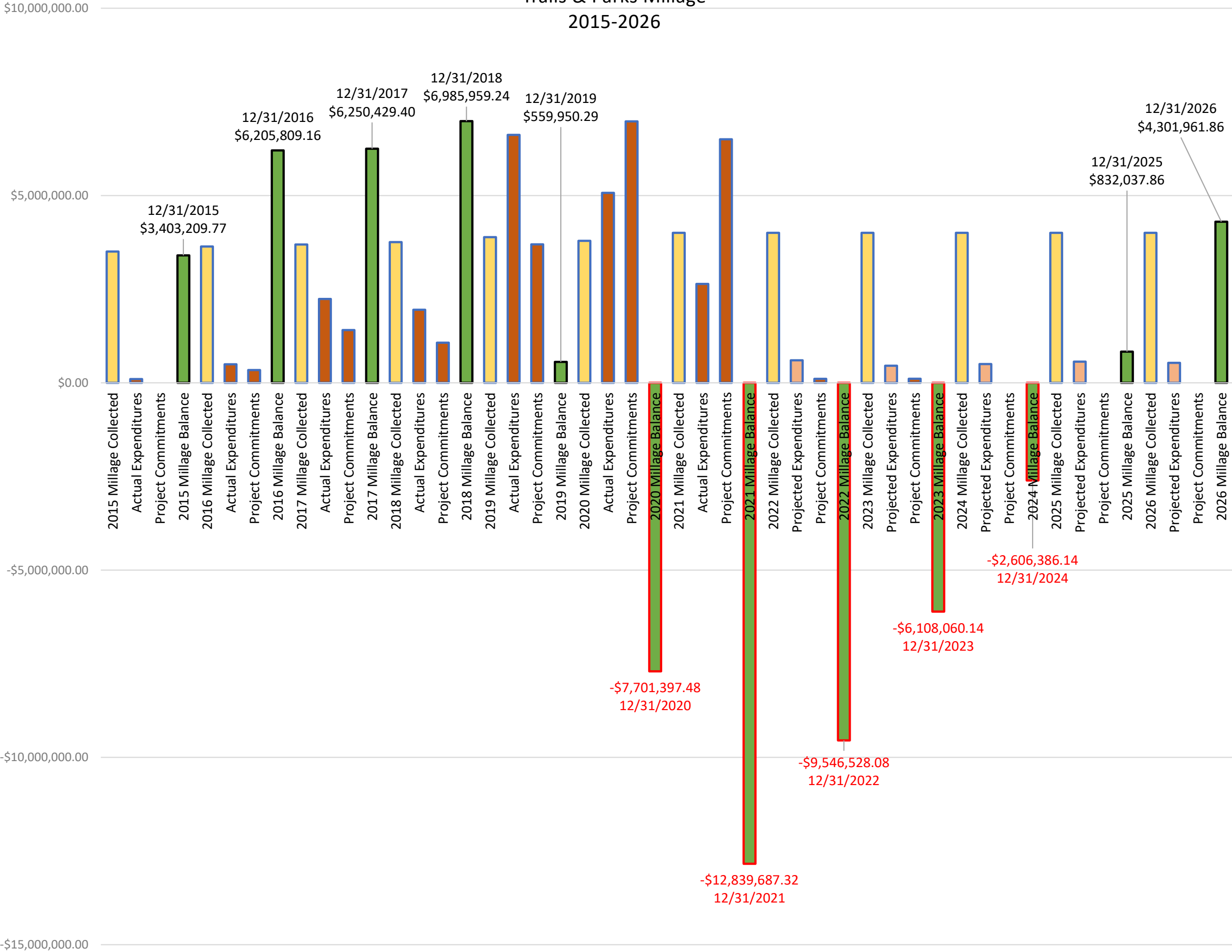
(Revenue / Expenditures / Commitments / Projections)  
2015-2026

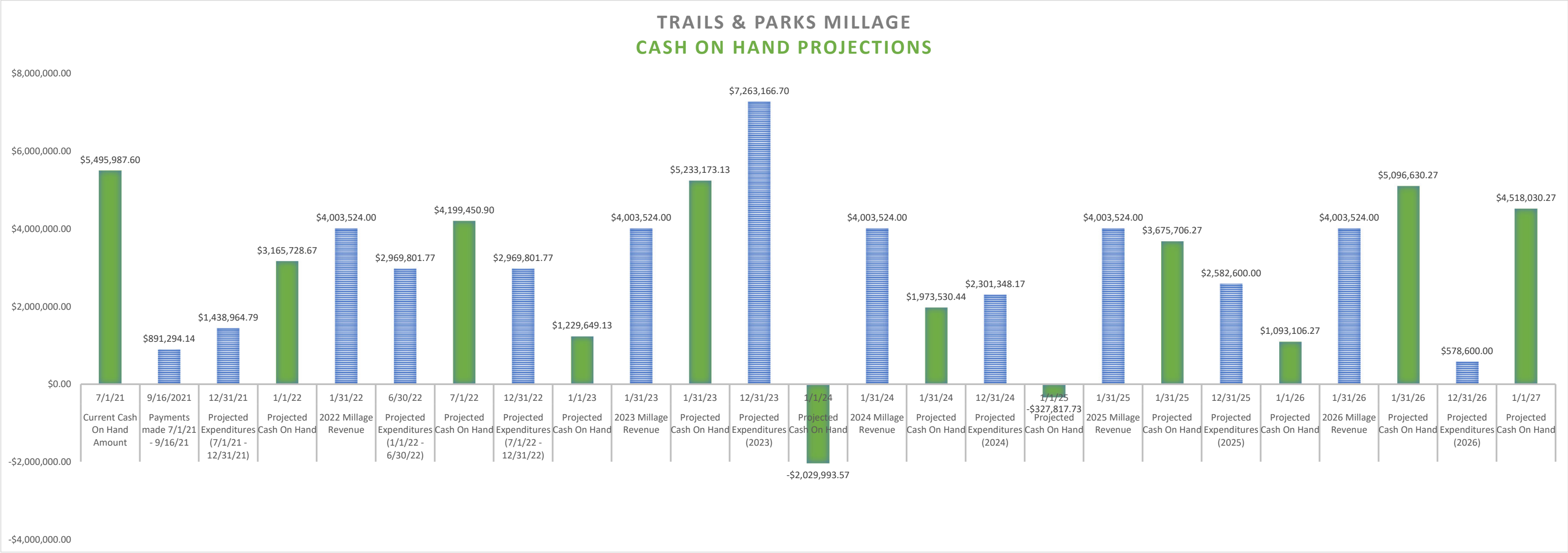
		Actual Inc/Exp 2021	Encumbered 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Expend. 2015-2021	Encumbered 2015-2021	Projected Projects 2022-2026
Total Budgeted											
Total Expended / Projected		\$2,640,382.52		\$602,849.38	\$456,503.03	\$501,850.00	\$565,100.00	\$533,600.00	\$19,118,335.86	---	\$2,659,902.41
Total Encumbrances			\$6,501,431.32	\$107,515.38	\$108,553.03	\$0.00	\$0.00	\$0.00	---	\$19,999,297.77	---
Actual Millage Collected (2015-2020)		\$4,003,524.00							\$26,277,946.30		---
Estimated Millage to Collect (2021-2026)				\$4,003,524.00	\$4,003,524.00	\$4,003,524.00	\$4,003,524.00	\$4,003,524.00			\$20,017,620.00
Fund Balance (Total Collected less Expend/Encumbered)		-\$5,138,289.84		\$3,293,159.24	\$3,438,467.94	\$3,501,674.00	\$3,438,424.00	\$3,469,924.00	-\$12,839,687.32		
Fund Balance (Total Estimated to Collect less Projected)											\$17,141,649.18
Fund Balance (Cumulative)		-\$12,839,687.32		-\$9,546,528.08	-\$6,108,060.14	-\$2,606,386.14	\$832,037.86	\$4,301,961.86			

Total Millage Collected (2015-2021)	\$26,277,946.30
Total Millage Estimated to Collect (2022-2026)	\$20,017,620.00
TOTAL REVENUE (2015-2026)	\$46,295,566.30
Total Expenditures to Date	\$19,118,335.86
Total Committed Funds to Date	\$19,999,297.77
TOTAL EXPENDITURES / COMMITTED FUNDS	\$39,117,633.62
Total Millage Revenue, less Expend/Committed Funds (2015-2026)	\$7,177,932.68
Total Projected Expenditures (2022-2026)	\$2,659,902.41
Remaining Millage Balance (2015-2026)	\$4,518,030.27



SUMMARY OF MILLAGE FUND  
Trails & Parks Millage  
2015-2026







TRAILS AND PARKS MILLAGE

PROJECT STATUS / ACCOUNTING

INGHAM COUNTY, MI

Project No.	Project Description	Contract Amount	Amended Contract Total	Actual Expend. 2015-2021	Encumbered 2015-2021	Projected Projects 2022-2026	Total Reimbursed/ Paid Amount	Total Encumbered Balance	Actual Project Total	Left Over Balance	Expenditures To Date	Remaining Funds, Not Expended	2019 Projected Expenditures	2020 Projected Expenitures	2021 Projected Expenditures	2022 Projected Expenditures	2023 Projected Expenditures	2024 Projected Expenditures	2025 Projected Expenditures	2026 Projected Expenditures	Left Over Funds
	Total Budgeted	\$39,092,793.91	\$39,092,793.91							\$884,335.87	\$19,118,335.86	\$19,999,297.77	\$0.00	\$0.00	\$1,438,964.79	\$5,939,603.54	\$7,263,166.70	\$4,602,696.34	\$2,582,600.00	\$578,600.00	\$884,335.87
	Total Expended / Projected	\$16,477,953.34		\$19,118,335.86	---	\$2,659,902.41	\$19,118,335.86	\$19,999,297.77													
	Total Encumbrances	\$13,497,866.45		---	\$19,999,297.77	---															
	Actual Millage Collected (2015-2020)	\$26,277,946.30		\$26,277,946.30		---															
	Estimated Millage to Collect (2021-2026)	\$20,017,620.00				\$20,017,620.00															
	Fund Balance (Total Collected less Expend/Encumbered)	-\$12,839,687.32		-\$12,839,687.32																	
	Fund Balance (Total Estimated to Collect less Projected)	\$17,141,649.18				\$17,141,649.18															
	Fund Balance (Cumulative)																				

2022-26 Millage less Expend/Encumbered Funds\$7,177,932.68

2021-26 Millage less Expend/Encumbered Funds, less Projected Funds\$4,518,030.27

Current Cash On Hand Amount	7/1/21	\$5,495,987.60
Payments made 7/1/21 - 9/16/21	9/16/21	\$891,294.14
Projected Expenditures (7/1/21 - 12/31/21)	12/31/21	\$1,438,964.79
Projected Cash On Hand	1/1/22	\$3,165,728.67
2022 Millage Revenue	1/31/22	\$4,003,524.00
Projected Expenditures (1/1/22 - 6/30/22)	6/30/22	\$2,969,801.77
Projected Cash On Hand	7/1/22	\$4,199,450.90
Projected Expenditures (7/1/22 - 12/31/22)	12/31/22	\$2,969,801.77
Projected Cash On Hand	1/1/23	\$1,229,649.13
2023 Millage Revenue	1/31/23	\$4,003,524.00
Projected Cash On Hand	1/31/23	\$5,233,173.13
Projected Expenditures (2023)	12/31/23	\$7,263,166.70
Projected Cash On Hand	1/1/24	-\$2,029,993.57
2024 Millage Revenue	1/31/24	\$4,003,524.00
Projected Cash On Hand	1/31/24	\$1,973,530.44
Projected Expenditures (2024)	12/31/24	\$2,301,348.17
Projected Cash On Hand	1/1/25	-\$327,817.73
2025 Millage Revenue	1/31/25	\$4,003,524.00
Projected Cash On Hand	1/31/25	\$3,675,706.27
Projected Expenditures (2025)	12/31/25	\$2,582,600.00
Projected Cash On Hand	1/1/26	\$1,093,106.27
2026 Millage Revenue	1/31/26	\$4,003,524.00
Projected Cash On Hand	1/31/26	\$5,096,630.27
Projected Expenditures (2026)	12/31/26	\$578,600.00
Projected Cash On Hand	1/1/27	\$4,518,030.27



**Directors Report 2021**

**8/19/21 until 9/15/21 (September 20<sup>th</sup>, 2021 Park Commission meeting)**

**Mission Statement:** The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Visited all Parks.
- Ongoing working with staff and LAP consultants for two grants at Hawk Island for work to be done on the south side of the lake with piers, accessibility and shade shelters as well as parking improvements for McNamara Landing.
- Ongoing working with staff and ROWE consulting for two grants at Lake Lansing South and the improvements at the Boat Launch.
- Attended a Millage progress update meeting with Nicole Wallace, Brian Collins, Jared Cypher and Tanya Moore from Spicer group.
- Worked with Tim Buckley and Brian Collins on permitting for projects both at Burchfield and Hawk Island Parks.
- Worked with staff on discussion of potential Administrative move to the parks, more to come on this very early in the planning and discussions.
- Conducted weekly Administrative meeting.
- Met with Managers and Kelly to discuss the Master Plan staff ranking suggestions for the Capital Action Plan update going before the PC in September.
- Continued working with Human Resources and staff management to talk about Park Department Re-organization process. As soon as we get the go from HR we will present this at a future Park Commission meeting, hopefully still this fall.
- Attended Fair/Parks/Zoom/Deputy Controller meeting.
- Attended a Controllers Senior Staff meeting.
- Attended BOC committee meetings Human Services, Finance and a Full BOC meeting with Park Department items as well as 2022 budget request items.
- Attended final site visits of 7<sup>th</sup> round millage application in person meetings with communities with Nicole and Park Commissioners.
- Worked on MParks Trails Focus fall workshop that will feature Ingham County Wayfinding system as well as a session talking about motorized trail use and trails ethics.
- Attended a MACPRO meeting via zoom.
- Get out and enjoy autumn's colorful transition this fall at one of the Counties best resources with family and/or a friend at the end of summer.

Winter Sports fire ring at LLN Main



# September 2021 Parks Commission Meeting Monthly Report

## Hawk Island County Park

- Finished connecting waterlines to snowmaking hydrants and pressure tested new pipeline.
- End of season winterizing of concessions stand, boat rental, and lifeguard areas.
- Removed swim area buoys.
- Winterized splash pad.
- Attended MMRMA Parks Advisory Board Meeting
- Hosted South Lansing Business Association Board Meeting at Hawk Island.
- Attended Millage update meetings.
- Worked with comsource to transition to updated park radio system.
- Installed 6 new Park Donation benches.
- Poured new concrete approach to fishing docks on west side of lake.
- Due to lack of staff, much time was spent on daily maintenance and upkeep.



2 new donation benches on west side of lake





New accessible concrete transition onto fishing docks



Staff digging down to attach snow making pipe hydrants

## Lake Lansing Park Report – August/September

### Highlights:

Attended Staff and Manager Zoom Meetings

Attended Park Commission meeting

Attended SAD meeting

Weekly Band Shell meetings with Aengus McIntosh and Jasjeet Singh

Met with Tim, Nicole, and Tanya to reassess the closed boardwalk section

Met with Tim M to review initial LLS bathhouse designs

Attended meetings regarding LLN trail grant project

Assisted with 5 year plan review

Met with Tim M, Doug, and Younes to discuss Boat Launch improvement options



Completion of MSU to LLS trail





Date	Comments	Shares	Link Clicks
6/7/2021	0	14	110
6/28/2021	36	24	95
7/30/2021	2	7	129
7/2/2021	0	1	11
6/3/2021	3	7	21
7/26/2021	0	7	21
6/11/2021	6	2	136
6/4/2021	0	3	20
6/1/2021	3	5	23
6/29/2021	0	4	9
6/18/2021	6	3	26
6/25/2021	1	2	16
8/2/2021	0	1	2
7/7/2021	4	4	59
6/10/2021	1	3	24
6/5/2021	0	1	27
7/14/2021	9	2	42
6/15/2021	0	4	5
7/30/2021	1	0	44
6/14/2021	0	0	6
7/12/2021	0	0	15
6/21/2021	0	0	10
7/23/2021	8	3	121
6/11/2021	2	0	39
8/6/2021	0	0	14
6/18/2021	0	0	6
8/11/2021	0	4	20
8/9/2021	0	0	16
8/2/2021	4	0	47
7/28/2021	0	1	1
7/27/2021	0	0	8
7/20/2021	0	1	2
7/1/2021	0	2	29
7/9/2021	0	1	11
6/21/2021	0	1	8
7/2/2021	0	0	5
8/6/2021	0	0	4
6/9/2021	0	0	1
6/24/2021	1	2	3
6/17/2021	0	1	1
6/22/2021	0	0	1
7/27/2021	0	0	16
6/18/2021	0	0	5
8/2/2021	0	0	8
8/20/2021	0	0	2
8/16/2021	0	0	7

6/16/2021	0	0	6
7/23/2021	1	0	3
6/15/2021	0	0	4
7/12/2021	0	0	1
8/30/2021	0	0	2
8/13/2021	4	0	10
8/18/2021	0	0	6
8/11/2021	0	0	4
7/26/2021	0	0	0
8/16/2021	0	0	7
8/26/2021	0	0	4
8/27/2021	0	0	1
8/30/2021	0	0	3
	0	0	3
8/10/2021	0	0	0
8/6/2021	0	0	5
	2		5
	94	110	1290

Jasjeet Singh  
Bachelor's of Science in Advertising Management, 2021  
Marketing Coordinator and Social Media Internship

May 10-September 10, 2021

Ingham County Parks  
(Lake Lansing Park South)

## **Table of Contents**

1. Introduction
2. Tasks/Daily Activities
3. Supervision
4. Social Media Sites and Statistics- Data and research
5. Learning
6. Improvements/things that were accomplished for the Bandshell Summer concert series 2022
7. Internship Evaluation

### **1. Introduction:**

As a Marketing Coordinator and Social Media Intern I did a 4 month internship (10 May-September 10, 2021) at Ingham County Parks at Lake Lansing Park South where I did work for the Lake Lansing Community Bandshell. I started out making our social media presence increase in Facebook for Ingham County Parks, Lake Lansing Bandshell, and Lake Lansing Community Bandshell. My main duty was to help advertise, market and social media presence in assisting implementing strategies on how to better the 2021 Bandshell "Sounds of Summer" Friday Night concert series.

I started out my internship with no clue on what to do because I didn't want to mess up the posts and wording, but I started experimenting and figuring out what to post like the dates, time and engaging with the people on all of the social media platforms. My main duty was to ensure that everything for the concerts on Fridays goes well and have everything set up to make the bands, sponsors, and the audience happy. I would gather data of how much revenue we would get from the sponsors like their contribution which was \$6900, Red Can total was \$4499, 50/50 total raised was \$3494, 50/50 Deposit was \$1748, and the total attendance from June to August was 4820. The total band cost was \$9100 for all 13 bands. Overall, it was a much better summer than last year's Bandshell because they didn't have it last year due to the outbreak of the virus.

## 2. TASKS / DAILY ACTIVITIES

Most of my daily tasks could be divided into the following categories:

- Created events and social media posts on Facebook for the Lake Lansing Bandshell, Lake Lansing Community Bandshell, and Ingham County Parks and engaged with people on Facebook mostly if they enjoyed it, had questions or stated what they want in this year's Bandshell concert series for 2021. Making new social media pages such as Instagram, Youtube, and Tik Tok which were new scenarios to me, but once I got the hang of it I knew what to do.
- Creating and getting my materials from ASAP Printing where we worked closely together like materials I had to update and re-energize the programs (brochures) for the logo, bio for the band, band's information, sponsorship as well, and update new pricing as well for the sponsorship tiers where I'm continue getting information from other local parks. I would pick up the materials on a weekly basis from June to August. I updated and created sponsorship banners for new sponsors we got if their logo changed or anything else in general. I also created posters for the bands that played every Friday from June to August where one of the bands liked it where they wanted to keep it, but I just gave them the information! I would pick them up every week.
- I was working with Dave, our accountant, to make sure that bills were paid on time for the things we purchased like a Drone video, editing video, bills for the things we bought from ASAP, 50/50 deposits, and etc. We would seek out new sponsorships, but in the end we got around 19 sponsorships in total where we could have got more, but some of them did not contact me and weren't interested. We had around 3 and a half rainouts. It kind of hurt us in the Red Can and 50/50 raffle money which made the revenue decrease sadly, but in the end we did better! I would drop those things at his house as well.
- One of my other tasks was to develop the new Band Shell Brand such as making all of the sponsorships in one banner where it had all of the 2021 sponsors included in the banner which was cool. I also made a banner which said "Lake Lansing Bandshell" with Haslett, MI underneath in the middle of the stage, but I made half sheet flyers where I advertised and posted it around the park. In the future, I was trying to make a metal sign that included the Lake Lansing Bandshell on top of the pavilion so we had more attention and attraction towards it, but Coe and Aengus will work on that unfortunately.
- Photography and video recording where I took photos of the band, audience, staff members which helped grow the pages a lot and I just took them on my phone where I had a camera, but I didn't know what to do with it so hopefully the future intern knows what to do with that!
- Emails and phone calls. In my first week, me and my coworker Hannah went to local businesses and told them about sponsorship opportunities. Email and phone calls were

the best choices to see if they were interested in sponsoring for one of our events. I would contact the sponsors if they wanted to set up a table, two chairs, if they needed anything else for the sponsor tent, see if the bio on the programs were right for sponsors and as well as their logos, website info and so on. I would coordinate with weekly sponsors to see if they wish to have advertising in programs and as well as the bands with them opening and main acts to get their bios and pictures or what they want to include in the posters and programs. I Communicated with Coe and Aengus to get help if I needed something for the internship. We would coordinate weekly meetings which actually helped a lot whether it was in person or Zoom it helped tremendously!

- Helped assist staff with park operations just by helping them with whatever duties they had and stayed late on Fridays because I wanted to help them out. Helping out with the signs, A frame, putting up the posters up every week, changing the sponsor banners every week, inflatables, putting the chairs up at the front and so on. I also organized the Bandshell stage after it was over and hopefully I made it cleaner as well.
- Made signs for Magnets, programs, and Lake Lansing Park History books where it was easier for people to grab them then handing them out. Brung the Red Cans, cooler with water in it for the bands, 50/50 raffle tickets, vests, and bags, money box for the concessions, recording the Bandshell concerts/live streaming the event too, and making sure the bandshell concerts goes well. I would give the checks to the bands to make sure they were paid and to ensure if they need anything else before the concert starts.
- Helped out with the Red Can and update themes/bios for the bands on the programs, social media, and posters as well.
- Concierge/liaison for sponsors if in attendance and incorporated sponsors into performance nights.
- Develop weekly programs for bio's and sponsors- updating them if necessary.
- Helped track attendance and account for all revenue data of bandshell nights where Coe and Ian were a lot of help to this in components of sponsor contribution, Red Can, 50/50 Total, 50/50 Deposits, Winning numbers, and the total number of people in attendance.
- Putting information about recruiting new members for the Bandshell Committee on Social Media platforms and on the back of the programs as well.
- Updating the social media pages and website for Ingham County Parks and Bandshell.
- Assist with Park Revenue.
- Coordinating with Aengus and Coe if there were concerns in anything with the Bandshell.
- Other duties were accomplished.

### **3. SUPERVISION**



My supervisors and manager, Coe Emens is the head of Lake Lansing Park South and Aengus McIntosh is the President of The Friends of Ingham County Parks and Chair, Lake Lansing Bandshell Committee which are the major factors for the “Sounds of Summer” 2021 Friday Night concert series. They have been working at their positions for many years now. I consider myself lucky to have them as my supervisors and manager, since they would always find time for my questions and be willing to help. In addition, there were two more people who played important roles during my internship – Zachary Shafer, the Park Ranger, and Ian Londo, Assistant Park Manager where they were major factors in helping me throughout this internship and they helped me learn new things not at work, but in life as well. Finally, I cannot skip the fact that all my coworkers are very nice people and they all contributed towards the ambience at work and who made me feel welcomed from the very first day of my internship. Everyone was truly the best people to work with and I appreciate the opportunity that Coe has given me and it means a lot to me having this internship as well!

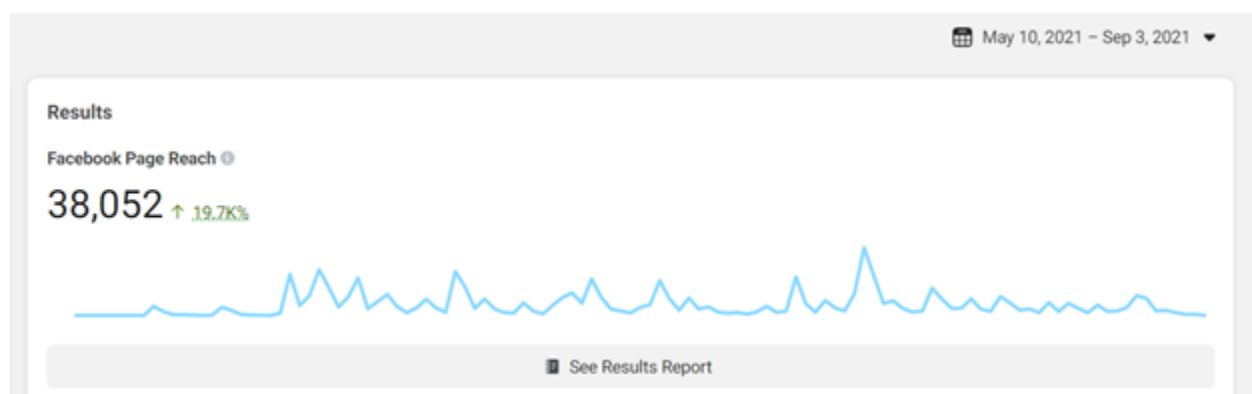
#### 4. Social Media Sites and Statistics

The total social media posts that I have created is around 23 posts for the total amount of posts for Facebook, Twitter and etc.

**Lake Lansing Community Bandshell Facebook page** had a total likes of 615. The Facebook Page Reach from May 10 to September 3, 2021 has 38,052 which went up 19.7K%. Around 615 people like this page, 657 people follow it, and 650 people checked in here.

From May 10 to September 3, 2021 it has a total comments of 94, total shares was 110, and 1290 click links on the posts.

I have included the pictures for the graph and demographic for the age and gender as well.





Total views for the LLCBS page.

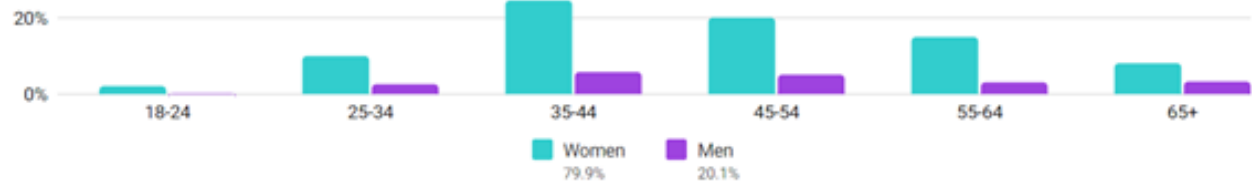


#### Audience

Facebook Page Likes

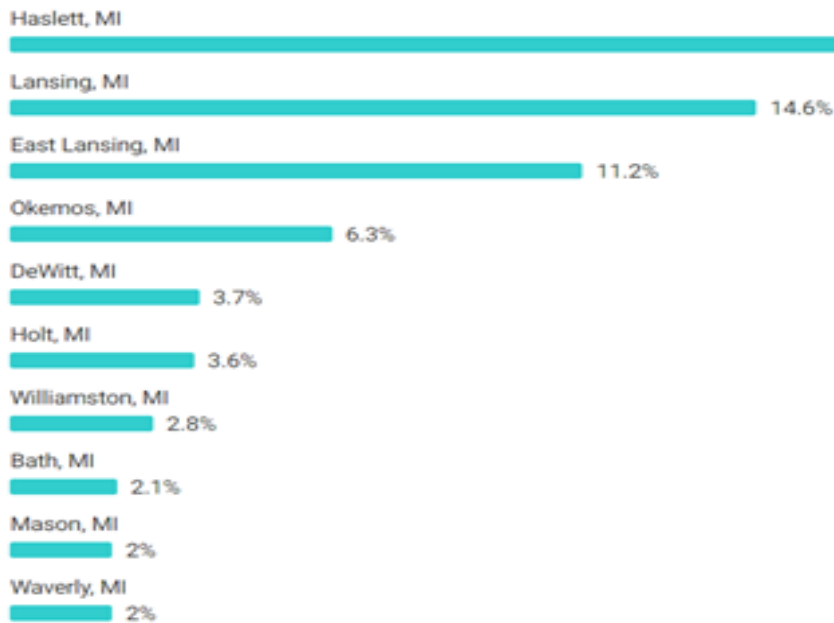
615

#### Age & Gender



[View Audience Report](#)

#### Top Cities



These are all the top cities that are the most attracted to our content and paid the most attention to.

- **Lake Lansing Bandshell** has a total number of 612 followers and 686 friends too.
- **Ingham County Parks Facebook page** has 13,417 people like the page and 13,754 people follow the page. It has a total page likes of 13,417.

- **Friends of Ingham County Parks Facebook Page** has about 681 people liking this page and 726 people following this page. It has a Total Page Likes: 681.

**Twitter Page for Ingham County Parks:** ICP has a total followers of 1163. Here is all the data from the analytics for the past 28 days for the Twitter page.



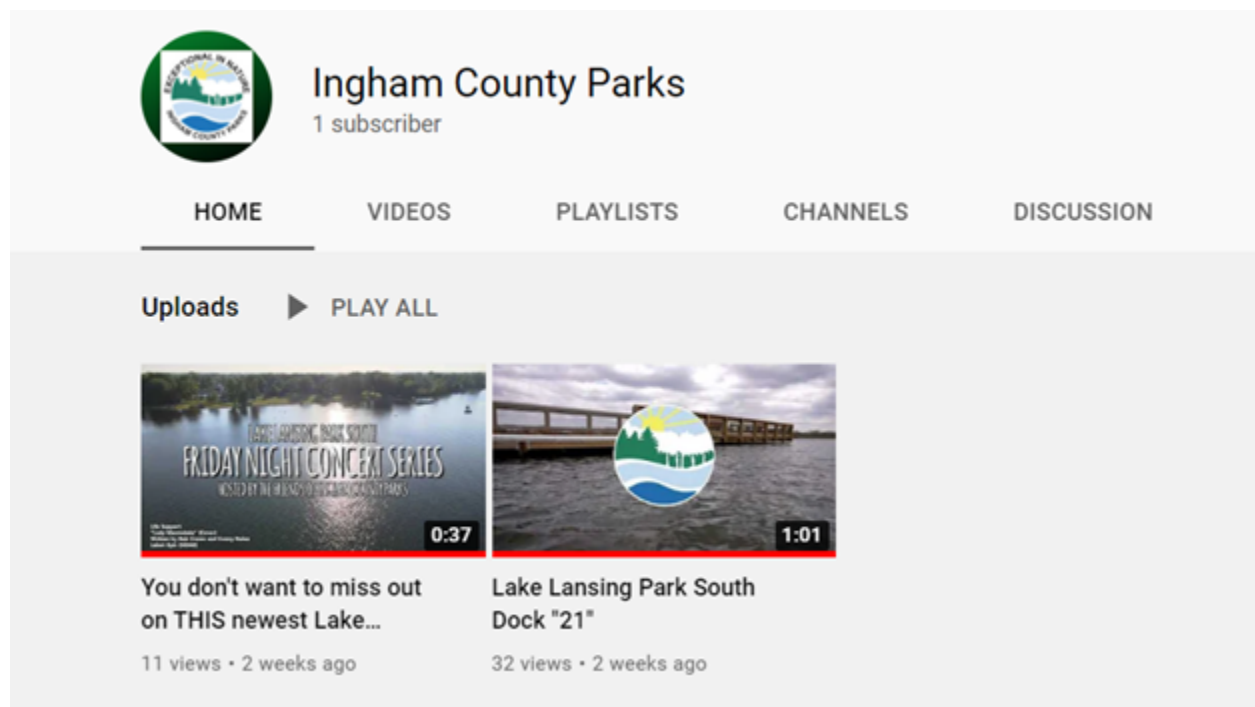
### **Tik Tok Page for Ingham County Parks:**

I have created the page prior to 2 or 3 weeks just posting videos and it has about 8 followers and it has a total of 53 likes and a total of 3006 views on the page.



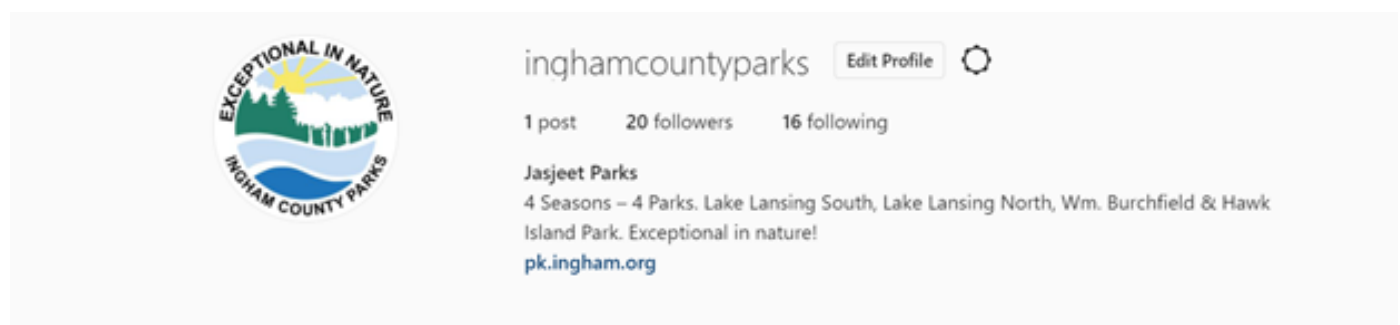
## Youtube Page for Ingham County Parks:

I also created a Youtube page as well because we could not access the old page because of the login and password. It has about 1 subscriber and it has about 43 views on the page.



## Ingham County Parks Instagram page

I created a new page for Ingham County Parks for Instagram as well where it's been 3 weeks. It has 20 followers, 16 following, and 2 likes.



## 5. Learning



I learned how to implement advertising, marketing, social media, Graphic Design, event coordinating, and other aspects that help the park to gain more of an audience and so on. While I was interning at ICP, I gained the ability to create social media content and apply it to material in person such as banners, programs, posters, and so on. I found analyzing and conducting content very important in helping me enhance advertising and marketing content. The process was amazing because I could utilize a lot of creativity in whatever I did for this internship. This internship has successfully introduced me to the industry of what I want to do in life. I realized that I needed to develop confidence in a lot of aspects, but I will improve on that further in the future and get out of that shell and ascend from there. Although the park is very fast-paced and there were times that were difficult to complete my duties, I gained valuable experience, learned how to manage my time and how to organize work to maximize efficiency.

#### **6. Improvements/things that were accomplished for the Bandshell Summer concert series 2022**

- Committee Recruiting- More Members
- Crowd Size- Time of year and rethinking for logic
- Bringing in ice cream for the families and children
- Coffees for the older audience
- Social Media- for more bodies, cars in the lots and Bandshell every Friday
- Tier System
- 50/50 Raffles- Do it earlier
- Food and Concessions
- Condiments- squirt bottles like a station where there are upside down sauces

- Sponsorships
- Marketing Bandshell and Park
- Food Trucks
- Youtube, Instagram, Tik Tok and etc
- Media presence from New Stations and other coverage as well
- Social Media giveaways
- Have more traffic and more community based and soldisicing in the Fall
- Marketing and outreach
- Interest levels
- Grants and so on
- Materials for the Bandshell and etc
- Seasonal Social Media Presence
- Monitor (save up money)
- Market Patron Pass and Friends Group
- Website and App content and develop them into something better
- Emcees- Mojo did a great job!
- See you next year for a poster?
- Yard Signs and Band Poster
- Draw and Statistics
- Advice
- Next year for donations like Venmo, Cashapp, and Paypal
- Rain outs where Facebook Live could be in the picture so there won't be no loss of revenue

- Venue spot and generate interest
- Electronics
- Renting the Bandshell stage- promo information , venue, graduations and meetings that could go on for the Spring to Fall which could be added income
- Anything else?

## **7. INTERNSHIP EVALUATION**

Before the internship my knowledge of Bandshell “Sounds of Summer” Friday Night concert series and the Ingham County Parks was minimal and when it came to those aspects, I knew nothing at all. Now that my 4 month internship is over, I feel I have really learned a lot. First of all, I became more familiar with the organization of the Bandshell concerts, the history of Lake Lansing Park South and overall how to coordinate the events properly whether it was marketing them in person or online (email, social media or etc). Secondly, I got acquainted with functions and responsibilities of the payments, slips, deposits, checks and etc for the Bandshell in general, and of course, got highly involved in the daily life of our park. I had to learn some things that I didn’t know where I had to research and figure it out by myself which was hard, but once I learned how to do something it got better I would say. I also got an insight into the strengths of the parks and the Bandshell, as well as its weaknesses and the need for improvement. On the other hand, I would say this internship was great. It had pros and cons where I had to do things out of my comfort zone. I would ask questions to where sometimes I didn’t know how to do something, but I would ask Coe, Aengus, Zach, Kelly, Eric, Nicole, Ian and the other staff members which made my internship a lot better because I didn’t want to mess up in any sense. In the four months in this internship, I feel like I was able to learn as much as I could. However, I

would like to learn more about advertising, marketing, and social media, including how to gather more of an audience and get them engaged/interested in various ways or if they are seeing it for the first-time. This internship experience was important in building a lot of skills as well. I am grateful to have had the opportunity to get practical experience. In conclusion, I believe I learned a lot from my supervisors in this internship and life in general.

## **Burchfield Park August/September Manager's Report**

- Hosted Mason Optimist Club Outdoors Youth Sports Event - Several exhibitors and activities including: Wildlife Rehabilitator, Lansing Oar and Paddle with kayak demos, lure making, disc golf, Ducks Unlimited, NWTF pellet rifle range, archery, fishing, etc... Over **180** registered kids! **Aug. 21<sup>st</sup>**
- 2021 Michigan Women's Disc Golf Series Finale-Battle of Boudicca **Aug. 28<sup>th</sup>**
- Burchfield kayaking segment interview with WILX Channel 10 -"Work it out Wednesdays" **Sept. 1<sup>st</sup>**
- 2021 Burchfield Open Disc Golf Event – **135** registered players **Sept. 11<sup>th</sup>**
- Eaton Rapids XC Running Meet – 12 schools showed up but canceled last minute due to severe weather ☹️ **Sept. 14<sup>th</sup>**
- Work with park office admin. staff on marketing/branding/advertising plan for kayak and canoe livery
- Assistant Manager solicited letters of support for Land & Water ADA Cabin Grant App
- Swimming Beach will be closed after **Sept. 19<sup>th</sup>**
- Review Management Intern's final class project (included in packet)
- Hired additional fall seasonal ranger for weekends
- SOS kayak registration, ordered janitorial supplies and grading equipment
- Park attendance is still in an upward trend from previous years
- Obtain quotes for Wetland Delineation services needed for Mountain Bike Skills Course

### Park Maintenance:

- Continue staining shelters and ski rental wall sections
- Clear more downed trees in the river. Has an above average year for river maintenance.
- Septic tank maintenance
- Prep courses for disc golf events
- Cut downed trees on biking/hiking trails after wind storm
- Pedal boat and kayak repairs





2021 Youth Sports Day Exhibits



Youth Sports Day Lansing Oar and Paddle Demo



NWTF Youth Sports Event Exhibit



Youth Sports Day Youth Exhibit-Chincoteague Pony



WILX Interview



2021 Burchfield Open Disc Golf Event



Downed Trees

If you haven't met me, I'm Ashley Thompson, a student at The University of Michigan and the Management Intern for Burchfield Park this past summer. At the university's School of Information, I study User Experience/Interaction Design and more specifically the interaction between people and technology. As a Management Intern at Burchfield Park, I had the opportunity of participating in a wide range of projects and even created my own personal project. I spent much of my time assisting Tim and Chris in managing projects and advocating for the seasonals. When I wasn't mowing or carrying kayaks to our landings, you could find me at my desk, working on something new to remind the park visitors of what Burchfield is all about.

Interpretative signage can be found at most major parks, denoting their history or their natural features. It's something I thought a park as grand as Burchfield might be missing. So I went digging through boxes of photos and documents that most of the current park staff has never seen. I started by piecing together the history of Burchfield using land purchases and letters from the 70s. I later met with Bob Moore to confirm what I had learned and hear about his role in the creation of the park. Through all of this, I learned Burchfield began in 1936 as a gravel pit for the road commission in what we now call Bigfoot Lake. But it wasn't until the 1970s, when Bob Moore was hired, that Burchfield really began taking off as a county park. Land acquisition was a decade-long process but it wasn't long before Riverbend and Burchfield were staple parks in local visitors' lives.

Because this history felt so personal and the people walking the trails deserve to know where their experience is coming from, I felt compelled to turn this knowledge into interpretative signs. I created 3 signs in total, one for Burchfield main, one for Riverbend, and one for McNamara. Each sign features a brief history of that land, a bit about the natural landscape, and an interactive scavenger hunt for the visitors. The scavenger hunt features things like native plants you can spot walking along the trail, and remnants of the farms that used to occupy that park. I hope these signs will bridge the knowledge gap between those who started the park and those who walk the trails today. With only 50 years of time, there's a lot more history to be made and I hope we can always remember where Burchfield started and document the new memories families are making every day.

I grew a deep love for Burchfield Park in my last 3 years here and especially through this project. It's a special place and has been for generations of local residents. It's a place to be celebrated and preserved.

By this time next year, I hope you can walk the trails and read through my work on a crisp new sign. I ask that you take time to snap a photo of your family there and close your eyes to imagine what that spot looked like only 60 years ago.

## **August - Parks Office Monthly Report**

### Meetings/Trainings

Weekly Admin and park manager meetings

### Contracts/Resolutions

Drafted/edited the following resolutions:

- Amendment to the contract with Scarlett Excavation
- Crushed stone test path
- Authorization to transfer funds – Emergency memos

### Customer Service

We received 653 phone calls in the month of August. Office staff taking phone calls for shelter reservations, kayak/canoe rentals etc. Starting to get snow tubing reservation phone calls.

### Website

Continued to edit the website to keep the public informed of the status of the parks.

### Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.

	Burchfield		Riverbend		McNamara		North		Boat Launch		South		Hawk Island		TOTAL	TOTAL
	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	All Parks	All Parks
Jan	9737	25367	0	0	1769	9299	4840	21723	3002	9520	3406	7140	17562	62776	40,315	135,825
Feb	15770	24868	2175	0	3446	7558	3814	19307	3359	8413	3908	6457	21905	49121	54,378	115,723
Mar	17041	17079	2152	2312	4962	7818	4895	12261	7889	7984	6136	7625	29596	50942	72,671	106,021
Apr	21267	34492	5136	5366	8994	22875	11248	24749	10840	12172	7403	16816	34676	81751	99,564	198,220
May	41014	47587	7168	8554	11261	40395	13313	36182	19786	17329	22159	28807	54697	136126	169,398	314,980
Jun	35947	48732	5381	5295	10262	23685	21425	23829	25250	16394	29692	55007	59886	150448	187,843	323,390
Jul	38018	50614	5139	4697	10323	23728	10901	18568	45228	15266	35093	60053	72718	161442	217,420	334,368
Aug	43277	42797	6390	4415	9728	23574	37169	19494	17389	14125	32305	53460	72339	143564	218,597	301,429
Sep	35749	0	5480	0	9054	0	7438	0	6229	0	19289	0	42285	0	125,524	0
Oct	51709	0	20217	0	7386	0	13581	0	4381	0	11310	0	32797	0	141,382	0
Nov	23276	0	5390	0	6561	0	12888	0	7018	0	9424	0	28086	0	92,644	0
Dec	16424	0	2399	0	5372	0	11171	0	3606	0	6476	0	21288	0	66,735	0
TOTALS	349,230	291,535	67,027	30,639	89,119	158,932	152,682	176,111	153,977	101,203	186,602	235,366	487,835	836,170	1,486,472	1,829,956



# **Trails & Parks Millage Program Coordinator Report**

**August 2021**

**For: Park & Recreation Commission Meeting- September 2021**

- Wrote memos/resolutions for Park Commission/BOC meetings
- Continued to work on the contract process for amendments for ongoing millage projects
- Completed IT Security training videos
- Met with Tim, Jared and Tanya to discuss millage financials
- Met with MDOT staff, Road/Parks Department Staff, and Spicer Group to discuss the feasibility study for the Holt to Mason trail connection
- Attended trails focus fall workshop planning meetings
- Attended trails interest master plan public input open houses at Hawk Island and Burchfield Park
- Meetings to discuss updates and revisions to Master Plan
- Worked with staff on social media updates
- Meetings with Tanya Moore and Tim Morgan
- Prepared amendment to the 2022 budget request for the 8/30 Human Services meeting
- Attended Human Services and Finance Committee meetings
- Attended weekly admin meetings
- Set up and attended site visits with:
  - Alaiedon Township, City of Lansing, City of Leslie, Ingham County Parks, Charter Township of Lansing, Leroy Township, Leslie Township, City of Mason, Meridian Township, Village of Stockbridge, City of Williamston, and Vevay Township



Alaiedon Township Site Visit





Stockbridge Site Visit



City of Lansing Site Visit



Mason Site Visit



Lansing Township Site Visit



## FLRT Trail Ambassador Program Coordinator Monthly Report September, 2021

### Events

- Coffee & Cleanup – Saturday, August 21@ Fulton Park
- FLRT Board Meeting – Monday, September 13

### Upcoming Events

- FLRT Annual Meeting – Friday, September 17
  - Impression 5 Science Center
- Coffee & Cleanup – Saturday, September 18
  - Scott Woods Park

### Other Business

- Communicated with potential new sponsors
- Promoted Annual Event & trail cleanups on social media
- Monitored trail construction updates
- Met with FLRT Marketing Committee on Annual Meeting planning

### MOU Status

Community Name	In Discussion	In Process	Signed
Ingham County			x
City of Lansing			x
City of East Lansing			x
City of Mason			x
Meridian Township			x

### Sponsorship Stats

Community Name	Mile Markers (Reserved/Avail.)	Trailblades (Reserved/Avail.)	Trailheads (Reserved/Avail.)
City of Lansing	9 / 57	10 / 34	0 / 9
City of East Lansing	0 / 16	1 / 16	0 / 5
City of Mason	0 / 0	0 / 0	0 / 0
Meridian Township	0 / 22	1 / 13	0 / 10

9/13/21

Ms. Jean Seuard called on 9/12/21 stating that there were some nails exposed on a boardwalk at Lake Lansing North. She called me (Kelly) on 9/13/21 to thank the Ingham County Parks for fixing the exposed nails so quickly. Ms. Seuard also stated she had heard that the Ingham County Parks had applied for a grant and wanted to let us know that she supported 100%. She supports any ADA upgrades so others can enjoy the parks as well. She stated that the Muskegon Winter Sports Park is highly accessible to individuals with disabilities and that she is excited to see us making upgrades as well. She also stated that the roots alone at Lake Lansing pose a serious danger and that she is looking forward to limestone trails.