

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to bc.ingham.org, choosing the "Events Calendar," and clicking on Monday, March 22, 2021

Monday, March 22, 2021

5:30pm

PARKS & RECREATION COMMISSION MEETING

Meeting via Zoom:

<https://ingham.zoom.us/j/88638425994>

1. **Call to Order**
2. **Approval of Minutes**
Minutes of February 22, 2021 regular meeting will be considered - [Page 3](#)
3. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
4. **APPROVE THE AGENDA**
Late Items / Changes/ Deletions
5. **DISCUSSION ITEMS**
 - A. mParks Design Award Facility Presentation – presented by Chad Stevens from mParks -[Page 12](#)
 - B. Staffing Lifeguards
6. **ACTION ITEMS**
 - A. Mason Trust Fund Support Letter Request - [Page 26](#)
 - B. Staffing Lifeguards – [Page 28](#)
 - C. Naming of Hawk Island Cabanas - [Page 31](#)
 - D. Resolution to Amend Soldan's Contract for 5 years – [Page 32](#)
 - E. Amendment to the Contract with FLRT– [Page 33](#)
 - F. Free ski equipment rental - [Page 35](#)
 - G. Tube Hill Piping Installation – [Page 37](#)
 - H. Demolition of Rental House – [Page 38](#)
 - I. Comsource renewal – [Page 39](#)
 - J. Livery fee – [Page 40](#)
 - K. Tree Removal – Hawk Island – [Page 41](#)
7. **ADMINISTRATIVE REPORTS**
 - A. Director - [Page 43](#)
 - B. Park Managers - [Page 45](#)
 - C. Administrative Office - [Page 50](#)
 - D. Financial Report - [Page 52](#)
 - E. Millage Coordinator Report - [Page 56](#)
 - F. FLRT Trail Ambassador Report - [Page 58](#)

8. Correspondence & Citizen Comment –

- A. Dave Card – Goose Control Measures [Page 59](#)
- B. Bob Wilson – Friends of Ingham County - [Page 60](#)
- C. TCRPC appoints Commissioner Chris Swope - [Page 61](#)

9. Board/Staff Comments

10. Limited Public Comment ~ *Limited to 3 minutes with no discussion*

11. Upcoming Meetings

- A. Date: Monday, April 26, 2021; Time: 5:30pm
Parks & Recreation Commission Meeting
Virtually Via Zoom

12. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

Ingham County Parks & Recreation Commission Members: Chair Matt Bennett, Vice-Chair Cherry Hamrick, Secretary Michael Unsworth, Steve James, Simar Pawar, Paul Pratt, Chris Swope, Commissioner Emily Stivers, Stephanie Thomas, Commissioner Chris Trubac

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
February 22, 2021

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting virtually via Zoom website.

Board Members

Present: Matt Bennett, Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Emily Stivers, Chris Swope, Stephanie Thomas, Commissioner Chris Trubac, and Michael Unsworth

Absent:

Also Present: Park Director Tim Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Hawk Island Park Manager Brian Collins, Lake Lansing Park Manager Coe Emens, Lake Lansing Assistant Manager Ian Londo, Burchfield Park Manager Tim Buckley, FLRT Trail Ambassador Lauren Ross, Tanya Moore, Bob Wilson, Aengus McIntosh and Dean Brailey.

PUBLIC MEETING TO HEAR SUGGESTIONS AND COMMENTS FROM THE PUBLIC REGARDING MULTIPLE PROPOSED MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANT APPLICATIONS FOR PARK AND ACCESSIBILITY IMPROVEMENTS AT BURCHFIELD, HAWK ISLAND, LAKE LANSING NORTH AND MCNAMARA LANDING

- 1. Chair to Call Public Meeting to Order:** Chair Bennett called the Public Meeting of the Parks & Recreation Commission meeting to order at 5:30pm.
- 2. Introductions:** Chair Bennet called for introductions and reviewed the purpose of the public meeting and the rules:
- 3. Chair to State Purpose of the Public Meeting and Inform the Public of the Commission's Rules for Public Meetings**
 - A. Any member of the public may address the Commission for up to (3) minutes per individual as scheduled on the agenda at the beginning of each meeting, and up to three (3) minutes at the end of the meeting at the time scheduled on the agenda for public comment.
 - B. At the discretion of the President, this time may be extended by granting an additional one (1) minute.
 - C. During an agenda item, members of the public may not address the Commission unless recognized by the President.

4. Limited Public Comment

None.

5. PowerPoint Presentation – Tanya Moore, Spicer Group

Burchfield – McNamara Landing (LWCF)

This project includes the following:

- New cabins (5), solar powered.
Amenities: picnic table (5), fire pit (5)
 - New 10-feet wide pave path.
 - New paved parking spaces for cabins.
 - New ramped canoe/kayak launches (2).
 - New well, pump house and water distribution system.
 - Landscaping between cabins.
 - Amenities: recycled trash bin, interpretive sign
- | | |
|--------------|-------------|
| Grant: | \$500,000 |
| Local Match: | \$500,000 |
| TOTAL: | \$1,000,000 |

Burchfield – Riverbend (Passport Grant)

This grant application includes the following as detailed in the attached documents:

- Remove existing stairs / dock leading down to Grand River and bridge over the Peppermint Creek.
 - New stairs and dock at Grand River
 - New fishing pier.
 - New 6-feet wide path.
 - New ADA accessible parking spaces.
 - Amenities: recycled bench, recycled picnic table, ADA grill, interpretive sign
- | | |
|--------------|-----------|
| Grant: | \$150,000 |
| Local Match: | \$100,000 |
| TOTAL: | \$250,000 |

Hawk Island (LWCF)

This grant application includes the following as detailed in the attached documents:

- Remove existing boardwalk along the northeast side of the pond.
 - New floating docks with fishing extensions and boardwalk approaches.
 - New 10-feet wide pave path.
 - Amenities: recycled trash bin, interpretive sign
- | | |
|--------------|-----------|
| Grant: | \$430,400 |
| Local Match: | \$430,400 |
| TOTAL: | \$860,800 |

Hawk Island (TF)

This grant application includes the following as detailed in the attached documents:

- Remove existing boardwalk along the northeast side of the pond.
- New floating docks with fishing extensions and boardwalk approaches.
- New 10-foot wide pave path.
- Amenities: recycled trash bin, interpretive sign

Grant:	\$300,000
Local Match:	\$493,100
TOTAL:	\$793,100

Lake Lansing North (LWCF)

This project includes the following:

- Removal / Replacement of existing boardwalk
Widened to 8 feet.
- Improvement of the path for ADA accessibility with crushed stone surface, 8-feet wide.
- Fitness Stations, 10 stations
- Mile Markers, every 1/10 mile
- Amenities: bench, interpretive signs (2)

LWCF Grant:	\$500,000
Local Match:	\$500,000
TOTAL:	\$1,000,000

Lake Lansing North (TF)

This grant application includes the following as detailed in the attached documents:

- Removal / Replacement of existing boardwalk
Widened to 8 feet.
- Improvement of the path for ADA accessibility with crushed stone surface, 8-feet wide.
- New Entrance Gate, electric
- New Entrance Sign
- Amenities: bench, interpretive sign

TF Grant:	\$300,000
Local Match:	\$281,400
TOTAL:	\$581,400

6. Chair to Open the Floor for Questions from the Public

Chair Bennett opened the floor for questions. No Questions.

7. Chair to Recognize and Ask for Presentations on the Proposed Project from Members of the Other Public Agencies, if in attendance

None.

8. Chair to have Recording Secretary Read into the Record any Correspondence Received

None.

9. Chair to Open Public Comment

None.

10. Chair to Adjourn Public Meeting

Chair Bennett adjourned the meeting at 5:54pm.

PARKS & RECREATION COMMISSION MEETING

Call to Order: Chair Bennett called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:54pm

Minutes: **Moved by** Ms. Thomas and **Supported by** Ms. Hamrick to approve the January 25, 2021 minutes of the regular meeting as written:
Yes 10; No-0. MOTION CARRIED.

LIMITED PUBLIC COMMENT

None.

LATE ITEMS / CHANGES / DELETIONS

None.

ACTION ITEMS

Motion to Recommend Submission of Multiple Grant Applications:

MOVED BY COMMISSIONER STIVERS, SUPPORTED BY MR. UNSWORTH

To recommend to the Board of Commissioners to authorize application for multiple Michigan Department of Natural Resources Grant applications for park and accessibility improvements as listed below:

Park	Grant Project Name	Matching Funds from the Trails and Parks Millage	Amount Requested from DNR	Total Project Amount
Lake Lansing North	Boardwalk replacements and accessible trails	\$281,500 (Trust Fund Grant) + \$500,000 (LWCF) + \$15,000 (Topo Survey) = \$796,500	\$500,000 (LWCF) + \$300,000 (MNRTF) = \$800,000	\$1,596,500
Hawk Island	Boardwalk replacements and accessible trails	\$493,100 (Trust Fund Grant) + \$430,400 (LWCF) = \$923,500	\$300,000 (Trust Fund)	\$1,653,500

			Grant) + \$430,400 (LWCF) = \$730,400	
Burchfield Park	McNamara Cabins/Pathway	\$500,000 (LWCF) + \$10,000 (Topo Survey)	\$500,000	\$1,010,00 0
Burchfield Park	Peppermint Creek Bridge & Riverbend ADA improvements	\$100,000 (Rec Passport) + \$10,000 (Topo Survey)	\$150,000	\$260,000

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

Concrete replacement at Hawk Island Splash Pad:

RESOLUTION #3-21 RECOMMENDING A CONTRACT WITH LOPEZ CONCRETE CONSTRUCTION, LLC FOR CONCRETE WORK AT HAWK ISLAND COUNTY PARK

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for concrete work at Hawk Island County Park; and

WHEREAS, Lopez Concrete Construction, LLC, a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Lopez Concrete Construction, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends to the Board of Commissioners authorizing to enter into a contract with Lopez Concrete Construction, LLC for a total amount not to exceed of \$24,750.00 for concrete work at Hawk Island County Park.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through December 31, 2021.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-974000-9P11 and line item 228-75999-974000-20P13 for the project.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to carry over/transfer the 2020 funds in line item 228-75999-974000-9P11 and line item 228-75999-974000-20P13 into 2021.

BE IT FURTHER RESOLVED, that the Ingham County Parks and Recreation supports entering into a contract with Lopez Concrete Construction, LLC for concrete work at Hawk Island County Park.

Moved by Mr. Unsworth and Supported by Ms. Hamrick that Resolution #3-21 be approved as written. Yes-10; No-0. MOTION CARRIED.

Prime Professional Consulting Services for various projects at Lake Lansing South, Hawk Island and McNamara Landing:

MOVED BY MR. PRATT, SUPPORTED BY MS. HAMRICK

To support Ingham County Parks to enter into a contract for Prime Professional Services with Rowe Professional for projects at Lake Lansing Park South and Lake Lansing Boat Launch for a total contract amount of \$164,105 (this is with 15% contingency) and Landscape Architects and Planners, Inc. for projects at Hawk Island and McNamara Landing for a total contract amount of \$128,590 (this is with 15% contingency).

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

Fence Installation:

RESOLUTION #4-21 RECOMMENDING A CONTRACT WITH JUSTICE FENCE FOR SUPPLYING AND INSTALLING A NEW FENCE AT HAWK ISLAND COUNTY PARK

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for supplying and installing a new fence at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Justice Fence.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends to the Board of Commissioners to authorize entering into a contract with Justice Fence for an amount of \$9,300.00 for fencing at Hawk Island County Park and a contingency not to exceed \$1,500.00 to include a cost of \$162.00 per additional 10 foot fencing sections within Soldans Dog Park, if needed for a total amount not to exceed of \$10,800.00.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through December 31, 2021.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75200-976000-20P02 for the project.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to carry over/transfer the 2020 funds in line item 208-75200-976000-20P02 into 2021.

Moved by Ms. Thomas and Supported by Mr. Pratt the Resolution #4-21 be approved as written. **Yes-10; No-0. MOTION CARRIED.**

Hawk Island Weed Treatment:

Ms. Pawar inquired about what chemicals will be used. Mr. Collins stated that he will email a list to the Commissioners of what chemicals will be used.

RESOLUTION #5-21 RECOMMENDING A CONTRACT WITH LAKEPRO, INC TO PROVIDE LAKE WEED TREATMENT AT HAWK ISLAND COUNTY PARK AND BURCHFIELD COUNTY PARK

WHEREAS, the Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract to provide lake weed treatment at Hawk Island County Park and Burchfield County Park; and

WHEREAS, after careful review and evaluation of the proposals received, staff recommends that a contract be awarded to Lakepro, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Parks Commission recommends that the Ingham County Board of Commissioners approve entering into a contract with Lakepro, Inc in the amount of \$12,750 for a 2-year contract, and a contingency of \$4,000 for a total amount not to exceed of \$16,750 for the purpose of lake weed treatment.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through December 31, 2022 with an option to renew contract for an additional 2 years.

BE IT FURTHER RESOLVED, that there are funds available through the Parks Department annual budget for this service.

Moved by Mr. Unsworth and Supported by Mr. James that Resolution #5-21 be approved as written. **Yes-; No-0. MOTION CARRIED.**

American Rentals Renewal:

RESOLUTION #6-21 RECOMMENDING AN AMENDMENT TO THE AGREEMENT WITH MILLER'S AMERICAN RENTALS DBA. AMERICAN RENTALS, INC. TO PROVIDE SANITATION SERVICES FOR THE INGHAM COUNTY PARKS DEPARTMENT AND INGHAM COUNTY FAIRGROUNDS

WHEREAS, Board of Commissioner resolution 18-078 authorized the current Agreement with Miller's American Rentals dba. American Rentals, Inc. at various Ingham County Parks and the Ingham County Fair; and

WHEREAS, a decision was made to renew the Agreement that expires on March 31, 2021 by the Parks and Fairgrounds.

THEREFORE BE IT RESOLVED, that the Ingham County Parks and Recreation Commission recommend to the Board of Commissioners to authorize an Amendment to the Agreement with Miller's American Rentals dba. American Rentals, Inc. to provide portable restroom services at various County parks and the Ingham County Fairgrounds for an additional two years providing there are no cost increases during the term of the Agreement.

Moved by Mr. Unsworth and Supported by Ms. Hamrick that Resolution #06-21 be approved as written. Yes-; No-0. MOTION CARRIED.

DISCUSSION ITEMS

Friends Park Patron Program:

Mr. Wilson asked that the park board promote the Friends park patron program by spreading the word and also by purchasing their own Friends park patron pass. Mr. Morgan stated that one can purchase a pass through our administrative office or gatehouse. Commissioner Stivers stated she would like to see the word get out as by the means of social media and technology rather than by paper waste. Ms. Pawar inquired about an email mailing through our database. Mr. Morgan stated that with our new system we will look at other forms of communications, he also stated we will look into printing information about Friends of Ingham County on our receipts. Mr. Wilson stated he was excited to hear in the grant presentation about accessibility. Mr. Wilson stated that, "he supported accessibility 100%!

ADMINISTRATIVE REPORTS

Director ~

Mr. Morgan asked that the park managers discuss the records that their parks are setting. Mr. Collins stated that Hawk Island is booked through March. They are glad to see, but staff are getting tired. Mr. Emens stated that it was a great winter. Ski rental has been busy and steady. Mr. Buckley stated that ski sales were more in one weekend than all of last year. The trails are in good shape and the staff doing a great job

Park Managers ~

No Comments.

Administrative Office ~

No Comments.

Financial Report ~

No Comments.

Millage Coordinator Report ~

No Comment

FLRT Trail Ambassador Report ~

No Comments.

BOARD/STAFF COMMENTS

Ms. Hamrick stated she was at Hawk Island and it was nice to see the hill busy and people having a great time. Mr. James stated he saw the article in the Lansing State Journal about the \$15 hour increase for minimum wage and wanted to thank the commissioners for taking the information to county services. Ms. Thomas thanked Mr. Collins for the science of snow tour. Ms. Pawar appreciates the pictures in the reports.

LIMITED PUBLIC COMMENT

None.

Adjournment:

There being no further business, the meeting was adjourned at 6:25pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

Introducing your 2021 mParks Award Recipients:

Facility Design Award Winner Accessible Multi-Purpose Dock, Ingham County Parks

Ingham County Parks would like to thank everyone involved in the Lake Lansing South Park Improvements project especially Douglas Schultz and Amanda Hemeyer of ROWE Professional Services Company and the staff of Ken Brock and Associates for a beautifully crafted design and installation. We would also like to give special thanks to the Michigan Department of Natural Resources Trust Fund and for their financial support in this project and Mark Stephens, Project FISH Coordinator with the MSU Department of Fisheries and Wildlife for his input. We also want to recognize and thank the Ingham Park Commission and Board of County Commission members and Ingham County staff. Installing new docks that will facilitate the multiple needs of the community presented some interesting challenges that made the completed project even more rewarding. The new dock that we built not only facilitates the needs of the fishing community but also boaters and park visitors in a sustainable manner. The docks were designed with fish habitats under them, included a mixture of accessible boat slips and fishing areas with varying railing heights and accommodates boat rentals, temporary boat tie-ups and a future universally accessible kayak launch.

















Lake Lansing South Dock that was replaced with the new Dock



New Dock at Lake Lansing South
Award Winning Design Michigan Parks and Recreation Association





FISH CRIBBING UNDER THE DOCK FOR FISH HABBITAT





This is our grant summary:

The City of Mason is seeking a development grant project for a playground at Rayner Park, a 62 acre regional park which features multiple recreational opportunities including baseball, volleyball, soccer, performance stage, and two large ponds. The playground will replace the heavily used 28 year old, deteriorating wooden play structure. The structure has been professionally evaluated and is recommended to be replaced due to accessibility, current rotting condition, and the materials containing Copper Chromated Arsenic. The proposed new barrier-free playground will feature a variety of play equipment, access walkways and seating.

Application includes ADA parking, accessible playground, rain garden, bike racks, recycle/ trash bins.

March 22, 2021

Grant Management Division
Michigan Department of Natural Resources
530 Allegan Street
Lansing, MI 48933

Re: Rayner Park Playground MNRTF Development Application

To Whom It May Concern:

On behalf of the Ingham County Parks Commission, I am writing this letter to express the Park Commission's support for an application submitted by the City of Mason for grant funding from the Michigan Natural Resources Trust Fund.

For over 125 years, Ingham County residents and visitors from a wider geographic area have enjoyed the 62 acre Rayner Park. In 2016, the City took ownership of the Park from Ingham County who previously owned, operated and maintained the park.

One of the main attractions of the park is a 28 year old Leathers Playground. Unfortunately, after a facility evaluation by Leathers, the playground is recommended to be replaced and not repaired due to accessibility concerns, rotting wood, and the potential of chromated copper arsenate at the site due to the materials used. Removal without replacement would be devastating to many in the region that depend on that park facility.

Grant funding from the Michigan Natural Resources Trust Fund will enable the City of Mason to install a new barrier-free playground will feature a variety of play equipment, access walkways and seating. We applaud the City of Mason for taking this step and have worked with them in partnership on our parks and trails program.

As an avid park and trail user and Director of the Ingham County Parks, I am in support of improving and maintaining the parks and trail system in the City of Mason. As a park visitor and Park Professional, I see firsthand the families, seniors, and others who come to enjoy the lovely natural features of our area. Recreational opportunities like accessible improvements to playgrounds, paved pathways and parking for accessibility to such amenities are a very useful addition providing a means for exercising and negotiating the areas of the park. Recreation is critical for all to recreate one's body, mind, spirit, and souls! The Ingham County Parks Department, Staff and Park Commission supports the efforts of the City of Mason to make improvement at Rayner Park. Should you have any questions please feel free to talk to me.

Sincerely,

Timothy E. Morgan, Director Ingham County Parks

TO: Human Services Committee
FROM: Tim Morgan, Parks Director
DATE: March 23, 2021
SUBJECT: Staffing lifeguards at Ingham County Parks
For the meeting agenda of 4/5/21 Human Services Committee

BACKGROUND

The swimming beaches at Burchfield County Park, Hawk Island County Park, and Lake Lansing South County Park along with the Hawk Island Splash Pad were closed from Memorial Day until July 1, 2020 due to Covid 19 and reopened July 2, 2020 to September 7, 2020 with swim at your own risk posted. The Ingham County Parks are proposing having lifeguards beginning Memorial Day weekend through Labor Day during the hours of 12:00pm-8:00pm, seven days a week, providing there is lifeguard staff coverage. During off hours and when there are no available lifeguards to staff, beaches would be posted as swim at your own risk.

ALTERNATIVES

The alternative is to continue with the posted swim at your own risk and not hire any lifeguards.

FINANCIAL IMPACT

If the proposed recommendation was accepted, Burchfield Park would need additional lifeguard hours as they only had lifeguards on the weekends in prior years. There would need to be an additional \$15,000 to pay for the additional lifeguard hours. There are funds available in line item 208-75300-652000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user- friendly, specifically Section A.1(g) - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this approach at their March 22, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend direction and guidance of the above matter.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Motion to recommend staffing lifeguards at Ingham County Parks

Move

To support staffing lifeguards beginning Memorial Day weekend through Labor Day weekend during the hours of 12:00pm-8:00pm, seven days a week. During hours outside of 12:00pm-8:00pm or in the event there are not adequate lifeguarding staff available, beaches would be posted and announced as swim at your own risk. Due to the proposed change, Burchfield Park would require an additional \$15,000 in budget allocation to provide this service 7 days a week as opposed to weekends only in previous years. There are funds available in line item 208-75300-652000.

SECTION IV: LIMITED GUARDING

Some beach operations may opt for a combination of guarded and unguarded operations. This decision may be based on bather loads, availability of qualified staff, budget, history of the facility, known hazards, drop-offs and other conditions, activities that take place at the facility, seasonal fluctuations, and other operational considerations. After considering these many various factors, your agency may decide to use a limited guarding system to maximize the availability of your water resource to the public. Some ways this may occur are:

- Guarding from Memorial Day to Labor Day but allowing swimming before Memorial Day and after Labor Day.
- Guarding from 10 am-6 pm, with swimming allowed from 8 am-8 pm.
- Having more than one swimming beach in the same park but not guarding them all (e.g., guarding the day use beach but not the campground beach).
- Having swimming beaches at more than one park but not using guards at each beach.
- Guarding weekends and holidays only.
- Designating a guarded portion of a beach (e.g., having 3,000 feet of lakefront but only 1,500 feet of guarded swim area).
- Guarding special events or pre-arranged group outings.

The above are only meant as examples. Your hours of operation may be different and you may have additional concerns while planning for the safe operation of your facility.

IV.1 SIGNAGE

Public education is one of the most important components of using a limited guarding system. Local media outlets, cable TV, newsletters, fliers, school visits, and “Friends Of” groups can all be used

to help your local visitors use your swim areas in a safe manner. Everyone may not have access to these sources of information; therefore, it is important that you provide signage explaining your operations. The decision to swim with or without a lifeguard is up to each visitor, but they need to be able to understand when guards are or are not available in order to make an informed decision.

Signs should be provided in at least three locations:

- At the entrance(s) to the park
- In the parking lot or entrance to the swim area
- On the beach

If you have gate attendants, they should know the hours during which lifeguards are on duty so they can answer questions. Whenever possible, international symbols should be incorporated into the signage and requirements of the Americans with Disabilities Act should be taken into consideration.

Some suggestions for signage include:

- Swim in Designated Areas Only.
- No Lifeguard on Duty.
- Swim at Your Own Risk.
- Adult Supervision Recommended. [Used during unguarded times.]
- Lifeguard on Duty 10 am-6 pm. Beach Hours 8 am-8 pm. Swim at Your Own Risk.
- Typical Guarded Hours 10 am –6 pm.
- Currently Un-Guarded. [With the “Un” removable.]
- Beach Guarded Weekends and Holidays only. All Other Times Swim at Your Own Risk.
- Lifeguards Provided in Designated Areas Only.
- No Swimming After Dark or During Rainstorms.

Rules signs for your park, such as hours of operation, alcohol usage, fees, etc., should be posted separately from signage for your limited lifeguarding system.

Whenever possible, international symbols should be incorporated into the signage and requirements of the Americans with Disabilities Act should be taken into consideration.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Motion Establishing Names for Picnic Cabanas at Hawk Island County Park

Move

To approve naming the three picnic cabanas (two new with a grant) at Hawk Island County Park. Staff suggests matching the smoke stacks in Lansing; Wynken, Blynken and Nod (Brian Collins).

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Resolution # -21

RESOLUTION RECOMMENDING AN AGREEMENT WITH SOLDAN'S FEEDS AND PET SUPPLIES INC. FOR SELLING FOBS FOR THE SOLDAN DOG PARK

WHEREAS, the County operates Soldan Dog Park in the City of Lansing, and sells passes known as FOB cards that allow registered guests to access the Dog Park; and

WHEREAS, the Contractor has indicated a desire and a willingness to sell FOB cards for access to Soldan Dog Park at its local stores.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission hereby recommends an Agreement with Soldan's Feeds and Pet Supplies Inc. for an additional 5 years, with the option of renewing for an additional 3 years at the expiration of the contract for selling FOB cards to Soldan Dog Park.

BE IT FURTHER RESOLVED, that the term of this Agreement shall continue for a period of five (5) years, through the 1st of May, 2026 at which this Agreement shall terminate, unless the County exercises the option to renew this Agreement for an additional three (3) years.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports the Agreement with Soldan's Feeds and Pet Supplies Inc. for selling FOBs for the Soldan Dog Park.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

RESOLUTION # -21

RESOLUTION TO RECOMMEND AUTHORIZING AN AMENDMENT TO THE CITY OF LANSING TRAILS AND PARKS MILLAGE AGREEMENT TR085

WHEREAS, Board of Commissioners Resolutions #20-028 authorized entering into a contract with the City of Lansing for Agreement TR085 Friends of the Lansing Regional Trails (FLRT) Volunteer Trail Ambassador; and

WHEREAS, the Friends of the Lansing Regional Trails is requesting an amendment to Agreement TR085 for additional funding in the amount of \$20,000 for the time period from 7/1/21 to 6/30/22.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends that the Ingham County Board of Commissioners authorize an Amendment to Agreement TR085 Friends of the Lansing Regional Trails Volunteer Trail Ambassador with the City of Lansing for additional funding in the amount of \$20,000 from the Trails and Parks Millage fund balance for the time period from 7/1/21 to 6/30/22.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$20,000 from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR085.

Ingham County Board of Commissioners
Ingham County Parks Commission
Attn: Tim Morgan, Nicole Wallace
Re: Friends of the Lansing Regional Trails
Trail Ambassador Agreement Amendment

Dear Mr. Morgan and Ms. Wallace,

The Friends of the Lansing Regional Trails requests an amendment to contract #TR085, for additional funding to help FLRT support the Trail Ambassador position. Ingham County has helped FLRT support this position throughout the first 5 rounds of trail funding. FLRT did not apply for funding in round 6. We at FLRT felt we could support this Trail Ambassador position ourselves through advertising revenue derived from the signage program. Due the slower than expected rollout of the signage project, this advertising program and the revenue that we projected to earn has been extremely limited. And the covid pandemic has negatively impacted fundraising. We still believe that FLRT will eventually be able to support the great work of our Trail Ambassador program as the pandemic recedes.

FLRT hereby requests \$20,000 to fund the Trail Ambassador program for the period starting July 1, 2021 to June 30, 2022, which represents the time frame covered by the 6th round of funding.

Our Trail Ambassador program benefits the entire countywide trail system in many ways. Regular trail cleanups beautify the trails and encourage volunteers to participate with us. Newsletters and social media campaigns coordinated by the Trail Ambassador promote trail awareness and build support in the community for our trails. Events coordinated by the Trail Ambassador bring out participation from all over the County and are extremely popular. FLRT and the Trail Ambassador helped pass the millage renewal in 2020.

We at FLRT are very grateful for all the support Ingham County has shown us in the past. We hope you continue this support through the pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Brogan". The signature is fluid and cursive, with the first name "Paul" and last name "Brogan" clearly distinguishable.

Paul Brogan

President

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Motion to Approve Visitor Incentive Program

Move

To approve the following visitor incentive programs as authorized per Board of Commissioners
Resolution #15-397:

- Provide free ski equipment (boots, poles, skis) at Lake Lansing North and Burchfield County Parks to children ages 5 and under, during winter hours of operation on dates to be determined by staff.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION GRANTING THE INGHAM COUNTY PARKS AND RECREATION COMMISSION
THE ABILITY TO APPROVE FUTURE VISITOR INCENTIVE PROGRAMS
AT THE INGHAM COUNTY PARKS**

RESOLUTION # 15 – 397

WHEREAS, increasing visitation and providing positive visitor experiences at the Ingham County Parks are key elements of our Strategic Plan and Mission; and

WHEREAS, park staff wishes to develop occasional visitor incentive programs for promotional and marketing purposes (special rates/discounts) internally and with outside partners to increase visitation at the Ingham County Parks; and

WHEREAS, park staff will develop visitor promotions (special rates/discounts) for facilities and programs offered in the Parks; and

WHEREAS, building strong relationships with sectors of the community is good for the Ingham County Parks, Ingham County, and the State of Michigan; and

WHEREAS, all proposed visitor incentives will be reviewed by the Parks Director and the Ingham County Parks and Recreation Commission.

THEREFORE BE IT RESOLVED, the Board of Commissioners grants the Ingham County Parks & Recreation Commission the ability to approve occasional visitor incentive programs at Ingham County Parks after review by the Park Director and upon the recommendation of the Ingham County Parks & Recreation Commission.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** None **Approved 10/20/15**

FINANCE: Yeas: Anthony, Bahar-Cook, McGrain, Schafer, Case Naeyaert

Nays: None **Absent:** Tennis, Tsernoglou **Approved 10/21/15**

INGHAM COUNTY PARKS & RECREATION COMMISSIONER

Meeting of March 22, 2021

Resolution # -21

RESOLUTION RECOMMENDING A CONTRACT WITH SCARLETT EXCAVATING TO INSTALL SNOW MAKING TUBE AT HAWK ISLAND COUNTY PARK

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for installing a County purchased snow making tube at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Scarlett Excavating.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation hereby recommends entering into a contract with Scarlett Excavating for a total amount of \$49,350.00 from the Parks Departments Operating Fund Balance for the installation of the snow making tube at Hawk Island County Park.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through December 31, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation support entering into a contract with Scarlett Excavating for the installation of a County purchased snow making tube at Hawk Island County Park.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021
RESOLUTION # -21

**RESOLUTION RECOMMENDING A CONTRACT WITH SALEBIEN TRUCKING AND
EXCAVATING INC.**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced demolition vendors for the purpose of entering into a contract for the demolition and legal disposal of a house at Lake Lansing South County Park; and

WHEREAS, the County desires for the materials to be reused and/or recycled as much as possible instead of deposited into a landfill; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Salebien Trucking and Excavating Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends the Ingham County Board of Commissioners authorize entering into a contract with Salebien Trucking and Excavating Inc. for the base bid in the amount of \$27,500 for the purpose of entering into a contract for the demolition and legal disposal of a house at Lake Lansing South County Park.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through May 28, 2021.

BE IT FURTHER RESOLVED, there is \$18,150 is available in line item 208-75200-976000-20P01 for the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$9,350 from the Parks Department fund balance to cover the remainder of the cost of the project.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports entering into a contract with Salebien Trucking and Excavating, Inc.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Resolution # -21

RESOLUTION TO RECOMMEND AUTHORIZING TO EXTEND THE CONTRACT WITH COMSOURCE, INC. FOR RADIOS AT HAWK ISLAND COUNTY PARK

WHEREAS, Resolution #18-154 authorized a contract with Comsource, Inc. for the use of eight radios for three years and an option to renew for an additional two years; and

WHEREAS, the Ingham County Parks is requesting to exercise the option to extend this contract for an additional two years.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends the Ingham County Board of Commissioners authorize to extend the contract for two additional years at the current cost of \$3,360 for eight radios plus an additional \$192 annually for a cell phone application that would allow managers cell phones to act as radios.

BE IT FURTHER RESOLVED, the terms of the Agreement will extend to June 10, 2023.

BE IT FURTHER RESOLVED, that the funds are available in line item 208-75600-81800.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission supports entering into a contract with Comsource, Inc.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021
RESOLUTION # -21

RESOLUTION RECOMMENDING LIVERY FEES AT BURCHFIELD COUNTY PARK

WHEREAS, the Ingham County Parks & Recreation Commission recommends a livery fee be implemented at Burchfield County Park; and

WHEREAS, park staff and the Ingham County Parks & Recreation Commission recommend fees for livery services provided by canoe/kayak livery for profit businesses.

THEREFORE BE IT RESOLVED, that this fee structure becomes effective upon passage of this resolution by the Ingham County Board of Commissioners for livery fees at Burchfield County Park:

- \$1,000 per year

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission recommend implementing a livery fee at Burchfield County Park.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of March 22, 2021

Resolution # -21

RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH JAMES CLARK TREE SERVICE FOR TREE REMOVAL AT HAWK ISLAND COUNTY PARK

WHEREAS, The Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for hazardous tree removal at Hawk Island County Park. Staff recommends that a contract be awarded to James Clark Tree Service; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to James Clark Tree Service.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends that the Ingham County Board of Commissioners authorize entering into a contract with James Clark Tree Service for an amount not to exceed \$16,400 for hazardous tree removal at Hawk Island County Park.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75200-974000-21P01 for the project.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission recommends entering into a contract with James Clark Tree Service for hazardous tree removal at Hawk Island County Park.

To: Ingham County Park Commission
From: Brian Collins, Park Manager
Re: Tree removal bids

The following is a summary of the bids received for tree removal at Hawk Island County Park. Staff recommends James Clark Tree Service as they were lowest qualified bid and local.

James Clark Tree Service \$16,400 LOCAL VENDOR
Upper Cut Tree Service LLC \$18,250 LOCAL VENDOR
Harper Hill Forestry \$20,200 LOCAL VENDOR
J&D Logging \$18,500 LOCAL VENDOR
Keith L Litchfield NO BID LOCAL VENDOR
ASPLUNDH Tree Service NO BID NOT LOCAL
American Arbor NO BID NOT LOCAL

Directors Report 2021
2/12/21-3/18/21 (March 22nd, 2021 Park Commission meeting)

Mission Statement: The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Attended direct report meetings with the Controller's office via zoom.
- Attended new Human Services Zoo/Fair/Parks Deputy Controllers meeting via zoom.
- Started working on ideas with staff for parks infrastructure that needs addressed soon at all our County Parks that might be eligible (Broadband, Water, Sewer) to be part of the funding from the Federal Funds that will be available to Ingham County to share with the Controller's Office.
- Continued ongoing weekly update phone meetings with Kelly, Nicole, and Emma on various committee agendas, supporting documents and internal items, and resolutions.
- Ongoing; Kelly and Nicole continue working on training with "everything" Admin as time allows (Nicole and Kelly are doing a great job I am so grateful for their teamwork and skills!).
- Many resolutions for Kelly, Nicole and Brian as again we continue to work with the Managers and Purchasing on RFP's on several CIP project RFP's and other items.
- Assisted Nicole with a Trails and Parks Presentation to the South Lansing Business Association and presented with Friends at the South Lansing Kiwanis club.
- Began working with staff on the 2022 budget request and planning. We will present our request to the Park Commission at the April meeting for 2022.
- Staff have been working on summer Covid planning with the controller's office more to come on this. The Lifeguard piece is in this month's packets for your consideration.
- Conducted managers meetings and Kelly to discuss lifeguards and reorganization. Human Resources is planning to have something to staff for final review prior to bringing to the Park Commission for your review and we are hopeful for the April Park Commission meeting.
- Visited the Burchfield park and discussed the next step with the Community Foundation grant for Mountain Bike facility grant. Also, visited Hawk Island on final weekend of winter sports.
- Met with Nicole and Tanya several times to discuss ongoing millage items and millage consultant assistance.
- Continued to work Tanya Moore for 2021 Grant applications plans and preparation of grant funding request for MDNR Grants due April 1, 2021.
- Attended several BOC meetings for our resolutions via Zoom, also attended multiple Controller and BOC meetings concerning the minimum wage discussions.
- Conducted a quarterly MParks Trails Focus zoom meeting and began plans for possible workshop in Lansing to showcase the Wayfinding program that we now have in place in Ingham County, as I am serving as Trails Focus Chair for 2021 for MParks. We hope to do a Wayfinding workshop showcase Ingham Counties new Wayfinding signage sometime in 2021 if Covid allows ☺.
- Attended an Ingham County Supervisors Training presented by the Controller and Human Resources Department.
- Ongoing responded to, sorted, and organized paperwork, files and an increasing number of e-mails.
- Attended several sessions via zoom for the Great Lakes Parks Training Institute.
- Helped with Packets and agendas for Park Commission meetings.

- As always, make sure you all spend time in one of our Counties most valuable assets, the Ingham County Parks and Trails. Spring is almost here and we will soon see a transition of spring wildflowers in the woods as the forest begins to awake from a long winters nap! ☺ Enjoy the show as it is one of my favorite times of the year!

Morel Mushroom

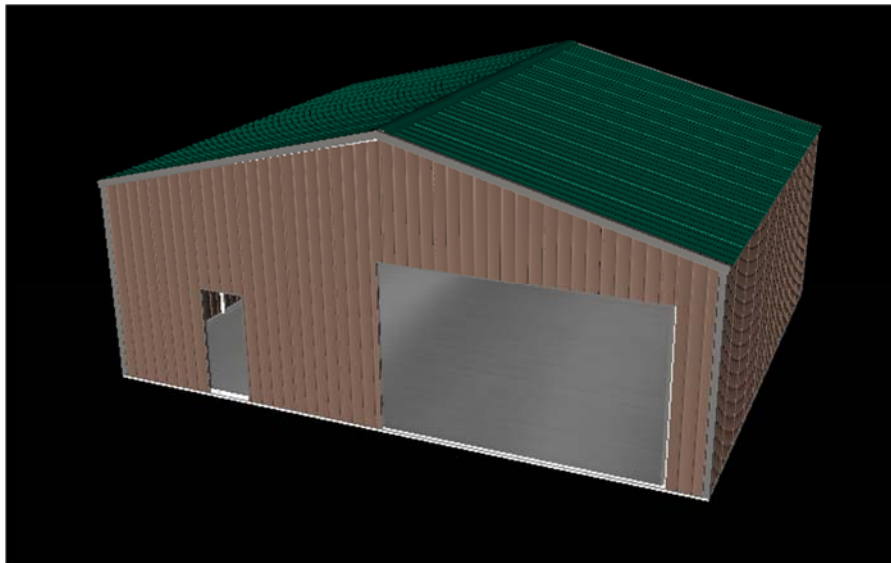


Trillium

March 2021

Hawk Island County Park

- ✓ Daily operation of snow tubing (Year End statistics will be provided in April)
- ✓ Preventative maintenance (preparing for storage) of snow groomer, magic carpet and snow making equipment.
- ✓ Began hiring process for lifeguards and other seasonal staff
- ✓ Worked on bids for tree removal CIP, Pipe Install, and new snow tube/snow cat building.
- ✓ Worked with Upcoming Special Events
- ✓ End of winter season cleanup
 - Fencing tear down, tube deflation and storage, etc.



New snowtube/snowcat building

Burchfield Park February/March Manager's Report

- Attended Virtual Great Lakes Park Training Institute educational sessions
- FT Ranger and Assistant Manager Attended CISMA Training-Feb. 25th
- Applied for Certified Parks and Recreation Professional recertification
- Attended Summer Covid-19 Planning Meeting-March 3rd
- Manager's Budget Meeting-March 9th
- Met with Wes Shinevar from Capital City Renegades to plan for the CCR Pro disc golf event in July-March 9th
- Worked on 2022 CIP requests
- Draft Nature Day Camp Covid-19 Preparedness and Response Plan and new Health and Safety policies
- Participated in County's 2-day Supervisor Training-March 10th and 11th
- Meeting with Anne Grofvert and Tim Morgan about the final Impact Grant Application for the Beginner's Mountain Biking Skills Park-March 12th
- Begin planning 2021 Trout Fishing Derby in June and Mason Optimist Youth Sports Event in August with Mason Optimist Club
- Ordered 600 Rainbow Trout from Crystal Farms for spring stocking
- Continue Canoe and Kayak registrations with SOS
- Purchase additional winter rental equipment - Snowshoes
- Start tearing down winter sports (signs, fencing, ropes, equipment)
- Record Attendance and Revenue for first quarter. See graph

Park Maintenance:

- Cleaned out Wood Duck nesting boxes
- Grade all roads and parking lots
- Opened Riverbend Natural Area
- Hazardous tree removal
- Park wooden structure inspection
- Playground inspections
- Trail Inspections
- Rake out gravel from mowed areas from snow plowing



Busy ski rental weekend



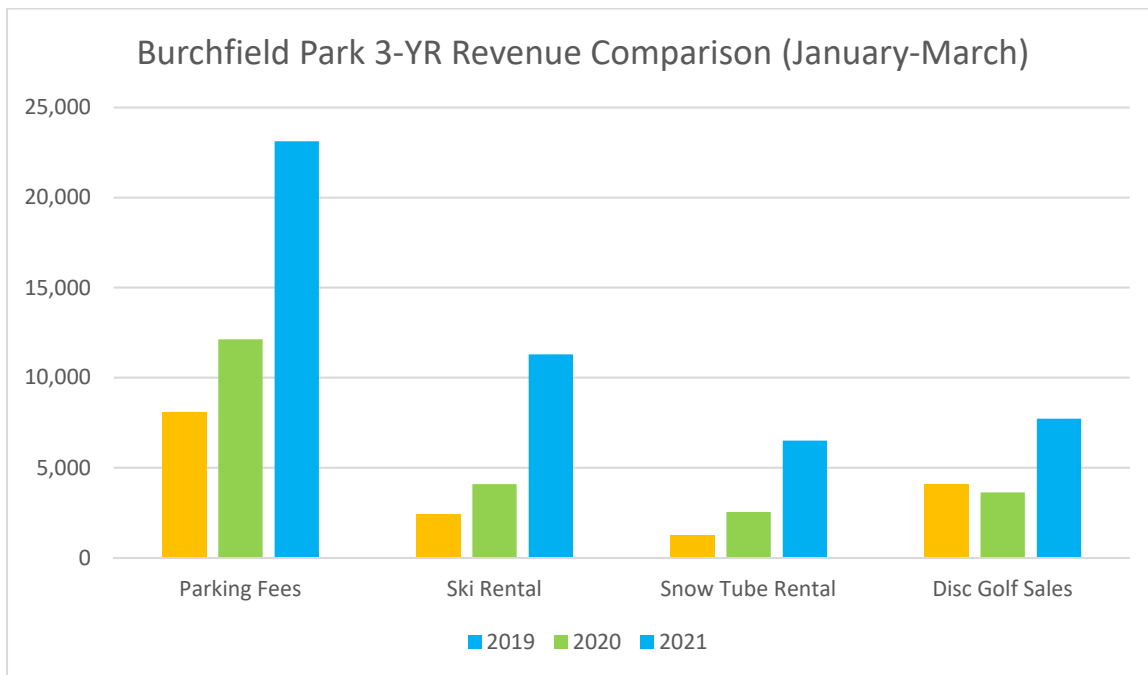
Perfect skiing conditions for 4 weekends in a row



Cleaning Out MUCC Wood Duck Boxes



Large Park Silver Maple entered into Michigan Big Tree Registry-230 inches!



- Revenue increased over last three years in first qtr.
- Food Concessions was closed this winter due to health orders and is not shown in this comparison. However, revenue remained steady in 2019 and 2020.
- Current revenue standing for the year:

Parking Fees	\$23,121.00
Ski Rental	\$11,287.00 (all time season record)
Snow Tubes	\$6,498.00 (all time season record)
Disc Golf	\$7,716 (on track for record)
- During the winter season, park visitors have shared many compliments about our great staff working during the pandemic and have expressed their gratefulness that the parks have remained open, providing activities and entertainment for their families. Tried to graph park patron's smiles, but they were off the chart. 😊

Lake Lansing Park Report –February

Highlights:

Attended Staff and Manager Zoom Meetings

Attended Park Commission meeting

Attended Great Lakes Park Training Institute Conference (virtual)

Meeting regarding seasonal wages with Tim M and Managers

Reviewed bids for rental house demo

Attended Reorganization discussions

Attended future COVID plan meeting

Completed Introduction to Lakes course through MSU Extension

Worked with Dave Card, Meridian Township, and DNR regarding possible future goose controls

Contacted bands for summer concert series at Band Shell to let them know we are a tentative go

Assisted with ski rental and trail operations

Worked on CIP requests

Worked with and attended Meridian Township Ice Fishing Event



Meridian Township Ice Fishing Event



New Kiosk at Boat/Fishing Dock

February - Parks Office Monthly Report

Meetings/Trainings

Had weekly conference calls for the office staff and staff meeting. Kelly is continuing training with Nicole. Attended Zoom mParks conference. Went to conferences: Marketing- From Practical to Practically Insane, Outrageous Events, Incredible Results and Lemons into Lemonade. Interesting to hear what other counties do for community events that are unique. Examples were outdoor movies, zombie golf and golden poo event.

Contracts/Resolutions

Drafted/edited the following resolutions:

- Multiple Grants
- Concrete Replacement – Hawk Island Splash Pad
- Prime Professionals – Rowe & LAP
- Fence Installation at Hawk Island
- Weed Treatment at Hawk Island & Burchfield

Customer Service

We received 3,016 phone calls in the month of February. Office staff continuing to take picnic reservations for next year. We are up to 26 requests for special events. Unfortunately, the Bill Earl event is cancelled for this year due to Covid. Office staff assists the event coordinators with the event application, park reservations and coordinates the application process with park managers for approval.

RecTrac and WebTrac

RecTrac training is set up for March 18th and 25th with a representative from Rec Trac. This is for staff to ask questions and learn new skills.

Website

Continued to edit the website to keep the public informed of the status of the parks.

Fees/Wages

Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.



Employee appreciation night with my daughter. We had a great time.

2020 Parks Budget as of 2/24/21

Revenue				
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Available</i>	<i>Percent</i>
600000 Shelter Fees	66,500.00	1,308.00	(65,192.00)	2%
600100 Disc Golf Fees	22,000.00	1,794.00	(20,206.00)	8%
610100 Boat Rental	22,500.00	-	(22,500.00)	0%
610200 Canoe/Kayak Rental	42,500.00	-	(42,500.00)	0%
620000 Boat Launch Fees	17,000.00	-	(17,000.00)	0%
630000 Ski Rental	8,000.00	315.00	(7,685.00)	4%
641000 Food Concessions	48,150.00	-	(48,150.00)	0%
641120 Snowshoe Rental	-	-	-	
650000 LL House Rent	-	-	-	
652000 Parking Fees	317,846.00	31,517.00	(286,329.00)	10%
652100 HI Snow Hill Admissions	60,000.00	115,165.00	55,165.00	192%
669130 Game Rental	1,000.00	-	(1,000.00)	0%
669140 BUR Tube Rentals	4,000.00	978.00	(3,022.00)	24%
669141 Dog Park Revenue	10,000.00	1,820.00	(8,180.00)	18%
669142 Passport Revenue	20,000.00	-	(20,000.00)	0%
669145 Park Patron Pass	-	42.00	42.00	
688220 Misc Revenue	1,000.00	72.95	(927.05)	7%
671000 Day Camp	10,000.00	-	(10,000.00)	0%
Total Collected Revenue	650,496.00	153,011.95	(497,484.05)	24%
676020 Donations	-	-	-	
698010 Carry Over Surplus Used	-	-	-	
699000 Revenue TSF IN - F101	1,845,697.00	461,424.24	(1,384,272.76)	25%
699228 Revenue TSF IN - Millage 228	51,500.00	12,875.00	(38,625.00)	25%
699500 Revenue TSF IN - CAP IMP	25,000.00	-	(25,000.00)	0%
Revenue Total	2,572,693.00	627,311.19	(1,945,381.81)	24%
Personnel Services				
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Available</i>	<i>Percent</i>
704000 FT Wages	736,070.00	87,015.80	649,054.20	12%
705000 Seasonal Wages	631,384.00	47,814.50	583,569.50	8%
706000 FT Overtime	4,783.00	726.53	4,056.47	15%

2020 Parks Budget as of 2/24/21

706100 On Call Payments	5,320.00	104.00	5,216.00	2%
706700 Seasonal Overtime	1,787.00	-	1,787.00	0%
708000 Meeting Fees	9,750.00	-	9,750.00	0%
713000 Misc Fringes	-	-	-	
714000 Unemployment	3,726.00	682.04	3,043.96	18%
715000 Fica County Share	56,949.00	10,081.15	46,867.85	18%
715050 Liability Insurance	849.00	608.18	240.82	72%
716020 PHP Health Insurance	152,974.00	28,694.00	124,280.00	19%
716030 Health Waiver	6,451.00	630.54	5,820.46	10%
716035 Retiree Hlth Ins Chargeback	41,418.00	6,901.36	34,516.64	17%
716040 Retiree Hlth Ins Trust Chg	33,499.00	5,295.78	28,203.22	16%
716100 Dental Insurance	10,809.00	1,801.80	9,007.20	17%
716200 Vision Insurance	1,559.00	259.18	1,299.82	17%
716450 Seperation Buyout Chgback	13,031.00	2,059.52	10,971.48	16%
717000 Life Insurance	1,320.00	219.60	1,100.40	17%
717100 Disability Insurance	682.00	112.89	569.11	17%
718000 Retirement Program	162,297.00	19,156.29	143,140.71	12%
718500 Retirement Defined Contr.	5,882.00	848.49	5,033.51	14%
720000 Longevity	7,000.00	-	7,000.00	0%
722000 Wkcpmp Insurance	3,383.00	482.10	2,900.90	14%
722600 CARES	-	-	-	0%
Personnel Services Total	1,890,923.00	213,493.75	1,677,429.25	11%
Controllable Expenses				
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Available</i>	<i>Percent</i>
726011 Concessions	33,400.00	2,382.09	31,017.91	7%
728000 Printing & Binding	12,000.00	-	12,000.00	0%
729000 Postage	4,500.00	-	4,500.00	0%
730000 Office Supplies	2,800.00	110.29	2,689.71	4%
731000 Photo-Copying & Supplies	600.00	-	600.00	0%
734000 Non-Capital Equipment	4,900.00	-	4,900.00	0%
735100 Controlled Capital Items	-	-	-	
740000 Maintenance Supplies	127,136.00	12,259.63	114,876.37	10%

2020 Parks Budget as of 2/24/21

743000 Other Supplies	27,031.00	451.52	26,579.48	2%
745000 Uniforms	7,500.00	159.99	7,340.01	2%
746010 Clothing Allowance	600.00	90.00	510.00	15%
743100 Small Tools	-	12.50	(12.50)	
747000 Gas-Grease-Oil-Antifreeze	38,000.00	1,866.04	36,133.96	5%
802800 Med Services - Physicals	1,000.00	-	1,000.00	0%
815000 Memberships & Subscriptions	3,500.00	238.84	3,261.16	7%
818000 Contractual Services	24,780.00	659.63	24,120.37	3%
PAZO1 POS System	22,230.00	1,090.31	21,139.69	5%
823100 Police Services	-	-	-	#DIV/0!
861000 Local Travel	3,000.00	-	3,000.00	0%
861100 In state Travel	3,100.00	-	3,100.00	0%
861110 Out of State Travel	-	-	-	
890080 Administrative Fees	12,500.00	(150.00)	12,650.00	-1%
901000 Advertising	10,750.00	-	10,750.00	0%
921050 Telephone	7,900.00	581.04	7,318.96	7%
921060 Telephone - Long Distance	-	2.98	(2.98)	
931100 Maint-Related Contractual	37,433.00	1,072.33	36,360.67	3%
932000 Equipment Repair & Maint	50,470.00	7,506.96	42,963.04	15%
942000 Equipment Rental	8,138.00	-	8,138.00	0%
957120 Sales Tax	3,650.00	-	3,650.00	0%
957130 Other Taxes	-	-	-	
960000 Training	5,300.00	493.00	4,807.00	9%
960080 Staff Development	-	-	-	
967000 Special Project Costs	-	-	-	
21P01 Tree Removal & Reforestation	25,000.00	12,032.01	12,967.99	
Controllable Expenses Total	477,218.00	40,859.16	436,358.84	9%
Non-Controllable Expense				
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Available</i>	<i>Percent</i>
911000 Insurance & Bonds	-	-	-	
915050 Liability Insurance	-	-	-	
921000 Utilities	81,981.00	10,414.69	71,566.31	13%

2020 Parks Budget as of 2/24/21

921070 Courier Service	1,448.00	-	1,448.00	0%
921150 Telephone Allocation Costs	2,159.00	158.28	2,000.72	7%
943000 IT Operations	36,450.00	2,031.06	34,418.94	6%
943010 Equip Service Charge	42,000.00	-	42,000.00	0%
943020 Equip Service Charge PC	5,266.00	-	5,266.00	0%
943100 Network Maintenance	14,711.00	164.17	14,546.83	1%
944000 Vehicle Service Charge	18,999.00	-	18,999.00	0%
944100 Copier Service Charge	1,538.00	-	1,538.00	0%
Non-Controllable Expense Total	204,552.00	12,768.20	191,783.80	6%
Capital Outlay	-	-	-	0%
Transfer Out - F228	-	-	-	0%
Budget		Actual		Percent
Total Revenue	2,572,693.00	627,311.19	(1,945,381.81)	24%
Total Expenses	2,572,693.00	267,121.11	2,305,571.89	10%
Difference	-	360,190.08		

208 Fund Balance as of 12/31/20

\$581,719.82

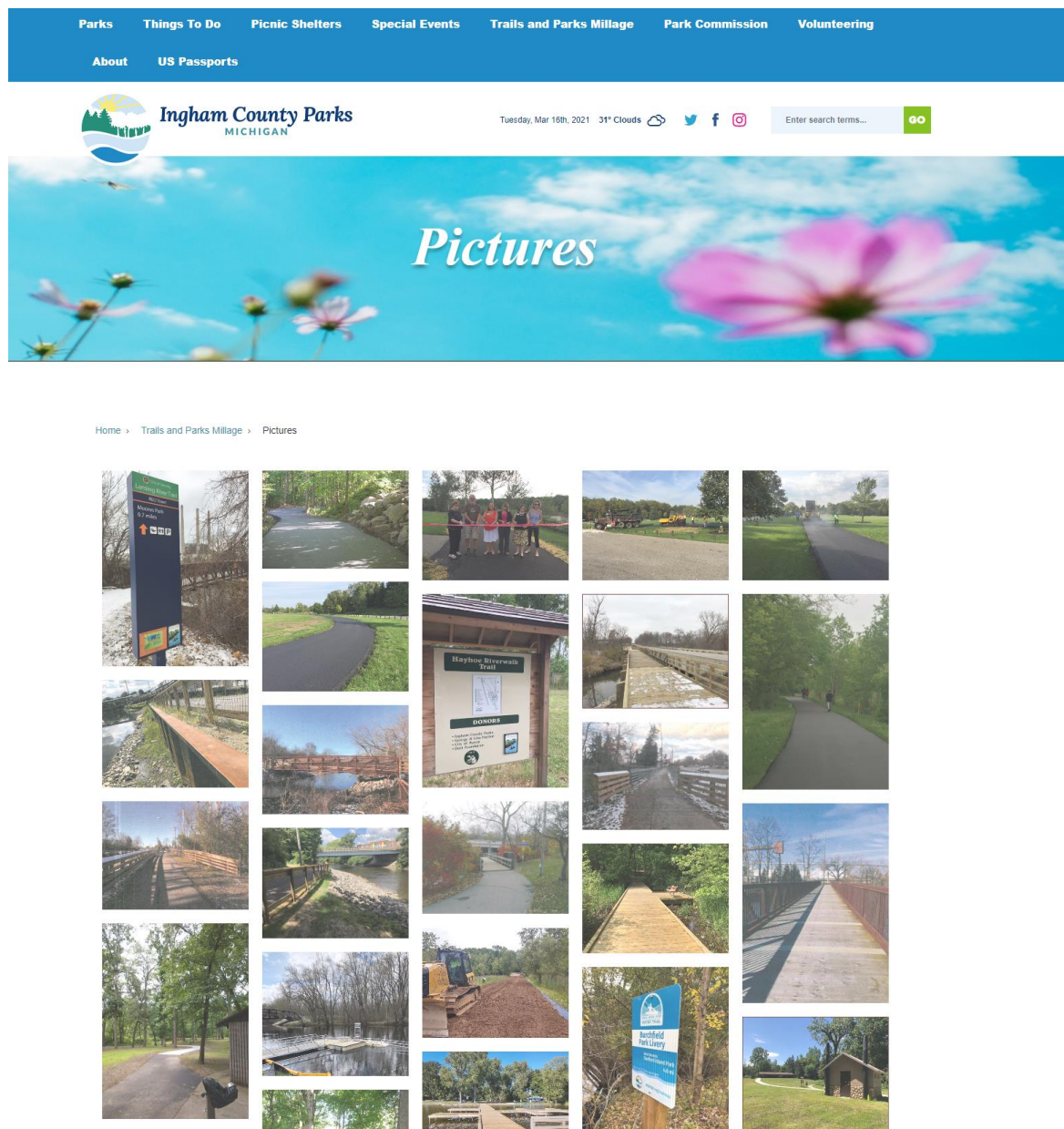
Trails & Parks Millage Program Coordinator Report

February 2021

For: Park & Recreation Commission Meeting- March 22, 2021

- Created a PowerPoint presentation for updates on the millage and presented to the South Lansing Business Association
- Set up a meeting in March to discuss Spicer Group creating a regional trails map
- Attended the mParks conference virtually and went to the following sessions: Lemons Into Lemonade: Innovating in Crisis; Marketing: From Practical to Practically Insane; Outrageous Events, Incredible Results; and Keynote presentation: 3 Years Nonstop Out in All 400+ National Park Service Sites
- Ordered more permanent plaques for completed millage projects
- Started preparing the 2022 trails and parks millage budget
- Worked on the annual audit of millage projects for Financial Services
- Attended Human Services and Finance Committee meeting
- Wrote memos/resolutions for Park Commission/BOC meetings
- Continued to work on reimbursements and amendments for ongoing millage projects
- Continued to work with the County attorney on contracts and amendments
- Worked with staff on social media updates
- Website updates
- Conference calls bi-weekly with Tanya Moore and Tim Morgan
- Zoom sessions weekly for office updates
- Posted the updated scoring criteria and application for the next round of millage applications on the website and prepared press release for the seventh round
- Ongoing training with Kelly for her new position of Office Coordinator. Some topics we have focused on are:
 - Special Events
 - Contracts
 - First quarter budget adjustments/carry overs
 - Public hearing notices
 - Annual budget process

- Posted dozens of photos of completed millage projects to the website http://pk.ingham.org/trails_and_parks_millage/pictures.php :



FLRT Trail Ambassador Program Coordinator Monthly Report March, 2021

Events

- Lansing Pie K, Sunday March 14 (virtual 5K)

Other Business

- Communicated with new trail sponsors
- Ordered new trail sponsor signs
- Monitored trail project updates & shared via social media
- Communicated with FLRT board & planning committee to assist in website upgrade
- Continued work on website upgrade
- Met with Tri-County Regional Planning Commission on updating regional trail map

MOU Status

Community Name	In Discussion	In Process	Signed	Last Update
Ingham County			x	3/7/17
City of Lansing		x		2/9/17
City of East Lansing			x	9/28/17
City of Mason			x	10/13/17
Delhi Township		x		3/9/18
Meridian Township			x	1/31/18
Stockbridge		x		3/7/18
City of Leslie	x			10/7/19

12 Feb 2021

Ingham Co Parks Dept, Parks Commission
Meridian Township Parks Dept, Parks Commission

RE: Nuisance geese

I live on E. Lake Dr near North park and the township owned wetland (north of the transfer station). In my second year here in 1974 a pair of geese had goslings; that was a unique event, I took a picture of the cute young birds.

Since then it is not unique nor interesting to see geese. The multitudes have at times caused the park beach to be closed due to bacteria levels. We strive to collect eggs, have roundups and try various methods to keep them off shorelines and lawns. It is very discouraging. The overpopulation is a big nuisance and a health hazard at Lake Lansing (as it is throughout Michigan and other states). Canada goose populations have surged in recent decades and are out of control.

I am recently informed by an avid hunter that geese are like salmon- they return to their birth lake to lay eggs. So even if they are rounded up and given a northern Michigan vacation for the summer, they will be back here in the spring. Regardless of how often that occurs I believe the only solution to our problem is the same as what is done for the deer overpopulation.

The day of the first open hole in the lake ice there will be a one or more pair of geese floating there. I am not a hunter, but this would be a great opportunity for a hunter with a shotgun to eliminate some eggs from being laid. Is there a reason that they cannot be culled outside of the autumn hunting season? What procedure is used to cull mute swans from places such as Muskegon Co? If there is a roundup then it appears the proper solution is to send them to soup kitchens.

I hope that Ingham Co Parks Dept and Meridian Township can work to bring about the culling of geese at Lake Lansing. I know the Cities of St Johns and Alpena have culled geese inside the city limits in the past. I am aware that the county Parks Dept has willing hunters.



Dave Card
6045 E Lake Dr
Haslett 48840
339-8613

cc: Coe Emens, Jane Greenway, Younes Ishraidi

Hi Kelly. Could you pass along our thanks to the members of the Ingham County Parks mission for their support of our Park patron program please and the opportunity to present to the commission. We hope that they remain interested and can help us to continue to promote the program with people all over the county. We see great potential to reach out to area companies like McLaren and Sparrow and others in the healthcare industry who want to promote recreation in our parks and trails.

Bob Wilson JD, MBA
Instructor
Michigan State University
Community Sustainability
CSUS 465-Environmental Law
CSUS 464-Environmental Policy
CSUS 491-Michigan Trails Law, Policy
Chairman
Michigan Trails Advisory Council
517-896-9443



RESOLUTION

A RESOLUTION TO APPOINT A MEMBER OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION (TCRPC) TO SERVE ON THE INGHAM COUNTY PARKS AND RECREATION COMMISSION CONCURRENT WITH THE COUNTY AND REGIONAL PARKS ACT

WHEREAS, the County and Regional Parks Act 261 of 1965 prescribes the powers and duties of county board of commissioners with respect to county and regional parks and recreation commission; and

WHEREAS, in a county that does not have a county planning commission, the regional planning commission shall serve on the county parks and recreation commission; and

NOW THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission (TCRPC) hereby appoints Commissioner Chris Swope, an Ingham County resident, to serve on the Ingham County Parks & Recreation Commission as the TCRPC representative for 2021; and

BE IT FURTHER RESOLVED, that the Tri-County Regional Planning Commission affirms this appointment with a 2/3 majority vote.


 Nathan Triplett, Chairperson
 Tri-County Regional Planning Commission

2/25/2021
 Date