

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to bc.ingham.org, choosing the "Events Calendar," and clicking on Monday, October 25, 2021

Monday, December 13, 2021

5:30pm

PARKS & RECREATION COMMISSION MEETING

Meeting Location:

Hilliard Building
Conference Room A
121 E. Maple St.
Mason, MI 48854

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Minutes of October 25, 2021 regular meeting will be considered – [Page 3](#)
 - B. Minutes of November 15, 2021 regular meeting will be considered - [Page 8](#)
4. **Limited Public Comment ~ Limited to 3 minutes with no discussion**
5. **APPROVE THE AGENDA**
Late Items / Changes/ Deletions
6. **INFORMATIONAL ITEMS**
 - A. Land and Water Conservation Grants – [Page 15](#)
 - B. Simpson Donation - [Page 19](#)
7. **ACTION ITEMS**
 - A. Michigan Clean Boats, Clean Waters Grant application - [Page 20](#)
 - B. Eaton Rapids MOU - [Page 26](#)
 - C. Final review of Master Plan including Action Plan items – [Page 34](#)
 - D. 2022 Park Commission Dates – [Page 43](#)
 - E. Burchfield Mountain Bike Skills Course - [Page 44](#)
 - F. 7th Round Millage - [Page 58](#)
 - G. Lake Lansing Disc Golf – [Page 85](#)
 - H. Lake Lansing Boat Launch – [Page 91](#)
 - I. Praise Signage – [Page 96](#)
8. **ADMINISTRATIVE REPORTS**
 - A. Director - [Page 101](#)
 - B. Park Managers - [Page 102](#)
 - C. Administrative Office - [Page 106](#)
 - D. Financial Report -
 - E. Millage Coordinator Report - [Page 108](#)
 - F. FLRT Trail Ambassador Report - [Page 109](#)

9. Correspondence & Citizen Comment – [Page 110](#)

- A.** Jim Gornick – Lake Lansing leaves compliment
- B.** Travis Wong – Lake Lansing Disc Golf supporter
- C.** Chris Cooper - Lake Lansing Disc Golf supporter
- D.** Jacob Water - Lake Lansing Disc Golf supporter
- E.** Gerald Gardner – Lake Lansing Disc Golf supporter
- F.** Jacob Hudgins – Lake Lansing Disc Golf supporter
- G.** Aaron McCormick – Lake Lansing Disc Golf supporter
- H.** Garrett Pline – Lake Lansing Disc Golf supporter
- I.** George Wilcox – Lake Lansing Disc Golf comment

10. Board/Staff Comments

11. Limited Public Comment ~ *Limited to 3 minutes with no discussion*

12. Upcoming Meetings

- A.** Date: Monday, January 24, 2022; Time: 5:30pm
Human Services Building Conference Room A
5303 S. Cedar St.
Lansing, MI 48911

13. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

Ingham County Parks & Recreation Commission Members: Chair Matt Bennett, Vice-Chair Cherry Hamrick, Secretary Michael Unsworth, SteveJames, Simar Pawar, Paul Pratt, Chris Swope, Commissioner Emily Stivers, Stephanie Thomas

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
October 25, 2021

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting at Burchfield County Park.

Board Members

Present: Matt Bennett, Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Chris Trubac, and Michael Unsworth

Absent: Commissioner Emily Stivers, Chris Swope, Stephanie Thomas

Also Present: Park Director Tim Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Burchfield Park Manager Tim Buckley, Deputy Controller Jared Cypher

Call to Order: Chair Bennett called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:35pm

Minutes: **Moved by Ms. Pawar and Supported by Ms. Hamrick** to approve the September 20, 2021 minutes of the regular meeting as written: **Yes-7; No-0. MOTION CARRIED.**
Moved by Ms. Hamrick and Supported by Ms. Pawar to approve the September 27, 2021 minutes of the regular meeting as written: **Yes-7; No-0. MOTION CARRIED.**

LIMITED PUBLIC COMMENT

None

LATE ITEMS / CHANGES / DELETIONS

None.

DISCUSSION ITEMS

Audit – Deputy Controller Jared Cypher

Deputy Controller Cypher went over the millage audit findings. The main issue was with the language in the resolutions, which has been resolved, Ms. Wallace worked with Ms. Meyer in Financial Services to ensure the resolutions are written with the proper language moving forward. Deputy Cypher stated that a separate issue to consider is how much to fund in the seventh round. In reviewing Spicer Group's projections, the Controller's office recommended identifying +/- \$3 million in projects for the seventh round. In addition, Deputy Cypher recommends reducing the upfront payments for the grants from 50% to 25% since there is only \$4.5 million dollars remaining now to the end of the millage, and some of the existing projects will come in over budget and he foresees them coming back for more money. Commissioner

Trubac stated we may want to consider awarding less than the \$3 million since projects are costing significantly higher.

7th Round update

Ms. Wallace went over the scoring criteria and deadline of November 22nd for the Park Commissioners to review the applications and score. Ms. Wallace stated that at the December meeting we will go over results and then in January we will present to the Board of Commissioners our recommendations.

ACTION ITEMS

Amendment to Consulting Services Contract with Spicer

Ms. Pawar asked if the additional cost were due to the Lake Lansing North limestone issue. Mr. Morgan stated that it wasn't all because of Lake Lansing, but would get the breakdown from Spicer Group and pass on to the Park Commission.

RESOLUTION #30-21 TO RECOMMEND AN AMENDMENT TO THE CONTRACT WITH SPICER GROUP, INC.

WHEREAS, the Board of Commissioners passed Resolution 20-560 to authorize a three year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, an additional \$25,000 may be necessary to complete additional tasks within the current contract scope for the balance of the year; and

WHEREAS, there are funds available in line item 228-62800-728000 (\$12,000), 228-62800-861100 (\$3,000), and 228-62800-901000 (\$10,000).

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends the Ingham County Board of Commissioners authorize an additional not to exceed \$25,000 for an Amendment to the Contract with Spicer Group, Inc. to provide consulting services.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to transfer \$12,000 from 228-62800-728000, \$3,000 from 228-62800-861100 and \$10,000 from 228-62800-901000 into line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Moved by Mr. Unsworth and Supported by Mr. Trubac that Resolution #30-21 be approved as written. Yes-7; No-0. MOTION CARRIED.

Mid-Michigan Mountain Bike Association MOU

RESOLUTION #31-21 RECOMMENDING A MEMORANDUM OF UNDERSTANDING WITH MID-MICHIGAN MOUNTAIN BIKE ASSOCIATION

WHEREAS, it has been determined that Burchfield County Park would benefit from the expertise and involvement of the Mid-Michigan Mountain Bike Association (MMMBA); and

WHEREAS, MMMBA has agreed to work with Ingham County Park staff for mutually beneficial programs, projects and bicycling activities at Burchfield County Park; and

WHEREAS, the Memorandum of Understanding would provide for an active partnership with MMMBA to plan, build, maintain and promote designated mountain bike, multi-use trails, and mountain bike skills areas for the expanded use and enjoyment of mountain bike riders on Ingham County Parks trail systems; and

WHEREAS, the MMMBA and Ingham County Parks are agreeable to this arrangement, as reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, the Ingham County Parks & Recreation Commission hereby supports the attached Memorandum of Understanding with the Mid-Michigan Mountain Bike Association (MMMBA).

BE IT FURTHER RESOLVED, the term of the Memorandum of Understanding shall be from the date of execution until January 1, 2032.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission recommends a memorandum of understanding with Mid-Michigan Mountain Bike Association.

Moved by Ms. Hamrick and **Supported by** Ms. Pawar that Resolution #31-21 be approved as written. **Yes-7; No-0. MOTION CARRIED.**

Kassbohrer All Terrain Vehicles

Discussion ensued in regards to the posted mechanics position.

RESOLUTION #32-21 RECOMMENDING A PURCHASE ORDER WITH KASSBOHRER ALL TERRAIN VEHICLES AS A SOLE SOURCE VENDOR FOR PREVENTATIVE MAINTENANCE SERVICE OF THE SNOW GROOMER AT HAWK ISLAND

WHEREAS, Kassbohrer All Terrain Vehicles is the manufacturer and sole source vendor for preventative maintenance of snow groomer; and

WHEREAS, the Hawk Island snow groomer is a specialty piece of equipment that needs regular yearly maintenance; and

WHEREAS, the Ingham County Parks Department is requesting authorization to transfer funds from the vacated mechanics wage line items 208-75300-704000 (33.33%), 208-75500-704000 (33.33%) and 208-75600-704000 (33.33%) to line item 208-75200-932000 from last day of work until the end of the year in order to pay for equipment repair until a mechanic is hired in 2022; and

WHEREAS, a portion of this amount will be used for this sole source purchase in the amount of \$3,686.24 and a 20% contingency of \$737.25 for a total not to exceed \$4,423.49 to be transferred into line item 208-75200-932000.

THEREFORE BE IT RESOLVED, that the Ingham County Parks and Recreation Commission hereby supports a Purchase Order to be issued to Kassbohrer All Terrain Vehicles as a sole source vendor for preventative maintenance services in the amount not to exceed \$4,423.49.

BE IT FURTHER RESOLVED, that the Ingham County Parks and Recreation Commission hereby supports the transfer of additional funds as maybe necessary from the vacated mechanics wage line item to line item 208-75200-932000.

BE IT FURTHER RESOLVED, that the Ingham County Parks and Recreation Commission supports the purchase order with Kassbohrer All Terrain Vehicles as a sole source vendor for preventative maintenance service of the snow groomer at Hawk Island.

Moved by Ms. Pawar and Supported by Mr. Unsworth that Resolution #32-21 be approved as written. Yes-7; No-0. MOTION CARRIED.

ADMINISTRATIVE REPORTS

Director ~

No Comments.

Park Managers ~

No Comments.

Administrative Office ~

No Comments.

Financial Report ~

No Comments.

Millage Coordinator Report ~

No Comments.

FLRT Trail Ambassador Report ~

No Comments.

BOARD/STAFF COMMENTS

No Comments.

LIMITED PUBLIC COMMENT

No Comments.

Adjournment:

There being no further business, the meeting was adjourned at 6:45pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
November 15, 2021

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting at the Human Services Building, Conference Room D & E, 5303 S. Cedar Street, Lansing, Michigan.

Board Members

Present: Steve James, Simar Pawar, Paul Pratt, Commissioner Emily Stivers and Commissioner Chris Trubac

Absent: Matt Bennett, Cherry Hamrick, Chris Swope, Stephanie Thomas, Michael Unsworth

Also Present: Park Director Tim Morgan, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Program Coordinator Nicole Wallace, Hawk Island Park Manager Brian Collins, Burchfield Park Manager Tim Buckley, Zach Shafer,

Call to Order: Commissioner Stivers called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:35pm

Minutes: Did not approve. Did not have quorum.

LIMITED PUBLIC COMMENT

None.

LATE ITEMS / CHANGES / DELETIONS

None.

ACTION ITEMS

Michigan Clean Boats, Clean Waters Grant application
Did not have quorum.

Eaton Rapids MOU
Did not have quorum.

Final review of Master Plan including Action Plan items
Did not have quorum.

DISCUSSION ITEMS

Lake Lansing Disc Golf – Presented by Zachary Shafer
Zachary Shafer presented slide show.

A photograph of a dense forest with tall, thin trees and a canopy of green and yellow leaves, suggesting an autumn setting. The text is overlaid on the right side of the image.

Disc Golf at Lake Lansing Park North

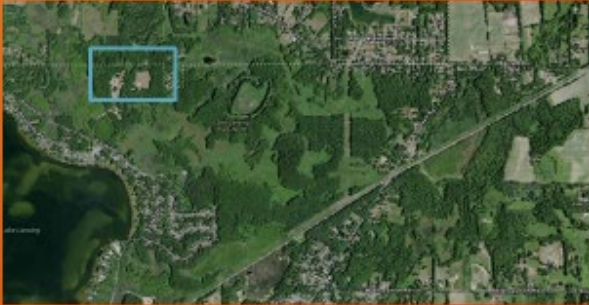
A lifetime activity for the community.

What's the goal?

- 18 Hole Disc Golf Course
 - Located at Lake Lansing Park North
 - Targeting Beginner to Intermediate in Difficulty
 - 1 Tee & 1 Target per hole
 - Designed by Lake Lansing Staff & CCR Disc Golf Club
 - Retain existing “nature-centric” identity
 - Complement other disc golf courses in the area

Where?

North-West area of Lake Lansing Park North



Why?

- First disc golf course in Haslett.
 - None in Okemos, East Lansing, Bath, Williamston.
- New amenity to LLN - Potential for added revenue through parking fees and shelter rentals.
- Relatively low environmental impact.
- Lifetime Sport / Inclusive / Low Physical Stress
- Ranked high in 2021 park survey
- Bring additional events and exposure to LLN

When?

- Design will begin once the project has been approved.
- Design can take up to 3 months, and will remain subject to change until all holes have been laid out and cut in.
- Ideal time to begin construction would be 2022.
- Project could take up to one year for completion and is subject to fluctuate pending time appropriated to project by staff and volunteers.
- Would require area at LLN to be cleared of debris prior to/during course design & install.

Who?

- Lake Lansing Park Staff
 - Experienced Course Designer
- Capital City Renegades
 - Local Disc Golf Club

How?

- Will require a time commitment from staff at Lake Lansing Park.
- Will utilize volunteer service from the local disc golf club and other community members.
- Will complete the project in a manner that is environmentally responsible.
- Will design the course in a fashion that highlights nature and the variety of flora and fauna that exist within the park.
- Will design the course with the intent to provide a safe activity for the community.

Associated Costs

- 18 Targets & Anchors
- 18 Concrete Tee Surfaces
- 18 Tee Signs & Map Kiosk
- Trash cans, Benches & Erosion Control Supplies
- Bridges & Stairs - Can be built by park staff.
- Lumber, concrete, flagging, & soil/gravel for construction.
- Equipment Rental

Requested Budget = \$50,000

Considerations

- Location in park at LLN is currently underutilized.
- Used Targets vs. New Target (Burchfield).
- Documented increase in attendance and revenue (Burchfield).
- Potential to continue improving Lansing's presence in disc golf through the installation of additional courses of varying skill levels.

Questions presented to Zach for answers to be given at next park commission meeting:

1. Check to see if Hawk Hollow has disc golf opportunities.
2. Data to see if this course would bring in new people. Check the master plan for the number of requests we had for a disc golf course at LLN.
3. Projected maintenance costs.
4. Rough sketch of course.
5. Break down on costs and difference if we used Burchfield's retired baskets.

ADMINISTRATIVE REPORTS

Director ~

No comments.

Park Managers ~

No comments.

Administrative Office ~

No comments.

Financial Report ~

No comments.

Millage Coordinator Report ~

No comments.

FLRT Trail Ambassador Report ~

No comments.

BOARD/STAFF COMMENTS

None.

LIMITED PUBLIC COMMENT

None.

Adjournment:

There being no further business, the meeting was adjourned at 6:30pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator



RELEASE: Gov. Whitmer Applauds \$7.7 Million in Recommended Land and Water Conservation Fund Grants to Support Outdoor Recreation

Michigan Executive Office of the Governor sent this bulletin at 12/08/2021 09:26 AM EST

FOR IMMEDIATE RELEASE

December 8, 2021

Contact: Christie Bayus, BayusC@Michigan.gov

Gov. Whitmer Applauds \$7.7 Million in Recommended Land and Water Conservation Fund Grants to Support Outdoor Recreation

LANSING, Mich. - Governor Gretchen Whitmer and the Michigan Department of Natural Resources (DNR) have recommended 22 community and state parks, trails and sports facilities across the state to share \$7,790,400 in Land and Water Conservation Fund grants.

“The Land and Water Conservation Fund is critical to creating quality outdoor recreation resources that add value and improve the quality of life for communities throughout Michigan,” said **Governor Gretchen Whitmer**. “This fund is an excellent example of successful collaboration among federal, state and local government partners that yields health and social benefits for residents and visitors.”

Projects recommended for funding are in Bay, Berrien, Emmet, Ingham, Kent, Mason, Mecosta, Muskegon, Oakland, Oceana, Ontonagon, Otsego, Washtenaw and Wayne counties. That funding will support campground developments, park renovations and improvements, accessible playground development, accessibility improvements and more. Find more information on the projects [here](#).

“Michigan residents and visitors turn to trails, parks, campgrounds and other welcoming public places to connect with family, friends and the outdoors,” said **DNR Director Dan Eichinger**. “The Land and Water Conservation Fund, along with other important grant programs administered by the DNR, continues to provide vital access to Michigan’s out-of-doors.”

Program background

The DNR uses Land and Water Conservation Fund dollars to help develop public outdoor recreation facilities and to provide matching grants for local governments to do the same. The program supports Native American tribes, villages, cities, townships and counties, and divisions within the DNR in their efforts to give people better, broader access to quality public outdoor recreation opportunities.

The Land and Water Conservation Fund is supported by revenues from federal gas and oil development from the Gulf of Mexico. Following congressional appropriation, the monies are apportioned to the states by the U.S. Secretary of the Interior each fiscal year. The project recommendations will be sent to the National Park Service for federal approval.

The [Great American Outdoors Act](#), signed into law in August 2020, established permanent funding for the Land and Water Conservation Fund. Just five years ago, Michigan was issuing just over \$2 million in annual grants on behalf of the National Park Service. With the change in legislation, the state will see more fiscal stability and increased funding in the Land and Water Conservation Fund grant program. These changes resulted in the DNR raising the maximum application request from \$300,000 to \$500,000 for application cycles.

Application information

Eligible applicants include any unit of government including Native American tribes, school districts or any combination of units with the legal authority to provide recreation. Applicants can seek funding for a variety of projects, including development of and improvements to playgrounds, trails and walkways, skate parks, boat launches, picnic areas, sports fields and campgrounds, in addition to improved access for users of all abilities beyond Americans with Disabilities Act guidelines.

Application materials and information for LWCF grants will be available early in 2022 at Michigan.gov/LWCFGrants. Applications for the 2022 funding cycle are due April 1.

Questions? Call the DNR Grants Management Section at 517-284-7268 or email DNR-Grants@Michigan.gov.

2021 LAND AND WATER CONSERVATION FUND RECOMMENDATIONS

Score	Applicant	County	Project Title	App. No.	Award Amount
355	City of Big Rapids	Mecosta	Hemlock Park Splash Pad Project	LW21-0061	\$238,600.00
355	City of Hamtramck	Wayne	Veterans Park-Hamtramck Stadium Restroom Facility Renovation	LW21-0041	\$500,000.00
350	Ingham County	Ingham	Hawk Island Park Improvements - Phase II	LW21-0044	\$430,400.00
350	Ypsilanti Charter Township	Washtenaw	Clubview Park Improvements	LW21-0018	\$147,500.00
335	Fraser Township - Bay	Bay	Renovating Great Lakes Access- Linwood Scenic Access Point	LW21-0059	\$201,400.00
330	Ingham County	Ingham	Trail / Cabin Development, McNamara Landing	LW21-0045	\$500,000.00
325	Delhi Charter Township	Ingham	Valhalla Park Restroom Improvement	LW21-0027	\$85,000.00
320	City of Essexville	Bay	Smith Park Fishing Access and Walkway Improvements	LW21-0031	\$148,500.00
320	Otsego County	Otsego	Otsego Lake County Park Campground Drainage Improvements	LW21-0053	\$75,000.00
315	City of Petoskey	Emmet	Pennsylvania Park - Park Avenue Expansion	LW21-0028	\$150,000.00
315	Shelby Township - Oceana	Oceana	Shelby Township Community Park Development	LW21-0029	\$500,000.00
315	Ada Township - Kent County	Kent	Leonard Field Park Riverfront Improvements	LW21-0011	\$333,000.00

Score	Applicant	County	Project Title	App. No.	Award Amount
310	City of St. Joseph	Berrien	Whirlpool Centennial Park Development	LW21-0040	\$345,000.00
310	White Lake Township	Oakland	Stanley Park Improvements	LW21-0037	\$500,000.00
305	Williams Charter Township	Bay	Williams Township Park Improvements	LW21-0014	\$195,000.00
305	Delhi Charter Township	Ingham	Kiwanis Park Tennis Court Improvements	LW21-0026	\$250,000.00
305	Pere Marquette Charter Township	Mason	Pere Marquette River Community Access - PM Conservation Park	LW21-0038	\$500,000.00
305	City of Ferndale	Oakland	Wilson Park Walking Paths & Play Equipment Improvements	LW21-0065	\$141,000.00
305	City of North Muskegon	Muskegon	Community Athletic and Events Fields	LW21-0047	\$500,000.00
305	DNR - Parks and Recreation Division	Wayne	Belle Isle Park - Iron Belle Trail Loop Phase 3	LW21-0042	\$500,000.00
295	DNR - Parks and Recreation Division	Ontonagon	Bergland to Sidnaw Trail - Agate Falls Bridge Renovation	LW21-0013	\$800,000.00
295	DNR - Parks and Recreation Division	Wayne	Maybury State Park - Road and Parking Reconstruction	LW21-0043	\$750,000.00

Total of 22 projects

Total of \$7,790,400 in grant awards

December 2, 2021

John & Lynda Simpson
1835 Columbia Rd.
Mason, MI 48854

RE: \$10,000 Donation to the Friends of Ingham County Parks

Dear Mr. & Mrs. Simpson,

Thank you so much for your generous donation of \$10,000 to The Friends of Ingham County Parks. As you may know, the Friends of Ingham County Parks supports the mission and goals of Ingham County Parks Department. The Friends group has worked closely with the Parks Department and has helped fund various programs and projects such as Lake Lansing band shell concerts, day camp scholarships, donation trees, and memorial benches throughout the park system. These were all possible through charitable contributions such as yours.

We understand that you have a specific capital improvement (replacement and addition of new steps and a bench along the old toboggan run) in mind and wish to honor the memory of your son, Collin Simpson at Burchfield County Park. We will be in communication with the Park Manager, Tim Buckley and Parks Director, Tim Morgan to ensure that these funds will be used for materials needed for the Parks Department staff in the construction of the new sledding hill steps and bench.

The Friends of Ingham County Parks is a 501(c)(3) organization. Your contribution is tax deductible to the extent of the law. Please consider this your receipt of that donation to the Friends.

Again, let me extend my gratitude on behalf of the Friends of Ingham County Parks for your kind donation. Your contribution will create a great new amenity for many park users to enjoy for years to come.

Thank you for your support!

With Kind Regards,

Aengus Macintosh, Friends President



FRIENDS OF
INGHAM COUNTY PARKS

Friends of Ingham County Parks, Inc. P.O. Box 423, Haslett MI 48840

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Recommend Applying for a Michigan Clean Boats, Clean Waters Grant

Move

To support Ingham County Parks to apply for a Michigan Clean Boats, Clean Water Grant which would provide the Ingham County Parks with a CD3 Roadside tool station.

MICHIGAN CLEAN BOATS, CLEAN WATERS GRANT APPLICATION



PROGRAM REQUIREMENTS

By completing this application, you agree to the following if your proposal is funded:

- A minimum of three in-person (or virtual) outreach events must be held with CBCW outreach materials.
- Grantee and/or volunteers are required to review CBCW training materials (approximately 1 hour of reading/viewing).
- Grantee and/or volunteers must collect and report data on the number of boaters reached, volunteer hours (if applicable), number of outreach materials distributed, and locations (minimum of waterbody name, county, and township) of outreach materials/events.
- Outreach materials and grant funded activities should be completed within the project period time and not occurring in future dates.
- A year end narrative report of activities and expenditures. Requires a minimum of five photos of products and/or outreach conducted. Narrative report is due December 31, 2022.
- Receipts/invoices will be submitted for reimbursement by December 31, 2022.

Materials must have approved messaging consistent with outreach campaigns in use in Michigan prior to publication. All materials will be submitted to grant administrators at least 30 days prior to printing for publication for approval.

Grantee must have permission from boat launch owners and/or managers prior to any project implementation. For example, DNR Parks and Recreation Division may require a use permit for any events held at DNR owned/managed boating access sites.

Grantees are expected to include recognition of assistance received from the Michigan Clean Boats, Clean Waters program in any promotional or informational materials produced about or by the grant project. Examples of these materials include descriptions of the project in newsletters, informational flyers, signage, or press releases regarding the project. MSU Extension and EGLE logos should not be used on materials to represent support. The Great Lakes Restoration Initiative and the Michigan Clean Boats, Clean Waters program name and/or logo should be used on all materials. The following language is required for signs and written materials: This project was funded by the Michigan Clean Boats, Clean Waters program with Great Lakes Restoration Initiative funding.



MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Jeffrey W. Dwyer, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.

MICHIGAN CLEAN BOATS, CLEAN WATERS GRANT APPLICATION



GRANT APPLICATION

Your Michigan Clean Boats, Clean Waters application will need to include the following items: contact information, budget, and grant narrative. Please use this application to submit your information. If you are unable to use this form, please contact Kelsey Bockelman (bockelm4@msu.edu). Funding will only be granted to applicants with complete and eligible applications. Applications should be submitted to Kelsey Bockelman (bockelm4@msu.edu), Paige Filice (filicepa@msu.edu), and Kevin Walters (waltersk3@michigan.gov). The deadline for applications is **December 17, 2021**, and applicants will be alerted in February 2022 of their award. This funding opportunity is competitive, and complete applications will be ranked based on eligibility, project significance, and overall strategy.

GRANT APPLICANT CONTACT INFORMATION	
Organization name	Ingham County Parks-Lake Lansing
Organization type (e.g., lake association, watershed group)	Government-Parks Department
Contact name	Ian Londo
Mailing address	121 East Maple Street P.O. Box 178 Mason, MI 48854
Email address	Ilondo@ingham.org
Telephone number	517-730-1269

EXAMPLE BUDGET

Provide an itemized budget in a separate document. See the Clean Boats, Clean Waters grant website (www.micbcw.org) for a template. Budget should include a brief description of items, estimated costs, and locations where outreach materials will be shared. All expenses should be directly linked to project goals. Total funding requests should be between \$1000 and \$3000. Refer to the budget example below for examples of funding requests and formatting. This is an example budget; it does not include all possible expenses.

Boat launch signs and rack cards are available through the Michigan Department of Environment, Great Lakes, and Energy at no cost while supplies last. See the Clean Boats, Clean Waters [website](#) to learn more.

NOTE: Ineligible expenditures include but are not limited to the partial purchase, upkeep and/or the maintenance of a mechanical boat washing station (i.e., boat cleaning systems using high pressured water, waterless decontamination systems) and indirect costs and fringe for staffing.

BUDGET EXAMPLE

Category	Brief Expense Description	Estimated Cost	Locations (if applicable)
Volunteer materials	CBCW t-shirt, apron, hat		
Signage	Aluminum signs and posts for X boat launches		
Advertising	Paid advertising for clean, drain, dry		

MICHIGAN CLEAN BOATS, CLEAN WATERS GRANT APPLICATION



GRANT NARRATIVE

Limit the narrative section to a maximum of 1,000 words. The grant narrative should address the following four questions:

1. What is the purpose for requesting grant funds? Include a project summary, long-term vision, and anticipated outcomes.

Ingham County Parks of Lake Lansing and the Lake Lansing Special Assessment District have always been partners in trying to clean up Lake Lansing and rid it of Aquatic Invasive Species. We are always looking for new innovative ways to keep a local gem of Ingham County at the best quality. Not just to benefit the lake association but to keep clean water around for generations to enjoy. Without this beautiful body of water, the greater Lansing area would lose a major recreation and natural amenity to our ecosystem. It would not only hurt the amount of recreation the surrounding area has to enjoy but also the environmental impacts it would cause would be substantial.

We feel by adding another piece of knowledge and equipment such as the CD3 Roadside to the park it will not only help today in educating people but future generations as well in how they boat and use the water. Lake Lansing south sees a great deal of kayak and paddle board launching from its shore and with the installation of a new easy kayak launch coming in the Spring of 2022 we feel this unit will see a greater increase in launches of kayaks and paddle boards. We feel that these water users often are not aware of the aquatic invasive species and the laws because they are often launching from areas where there might not be educational material. By adding a CD3 unit, we would be able to not only reach boaters and give them access to education and tools for cleaning their boats but to people of all generations and backgrounds that visit the park in a way that could contribute to positive use throughout the State of Michigan.

If Ingham County were be awarded this grant we feel we would be a leader in adding one of these units and others might soon follow and start adding similar cleaning stations to their kayak and paddle board launching areas.

2. List the activities planned to achieve your goals. Include a timeline for each activity and location (be as specific as possible) where outreach events and/or outreach items will be distributed.

Lake Lansing South Unit would hold at least 3 events to promote and achieve our goals in educating the public about clean Boats, Clean Waters. The goal would be to hold one event every month throughout the summer as to influence as many users of the park as possible. We plan to educate all paddlers who would be using the new multi-use pier/beach area to launch a boat about the new station and about Aquatic Invasive Species. We feel this would also be a good opportunity to reach many of park patrons, not just boaters. As the area of the dock and boathouse, see many daily users from fishing, to running, to swimming, to renting pedal boats. We also feel that we would be reaching and influencing people from around the surrounding areas and the state, not just Ingham County as we see many users from all over the surrounding areas.

MICHIGAN CLEAN BOATS, CLEAN WATERS GRANT APPLICATION



3. Why is this organization interested in implementation of boater outreach through the CBCW program?

Ingham County Parks and particularly Lake Lansing have had a long-term relationship with Clean Boats Clean Waters program through Michigan State University and through our local CISMA partner. It has always been a goal to continue this tradition of keeping and promoting a clean Lake Lansing. We have continued that effort by having the local CISMA help train volunteers in hopes to volunteer weekends of CBCW days at our main boat launch where they educate and inspect boats for Invasive Species. By adding the Kayak/Paddle cleaning station at the Lake Lansing South Unit, it will allow us to reach another level of boaters. Paddlers are a major user of Lake Lansing South, and we believe we will see numbers continue to rise due to awarding of a Universal Kayak launch off the multi-use pier. The South unit of Lake Lansing is visited by hundreds of people daily; by adding boater outreach materials and information we will not only be outreaching to paddlers about Aquatic Invasive information, but will also inform any person who is in the park and walks past this material. This would be a substantial outreach project and educate many who may not be aware of how harmful Aquatic Invasive Species can affect our lives. It will not only reach the people of Haslett and Ingham County but will spread awareness throughout the State from users of different cities, towns, and counties.

4. What is the staffing capacity of this organization or proposed partners who would participate in the outreach events?

In an effort to maximize the outreach of events, Lake Lansing South Park would have no issues staffing an event with either seasonal summer workers or a more in-depth event where local CISMA partners would assist in an event. We also have a great relationship with the Michigan State University mobile boat wash team and have continued yearly to hold at least one event to educate boaters about keeping waters clean and to proper ways to clean ones boat. No matter where an event is held in the lake Lansing Units, they all coincide with the other units and will be helpful with all three in educating the public of the importance of Aquatic Invasives. We will also be using our social media channels to reach and educate others that may not be aware of the new station as well as invasive species. We often have at least one seasonal that is doing an internship that would be a good fit for promotion of the events and lead them as well as a marketing intern to help with the digital outreach.

Lake Lansing Clean Boats/Clean Waters

**We will be building a Kayak stand on our own to provide for the cleaing site*

Area	Items	Quantity	Itemized Cost (\$)			Total Cost (\$)		
			Estimated	Actual	Difference	Estimated	Actual	Difference
Lake Lansing South	CD3 Roadside tool station	1	\$2,600.00	\$2,600.00		\$2,600.00	\$2,600.00	\$0.00
Lake Lansing South	AIS Signage/Recognition	1	\$300.00	\$300.00		\$300.00	\$300.00	
Lake Lansing South	Cement for pad	4-80 lb bags	\$5.00	\$20.00		\$20.00	\$20.00	
Lake Lansing South								
Lake Lansing South								
Lake Lansing South								
					\$0.00	\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00	\$0.00
Subtotal			\$2,905.00	\$2,920.00	\$0.00	\$2,920.00	\$2,920.00	\$0.00
Unexpected Costs (add 30% estimated)								
Total costs			\$2,905.00			\$2,920.00		

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Support the Memorandum of Understanding (MOU) with the City of Eaton Rapids

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

TO: Board of Commissioners Human Services Committee
FROM: Tim Morgan, Parks Director
DATE:
SUBJECT: City of Eaton Rapids MOU
For the meeting agenda of TBD Human Services and TBD Finance

BACKGROUND

The purpose of the Memorandum of Understanding (MOU) is to cooperate with the City of Eaton Rapids in their efforts to create and operate a watercraft rental facility utilizing the Grand River, as well as addressing the increased usage of said landings by the general public in recent years. See attached resolution for details.

ALTERNATIVES

Without the Memorandum of Understanding, Ingham County Parks would not have the expertise and assistance of the City of Eaton Rapids.

FINANCIAL IMPACT

There are no financial impacts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h) - Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

Ingham County Parks and the City of Eaton Rapids have agreed to the attached MOU. The Parks & Recreation Commission supported this resolution with the passage of a motion at their November 15, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing a MOU with the City of Eaton Rapids.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF
EATON RAPIDS**

WHEREAS, the City of Eaton Rapids and Ingham County Parks are agreeable to this arrangement, as reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding with the City of Eaton Rapids.

BE IT FURTHER RESOLVED, the term of the Memorandum of Understanding shall be for ten years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM OF UNDERSTANDING

Between

City of Eaton Rapids And

The County of Ingham acting on behalf of the Parks Department

This **MEMORANDUM OF UNDERSTANDING** (hereinafter referred to as “**MOU**”) is hereby made and entered into by and between the **CITY OF EATON RAPIDS** (hereinafter referred to as the “**City**”) and the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “**County**”) acting on behalf of the Ingham County Parks Department.

PURPOSE:

The purpose of this MOU is to cooperate with the City of Eaton Rapids in their efforts to create and operate a watercraft rental facility utilizing the Grand River, as well as addressing the increased usage of said landings by the general public in recent years.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY MUTUALLY AGREED**, as follows:

A. Ingham County Parks will:

1. Work with the City of Eaton Rapids to identify opportunities to promote non- motorized watercraft activities on the Grand River.
2. Provide the daily maintenance of boat landings that fall under the jurisdiction of the parks department to include Burchfield Park, McNamara Landing and Bunker road landing.
3. Provide restroom facilities and waste removal for those times the landings are in operation.
4. Cooperate with the City of Eaton Rapids when possible to improve Bunker Road Landing to provide greater capacity and accessibility.
5. Provide access to Bunker road and McNamara landings for use of the City of Eaton Rapids rental facility.

B. City of Eaton Rapids will:

1. Work together with the County on future Bunker Landing improvements. The City would, in general work cooperatively with the County to obtain all necessary plans and permits, and would also purpose and explore funding options for park improvements either through mutual grant opportunities, fundraising opportunities or in-kind services and materials donations toward the project.
2. The City will cooperate with the park staff or provide volunteers in efforts to monitor and clear the Grand River of debris and blockages from Eaton Rapids Landing to McNamara Landing making safe passage for recreational boaters utilizing this stretch of the river.
3. Offer input and assistance to the County in its efforts to pursue the removal of the Bridge that is

behind the English Inn. if possible.

4. Utilize Bunker road and McNamara landings primarily as a pick up point and allow limited parking for rental customers at the landings when County is given advance notification and mutually agrees to such arrangement.
5. While utilizing Bunker Road and McNamara landings for their livery the City must utilize the designated loading and unloading only zones and work cooperatively with Ingham County Park's livery program to share these drop off spots and provide unloading and loading as quickly as possible working together so both programs run smoothly for the patrons of both programs.
6. Allow the use of Eaton Rapids landing for Ingham County Park's boat livery.
7. Provide the daily maintenance of boat landings that fall under the jurisdiction of the City to include Eaton Rapids Mill Pointe Park Landing.
8. Provide restroom facilities and waste removal for those times Mill Pointe Park Landing is in operation.

C. LIABILITY.

1. All liability to third parties, loss or damaged as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the City of Eaton Rapids in the performance of this MOU shall be the responsibility of the City of Eaton Rapids and not the responsibility of the County, if the liability, loss or damage is caused by or arises out of the actions or failure to act on the part of the city of Eaton Rapids, any volunteer, subcontractor, or anyone directly or indirectly employed by the City of Eaton Rapids. Nothing in this MOU shall be construed as a waiver of any governmental immunity by the City, its employees, or its agents.
2. All liability to third parties loss or damage as a result of claims, demands, costs or judgments arising out of activities such as the provision of policy and procedural direction, to be carried out by the County if the performance of this MOU shall be the responsibility of the County if the liability, loss, or damage is caused by or arises out of the action or failure to act on the part of any County employee or agent provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.
3. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the City of Eaton Rapids in fulfillment of the their responsibilities under this MOU, such liability, loss or damage shall be borne by the County and the City of Eaton Rapids in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or the City or their employees, respectively, as provided by statute or court decisions.

D. INSURANCE.

The City of Eaton Rapids shall maintain general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this MOU and will provide a copy of the policy limits and certificates of insurance upon request of the County. The County shall

maintain general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this MOU and will provide a copy of the policy limits and certificates of insurance upon request of the City.

E. NON DISCRIMINATION.

The City of Eaton Rapids as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment,, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity, disability that is unrelated the individual's ability to perform the duties of a particular job or position, height with or marital status. The City of Eaton Rapids shall adhere to all applicable Federal. State and local laws, ordinance, rules and regulations prohibiting discrimination, including, but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453 as amended;
2. The Persons With Disabilities Civil Rights Act, 1976 PA 220 as amended
3. Section 504 of the Federal Rehabilitation act 1973, P.L. 93-112.87 Stat 355, and regulations promulgated thereunder: and
4. The Americans with Disabilities Act of 1990, P.L. 101-336. 104 Stat 327, as amended and regulations promulgated thereunder.

Breach of this section shall be regarded a material breach of this MOU. In the event City of Eaton Rapids is found not to be in compliance with this section, the County may terminate this MOU effective as of the date of delivery of written notification to the City of Eaton Rapids.

F. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. FREEDOM OF INFORMATION ACT (FOIA). Any information furnished to the Ingham County Parks under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).
2. PARTICIPATION IN SIMILAR ACTIVITIES. This MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
3. TERMINATION. Any of the parties writing, may terminate this MOU in whole, or in part at any time before the date of expiration.
4. PRINCIPAL CONTACTS. The principle contacts for this MOU are:

Ingham County Parks Contact	City of Eaton Rapids Contact
Contact: Tim Buckley, Burchfield Park Manager	
Phone: 517 676-2233	Phone:
E-Mail: tbuckley@ingham.org	E-mail
Ingham County Parks Administrative Contact	Eaton Rapids Administrative Contact
Contact Tim Morgan- Director of Parks	Contact

Phone: 517-676-2233	Phone
E-mail: tmorgan@ingham.org	E-mail

6. COMMENCEMENT/EXPIRATION DATE. This MOU is executed as of the date of last signature and is effective for a term of 10 years, at which time it will expire unless extended by mutual agreement of the parties.
7. WAIVERS. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
8. AGREEMENT MODIFICATIONS. All modifications to this Agreement must be mutually agreed upon by the parties, and incorporated into written amendments to this Agreement after approval by the County's Board of Commissioners, and signed by their duly authorized representatives.
9. PURPOSE OF SECTION TITLES. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
10. COMPLETE AGREEMENT. This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
11. SEVERABILITY. If any of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.
12. GOVERNING LAW. This Agreement shall be interpreted under the laws of the State of Michigan.
13. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

COUNTY OF INGHAM

By: _____
 Bryan Crenshaw, Chairperson
 Ingham County Board of Commissioners

CITY OF EATON RAPIDS

By: _____
 Paul Malewski
 Mayor

By: _____
 Laura Boomer
 City Clerk

Date:	Date:
-------	-------

APPROVED AS TO FORM FOR
COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____

APPROVED AS TO FORM
FOR CITY OF EATON RAPIDS
THE HARKNESS LAW FIRM, PLLC

By: _____

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Support the 2022-2026 Master Plan

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

TABLE 21: MAJOR CAPITAL PROJECTS

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	A <i>Applied DNR April 1, 2021</i>	Trail Loop and Boardwalk replacement, Phase 1 & 2 (ADA accessible trail loop)	\$781,500	MDNR LW \$500,000 TF \$300,000	1-Apr-21	\$1,581,500	1,3,4
LLN	A <i>Apply for DNR April 1, 2022</i>	MSU to Lake Lansing Trail - internal connector	\$315,000	MDNR LW \$300,000	1-Apr-22	\$615,000	1,3,4
LLN	A <i>Applied for Round 7 T&P</i>	Boardwalk Replacement – remaining boardwalks	\$471,400	NA	1-Apr-21	\$471,400	1, 3, 4
LLS	CIP Annual Request	Update landscaping and add trees (ongoing coop with Ingham County District)	TBD			\$50,000	1,6,8
HAWK	A <i>Submit DNR Grants 2021</i>	Boardwalk Replacement, Phase 1 & 2, fishing pier, and trail replacement	\$923,500	MDNR LW \$430,400 TF \$300,000	1-Apr-21	\$1,653,900	1,3,4,5,7
HAWK	A <i>Apply for DNR April 1, 2022</i>	Boardwalk Replacement, Phase 3, fishing pier, and trail replacement	\$327,700	MDNR LW \$327,700	1-Apr-22	\$655,400	1,3,4,5,7
BUR	A <i>Applied DNR April 1, 2021</i>	Cabin rentals at McNamara, accessible loop trail, well and pump house replacement	T&P Round 6 \$300,000; \$10,000 topo	MDNR LW \$500,000	1-Apr-21	\$810,000	3,4,5,6,8

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
BUR	A <i>Applied DNR April 1, 2021</i>	Fishing pier, bridge over Peppermint Creek, ADA parking, amenities at Riverbend Natural Area	T&P Round 6 \$100,000; \$10,000 topo	MDNR TF \$150,000	1-Apr-21	\$260,000	1,3,4,5,7
MULTI	A	Provide Broadband Internet Service; Security Cameras strategically located throughout parks	TBD	ARP		TBD	1,3,5,6,7
MULTI	CIP Annual Request as part of ongoing park budget	Add amenities to parks / trails (i.e viewers, bike facilities / parking, fix-it stations, drinking fountains, outdoor showers, interpretive signs, mile markers, etc.)	TBD	CIP annually as needed		\$50,000 per year	1,3,5,6,8
MULTI	1	Administrative Office transitional move from the Hillard building to all three of the County Parks; Satellite office locations at all three locations	TBD	TBD		TBD	1,3,6,7
BUR	1A	Multi-purpose conversion of Woodsong shelter to Day Camp / Winter Sports ski rental building (feasibility study & cost estimate)	TBD	NA		\$50,000	1,3,5,6
LLS	1B	Carousel Building Renovation- Feasibility study and cost estimate	TBD	NA		\$50,000	1,3,5,6

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
BUR	2 Investigate Develop	Add a Zip line activity - consider contract with "High Ropes" or "Go APE" typd company – collaborative effort	TBD	TBD		TBD	1,5
BUR	3	Improve Disc Golf courses, and/or other recreation amenities	TBD	TBD MDNR Grant(s)		\$50,000	1,3,5,6
LLN	3A	Add Disc Golf course, and/or other recreation amenities	TBD	TBD MDNR Grant(s)		\$50,000	1,3,5,6
HAWK	4	Replace / Update Splash Pad amenities, features, shade. Build above ground pump house (eliminate pit) to store all mechanical; update utilities as needed and add shower tower	TBD	TBD		\$500,000	1,3,5,6
LLS	5	Improve walk / entrance signage at Marsh / Lake Lansing	TBD	TBD		\$50,000	1,3,4,6
LLB	6	Run storm / water to new boat washing station (work with Meridian Township)	TBD	ARP CIP Millage Grants		\$10,000 2022 Request	1,2,5,8
BUR	7	Replace Playground with new universally accessible play area	\$500,000	MDNR LW \$500,000		\$1,000,000	1,3,5,6

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLN	8	Replace play area, improve basketball, volleyball, pitcher mound (eliminate ballfield / backstop), cornhole, birdwatch viewers and signage	\$300,000	MDNR TF \$300,000		\$600,000	1,3,4,5
LLS	9	Upgrade playground and renovate trike track; consider alternatives to trikes; fix drainage issues	TBD	TBD		\$750,000	1,3,5,6
LLS	10	Replace or renovate Hill restroom	TBD	TBD		\$300,000	1,2,3,5,6
MULTI	11	Replace lighting at tubing & sledding hills and parking lots at Burchfield and Hawk	TBD	TBD		\$50,000 per park	1,3,5,6
MULTI	12	Investigate municipal hook ups for water and sewer and replace wells and septic. *		ARP CIP Millage Grants		\$1,000,000 per park	1,2,8
MULTI	12A	*Replace well, pressure tanks, and irrigation lines throughout park		ARP CIP Millage Grants		\$300,000 per park	1,2,8
BUR	13	Multi-purpose conversion of Woodsong shelter to Day Camp / winter sports ski rental building	TBD	TBD		\$300,000	1,3,5,6,7
LLS	14	Splash Pad / skating rink combo refrigerated	TBD	TBD		\$750,000	1,3,5,6

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
BUR	15	Riverbend Natural Area – Install new Vault Toilet (CXT); New Well and Pump House	TBD	CIP Millage Grants		\$300,000	3,5,8
LL- Boat	16	Phase 2 improvements: per park master plan	\$500,000 \$300,000	MDNR LW \$500,000 TF \$100,000		\$750,000	1,3,5,6
BUNK	17	Bunker Phase II: Develop per Master Plan	TBD	TBD		\$200,000	1,3,5,6
LLS	18	Replace fencing with new ornamental fencing along Marsh.	TBD	TBD		\$150,000	1,2
HAWK	19	Playground Renovation	TBD	TBD		\$500,000	1,3,5,6
MULTI	20	Repave parking lots and entrance roads for all Hawk; Repave Burchfield entrance drive	TBD	No grant		\$250,000 Hawk \$100,000 Burchfield	1,3,4
BUR	21	Pave Parking lot to Beach restroom with ADA spaces, include Winter Sports Building lot and park entrance, and inner trail loop connectors to existing facilities and around pond to all rental docks and piers	\$500,000	DNR LW \$500,000		\$1,000,000	1,3,5,6
LLS	22	Carousel building - convert to public rental and expand maintenance building	\$500,000	DNR TF \$300,000 LW \$500,000		\$1,300,000	1,3,5,6

MAJOR CAPITAL PROJECT PLAN							
Park	Priority	Project	Project Timeline				
			Millage/ Match	Grant & Amount Requested	Grant App	Construct & Total Project	Relates to Goal
LLS	23	Boardwalk with gazebo	\$300,000	DNR-TBD \$300,000		\$600,000	1,3,5,6
LLS	24	Rental Umbrellas, cabanas and chairs	TBD	TBD		\$50,000	1,3,5,6
LLS	25	Add storm drainage to fix drainage issues; County recently upgraded / replaced storm system outside park to hook into (work with Drain Commission)	TBD	ARP CIP Millage Grants		\$200,000	1,3,8
MULTI	26	Acquire land in the south or outlying areas of County	TBD	TBD		TBD (based on fair market value)	1,5,6

TOTAL: \$17,357,200**

** This is a rough estimate of the total cost of improvements listed in the Five-Year Major Capital Plan. These estimates will need to be refined in order to ensure adequate funding.

TO: Board of Commissioners County Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE:
SUBJECT: Adopt the Ingham County Parks Master Plan
For the meeting agenda of TBD Human Services and TBD Finance

BACKGROUND

This resolution asks the Board of Commissioners to adopt the 2022-2026 Ingham County Parks Master Plan as presented by the Ingham County Parks & Recreation Commission. The Parks Master Plan is intended to provide general guidelines for the orderly development of the County Park system. The plan is based on feedback from 2,200 area residents, park users, park staff, and others who participated in an online survey in July of 2021. At the May 17, 2021 Human Services meeting the McNamara Landing and Riverbend Natural Area Vehicle entrance fees was discussed and passed with the 2022 budget in October. As the Park Director stated at the May 17, 2021 Human Services meeting, a poll could be presented to visitors in regards to charging fees. The results from the Master Plan were as follows:

Would you support the normal vehicle entrance fee for parking at McNamara Landing and Riverbend Natural Area? This would provide seasonal staff presence on-site to help control parking and provide a sense of security.

Yes 48%

No 23%

No opinion/Do not know 29%

Additionally there was also a public hearing on November 15, 2021.

The plan is available for review at <https://pk.ingham.org/>

ALTERNATIVES

In order to remain eligible for state and federal grant programs it is necessary that the Ingham County Parks Master Plan be updated every five years

FINANCIAL IMPACT

The plan can be amended at any time by the Park Commission and Board of Commissioners, and carries with it no commitment on the part of the Board of Commissioners to fund any particular recommendation contained within the plan.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supported this resolution with the passage of a resolution at their November 15, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend authorizing the resolution to adopt the Ingham County Parks 2022-2026 Master Plan.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT
THE INGHAM COUNTY PARKS AND RECREATION 2022-2026 MASTER PLAN**

WHEREAS, the Ingham County Parks and Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2022 through 2026; and

WHEREAS, the Ingham County Parks and Recreation Commission began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the Ingham County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, a public hearing was held on November 15, 2021 at the Human Services Building in Lansing, MI to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Ingham County Parks and Recreation 2022-2026 Master Plan; and

WHEREAS, the Ingham County Parks and Recreation Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Ingham County Parks and Recreation Commission; and

WHEREAS, after the public hearing, the Ingham County Parks and Recreation Commission recommended adopting the Ingham County Parks and Recreation 2022-2026 Master Plan at their December 13, 2021 meeting.

THEREFORE BE IT RESOLVED the Ingham County Board of Commissioners hereby adopts the Ingham County Parks and Recreation 2022-2026 Master Plan.

BE IT FURTHER RESOLVED, that the goals and objectives for 2022 through 2026, as stated in the Master Plan, shall be construed as desirable goals only with no implied commitment on the part of the Board of Commissioners to fund any particular recommendation contained therein.

INGHAM COUNTY PARKS DEPARTMENT

121 E. Maple Street, P.O. Box 178, Mason, MI 48854
(517) 676-2233; Fax (517) 244-7190

MEMO

TO: Parks & Recreation Commission Members
DATE: December 13, 2021
RE: 2022 Park Commission Schedule

Commission meeting dates and times have been scheduled through the month of **December 2022**. Meetings to be held the fourth Monday of the month at 5:30pm (unless otherwise noted). Schedule and meeting locations are subject to change based upon conflicts with Board of Commissioners meetings.

Date	Time	Room/Shelter	Building/Park	City
January 24	5:30pm	Room A	Human Services Building	Lansing
February 28	5:30pm	Room A	Human Services Building	Lansing
March 28	5:30pm	Room B	Hilliard Building	Mason
April 25	5:30pm	Room A	Human Services Building	Lansing
May 23	5:30pm	Room A	Human Services Building	Lansing
June 27	5:30pm	Lakeview Shelter	Lake Lansing South	Haslett
July 25	5:30pm	Red Tail Shelter	Hawk Island	Lansing
August 22	5:30pm	Room A	Human Services Building	Lansing
September 26	5:30pm	Winter Sports Building	Burchfield Park	Holt
October 17	5:30pm	Room A	Human Services Building	Lansing
October 24	5:30pm	Room A	Human Services Building	Lansing
November 14* 2 nd Monday	5:30pm	Room A	Human Services Building	Lansing
December 12* 2 nd Monday	5:30pm	Room B	Hilliard Building	Mason

* Meeting date adjusted due to MParks/NRPA/NACPRO Conferences or holidays
cc: Becky Bennett

S:\PKO\BOARD\MTG DATE MEMOS\2022.Docx

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Support the Contract with American Ramp Company dba Progressive Bike Ramps

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE:
SUBJECT: Contract with American Ramp Company dba Progressive Bike Ramps
For the meeting agenda of TBD Human Services and TBD Finance

BACKGROUND

The Parks Department and the Mid-Michigan Mountain Biking Association (MMMBA) have identified the need for a mountain bike skills park at Burchfield Park. This would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun.

A Capital Region Community Foundation matching grant was awarded to the Ingham County Parks Department and a large private donation was received. Both specifically for this project.

The evaluation committee recommends a contract with American Ramp Company dba Progressive Bike Ramps for the construction of the Burchfield Bike Skills Park. It's anticipated that all work with this project will be completed no later than February 28, 2023.

ALTERNATIVES

To not build the skills park.

FINANCIAL IMPACT

The total cost of constructing the Bike Skills Park as quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution 21-378).

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their December 13, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with American Ramp Company dba Progressive Bike Ramps.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH AMERICAN RAMP COMPANY dba
PROGRESSIVE BIKE RAMPS FOR CONSTRUCTION OF A BIKE SKILLS PARK AT
BURCHFIELD PARK**

WHEREAS, the Ingham County Parks Department and the Mid-Michigan Mountain Biking Association (MMMMBA) identified the need for a mountain bike skills park at Burchfield Park; and

WHEREAS, this would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun; and

WHEREAS, the Ingham County Parks Department wishes to enter into an agreement with American Ramp Company dba Progressive Bike Ramps for the purpose of constructing a Bike Skills Park at Burchfield Park; and

WHEREAS, the scope of the work includes, earth work to construct biking trail and fabrication and installation of Bike Park elements; and

WHEREAS, the purchase will utilize Sourcewell (Contract #112420-ARC) , in which Ingham County is a member; and

WHEREAS, the total cost of constructing the Bike Skills Park as quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution 21-378).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into an agreement with American Ramp Company dba Progressive Bike Ramps as quoted in the base bid in the amount of \$134,891.98 plus 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 for the purposed of constructing a Bike Skills Park.

BE IT FURTHER RESOLVED, there are funds available in line items 208-75200-726010 (\$5,000), 208-75200-974000 (\$20,000), 208-75300-932000 (\$100,000) and \$67,000 impact grant from the Capital Region Community Foundation Grant.

BE IT FURTHER RESOLVED, that the three line items (208-75200-726010, 208-75200-974000, and 208-75300-932000) be combined into one land improvement line and a project code assigned.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

SOURCEWELL BUILD AGREEMENT

THIS AGREEMENT is made this _____ day of December, 2021, by and between Ingham County Parks, MI (hereinafter called "**OWNER**"), whose principal office is located at _____, and American Ramp Company dba Progressive Bike Ramps, (hereinafter called "**CONTRACTOR**"), whose principal office is located at 601 S. McKinley Ave, Joplin, MO 64801.

PROJECT: Burchfield Park Skills Course

LOCATION: 881 Grovenburg Road, Holt, MI 48821

PROJECT NUMBER: TBD

W I T N E S S E T H:

For value received, CONTRACTOR and OWNER agree as follows:

ARTICLE 1

DESCRIPTION OF WORK

1.1 The CONTRACTOR hereby covenants and agrees with the OWNER that he will well and faithfully construct the project in accordance with each and every one of the conditions, covenants, stipulations, terms and provisions contained in the specifications, drawings, and general conditions relating to the project, and will well and faithfully comply with and perform each and every obligation imposed upon him by said documents.

1.2 CONSTRUCTION: Bike Skills Park as determined by Exhibit A – Scope of Work. Scope of work is limited to the footprint of the bike park. See Exhibit A for a complete list of inclusions and exclusions. Exhibit B outlines the equipment to be manufactured and installed per this contract value. Along with details of the location.

ARTICLE 2

CONTRACT AMOUNT

2.1 OWNER agrees to pay CONTRACTOR the sum of **One Hundred Thirty Four Thousand Eight Hundred Ninety One Dollars and Ninety Eight Cents (\$134,891.98)** , plus any applicable taxes, subject to additions and deductions for changes as may be agreed upon in writing. CONTRACTOR may bill his work progressively based on quantities installed. A monthly service charge of 1.5% (18% per annum) will be applied to any past due amount after thirty (30) days.

2.2 All portions of this contract will be billed to the OWNER by the CONTRACTOR on the following progress schedule:
50% at the time the order is placed

50% upon shipping

All progress billings are due in full upon receipt to avoid a monthly service charge as outlined in section 2.1 above.

2.3 Execution of any Attachments and/or Add Alternates will be bound by all terms and conditions of the Agreement.

2.4 "Completion of the Project" shall be deemed the earlier of 1.) the date Owner executes Contractor's punch-list/sign-off sheet; or 2.) The date the Owner opens the Project to the public.

2.5 American Ramp Company will comply with Ingham County Prevailing Wage Policy *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

ARTICLE 3

INSURANCE AND INDEMNITY

3.1 CONTRACTOR shall maintain at its cost the following minimum insurance and coverage throughout the term of the Agreement: Both (1) Comprehensive General Liability and (2) Comprehensive Automobile Liability Insurance covering liabilities for property damage and bodily injury, including death, at the minimum amount of One Million and No/100 Dollars (\$1,000,000.00) per occurrence.

3.2 CONTRACTOR agrees to indemnify and hold harmless OWNER from any and all claims, loss, or expense of every kind whatsoever which may arise from CONTRACTOR's negligent acts or omissions or breach of its obligations hereunder. OWNER agrees to indemnify and hold harmless CONTRACTOR from any and all claims, loss, or expense of every kind whatsoever which may arise from OWNER's negligent acts or omissions or breach of its obligations hereunder.

3.3 OWNER shall maintain builder's risk property insurance respecting the Property in an amount equal to the full insurable value thereof and the risk of casualty loss or damage to the Property shall be borne by OWNER. If a casualty loss occurs during construction, this Contract shall terminate and CONTRACTOR shall be paid in full for all work performed and materials provided. The parties may then enter into a new contract to cover the repair, reconstruction and completion of the property if necessary.

ARTICLE 4

CONTRACTOR'S AND OWNER'S RESPONSIBILITIES

4.1 No variation of this agreement will be recognized unless such change has been approved in writing

4.2 CONTRACTOR may assign or transfer this Agreement or any part thereof or amounts due or to become due hereunder with the written consent of OWNER, which shall not be unreasonably withheld. OWNER understands that CONTRACTOR may subcontract the installation portion of this Agreement using independent Subcontractors without the consent of OWNER.

4.3 CONTRACTOR will in no way be liable for delays in the completion of the Project which are beyond the control of CONTRACTOR, including but not limited to: Acts of God, labor strikes, shortage of materials, shipping delays or actions attributable to the Purchaser.

4.4 After the final inspection and completion of the Project, all repair/replacement issues regarding the Project and the materials shall be determined under the terms set forth in CONTRACTOR's standard warranty.

4.5 During construction the entire job site is considered hazardous. Before, during and after construction, OWNER is responsible for securing the job site. OWNER is responsible for barricading the premises and warning persons of the dangers at the jobsite. Under no circumstances may the bike park be ridden until completion of the Project.

CONTRACTOR will not be held liable for and OWNER shall hold CONTRACTOR harmless from any accidents that occur because ramps/rails were used before the Project was complete.

4.6 Both during construction and after completion, CONTRACTOR shall not be held liable for damages beyond its control including but not limited to: noise generated from the Project, before and after completion, location choice, graffiti, injuries, additional expenses incurred by Purchaser, zoning issues, etc.

4.7 Building permits and other local licenses that are required for the Project are the sole responsibility of the OWNER. If CONTRACTOR is required to purchase these licenses, such costs will be billed to the OWNER and added to the contract price hereunder.³

4.8 All materials and workmanship are to conform to the contract drawings, details and specifications and the owner's Standards for Construction. *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

ARTICLE 5

MISCELLANEOUS

5.1 The persons signing this Agreement warrant that they are duly authorized to sign on behalf of their respective parties and to bind their respective parties hereto. This Agreement shall inure to the benefit of and be binding upon the undersigned parties and their respective heirs, executors, legal representatives, successors and assigns. No waiver of any provision of this agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. If any provision of this agreement is held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

5.2 The parties shall endeavor to resolve their Claims by mediation. Request for mediation shall be filed, in writing, with the other party to the Contract. The request may be made concurrently with the submission of such Claim to a court of competent jurisdiction, as provided in the paragraph below, but, in such event, mediation shall proceed in advance of such legal proceedings, which shall be stayed pending mediation for a period of 60 days from the date of submission, unless stayed for a longer period by agreement of the parties or court order.

5.3 Claims, disputes or other matters in question between the parties arising out of or relating to this Contract and which cannot be resolved by mediation, as provided in above paragraph, shall be governed by Missouri law and shall be determined exclusively in the Courts of Jasper County, Missouri without regard to its conflicts of law provisions. The prevailing party shall be entitled in any such action to recover its reasonable attorney's fees and legal expenses from the other party.

5.4 This agreement constitutes the entire agreement between the parties pertaining to its subject matter, and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification, or amendment of this agreement shall be binding unless executed in writing by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

OWNER: CONTRACTOR:

Firm: _____ Firm: American Ramp Company

Authorized Signature: _____ Authorized Signature: _____

Name Print: _____ Name & Title Print: _____

Date Executed: _____ Date Executed: _____



DIRT SCHOOL



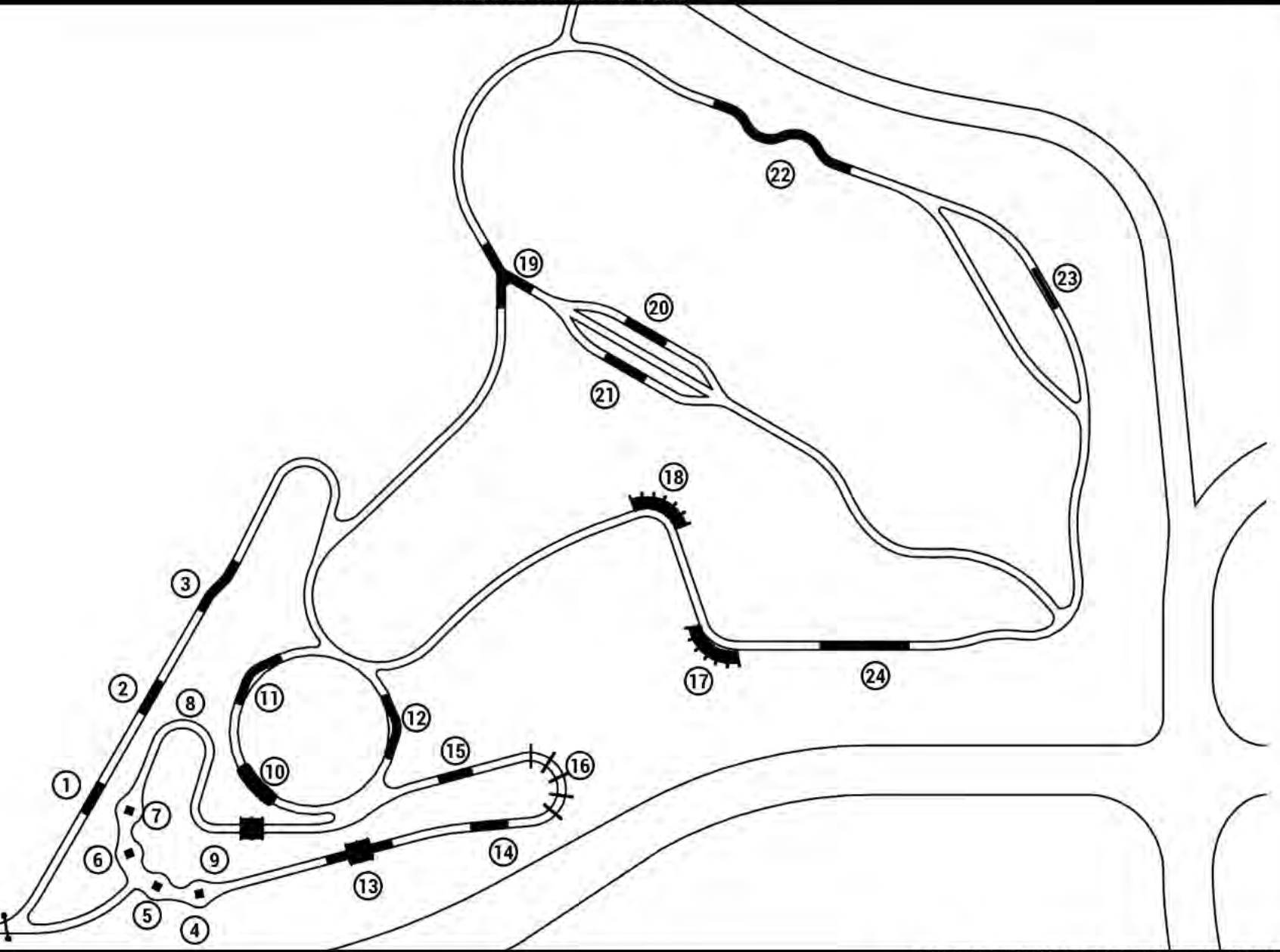
PROGRESSIVE
BIKE RAMPS

7220 DELHI CHARTER TOWNSHIP LANSING MI



DIRT SCHOOL

Existing
Playground Area









PROGRESSIVEBIKERAMPS.COM

Rollers and Berm Turn (in woods)

The "Y" and Ladder Drops (in woods)

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Recommend Forwarding Rating of 7th Round Millage Applications

MOVED BY

SUPPORTED BY

To recommend forwarding the Park Commission's rating of the 7th round millage applications to the Board of Commissioners for consideration per Resolution 19-092. In addition support the Controller's recommendation to reduce the upfront payments for the grants from 50% to 25%.

**ADOPTED – MARCH 12, 2019
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH ADDITIONAL GUIDELINES FOR TRAILS AND PARKS MILLAGE GRANT RECOMMENDATIONS

RESOLUTION # 19 – 092

WHEREAS, the Park Commission has until now, at the direction of the Board of Commissioners, limited its recommendations to projects which would be started in the present year or immediately following two years up until and through the ending of the current Trails and Parks Millage as outlined in Resolution 17-275; and

WHEREAS, a substantial financial reserve has accumulated; and

WHEREAS, the Board of Commissioners contemplates placing the question of renewing the Trails and Parks Millage before the voters at the presidential primary election to be held in 2020; and

WHEREAS, it the Board of Commissioners believes it would be beneficial to shift the focus of planning toward longer term projects and spending as well as award 50% up front of approved grant awards to the communities to alleviate the accumulated millage fund balance.

THEREFORE BE IT RESOLVED, that future recommendations to the Board of Commissioners may include proposals to be funded up to four calendar years beyond the current year.

BE IT FURTHER RESOLVED, that 50% of each grant will be disbursed up front to the communities for their trails and parks projects starting with those projects awarded with resolution 19-047 and going forward.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 03/04/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/06/2019**

Controller Caucus Report

PARKS AND TRAILS MILLAGE:

- Current grant requests +\$9 million. Below is the millage status:

Total Millage Collected (2015-2021)	\$ 26,277,946
Total Millage Estimated to Collect (2022-2026)	<u>\$ 20,017,620</u>
TOTAL REVENUE (2015-2026)	\$ 46,295,566
Total Expenditures to Date	\$ 19,118,336
Total Committed Funds to Date	<u>\$ 22,659,200</u>
TOTAL EXPENDITURES / COMMITTED FUNDS	\$ 41,777,536
REMAINING MILLAGE BALANCE	\$ 4,518,030
CURRENT FUND BALANCE	\$ 6,247,012

- Recommending +/- \$3 million in allocations for new grant requests when funding becomes available

PROJECT SCORING SUMMARY - SCORING ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Applicant	Project	Project Type	Match	Local Match Amount	Community Priority	Score	Amount Requested	\$\$ Cumulative
City of Mason	Jefferson Trailhead / Community Garden Improvements	TRAIL	10.20%	\$23,187.50	3	44.20	\$204,000.00	\$204,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	20.00%	\$5,000.00	1	43.80	\$20,000.00	\$224,000.00
Vevay Township	Vevay Township Community Park and 5-Year Recreation Plan	PLAN. & ENG.	3.60%	\$3,000.00	1	41.40	\$81,500.00	\$305,500.00
Leslie Township	Township Grounds Lighting & Recreational Improvements	SMALL GRANT	0.00%	\$0.00	1	40.00	\$300,000.00	\$605,500.00
City of Mason	Columbia Street Bridge - Protected Walkway Construction	TRAIL	10.20%	\$18,462.50	2	38.00	\$162,000.00	\$767,500.00
Lansing Township	Waverly Rd Shared Use Pathway, Phase II - Feasibility Study	PLAN. & ENG.	0.00%	\$0.00	1	35.60	\$18,750.00	\$786,250.00
City of Williamston	Memorial Park Trail Planning & Engineering	PLAN. & ENG.	0.00%	\$0.00	1	35.60	\$40,700.00	\$826,950.00
Ingham County	Lake Lansing Park North - MSU-LL Trail Connector	TRAIL	48.80%	\$300,000.00	3	33.80	\$315,000.00	\$1,141,950.00
Ingham County	Hawk Island Boardwalk Replacement Phase 3	BOARDWALK	50.00%	\$327,700.00	1	33.60	\$327,700.00	\$1,469,650.00
Leroy Township	Simmons Memorial Park	SMALL GRANT	50.50%	\$22,000.00	1	33.60	\$21,600.00	\$1,491,250.00
Meridian Township	MSU to Lake Lansing Connector Trail, Phase III *	TRAIL	25.00%	\$575,000.00	1	33.60	\$225,000.00	\$1,716,250.00
City of Mason	Hayhoe Riverwalk Trail - Repair	TRAIL	10.30%	\$38,525.00	1	33.00	\$337,000.00	\$2,053,250.00
City of Leslie	Leslie Shared Use Path - Hull Rd to S Cameo Dr	TRAIL	1.40%	\$4,304.00	1	31.80	\$313,796.00	\$2,367,046.00
Alaiedon Township	Leek Cemetery Nature Trail & Improvements	SMALL GRANT	4.80%	\$15,000.00	1	31.20	\$296,400.00	\$2,663,446.00
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	TRAIL	1.70%	\$8,251.00	2	31.00	\$486,600.00	\$3,150,046.00
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	TRAIL	10.20%	\$45,000.00	1	30.80	\$395,600.00	\$3,545,646.00
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	TRAIL	3.30%	\$19,040.00	3	30.60	\$551,960.00	\$4,097,606.00
Ingham County	Lake Lansing Park North Boardwalk Replacement Phase 3	BOARDWALK	0.00%	\$0.00	2	28.60	\$471,400.00	\$4,569,006.00
City of Lansing	River Trail Bank Stabilization - Mt Hope Cemetery	TRAIL	0.00%	\$0.00	1	24.60	\$220,000.00	\$4,789,006.00
City of Lansing	River Trail - Overband & Crack Sealing	TRAIL	0.00%	\$0.00	2	23.20	\$75,000.00	\$4,864,006.00
City of Lansing	Montgomery Drain - Ranney & Red Cedar Park Pathways	TRAIL	0.00%	\$0.00	4	18.80	\$3,500,000.00	\$8,364,006.00
City of Lansing	Corporate Research Park Pathway	TRAIL	0.00%	\$0.00	3	7.00	\$1,267,000.00	\$9,631,006.00

TOTALS: \$1,404,470.00

\$9,631,006.00

12.73%

87.27%

Max. Score = 50.00

2021 Contoller Recommended Amount Available = \$3,000,000.00

* Meridian Township application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: LEEK CEMETERY NATURE TRAIL & IMPROVEMENTS
Community: ALAIEDON TOWNSHIP

FINAL SCORE: **31.20**

Type of Application: SMALL GRANT

PRIORITY: 1
(if multiple projects)

Local Match Amount: 4.8 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	0.00	5.00	2.00	10.00	10.00	
Max		0.00	0.00	5.00	10.00	10.00	10.00	
Mean		0.00	0.00	5.00	6.20	10.00	10.00	31.20
Total		0.00	0.00	25.00	31.00	50.00	50.00	156.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$15,000 local	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good project. Should be quick to complete and a good use of money for a community that has not seen any money from the millage.
- * I like the nature trail part and hope they are able to acquire more land to expand it in the future.
- * They have received no funding so far.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: HAWK ISLAND BOARDWALK REPLACEMENT, PHASE 3
Community: INGHAM COUNTY

FINAL SCORE: **33.60**

Type of Application: BOARDWALK

PRIORITY: 1
(if multiple projects)

Local Match Amount: 50 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	4.00	6.00	0.00	
Max		5.00	10.00	5.00	10.00	6.00	0.00	
Mean		5.00	10.00	5.00	7.60	6.00	0.00	33.60
Total		25.00	50.00	25.00	38.00	30.00	0.00	168.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$327,700 DNR	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

* Good Project. Should be funded with future rounds of millage money.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: LAKE LANSING PARK NORTH - BOARDWALK REPLACEMENT, PHASE 3
Community: INGHAM COUNTY

FINAL SCORE: **28.60**

Type of Application: BOARDWALK

PRIORITY: 2
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	0.00	4.00	6.00	0.00	
Max		5.00	10.00	0.00	10.00	6.00	0.00	
Mean		5.00	10.00	0.00	7.60	6.00	0.00	28.60
Total		25.00	50.00	0.00	38.00	30.00	0.00	143.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good Project. Should be funded with future rounds of millage money.
- * Priority project according to our master plan – maintaining.
- * This is a necessary maintenance spot and good that no down payment is due up front.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: LAKE LANSING PARK NORTH - MSU to Lake Lansing Trail Connector
Community: INGHAM COUNTY

FINAL SCORE: **33.80**

Type of Application: TRAIL

PRIORITY: 3
(if multiple projects)

Local Match Amount: 48.8 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	4.00	6.00	0.00	
Max		5.00	10.00	5.00	10.00	6.00	0.00	
Mean		5.00	10.00	5.00	7.80	6.00	0.00	33.80
Total		25.00	50.00	25.00	39.00	30.00	0.00	169.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$300,000 DNR	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good Project. Should be funded with future rounds of millage money.
- * Priority project according to our master plan – maintaining.
- * Good connector, and not money due up front.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: RIVER TRAIL BANK STABILIZATION - MT. HOPE CEMETERY
Community: CITY OF LANSING

FINAL SCORE: **24.60**

Type of Application: TRAIL

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	0.00	2.00	2.00	0.00	
Max		5.00	10.00	0.00	10.00	2.00	0.00	
Mean		5.00	10.00	0.00	7.60	2.00	0.00	24.60
Total		25.00	50.00	0.00	38.00	10.00	0.00	123.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * This is a necessary project, but I would like to see Lansing put in 50% of the cost for this project.
- * This should be given a higher score.
- * Priority project according to our master plan – maintaining.
- * Maintenance is not as exciting as new trails, but it is necessary to keep the current trails open and accessible to everyone.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: OVERBAND & CRACK SEALING OF LANSING RIVER TRAIL
Community: CITY OF LANSING

FINAL SCORE: 23.20

Type of Application: TRAIL

PRIORITY: 2
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	0.00	0.00	2.00	0.00	
Max		5.00	10.00	0.00	10.00	2.00	0.00	
Mean		5.00	10.00	0.00	6.20	2.00	0.00	23.20
Total		25.00	50.00	0.00	31.00	10.00	0.00	116.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * This should be given a higher score.
- * Priority project according to our master plan – maintaining.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: CORPORATE RESEARCH PARK PATHWAY
Community: CITY OF LANSING

FINAL SCORE: **7.00**

Type of Application: TRAIL

PRIORITY: 3
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	0.00	0.00	2.00	2.00	0.00	
Max		0.00	0.00	0.00	8.00	2.00	0.00	
Mean		0.00	0.00	0.00	5.00	2.00	0.00	7.00
Total		0.00	0.00	0.00	25.00	10.00	0.00	35.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * This would be a good future project. There are more important projects that need to be funded first.
- * This should be given a higher score.
- * I think we can wait on this one - I also think the "corporate" part of "Corporate Research Park" can bring more to this project.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: MONTGOMERY DRAIN - RANNEY PARK & RED CEDAR PATHWAYS
Community: CITY OF LANSING

FINAL SCORE: **18.80**

Type of Application: TRAIL

PRIORITY: 4
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	0.00	2.00	2.00	0.00	
Max		0.00	10.00	0.00	10.00	2.00	0.00	
Mean		0.00	10.00	0.00	6.80	2.00	0.00	18.80
Total		0.00	50.00	0.00	34.00	10.00	0.00	94.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * This would be a good future project. There are more important projects that need to be funded first.
- * It's very expensive and the trail plan seems overly complicated.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: TRAIL AMBASSADOR COORDINATOR
Community: CITY OF LANSING / FLRT

FINAL SCORE: **43.80**

Type of Application: OTHER

PRIORITY: 1
(if multiple projects)

Local Match Amount: 20 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	0.00	10.00	10.00	
Max		5.00	10.00	5.00	10.00	10.00	10.00	
Mean		5.00	10.00	5.00	3.80	10.00	10.00	43.80
Total		25.00	50.00	25.00	19.00	50.00	50.00	219.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$5,000 FLRT	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * When this position was created it was originally designed to only be funded by millage money for the first 2-3 years, to help get the position up and running, and the position was supposed to be self-supporting after that time. It's now many years past the original time frame and it's time to stop funding the position from millage money. I suggest the sign advertisement duties be rolled into the County's Millage Coordinator position. The rest of the duties should be the responsibility of the individual communities that own the trails.
- * This is an important funding item because it benefits the entire county! The Friends Ambassador continually works on promotion of the trails all around the county, and works with all municipalities to improve and enhance their trails and parks. The ambassador also works directly with Nicole and Tim as well as all area civic groups with an interest in the trail system. The Friends lobbied for the millage renewal, and have put on many and varied events on different parts of the trail to raise awareness of the system.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: WAVERLY RD SHARED USE PATHWAY, PHASE II - FEASIBILITY STUDY
Community: LANSING TOWNSHIP

FINAL SCORE: **35.60**

Type of Application: PLANNING & ENGINEERING

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	0.00	3.00	8.00	10.00	
Max		0.00	10.00	0.00	10.00	8.00	10.00	
Mean		0.00	10.00	0.00	7.60	8.00	10.00	35.60
Total		0.00	50.00	0.00	38.00	40.00	50.00	178.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * I LOVE this idea - but I have a hard time funding a study. I'd rather fund the project. I don't think millage \$\$ should be spent this way.
- * Important to keep the west side of the county in the funding and planning mix.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: SIMMONS MEMORIAL PARK
Community: LEROY TOWNSHIP

FINAL SCORE: **33.60**

Type of Application: SMALL GRANT

PRIORITY: 1
(if multiple projects)

Local Match Amount: 50.5 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	0.00	5.00	7.00	10.00	10.00	
Max		0.00	0.00	5.00	10.00	10.00	10.00	
Mean		0.00	0.00	5.00	8.60	10.00	10.00	33.60
Total		0.00	0.00	25.00	43.00	50.00	50.00	168.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$21,600 Twp	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good project. Should be quick to complete and a good use of money for a community that has not seen much money from the millage.
- * This looks like it has a ton of potential to be a really nice park if they keep plugging away at it!

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: LESLIE SHARED USE PATH - HULL RD. TO S. CAMEO DR.
Community: CITY OF LESLIE

FINAL SCORE: **31.80**

Type of Application: TRAIL

PRIORITY: 1
(if multiple projects)

Local Match Amount: 1.4 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	2.00	10.00	0.00	
Max		0.00	10.00	5.00	10.00	10.00	0.00	
Mean		0.00	10.00	5.00	6.80	10.00	0.00	31.80
Total		0.00	50.00	25.00	34.00	50.00	0.00	159.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$4,304 City	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good project. Should be quick to complete and a good use of money for a community that has not seen much money from the millage.
- * I like connecting this to the trail and following existing paths.
- * Important to keep funding out-county projects.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: LESLIE SHARED USE PATH - MIDDLE SCHOOL TO RUSSELL PARK
Community: CITY OF LESLIE

FINAL SCORE: **31.00**

Type of Application: TRAIL

PRIORITY: 2
(if multiple projects)

Local Match Amount: 1.7 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	2.00	10.00	0.00	
Max		0.00	10.00	5.00	8.00	10.00	0.00	
Mean		0.00	10.00	5.00	6.00	10.00	0.00	31.00
Total		0.00	50.00	25.00	30.00	50.00	0.00	155.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$8,251 City	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good project. Should be quick to complete and a good use of money for a community that has not seen much money from the millage.
- * I like connecting this to the trail and following existing paths.
- * This project should be applied for at a later date.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: LESLIE SHARED USE PATH - RUSSELL PARK TO WOODLAWN CEMETERY
Community: CITY OF LESLIE

FINAL SCORE: **30.60**

Type of Application: TRAIL

PRIORITY: 3
(if multiple projects)

Local Match Amount: 3.3 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	2.00	10.00	0.00	
Max		0.00	10.00	5.00	8.00	10.00	0.00	
Mean		0.00	10.00	5.00	5.60	10.00	0.00	30.60
Total		0.00	50.00	25.00	28.00	50.00	0.00	153.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$19,040	Score	>1-10% = 8 pts	Yes	
				City/Twp	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good project. Should be quick to complete and a good use of money for a community that has not seen much money from the millage.
- * I like connecting this to the trail and following existing paths.
- * This project should be applied for at a later date.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: LESLIE TWP GROUNDS LIGHTING AND RECREATIONAL IMPROVEMENTS
Community: CITY OF LESLIE

FINAL SCORE: **40.00**

Type of Application: SMALL GRANT

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	0.00	10.00	10.00	
Max		0.00	10.00	5.00	10.00	10.00	10.00	
Mean		0.00	10.00	5.00	5.00	10.00	10.00	40.00
Total		0.00	50.00	25.00	25.00	50.00	50.00	200.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$19,040	Score	>1-10% = 8 pts	Yes	
				City/Twp	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Not sure this is within the intended scope of the millage.
- * This looks like it has a ton of potential to be a really nice park if they keep plugging away at it!
- * Decent project but can be applied for at a later date.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: HAYHOE RIVERWALK TRAIL - REPAIR
Community: CITY OF MASON

FINAL SCORE: **33.00**

Type of Application: TRAIL

PRIORITY: 1
(if multiple projects)

Local Match Amount: 10.3 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	0.00	8.00	0.00	
Max		5.00	10.00	5.00	10.00	8.00	0.00	
Mean		5.00	10.00	5.00	5.00	8.00	0.00	33.00
Total		25.00	50.00	25.00	25.00	40.00	0.00	165.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$38,525 City	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

* Maintenance is important.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: COLUMBIA STREET BRIDGE - PROTECTED WALKWAY CONSTRUCTION
Community: CITY OF MASON

FINAL SCORE: **38.00**

Type of Application: TRAIL

PRIORITY: 2
(if multiple projects)

Local Match Amount: 10.2 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	0.00	8.00	10.00	
Max		0.00	10.00	5.00	10.00	8.00	10.00	
Mean		0.00	10.00	5.00	5.00	8.00	10.00	38.00
Total		0.00	50.00	25.00	25.00	40.00	50.00	190.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$18,462.50	Score	>1-10% = 8 pts	Yes	
				City	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Project is outside of the scope of the millage. It is not creating or connecting trails, it is connecting two sidewalks, which is the responsibility of the City of Mason.
- * I think this is needed, but I struggle with the connection to the millage. I think there are other options here if we look for them.
- * Good project but can apply again at a later date.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: JEFFERSON TRAILHEAD / COMMUNITY GARDEN IMPROVEMENTS
Community: CITY OF MASON

FINAL SCORE: 44.20

Type of Application: TRAIL

PRIORITY: 3
(if multiple projects)

Local Match Amount: 10.2 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	2.00	8.00	10.00	
Max		5.00	10.00	5.00	9.00	8.00	10.00	
Mean		5.00	10.00	5.00	6.20	8.00	10.00	44.20
Total		25.00	50.00	25.00	31.00	40.00	50.00	221.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$23,187.50	Score	>1-10% = 8 pts	Yes	
				City	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good Project.
- * Good project but can apply again at a later date.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: MSU TO LAKE LANSING CONNECTOR TRAIL, PHASE III
Community: MERIDIAN TOWNSHIP

FINAL SCORE: **33.60**

Type of Application: TRAIL

PRIORITY: 1
(if multiple projects)

Local Match Amount: 25 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		5.00	10.00	5.00	2.00	6.00	0.00	
Max		5.00	10.00	5.00	10.00	6.00	0.00	
Mean		5.00	10.00	5.00	7.60	6.00	0.00	33.60
Total		25.00	50.00	25.00	38.00	30.00	0.00	168.00
	No	No	Yes	Park Comm	0-1% = 10 pts	No		
	Yes	Yes	\$575,000.00	Score	>1-10% = 8 pts	Yes		
			Twp / DNR	0-5 = 3 pts	>10-20% = 6 pts			
				6-10 = 7 pts	>20-30% = 4 pts			
				11-14 = 10 pts	>30% = 2 pts			

SCORING NOTES:

- * Good Project. Should be funded with future rounds of millage money.
- * I like the accessibility, but I wonder how often it would get used.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: GREATER STOCKBRIDGE CONNECTIVITY & WELLNESS PARK ENHANCEMENTS
Community: VILLAGE OF STOCKBRIDGE

FINAL SCORE: **30.80**

Type of Application: TRAIL

PRIORITY: 1
(if multiple projects)

Local Match Amount: 25 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	2.00	8.00	0.00	
Max		0.00	10.00	5.00	10.00	8.00	0.00	
Mean		0.00	10.00	5.00	7.80	8.00	0.00	30.80
Total		0.00	50.00	25.00	39.00	40.00	0.00	154.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$45,000.00	Score	>1-10% = 8 pts	Yes	
				Donations	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Good Project. Should be funded with future rounds of millage money.
- * This sounds like a great partnership!

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)**

Project: VEVAY TOWNSHIP COMMUNITY PARK & 5-YR RECREATION PLAN
Community: VEVAY TOWNSHIP

FINAL SCORE: **41.40**

Type of Application: PLANNING & ENGINEERING

PRIORITY: 1
(if multiple projects)

Local Match Amount: 3.6 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	5.00	2.00	10.00	10.00	
Max		0.00	10.00	5.00	10.00	10.00	10.00	
Mean		0.00	10.00	5.00	6.40	10.00	10.00	41.40
Total		0.00	50.00	25.00	32.00	50.00	50.00	207.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	\$3,000.00	Score	>1-10% = 8 pts	Yes	
				Twp	0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Fund it. Low cost, good use of the money.
- * I think this is needed, but I have a hard time funding plans.

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Project: MEMORIAL PARK TRAIL PLANNING & ENGINEERING
Community: CITY OF WILLIAMSTON

FINAL SCORE: **35.60**

Type of Application: PLANNING & ENGINEERING

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Part 1 Project Rating 10 point max.	Q4. Part 2 Project Rating Equitable Distribution 10 point max.	Q5. Small Grant Request (\$300k or <) 0=no, 10=yes	TOTALS
n = 5								
Min		0.00	10.00	0.00	2.00	10.00	10.00	
Max		0.00	10.00	0.00	10.00	10.00	10.00	
Mean		0.00	10.00	0.00	5.60	10.00	10.00	35.60
Total		0.00	50.00	0.00	28.00	50.00	50.00	178.00
		No	No	Yes	Park Comm	0-1% = 10 pts	No	
		Yes	Yes	No	Score	>1-10% = 8 pts	Yes	
					0-5 = 3 pts	>10-20% = 6 pts		
					6-10 = 7 pts	>20-30% = 4 pts		
					11-14 = 10 pts	>30% = 2 pts		

SCORING NOTES:

- * Fund it. Low cost, good use of the money.
- * I really like this park and I hope it gets built, but again, I don't like funding planning as much as projects.

% AMOUNT OF MILLAGE RECEIVED TO DATE, TOTAL # OF PROJECTS AWARDED BY COMMUNITY, # OF OPEN/CLOSED PROJECTS - SORT BY # OF OPEN PROJECTS
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2021 ROUND (Round 7)

Community	Application	Amount Requested	% / Amount of Millage Received to Date	Total # of Projects awarded Millage Funds	# of Open Projects	of Closed Projects
Alaiedon Township	Leek Cemetery Nature Trail and Improvements	\$296,400.00	0.00%	0	0	0
Vevay Township	Vevay Township Community Park and 5-Year Recreation Master Plan	\$81,500.00	0.00%	0	0	0
City of Leslie	Leslie Shared Use Path - Hull Rd to S. Cameo Dr.	\$313,796.00	0.02%	1	0	1
City of Leslie	Leslie Shared Use Path - Middle School to Russell Park	\$486,600.00	0.02%	1	0	1
City of Leslie	Leslie Shared Use Path - Russell Park to Woodlawn Cemetery	\$551,960.00	0.02%	1	0	1
Leroy Township	Simmons Memorial Park	\$21,600.00	0.19%	1	0	1
Lansing Township	Waverly Road Shared Use Pathway, Phase II - Feasibility Study	\$18,750.00	1.31%	1	0	1
Village of Stockbridge	Greater Stockbridge Connectivity & Wellness Park Enhancements	\$395,600.00	3.08%	1	0	1
City of Mason	Hayhoe Riverwalk Trail – Repair	\$337,000.00	3.81%	5	0	5
City of Mason	Columbia Street Bridge- Protected Walkway Construction	\$162,000.00	3.81%	5	0	5
City of Mason	Jefferson Trailhead / Community Garden - Improvements	\$204,000.00	3.81%	5	0	5
City of Lansing/FLRT	Trail Ambassador Coordinator	\$20,000.00	0.32%	3	1	2
Leslie Township	Leslie Township Grounds Lighting and Recreational Improvements	\$300,000.00	0.79%	2	1	1
City of Williamston	Memorial Park Trail Planning & Engineering	\$40,700.00	0.44%	1	1	0
*Meridian Township	MSU to Lake Lansing Connector Trail, Phase III *	\$225,000.00	15.69%	14	4	10
Ingham County	Hawk Island Boardwalk Replacement, Phase 3	\$327,700.00	13.66%	11	11	0**
Ingham County	Lake Lansing North - Boardwalk Replacement, Phase 3	\$471,400.00	13.66%	11	11	0**
Ingham County	Lake Lansing North - MSU to Lake Lansing Trail Connector	\$315,000.00	13.66%	11	11	0**
City of Lansing	Rivertrail Bank Stabilization - Mt. Hope Cemetery	\$220,000.00	50.90%	33	23	10
City of Lansing	Overband and Crack Sealing of Lansing River Trail	\$75,000.00	50.90%	33	23	10
City of Lansing	Corporate Research Park Pathway	\$1,267,000.00	50.90%	33	23	10
City of Lansing	Montgomery Drain - Ranney Park & Red Cedar Park Pathways	\$3,500,000.00	50.90%	33	23	10

*Meridian Township application total request \$1,725,000.00, Res 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00

**McNamara Landing, Overlook Shelter, Hawk Paving, Boat Dock Lake Lansing South, ADA improvements at Lake Lansing North. These projects were completed and closed out prior to Parks Department participating in the millage round applications. Burchfield Park ADA improvements will be closed out by the end of the year. Lake Lansing South EZ dock and parking is in progress.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Approve Staff to Develop a Disc Golf Course at Lake Lansing Park North

Move

To support the Ingham County Parks Staff to develop an 18 hole disc golf course at Lake Lansing Park North. The estimated amount to be funded by the fund balance is \$50,000.

1. Check to see if Hawk Hollow has disc golf opportunities.

To my knowledge, Hawk Hollow has never offered a permanent disc golf course. They do have a popular mini golf course, as well as a foot golf course offered at The Falcon. It is possible that they have offered their property for a temporary course for an event in the past, but I am not aware of that ever occurring. The Pine Hills Golf Course in Laingsburg does feature two disc golf courses on their property that are pay to play.

2. Data to see if this course would bring in new people. Check the master plan for the number of requests we had for a disc golf course at LLN.

The data below from our recent survey supports disc golf at LLN. Do we have car count data from Burchfield that shows park activity prior and post disc golf course installations there?

There would absolutely be an increase in traffic at LLN. I'm unsure how many additional disc golf passes would be sold (assuming a yearly pass would work at both parks), but I am certain that our biggest increase in revenue would be seen through daily passes at the gate house. We would also surely see some additional yearly passes from people in Haslett who don't choose to play Burchfield super often due to the distance or time commitment.

7.What additional facilities would you like to see at each of our Ingham County Parks?			
	Lake Lansing Parks (North, Boat Launch, and South)	Hawk Island County Park (Hawk Island Park and Soldan Dog Park)	Burchfield Park (Burchfield Park, Riverbend Natural Area, McNamara Landing, and Bunker Road Landing)
Cabins/Camping	333 32.5%	174 17%	517 50.5%
Concert pavilion/Amphitheater	419 33.8%	565 45.6%	255 20.6%
Cross country skiing	497 33.2%	487 32.5%	514 34.3%
Disc golf	382 37.1%	355 34.5%	293 28.4%
Dog park	353 42.4%	186 22.3%	294 35.3%
Horseshoes	204 38.1%	176 32.8%	156 29.1%
Improved roads and parking lots	494 42.5%	259 22.3%	409 35.2%
Indoor rental facility	280 34.5%	283 34.9%	248 30.6%
Interpretive center	255 34.3%	206 27.7%	283 38%
More parking	270 48.1%	133 23.7%	158 28.2%
More paddling opportunities on the Red Cedar and Grand Rivers	532 31.5%	559 33.1%	598 35.4%

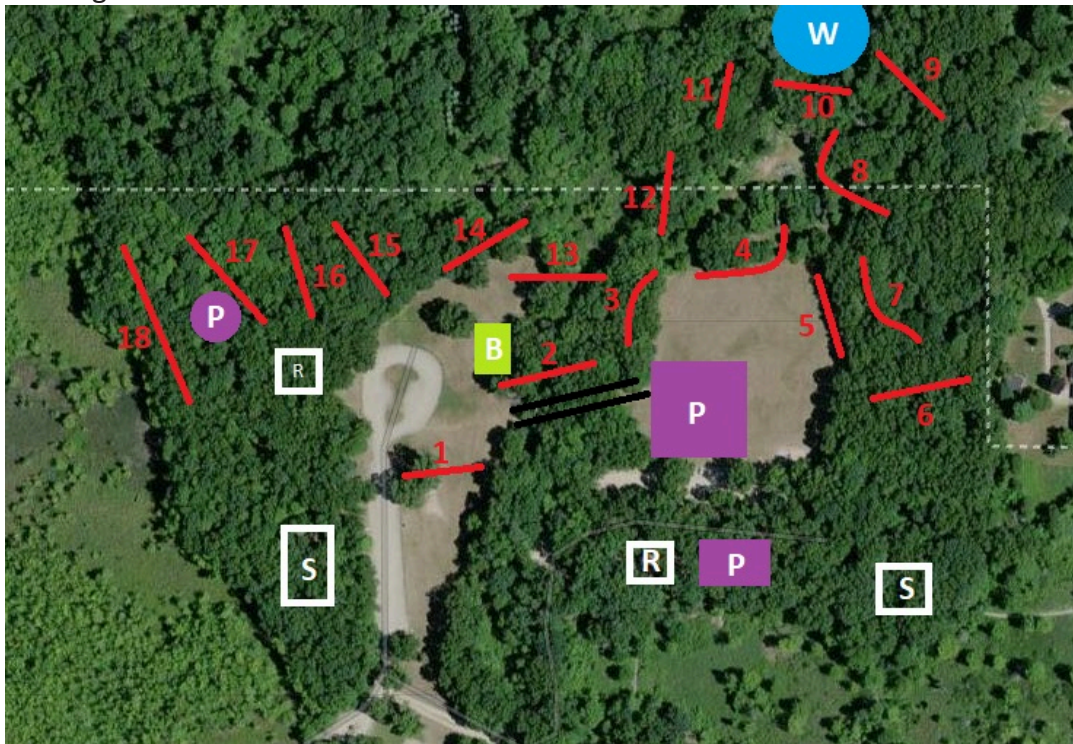
3. Projected maintenance costs.

Associated maintenance after installation includes:

- Mowing grass/mulching leaves on fairways. Some of the fairways will include areas that are already being mowed. Due to the smaller nature of the course, and the fact that many of the fairways will be in the woods, removing the need to mow grass, I would estimate the course could be mowed in its entirety in one day.
- Trimming back branches and foliage from fairways as needed. Typically performed just once or twice per year. This task would require about 5-10 days per year to maintain properly.
- Blowing leaves and debris off teeing surfaces. This is something that should be performed about once per week to keep the teeing surfaces clean and safe. Would take about 1 hour per week.
- Shoveling snow off teeing surfaces in the winter as needed.
- Clearing downed branches and trees as needed.
- Application of wood chips in high traffic areas to combat erosion and soil compaction as needed.

The routine maintenance costs for a small disc golf course are refreshingly minimal. The bulk of the expense is fuel to mow and string trim, and labor. Additional costs are fuel, bar oil, and chains for the chainsaw and pole saw, and any capital improvements or repairs due to unforeseen issues or acts of nature.

4. Rough sketch of course.



5. Break down on costs and difference if we used Burchfield's retired baskets.

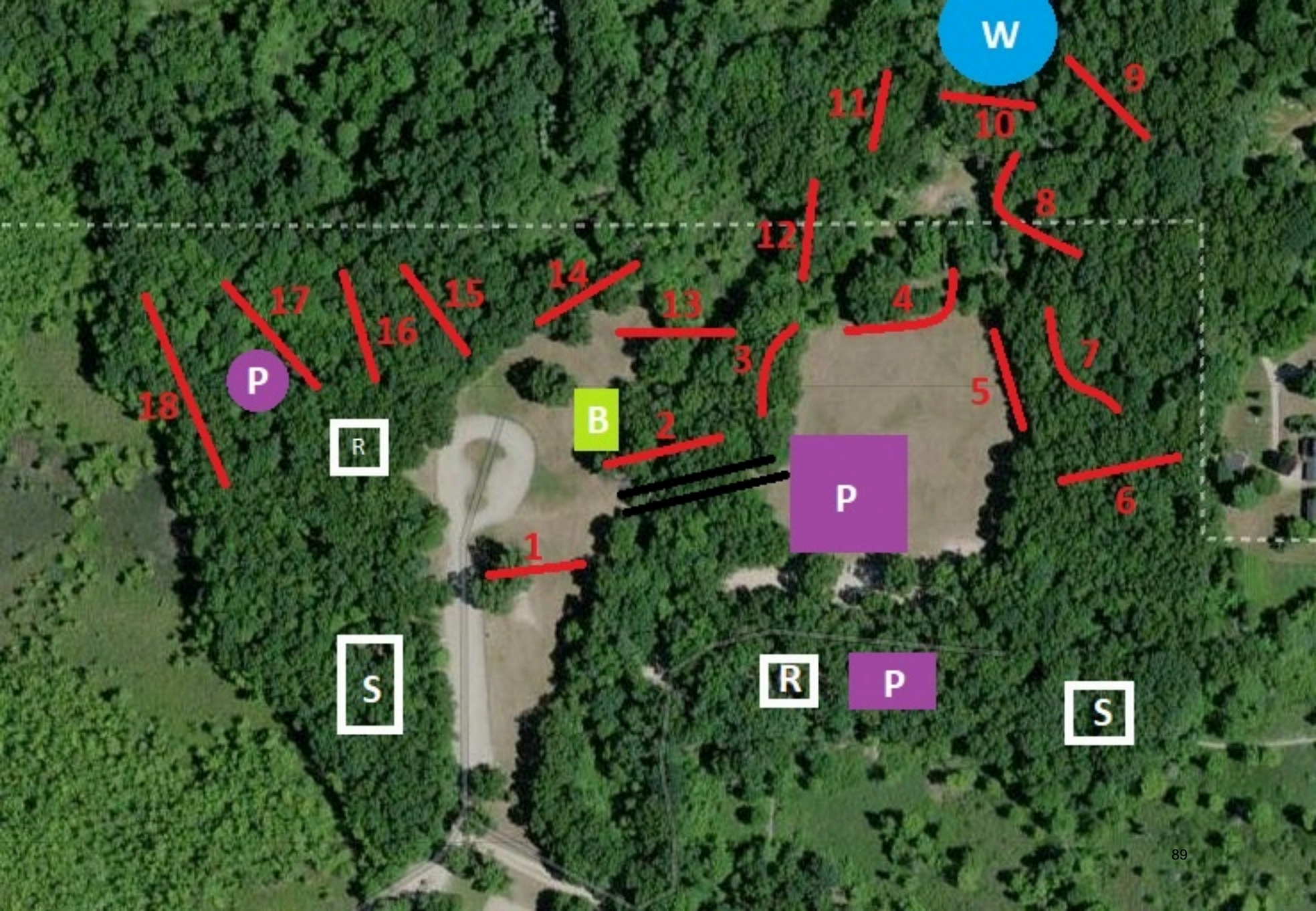
Cost for:

- 18 new Chainstar Pro Targets, 18 new sleeve anchors & concrete
 - o \$8,220.00
- 18 new Chainstar Targets, 18 new sleeve anchors & concrete
 - o \$7,230.00
- 18 used Chainstar Targets from Burchfield, 18 new sleeve anchors & concrete
 - o \$480.00

**Highly recommend and support the purchase of new targets for a new course. The Chainstar Pro targets are the preferred target, and are the new style, red targets that Burchfield upgraded to recently. Chainstar targets are the old silver ones.

Old Burchfield targets could be used for practice targets at both parks, and extras could be saved for replacements, or raffled/auctioned off to fund more course improvements at Burchfield. Could also use old targets as "thank you gifts" for lead volunteers in building new course or helping at Burchfield.

These price estimates are through Discraft, who should already be a registered vendor due to the purchase of targets at Burchfield. There are other manufacturers that I can get quotes from, but those companies are not located just an hour away like Discraft, so would require a shipping cost that can be substantial.



Proposed Budget

Disc Golf Course at Lake Lansing Park North

Disc Golf Targets	\$9,000.00
- 18 Targets	
- 18 anchors	
- 9 bags of concrete	
- Shipping?	
Concrete Tee Pads	\$8,000.00
- Contracted pour of 18 tee pads	
- Lumber & screws for building frames	
- Gravel for back filling / grading	
Tee Signs	\$2,500.00
- Artwork & Signs	
- Posts & Hardware	
- Concrete	
- Paint	
Equipment Rental	\$10,000.00
- Stump Grinder	
- Brush Mulcher	
- Concrete Mixer	
Gravel / Mulch / Soil	\$1,500.00
- Back fill for tee pads	
- Mulch for high traffic areas	
Bridges	\$3,000.00
- 2 Bridges	
- Roughly 12 feet in length each	
Course Kiosk / Map	\$3,000.00
- Kiosk Lumber & Hardware	
- Artwork & Sign	
Trash Cans	\$2,000.00
Benches	\$2,000.00
Seed & Straw / Erosion Control Timbers	\$4,000.00
Contingency Fund	<u>\$5,000.00</u>
Requested Budget	\$50,000.00

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Support the Contract with Laux Construction

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

TO: Board of Commissioners
FROM: Tim Morgan, Parks Director
DATE:
SUBJECT: Contract with Laux Construction
For the meeting agenda of **TBD** Human Services and **TBD** Finance

BACKGROUND

The Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for making improvements to the Lake Lansing Boat Launch. This general scope of work consists of removing and replacing a concrete boat ramp, automatic gate, fencing and HMA pavement repair.

The evaluation committee recommends that the contract be awarded to Laux Construction. It's anticipated that all work with this project will be completed no later than December 31, 2022.

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The alternative is to not complete the project.

FINANCIAL IMPACT

The bids were evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Parks Department Staff, to award the contract to Laux Construction for the base bid of \$324,257.15 including the alternate #2, vinyl fencing in the amount up to \$32,230.00 for a grand total not to exceed \$356,487.15. There are funds available in the line items below to complete this project as bid.

Funding has been established in the following line items:

- \$115,600 in 2021 approved CIP list: 228-75999-974000-21P02 (Lake Lansing Boat Launch Improvements)
- \$8,000 SAD – Meridian Township
- \$11,970.00 available in line item 228-75999-974000-9P10
- \$300,000 is a County millage grant, line item: 228-62800-967000-TR086 per Resolution #20-562

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this Resolution at their December 13, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing a contract with Laux Construction.

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: November 17, 2021

RE: Memorandum of Performance for RFP No. 130-21 Improvements to Lake Lansing Boat Launch

Per your request, the Purchasing Department sought proposals from qualified and experienced general contractors for making improvements to the Lake Lansing Boat Launch.

The scope of work includes, but is not limited to, removing and replacing a concrete boat ramp, automatic gate, fencing, and HMA pavement repair.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	54	14
Vendors attending pre-bid/proposal meeting	2	1
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Total	Alternate #1	Alternate #2	Grand Total	Substitution - Emergency Gate	Completion
Laux Construction LLC	Yes, Mason MI	\$324,257.15	\$62,188.00	\$32,230.00	\$418,675.15	\$2,200.00	6 weeks from mobilization

Alternate #1: Pavement Repair

Alternate #2: Vinyl fencing along sides of property instead of chain link

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
IMPROVEMENTS TO THE LAKE LANSING BOAT LAUNCH**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to the Lake Lansing Boat Launch. This general scope of work consists of removing and replacing a concrete boat ramp, automatic gate, fencing and HMA pavement repair.

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction for a total amount not to exceed of \$356,487.15 for improvements to the Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that there is \$115,600.00 available in line item 228-75999-974000-21P02, \$8,000.00 SAD – Meridian Township, \$11,970.00 available in line item 228-75999-974000-9P10 and \$300,000.00 available in line item 228-62800-967000-TR086 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 13, 2021

Motion to Support the Contract with Praise Companies, LLC

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion at their next meeting.

TO: Board of Commissioners
FROM: Tim Morgan, Parks Director
DATE:
SUBJECT: Contract with Praise Companies, LLC
For the meeting agenda of **TBD** Human Services and **TBD** Finance

BACKGROUND

The Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing stolen signage at Lake Lansing Boat Launch.

The evaluation committee recommends that the contract be awarded to Praise Companies, LLC. It's anticipated that all work with this project will be completed no later than May 1, 2022.

ALTERNATIVES

Signage is an important tool for helping people navigate and fully experience an area. Well placed signage ensures that people can safely reach desired destinations. It also can help people discover new areas of interest in an impromptu way. Signage is needed by Ingham County visitors and residents to navigate the area if they are unfamiliar with the area. The alternative is to not complete the project.

FINANCIAL IMPACT

The cost to replace the Lake Lansing Boat Launch sign is \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840). The Lake Lansing Boat Launch sign will be funded from the Ingham County Insurance Liability 667 Fund.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this Resolution at their December 13, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing a contract with Praise Companies, LLC.

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: November 18, 2021

RE: Memorandum of Performance for RFP No. 142-21 Designing, Fabricating, and Installing Signage for the Ingham County Parks Department

Per your request, the Purchasing Department sought proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage throughout the Ingham County Parks system.

The scope of work includes, but is not limited to, designing new signs that will set the standard for replacing old and outdated signs, fabricating, installing, and furnishing all necessary labor, equipment, and materials required for the complete installation of one (1) new sign for the Lake Lansing Boat Launch.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	52	21
Vendors responding	2	2

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work if the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Entrance Sign, Basic Sign, Supply & Install Total / 1 each	Alternate 1 Add Digital Screen Total 1/ Each	Alternate 2 w/ Lighting, hard-wired Total 1/ Each	Alternate 3 w/ Lighting, Solar Total 1/ Each	Number of Days ARO for Shipment of Signs
Praise Companies LLC	No, Grandville MI	\$6,070.00	\$20,982.00	\$840.00 (spotlights)	\$1,340.00 (spotlights)	1-2 wks. for submittals & following approval 8-10 wks. for fabrication.
Signs by Crannie	No, Flint MI	\$13,505.00	\$17,605.00	\$1,865.00	\$3,350.00	10 wks. from final approval of artwork and color samples

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PRAISE COMPANIES, LLC FOR
DESIGNING, FABRICATING AND INSTALLING SIGNAGE FOR THE INGHAM COUNTY PARK
DEPARTMENT**

WHEREAS, the Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing stolen signage at Lake Lansing Boat Launch; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Praise Companies, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Praise Companies, LLC for a total amount not to exceed of \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840) for replacement signage at Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the replacement of the Lake Lansing Boat Launch sign be funded from the Ingham County Insurance Liability 667 Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Directors Report 2021
11/9/21-12/7/21 (December 13th, 2021 Park Commission meeting)

Mission Statement: The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

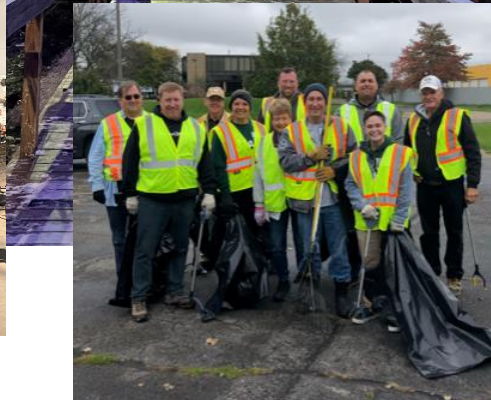
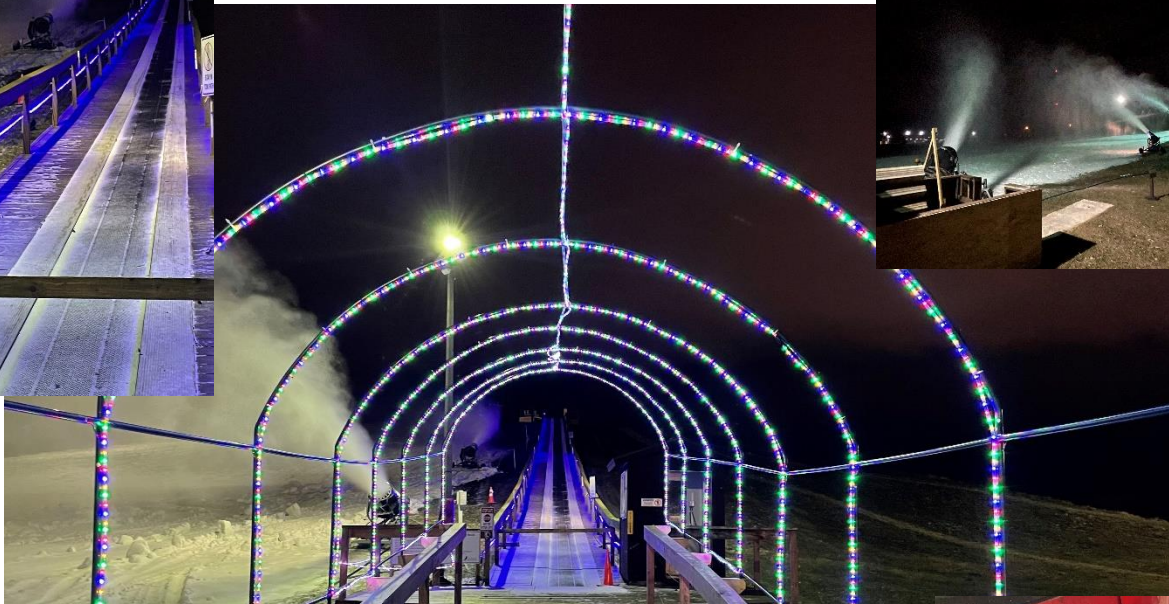
- Continued ongoing working with staff with LAP consultants for two grants at Hawk Island for work to be done on the south side of the lake with piers, accessibility and shade shelters as well as parking improvements for McNamara Landing.
- Continued ongoing working with staff and met with ROWE consulting for three grants at Lake Lansing South and the improvements at the Boat Launch. The Boat Launch RFP came in and we discussed the one bid we received from Laux this will be in your December Packets for your approval to move forward for construction in 2022.
- Attended a Millage progress update meeting with Nicole Wallace, Brian Collins, and Tanya Moore from Spicer group.
- Worked with staff and Purchasing Department on including County Parks in an Energy Audit RFP. We included outside lighting at Hawk and Burchfield as well as the Winter Sports Building and other Maintenance buildings to be looked at.
- Met with Nicole and others and Tri-Counties Consultant to begin their process for a Tri-County Regional bike plan Eaton, Clinton and Ingham Counties and we shared lots of data that we have for Ingham County.
- Tim Buckley and I met with the Simpson family that had donated \$10,000 to be used at Burchfield in memory of their son Collen. They want it to be utilized for steps to the renovated tubing hill that was the old toboggan run as well as toward future scholarships to summer day camps for children who have financial need.
- Updated with Admin Staff and Field staff on edits to the grant spread sheets in preparation of RFP's for construction on all active grants at Lake Lansing Parks, Hawk Island, and Burchfield Parks.
- Assisted the Friends of the Ingham County Parks and have continued working with staff on items to help them moving forward with web site, fund raising, and other items. Meet with Friends Board president on 12/8 to work on approvals of these items.
- Scheduled 12/9 full staff meeting to discuss multiple parks items.
- Attended an MParks Trails Focus meeting 12/8.
- Attended the Michigan Natural Resource's Trust Fund Board meeting to see how the scoring and awards went for the projects we had applied for. We received funding for both applications LLN Boardwalk and accessible trails as well as Hawk Island Boardwalk replacement.
- Met with Rick Terrill, Facilities Director and Laux consultants and staff on discussion of Administrative move to the park(s), also working with IT on this as well and in the planning for we are working on a Design Build concept for these.
- Conducted weekly Administrative meeting.
- Continued working with Human Resources and staff management to talk about Park Department Re-organization process. We hope to have recommendations to you by the January Park Commission meeting.
- Attended Controllers Senior Staff meeting.
- Attended BOC committee meetings Human Services, Finance and a Full BOC meeting with Park Department items.
- Continued working with Spicer and Staff on the Parks 5-year master plan and Trails and Parks Master Plans.
- Winter is almost here and snow has started to fly. Hopefully you have spent some time outside and in one our beautiful County Parks and will as the seasons transition from green to white!

December 2021 Parks Commission

Meeting Monthly Report

Hawk Island County Park Staff

- Attended (virtually) Michigan Natural Resources Trust Fund Grants Meeting.
- Attended South Lansing Business Association Board Meeting, membership meeting and Fall community clean up.
- Meet with WILX Channel 10 to discuss snow tubing and snow making.
- Prep for winter season
 - o Snow cat prep
 - o Began snow making
 - o Installed new lights on magic carpet
 - o Fire wood splitting
 - o Testing of Magic Carpet conveyor system
- Received EGLE Joint use permit for snow tubing storage building.



Lake Lansing Park Report – November/December

Highlights:

Attended Staff and Manager Meetings

Attended Band Shell meeting

Worked with Tim M and ROWE to review LLS bathhouse designs and Boat Launch project

Attended satellite office meeting with Laux, Facilities and IT.

Attended RecTrac meeting with Vermont Systems

Discussed Disc Golf Course layout with Zach and Ryan

Staff ground 106 stumps in all Lake Lansing parks varying in size from 6"-36"

Staff wood chipped at all Lake Lansing parks as part of a clean-up effort



Burchfield Park November/December Manager's Report

- Attend meeting with office admin. staff about CRCF grant for Bike Park-Nov. 17th
- Worked with Friends of Ingham County Parks with a large \$10,000 donation from John and Lynda Simpson in memory of their son Collin. Tim Morgan and I met with the family at Burchfield and presented a variety of Capital Improvement ideas in need of funding - Nov. 18th
- Drafted a "Thank you" letter to the Simpson's for their generous donation to the Friends Group and to Ingham County Parks
- Assistant Manager worked with Margaret Vowker and family on location of memorial benches overlooking the Grand River.
- Pre-application meeting with DNR EGLE (Carol Valor) and subsequent letter waiving DEQ permit requirements for Bike Park project
- Followed up with Delhi on Soil Erosion Sediment Control Permit requirements
- Drafted resolutions with Kelly for Bike Park and honoring CCR and Disc Golfers United in Charity organization.
- Onsite pre-construction meeting with Laux Construction on December 3rd. Toboggan hill construction work will begin December 7th
- Continue to hire new applicants for winter sports. Winter operations training scheduled for December 17
- Ordered steel roofing and supplies for snow tube rental, tractor shed, and ranger room buildings out of CIP roof funds.

Special Events:

- Cub Scout Campout and Thanksgiving Dinner –Nov. 12th-14th

Park Maintenance

- Continue blowing leaves off main trails to prep for ski season
- Paint concession cabinets to brighten up serving area
- Start split rail fence installation at Overlook Shelter parking lot
- Finish converting day camp building to ski rental/warming building
- Continue to split and stack firewood for outdoor fires
- Various equipment repairs in lieu of vacant mechanic's position
- Ordered 30yd. dumpster and cleaned up maintenance yard



Fence Installation at Overlook



Toboggan Hill Repurposing



View from the top tube hill



First big snowfall of the season

November - Parks Office Monthly Report

Meetings/Trainings

Admin staff meetings

Vermont discussion on gift cards

Reorganization meetings

Attended Certified Ambassador training

Contracts/Resolutions

Drafted/edited the following resolutions:

- Kassbohrer All Terrain Vehicles
- MMMBA

Customer Service

We received 287 phone calls in the month of October. We are receiving larger volume of calls on the snow tubing hill. We are making reservations for private sessions and opened up public reservations on December 10th.

Website

Continued to edit the website to keep the public informed of the status of the parks and snow tubing hill. Added a Friends page and working with IT on a Seamless document for donations.

Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.

	Burchfield		Riverbend		McNamara		Bunk er		Nort h		Boat Launch		South		Hawk Island		TOTAL	TOTA L
	2020	2021	202 0	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	All Parks	All Parks
Jan	9737	2536 7	0	0	1769	4650		0	4840	21723	3002	9520	3406	7140	17562	62776	40,315	131,17 5
Feb	1577 0	2486 8	217 5	0	3446	3779		0	3814	19307	3359	8413	3908	6457	21905	49121	54,378	111,94 5
Mar	1704 1	2874 9	215 2	231 2	4962	1111 9		369	4895	19297	7889	11672	6136	15053	29596	89629	72,671	178,20 1
Apr	2126 7	3449 2	513 6	536 6	8994	1143 8		1910	1124 8	24749	1084 0	12172	7403	16816	34676	81751	99,564	188,69 3
May	4101 4	4499 7	716 8	674 2	11261	1532 5		4292	1331 3	27428	1978 6	16415	2215 9	35401	54697	109195	169,39 8	259,79 7
Jun	3594 7	4873 2	538 1	529 5	10262	1184 2		3645	2142 5	23829	2525 0	16394	2969 2	55007	59886	150448	187,84 3	315,19 3
Jul	3801 8	5061 4	513 9	469 7	10323	1186 4		4185	1090 1	18568	4522 8	15266	3509 3	60053	72718	161442	217,42 0	326,68 9
Aug	4327 7	4279 7	639 0	441 5	9728	1178 7		3800	3716 9	19494	1738 9	14125	3230 5	53460	72339	143564	218,59 7	293,44 2
Sep	3574 9	3664 8	548 0	498 8	9054	1196 8		2464	7438	21842	6229	11583	1928 9	26908	42285	89264	125,52 4	205,66 5
Oct	5170 9	2508 0	202 17	408 4	7386	8988		1432	1358 1	19889	4381	9232	1131 0	12186	32797	47334	141,38 2	128,22 5
Nov	2327 6	0	539 0	0	6561	0		0	1288 8	0	7018	0	9424	0	28086	0	92,644	0
Dec	1642 4	0	239 9	0	5372	0		0	1117 1	0	3606	0	6476	0	21288	0	66,735	0
TOT ALS	349, 230	362,3 43	67, 027	37,8 99	89,11 9	102,7 60	Not Collect ed	22,09 8	152, 682	216,12 5	153, 977	124,79 2	186, 602	288,48 1	487,83 5	984,52 4	1,486,4 72	2,139, 023

Trails & Parks Millage Program Coordinator Report

November 2021

For: Park & Recreation Commission Meeting- December 13, 2021

- Continued to work on the contract process for amendments for ongoing millage projects and the contract for the Ingham County Medical Care Facility for tree planting
- Wrote memos/resolutions for Park Commission/BOC meetings
- Worked with staff on social media updates
- Meetings with Tanya Moore, Tim Morgan, and Brian Collins
- Attended Human Services, Finance Committee and BOC meetings
- Attended weekly admin meetings
- Completed IT Security training videos
- Meeting with Kelly and Tim on Friends items
- Worked with Kelly and Tim on new webpage for Friends, email blast for Friends membership, and membership form
- Website edits
- Meetings to discuss administrative offices in the future at the parks
- Meeting with Kelly and Emma about Munis setup/line items for various projects
- Meeting with OHM, park staff and Spicer Group about TCRPC Regional Trails Plan
- Attended TCRPC Regional Trails Plan Advisory Committee Meeting
- Reviewed/edited viability reports for 7th round millage applications
- Organized data and scoring for the Park Commissioners for Round 7 Millage Contracts
- Meeting with East Lansing staff to go over current projects, financial questions, etc.
- Worked on filing and organizing millage paperwork
- The City of Lansing submitted a letter on 12/6 requesting additional funds in the amount of \$1,515,785 for projects TR065, TR066, TR067, TR056, TR039, TR062 and a re-allocation of funds from project TR006 and TR029 to TR038. We are currently reviewing the request and have requested more information from the City. We will be addressing this at a future Park Commission meeting.



Visited Hawk Island for photos for social media



FLRT Trail Ambassador Program Coordinator Monthly Report December, 2021

- Communicated with new trail sponsors
- Installed sponsorship signs for two new trail sponsors
- Responded to member requests for information
- Promoted trail projects on social media
- Coordinated #LansingTrails fall photo contest, selected & notified winners – official announcement TBD
- Drafted and sent #GivingTuesday appeal email and social media
- Monitored trail construction updates

MOU Status

Community Name	In Discussion	In Process	Signed
Ingham County			x
City of Lansing			x
City of East Lansing			x
City of Mason			x
Meridian Township			x

Sponsorship Stats

Community Name	Mile Markers (Reserved/Avail.)	Trailblades (Reserved/Avail.)	Trailheads (Reserved/Avail.)
City of Lansing	10 / 57	11 / 34	0 / 9
City of East Lansing	0 / 16	1 / 16	0 / 5
City of Mason	0 / 0	0 / 0	0 / 0
Meridian Township	0 / 22	1 / 13	0 / 10

FYI - a positive note!

Coe F. Emens III, CPRP
Ingham County Parks Department
121 East Maple Street
Mason, MI 48854

From: james gornick <jfg4msu@gmail.com>
Sent: Friday, December 3, 2021 5:13 PM
To: Coe Emens <CEmens@ingham.org>
Subject: Re: Lake Lansing North

Hello Coe, I wanted to thank you and the Ingham County Parks staff for blowing the trails recently and for the excellent overall maintenance of the park system. There's rarely a time when I notice a tree down across a path and it's not removed within a day or two. Thank you for all that you do to keep the trails inviting and accessible for those that use them! Happy Holidays!

Jim Gornick

On Tue, Nov 23, 2021 at 8:21 AM Coe Emens <CEmens@ingham.org> wrote:
Good morning James,

Thank you for your email. We are planning on blowing them off this afternoon and tomorrow if needed. I agree it is very difficult to see the roots with the leaves covering.

Have a great Holiday.

Thank you.

Coe

Coe F. Emens III, CPRP
Ingham County Parks Department
121 East Maple Street
Mason, MI 48854

From: parks <parks@ingham.org>
Sent: Tuesday, November 23, 2021 8:02 AM
To: Coe Emens <CEmens@ingham.org>; Ian Londo <ILondo@ingham.org>
Subject: Fw: Lake Lansing North

From: james gornick <jfg4msu@gmail.com>
Sent: Monday, November 22, 2021 10:15 PM

To: parks <parks@ingham.org>

Subject: Re: Lake Lansing North

Hello, I was wondering if it's possible to have the leaves blown off the trails at Lake Lansing North? I run out there frequently and noticed the leaves are really making it difficult to see the ground to avoid the tree roots. Thank you for considering my request.

Jim Gornick

On Tue, Nov 3, 2020 at 8:44 AM parks <parks@ingham.org> wrote:

Hello Jim,

Thank you for your email! I will pass this along to the Park Manager. Thanks you again for taking the time to share this with us!

Have a nice afternoon,

Nicole Wallace

Ingham County Parks

517-676-2233

From: james gornick <jfg4msu@gmail.com>

Sent: Monday, November 2, 2020 6:02 PM

To: parks <parks@ingham.org>

Subject: Lake Lansing North

Hello, I wanted to write this quick e-mail to tell you how impressed I was today after running the trails at LLN park. During the fall it always becomes treacherous to run on the trails due to all of the tree roots that are hidden from sight by the leaves. Today I decided to run on the trails even though I often trip or turn my ankle, but much to my surprise the entire Blue-Green trail was clear of leaves! It was a wonderful, stress free run! Please let all who are responsible for this clean-up know how much I appreciate their effort. I'm not sure if this was done by Ingham County staff or volunteers but I would love for them to know how much we that use the trails appreciate this maintenance effort!

Jim Gornick

Haslett, Michigan

From: WONG, Travis <travis.wong@airgas.com>

Sent: Monday, December 6, 2021 11:10 AM

To: parks <parks@ingham.org>

Subject: Lake Lansing Park Disc Golf

Good Morning,

I see there is a draft plan to add a disc golf course to Lake Lansing North Park, and I think this is an amazing idea. There is nothing on the east side of Lansing for this and this will be a perfect location. The course in Burchfield has been amazing and has also generated great revenue for the park and other Ingham County parks. I am sure that course in Lake Lansing will do the same.

Travis Wong | Assistant Plant Manager – Lansing Fill Plant (Great Lakes) | **Airgas**, an Air Liquide company

5018 Empire Way | Lansing, MI 48917 | (517)303-6733 | Travis.Wong@airgas.com

Find it with us, anytime, anywhere at [Airgas.com](https://www.airgas.com)

From: Chris Cooper <nightrainmtu@hotmail.com>

Sent: Monday, December 6, 2021 11:42 AM

To: parks <parks@ingham.org>

Subject: Potential Disc Golf Park at Lake Lansing

Hello... I have been hearing that the county is considering adding a Disc Golf course to Lake Lansing Park.

As someone who first started playing Disc Golf in 1989 I really hope that this possibility becomes a reality.

Disc Golf gives both younger and older Ingham County residents a sport they can both play and enjoy. It is a great sport for families, and in today's world with COVID concerns it is one of the few activities people can enjoy together while remaining socially distant in an outside environment.

As an Ingham county resident living in Meridian Township I strongly support the building of a new Disc Golf course at Lake Lansing Park!

Thanks for your time.

Chris Cooper

Sent from [Mail](#) for Windows

From: jacob waters <kibarocks.waters7@gmail.com>

Sent: Monday, December 6, 2021 1:00 PM

To: parks <parks@ingham.org>

Subject: Lake lansing park north discgolf

I hear that a discgolf course is in consideration for this park. I would like to say that I would be all for this as discgolf is a good way to get out and exercise with family and friends. It is also a good way to get out and play a round by yourself if you were to be worried about covid risks.

From: Gardner, Gerald <gardne31@msu.edu>

Sent: Monday, December 6, 2021 6:19 PM

To: parks <parks@ingham.org>

Subject: Disc course at LLN?

I am a meridian township resident and would absolutely love a disc park at Lake Lansing North. Disc golfing has become a family outing and we usually have to drive to Mason or Dewitt, We would certainly support this with yearly membership if one were offered!

From: Jacob Hudgins <jablesrage@gmail.com>

Sent: Monday, December 6, 2021 4:30 PM

To: parks <parks@ingham.org>

Subject: Disc Golf Course

One way or another there should definitely be a new course added to Lake Lansing. If Zach has a hand in designing it that would be even better! More disc golf please!

From: McC <mcdelectable@gmail.com>
Sent: Monday, December 6, 2021 3:14 PM
To: parks <parks@ingham.org>
Subject: Disc Golf @ Lake Lansing North

Hi,

I heard there is a plan drafted to propose a new disc golf course at the Lake Lansing North park and I just wanted to extend my interest and support. Disc golf is a great, family-oriented sport that makes for great use of both wooded and open spaces. Once installed they are relatively inexpensive to maintain, and are usable all year round (yes we play in the winter too lol). Guaranteed a disc golf course at this park would bump up attendance! It's not unusualy people travel within an half hour to an hour to enjoy a well designed disc golf course.

Hope to hear more about this soon, thanks.

Aaron McCormick

From: Garrett Pline <PlineGarrett12@yahoo.com>

Sent: Monday, December 6, 2021 1:37 PM

To: parks <parks@ingham.org>

Subject: Lake Lansing North Disc Golf

Hi there,

I, and several other disc golfing friends in the Ingham County area, are in full support of a new disc golf course and are excited to see the plan come to fruition!

Best regards,
Garrett M. Pline

From: genhavok@yahoo.com <genhavok@yahoo.com>

Sent: Tuesday, December 7, 2021 3:43 PM

To: parks <parks@ingham.org>

Subject: Disc Golf Course At Lake Lansing North

I have heard that there is potentially a plan to install a disc golf course at Lake Lansing Park. This is a great idea and with the rapid expansion of the sport. However, please, please, please hire a professional and don't just let a local club that claims they know what they are doing because they have made a couple 9 hole courses.

There is a professional disc golf company that designs courses right in Lansing, MI you can find on <https://www.discgolfcousedesigners.org>

Thanks,

George Wilcox