

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

FINANCE COMMITTEE  
MARK GREBNER, CHAIR  
TODD TENNIS  
BRYAN CRENSHAW  
MARK POLSDOFER  
EMILY STIVERS  
RANDY SCHAFER  
RANDY MAIVILLE

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 21, 2021 AT 6:00 P.M.  
THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/89290329273>.

Agenda

Call to Order

Approval of the [April 7, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize the Ingham County Sheriff's Office to Purchase Digital Media Analytical Software for Investigative Purposes from [Cellebrite Inc.](#)
2. Equalization/Tax Mapping – Resolution to Adopt the 2021 County [Equalization Report](#) as Submitted with the Accompanying Statements
3. Potter Park Zoo – Resolution to Amend Resolution #17-068 [Visitation Hours](#) of the Potter Park Zoo
4. Ingham County Fairgrounds – Resolution to Authorize a Contract with [Cold Box Films](#)
5. Parks Department – Resolution to Authorize a Calendar/Schedule for [Lifeguards](#) at Ingham County Park Beaches
6. Health Department
  - a. Resolution to Authorize an Amended Lease Agreement with [Holy Cross Services](#)
  - b. Resolution to Authorize an Agreement with [Great Lakes Empowerment Services Inc.](#)
  - c. Resolution to Authorize the Acceptance of Funds from the [Illinois Public Health Institute](#) for the Dash Program
  - d. Resolution to Authorize an Agreement with 340B Technologies, Inc. D/B/A [Assent Consulting Services](#) for Specialty Referral Eligibility Documentation
  - e. Resolution to Authorize Acceptance of American Rescue Act Funds from [HRSA](#)
  - f. Resolution to Authorize Acceptance of State and Federal Funds through Michigan Primary Care Association for [Vaccine Clinics](#)
  - g. Resolution to Authorize an Agreement for 0.1 FTE Psychiatry Services with [Dr. Afiah Ahsan](#)
  - h. Resolution to Authorize an Agreement with [Michigan Public Health Institute](#)
  - i. Resolution to Allocate American Rescue Plan Funds for Development of a Federally Qualified Health Center and Pharmacy Within [Allen Place Complex](#)

7. Facilities Department
  - a. Resolution to Authorize an Agreement with [Granger Waste Services Inc.](#) for Waste and Recycling Services for Multiple Ingham County Buildings and Locations
  - b. Resolution to Authorize an Agreement with [LJ Trumble Group](#) for the Gymnasium Ceiling Tile Replacement at the Ingham County Youth Center
  - c. Resolution to Authorize an Agreement with [Reith-Riley](#) Construction Company, Inc. for the East Side Asphalt Replacement at the Ingham County Fair Grounds
8. Road Department – Resolution to Amend a Second Party Agreement between the Michigan Department of Transportation (MDOT) and Ingham County in Relation to a State and Federally Funded Project on [Bellevue Road](#) from Onondaga Road to Hull Road
9. Board of Commissioners – Resolution to Appoint the [Equalization Subcommittee](#) on an “As Needed” Basis
10. Controller/Administrator’s Office
  - a. Resolution to Authorize a Contract with [LEAP](#) for an American Rescue Plan Funded Small Business Rescue Grant Program
  - b. Resolution to Utilize American Rescue Plan Funds to Reimburse the Greater Lansing [Convention and Visitor’s Bureau](#) for COVID-19 Related Lost Revenue
  - c. Discussion Regarding Updating Various Fees for [Law & Courts Committee Services](#) Provided by the County
11. Human Resources
  - a. Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)
  - b. Written Attorney/Client Privileged Legal Opinion from Corporation Counsel Pursuant to MCL 15.268(h) (*Closed Session*)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## FINANCE COMMITTEE

April 7, 2021

### Draft Minutes

The meeting was called to order by Chairperson Grebner at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance vote and the present location of the Committee members was taken for the record.

Members Present: Grebner (Ingham County, Michigan), Tennis (Ingham County, Michigan), Crenshaw (Ingham County, Michigan), Stivers (Ingham County, Michigan; arrived at 6:11 p.m.), Schafer (Ingham County, Michigan), and Maiville (Ingham County, Michigan).

Members Absent: Polsdofer.

Others Present: Commissioner Peña, Commissioner Slaughter, Commissioner Trubac, Treasurer Eric Schertzing, Chief Deputy Darin Southworth, Gregg Todd, Becky Bennett, Mary Sabaj, Janice Dooley, Nicole Wallace, Bill Conklin, Bill Fowler, Elaine Fischhoff, Jared Cypher, Teri Morton, Eric Thelen, Kelly Burkholder, and Michael Tanis.

### Approval of March 17, 2021 Minutes

CHAIRPERSON GREBNER STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE MARCH 17, 2021 FINANCE COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioners Polsdofer and Stivers.

### Additions to the Agenda

Late –

8. Ingham County Fairgrounds

- b. Letter to Representative Slotkin in Support of the Grant Application Submitted by the Ingham County Fairgrounds for the USDA Community Facilities Grant

13. Road Department

- b. Resolution for Support of Two Road Department Applications to the US House Appropriations Committee Community Project Funding Program

14. Controller/Administrator's Office

- c. Resolution to Declare a Commitment to Climate Justice

### Limited Public Comment

Commissioner Peña asked if Agenda Item No. 2b only pertained to Ingham County Sheriff's Office (ICSO) employees.

Chief Deputy Darin Southworth, ICSO, stated that as the resolution was presented, he was correct.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A  
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Clerk's Office – Resolution to Authorize the Purchase of Services for Self Service Upgrade
2. Sheriff's Office
  - a. Resolution to Authorize an Equipment Purchase Agreement with Open Air Accuracy, INC. for Ballistic Vests and Associated Accessories
  - b. Resolution to Authorize Ingham County Sheriff's Office to Continue the Employee Firearm Purchase Program
3. Treasurer's Office
  - a. 2021 Borrowing Resolution (2020 Delinquent Taxes)
  - b. Resolution Authorizing 2021 Administrative Fund
  - c. Resolution to Authorize a Contract with Mesirow Financial Investment Management, Inc.
4. Circuit Court
  - b. Resolution to Authorize Five Year Contracts for West Proflex Electronic Law Library and Clear Access for Various Ingham County Departments and Courts
5. Community Corrections – Resolution to Authorize Additional Justice Millage Programming Funds for Indigent Electronic Monitoring Services and Notice to Judicial Services Group, Ltd. (JSG) that Additional Funds are Available to Maintain Services through December 31, 2021
6. Animal Control Shelter – Resolution to Accept Banfield Foundation Grants on an Ongoing Basis
7. Capital Area Mentoring Partnership – Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Capital Area Mentoring Partnership Program
8. Ingham County Fairgrounds
  - a. Resolution to Authorize a Contract with Xact Excavating at the Ingham County Fairgrounds
  - b. Letter to Representative Slotkin in Support of the Grant Application Submitted by the Ingham County Fairgrounds for the USDA Community Facilities Grant
9. Facilities Department
  - a. Resolution to Authorize an Amendment to Resolution #21-088 to Authorize the Installation Charge for the Temperature Sensors at the Human Services Building

- b. Resolution Creating a Project Manager Position in the Facilities Department
10. Health Department
- a. Resolution to Authorize the Purchase of Personal Protection Equipment (PPE) Gloves from Platinum Code
  - b. Resolution to Authorize an Agreement with St. Vincent Catholic Charities Refugee Services
  - c. Resolution to Authorize an Agreement with Refugee Development Center
  - d. Resolution to Authorize an Agreement with Uno Deuce for Development of Videos Promoting COVID-19 Vaccination in Communities of Color
11. Parks Department
- a. Resolution to Authorize to Extend the Contract with Comsource, Inc. for Radios at Hawk Island County Park
  - b. Resolution to Authorize a Contract with Scarlett Excavating to Install a County Purchased Snow Making Tube at Hawk Island County Park
  - c. Resolution to Authorize the Contract with James Clark Tree Service for Tree Removal at Hawk Island County Park
  - d. Resolution to Authorize Livery Fees at Burchfield County Park
  - e. Resolution to Authorize a Contract with Salebien Trucking and Excavating Inc.
  - f. Resolution to Authorize an Amendment to the City of Lansing Trails and Parks Millage Agreement TR085
  - g. Resolution to Authorize an Agreement with Soldan's Feeds and Pet Supplies Inc. for Selling Fobs for the Soldan Dog Park
12. Equalization Department – Resolution to Authorize the Posting and Funding of the Deputy Equalization Director Position within the Ingham County Equalization/Tax Mapping Department
13. Road Department
- a. Resolution to Authorize a Second Party Agreement with MEDC and a Third Party Agreement with the City of Lansing for the Forest Road and Collins Road Infrastructure Improvements Project
  - b. Resolution for Support of Two Road Department Applications to the US House Appropriations Committee Community Project Funding Program
14. Controller/Administrator's Office
- a. Resolution Authorizing a Contract with the Cardinal Group II to Assist in the Selection Process for the 9-1-1 Central Dispatch Center Director

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Polsdofer and Stivers.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Polsdofer and Stivers.

Please note that later in the meeting, rules were suspended to allow Commissioner Stivers to vote on the consent agenda. She voted in favor of the items on the consent agenda.

4. Circuit Court
  - a. Resolution to Authorize an Agreement with Thomson Reuters

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Chairperson Grebner asked if people continued to use law books.

Janice Dooley, Deputy Court Administrator, stated that he was correct. She further stated that the law books were important when judges were doing research in multiple areas to determine rulings.

Ms. Dooley stated that they tried to manage costs by entering into a longer contract with Thomson Reuters. She further stated that personally, when she was doing research, she used the law books.

Discussion.

Commissioner Stivers arrived at 6:11 p.m.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHAFER, TO SUSPEND THE RULES TO ALLOW COMMISSIONER STIVERS TO VOTE ON THE CONSENT AGENDA.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

Commissioner Stivers stated that she voted in favor of the items on the consent agenda.

14. Controller/Administrator's Office
  - c. Resolution to Declare a Commitment to Climate Justice

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that as he read through the resolution, he did not question the intent. He further stated that he had a lengthy discussion with a member of the League of Women Voters of the Lansing Area (LWVLA) regarding conservation and environmental efforts the County does.

Commissioner Schafer stated that most people did not understand the long record the County had addressing environmental issues. He further stated that sometimes the word 'climate' did not deal with the environmental issues being discussed.

Commissioner Schafer stated that he would be voting against the resolution.

THE MOTION CARRIED. **Yeas:** Grebner, Tennis, Crenshaw, Stivers      **Nays:** Schafer, Maiville  
**Absent:** Polsdofer

14. Controller/Administrator's Office

b. American Rescue Plan Act of 2021 Proposals (*Discussion*)

Gregg Todd, County Controller, provided an overview of the information he provided the County Services Committee.

Commissioner Schafer thanked Mr. Todd for his recognition of the needs of townships.

Chairperson Grebner stated that although the Finance Committee was not the initial committee for any of the activities being discussed, it was their job to make sure the process ran right. He further stated that if they were to do something useful for people who faced economic disaster, they needed to give them money in the next month or two.

Commissioner Schafer stated that it was an omission from the American Rescue Plan Act of 2021 not to include small villages. He further stated that he would ask Mr. Todd to work with villages.

Chairperson Grebner stated that there was no reason not to spend money to help the villages since they had municipal water and sewer systems. He further stated that the reason that villages did not receive their own share of money was because they the federal government had to adopt a national statute.

Chairperson Grebner asked Mr. Todd if they had been a formal determination that villages would not receive their own money from the American Rescue Plan Act of 2021.

Mr. Todd stated no.

Chairperson Grebner stated that his idea was to explore giving large amounts of funding to people in general law townships who had well or septic systems. He further stated that there were people who knew their septic system had failed or never installed, and knew they polluted surface water.

Chairperson Grebner stated that it would not be solved in the first tranche, but rather in the second tranche.

Announcements

None.

Public Comment

Elaine Fischhoff, City of Lansing resident, stated that she was a member of the LWVLA. She further stated that she hoped that Commissioner Schafer would contact the member he referred to and ask her to get in contact with her regarding getting involved in their environmental advocacy activities.

Ms. Fischhoff stated that she hoped that the Resolution to Re-Establish and Change the Composition of the Environmental Affairs Commission would have similar success as it did in the committees at the upcoming meeting of the Board of Commissioners on Tuesday, April 13.

Adjournment

The meeting was adjourned at 6:33 p.m.



## **APRIL 21, 2021 FINANCE AGENDA STAFF REVIEW SUMMARY**

### **RESOLUTION ACTION ITEMS:**

**The Controller's Office recommends approval of the following resolutions:**

1. **Sheriff's Office** – *Resolution to Authorize the Ingham County Sheriff's Office to Purchase Digital Media Analytical Software for Investigative Purposes from Cellebrite Inc.*

This resolution will authorize an agreement with Cellebrite Inc. in the amount of \$18,020 for the purchase of digital media analytical software for investigative purposes. The Sheriff's Office has been allocated \$10,729 from a \$106,246 Byrne Memorial Justice Assistance (JAG) Grant award, with an intended purpose to purchase digital media analytical software to extract evidence from mobile electronic devices. The Sheriff's Office is recommending a product from Cellebrite Inc., which allows the analysis of more devices than their competitors and includes monthly upgrades for the ever-changing electronic technologies. The total cost of the purchase, including software, cables, and training, is \$18,020. The balance of \$7,291 not covered by the grant will be funded from Sheriff's Office operating budget.

See memo for details.

2. **Equalization** - *Resolution to Adopt the 2021 County Equalization Report as submitted with the Accompanying Statements*

This resolution approves and adopts the 2021 Ingham County Equalization Report and accompanying statements.

3. **Potter Park Zoo** – *Resolution to Amend Resolution #17-068 Visitation Hours of the Potter Park Zoo*

This resolution amends visitation hours at Potter Park Zoo to allow for early closure of the Zoo on days where the Zoo is hosting special evening events. This is necessary in order to allow for proper preparation of the Zoo for those events.

4. **Ingham County Fairgrounds** – *Resolution to Authorize a Contract with Cold Box Films*

This resolution authorizes a contract not to exceed \$4,000 with Cold Box Films to develop promotional advertising for the Jack O' Lanterns Unleashed event in October 2021. Funds for this agreement are included in the Fairgrounds' budget.

5. **Parks Department** – *Resolution to Authorize a Calendar/Schedule for Lifeguards at Ingham County Park Beaches*

This resolution authorizes staffing lifeguards at Ingham County Parks beginning Memorial Day weekend through Labor Day and swim at your own risk when no lifeguards are available and during off hours, as consistent with the discussion from the previous Human Services meeting. The resolution also authorizes a budget transfer of \$15,000 to fund the enhanced lifeguarding hours at Burchfield Park in 2021.

**6a. Health Department - Resolution to Authorize an Amended Lease Agreement with Holy Cross Services**

This resolution authorizes an amendment to the lease agreement with Holy Cross Services for New Hope Community Health Center, in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023. The agreement will renew automatically on an annual basis thereafter. The costs will be covered by billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

**6b. Health Department - Resolution to Authorize an Agreement with Great Lakes Empowerment Services Inc.**

This resolution authorizes an agreement with GLES to provide meals to those placed into isolation and quarantine during the COVID-19 pandemic effective January 19, 2021 and to be ongoing. GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner for those placed in isolation and quarantine. The costs of meals required under this agreement will be paid for with Federal Emergency Management Agency (FEMA) funds.

**6c. Health Department - Resolution to Authorize the Acceptance of Funds from the Illinois Public Health Institute for the Dash Program**

This resolution authorizes an agreement to accept funds from the Illinois Public Health Institute (IPHI), in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

**6d. Health Department - Resolution to Authorize an Agreement with 340B Technologies, Inc. D/B/A Assent Consulting Services for Specialty Referral Eligibility Documentation**

This resolution authorizes an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services effective April 30, 2021 through May 1, 2024 with a one-year auto renewal at a cost of 22% of savings captured through 340B eligible referral prescriptions.

**6e. Health Department - Resolution to Authorize Acceptance of American Rescue Act Funds from HRSA**

This resolution authorizes the acceptance of over \$4.2 million in HRSA funds to carry out COVID-19 vaccine related activities effective April 1, 2021 through March 31, 2023.

**6f. Health Department - Resolution to Authorize Acceptance of State and Federal Funds through Michigan Primary Care Association for Vaccine Clinics**

This resolution Federal and State funds via MPCA, in the amount of \$87,440, is to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

**6g. Health Department - Resolution to Authorize an Agreement for 0.1 FTE Psychiatry Services with Dr. Afiah Ahsan**

This resolution authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of FY21, and for an amount not to exceed \$38,480 in FY22, effective March 1, 2021 through September 30, 2022. This position will support the Ryan White HIV/AIDS program at Forest CHC. The costs of this agreement are covered through the MDHHS Comprehensive Agreement authorized through Resolution #20-306.

**6h. Health Department - Resolution to Authorize an Agreement with MPHI**

This resolution authorizes an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022. Funds for this agreement are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194.

**6i. Health Department - Resolution to Allocate American Rescue Plan Funds for Development of a Federally Qualified Health Center and Pharmacy Within Allen Place Complex**

This resolution authorizes the allocation of up to \$750,000 in funding from the American Rescue Plan (ARP), for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex. Specifically, these funds will be used for the buildout of the clinic and the construction of an on-site pharmacy. Please note, this project was not included in the original proposal by the Health Department that Controller Todd presented to the Board of Commissioners.

**7a. Facilities Department – Resolution to Authorize an Agreement with Granger Waste Services Inc., for Waste and Recycling Services for Multiple Ingham County Buildings and Locations**

This resolution authorizes a contract with Granger Waste Services, Inc. for waste removal and recycling services for Facilities, Fair Grounds, Road Department, Parks, and Potter Park Zoo. An RFP was issued and Granger Waste Services, Inc. was the only bidder and submitted a responsible proposal of \$92,733 annually for waste removal and recycling pick up at 19 different locations for the next three years with a two-year renewal option.

See memo for details.

**7b. Facilities Department – Resolution to Authorize an Agreement with LJ Trumble Group for the Gymnasium Ceiling Tile Replacement at the Ingham County Youth Center**

This resolution authorizes a contract with LJ Trumble Group for replacement of ceiling tiles at the Youth Center's gym (they are falling and are a safety hazard). LJ Trumble Group, a local vendor, submitted the lowest responsive and responsible quote of \$44,300 to replace the ceiling tiles. The fire suppression system will need to have the sprinkler heads replaced. Boynton Fire Safety Service, who we hold a contract with, quoted the replacements at a cost of \$1,500. A purchase order will need to be issued to Boynton.

\$50,500 is requested (\$45,800 plus \$4,700 contingency) and a transfer to the 2020 CIP line item of \$25,500 from the 2018 CIP line item Youth Center tuck-pointing project which has a balance of \$39,615.

See memo for details.

**7c. Facilities Department – Resolution to Authorize an Agreement with Reith-Riley Construction Company, Inc., for the East Side Asphalt Replacement at the Ingham County Fair Grounds**

This resolution authorizes a contract with Reith-Riley Construction Co., for the east side of the horse arena asphalt replacement. Reith-Riley Construction Co., a local vendor, submitted the lowest responsive and responsible proposal of \$200,441.75 for the asphalt replacement.

Facilities is requesting a contingency of \$8,000 for any unforeseen circumstances for a grand total not to exceed \$208,441.75. Funds are available in the Hotel/Motel (Holiday Inn) Fund line item.

See memo for details.

8. **Road Department** – *Resolution to Amend a Second Party Agreement between the Michigan Department of Transportation (MDOT) and Ingham County in Relation to a State and Federally Funded Project on Bellevue Road from Onondaga Road to Hull Road*

This resolution amends an second party agreement between MDOT and Ingham County to reflect additional funding amounts available from the Tri-County Regional Planning Commission. The benefit of this amendment is that the Road Department will save over \$100,000 in project expenditures in the 2021 fiscal year.

See memo for details.

9. **Board of Commissioners' Office**– *Resolution to Appoint the Equalization Subcommittee on an "As Needed" Basis*

This resolution authorizes the Equalization Report will be submitted directly to the Finance Committee for consideration on an annual basis and the Equalization Subcommittee will only be appointed, as needed, in the event of an appeal or discrepancy of the report.

- 10a. **Controller's Office** – *Resolution to Authorize a Contract with LEAP for an American Rescue Plan Funded Small Business Rescue Grant Program*

This resolution authorizes a contract with LEAP for a Small Business Rescue Grant Program utilizing up to \$11,000,000 of American Rescue Plan funds.

See memo for details.

- 10b. **Controller's Office** – *Resolution to Utilize American Rescue Plan Funds to Reimburse the Greater Lansing Convention and Visitor's Bureau for COVID-19 Related Lost Revenue*

This resolution authorizes a lost revenue reimbursement of \$1,400,000 to GLCVB for lost 2020 accommodation tax revenue (PA 263) through American Rescue Plan funds.

See memo for details

#### **PRESENTATION/DISCUSSION/OTHER ITEM:**

- 10c. **Controller's Office** – *Discussion Regarding Updating Various Fees for Law & Courts Committee Services Provided by the County*

- 11a. **Human Resources** - *Collective Bargaining Pursuant to MCL 15.268(c) (Closed Session)*

- 11b. **Human Resources** - *Written Attorney/Client Privileged Legal Opinion from Corporation Counsel Pursuant to MCL 15.268(h) (Closed Session)*

## **Agenda Item 1**

**TO:** Board of Commissioners Law & Courts and Finance Committees  
**FROM:** Captain Greg Harris  
**DATE:** March 24, 2021  
**SUBJECT:** 2020 Local JAG Grant Expenditure/Cellebrite Inc. software

---

### **BACKGROUND**

The Sheriff's Office has been allocated \$10,729 from a \$106,246 JAG Grant award, leaving the Lansing Police Department \$95,517 as their allocated portion. The intended purpose of the grant is to purchase digital media analytical software to extract evidence from mobile electronic devices. This was approved by the Board of Commissioners by way of Resolution #20-490.

The Sheriff's Office is recommending a product from Cellebrite Inc. It is the oldest company on the market and therefore has the largest footprint in Law Enforcement worldwide. This product allows us to analyze more devices than their competitors and we will receive monthly upgrades for the ever-changing electronic technologies.

### **ALTERNATIVES**

The alternative is to continue utilizing area Law Enforcement Agencies who have the analytical capabilities, however, the time lost in doing so puts the investigation at a deficit because of the wait time of said agencies' availability and the ease of which electronic evidence can be destroyed.

### **FINANCIAL IMPACT**

The 2020-awarded grant funds total \$10,729. The total cost of Cellebrite Inc. software, cables, and training is \$18,020. The remaining balance of \$7,291 would be deducted from the appropriate Sheriff's Office budgeted line item.

### **STRATEGIC PLANNING IMPACT**

The purchasing of this software will greatly enhance the Sheriff's Office ability to investigate major crimes involving mobile digital evidence in a timely manner. This will help in solving those crimes much quicker while maintaining a safe community.

### **OTHER CONSIDERATIONS**

The criminal world, like the real world, is ever evolving with the help of electronic devices. Law Enforcement must evolve as well in order to continue to be effective in investigating crimes and locating those responsible.

### **RECOMMENDATION**

Based on the information contained herein, I respectfully recommend the approval of the purchasing of Cellebrite Inc. digital media analytical software.

## Agenda Item 1

TO: Captain Gregory Harris, S.O. Field Services

FROM: James Hudgins, Director of Purchasing

DATE: March 16, 2021

RE: Memorandum of performance for Packet #50-21 Mobile Forensic Extraction Software

---

Proposals were sought from experienced and qualified vendors to provide Mobile Forensic Extraction Software.

The following grid is a summary of the vendors' costs:

VENDOR NAME	LOCAL PREFERENCE	COST YEAR 1	RENEWAL	CERTIFICATIONS VALID FOR:
Oxygen Forensics	No, Alexandria, VA	\$12,490.00	\$7,495/annual	No data found
MSAB	No, Arlington, VA	\$13,465.00	\$3,394/annual	3 years (cost not listed)
Cellebrite	No, Parsippany, NJ	\$18,020.00	\$4,700/annual	2 years (\$289)

***You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.***

***This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.***

***If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.***

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO  
PURCHASE DIGITAL MEDIA ANALYTICAL SOFTWARE FOR INVESTIGATIVE PURPOSES  
FROM CELLEBRITE INC.**

WHEREAS, the City of Lansing Police Department and the Ingham County Sheriff's Office were allocated \$106,246 from the 2020 Local JAG grant from the Department of Justice; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$10,729; and

WHEREAS, the total expense for this Cellebrite Inc. software is \$18,020; and

WHEREAS, the remaining amount of \$7,291 shall be deducted from the appropriate Sheriff's Office budgeted line item; and

WHEREAS, the purchase of Cellebrite Inc. software will facilitate the timely retrieval and analyzing of mobile digital media evidence in accordance with applicable State and Federal laws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Cellebrite Inc. in the amount of \$18,020 for the purchase of digital media analytical software for investigative purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary adjustments to the 2020-2023 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**Agenda Item 2**

To: Finance Committee  
Ingham County Board of Commissioners

From: William E. Fowler, Director  
Equalization/Tax Mapping Department

Date: April 7, 2021

Re: 2021 Ingham County Equalization Report

Attached please find the resolution to approve and adopt the 2021 Ingham County Equalization Report.

Further, attached please find the supporting documentation.

Respectfully,



Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT THE 2021 COUNTY EQUALIZATION REPORT  
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

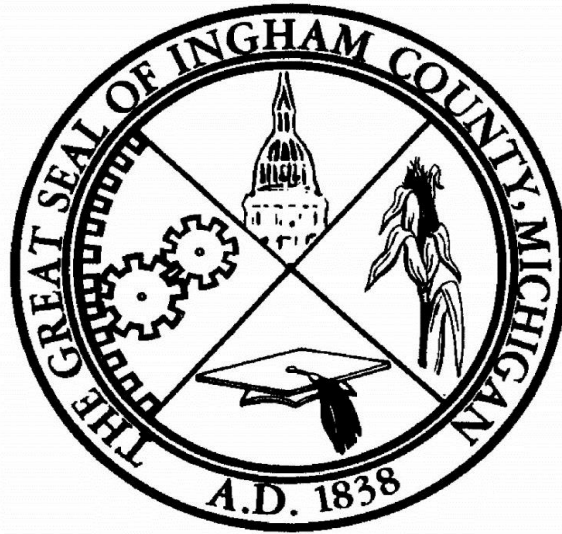
WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2021 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$10,113,627,214 and personal property values equalized at \$680,452,313, for a total equalized value of real and personal property at \$10,794,079,527 pursuant to Section 211.34 MCL, 1948, as amended.

**2021  
INGHAM COUNTY  
EQUALIZATION REPORT**



**EQUALIZATION/TAX MAPPING DEPARTMENT STAFF**

**William E. Fowler, MMAO, PPE, Director**  
**Barbara E. Gray, MCAT, Administrative Secretary**  
**Mary A. Selover-Rider, MMAO, PPE, Real Property Appraiser**  
**James T. MacKinnon, Tax Mapping/Deputy, GIS Analyst**  
**Christopher Sabatini, Tax Mapping, GIS Technician**

# INDEX

<b>Index</b>	<b>i</b>
<b>Acknowledgment</b>	<b>ii</b>
<b>Resolution</b>	<b>iii</b>
<b>Certification</b>	<b>iv</b>
<b>Assessed &amp; Equalized Totals - Real and Personal Property</b>	<b>1</b>
<b>Assessed Valuations by Class - Real Property</b>	<b>2</b>
<b>County Equalized Valuations by Class - Real Property</b>	<b>3</b>
<b>Assessed Valuations by Class - Personal Property</b>	<b>4</b>
<b>County Equalized Valuations by Class - Personal Property</b>	<b>5</b>
<b>Comparison of County Equalized Valuations - Real Property</b>	<b>6</b>
<b>Comparison of County Equalized Valuations -Personal Property</b>	<b>7</b>
<b>Comparison of County Equalized Valuations - Real &amp; Personal Property</b>	<b>8</b>
<b>Percent of Total - Assessed, Equalized &amp; Taxable Valuations</b>	<b>9</b>
<b>2021 Tentative Ratios &amp; Factors</b>	<b>10</b>
<b>2021 Final Ratios &amp; Factors</b>	<b>11</b>
<b>Agricultural Real Property County Equalized Valuations by Unit</b>	<b>12</b>
<b>Commercial Real Property County Equalized Valuations by Unit</b>	<b>13</b>
<b>Industrial Real Property County Equalized Valuations by Unit</b>	<b>14</b>
<b>Residential Real Property County Equalized Valuations by Unit</b>	<b>15</b>
<b>Developmental Real Property County Equalized Valuations by Unit</b>	<b>16</b>
<b>Personal Property County Equalized Valuations by Unit</b>	<b>17</b>
<b>Comparison of County Equalized Valuations, 2016 to 2021</b>	<b>18</b>
<b>Comparison of County Taxable Valuation, 2016 to 2021</b>	<b>19</b>
<b>Parcel Count and County Equalized Valuation by Class - Real &amp; Personal Prop</b>	<b>20</b>
<b>Parcel Count and County Taxable Valuation by Class - Real &amp; Personal Prop</b>	<b>21</b>

# **COUNTY OF INGHAM ANALYSIS OF 2021 EQUALIZED VALUATIONS**

**This report has been prepared through the combined efforts of the staff of the Ingham County Equalization/Tax Mapping Department and with the concurrence of the Ingham County Board of Commissioners. Their cooperation , continued support and guidance is greatly appreciated.**



---

**William E. Fowler, MMAO, PPE, Director**

## **Ingham County Board of Commissioners**

### **Ingham County Equalization Sub-Committee**

Commissioner Bryan Crenshaw, Chairperson  
Commissioner Randy Maiville, Member  
Commissioner Mark Grebner, Member

### **Ingham County Finance Committee**

Commissioner Mark Grebner, Chairperson  
Commissioner Todd Tennis, Vice-Chairperson  
Commissioner Bryan Crenshaw Member  
Commissioner Randy Maiville, Member  
Commissioner Mark Polsdofer, Member  
Commissioner Randy Schafer, Member  
Commissioner Emily Stivers, Member

**This report is available at [eq.ingham.org](http://eq.ingham.org)**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2021 COUNTY EQUALIZATION REPORT AS  
SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2021 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$10,113,627,214 and personal property values equalized at \$680,452,313, for a total equalized value of real and personal property at \$10,794,079,527 pursuant to Section 211.34 MCL, 1948, as amended.

## Certification of Recommended County Equalized Valuations by Equalization Director

*This form is issued under the authority of MCL 211.148. Filing is mandatory.*

TO: State Tax Commission

FROM: Equalization Director of Ingham County

RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations for Ingham County for 2021

The Recommended County Equalized Valuation for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a MMAO State Assessor Certification for this county.

I am certified as a MMAO Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in Ingham County:

Agricultural	<u>471,072,701</u>	Timber-Cutover	<u>0</u>
Commercial	<u>2,664,966,343</u>	Developmental	<u>2,583,100</u>
Industrial	<u>241,852,800</u>	Total Real Property	<u>10,113,627,214</u>
Residential	<u>6,733,152,270</u>	Personal Property	<u>680,452,313</u>
		Total Real and Personal Property	<u>10,794,079,527</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury  
Assessment and Certification Division  
Local Assessment Review  
P.O. Box 30790  
Lansing, Michigan 48909

Signature of Equalization Director



Date

March 30, 2021

**2021**  
**INGHAM COUNTY**  
**ASSESSED AND EQUALIZED TOTALS**

**REAL AND PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>REAL</b>		<b>PERSONAL</b>		<b>TOTAL REAL &amp; PERSONAL</b>	
	<b>ASSESSED</b>	<b>CEV</b>	<b>ASSESSED</b>	<b>CEV</b>	<b>ASSESSED</b>	<b>CEV</b>
<b>Townships</b>						
Alaiedon	293,501,000	293,501,000	15,389,600	15,389,600	308,890,600	308,890,600
Aurelius	205,772,600	205,772,600	5,142,200	5,142,200	210,914,800	210,914,800
Bunker Hill	95,818,200	95,818,200	29,011,700	29,011,700	124,829,900	124,829,900
Delhi Charter	971,301,732	971,301,732	44,864,800	44,864,800	1,016,166,532	1,016,166,532
Ingham	119,031,992	119,031,992	5,596,200	5,596,200	124,628,192	124,628,192
Lansing Charter	354,968,200	354,968,200	25,460,400	25,460,400	380,428,600	380,428,600
Leroy	174,109,100	174,109,100	14,526,205	14,526,205	188,635,305	188,635,305
Leslie	117,955,189	117,955,189	24,997,578	24,997,578	142,952,767	142,952,767
Locke	128,103,600	128,103,600	3,623,450	3,623,450	131,727,050	131,727,050
Meridian Charter	2,176,335,900	2,176,335,900	70,840,500	70,840,500	2,247,176,400	2,247,176,400
Onondaga	135,588,000	135,588,000	9,843,100	9,843,100	145,431,100	145,431,100
Stockbridge	182,354,050	182,354,050	135,835,500	135,835,500	318,189,550	318,189,550
Vevay	179,165,250	179,165,250	12,696,800	12,696,800	191,862,050	191,862,050
Wheatfield	124,543,450	124,543,450	2,009,100	2,009,100	126,552,550	126,552,550
White Oak	86,412,300	86,412,300	27,855,400	27,855,400	114,267,700	114,267,700
Williamstown	327,732,021	327,732,021	9,697,200	9,697,200	337,429,221	337,429,221
<b>Township Totals</b>	<b>5,672,692,584</b>	<b>5,672,692,584</b>	<b>437,389,733</b>	<b>437,389,733</b>	<b>6,110,082,317</b>	<b>6,110,082,317</b>
<b>Cities</b>						
East Lansing	1,222,067,500	1,222,067,500	58,365,100	58,365,100	1,280,432,600	1,280,432,600
Lansing	2,749,385,100	2,749,385,100	160,952,200	160,952,200	2,910,337,300	2,910,337,300
Leslie	45,093,650	45,093,650	4,554,400	4,554,400	49,648,050	49,648,050
Mason	282,926,080	282,926,080	11,811,810	11,811,810	294,737,890	294,737,890
Williamston	141,462,300	141,462,300	7,379,070	7,379,070	148,841,370	148,841,370
<b>City Totals</b>	<b>4,440,934,630</b>	<b>4,440,934,630</b>	<b>243,062,580</b>	<b>243,062,580</b>	<b>4,683,997,210</b>	<b>4,683,997,210</b>
<b>County Totals</b>	<b>10,113,627,214</b>	<b>10,113,627,214</b>	<b>680,452,313</b>	<b>680,452,313</b>	<b>10,794,079,527</b>	<b>10,794,079,527</b>

**2021  
INGHAM COUNTY  
ASSESSED VALUATIONS BY CLASS**

**REAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>AG</b>	<b>COM</b>	<b>IND</b>	<b>RES</b>	<b>DEV</b>	<b>TOTAL REAL ASSESSED</b>
<b>Townships</b>						
Alaiedon	44,152,500	80,527,400	21,185,100	147,636,000	NC	293,501,000
Aurelius	38,996,500	1,268,300	262,300	165,245,500	NC	205,772,600
Bunker Hill	26,788,800	1,182,000	8,550	67,838,850	NC	95,818,200
Delhi Charter	8,647,600	191,527,100	18,320,500	752,806,532	NC	971,301,732
Ingham	27,625,900	1,961,500	NC	89,444,592	NC	119,031,992
Lansing Charter	NC	210,772,400	2,797,500	141,398,300	NC	354,968,200
Leroy	41,301,600	18,779,900	14,444,500	99,583,100	NC	174,109,100
Leslie	35,758,101	1,652,285	101,320	80,443,483	NC	117,955,189
Locke	51,927,000	637,300	1,309,200	74,230,100	NC	128,103,600
Meridian Charter	NC	490,322,400	4,481,000	1,681,532,500	NC	2,176,335,900
Onondaga	33,216,700	1,335,400	767,200	100,268,700	NC	135,588,000
Stockbridge	31,367,450	10,229,800	8,102,600	132,654,200	NC	182,354,050
Vevay	28,367,250	12,746,050	4,788,400	133,263,550	NC	179,165,250
Wheatfield	39,252,100	1,684,700	926,000	82,680,650	NC	124,543,450
White Oak	44,571,400	1,505,800	109,900	40,225,200	NC	86,412,300
Williamstown	19,099,800	10,281,888	1,498,000	295,270,733	1,581,600	327,732,021
<b>Township Totals</b>	<b>471,072,701</b>	<b>1,036,414,223</b>	<b>79,102,070</b>	<b>4,084,521,990</b>	<b>1,581,600</b>	<b>5,672,692,584</b>
<b>Cities</b>						
East Lansing	NC	509,185,100	890,800	711,991,600	NC	1,222,067,500
Lansing	NC	1,026,446,100	124,955,500	1,597,983,500	NC	2,749,385,100
Leslie	NC	8,049,450	2,649,750	34,394,450	NC	45,093,650
Mason	NC	57,157,870	25,570,180	200,198,030	NC	282,926,080
Williamston	NC	27,713,600	8,684,500	104,062,700	1,001,500	141,462,300
<b>City Totals</b>	<b>0</b>	<b>1,628,552,120</b>	<b>162,750,730</b>	<b>2,648,630,280</b>	<b>1,001,500</b>	<b>4,440,934,630</b>
<b>County Totals</b>	<b>471,072,701</b>	<b>2,664,966,343</b>	<b>241,852,800</b>	<b>6,733,152,270</b>	<b>2,583,100</b>	<b>10,113,627,214</b>

NC = None Classed



**2021  
INGHAM COUNTY  
EQUALIZED VALUATIONS BY CLASS**

**REAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>AG</b>	<b>COM</b>	<b>IND</b>	<b>RES</b>	<b>DEV</b>	<b>TOTAL REAL CEV</b>
<b>Townships</b>						
Alaiedon	44,152,500	80,527,400	21,185,100	147,636,000	NC	293,501,000
Aurelius	38,996,500	1,268,300	262,300	165,245,500	NC	205,772,600
Bunker Hill	26,788,800	1,182,000	8,550	67,838,850	NC	95,818,200
Delhi Charter	8,647,600	191,527,100	18,320,500	752,806,532	NC	971,301,732
Ingham	27,625,900	1,961,500	NC	89,444,592	NC	119,031,992
Lansing Charter	NC	210,772,400	2,797,500	141,398,300	NC	354,968,200
Leroy	41,301,600	18,779,900	14,444,500	99,583,100	0	174,109,100
Leslie	35,758,101	1,652,285	101,320	80,443,483	NC	117,955,189
Locke	51,927,000	637,300	1,309,200	74,230,100	NC	128,103,600
Meridian Charter	NC	490,322,400	4,481,000	1,681,532,500	NC	2,176,335,900
Onondaga	33,216,700	1,335,400	767,200	100,268,700	NC	135,588,000
Stockbridge	31,367,450	10,229,800	8,102,600	132,654,200	NC	182,354,050
Vevay	28,367,250	12,746,050	4,788,400	133,263,550	NC	179,165,250
Wheatfield	39,252,100	1,684,700	926,000	82,680,650	NC	124,543,450
White Oak	44,571,400	1,505,800	109,900	40,225,200	NC	86,412,300
Williamstown	19,099,800	10,281,888	1,498,000	295,270,733	1,581,600	327,732,021
<b>Township Totals</b>	<b>471,072,701</b>	<b>1,036,414,223</b>	<b>79,102,070</b>	<b>4,084,521,990</b>	<b>1,581,600</b>	<b>5,672,692,584</b>
<b>Cities</b>						
East Lansing	NC	509,185,100	890,800	711,991,600	NC	1,222,067,500
Lansing	NC	1,026,446,100	124,955,500	1,597,983,500	NC	2,749,385,100
Leslie	NC	8,049,450	2,649,750	34,394,450	NC	45,093,650
Mason	NC	57,157,870	25,570,180	200,198,030	NC	282,926,080
Williamston	NC	27,713,600	8,684,500	104,062,700	1,001,500	141,462,300
<b>City Totals</b>	<b>0</b>	<b>1,628,552,120</b>	<b>162,750,730</b>	<b>2,648,630,280</b>	<b>1,001,500</b>	<b>4,440,934,630</b>
<b>County Totals</b>	<b>471,072,701</b>	<b>2,664,966,343</b>	<b>241,852,800</b>	<b>6,733,152,270</b>	<b>2,583,100</b>	<b>10,113,627,214</b>

NC = None Classed

**2021  
INGHAM COUNTY  
ASSESSED VALUATIONS BY CLASS**

**PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>COM</b>	<b>IND</b>	<b>RES</b>	<b>UTIL</b>	<b>TOTAL PERSONAL ASSESSED</b>
<b>Townships</b>					
Alaiedon	8,958,300	880,300	NC	5,551,000	15,389,600
Aurelius	638,900	NC	NC	4,503,300	5,142,200
Bunker Hill	383,800	NC	NC	28,627,900	29,011,700
Delhi Charter	25,014,800	1,795,200	NC	18,054,800	44,864,800
Ingham	119,600	NC	NC	5,476,600	5,596,200
Lansing Charter	20,252,900	105,600	NC	5,101,900	25,460,400
Leroy	4,693,814	3,246,502	NC	6,585,889	14,526,205
Leslie	1,634,930	NC	NC	23,362,648	24,997,578
Locke	397,350	NC	NC	3,226,100	3,623,450
Meridian Charter	31,375,400	85,600	NC	39,379,500	70,840,500
Onondaga	229,500	6,867,500	NC	2,746,100	9,843,100
Stockbridge	651,900	7,100	NC	135,176,500	135,835,500
Vevay	1,986,600	109,950	NC	10,600,250	12,696,800
Wheatfield	331,700	2,500	NC	1,674,900	2,009,100
White Oak	467,200	NC	NC	27,388,200	27,855,400
Williamstown	1,133,800	217,900	NC	8,345,500	9,697,200
<b>Township Totals</b>	<b>98,270,494</b>	<b>13,318,152</b>	<b>0</b>	<b>325,801,087</b>	<b>437,389,733</b>
<b>Cities</b>					
East Lansing	39,533,100	1,217,300	NC	17,614,700	58,365,100
Lansing	92,411,200	21,618,500	NC	46,922,500	160,952,200
Leslie	495,400	2,557,800	NC	1,501,200	4,554,400
Mason	5,210,080	1,683,750	NC	4,917,980	11,811,810
Williamston	2,789,630	1,819,500	NC	2,769,940	7,379,070
<b>City Totals</b>	<b>140,439,410</b>	<b>28,896,850</b>	<b>0</b>	<b>73,726,320</b>	<b>243,062,580</b>
<b>County Totals</b>	<b>238,709,904</b>	<b>42,215,002</b>	<b>0</b>	<b>399,527,407</b>	<b>680,452,313</b>

NC = None Classed

**2021  
INGHAM COUNTY  
EQUALIZED VALUATIONS BY CLASS**

**PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>COM</b>	<b>IND</b>	<b>RES</b>	<b>UTIL</b>	<b>TOTAL PERSONAL CEV</b>
<b>Townships</b>					
Alaiedon	8,958,300	880,300	NC	5,551,000	15,389,600
Aurelius	638,900	NC	NC	4,503,300	5,142,200
Bunker Hill	383,800	NC	NC	28,627,900	29,011,700
Delhi Charter	25,014,800	1,795,200	NC	18,054,800	44,864,800
Ingham	119,600	NC	NC	5,476,600	5,596,200
Lansing Charter	20,252,900	105,600	NC	5,101,900	25,460,400
Leroy	4,693,814	3,246,502	NC	6,585,889	14,526,205
Leslie	1,634,930	NC	NC	23,362,648	24,997,578
Locke	397,350	NC	NC	3,226,100	3,623,450
Meridian Charter	31,375,400	85,600	NC	39,379,500	70,840,500
Onondaga	229,500	6,867,500	NC	2,746,100	9,843,100
Stockbridge	651,900	7,100	NC	135,176,500	135,835,500
Vevay	1,986,600	109,950	NC	10,600,250	12,696,800
Wheatfield	331,700	2,500	NC	1,674,900	2,009,100
White Oak	467,200	NC	NC	27,388,200	27,855,400
Williamstown	1,133,800	217,900	NC	8,345,500	9,697,200
<b>Township Totals</b>	<b>98,270,494</b>	<b>13,318,152</b>	<b>0</b>	<b>325,801,087</b>	<b>437,389,733</b>
<b>Cities</b>					
East Lansing	39,533,100	1,217,300	NC	17,614,700	58,365,100
Lansing	92,411,200	21,618,500	NC	46,922,500	160,952,200
Leslie	495,400	2,557,800	NC	1,501,200	4,554,400
Mason	5,210,080	1,683,750	NC	4,917,980	11,811,810
Williamston	2,789,630	1,819,500	NC	2,769,940	7,379,070
<b>City Totals</b>	<b>140,439,410</b>	<b>28,896,850</b>	<b>0</b>	<b>73,726,320</b>	<b>243,062,580</b>
<b>County Totals</b>	<b>238,709,904</b>	<b>42,215,002</b>	<b>0</b>	<b>399,527,407</b>	<b>680,452,313</b>

NC = None Classed

**2021  
INGHAM COUNTY  
COMPARISON OF EQUALIZED VALUES**

**REAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>2020 CEV</b>	<b>2021 CEV</b>	<b>DOLLAR CHANGE 2020-2021</b>	<b>% CHANGE</b>
<u>Townships</u>				
Alaiedon	289,716,200	293,501,000	3,784,800	1.31%
Aurelius	198,227,900	205,772,600	7,544,700	3.81%
Bunker Hill	90,667,350	95,818,200	5,150,850	5.68%
Delhi Charter	914,149,475	971,301,732	57,152,257	6.25%
Ingham	111,408,544	119,031,992	7,623,448	6.84%
Lansing Charter	346,659,000	354,968,200	8,309,200	2.40%
Leroy	170,208,000	174,109,100	3,901,100	2.29%
Leslie	111,962,835	117,955,189	5,992,354	5.35%
Locke	121,141,900	128,103,600	6,961,700	5.75%
Meridian Charter	2,115,834,500	2,176,335,900	60,501,400	2.86%
Onondaga	125,213,300	135,588,000	10,374,700	8.29%
Stockbridge	176,693,950	182,354,050	5,660,100	3.20%
Vevay	162,794,600	179,165,250	16,370,650	10.06%
Wheatfield	120,576,200	124,543,450	3,967,250	3.29%
White Oak	81,526,100	86,412,300	4,886,200	5.99%
Williamstown	315,915,300	327,732,021	11,816,721	3.74%
<b>Township Totals</b>	<b>5,452,695,154</b>	<b>5,672,692,584</b>	<b>219,997,430</b>	<b>4.03%</b>
<u>Cities</u>				
East Lansing	1,159,128,916	1,222,067,500	62,938,584	5.43%
Lansing	2,548,743,876	2,749,385,100	200,641,224	7.87%
Leslie	41,498,100	45,093,650	3,595,550	8.66%
Mason	270,382,920	282,926,080	12,543,160	4.64%
Williamston	133,280,000	141,462,300	8,182,300	6.14%
<b>City Totals</b>	<b>4,153,033,812</b>	<b>4,440,934,630</b>	<b>287,900,818</b>	<b>6.93%</b>
<b>County Totals</b>	<b>9,605,728,966</b>	<b>10,113,627,214</b>	<b>507,898,248</b>	<b>5.29%</b>

**2021  
INGHAM COUNTY  
COMPARISON OF EQUALIZED VALUES**

**PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>2020 CEV</b>	<b>2021 CEV</b>	<b>DOLLAR CHANGE 2019-2020</b>	<b>% CHANGE</b>
<u>Townships</u>				
Alaiedon	14,476,800	15,389,600	912,800	6.31%
Aurelius	5,139,300	5,142,200	2,900	0.06%
Bunker Hill	28,706,800	29,011,700	304,900	1.06%
Delhi Charter	40,270,800	44,864,800	4,594,000	11.41%
Ingham	5,581,700	5,596,200	14,500	0.26%
Lansing Charter	25,282,100	25,460,400	178,300	0.71%
Leroy	13,147,658	14,526,205	1,378,547	10.49%
Leslie	25,179,378	24,997,578	(181,800)	-0.72%
Locke	3,647,250	3,623,450	(23,800)	-0.65%
Meridian Charter	67,315,700	70,840,500	3,524,800	5.24%
Onondaga	9,332,000	9,843,100	511,100	5.48%
Stockbridge	142,514,000	135,835,500	(6,678,500)	-4.69%
Vevay	13,119,550	12,696,800	(422,750)	-3.22%
Wheatfield	1,910,400	2,009,100	98,700	5.17%
White Oak	27,626,800	27,855,400	228,600	0.83%
Williamstown	10,368,100	9,697,200	(670,900)	-6.47%
<b>Township Totals</b>	<b>433,618,336</b>	<b>437,389,733</b>	<b>3,771,397</b>	<b>0.87%</b>
<u>Cities</u>				
East Lansing	63,959,500	58,365,100	(5,594,400)	-8.75%
Lansing	149,983,300	160,952,200	10,968,900	7.31%
Leslie	1,983,250	4,554,400	2,571,150	129.64%
Mason	12,301,590	11,811,810	(489,780)	-3.98%
Williamston	6,476,280	7,379,070	902,790	13.94%
<b>City Totals</b>	<b>234,703,920</b>	<b>243,062,580</b>	<b>8,358,660</b>	<b>3.56%</b>
<b>County Totals</b>	<b>668,322,256</b>	<b>680,452,313</b>	<b>12,130,057</b>	<b>1.82%</b>

**2021  
INGHAM COUNTY  
COMPARISON OF EQUALIZED VALUES**

**REAL AND PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>2020 CEV</b>	<b>2021 CEV</b>	<b>DOLLAR CHANGE 2020-2021</b>	<b>% CHANGE</b>
<u>Townships</u>				
Alaiedon	304,193,000	308,890,600	4,697,600	1.54%
Aurelius	203,367,200	210,914,800	7,547,600	3.71%
Bunker Hill	119,374,150	124,829,900	5,455,750	4.57%
Delhi Charter	954,420,275	1,016,166,532	61,746,257	6.47%
Ingham	116,990,244	124,628,192	7,637,948	6.53%
Lansing Charter	371,941,100	380,428,600	8,487,500	2.28%
Leroy	183,355,658	188,635,305	5,279,647	2.88%
Leslie	137,142,213	142,952,767	5,810,554	4.24%
Locke	124,789,150	131,727,050	6,937,900	5.56%
Meridian Charter	2,183,150,200	2,247,176,400	64,026,200	2.93%
Onondaga	134,545,300	145,431,100	10,885,800	8.09%
Stockbridge	319,207,950	318,189,550	(1,018,400)	-0.32%
Vevay	175,914,150	191,862,050	15,947,900	9.07%
Wheatfield	122,486,600	126,552,550	4,065,950	3.32%
White Oak	109,152,900	114,267,700	5,114,800	4.69%
Williamstown	326,283,400	337,429,221	11,145,821	3.42%
<b>Township Totals</b>	<b>5,886,313,490</b>	<b>6,110,082,317</b>	<b>223,768,827</b>	<b>3.80%</b>
<u>Cities</u>				
East Lansing	1,223,088,416	1,280,432,600	57,344,184	4.69%
Lansing	2,698,727,176	2,910,337,300	211,610,124	7.84%
Leslie	43,481,350	49,648,050	6,166,700	14.18%
Mason	282,684,510	294,737,890	12,053,380	4.26%
Williamston	139,756,280	148,841,370	9,085,090	6.50%
<b>City Totals</b>	<b>4,387,737,732</b>	<b>4,683,997,210</b>	<b>296,259,478</b>	<b>6.75%</b>
<b>County Totals</b>	<b>10,274,051,222</b>	<b>10,794,079,527</b>	<b>520,028,305</b>	<b>5.06%</b>

**2021**  
**INGHAM COUNTY**  
**% OF TOTAL ASSESSED, EQUALIZED, AND TAXABLE VALUES**

**REAL AND PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>TOTAL ASSESSED</b>	<b>% OF TOTAL ASSESSED</b>	<b>TOTAL CEV</b>	<b>% OF TOTAL CEV</b>	<b>TOTAL TAXABLE</b>	<b>% OF TOTAL TAXABLE</b>
<b>Townships</b>						
Alaiedon	308,890,600	2.86	308,890,600	2.86	234,710,268	2.67
Aurelius	210,914,800	1.95	210,914,800	1.95	163,870,760	1.86
Bunker Hill	124,829,900	1.16	124,829,900	1.16	89,612,230	1.02
Delhi Charter	1,016,166,532	9.41	1,016,166,532	9.41	864,155,295	9.83
Ingham	124,628,192	1.15	124,628,192	1.15	86,596,430	0.99
Lansing Charter	380,428,600	3.52	380,428,600	3.52	329,699,263	3.75
Leroy	188,635,305	1.75	188,635,305	1.75	140,613,221	1.60
Leslie	142,952,767	1.32	142,952,767	1.32	103,124,106	1.17
Locke	131,727,050	1.22	131,727,050	1.22	83,350,286	0.95
Meridian Charter	2,247,176,400	20.82	2,247,176,400	20.82	1,914,507,053	21.78
Onondaga	145,431,100	1.35	145,431,100	1.35	95,006,328	1.08
Stockbridge	318,189,550	2.95	318,189,550	2.95	252,587,329	2.87
Vevay	191,862,050	1.78	191,862,050	1.78	143,508,475	1.63
Wheatfield	126,552,550	1.17	126,552,550	1.17	83,714,976	0.95
White Oak	114,267,700	1.06	114,267,700	1.06	79,152,615	0.90
Williamstown	337,429,221	3.13	337,429,221	3.13	272,124,518	3.10
<b>Township Totals</b>	<b>6,110,082,317</b>	<b>56.61</b>	<b>6,110,082,317</b>	<b>56.61</b>	<b>4,936,333,153</b>	<b>56.16</b>
<b>Cities</b>						
East Lansing	1,280,432,600	11.86	1,280,432,600	11.86	1,059,883,468	12.06
Lansing	2,910,337,300	26.96	2,910,337,300	26.96	2,381,776,295	27.10
Leslie	49,648,050	0.46	49,648,050	0.46	41,799,254	0.48
Mason	294,737,890	2.73	294,737,890	2.73	247,164,609	2.81
Williamston	148,841,370	1.38	148,841,370	1.38	122,488,062	1.39
<b>City Totals</b>	<b>4,683,997,210</b>	<b>43.39</b>	<b>4,683,997,210</b>	<b>43.39</b>	<b>3,853,111,688</b>	<b>43.84</b>
<b>County Totals</b>	<b>10,794,079,527</b>	<b>100.00</b>	<b>10,794,079,527</b>	<b>100.00</b>	<b>8,789,444,841</b>	<b>100.00</b>

# TENTATIVE 2021 STARTING RATIOS & FACTORS

ASSESSMENT JURISDICTION		REAL PROPERTY					PERSONAL PROPERTY
		AG	COM	IND	RES	DEV	
<u>Townships</u>							
Alaiedon	'21 Tent Ratio	49.93	50.60	48.14	49.76	NC	50.00
	'21 Tent Factor	1.0000	0.9988	1.0386	1.0000	NC	1.0000
Aurelius	'21 Tent Ratio	52.25	48.47	43.01	47.20	NC	50.00
	'21 Tent Factor	0.9569	1.0316	1.1625	1.0593	NC	1.0000
Bunker Hill	'21 Tent Ratio	50.06	45.45	49.71	46.77	NC	50.00
	'21 Tent Factor	0.9988	1.1001	1.0000	1.0691	NC	1.0000
Delhi Charter	'21 Tent Ratio	50.14	47.86	49.52	47.31	NC	50.00
	'21 Tent Factor	0.9972	1.0447	1.0097	1.0569	NC	1.0000
Ingham	'21 Tent Ratio	47.81	52.37	NC	44.68	NC	50.00
	'21 Tent Factor	1.0458	0.9547	NC	1.1191	NC	1.0000
Lansing Charter	'21 Tent Ratio	NC	49.76	48.54	46.88	NC	50.00
	'21 Tent Factor	NC	1.0048	1.0301	1.0666	NC	1.0000
Leroy	'21 Tent Ratio	51.46	50.67	48.26	47.71	NC	50.00
	'21 Tent Factor	0.9716	0.9868	1.0361	1.0480	NC	1.0000
Leslie	'21 Tent Ratio	48.35	47.38	50.42	46.79	NC	50.00
	'21 Tent Factor	1.0341	1.0553	0.9917	1.0686	NC	1.0000
Locke	'21 Tent Ratio	50.19	58.07	56.21	44.63	NC	50.00
	'21 Tent Factor	0.9962	0.8610	0.8895	1.1203	NC	1.0000
Meridian Charter	'21 Tent Ratio	NC	50.31	47.23	47.93	NC	50.00
	'21 Tent Factor	NC	0.9938	1.0586	1.0432	NC	1.0000
Onondaga	'21 Tent Ratio	46.32	47.26	50.18	46.20	NC	50.00
	'21 Tent Factor	1.0794	1.0580	0.9964	1.0823	NC	1.0000
Stockbridge	'21 Tent Ratio	49.08	45.69	49.70	48.84	NC	50.00
	'21 Tent Factor	1.0187	1.0943	1.0060	1.0238	NC	1.0000
Vevay	'21 Tent Ratio	49.05	49.63	43.34	44.38	NC	50.00
	'21 Tent Factor	1.0194	1.0075	1.1537	1.1266	NC	1.0000
Wheatfield	'21 Tent Ratio	50.39	45.91	50.93	47.34	NC	50.00
	'21 Tent Factor	0.9923	1.0891	0.9817	1.0562	NC	1.0000
White Oak	'21 Tent Ratio	45.56	47.06	48.23	48.82	NC	50.00
	'21 Tent Factor	1.0975	1.0625	1.0367	1.0242	NC	1.0000
Williamstown	'21 Tent Ratio	50.53	46.59	45.56	48.36	49.80	50.00
	'21 Tent Factor	0.9895	1.0732	1.0975	1.0339	1.0040	1.0000
<u>Cities</u>							
East Lansing	'21 Tent Ratio	NC	49.05	46.32	47.09	NC	50.00
	'21 Tent Factor	NC	1.0194	1.0794	1.0618	NC	1.0000
Lansing	'21 Tent Ratio	NC	48.57	47.01	46.67	NC	50.00
	'21 Tent Factor	NC	1.0295	1.0636	1.0714	NC	1.0000
Leslie	'21 Tent Ratio	NC	48.31	48.71	45.40	NC	50.00
	'21 Tent Factor	NC	1.0350	1.0265	1.1013	NC	0.0000
Mason	'21 Tent Ratio	NC	49.64	49.72	47.15	NC	50.00
	'21 Tent Factor	NC	1.0073	1.0056	1.0604	NC	1.0000
Williamston	'21 Tent Ratio	NC	48.21	52.77	46.97	49.31	50.00
	'21 Tent Factor	NC	1.0371	0.9475	1.0645	1.0140	1.0000

NC = None Classed



## FINAL 2021 RATIOS & FACTORS

ASSESSMENT JURISDICTION		REAL PROPERTY					PERSONAL PROPERTY
		AG	COM	IND	RES	DEV	
Townships							
Alaiedon	'21 Final Ratio	49.90	49.96	49.50	49.63	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Aurelius	'21 Final Ratio	49.91	49.93	49.92	49.69	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Bunker Hill	'21 Final Ratio	49.92	49.72	50.00	49.95	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Delhi Charter	'21 Final Ratio	49.40	49.39	49.54	49.61	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Ingham	'21 Final Ratio	49.71	49.79	NC	49.37	NC	50.00
	'21 Final Factor	1.00000	1.00000	NC	1.00000	NC	1.00000
Lansing Charter	'21 Final Ratio	NC	49.67	49.81	49.90	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Leroy	'21 Final Ratio	49.77	49.38	49.04	49.07	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Leslie	'21 Final Ratio	49.69	49.69	49.69	49.69	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Locke	'21 Final Ratio	49.66	49.88	49.69	49.77	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Meridian Charter	'21 Final Ratio	NC	49.65	49.41	49.72	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Onondaga	'21 Final Ratio	49.87	49.83	49.80	49.83	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Stockbridge	'21 Final Ratio	49.79	49.82	49.99	49.95	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Vevay	'21 Final Ratio	49.60	49.75	49.89	49.97	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Wheatfield	'21 Final Ratio	49.96	49.87	50.00	49.67	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
White Oak	'21 Final Ratio	49.78	49.69	49.68	49.82	NC	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	NC	1.00000
Williamstown	'21 Final Ratio	49.94	49.94	49.95	49.99	49.80	50.00
	'21 Final Factor	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
Cities							
East Lansing	'21 Final Ratio	NC	49.56	49.72	49.61	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Lansing	'21 Final Ratio	NC	49.30	49.54	49.35	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Leslie	'21 Final Ratio	NC	49.89	49.93	49.67	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Mason	'21 Final Ratio	NC	49.92	49.94	49.95	NC	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	NC	1.00000
Williamston	'21 Final Ratio	NC	49.70	49.50	49.63	49.31	50.00
	'21 Final Factor	NC	1.00000	1.00000	1.00000	1.00000	1.00000

NC = None Classed

**2021  
INGHAM COUNTY  
101 AGRICULTURAL**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	44,152,500		44,152,500	49.90	1.00000	9.37276
Aurelius	38,996,500		38,996,500	49.91	1.00000	8.27823
Bunker Hill	26,788,800		26,788,800	49.92	1.00000	5.68677
Delhi Charter	8,647,600		8,647,600	49.40	1.00000	1.83573
Ingham	27,625,900		27,625,900	49.71	1.00000	5.86447
Lansing Charter	NC		NC	NC	NC	
Leroy	41,301,600		41,301,600	49.77	1.00000	8.76756
Leslie	35,758,101		35,758,101	49.69	1.00000	7.59078
Locke	51,927,000		51,927,000	49.66	1.00000	11.02314
Meridian Charter	NC		NC	NC	NC	
Onondaga	33,216,700		33,216,700	49.87	1.00000	7.05129
Stockbridge	31,367,450		31,367,450	49.79	1.00000	6.65873
Vevay	28,367,250		28,367,250	49.60	1.00000	6.02184
Wheatfield	39,252,100		39,252,100	49.96	1.00000	8.33249
White Oak	44,571,400		44,571,400	49.78	1.00000	9.46168
Williamstown	19,099,800		19,099,800	49.94	1.00000	4.05453
<b>Township Totals</b>	<b>471,072,701</b>	<b>0</b>	<b>471,072,701</b>			<b>100.00000</b>
<b>Cities</b>						
East Lansing	NC		NC	NC	NC	
Lansing	NC		NC	NC	NC	
Leslie	NC		NC	NC	NC	
Mason	NC		NC	NC	NC	
Williamston	NC		NC	NC	NC	
<b>City Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0.00000</b>
<b>County Totals</b>	<b>471,072,701</b>	<b>0</b>	<b>471,072,701</b>			<b>100.00000</b>

NC = None Classed

**2021  
INGHAM COUNTY  
201 COMMERCIAL**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	80,527,400		80,527,400	49.96	1.00000	3.02170
Aurelius	1,268,300		1,268,300	49.93	1.00000	0.04759
Bunker Hill	1,182,000		1,182,000	49.72	1.00000	0.04435
Delhi Charter	191,527,100		191,527,100	49.39	1.00000	7.18685
Ingham	1,961,500		1,961,500	49.79	1.00000	0.07360
Lansing Charter	210,772,400		210,772,400	49.67	1.00000	7.90901
Leroy	18,779,900		18,779,900	49.38	1.00000	0.70470
Leslie	1,652,285		1,652,285	49.69	1.00000	0.06200
Locke	637,300		637,300	49.88	1.00000	0.02391
Meridian Charter	490,322,400		490,322,400	49.65	1.00000	18.39882
Onondaga	1,335,400		1,335,400	49.83	1.00000	0.05011
Stockbridge	10,229,800		10,229,800	49.82	1.00000	0.38386
Vevay	12,746,050		12,746,050	49.75	1.00000	0.47828
Wheatfield	1,684,700		1,684,700	49.87	1.00000	0.06322
White Oak	1,505,800		1,505,800	49.69	1.00000	0.05650
Williamstown	10,281,888		10,281,888	49.94	1.00000	0.38582
<b>Township Totals</b>	<b>1,036,414,223</b>	<b>0</b>	<b>1,036,414,223</b>			<b>38.89033</b>
<b>Cities</b>						
East Lansing	509,185,100		509,185,100	49.56	1.00000	19.10662
Lansing	1,026,446,100		1,026,446,100	49.30	1.00000	38.51629
Leslie	8,049,450		8,049,450	49.89	1.00000	0.30205
Mason	57,157,870		57,157,870	49.92	1.00000	2.14479
Williamston	27,713,600		27,713,600	49.70	1.00000	1.03992
<b>City Totals</b>	<b>1,628,552,120</b>	<b>0</b>	<b>1,628,552,120</b>			<b>61.10967</b>
<b>County Totals</b>	<b>2,664,966,343</b>	<b>0</b>	<b>2,664,966,343</b>			<b>100.00000</b>

NC = None Classed

**2021  
INGHAM COUNTY  
301 INDUSTRIAL**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	21,185,100		21,185,100	49.50	1.00000	8.75950
Aurelius	262,300		262,300	49.92	1.00000	0.10845
Bunker Hill	8,550		8,550	50.00	1.00000	0.00354
Delhi Charter	18,320,500		18,320,500	49.54	1.00000	7.57506
Ingham	NC		NC	NC	NC	
Lansing Charter	2,797,500		2,797,500	49.81	1.00000	1.15670
Leroy	14,444,500		14,444,500	49.04	1.00000	5.97243
Leslie	101,320		101,320	49.69	1.00000	0.04189
Locke	1,309,200		1,309,200	49.69	1.00000	0.54132
Meridian Charter	4,481,000		4,481,000	49.41	1.00000	1.85278
Onondaga	767,200		767,200	49.80	1.00000	0.31722
Stockbridge	8,102,600		8,102,600	49.99	1.00000	3.35022
Vevay	4,788,400		4,788,400	49.89	1.00000	1.97988
Wheatfield	926,000		926,000	50.00	1.00000	0.38288
White Oak	109,900		109,900	49.68	1.00000	0.04544
Williamstown	1,498,000		1,498,000	49.95	1.00000	0.61939
<b>Township Totals</b>	<b>79,102,070</b>	<b>0</b>	<b>79,102,070</b>			<b>32.70670</b>
<b>Cities</b>						
East Lansing	890,800		890,800	49.72	1.00000	0.36832
Lansing	124,955,500		124,955,500	49.54	1.00000	51.66593
Leslie	2,649,750		2,649,750	49.93	1.00000	1.09560
Mason	25,570,180		25,570,180	49.94	1.00000	10.57262
Williamston	8,684,500		8,684,500	49.50	1.00000	3.59082
<b>City Totals</b>	<b>162,750,730</b>	<b>0</b>	<b>162,750,730</b>			<b>67.29330</b>
<b>County Totals</b>	<b>241,852,800</b>	<b>0</b>	<b>241,852,800</b>			<b>100.00000</b>

NC = None Classed

**2021  
INGHAM COUNTY  
401 RESIDENTIAL**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	147,636,000		147,636,000	49.63	1.00000	2.19267
Aurelius	165,245,500		165,245,500	49.69	1.00000	2.45421
Bunker Hill	67,838,850		67,838,850	49.95	1.00000	1.00753
Delhi Charter	752,806,532		752,806,532	49.61	1.00000	11.18060
Ingham	89,444,592		89,444,592	49.37	1.00000	1.32842
Lansing Charter	141,398,300		141,398,300	49.90	1.00000	2.10003
Leroy	99,583,100		99,583,100	49.07	1.00000	1.47900
Leslie	80,443,483		80,443,483	49.69	1.00000	1.19474
Locke	74,230,100		74,230,100	49.77	1.00000	1.10246
Meridian Charter	1,681,532,500		1,681,532,500	49.72	1.00000	24.97393
Onondaga	100,268,700		100,268,700	49.83	1.00000	1.48918
Stockbridge	132,654,200		132,654,200	49.95	1.00000	1.97016
Vevay	133,263,550		133,263,550	49.97	1.00000	1.97921
Wheatfield	82,680,650		82,680,650	49.67	1.00000	1.22796
White Oak	40,225,200		40,225,200	49.82	1.00000	0.59742
Williamstown	295,270,733		295,270,733	49.99	1.00000	4.38533
<b>Township Totals</b>	<b>4,084,521,990</b>	<b>0</b>	<b>4,084,521,990</b>			<b>60.66285</b>
<b>Cities</b>						
East Lansing	711,991,600		711,991,600	49.61	1.00000	10.57442
Lansing	1,597,983,500		1,597,983,500	49.35	1.00000	23.73307
Leslie	34,394,450		34,394,450	49.67	1.00000	0.51082
Mason	200,198,030		200,198,030	49.95	1.00000	2.97332
Williamston	104,062,700		104,062,700	49.63	1.00000	1.54553
<b>City Totals</b>	<b>2,648,630,280</b>	<b>0</b>	<b>2,648,630,280</b>			<b>39.33715</b>
<b>County Totals</b>	<b>6,733,152,270</b>	<b>0</b>	<b>6,733,152,270</b>			<b>100.00000</b>

NC = None Classed

**2021  
INGHAM COUNTY  
601 DEVELOPMENTAL**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	NC		NC	NC	NC	
Aurelius	NC		NC	NC	NC	
Bunker Hill	NC		NC	NC	NC	
Delhi Charter	NC		NC	NC	NC	
Ingham	NC		NC	NC	NC	
Lansing Charter	NC		NC	NC	NC	
Leroy	NC		0	NC	NC	
Leslie	NC		NC	NC	NC	
Locke	NC		NC	NC	NC	
Meridian Charter	NC		NC	NC	NC	
Onondaga	NC		NC	NC	NC	
Stockbridge	NC		NC	NC	NC	
Vevay	NC		NC	NC	NC	
Wheatfield	NC		NC	NC	NC	
White Oak	NC		NC	NC	NC	
Williamstown	1,581,600		1,581,600	49.80	1.00000	61.22876
<b>Township Totals</b>	<b>1,581,600</b>	<b>0</b>	<b>1,581,600</b>			<b>61.22876</b>
<b>Cities</b>						
East Lansing	NC		NC	NC	NC	
Lansing	NC		NC	NC	NC	
Leslie	NC		NC	NC	NC	
Mason	NC		NC	NC	NC	
Williamston	1,001,500		1,001,500	49.31	1.00000	38.77124
<b>City Totals</b>	<b>1,001,500</b>	<b>0</b>	<b>1,001,500</b>			<b>38.77124</b>
<b>County Totals</b>	<b>2,583,100</b>	<b>0</b>	<b>2,583,100</b>			<b>100.00000</b>

NC = None Classed

**2021  
INGHAM COUNTY  
PERSONAL PROPERTY**

<b>ASSESSMENT JURISDICTION</b>	<b>ASSESSED VALUE</b>	<b>ADDED OR DEDUCTED FOR EQUALIZATION</b>	<b>CEV</b>	<b>RATIO</b>	<b>FACTOR</b>	<b>% OF TOTAL CEV</b>
<b>Townships</b>						
Alaiedon	15,389,600		15,389,600	50.00	1.00000	2.26167
Aurelius	5,142,200		5,142,200	50.00	1.00000	0.75570
Bunker Hill	29,011,700		29,011,700	50.00	1.00000	4.26359
Delhi Charter	44,864,800		44,864,800	50.00	1.00000	6.59338
Ingham	5,596,200		5,596,200	50.00	1.00000	0.82242
Lansing Charter	25,460,400		25,460,400	50.00	1.00000	3.74169
Leroy	14,526,205		14,526,205	50.00	1.00000	2.13479
Leslie	24,997,578		24,997,578	50.00	1.00000	3.67367
Locke	3,623,450		3,623,450	50.00	1.00000	0.53251
Meridian Charter	70,840,500		70,840,500	50.00	1.00000	10.41080
Onondaga	9,843,100		9,843,100	50.00	1.00000	1.44655
Stockbridge	135,835,500		135,835,500	50.00	1.00000	19.96253
Vevay	12,696,800		12,696,800	50.00	1.00000	1.86594
Wheatfield	2,009,100		2,009,100	50.00	1.00000	0.29526
White Oak	27,855,400		27,855,400	50.00	1.00000	4.09366
Williamstown	9,697,200		9,697,200	50.00	1.00000	1.42511
<b>Township Totals</b>	<b>437,389,733</b>	<b>0</b>	<b>437,389,733</b>			<b>64.27926</b>
<b>Cities</b>						
East Lansing	58,365,100		58,365,100	50.00	1.00000	8.57740
Lansing	160,952,200		160,952,200	50.00	1.00000	23.65371
Leslie	4,554,400		4,554,400	50.00	1.00000	0.66932
Mason	11,811,810		11,811,810	50.00	1.00000	1.73588
Williamston	7,379,070		7,379,070	50.00	1.00000	1.08444
<b>City Totals</b>	<b>243,062,580</b>	<b>0</b>	<b>243,062,580</b>			<b>35.72074</b>
<b>County Totals</b>	<b>680,452,313</b>	<b>0</b>	<b>680,452,313</b>			<b>100.00000</b>

NC = None Classified

**2021**  
**INGHAM COUNTY**  
**COMPARISON OF EQUALIZED VALUES**

**REAL AND PERSONAL PROPERTY**

<b>REAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
AG	CEV	354,114,791	401,850,007	403,958,200	418,868,955	467,302,938	471,072,701
	\$ Change	6,069,600	47,735,216	2,108,193	14,910,755	48,433,983	3,769,763
	% Change	1.74%	13.48%	0.52%	3.69%	11.56%	0.81%
	% of Total CEV	4.2%	4.6%	4.5%	4.4%	4.5%	4.4%
COM	CEV	1,962,315,154	2,003,706,995	2,118,791,829	2,305,359,227	2,535,914,964	2,664,966,343
	\$ Change	103,337,655	41,391,841	115,084,834	186,567,398	230,555,737	129,051,379
	% Change	5.56%	2.11%	5.74%	8.81%	10.00%	5.60%
	% of Total CEV	23.5%	22.9%	23.5%	24.0%	24.7%	24.7%
IND	CEV	177,507,210	182,009,478	198,365,290	209,257,265	220,250,974	241,852,800
	\$ Change	3,226,130	4,502,268	16,355,812	10,891,975	10,993,709	21,601,826
	% Change	1.85%	2.54%	8.99%	5.49%	5.25%	10.32%
	% of Total CEV	2.1%	2.1%	2.2%	2.2%	2.1%	2.2%
RES	CEV	5,198,244,033	5,476,303,415	5,627,095,246	6,004,564,278	6,379,509,090	6,733,152,270
	\$ Change	275,278,253	278,059,382	150,791,831	377,469,032	374,944,812	353,643,180
	% Change	5.59%	5.35%	2.75%	6.71%	6.24%	5.89%
	% of Total CEV	62.3%	62.6%	62.3%	62.5%	62.1%	62.4%
DEV	CEV	3,447,840	3,345,815	3,291,600	3,101,400	2,751,000	2,583,100
	\$ Change	(48,030)	(102,025)	(54,215)	(190,200)	(350,400)	(167,900)
	% Change	-1.37%	-2.96%	-1.62%	-5.78%	-11.30%	-5.41%
	% of Total CEV	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL REAL	CEV	7,695,629,028	8,067,215,710	8,351,502,165	8,941,151,125	9,605,728,966	10,113,627,214
	\$ Change	387,863,608	371,586,682	284,286,455	589,648,960	664,577,841	507,898,248
	% Change	5.31%	4.83%	3.52%	7.06%	7.43%	5.68%
	% of Total CEV	92.2%	92.2%	92.5%	93.0%	93.5%	93.7%
<b>PERSONAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	CEV	652,769,929	685,292,075	678,075,893	671,281,104	668,322,256	680,452,313
	\$ Change	(2,160,545)	32,522,146	(7,216,182)	(6,794,789)	(2,958,848)	12,130,057
	% Change	-0.33%	4.98%	-1.05%	-1.00%	-0.44%	1.81%
	% of Total CEV	7.8%	7.8%	7.5%	7.0%	6.5%	6.3%
<b>TOTAL REAL &amp; PERSONAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	CEV	8,348,398,957	8,752,507,785	9,029,578,058	9,612,432,229	10,274,051,222	10,794,079,527
	\$ Change	385,703,063	404,108,828	277,070,273	582,854,171	661,618,993	520,028,305
	% Change	4.84%	4.84%	3.17%	6.45%	6.88%	5.06%



**2021**  
**INGHAM COUNTY**  
**COMPARISON OF TAXABLE VALUES**

**REAL AND PERSONAL PROPERTY**

<b>REAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
AG	Taxable	183,248,040	185,969,400	189,529,324	196,083,620	199,412,634	203,739,603
	\$ Change	688,139	2,721,360	3,559,924	6,554,296	3,329,014	4,326,969
	% Change	0.38%	1.49%	1.91%	3.46%	1.70%	2.17%
	% of Total Taxable	2.5%	2.5%	2.4%	2.4%	2.4%	2.3%
COM	Taxable	1,719,873,349	1,759,637,541	1,829,670,079	1,914,043,334	2,046,717,102	2,192,177,976
	\$ Change	37,605,057	39,764,192	70,032,538	84,373,255	132,673,768	278,134,642
	% Change	2.24%	2.31%	3.98%	4.61%	6.93%	14.53%
	% of Total Taxable	23.3%	23.2%	23.4%	23.6%	24.2%	24.9%
IND	Taxable	158,610,525	161,996,644	172,498,520	180,875,494	192,409,233	202,561,476
	\$ Change	3,262,268	3,386,119	10,501,876	8,376,974	11,533,739	21,685,982
	% Change	2.10%	2.13%	6.48%	4.86%	6.38%	11.99%
	% of Total Taxable	2.1%	2.1%	2.2%	2.2%	2.3%	2.3%
RES	Taxable	4,670,090,323	4,786,124,894	4,958,645,675	5,158,564,470	5,337,772,497	5,508,969,117
	\$ Change	67,600,114	116,034,571	172,520,781	199,918,795	179,208,027	350,404,647
	% Change	1.47%	2.48%	3.60%	4.03%	3.47%	6.79%
	% of Total Taxable	63.2%	63.1%	63.3%	63.5%	63.2%	62.7%
DEV	Taxable	2,175,701	2,122,038	2,157,167	2,088,856	1,652,941	1,583,176
	\$ Change	(43,493)	(53,663)	35,129	(68,311)	(435,915)	(505,680)
	% Change	-1.96%	-2.47%	1.66%	-3.17%	-20.87%	-24.21%
	% of Total Taxable	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL REAL	Taxable	6,733,997,938	6,895,850,517	7,152,500,765	7,451,655,774	7,777,964,407	8,109,031,348
	\$ Change	109,112,085	161,852,579	256,650,248	299,155,009	326,308,633	657,375,574
	% Change	1.65%	2.40%	3.72%	4.18%	4.38%	8.82%
	% of Total Taxable	91.2%	91.0%	91.3%	91.7%	92.1%	92.3%
<b>PERSONAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	Taxable	652,546,720	685,057,568	677,923,895	671,231,602	669,083,706	680,413,493
	\$ Change	(287,919)	32,510,848	(7,133,673)	(6,692,293)	(2,147,896)	9,181,891
	% Change	-0.04%	4.98%	-1.04%	-0.99%	-0.32%	1.37%
	% of Total Taxable	8.8%	9.0%	8.7%	8.3%	7.9%	7.7%
<b>TOTAL REAL &amp; PERSONAL PROPERTY</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	Taxable	7,386,544,658	7,580,908,085	7,830,424,660	8,122,887,376	8,447,048,113	8,789,444,841
	\$ Change	108,824,166	194,363,427	249,516,575	292,462,716	324,160,737	666,557,465
	% Change	1.50%	2.63%	3.29%	3.73%	3.99%	7.89%

**2020  
INGHAM COUNTY  
PARCEL COUNT AND EQUALIZED VALUATIONS BY CLASS  
REAL AND PERSONAL PROPERTY**

ASSESSMENT JURISDICTION		REAL										PERSONAL		TOTALS		
Townships	AG		COM		IND		RES		DEV		TOTAL REAL		TOTAL PERSONAL		PCL CT	CEV
Alaiedon	210	44,152,500	180	80,527,400	4	21,185,100	1,264	147,636,000	0	NC	1,658	293,501,000	359	15,389,600	2,017	308,890,600
Aurelius	299	38,996,500	7	1,268,300	4	262,300	1,744	165,245,500	0	NC	2,054	205,772,600	62	5,142,200	2,116	210,914,800
Bunker Hill	177	26,788,800	10	1,182,000	2	8,550	895	67,838,850	0	NC	1,084	95,818,200	46	29,011,700	1,130	124,829,900
Delhi Charter	65	8,647,600	495	191,527,100	31	18,320,500	9,532	752,806,532	0	NC	10,123	971,301,732	820	44,864,800	10,943	1,016,166,532
Ingham	236	27,625,900	34	1,961,500	0	NC	1,004	89,444,592	0	NC	1,274	119,031,992	56	5,596,200	1,330	124,628,192
Lansing Charter	0	NC	561	210,772,400	22	2,797,500	2,549	141,398,300	0	NC	3,132	354,968,200	651	25,460,400	3,783	380,428,600
Leroy	267	41,301,600	85	18,779,900	32	14,444,500	1,203	99,583,100	0	0	1,587	174,109,100	153	14,526,205	1,740	188,635,305
Leslie	293	35,758,101	19	1,652,285	13	101,320	1,047	80,443,483	0	NC	1,372	117,955,189	65	24,997,578	1,437	142,952,767
Locke	336	51,927,000	6	637,300	7	1,309,200	659	74,230,100	0	NC	1,008	128,103,600	38	3,623,450	1,046	131,727,050
Meridian Charter	0	NC	670	490,322,400	41	4,481,000	13,227	1,681,532,500	0	NC	13,938	2,176,335,900	1,706	70,840,500	15,644	2,247,176,400
Onondaga	215	33,216,700	13	1,335,400	6	767,200	1,229	100,268,700	0	NC	1,463	135,588,000	75	9,843,100	1,538	145,431,100
Stockbridge	245	31,367,450	94	10,229,800	19	8,102,600	1,618	132,654,200	0	NC	1,976	182,354,050	128	135,835,500	2,104	318,189,550
Vevay	198	28,367,250	85	12,746,050	18	4,788,400	1,285	133,263,550	0	NC	1,586	179,165,250	78	12,696,800	1,664	191,862,050
Wheatfield	199	39,252,100	11	1,684,700	3	926,000	673	82,680,650	0	NC	886	124,543,450	70	2,009,100	956	126,552,550
White Oak	292	44,571,400	4	1,505,800	3	109,900	502	40,225,200	0	NC	801	86,412,300	36	27,855,400	837	114,267,700
Williamstown	90	19,099,800	52	10,281,888	12	1,498,000	2,104	295,270,733	15	1,581,600	2,273	327,732,021	140	9,697,200	2,413	337,429,221
Township Totals	3,122	471,072,701	2,326	1,036,414,223	217	79,102,070	40,535	4,084,521,990	15	1,581,600	46,215	5,672,692,584	4,483	437,389,733	50,698	6,110,082,317
Cities																
East Lansing	0	NC	631	509,185,100	8	890,800	6,447	711,991,600	0	NC	7,086	1,222,067,500	1,384	58,365,100	8,470	1,280,432,600
Lansing	0	NC	2,502	1,026,446,100	469	124,955,500	36,156	1,597,983,500	0	NC	39,127	2,749,385,100	2,924	160,952,200	42,051	2,910,337,300
Leslie	0	NC	73	8,049,450	17	2,649,750	666	34,394,450	0	NC	756	45,093,650	101	4,554,400	857	49,648,050
Mason	0	NC	227	57,157,870	48	25,570,180	2,946	200,198,030	0	NC	3,221	282,926,080	407	11,811,810	3,628	294,737,890
Williamston	0	NC	154	27,713,600	18	8,684,500	1,269	104,062,700	4	1,001,500	1,445	141,462,300	221	7,379,070	1,666	148,841,370
City Totals	0	-	3,587	1,628,552,120	560	162,750,730	47,484	2,648,630,280	4	1,001,500	51,635	4,440,934,630	5,037	243,062,580	56,672	4,683,997,210
County Totals	3,122	471,072,701	5,913	2,664,966,343	777	241,852,800	88,019	6,733,152,270	19	2,583,100	97,850	10,113,627,214	9,520	680,452,313	107,370	10,794,079,527

NC = None Classed

**2021  
INGHAM COUNTY  
PARCEL COUNT AND TAXABLE VALUATIONS BY CLASS  
REAL AND PERSONAL PROPERTY**

ASSESSMENT JURISDICTION		REAL										PERSONAL		TOTALS		
Townships	AG		COM		IND		RES		DEV		TOTAL REAL		TOTAL PERSONAL		PCL CT	TAXABLE
Alaiedon	210	18,650,484	180	71,841,843	4	10,867,268	1,264	117,961,073	0	NC	1,658	219,320,668	359	15,389,600	2,017	234,710,268
Aurelius	299	17,724,579	7	918,150	4	212,492	1,744	139,873,339	0	NC	2,054	158,728,560	62	5,142,200	2,116	163,870,760
Bunker Hill	177	11,349,378	10	1,010,598	2	6,028	895	48,234,526	0	NC	1,084	60,600,530	46	29,011,700	1,130	89,612,230
Delhi Charter	65	3,332,502	495	166,337,432	31	17,292,742	9,532	632,366,639	0	NC	10,123	819,329,315	820	44,825,980	10,943	864,155,295
Ingham	236	11,665,086	34	1,656,706	0	NC	1,004	67,678,438	0	NC	1,274	81,000,230	56	5,596,200	1,330	86,596,430
Lansing Charter	0	NC	561	188,147,557	22	2,014,279	2,549	114,077,027	0	NC	3,132	304,238,863	651	25,460,400	3,783	329,699,263
Leroy	267	20,016,499	85	15,389,353	32	13,455,022	1,203	77,226,142	0	NC	1,587	126,087,016	153	14,526,205	1,740	140,613,221
Leslie	293	13,963,339	19	1,255,412	13	31,318	1,047	62,876,459	0	NC	1,372	78,126,528	65	24,997,578	1,437	103,124,106
Locke	336	24,369,038	6	526,902	7	1,224,229	659	53,606,667	0	NC	1,008	79,726,836	38	3,623,450	1,046	83,350,286
Meridian Charter	0	NC	670	412,320,112	41	3,757,071	13,227	1,427,589,370	0	NC	13,938	1,843,666,553	1,706	70,840,500	15,644	1,914,507,053
Onondaga	215	12,598,596	13	931,967	6	524,651	1,229	71,108,014	0	NC	1,463	85,163,228	75	9,843,100	1,538	95,006,328
Stockbridge	245	13,542,598	94	8,045,327	19	4,099,926	1,618	91,063,978	0	NC	1,976	116,751,829	128	135,835,500	2,104	252,587,329
Vevay	198	12,859,265	85	10,756,719	18	4,038,551	1,285	103,157,140	0	NC	1,586	130,811,675	78	12,696,800	1,664	143,508,475
Wheatfield	199	14,966,347	11	1,339,703	3	742,681	673	64,657,145	0	NC	886	81,705,876	70	2,009,100	956	83,714,976
White Oak	292	18,698,436	4	1,445,293	3	85,969	502	31,067,517	0	NC	801	51,297,215	36	27,855,400	837	79,152,615
Williamstown	90	10,003,456	52	7,812,934	12	1,075,554	2,104	242,416,857	15	1,118,517	2,273	262,427,318	140	9,697,200	2,413	272,124,518
Township Totals	3,122	203,739,603	2,326	889,736,008	217	59,427,781	40,535	3,344,960,331	15	1,118,517	46,215	4,498,982,240	4,483	437,350,913	50,698	4,936,333,153
Cities																
East Lansing	0	NC	631	418,222,731	8	600,461	6,447	582,695,176	0	NC	7,086	1,001,518,368	1,384	58,365,100	8,470	1,059,883,468
Lansing	0	NC	2,502	803,212,409	469	109,445,939	36,156	1,308,165,747	0	NC	39,127	2,220,824,095	2,924	160,952,200	42,051	2,381,776,295
Leslie	0	NC	73	6,983,298	17	2,590,835	666	27,670,721	0	0	756	37,244,854	101	4,554,400	857	41,799,254
Mason	0	NC	227	50,011,145	48	22,740,428	2,946	162,601,226	0	NC	3,221	235,352,799	407	11,811,810	3,628	247,164,609
Williamston	0	NC	154	24,012,385	18	7,756,032	1,269	82,875,916	4	464,659	1,445	115,108,992	221	7,379,070	1,666	122,488,062
City Totals	0	-	3,587	1,302,441,968	560	143,133,695	47,484	2,164,008,786	4	464,659	51,635	3,610,049,108	5,037	243,062,580	56,672	3,853,111,688
County Totals	3,122	203,739,603	5,913	2,192,177,976	777	202,561,476	88,019	5,508,969,117	19	1,583,176	97,850	8,109,031,348	9,520	680,413,493	107,370	8,789,444,841

NC = None Classed

## Agenda Item 3

**TO:** Human Services and Finance Committees  
**FROM:** Cynthia Wagner  
**DATE:** April 6, 2021  
**SUBJECT:** Change in Potter Park Zoo Visitation Hours  
For the meeting agendas of April 19 & 21, 2021

---

### **BACKGROUND**

Potter Park Zoo visitation hours were approved by the Ingham County Board of Commissioners through Resolution #17-068. Evening events are hosted by the Potter Park Zoological Society and require preparation on zoo grounds without visitors present which necessitates the zoo closing early on these days. As such, an amendment to Resolution #17-068 is requested to allow for early closure the days of these events.

### **ALTERNATIVES**

The Potter Park Zoological Society could eliminate evening events that require early vendor set up.

### **FINANCIAL IMPACT**

The point of sale system shows zoo admission revenue for a typical Thursday in the 2020 summer season for the hours of 2 - 5 p.m. was \$1,223. Revenue numbers prior to 2020 were recorded in daily totals only and not broken down by hourly admission. Early closures would be advertised to encourage visitors to attend earlier in the day or on alternate days mitigating loss in admission revenue.

### **STRATEGIC PLANNING**

The proposed incentives will help achieve Ingham County Strategic Plan – Implementation Plan strategies A1 (Strive to make facilities and services user-friendly) and B1 (Promote key services through the local media). Each event provides an opportunity to promote and increase awareness of activities and opportunities at the zoo.

### **OTHER CONSIDERATIONS**

The Potter Park Zoo Advisory Board supported this resolution at their February 10, 2021 meeting.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the visitation hours of the Potter Park Zoo.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #17-068  
VISITATION HOURS OF THE POTTER PARK ZOO**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-068 authorizing visitation hours at Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society holds events at the zoo of which several require preparation without zoo visitors present resulting in a need for early zoo closure; and

WHEREAS, the Potter Park Zoo Advisory Board is in support of changing visitation hours of the Potter Park Zoo to include early closure for the evening events.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending the visitation hours of the Potter Park Zoo as follows:

FROM

**Current Potter Park Zoo Visitation Hours**

January 1 – April 1	10 a.m. – 4 p.m.
April 1 – Labor Day	9 a.m. – 5 p.m.
Labor Day – October 31	9 a.m. – 4 p.m. Mon – Fri , 9 a.m. – 5 p.m. Sat & Sun
November 1 – December 31	10 a.m. – 4 p.m.
December 25	CLOSED

TO

**New Potter Park Zoo Visitation Hours**

January 1 – April 1	10 a.m. - 4 p.m.
April 1 – Labor Day	9 a.m. – 5 p.m.
Labor Day – October 31	9 a.m. – 4 p.m. Mon – Fri, 9 a.m. – 5 p.m. Sat & Sun
November 1 – December 31	10 a.m. – 4 p.m.
December 25	CLOSED

**Early Closures**

One Thursday in May, June, July, August, and September	Close at 2 p.m.
---	-----------------

## **Agenda Item 4**

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Lindsey McKeever, Fairgrounds Events Director  
**DATE:** February 16, 2021  
**SUBJECT:** Resolution to authorize a contract with Cold Box Films

### **BACKGROUND**

The Fairgrounds is producing Jack O' Lanterns Unleashed in October 2021. Since this is a new event, there is a need for promotional material for advertising. The Fairgrounds Events Director received four quotes for animated video production for a company to create a brand new animated commercial. Cold Box Films submitted the most qualified bid for a cost of \$4,000 for one 15 second video and one 30 second video.

### **ALTERNATIVES**

The Fairgrounds could choose the least expensive video production company.

### **FINANCIAL IMPACT**

Advertising for Jack 'O Lanterns Unleashed has been budgeted in the 2021 operational budget.

The contract will not exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the long term objective of providing recreational opportunities.

### **OTHER CONSIDERATIONS**

There are no other considerations at this time.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Fair to impose fees for special events.

## Agenda Item 4

TO: Lindsey McKeever, Fairgrounds Events Director, Fair Office

FROM: James Hudgins, Director of Purchasing

DATE: March 29, 2021

RE: Memorandum of performance for Packet #58-21 Halloween Video Production

---

The Purchasing Department sought proposals from experienced and qualified vendors to create a video production promoting the Jack O Lanterns Unleashed for Halloween.

The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Cost
SokoDesign	No, Westland MI	\$1,200.00
Cold Box Films Productions	Yes, Lansing MI	\$4,000.00
Clum Creative	No, Cleveland OH	\$4,000.00
Michigan Creative	Yes, Lansing MI	\$7,500.00

***You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval. This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.***

***If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.***

**Agenda Item 4**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH COLD BOX FILMS**

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-384 authorizing a contract with Debbi Katz Productions to produce a Halloween themed event called Jack O' Lanterns Unleashed at the Fairgrounds; and

WHEREAS, it is necessary to advertise and promote the event; and

WHEREAS, an animated video will capture an audience and raise awareness about the event; and

WHEREAS, after careful review of bids, the evaluation committee recommends the contract be awarded to Cold Box Films in an amount not to exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film; and

WHEREAS, the funds for this contract are included in the Ingham County Fairgrounds operational budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Cold Box Films in an amount not to exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film.

BE IT FURTHER RESOLVED, that the term of the contract shall be May 1, 2021 through October 31, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.



## Agenda Item 5

**TO:** Board of Commissioners Human Services and Finance  
**FROM:** Tim Morgan, Parks Director  
**DATE:** April 6, 2021  
**SUBJECT:** Calendar/schedule for lifeguards at Ingham County Park beaches  
For the meeting agenda of 4/19/21 Human Services and 4/21/21 Finance

---

### **BACKGROUND**

The swimming beaches at Burchfield County Park, Hawk Island County Park, and Lake Lansing South County Park along with the Hawk Island Splash Pad were closed from Memorial Day until July 1, 2020 due to COVID-19 and reopened July 2, 2020 to September 7, 2020 with “swim at your own risk” posted. The Ingham County Parks are proposing having lifeguards beginning Memorial Day weekend through Labor Day during the hours of 12:00pm-8:00pm, seven days a week, providing there is lifeguard staff coverage. During off hours and when there are no available lifeguards to staff, beaches would be posted as swim at your own risk. Staff will follow CDC and American Red Cross COVID safety guidelines.

### **ALTERNATIVES**

The alternative is to continue with the posted swim at your own risk sign and not hire any lifeguards.

### **FINANCIAL IMPACT**

If the proposed recommendation was accepted, Burchfield Park would need additional lifeguard hours as they only had lifeguards on the weekends in prior years. There would need to be an additional \$15,000 to pay for the additional lifeguard hours. There are funds available in line item 208-75300-652000.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user- friendly, specifically Section A.1(g) - Work to improve accessibility for visitors of all ages and abilities.

### **OTHER CONSIDERATIONS**

The Ingham County Park Commission supported this approach at their March 22, 2021 meeting.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CALENDAR/SCHEDULE FOR LIFEGUARDS  
AT INGHAM COUNTY PARK BEACHES**

WHEREAS, Ingham County operates beaches at Burchfield County Park, Hawk Island County Park, and Lake Lansing South County Park, along with the Hawk Island Splash Pad; and

WHEREAS, the Park Commission recommends the Board of Commissioners authorize staffing lifeguards beginning Memorial Day weekend through Labor Day during the hours of 12:00pm – 8:00pm, seven days a week at all parks.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes staffing lifeguards at Ingham County Parks in 2021 beginning Memorial Day weekend through Labor Day and swim at your own risk when no lifeguards are available and during off hours.

BE IT FURTHER RESOLVED, that swim at your own risk signage would be in effect for off hours and when there are no available lifeguards to staff.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75300-652000 for the additional \$15,000 needed to pay for additional lifeguards needed to cover Burchfield Park.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution to cover the \$15,000 to pay for the additional lifeguards needed to cover Burchfield Park (revenue offset would be from the parking 208-753000-652000 to the seasonal wage 208-75300-705000 line item).

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 1, 2021  
**SUBJECT:** Authorization to Amend Lease Agreement with Holy Cross Services  
For the meeting agenda of April 19, 2021 and April 21, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend the lease agreement with Holy Cross Services for New Hope CHC by extending the agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal thereafter. Resolution #17-328 authorized a transfer agreement between Sparrow Medical Group/Volunteers of America (VOA) Clinic to ICHD's CHCs. This transfer agreement authorized a three-year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020. The original lease agreement held by Sparrow Medical Group/VOA Clinic was then transferred to Holy Cross Services. Resolution #19-049 amended the lease agreement with Holy Cross Services to increase the square footage of leased space from 4,000 square feet (sq. ft.) to 5,010 sq. ft. at \$5.00 per sq. ft. for a total lease amount of \$20,000 annually. The cost of this agreement will be \$5.00 per sq. ft., for a total lease amount not to exceed \$20,000 annually covered through billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

**ALTERNATIVES**

The alternative would be to risk disruption of ICHD's CHC clinic services at New Hope CHC, which serves a highly vulnerable homeless patient population.

**FINANCIAL IMPACT**

The cost of this agreement will be \$5.00 per sq. ft. for a total lease amount not to exceed \$20,000 annually that will be covered by billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

**STRATEGIC PLAN**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for County residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement with Holy Cross Services for New Hope, in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDED LEASE AGREEMENT WITH  
HOLY CROSS SERVICES**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend the lease agreement with Holy Cross Services for New Hope CHC by extending the agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal; and

WHEREAS, Resolution #17-328 authorized a transfer agreement between Sparrow Medical Group/Volunteers of America (VOA) Clinic to ICHD's CHCs; and

WHEREAS, the transfer agreement authorized a three-year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020; and

WHEREAS, the original lease agreement held by Sparrow Medical Group/VOA Clinic was then transferred to Holy Cross Services; and

WHEREAS, Resolution #19-049 amended the lease agreement with Holy Cross Services to increase the square footage of leased space from 4,000 square feet (sq. ft.) to 5,010 sq. ft. at \$5.00 per sq. ft., for a total lease amount of \$20,000 annually; and

WHEREAS, the cost of this agreement will remain at \$5.00 per sq. ft. for a total lease amount not to exceed \$20,000 annually, and will be covered through billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award; and

WHEREAS, the ICHC Board of Directors and the Health Officer support amending the lease agreement with Holy Cross Services for New Hope by extending the lease agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with an annual automatic renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement by extending the agreement with Holy Cross Services for New Hope in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 to renew automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 1, 2021  
**SUBJECT:** Authorization to Enter an Agreement with Great Lakes Empowerment Services Inc.  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

**BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with Great Lakes Empowerment Services Inc. (GLES) effective January 19, 2021 and to be ongoing. ICHD's COVID-19 response includes the placement of individuals who cannot isolate and quarantine safely into an isolation and quarantine setting for up to 14 days. During their isolation and quarantine, ICHD must provide meals to these individuals. Historically, ICHD has partnered with Tri-County Office on Aging (TCOA) for these services, but recently TCOA was unable to provide meals. ICHD wishes to partner with GLES to serve as a backup to TCOA for ensuring continuity of services. GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine.

**ALTERNATIVES**

ICHD could continue to have only one supplier for meals for those placed in isolation and quarantine, but ICHD would have no alternative if TCOA were unable to make and deliver the meals needed.

**FINANCIAL IMPACT**

GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner for those placed in isolation and quarantine. The costs of meals required under this agreement will be paid for with Federal Emergency Management Agency (FEMA) funds.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I recommend that the Board of Commissioners authorizes an agreement with GLES to provide meals to those placed into isolation and quarantine during the COVID-19 pandemic effective January 19, 2021 and to be ongoing.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
GREAT LAKES EMPOWERMENT SERVICES INC.**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Great Lakes Empowerment Services Inc. (GLES) effective January 19, 2021 and to be ongoing; and

WHEREAS, ICHD's COVID response includes the placement of individuals who cannot isolate and quarantine safely into an isolation and quarantine setting for up to 14 days; and

WHEREAS, during their isolation and quarantine, ICHD must provide meals to these individuals; and

WHEREAS, historically, ICHD has partnered with Tri-County Office on Aging (TCOA) for these services, but recently, TCOA was unable to provide meals; and

WHEREAS, ICHD wishes to partner with GLES to serve as a backup to TCOA for ensuring continuity of services; and

WHEREAS, GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine; and

WHEREAS, the Health Officer recommends authorizing an agreement with GLES to provide meals to those placed in isolation and quarantine during the COVID-19 pandemic, effective January 19, 2021 and to be ongoing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with GLES to provide meals to those who are placed in isolation and quarantine during the COVID-19 pandemic, effective January 19, 2021 and to be ongoing.

BE IT FURTHER RESOLVED, that GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** March 31, 2021  
**SUBJECT:** Resolution to Authorize the Acceptance of Funds from the Illinois Public Health Institute for the DASH Program  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

### **BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement for the acceptance of funds from the Illinois Public Health Institute (IPHI) as part of IPHI's Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021. The DASH Mentor Program is a co-production between the DASH Program Office (PO) and DASH Mentors, a set of high-capacity collaborative organizations and leaders selected for their experience, knowledge, and desire to develop capacity and leaders in the field of multi-sector data sharing. ICHD will be paired with Civic Canopy, who will mentor the advancement of the Racial Equity Data Initiative (REDI). REDI is an existing initiative whereby ICHD receives support from community partners, as well as funding from Michigan Department of Health and Human Services (MDHHS) and Kresge Foundation.

Through this agreement, ICHD and affiliated partners will be exposed to a research-based Community Learning Model (CLM) that prioritizes results for creating meaningful and measurable change within social issues. The results are achieved through a continuous learning process of including relevant and diverse stakeholders, engaging in thoughtful dialogue, developing action plans, and learning from result-focused efforts, all within a culture of trust and collaboration. ICHD and partners will receive support individually and collectively for progressing toward their unique goals, implementing a high-level work plan, and for increasing organizational capacity to share data in a multi-sector collaboration for improving community health.

### **ALTERNATIVES**

Refusing to accept this funding would result in a loss of opportunity for ICHD and affiliated partners to advance their capacity for sharing data in a multi-sector collaboration for improving community health.

### **FINANCIAL IMPACT**

This agreement will allow ICHD to accept funds in an amount not to exceed \$10,000. Funds are primarily intended to support ICHD staff and six partner organizations participating in the program as part of the existing MDHHS REDI initiative. Current partner organizations include:

- Martin Luther King Jr. Commission
- Lansing Latino Health Alliance
- Hispanic Latino Commission of Michigan
- Refugee Development Center
- Salus Center (Inclusive of Queering Medicine)

Each partner organization will receive \$1,000 for staff time compensation, with the exception of Salus Center who will receive \$2,000, of which \$1,000 will be redistributed to Queering Medicine. ICHD will retain \$1,000 for staff time compensation and \$3,000 to support training and professional development related to this project.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of building trust and ensuring race and ethnicity data is accessible, meaningful, and useful for addressing health disparities and advancing health equity throughout Ingham County.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement to accept funds from the Illinois Public Health Institute (IPHI), in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FUNDS FROM THE  
ILLINOIS PUBLIC HEALTH INSTITUTE FOR THE DASH PROGRAM**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement for the acceptance of funds from the Illinois Public Health Institute (IPHI) as part of IPHI's Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021; and

WHEREAS, the DASH Mentor Program is a co-production between the DASH Program Office (PO) and DASH Mentors, a set of high-capacity organizations and leaders selected for their experience, knowledge, and desire to develop capacity and leaders in the field of collaborative multi-sector data sharing; and

WHEREAS, ICHD will be paired with Civic Canopy in order to advance the Racial Equity Data Initiative (REDI); and

WHEREAS, REDI is an existing initiative whereby ICHD receives support from community partners as well as funding from Michigan Department of Health and Human Services (MDHHS) and Kresge Foundation; and

WHEREAS, through this agreement, ICHD and affiliated partners will be exposed to a research-based Community Learning Model (CLM) that prioritizes results for creating meaningful and measurable change within social issues; and

WHEREAS, the results are achieved through a continuous learning process of including relevant and diverse stakeholders, engaging in thoughtful dialogue, developing action plans, and learning from result-focused efforts, all within a culture of trust and collaboration; and

WHEREAS, ICHD and partners will receive support individually and collectively for progressing toward their unique goals, implementing a high-level work plan, and for increasing organizational capacity to share data in a multi-sector collaboration for improving community health; and

WHEREAS, these funds are primarily intended to support ICHD staff and six partner organizations participating in the program as part of the existing MDHHS REDI initiative; and

WHEREAS, these current partner organizations include:

- Martin Luther King Jr. Commission
- Lansing Latino Health Alliance
- Hispanic Latino Commission of Michigan
- Refugee Development Center
- Salus Center (Inclusive of Queering Medicine); and

WHEREAS, each partner organization will receive \$1,000 for staff time compensation, with the exception of Salus Center who will receive \$2,000, \$1,000 of which will be redistributed to Queering Medicine; and

WHEREAS, ICHD will retain \$1,000 for staff time compensation and \$3,000 to support training and professional development related to this project; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the acceptance of \$10,000 in funds from the IPHI as part of IPHI's DASH program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of \$10,000 in funds from the Illinois Public Health Institute (IPHI) as part of IPHI's Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 1, 2021  
**SUBJECT:** Authorization to Enter Agreement with 340B Technologies, Inc. d/b/a Assent Consulting Services  
for Specialty Referral Eligibility Documentation  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

### **BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter. Resolution #17-354 authorized an agreement with 340B Technologies, Inc. d/b/a 340Basics to act as a Third Party Administrator (TPA) to provide 340B Prescriptive Drug Administrative Services. The Referral Claims Review is a program that screens prescriptions written by referring providers and filled at an eligible contractual pharmacy for 340B program participation. This program will allow ICHD's CHCs to capture additional savings on 340B eligible prescriptions through referrals. The cost for this program is a 22% service fee that will be paid through savings captured on 340B eligible referral prescriptions.

### **ALTERNATIVES**

The alternative would be to create an internal 340B Analyst position within ICHD's CHCs, to perform prescription referral reviews or forego potential 340B savings by not engaging in this program.

### **FINANCIAL IMPACT**

The cost for this program is a 22% service fee that will be paid through savings captured through 340B eligible referral prescriptions.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services effective April 30, 2021 through May 1, 2024 with a one-year auto renewal at a cost of 22% of savings captured through 340B eligible referral prescriptions.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH 340B TECHNOLOGIES, INC.  
D/B/A ASSENT CONSULTING SERVICES FOR SPECIALTY REFERRAL  
ELIGIBILITY DOCUMENTATION**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter; and

WHEREAS, Resolution #17-354 authorized an agreement with 340B Technologies, Inc. d/b/a 340Basics to act as a Third Party Administrator (TPA) to provide 340B Prescriptive Drug Administrative Services; and

WHEREAS, the Referral Claims Review is a program that screens prescriptions written by referring providers and filled at an eligible contractual pharmacy for 340B program participation; and

WHEREAS, this program will allow ICHHD's CHCs to capture additional savings on 340B eligible prescriptions through referrals; and

WHEREAS, the cost for this program is a 22% service fee that will be paid through savings captured through 340B eligible referral prescriptions.

THEREFORE BE IT RESOLVED, that the ICHC Board of Directors and the Health Officer authorize entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 1, 2021  
**SUBJECT:** Authorization to Accept American Rescue Plan Act Funds from HRSA  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA) for vaccine-related activities, effective April 1, 2021 through March 31, 2023. The purpose is to plan, prepare for, promote, distribute, administer, and track COVID-19 vaccines and to detect, diagnose, trace, and monitor COVID-19 infections and related activities necessary to mitigate the spread of COVID-19.

**ALTERNATIVES**

Not accepting the American Rescue Plan Act Funds from HRSA would result in a slowing of efforts to mitigate the spread of COVID-19.

**FINANCIAL IMPACT**

The amount of this funding is \$4,255,625 and will be paid upon request through progress reports submitted by the CHCs.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes the acceptance of HRSA funds to carry out COVID vaccine related activities effective April 1, 2021 through March 31, 2023.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF  
AMERICAN RESCUE ACT FUNDS FROM HRSA**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept the American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA) for vaccine related activities, effective April 1, 2021 through March 31, 2023; and

WHEREAS, the purpose is to plan, prepare for, promote, distribute, administer, and track COVID-19 vaccines and to detect, diagnose, trace, and monitor COVID-19 infections and related activities necessary to mitigate the spread of COVID-19; and

WHEREAS, vaccines will be provided to the public at no cost to them; and

WHEREAS, the amount of this funding is \$4,255,625 and will be paid upon request through progress reports submitted by the CHCs; and

WHEREAS, grants may not be used for law enforcement purposes; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the acceptance of American Rescue Plan Act Funds from HRSA for vaccine related activities, effective April 1, 2021 through March 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of American Rescue Plan Act Funds in an amount not to exceed \$4,255,625 from Health Resources and Service Administration (HRSA) for vaccine related activities, effective April 1, 2021 through March 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** March 31, 2021  
**SUBJECT:** Authorization to Accept State and Federal Funds through MPCA for Vaccine Clinic  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept both Federal and State funds, via Michigan Primary Care Association (MPCA), for vaccine clinics effective April 1, 2021 through September 30, 2021. The purpose of this funding is to support efforts to plan, develop, and maintain a public health workforce that assures high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintains or improves the ability to respond to public health threats. The vaccines will be provided to the public at no cost.

**ALTERNATIVES**

Choosing to decline the MPCA COVID-19 Vaccine funding could restrict ICHD's capacity to administer the COVID-19 vaccine to individuals who want and need it.

**FINANCIAL IMPACT**

The amount of this funding is \$87,440. The Federal funding amount of \$36,899.68 will be received upon the signing of the agreement. The remaining funds from the State totaling \$50,540.32, will be paid upon request through progress reports submitted by the CHCs.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF STATE AND FEDERAL FUNDS THROUGH MICHIGAN PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept both Federal and State funds, via Michigan Primary Care Association (MPCA), for vaccine clinics effective April 1, 2021 through September 30, 2021; and

WHEREAS, the purpose of this funding is to support efforts to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintains or improves the ability to respond to public health threats; and

WHEREAS, vaccines will be provided to the public at no cost; and

WHEREAS, the amount of this agreement is \$87,440; and

WHEREAS, the Federal funding amount of \$36,899.68 will be received upon the signing of the agreement and the remaining funds from the State totaling \$50,540.32, will be paid upon request through progress reports submitted by the CHCs; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA in a total amount not to exceed \$87,440, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.



**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 1, 2021  
**SUBJECT:** Authorization to Enter Agreement for 0.1 FTE Psychiatry Services with Dr. Afiah Ahsan  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

### **BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter an agreement for four hours a week (0.1 FTE) of Psychiatry Services with Dr. Afiah Ahsan, effective March 1, 2021 through September 30, 2022. These services will be provided at a rate of \$185.00 per hour, for an amount not to exceed \$24,420.00 for the remainder of FY21 and for an amount not to exceed \$38,480.00 for FY22. This position will support the Ryan White HIV/AIDS program at Forest CHC, and allow ICHD's CHCs to provide individual outpatient psychiatry services to people living with HIV, pursuant to the Ryan White Service Standards. Resolution #18-147 authorized a 2020-2021 agreement with the Michigan Department of Health and Human Services (MDHHS) for the delivery of public health services under the Comprehensive Agreement. ICHD was awarded \$581,172.00 to the Ryan White HIV/AIDS program for providing HIV Care Coordination Services to eligible individuals for improving mental health outcomes.

### **ALTERNATIVES**

There is a shortage of licensed psychiatrists across Michigan and in the greater Lansing area. There are limited effective and sustainable alternatives to maximize psychiatry resources to meet the needs of CHC patients.

### **FINANCIAL IMPACT**

Dr. Ahsan will provide the equivalent of four (4) hours per week of services (0.1 FTE) at the rate of \$185.00 per hour. The costs of this agreement are covered through the MDHHS Comprehensive Agreement authorized through Resolution #20-306.

### **STRATEGIC PLAN**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420.00 for the remainder of FY21, and for an amount not to exceed \$38,480.00 in FY22, effective March 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR 0.1 FTE PSYCHIATRY SERVICES  
WITH DR. AFIAH AHSAN**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter an agreement for four (4) hours a week (0.1 FTE) of Psychiatry Services with Dr. Afiah Ahsan, effective March 1, 2021 through September 30, 2022; and

WHEREAS, the cost of this agreement will be \$185.00 per hour, for an amount not to exceed \$24,420 for the remainder of fiscal year 2021, and for an amount not to exceed \$38,480 for fiscal year 2022; and

WHEREAS, this position will support the Ryan White HIV/AIDS program at Forest CHC and allow ICHD's CHCs to provide individual outpatient psychiatry services to people living with HIV, pursuant to the Ryan White Service Standards; and

WHEREAS, Resolution #20-306 authorized a 2020-2021 agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement; and

WHEREAS, ICHD was awarded \$581,172 to the Ryan White HIV/AIDS program for providing HIV Care Coordination Services to eligible individuals for improving mental health outcomes; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of fiscal year 2021 and for an amount not to exceed \$38,480 for fiscal year 2022, effective March 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of fiscal year 2021 and for an amount not to exceed \$38,480 for fiscal year 2022, effective March 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, Health Officer  
**DATE:** March 29, 2021  
**SUBJECT:** Resolution to Authorize an Agreement with Michigan Public Health Institute

For the meeting agendas of April 19 and April 21, 2021

---

### **BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022. MPHI will guide all program evaluation activities including providing feedback to ICHD for improving SSHS data quality, monitoring the liaison between Health Resources and Services Administration's (HRSA's) CAREWare team and ICHD, data analysis, and providing support to HRSA reporting. Additionally, MPHI will provide support in the design of new program outreach materials, a referral tracking website, and a Fatherhood conference.

### **ALTERNATIVES**

The alternative would be for the SSHS Program to contract with another organization to serve as the external program evaluators for SSHS, as well as providing support with designing new program outreach materials, a referral tracking website, and a Fatherhood conference.

### **FINANCIAL IMPACT**

The cost of this agreement will include \$96,724 to allow MPHI to continue providing a comprehensive evaluation of ICHD's SSHS initiative, \$17,997 for the design of new program outreach materials, \$8,108.00 for a referral tracking website, and \$30,734 for a Fatherhood conference for a total of \$153,563. These funds are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support effective April 1, 2021 through March 31, 2022, in an amount not to exceed \$153,563.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
MICHIGAN PUBLIC HEALTH INSTITUTE**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022; and

WHEREAS, MPHI will guide all program evaluation activities including providing feedback to ICHD for improving SSHS data quality, monitoring the liaison between Health Resources and Services Administration's (HRSA's) CAREWare team and ICHD, data analysis, and providing support to HRSA reporting; and

WHEREAS, MPHI will provide support in the design of new program outreach materials, a referral tracking website, and a Fatherhood conference; and

WHEREAS, the cost of this agreement will include \$96,724 for MPHI to continue comprehensive evaluation of ICHD's SSHS initiative, for the design of new program outreach materials, \$8,108 for a referral tracking website, and \$30,734 for a Fatherhood conference for a total of \$153,563; and

WHEREAS, these funds are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support for an amount not to exceed \$153,563.00, effective April 1, 2021 through March 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support for an amount not to exceed \$153,563, effective April 1, 2021 through March 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 8, 2021  
**SUBJECT:** Resolution to Authorize the Allocation of Funds from the American Rescue Fund for a Federally Qualified Health Center and Pharmacy within Allen Place Complex  
For the meeting agendas of April 19, 2021 and April 21, 2021

---

### **BACKGROUND**

Ingham County Health Department (ICHHD) wishes to allocate \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex. On March 11, 2021 the H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021, became a law. Under the ARP Act of 2021, Coronavirus State and Local Fiscal Recovery Funds were granted for providing assistance to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the Coronavirus Disease (COVID-19) public health emergency. On April 1, 2021, ICHHD was awarded ARP Act Rescue Funds in an amount totaling \$4,255,625.

The clinic strategically located within the Allen Place Complex will allow ICHHD in collaboration with the Allen Neighborhood Center (ANC), to reach the residents of this unique community by increasing access to health care and to improve health outcomes. In partnering with ANC, a 21-year old non-profit that provides a wide range of programs designed to increase access to nutritious food, housing options, and health enrollment services, will create an opportunity to innovatively integrate strategies for improving individual and community health within Lansing's Eastside neighborhood. Resolution #20-320 authorized ICHHD's Community Health Centers (CHCs) to enter into a lease agreement with ANC Holdings, LLC for 4,188 square foot of space to operate a health center co-located with the Allen Neighborhood Center (ANC) at 1611 E. Michigan Ave, Lansing, MI. Through Resolution #20-518, a second security deposit of \$4,188 to ANC Holdings was authorized by January 15<sup>th</sup>, 2021 to continue the lease agreement with ANC Holdings, LLC for a term of August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a health center at 1611 E. Michigan Ave, Lansing, MI and to establish a health center co-located with ANC. The current lease agreement includes the option to finance the necessary improvements to the facility at a five percent (5%) interest rate amortized over the first seven years of rent. By utilizing ARP funding to pay for the improvements, the need to finance the project will be eliminated.

### **ALTERNATIVES**

Refusing to allocate this funding would result in a loss of opportunity for ICHHD and ANC to partner in working to improve individual and community health within Lansing's Eastside neighborhood through the provision of behavioral and health care.

### **FINANCIAL IMPACT**

This agreement will allow ICHHD to accept funds in an amount not to exceed \$750,000 to be used for the provision of government services to the extent of the reduction in revenue of the county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement units of local government, and county, prior to the COVID-19 public health emergency.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes Ingham County Health Department (ICHD) to allocate \$750,000 in funding from the American Rescue Plan (ARP), for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOCATE AMERICAN RESCUE PLAN FUNDS FOR DEVELOPMENT  
OF A FEDERALLY QUALIFIED HEALTH CENTER AND PHARMACY WITHIN  
ALLEN PLACE COMPLEX**

WHEREAS, Ingham County Health Department (ICHD) wishes to utilize up to \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex; and

WHEREAS, on March 11, 2021 the H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021, became a law; and

WHEREAS, under the ARP Act of 2021, Coronavirus State and Local Fiscal Recovery Funds provide assistance to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the Coronavirus Disease (COVID-19) public health emergency; and

WHEREAS, on April 1, 2021, ICHD was awarded ARP Act rescue funds in an amount totaling \$4,255,625; and

WHEREAS, the clinic strategically located within the Allen Place Complex will allow ICHD in collaboration with the Allen Neighborhood Center (ANC), to reach the residents of this unique community by increasing access to health care and to improved health outcomes; and

WHEREAS, in partnering with ANC, a 21-year old non-profit that provides a wide range of programs designed to increase access to nutritious food, housing options, and health enrollment services will create an opportunity to innovatively integrate strategies for improving individual and community health within Lansing's Eastside neighborhood; and

WHEREAS, Resolution #20-320 authorized Ingham County Health Department's (ICHD) Community Health Centers (CHCs) to enter into a lease agreement with ANC Holdings, LLC for 4,188 square foot of space to operate a health center co-located with the Allen Neighborhood Center (ANC) at 1611 E. Michigan Ave, Lansing, MI; and

WHEREAS, Resolution #20-518 authorized a second security deposit of \$4,188 to ANC Holdings by January 15<sup>th</sup>, 2021 to continue the lease agreement with ANC Holdings, LLC effective August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a health center at 1611 E. Michigan Ave, Lansing, MI and to establish a health center co-located with ANC; and

WHEREAS, the current lease agreement includes the option to finance the necessary improvements to the facility at a five percent (5%) interest rate amortized over the first seven years of rent; and

WHEREAS, utilizing ARP funding to pay for the improvements will eliminate the need to finance the project; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes allocating \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding from Ingham County's allocation from the American Rescue Plan (ARP) in an amount not to exceed \$750,000 for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.



## **Agenda Item 7a**

**TO:** Board of Commissioners, County Services & Finance Committees

**FROM:** Rick Terrill, Facilities Director

**DATE:** April 6, 2021

**RE:** Resolution to Authorize an Agreement with Granger Waste Services, Inc. for Waste and Recycling Services for Multiple Ingham County Buildings and Locations

For the meeting agendas of: April 20 & 21

---

### **BACKGROUND**

The agreement for waste removal and recycling services is set to expire on April 30, 2021. The departments covered by the agreement include Facilities, Fair, Road, Parks, and Potter Park Zoo. An RFP was issued and only one proposal was received. Granger Waste Services, Inc. submitted a responsible proposal of \$92,733 annually for waste removal and recycling pick up at 19 different locations for the next three years with a two-year renewal option.

### **ALTERNATIVES**

The alternative would be to eliminate recycling services, which would allow other waste management companies to submit a proposal.

### **FINANCIAL IMPACT**

Funds are available in the appropriate contractual line items.

### **OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

### **RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Granger Waste Services, Inc. for waste removal and recycling services at several county buildings and locations.

**Agenda Item 7a**

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: March 16, 2021

CC: Timothy Morgan, Parks Director  
Lindsey McKeever, Fairgrounds Events Director, Fair Office  
Tom Gamez, Director of Operations, Road Department

RE: Memorandum of Performance for RFP No. 38-21 Waste and Recycling Services

Per your request, the Purchasing Department sought proposals for countywide waste and recycling services for a period of three years with an option to renew for an additional two-year period.

Locations include:

Facilities Hilliard (Mason), Jail (Mason), Human Services (Lansing), Youth Center (Lansing), Family Center (Lansing), VMC/GPB (Lansing), 911 Dispatch Center (Lansing) and McLaren (ICCHC) (Lansing)

Fair Fairgrounds (Mason)

Parks Burchfield Park (Holt), Lake Lansing Park (Haslett), Hawk Island (Lansing), Potter Park Zoo (Lansing)

Road Mason Location (Brush Street), Metro (Aurelius Rd), Williamston Location

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	13	3
Vendors responding	1	1

A summary of the vendors' costs:

Vendor Name	Local Preference	Annual Cost
Granger Waste Services Inc.	Yes, Lansing MI	\$92,733.00

***You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.***

***This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process. If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.***

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRANGER WASTE SERVICES INC.  
FOR WASTE AND RECYCLING SERVICES FOR MULTIPLE INGHAM COUNTY  
BUILDINGS AND LOCATIONS**

WHEREAS, the current agreement for waste and recycling services is set to expire on April 30, 2021; and

WHEREAS, the departments included are Facilities, Fair, Road, Parks, and Potter Park Zoo for a total of 19 locations; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Granger Waste Services Inc., who submitted a responsive and responsible proposal of \$92,733 annually for waste removal and recycling services for the next three years with a two-year renewal option; and

WHEREAS, funds are available in the appropriate contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Granger Waste Services Inc., 16980 Wood Road, Lansing, Michigan 48906, for waste and recycling services for an annual cost of \$92,733 for the next three years with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**TO:** Board of Commissioners, County Services & Finance Committees

**FROM:** Rick Terrill, Facilities Director

**DATE:** April 6, 2021

**RE:** Resolution to Authorize an Agreement with LJ Trumble Group for the Gymnasium Ceiling Tile Replacement at the Ingham County Youth Center

For the meeting agendas of: April 20 & 21

---

**BACKGROUND**

The ceiling tiles in the Youth Center's gymnasium are falling and have become a safety hazard to staff and juvenile detainees. LJ Trumble Group, a local vendor, submitted the lowest responsive and responsible quote of \$44,300 to replace the ceiling tiles.

The fire suppression system will need to have the sprinkler heads replaced. Boynton Fire Safety Service, who we hold a contract with, quoted the replacements at a cost of \$1,500. A purchase order will need to be issued to Boynton.

We are requesting a contingency of \$4,700 for any unforeseen circumstances for a grand total not to exceed \$50,500.

**ALTERNATIVES**

The alternative would be to postpone the project risking the chance of increase in costs and leaving it in an unsafe condition.

**FINANCIAL IMPACT**

The 2020 approved CIP line item #264-66400-976000-20F08 with a balance of \$25,000 does not have enough funding for the project. We are requesting a transfer of \$25,500 from the approved 2018 CIP line item #245-66299-931000-8F05, a previous Youth Center tuck-pointing project that has a balance of \$29,615.00.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
264-66400-976000-20F08	\$25,000.00	\$25,000.00	\$25,000.00	\$0
Juvenile Justice Millage				
245-66299-931000-8F05	\$85,000.00	\$29,615.00	\$25,500.00	\$4,115.00
Public Improvements Fund				

**OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

**RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an Agreement with LJ Trumble Group for the Youth Center ceiling tile replacement and a purchase order to Boynton Fire Safety Service to replace the sprinkler heads.

## Agenda Item 7b

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: March 18, 2021

RE: Memorandum of Performance for RFP No. 14-21 Ceiling Tile Replacement

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors for providing and installing new tectum ceiling tiles in the Ingham County Youth Center's Gymnasium.

The scope of work includes, but is not limited to, removing and disposing of existing tiles, repairing and/or replacing any existing damaged ceiling grid, providing and installing new crossbars to allow for the installation of new tectum tiles, and repairing any damaged or compromised grid supporting wires.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	49	15
Vendors responding	2	2

A summary of the vendors' costs is located on the next page.

***A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.***

***You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.***

***This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.***

***If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.***

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Bid Bond	Providing and installing 2' x 4' tectum ceiling tile, replace existing grid, and install hold down clips
			Total Bid
L.J. Trumble Group	Yes, Lansing MI	Yes	\$44,300.00
Walker Commercial Interiors	Yes, Okemos MI	Yes	\$44,600.00
DSI Acoustical Company	Yes, Lansing MI	No Bid Bond   Non-responsive submission	

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LJ TRUMBLE GROUP FOR THE GYMNASIUM CEILING TILE REPLACEMENT AT THE INGHAM COUNTY YOUTH CENTER**

WHEREAS, the ceiling tiles in the Youth Center's gymnasium are falling and have become a safety hazard to staff and juvenile detainees; and

WHEREAS, the fire suppression system will need to have the sprinkler heads replaced; and

WHEREAS, a purchase order will be issued to Boynton Fire Safety Service, who we hold a contract with, for \$1,500 to replace the sprinkler heads; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with LJ Trumble Group, a local vendor, who submitted the lowest responsive and responsible proposal of \$44,300 to replace the gymnasium ceiling tiles at the Youth Center; and

WHEREAS, the Facilities Department is requesting a contingency of \$4,700 to cover any unforeseen circumstances; and

WHEREAS, funds in the approved 2020 CIP line item #264-66400-976000-20F08 with a balance of \$25,000 are not sufficient, therefore the Facilities Department is requesting a transfer of \$25,500 from the approved 2018 CIP line item #245-66299-931000-8F05, a previous Youth Center tuck-pointing project that has a balance of \$29,615.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with LJ Trumble Group, 6850 Aurelius Road, Lansing, Michigan 48911, for the replacement of the gymnasium ceiling tile at the Ingham County Youth Center for a total not to exceed \$49,000 which includes a \$4,700 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Boynton Fire Safety Service, 1031 Northcrest Road, Lansing, MI, 48906, for the replacement of the sprinkler heads for a cost of \$1,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 7c

**TO:** Board of Commissioners, Human Services, County Services & Finance Committees

**FROM:** Rick Terrill, Facilities Director

**DATE:** April 6, 2021

**RE:** Resolution to Authorize an Agreement with Reith-Riley Construction Company Inc., for the East Side Asphalt Replacement at the Ingham County Fair Grounds

For the meeting agendas of: April 19, 20 & 21

---

### **BACKGROUND**

The asphalt surface on the east side of the horse arena is structurally failing and beyond repairs. An additional pathway along the east side of the horse arena will be added that will be utilized for events and camping. Reith-Riley Construction Co., a local vendor, submitted the lowest responsive and responsible proposal of \$200,441.75 for the asphalt replacement. We are requesting a contingency of \$8,000.00 for any unforeseen circumstances for a grand total not to exceed \$208,441.75.

### **ALTERNATIVES**

The alternative would be to postpone the project risking the chance for an increase in costs.

### **FINANCIAL IMPACT**

Funds are available in the Hotel/Motel Fund line item #561-76900-974000.

The funds for this project have been saved for multiple years, so the funding will not fall short to complete the needed asphalt replacement.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
561-76900-974000	\$321,475.00	\$292,475.00	\$208,441.75 Includes contingency	\$84,033.25
Hotel/Motel Fund				

### **OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

### **RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Reith-Riley Construction Co., for the east side asphalt replacement and additional pathway at the Ingham County Fair Grounds.



## Agenda Item 7c

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: March 29, 2021

RE: Memorandum of Performance for RFP No. 51-21 Asphalt Pavement Improvements

Per your request, the Purchasing Department sought proposals from qualified and experienced asphalt contractors for replacing designated roadways and parking lots at the Ingham County Fairgrounds, in accordance with the specifications and drawings prepared by the County's consultant, Wolverine Engineers & Surveyors, Inc.

The scope of work includes, but is not limited to, all pulverizing excavation, filling and compaction and other sub-base preparation for bringing the new pavement areas to designated levels, together with the placing of hot mix asphalt leveling and hot mix asphalt wearing course, and all other construction shown on the plans and described on the Proposal.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	42	10
Vendors responding	4	3

A summary of the vendors' costs is located on the next page.

***A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.***

***You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.***

***This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.***

***If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.***

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Total Amount of Bid
TomCo Asphalt Inc.	Yes, Mason MI	\$256,088.00
Rieth-Riley Construction Co.	Yes, Mason MI	\$200,441.75
Leavitt & Stark Excavating Inc.	No, Lansing MI	\$224,548.55
America Asphalt Inc.	Yes, Lansing MI	\$224,480.00

Introduced by the Human Services, County Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REITH-RILEY CONSTRUCTION  
COMPANY, INC. FOR THE EAST SIDE ASPHALT REPLACEMENT AT THE  
INGHAM COUNTY FAIRGROUNDS**

WHEREAS, the asphalt surface on the east side of the horse arena is structurally failing and beyond repair; and

WHEREAS, an additional pathway along the east side of the horse arena will be added; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Reith-Riley Construction Company, Inc., a local vendor, who submitted the lowest responsive and responsible proposal of \$200,441.75 for the asphalt replacement at the Ingham County Fairgrounds; and

WHEREAS, the Facilities Department is requesting a contingency of \$8,000.00 for any unforeseen circumstances; and

WHEREAS, funds are available in the Hotel/Motel Fund line item #561-76900-974000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Reith-Riley Construction Company, Inc., 4150 South Creyts Road, Lansing, Michigan 48917, for the asphalt replacement at the Ingham County Fairgrounds for a grand total not to exceed \$208,441.75 which includes an \$8,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 8

**TO:** Board of Commissioners, County Services Committee and Finance Committee

**FROM:** Kelly R. Jones, County Highway Engineer & Director of Engineering  
Road Department

**DATE:** April 6, 2021

**SUBJECT:** Proposed Resolution to Amend a Second Party Agreement between the Michigan Department of Transportation (MDOT) and Ingham County in Relation to a State and Federally Funded Project on Bellevue Road from Onondaga Road to Hull Road

For the meeting agendas on April 20, 21 and 27

---

### **BACKGROUND**

The Ingham County Road Department received state Transportation Economic Development Fund, Category “D” (TEDD) funding and federal Surface Transportation Program (STP) funding to rehabilitate Bellevue Road from Onondaga Road to Hull Road in Sections 21-28 of Onondaga Township and Sections 19-21 & 28-30 of Leslie Township. The scope of work includes full depth pavement recycling and rehabilitation work including hot mix asphalt resurfacing, aggregate shoulders, traffic signal installation, and other necessary related work. The project has been designed pursuant to applicable federal, state, and local design specifications. A second party agreement between MDOT and Ingham County was executed on March 16, 2021, which defined the Road Department’s administration and financial responsibilities for the project. The Board of Commissioners adopted Resolution #21-117 on March 9, 2021 authorizing the execution of the above referenced MDOT Contract (Contract #21-5023).

Recently, the Tri-County Regional Planning Commission (TCRPC) updated the funding amounts available for several of the STP funding sources allocated for this project, requiring a contract amendment to be executed (MDOT Contract #21-5163). The benefit of this amendment is that the Road Department will save over \$100,000 in project expenditures in the 2021 fiscal year.

### **ALTERNATIVES**

N/A

### **FINANCIAL IMPACT**

The STP funding is not capped and pays for 80% of the construction costs, the TEDD funding pays for construction costs up to the capped amount of \$136,557 and can be used as a portion of the Local Agency’s match for the STP funds, with the remaining construction costs being the responsibility of the Local Agency. This project is also utilizing advance construction STP funds from the 2022 and 2023 fiscal years in the amount of \$777,263. The Road Department is required to make a deposit in the amount of \$388,631.50 for use of these advance construction funds, which can be reimbursed as early as the 2022 MDOT fiscal year.

Per Exhibit 1 of the associated MDOT Contracts, the estimated cost for the project is as follows:

	<b>Contract #21-5023</b>	<b>Contract #21-5163</b>	<b>Difference</b>
TEDD:	\$ 136,557	\$ 136,557	\$ 0
2021 STP:	\$ 1,403,000	\$ 1,674,702	\$ + 271,702
2022-2023 STP:	\$ 1,049,682	\$ 777,263	\$ - 272,419
Local Participation:	<u>\$ 1,033,561</u>	<u>\$ 1,034,278</u>	<u>\$ - 717</u>
	\$ 3,622,800	\$ 3,622,800	\$ 0
2022-23 STP Deposit:	\$ 500,000	\$ 388,631.50	\$ - 111,368.50

The Road Department would be responsible for the estimated local participation costs of \$1,034,278 shown above, plus the \$388,631.50 deposit to use advance construction STP Funds for a total anticipated 2021 expense of \$1,422,909.50. The local costs as described above have been included in the 2021 Road Budget.

As noted in the above comparison of contract costs, the 2021 STP funding is increasing by \$271,702 and the 2022-2023 STP funding is reduced by \$272,419. The benefit in reducing the 2022-2023 STP funds is that the STP Deposit required to be paid by the Road Department in 2021 is reduced by \$111,368.50, thus reducing the amount of money expended in the 2021 budget.

#### **OTHER CONSIDERATIONS**

N/A

#### **RECOMMENDATION**

*Based on the information provided, I respectfully recommend approval of the attached resolution to amend the second party agreement with MDOT as described in Contract 21-5163.*

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND A SECOND PARTY AGREEMENT BETWEEN  
THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)  
AND INGHAM COUNTY IN RELATION TO A STATE AND FEDERALLY FUNDED PROJECT ON  
BELLEVUE ROAD FROM ONONDAGA ROAD TO HULL ROAD**

WHEREAS, the Ingham County Road Department received state Transportation Economic Development Fund, Category “D” (TEDD) funding and federal Surface Transportation Program (STP) funding to rehabilitate Bellevue Road from Onondaga Road to Hull Road in Sections 21-28 of Onondaga Township and Sections 19-21 & 28-30 of Leslie Township; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into a second party agreement (Contract #21-5023) with the Michigan Department of Transportation (MDOT) on March 16, 2021, consistent with state and federal funding requirements; and

WHEREAS, the Board of Commissioners adopted Resolution #21-117 on March 9, 2021 authorizing the execution of MDOT Contract #21-5023; and

WHEREAS, the Tri-County Regional Planning Commission revised the funding amounts allocated to the STP program in 2021, 2022, and 2023 which required an amended second party agreement (Contract #21-5163) to be executed between the County and MDOT; and

WHEREAS, the amended MDOT Contract #21-5163 states the STP funding pays for 80% of the actual construction costs and the TEDD funding pays up to the capped amount of \$136,557, with the remaining funding being the responsibility of the Road Department; and

WHEREAS, the project is utilizing advance construction STP funds from the 2022 and 2023 fiscal years in the amount of \$777,263, requiring a deposit from the Road Department in the amount of \$388,631.50, which shall be eligible for reimbursement from STP funds in the 2022-2023 fiscal years; and

WHEREAS, per Exhibit 1 of the associated MDOT Contracts, the estimated cost for the project is as follows:

	Contract #21-5023	Contract #21-5163	Difference
TEDD:	\$ 136,557	\$ 136,557	\$ 0
2021 STP:	\$ 1,403,000	\$ 1,674,702	\$ + 271,702
2022-2023 STP:	\$ 1,049,682	\$ 777,263	\$ - 272,419
Local Participation:	<u>\$ 1,033,561</u>	<u>\$ 1,034,278</u>	<u>\$ - 717</u>
	\$ 3,622,800	\$ 3,622,800	\$ 0
2022-23 STP Deposit:	\$ 500,000	\$ 388,631.50	\$ - 111,368.50; and

WHEREAS, the anticipated local participation for the construction costs and the STP advance construction deposit are included in the 2021 Road Budget; and

WHEREAS, the project will be undertaken pursuant to a contract between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with MDOT consistent with state and federal funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the second party agreement with the Michigan Department of Transportation as detailed in Contract #21-5163 for the rehabilitation of Bellevue Road from Onondaga Road to Hull Road in Sections 21-28 of Onondaga Township and Sections 19-21 & 28-30 of Leslie Township, for a total estimated cost of \$3,622,800, consisting of a capped amount of \$136,557 in Transportation Economic Development Fund Category "D" funding, \$1,674,702 in 2021 Surface Transportation Program funding, \$777,263 in 2022-2023 Surface Transportation Program funding, and \$1,034,278 in Ingham County Road Department funds, which has been included in the 2021 Road Budget.

BE IT FURTHER RESOLVED, that the Ingham County Road Department will provide the Michigan Department of Transportation (MDOT) with a \$388,631.50 deposit for use of advance construction funds from the 2022-2023 Surface Transportation Program, with the deposit being eligible for reimbursement during the 2022-2023 MDOT fiscal years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPOINT THE EQUALIZATION SUBCOMMITTEE ON AN  
“AS NEEDED” BASIS**

WHEREAS, each year the Finance Committee appoints an Equalization Subcommittee to review the Equalization Report prior to consideration by the Finance Committee; and

WHEREAS, it is not necessary to appoint an Equalization Subcommittee each year, but only in the event of an appeal or discrepancy of some component of the Equalization Report.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby determines that the Equalization Report will be submitted directly to the Finance Committee for consideration on an annual basis and the Equalization Subcommittee will only be appointed, as needed, in the event of an appeal or discrepancy of the report.



**TO:** Board of Commissioners County Services and Finance Committees

**FROM:** Gregg Todd, Controller

**DATE:** April 8, 2021

**SUBJECT: RESOLUTION TO AUTHORIZE A CONTRACT WITH LEAP FOR AN AMERICAN RESCUE PLAN FUNDED SMALL BUSINESS RESCUE GRANT PROGRAM**  
For the meeting agendas of April 20 and 21, 2021

---

**BACKGROUND**

Per previous guidance from the County Services Committee, this resolution authorizes a contract with Lansing Area Economic Partnership (LEAP) for a Small Business Rescue Grant program funded through the American Rescue Plan (ARP) funds. This program would fit the eligibility requirements of the bill, specifically:

*To respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.*

**ALTERNATIVES**

LEAP is the best organization to partner with on this program as they have the necessary experience and contacts in the Ingham County business community. We are not staffed to do this type of program at the County.

The \$11 million amount is per the LEAP proposal request (see attached) but this program could be funded at a lesser amount.

**FINANCIAL IMPACT**

As this funding will be entirely through the First Tranche Amount of ARP funds, there will be no impact on the County General Fund.

**OTHER CONSIDERATIONS**

This program appears to be eligible for ARP funding although there are currently no established regulations.

**RECOMMENDATION**

Respectfully recommend that County Services approve the resolution.

Short-term

# Small Business Rescue Grant Program

**\$11M**

**GOAL** Use LEAP's pandemic-response grant administration expertise to deliver:

**Equitable + Objective + Efficacious**

financial support to small businesses in Ingham County that experienced financial hardship due to COVID-19



**Short-term relief for long-term economic stabilization**

Short-term

# Small Business Rescue Grant Program

## Program Design

### Use Michigan Small Business **Restart** Grant Model

- Multi-stage / multi-entity review process to minimize bias and ensure geographic equity
- Focused outreach effort to garner a diverse pool of applicants through contracting with multiple diversity, equity and inclusion service providers (minimum 30% of awards to underrepresented business owners)
- Three grant categories identified along with specific application scoring criteria:
- Microbusiness (1-9 paid employees/workers)
- Traditional Small Business (10-50 paid employees/workers)
- Nonprofit (1-50 paid employees)
- Grant awards distributed by June 30th

Short-term

## Small Business Rescue Grant Program

### 2020 Restart Impact

**293**

**Ingham County Awardees**

**\$3,735,000**

**Funds Awarded to Ingham County Applicants**

### Ingham County Award Demographics

Women-owned	65%
Minority-owned	64%
Veteran-owned	8%
Persons with disabilities-owned	4%

### Proposed Ingham County Program Impact, Summer 2021

**\$3,735,000**

**2020 Ingham County Restart Funds Awarded**



**\$11,000,000**

**Proposed 2021 Ingham County Funds Awarded**



**3x Impact**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LEAP FOR AN AMERICAN RESCUE PLAN FUNDED SMALL BUSINESS RESCUE GRANT PROGRAM**

WHEREAS, H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021 became law on March, 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, the Ingham County Board of Commissioners recognizes the adverse economic impact COVID-19 has had on Ingham County businesses; and

WHEREAS, Ingham County has an economic services contract with the Lansing Economic Area Partnership (LEAP); and

WHEREAS, LEAP has proposed to manage the distribution of small business rescue grants utilizing the Michigan Small Business Restart Grant Model which incorporates multi-stage/multi-entity review process to minimize bias and ensure geographic equity and a focused outreach effort to garner a diverse pool of applicants through contracting with multiple diversity, equity, and inclusion service providers; and

WHEREAS, LEAP will devise and further propose a variety of appropriate grant categories that will ensure diversity, equity, and inclusion distribution similar to the Re-Start Grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners contracts with LEAP to utilize up to \$11 million of the First Tranche Amount for the Ingham County Small Business Rescue Grant program.

BE IT FURTHER RESOLVED, that the Controller's Office work with LEAP to develop the contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Board of Commissioners County Services and Finance Committees  
**FROM:** Gregg Todd, Controller  
**DATE:** April 8, 2021  
**SUBJECT: RESOLUTION TO UTILIZE AMERICAN RESCUE PLAN FUNDS TO REIMBURSE THE GREATER LANSING CONVENTION AND VISITOR'S BUREAU FOR COVID-19 RELATED LOST REVENUE**  
For the meeting agendas of April 20 and 21, 2021

---

**BACKGROUND**

Per previous guidance from the County Services Committee, this resolution authorizes reimbursing the Greater Lansing Convention and Visitor's Bureau (GLCVB) \$1.4 million in lost revenue (Ingham County accommodations tax portion of their revenue budget). This program would fit the eligibility requirements of the bill in two separate categories:

- *To respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;*
- *For the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency.*

**ALTERNATIVES**

No revenue reimbursement, but it would negatively affect GLCVB's ability to promote Ingham County's tourism and hospitality businesses.

**FINANCIAL IMPACT**

As this funding will be entirely through the First Tranche Amount of ARP funds, there will be no impact on the County General Fund.

**OTHER CONSIDERATIONS**

This program appears to be eligible for ARP funding although there are currently no established regulations.

**RECOMMENDATION**

Respectfully recommend that County Services approve the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE AMERICAN RESCUE PLAN FUNDS TO REIMBURSE  
THE GREATER LANSING CONVENTION AND VISITOR'S BUREAU FOR  
COVID-19 RELATED LOST REVENUE**

WHEREAS, H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021 became law on March, 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, the Greater Lansing Convention and Visitor's Bureau (GLCVB) is the third largest convention and visitors bureau in the state with a focus on bringing visitors to Ingham, Clinton and Eaton County; and

WHEREAS, the Michigan Act 263 of 1974 (PA 263) permits counties to impose and collect an excise tax on persons engaged in the business of providing rooms for dwelling, lodging, or sleeping purposes to transient guests; to provide for the disposition of the revenues thereof; and to prescribe penalties; and



WHEREAS, GLCVB receives 80% of the PA 263 revenue collected by Ingham County; and

WHEREAS, due to travel restrictions, social distancing, indoor dining restrictions and other tourism related impacts of COVID-19, PA 263 revenues were down significantly resulting in a \$1,400,000 loss in revenue for GLCVB in 2020; and

WHEREAS, this revenue loss resulted in GLCVB staff layoffs and a dramatic reduction in tourism related promotion; and

WHEREAS, utilizing American Rescue Plan funds to reimburse lost revenue would enable GLCVB to maintain staffing, engage in tourism-related targeted marketing campaigns, promote businesses that make up Ingham County's visitor economy, and encourage residents and visitors to explore Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners provides GLCVB \$1,400,000 of the First Tranche Amount to reimburse for lost revenue.

BE IT FURTHER RESOLVED, that the Controller's Office work with GLCVB to ensure reporting requirements are met and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees

FROM: Jill Bauer, Analyst

DATE: April 6, 2021

SUBJECT: 2022 Update of County Fees

---

When the Board of Commissioners adopted Resolution #02-155 setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. We consulted with the Board of Commissioners' Finance Committee in March 2021 and will be doing a rotation for fees starting with the Law & Courts Departments in 2021 for Fiscal Year 2022. We will review Human Services next year and County Services will be the year after that. They will be on a three year rotation. We have completed our review for fiscal year 2022 consistent with this standing directive and offer a few adjustments for your consideration. This information will appear as a discussion item on the current round of Law & Courts and Finance meetings. We anticipate presentation of a resolution at the next round of meetings to recommend increases to certain fees.

Attached spreadsheets provide details of recommended fee adjustments to be effective for the Friend of the Court on October 1, 2021 and for all other departments on January 1, 2022.

The first attachment (Attachment A) offers analysis of proposed fees for 2022. The annual average United States' consumer price index was used to do the calculation. This rate of 1.4% was also used by the State of Michigan for the inflation rate multiplier.

The following information is included for each fee:

1. Location of Service
2. Fee Description
3. The 2021 cost as calculated in last year's fee update process
4. The 2022 cost, which was calculated by multiplying the 2021 cost by the consumer price index
5. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution #02-155. For other fees added after the passage of Resolution #02-155, in most cases, it was assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.
6. The 2022 calculated fee is based on the 2021 cost multiplied by the target percent.

7. Although many fees were proposed to remain unchanged in 2022, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount and, in the case of some larger fees, rounded to the lower \$5 or \$10 increment. In some cases the cost multiplied by the target percent is much greater than the current fee, so only an incremental increase was proposed in anticipation of further upward adjustments over several years. Fees that are proposed to increase are presented in **bold type**.
8. Units. This variable was used to calculate anticipated revenue generated by a proposed fee. Initial information was provided in the Maximus study, and in some cases has been updated by the departments.
9. Department/Controller Recommendation. Department heads agreed with the initial proposed fees in most cases. Where there was disagreement, the department head was asked to provide supporting information such as a memorandum of explanation. In all cases, the Controller agreed with recommendations of the department head as follows:
  - a. Animal Control agrees with all proposed fees.
  - b. The District Court does not recommend any fee increase for 2022.
  - c. The Circuit Court General Trial and Family Division agree with all proposed fee increases.
  - d. The Friend of the Court does not want to increase the bench warrant fee. Ingham County already has by far the highest fees in the State, and accounts for approximately half of all Bench Warrant Fees collected in Michigan. Approximately  $\frac{3}{4}$  of all FOC offices do not collect a Bench Warrant Fee.
  - e. The Prosecutor's Office agrees with all proposed fee increases.
  - f. The Sheriff's Office agrees with all fee increases except Line 44 Fingerprinting. They would like to increase this to \$20.00. This fee hasn't increased in several years.
10. Additional revenue is projected from the department head/Controller recommended increase in fees multiplied by the units.

A summary of proposed fee increases for 2022 is presented in the final spreadsheet (Attachment B). The spreadsheet simply lists the 2021 fee, department head and Controller recommendations, and projected revenue for each fee where an increase was proposed.

Fee increases recommended by the Controller's Office would generate approximately \$85,765 in additional revenue in 2022.

Please do not hesitate to contact me if you have any questions regarding this information.

Attachments

2022 County Fees Analysis  
Law and Courts Committee

ATTACHMENT A

FEES PROPOSED TO CHANGE ARE IN BOLD

	Location of Service	Fee Description	2021 Cost	2022 Cost Increase Factor	2022 Cost	Target Percent	2021 Fee	2022 Calc. Fee	2022 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue
1	Animal Control	Enforcement/Dog License Fees										
2	Animal Control	Sterilized	\$65.54	1.4%	\$66.46	25.0%	\$15.00	\$16.62	\$16.00	15,000	\$16.00	\$15,000
3	Animal Control	Sterilized - Delinquent	\$211.41	1.4%	\$214.37	25.0%	\$30.00	\$53.59	\$31.00	3,916	\$31.00	\$3,916
4	Animal Control	Sterilized - 3 year License	\$149.49	1.4%	\$151.58	25.0%	\$35.00	\$37.90	\$36.00	3,000	\$36.00	\$3,000
5	Animal Control	Un-Sterilized	\$206.97	1.4%	\$209.87	75.0%	\$45.00	\$157.40	\$46.00	6,311	\$46.00	\$6,311
6	Animal Control	Un-Sterilized - Delinquent	\$413.95	1.4%	\$419.74	75.0%	\$90.00	\$314.81	\$91.00	805	\$91.00	\$805
7	Animal Control	Un-Sterilized - 3 year License	\$498.29	1.4%	\$505.27	75.0%	\$130.00	\$378.95	\$135.00	320	\$135.00	\$1,600
8	Animal Control	Boarding Fee-Dangerous Animals	\$101.19	1.4%	\$102.60	100.0%	\$78.00	\$102.60	\$80.00	300	\$80.00	\$600
9	Animal Control	Boarding Fee per day-others	\$49.83	1.4%	\$50.53	75.0%	\$36.00	\$37.90	\$37.00	1,900	\$37.00	\$1,900
10	Animal Control	Adoption Fee										
11	Animal Control	Dogs(under six years of age)	\$106.78	1.4%	\$108.28	75.0%	\$76.00	\$81.21	\$77.00	550	\$77.00	\$550
12	Animal Control	Dogs(six years or older)	\$27.60	1.4%	\$27.98	75.0%	\$20.00	\$20.99	\$20.00	100	\$20.00	\$0
13	Animal Control	Puppies(age-four months or less)	\$160.17	1.4%	\$162.42	75.0%	\$115.00	\$121.81	\$120.00	190	\$120.00	\$950
14	Animal Control	Cats(under six years of age)	\$91.99	1.4%	\$93.28	75.0%	\$65.00	\$69.96	\$66.00	450	\$66.00	\$450
15	Animal Control	Cats(six years or older)	\$36.80	1.4%	\$37.31	75.0%	\$26.00	\$27.98	\$27.00	50	\$27.00	\$50
16	Animal Control	Animal Redemption										
17	Animal Control	Animal Redemption - 1st offense	\$45.91	1.4%	\$46.55	60.0%	\$27.00	\$27.93	\$27.00	350	\$27.00	\$0
18	Animal Control	Animal Redemption - 2nd offense	\$55.19	1.4%	\$55.97	100.0%	\$53.00	\$55.97	\$54.00	50	\$54.00	\$50
19	Animal Control	Animal Redemption - 3rd offense	\$105.70	1.4%	\$107.18	100.0%	\$105.00	\$107.18	\$105.00	20	\$105.00	\$0
20	Animal Control	Animal Redemption - after 3rd offense	\$165.58	1.4%	\$167.90	100.0%	\$165.00	\$167.90	\$165.00	3	\$165.00	\$0
21	Animal Control	Euthanasia Fee	\$196.76	1.4%	\$199.52	100.0%	\$145.00	\$199.52	\$150.00	50	\$150.00	\$250
22	Animal Control	Ten Dog Kennel Inspection Fee	\$168.65	1.4%	\$171.01	100.0%	\$165.00	\$171.01	\$170.00	10	\$170.00	\$50
23	Animal Control	Over Ten Dog Kennel Inspection Fee	\$196.76	1.4%	\$199.52	100.0%	\$195.00	\$199.52	\$195.00	10	\$195.00	\$0
24	Animal Control	Owner Surrender	\$49.83	1.4%	\$50.53	100.0%	\$47.00	\$50.53	\$48.00	1,100	\$48.00	\$1,100
25	Animal Control	Owner Pick-up Fee	\$49.83	1.4%	\$50.53	100.0%	\$48.00	\$50.53	\$49.00	40	\$49.00	\$40
26	Animal Control	Rabies Decap	\$50.88	1.4%	\$51.59	100.0%	\$50.00	\$51.59	\$51.00	20	\$51.00	\$20
27	Animal Control	Tranq. At-Large Fee	\$49.83	1.4%	\$50.53	100.0%	\$48.00	\$50.53	\$49.00	40	\$49.00	\$40
28	Animal Control	Rabies vaccination on redeemed dogs	\$22.49	1.4%	\$22.80	100.0%	\$22.00	\$22.80	\$22.00	350	\$22.00	\$0
29	Animal Control	Bordatella Vaccination-redeemed dogs	\$21.24	1.4%	\$21.54	100.0%	\$21.00	\$21.54	\$21.00	490	\$21.00	\$0
30	Animal Control	Spay/neuter deposit-Owners redeeming pet	\$87.78	1.4%	\$89.01	100.0%	\$83.00	\$89.01	\$84.00	212	\$84.00	\$212
31	Animal Control	Spay & Neuter Program Fees - Vouchers										
32	Animal Control	Dogs-Male	\$55.00	1.4%	\$55.77	100.0%	\$55.00	\$55.77	\$55.00	0	\$55.00	\$0
33	Animal Control	Dogs-Female	\$60.00	1.4%	\$60.84	100.0%	\$60.00	\$60.84	\$60.00	0	\$60.00	\$0
34	Animal Control	Cats-Male	\$30.00	1.4%	\$30.42	100.0%	\$30.00	\$30.42	\$30.00	0	\$30.00	\$0
35	Animal Control	Cats-Female	\$40.00	1.4%	\$40.56	100.0%	\$40.00	\$40.56	\$40.00	0	\$40.00	\$0
36	Pros Atty	Diversion - Initial Interview	\$76.80	1.4%	\$77.87	50.0%	\$38.00	\$38.94	\$38.00	450	\$38.00	\$0
37	Pros Atty	Diversion - Misdemeanor Offender	\$1,003.39	1.4%	\$1,017.44	50.0%	\$485.00	\$508.72	\$490.00	488	\$490.00	\$2,440
38	Pros Atty	Diversion - Felony Offender	\$1,806.11	1.4%	\$1,831.39	50.0%	\$840.00	\$915.70	\$850.00	112	\$850.00	\$1,120
39	Pros Atty	Costs-eligible convictions - Guilty Plea	\$158.75	1.4%	\$160.97	75.0%	\$115.00	\$120.73	\$120.00	600	\$120.00	\$3,000
40	Pros Atty	Costs for eligible convictions - Trial	\$2,540.24	1.4%	\$2,575.80	10.0%	\$250.00	\$257.58	\$255.00	11	\$255.00	\$55
41	Jail	Day Rate (1)	\$58.78	1.4%	\$59.60	100.0%	\$8.00	\$59.60	\$9.00	20,112	\$9.00	\$20,112
42	Sheriff	Accident/Incident Report *	\$5.51	1.4%	\$5.58	100.0%	\$5.00	\$5.58	\$5.00	670	\$5.00	\$0
43	Sheriff	OWI arrest resulting in conviction	\$271.82	1.4%	\$275.63	100.0%	varies by arrest	\$275.63	varies by arrest	80	varies by arrest	\$0
44	Sheriff	Fingerprinting and/or Palm Printing	\$17.24	1.4%	\$17.49	100.0%	\$16.00	\$17.49	\$17.00	711	\$20.00	\$2,844
45	Sheriff	Public Notary Fee for gun permits (2)	\$10.82	1.4%	\$10.97	100.0%	\$10.00	\$10.97	\$10.00	421	\$10.00	\$0
46	Sheriff	Costs for Command per hour	\$69.89	1.4%	\$70.86	100.0%	\$68.58	\$70.86	\$70.86	0	\$70.86	\$0

	Location of Service	Fee Description	2021 Cost	2022 Cost Increase Factor	2022 Cost	Target Percent	2021 Fee	2022 Calc. Fee	2022 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue
47	Sheriff	Costs for Deputy per hour	\$62.68	1.4%	\$63.56	100.0%	\$61.51	\$63.56	\$63.56	0	\$63.56	\$0
48	Sheriff	Pistol Entry database verification (3)	\$1.09	1.4%	\$1.10	100.0%	\$1.00	\$1.10	\$1.00	0	\$1.00	\$0
49	Sheriff	Cert. of Reg for Precious Metal/Gem Dealer License (5)	\$58.52	1.4%	\$59.34	100.0%	\$50.00	\$59.34	\$50.00	1	\$50.00	\$0
50	Sheriff	Road Bonds per Warrant	\$10.43	1.4%	\$10.58	100.0%	\$10.00	\$10.58	\$10.00	65	\$10.00	\$0
51	Sheriff	False Alarm Fee- third offense	\$46.82	1.4%	\$47.47	100.0%	\$45.00	\$47.47	\$47.00	0	\$47.00	\$0
52	Sheriff/Em Mgt.	Cost Recovery Fee flat rate per indiv.	\$33.39	1.4%	\$33.86	100.0%	\$32.00	\$33.86	\$33.00	0	\$33.00	\$0
53	Sheriff/Em Mgt.	Cost Recov. Fee flat rate per/hr per vehicle	\$307.82	1.4%	\$312.13	100.0%	\$300.00	\$312.13	\$305.00	0	\$305.00	\$0
54	Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$117.04	1.4%	\$118.68	100.0%	\$110.00	\$118.68	\$115.00	0	\$115.00	\$0
55	All Courts	Work Release (4)	\$56.72	1.4%	\$57.51	50.0%	\$25.00	\$28.75	\$25.00	5,250	\$25.00	\$0
56	District Court	Civil **	\$125.26	1.4%	\$127.01	50.0%	varies	\$63.51	varies	4,264	varies	\$0
57	District Court	Pre-Sentence Reports	\$242.87	1.4%	\$246.27	100.0%	\$110.00	\$246.27	\$115.00	75	\$110.00	\$0
58	District Court	Probation Oversight (per month)	\$127.90	1.4%	\$129.69	100.0%	\$36.00	\$129.69	\$36.00	5,220	\$36.00	\$0
59	District Court	Criminal ***	\$295.61	1.4%	\$299.75	100.0%	\$275.00	\$299.75	\$280.00	1,579	\$275.00	\$0
60	District Court	Traffic ****	\$284.45	1.4%	\$288.43	50.0%	Varies	\$144.21	Varies	17,861	Varies	\$0
61	Circuit Court	Copies	\$4.14	1.4%	\$4.20	36.0%	\$1.50	\$1.51	\$1.50	25,000	\$1.50	\$0
62	Circuit Court	Felony Case Costs	\$807.89	1.4%	\$819.20	100.0%	\$1,470.00	\$819.20	\$1,470.00	650	\$1,470.00	\$0
63	Circuit Court	Show Cause - Probation	\$509.41	1.4%	\$516.54	100.0%	\$200.00	\$516.54	\$210.00	130	\$210.00	\$1,300
64	Circuit Court	GTD Bench Warrants	\$161.73	1.4%	\$163.99	100.0%	\$160.00	\$163.99	\$160.00	50	\$160.00	\$0
65	Family Division	Delinquency Court Costs	\$444.45	1.4%	\$450.67	100.0%	\$310.00	\$450.67	\$320.00	1,725	\$320.00	\$17,250
66	Family Division	Truancy Court Cost	\$104.35	1.4%	\$105.81	100.0%	\$100.00	\$105.81	\$105.00	79	\$105.00	\$395
67	Family Division	Residential Placement (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	6,092	sliding scale	\$0
68	Family Division	Youth Center (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	9,192	sliding scale	\$0
69	Family Division	In-Home Detention (7)	\$43.45	1.4%	\$44.06	0.0%	sliding scale	\$0.00	sliding scale	17,657	sliding scale	\$0
70	Family Division	Intensive Probation	\$1,027.62	1.4%	\$1,042.00	0.0%	\$0.00	\$0.00	\$0.00	970	\$0.00	\$0
71	Family Division	Regular Probation	\$170.24	1.4%	\$172.63	0.0%	\$0.00	\$0.00	\$0.00	5,292	\$0.00	\$0
72	Family Division	Tether (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	2,625	sliding scale	\$0
73	Family Division	Traffic	\$243.50	1.4%	\$246.91	50.0%	Ticket fee schedule	\$123.45	Ticket fee schedule	1,775	Ticket fee schedule	\$0
74	Family Division	Traffic - Fail to Appear	\$114.52	1.4%	\$116.12	25.0%	\$28.00	\$29.03	\$29.00	355	\$29.00	\$355
75	FOC	FOC Bench Warrants	\$735.37	1.4%	\$745.67	100.0%	\$275.00	\$745.67	\$280.00	1,000	\$275.00	\$0
	<b>TOTALS</b>											<b>\$85,765</b>

\* - Part of FOIA varies - \$5.00 per page for first two pages, \$1.00 per additional page after the first two pages (this includes Accident & Incident Reports, Proof of Incarceration, and Background Checks)

\*\* Civil Fees are set by various State statutes

\*\*\* Criminal Court costs set at \$275/case (MCL 769.1k for authority to assess court costs)

\*\*\*\* Traffic Court costs cannot exceed \$100 (MCL 257.907)

(1) The Prisoner Reimbursement to the County Act was increased from a maximum of \$30 per day, to \$60 per day, as currently set forth in MCL 801.83. The reimbursement rate for the contracted beds with the Michigan Department of Corrections is currently set at \$36.00.

(2) As stated in MCL 55.285, the fee charged for performing a notarial act shall not be more than \$10.00 for an individual transaction or notarial act.

(3) As stated in MCL 28.422a, a local police or sheriff may charge up to \$1.00 for the cost of providing, to the owner, a copy of information that was entered in the pistol entry database.

(4) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$50.00 per day, but is charged at 50% of that amount, \$25/day, if paid in certain time. Sometimes, the Judge will order a different amount.

(5) As stated in MCL 445.483 (4) the fee cannot exceed \$50.00

(7) Cost based on US Dept of Health and Human Services Federal Poverty Guidelines for 2015

2022 County Fees Analysis  
Law and Courts Committee

ATTACHMENT B

Location of Service	Fee Description	2021 Fee	Controller/ Department Recommend.	Additional Revenue
Animal Control	Sterilized	\$15.00	\$16.00	\$15,000
Animal Control	Sterilized - Delinquent	\$30.00	\$31.00	\$3,916
Animal Control	Sterilized - 3 year License	\$35.00	\$36.00	\$3,000
Animal Control	Un-Sterilized	\$45.00	\$46.00	\$6,311
Animal Control	Un-Sterilized - Delinquent	\$90.00	\$91.00	\$805
Animal Control	Un-Sterilized - 3 year License	\$130.00	\$135.00	\$1,600
Animal Control	Boarding Fee-Dangerous Animals	\$78.00	\$80.00	\$600
Animal Control	Boarding Fee per day-others	\$36.00	\$37.00	\$1,900
Animal Control	Adoption Fee			
Animal Control	Dogs(under six years of age)	\$76.00	\$77.00	\$550
Animal Control	Puppies(age-four months or less)	\$115.00	\$120.00	\$950
Animal Control	Cats(under six years of age)	\$65.00	\$66.00	\$450
Animal Control	Cats(six years or older)	\$26.00	\$27.00	\$50
Animal Control	Animal Redemption - 2nd offense	\$53.00	\$54.00	\$50
Animal Control	Euthanasia Fee	\$145.00	\$150.00	\$250
Animal Control	Ten Dog Kennel Inspection Fee	\$165.00	\$170.00	\$50
Animal Control	Over Ten Dog Kennel Inspection Fee	\$195.00	\$195.00	\$0
Animal Control	Owner Surrender	\$47.00	\$48.00	\$1,100
Animal Control	Owner Pick-up Fee	\$48.00	\$49.00	\$40
Animal Control	Rabies Decap	\$50.00	\$51.00	\$20
Animal Control	Tranq. At-Large Fee	\$48.00	\$49.00	\$40
Animal Control	Spay/neuter deposit-Owners redeeming pet	\$83.00	\$84.00	\$212
Pros Atty	Diversion - Misdemeanor Offender	\$485.00	\$490.00	\$2,440
Pros Atty	Diversion - Felony Offender	\$840.00	\$850.00	\$1,120
Pros Atty	Costs-eligible convictions - Guilty Plea	\$115.00	\$120.00	\$3,000
Pros Atty	Costs for eligible convictions - Trial	\$250.00	\$255.00	\$55
Jail	Day Rate (1)	\$8.00	\$9.00	\$20,112
Sheriff	Fingerprinting and/or Palm Printing	\$16.00	\$20.00	\$2,844
Sheriff	Costs for Command per hour	\$68.58	\$70.86	\$0
Sheriff	Costs for Deputy per hour	\$61.51	\$63.56	\$0
Sheriff	False Alarm Fee- third offense	\$45.00	\$47.00	\$0
Sheriff/Em Mgt.	Cost Recovery Fee flat rate per indiv.	\$32.00	\$33.00	\$0
Sheriff/Em Mgt.	Cost Recov. Fee flat rate per/hr per vehicle	\$300.00	\$305.00	\$0
Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$110.00	\$115.00	\$0
Circuit Court	Show Cause - Probation	\$200.00	\$210.00	\$1,300
Family Division	Delinquency Court Costs	\$310.00	\$320.00	\$17,250
Family Division	Truancy Court Cost	\$100.00	\$105.00	\$395
Family Division	Traffic - Fail to Appear	\$28.00	\$29.00	\$355