

# AGENDA

Ingham County Parks & Recreation Commission  
121 E. Maple Street, P.O. Box 178, Mason, MI 48854  
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to [bc.ingham.org](http://bc.ingham.org), choosing the "Events Calendar," and clicking on Monday, September 21, 2020

## Monday, September 21, 2020

### 5:30pm

## PARKS & RECREATION COMMISSION MEETING

Meeting via Zoom:

<https://zoom.us/j/94334222193?pwd=cGtKM2hWckc0YklzVThMRi9DSVo0UT09>

Meeting ID: 943 3422 2193

Passcode: 709624

One tap mobile +13017158592,,94334222193#,,,,,0#,,709624# US

1. **Call to Order**
2. **Approval of Minutes**  
Minutes of August 24, 2020 regular meeting will be considered - [Page 3](#)
3. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
4. **APPROVE THE AGENDA**  
**Late Items / Changes/ Deletions**
5. **ACTION ITEMS**
  - A. 2019/2020 Volunteer of the Year: Band Shell Committee - [Page 8](#)
  - B. East Lansing Project TR033 - [Page 10](#)
  - C. Lake Lansing Boat Launch Waiver of Fees - [Page 20](#)
  - D. Contract with F.D. Hayes for Generators - [Page 21](#)
  - E. Metal Roof for the Main Shelter at Lake Lansing North Park - [Page 22](#)
  - F. Hawk Island Splash Pad Equipment - [Page 23](#)
6. **ADMINISTRATIVE REPORTS**
  - A. Director - [Page 24](#)
  - B. Park Managers - [Page 27](#)
  - C. Administrative Office - [Page 32](#)
  - D. Financial Report - [Page 33](#)
  - E. Millage Coordinator Report - [Page 36](#)
  - F. FLRT Trail Ambassador Report - [Page 52](#)
7. **Board/Staff Comments**
8. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*

**9. Upcoming Meetings**

- A.** Date: Monday, September 28, 2020; Time: 5:30pm  
Parks & Recreation Commission Meeting  
Via Zoom:  
<https://zoom.us/j/97517790340?pwd=UEp2Nkt4cGlodnJ4VC9Qc1U1UGRpZz09>  
Meeting ID: 975 1779 0340  
Passcode: 075859  
Or one tap mobile +19292056099,,97517790340#,,,,,0#,,075859#

**10. Adjournment**

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

**DRAFT MINUTES OF THE MEETING**  
**INGHAM COUNTY PARKS & RECREATION COMMISSION**  
**121 E. Maple Street, Suite 102, Mason, Michigan 48854**  
**August 24, 2020**

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting virtually via Zoom website.

**Board Members**

**Present:** Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Emily Stivers, Chris Swope, Stephanie Thomas, Commissioner Chris Trubac, and Michael Unsworth

**Absent:** Matt Bennett

**Also Present:** Park Director Tim Morgan, Administrative Office Coordinator Nicole Wallace, Hawk Island Park Manager Brian Collins, Trails & Parks Millage Program Coordinator Melissa Buzzard, and FLRT Trail Ambassador Program Coordinator Lauren Ross

**Call to Order:** Vice Chair Hamrick called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

**Minutes:** **Moved by** Mr. Unsworth and **Supported by** Mr. Pratt to approve the July 27, 2020 minutes of the regular meeting as written:  
**Yes-9; No-0. MOTION CARRIED.**

**LIMITED PUBLIC COMMENT**

None.

**LATE ITEMS / CHANGES / DELETIONS**

None.

**ACTION ITEMS**

*Prime Professional Services for Hawk Island Boardwalk Replacement ~*

Mr. Morgan stated we interviewed four bidders out of the ten vendors who submitted proposals. Mr. Morgan stated we recommend Rowe Professional, who is the lowest bidder.

**RESOLUTION #8-20 TO RECOMMEND AUTHORIZING A CONTRACT WITH ROWE PROFESSIONAL SERVICES COMPANY FOR THE HAWK ISLAND BOARDWALK REPLACEMENT PROJECT**

WHEREAS, proposals were solicited from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Hawk Island Boardwalk Replacement project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to ROWE Professional Services Company.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners hereby approves entering into a contract with ROWE Professional Services Company for the base bid in the amount of \$38,900 to provide prime professional services for the Hawk Island Boardwalk Replacement project, up to

and not to exceed \$5,000 for reimbursements for the wetland delineation or threatened and endangered species investigation, \$423 (3%) price increase for Phase 2 of the project if it is extended through 2023 for a total amount not to exceed of \$44,323, and authorizes a contingency for the overall all work not to exceed 20% of their base bid or \$7,780 for a total of \$52,103.

BE IT FURTHER RESOLVED, that the contract with ROWE Professional Services Company shall be effective the date of execution through March 1, 2021 for Phase 1 to assist in writing grants to obtain funds necessary to complete the project and through December 31, 2023 for Phase 2.

BE IT FURTHER RESOLVED, there are funds available in line item 228-62800-967000-TR084.

**Moved by** Ms. Thomas and **Supported by** Mr. Pratt that Resolution #8-20 be approved as written. **Yes-9; No-0. MOTION CARRIED.**

*Snow Making Pipe for Hawk Island ~*

Mr. Collins stated we had a company, Ratnik Industries, look at our existing pipe, and the engineer recommended this pipe. The pipe is from Austria and it has a cement case and a 75 year lifetime. Mr. Collins stated there is hot soil (very corrosive) at Hawk Island, and the engineer recommend this specialty pipe which should last a lot longer and does not require welding.

**RESOLUTION #9-20 TO RECOMMEND AUTHORIZING A CONTRACT WITH PNP SUPPLY LLC AS A SOLE SOURCE VENDOR FOR THE SNOW MAKING PIPE AT HAWK ISLAND**

WHEREAS, there has been significant corrosion on the existing snow making pipe at Hawk Island; and

WHEREAS, proposals were solicited for a new snow making pipe at Hawk Island; and

WHEREAS, PNP Supply LLC out of Englewood, Colorado is a sole source vendor for this type of pipe in North America.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners approve entering into a contract with PNP Supply LLC in the total amount not to exceed \$31,633 for the new snow making pipe at Hawk Island.

BE IT FURTHER RESOLVED, that the contract with PNP Supply LLC shall be effective the date of execution through March 1, 2021.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes \$31,633 from the Parks Department 208 fund balance for the project and the Controller/Administrator is authorized to transfer \$31,633 from the Parks Department 208 fund balance into line item 208-75600-818000.

**Moved by** Mr. Pratt and **Supported by** Mr. Unsworth that Resolution #9-20 be approved as written. **Yes-9; No-0. MOTION CARRIED.**

Contract with J.H. Construction for Concrete Work at Hawk Island ~

Mr. Collins stated the concrete work would be done in the area near the playground at Hawk Island. This area has old concrete and woodchips and it is not ADA accessible. This contract would rip out the old concrete and woodchips, and replace it with more ADA compliant surfaces.

**RESOLUTION #10-20 TO RECOMMEND AUTHORIZING A CONTRACT WITH JH CONSTRUCTION FOR CONCRETE WORK AT HAWK ISLAND COUNTY PARK**

WHEREAS, staff solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for concrete work at Hawk Island County Park; and

WHEREAS, staff worked with the Purchasing Department to ensure the project is in compliance with the prevailing wage rates; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to JH Construction.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners hereby approves entering into a contract with JH Construction for a total amount not to exceed of \$16,403.60 for concrete work at Hawk Island County Park.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through November 30, 2020.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-974000-20P13 for the project.

**Moved by Mr. James and Supported by Ms. Thomas that Resolution #10-20 be approved as written. Yes-9; No-0. MOTION CARRIED.**

Amendment to the Contract with Spicer Group ~

Mr. Morgan stated this resolution is running concurrent with the Board of Commissioners schedule and will be reviewed at the August 25<sup>th</sup> Board of Commissioners meeting.

**RESOLUTION #11-20 TO RECOMMEND AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH SPICER GROUP, INC.**

WHEREAS, the Board of Commissioners passed Resolution 16-524 to authorize a two year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, the Board of Commissioners passed Resolution 18-469 authorized extending the contract by two years; and

WHEREAS, an additional \$57,000 from the Trails and Parks Millage fund balance will be necessary to complete additional tasks within the current contract scope.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners authorizes an Amendment to the

Contract with Spicer Group, Inc. to provide additional consulting services to and assist the Ingham County Parks staff with the delivery of certain millage related items within the current contract scope, to include providing validating cost estimates are accurate, project viability reporting, follow-up and monitoring of projects, post audit completion, bridge and engineering expertise, wayfinding program, professional services design and grants assistance, and mapping and updates to the comprehensive report as needed.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional not to exceed \$57,000 from the Trails and Parks Millage fund balance and the Controller is authorized to transfer \$57,000 from the Trails and Parks Millage fund balance into line item # 228-62800-802000.

**Moved by Mr. Swope and Supported by Commissioner Trubac that Resolution #11-20 be approved as written. Yes-9; No-0. MOTION CARRIED.**

### **ADMINISTRATIVE REPORTS**

#### *Director ~*

Mr. Morgan stated the Parks Department 2021 Controller's recommended budget had some clerical errors, and Mr. Townsend will announce the corrections at the Human Services Committee this evening. Mr. Morgan stated the Controller's recommended budget proposes replacing the operating budgets for Hawk Island, Burchfield Park and Lake Lansing Parks with millage funds. The Admin budget will remain funded from the general fund. This will be discussed at the Human Services Committee meeting. Commissioner Stivers said we are facing tough budget decisions and are looking at other ways to raise the money for shortfalls, but we may have to use the millage. Commissioner Stivers said it is either that, or possible layoffs which they are trying to avoid. Discussion.

#### *Park Managers/ Administrative Office ~*

No discussion.

#### *Financial Report ~*

Mr. Morgan stated we had come up with proposed cost savings earlier in the year, and we should be on track to adhere to this, however there will be a shortfall on revenue. Mr. Morgan stated we are not renting pedal boats, we lost revenue on shelter rentals early in the season, etc.

#### *Millage Coordinator Report ~*

Mr. Unsworth asked if there will be site visits this week for the sixth round of millage applications. Ms. Buzzard stated she will send an email regarding site visits this week.

#### *FLRT Trail Ambassador Report ~*

Ms. Ross stated there will be a virtual annual meeting on September 23<sup>rd</sup> and she will share the details via email. Ms. Hamrick stated you can renew membership online too, and they have yellow t-shirts available.

### **Informational Items**

#### *TF19-0114 Project Agreement: Lake Lansing South Bathhouse / TF19-0116 Project Agreement: Hawk Pathway~*

Mr. Morgan stated we just received the project agreements from the DNR and we will be working on the RFPs this fall.

Mason Optimist Youth Sports Event Canceled / 2021 Controller's Recommended CIP Budget ~  
No discussion.

**BOARD/STAFF COMMENTS**

Ms. Pawar said the Burchfield Park report was very optimistic and inspirational. Ms. Hamrick stated she enjoys all the reports with photos, and all the parks look great. Ms. Hamrick stated we have two upcoming Park Commission meetings in September, and the second one is for the millage presentations.

**LIMITED PUBLIC COMMENT**

None.

**Adjournment:**

There being no further business, the meeting was adjourned at 5:56pm.

Meeting adjourned

Minutes submitted by:

Nicole Wallace, Administrative Office Coordinator

## **INGHAM COUNTY PARKS & RECREATION COMMISSION**

Meeting of September 21, 2020

### **RESOLUTION # -20**

#### **RESOLUTION HONORING THE LAKE LANSING COMMUNITY BAND SHELL COMMITTEE AS THE 2019/2020 VOLUNTEER OF THE YEAR**

WHEREAS, the Parks and Recreation Commission has established an award to publicly recognize outstanding volunteers each year; and

WHEREAS, Lake Lansing Community Band Shell Committee volunteer work at Lake Lansing Park - South began in the late 1990's; and

WHEREAS, since then, the Band Shell Committee has planned, organized, raised funds, and coordinated the Sounds of Summer Concert Series since 2003; and

WHEREAS, this service has included:

- Being involved in a year-round volunteer activity attending monthly meetings and weekly concerts during the season
- Seeking sponsorships from local businesses
- Reviewing prospective talent and creating a schedule
- Handing out programs at each concert
- Coordinating with bands and performing Emcee duties during the concerts

WHEREAS, the Lake Lansing Community Band Shell Committee efforts contribute to the Parks Department's ability to provide a variety of musical talent at a free and relaxing venue with over 10,000 Ingham County residents who attend the concert series annually.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission, by adoption of this resolution, recognizes the impact and quality of the Lake Lansing Community Band Shell Committee's work and extends its sincere appreciation for their ongoing efforts.

BE IT FURTHER RESOLVED, the Lake Lansing Community Band Shell Committee is the recipient of the 2019/2020 Ingham County Parks Volunteer of the Year Award.



## **Lake Lansing Community Band Shell Committee**

### **Biography**

The Lake Lansing Community Band Shell Committee, a sub-committee of the Friends of Ingham County Parks, is a group of passionate and dedicated citizens committed to preserving the fundamental value of musical presentation at a local level.

The Committee was formed back in the late 1990's to serve as the driving unit for the planning, fundraising, development, and construction of the Band Shell at Lake Lansing County Park - South. Construction was completed in 2002 and the first Sounds of Summer Concert Series began in 2003.

The volunteers donate a considerable amount of time and energy planning, organizing, fundraising, and coordinating the Sounds of Summer Concert Series so the surrounding communities can enjoy music every Friday night from Memorial Day to Labor Day. The Concert Series season is always a big success due to the Committee raising thousands of dollars through sponsorships from local businesses to fund the concerts which are free to attendees. Committee members also Emcee every performance, pass out programs before the event, assist patrons and evening sponsors, and coordinate with the bands each week. More than 10,000 people attend the Friday evening concerts held in June, July and August every year.

Because of the passion and dedication from the Committee members, the Sounds of Summer Concert Series is and will continue to be a very successful endeavor for the local community and also a successful partnership with the County Parks Department for many years to come. We truly appreciate all of the hard work and dedication the current and former Lake Lansing Band Shell Committee members have put forth into the annual Concert Series on a year-round basis over the past couple decades to ensure that the people attending will have a positive and memorable experience at the Lake Lansing Community Band Shell.

### **Committee Members**

***Pat Boruszewski***

***Aengus McIntosh***

***Miki Della Moretta***

***Pat Muscovalley***

***Laura Gilles***

***Donna Timock***

***Lary Hill***

***Sue Robinson***

***Del Hultgren***

***Tim Little***

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of September 21, 2020

**Resolution # -20**

## RESOLUTION TO RECOMMEND AUTHORIZING AN AMENDMENT TO THE CITY OF EAST LANSING TRAILS AND PARKS MILLAGE AGREEMENT TR033

WHEREAS, Board of Commissioners Resolutions 17-109 and 20-244 authorized entering into a contract with the City of East Lansing to fund the below project; and

<b>Contract Title</b>	<b>Project #</b>	<b>Begins</b>	<b>Ends</b>	<b>Resolution</b>
City of EL- Northern Tier Trail Connection through White Park	TR033	03/07/18	08/28/21	17-109 and 20-244

WHEREAS, the City of East Lansing is requesting an amendment to the above Agreement to conduct pedestrian safety improvements to the Lake Lansing Road/Towar Avenue intersection; and

WHEREAS, the City of East Lansing is requesting an additional \$375,000 for agreement TR033.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends the Ingham County Board of Commissioners authorizes an Amendment to the Agreement listed below with the City of East Lansing.

<b>Contract Title</b>	<b>Project #</b>	<b>Begins</b>	<b>Ends</b>	<b>Resolution</b>
City of EL- Northern Tier Trail Connection through White Park	TR033	03/07/18	08/28/21	17-109 and 20-244

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional not to exceed sum of \$375,000 for Agreements TR033 from the Trails and Parks Millage fund balance to conduct pedestrian safety improvements to the Lake Lansing Road/Towar Avenue intersection.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$375,000 from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR033.



# CITY OF EAST LANSING

## The Home of Michigan State University

September 14, 2020

Ingham County Park Commission  
121 E. Maple St.  
P.O. Box 178  
Mason, MI 48854

RE: Northern Tier Trail Connection through White Park  
Trails Millage Project #TR033

Good day Commissioners:

At the January 13 Ingham County Parks Commission meeting, City of East Lansing staff provided the Commission with an update on Trails Millage Project TR#033, the Northern Tier Trail extension through White Park. Staff from the East Lansing Department of Parks and Recreation shared with you that designing a trail crossing at the Lake Lansing Road/Towar Avenue intersection was proving to be more complicated and costly than originally anticipated. This was due to the number of entities with jurisdiction over various aspects of this intersection, as well as the physical limitations of the existing traffic signalization equipment.

East Lansing representatives indicated that there were to two primary options for the road crossing: the location originally proposed at the intersection of Towar Avenue and Biber Street; or a mid-block crossing in the vicinity of the entrance to White Park. Both options were estimated to have a much greater expense than was originally estimated, \$375,000 and \$175,000 respectively.

The Park Commission requested that East Lansing evaluate the road crossing options and return to the Commission with a proposal. After considerable interaction with the Ingham County Road Department and communication with East Lansing Department of Public Works and Meridian Township Engineering staff, it was determined that the best approach to improve pedestrian safety at this intersection was a reconfiguration and reconstruction of the intersection.

Attached is preliminary design and estimate of probable cost for the intersection improvements. The design and estimate of probable cost include the following components:

- Remove the slip-lane on east-bound Lake Lansing Road;
- Replacement of all traffic signals including poles, wires, sensors and lights;
- Installation of pedestrian activated crossing signals, wireless vehicle sensors, and audible crossing signals;
- Installation of ADA crossing ramps and detectable plates;
- Site restoration, restriping and signage; and,
- Engineering and construction contingency.

410 Abbot Road  
East Lansing, MI 48823

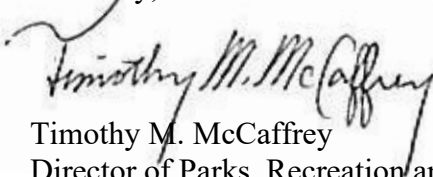
(517) 337-1731  
Fax (517) 337-1559  
www.cityofeastlansing.com

The estimate of probable cost as provided by the City of East Lansing Traffic Consultant Bergmann Associates, is \$355,568 which includes funds for project engineering and a contingency. However, it does not appear to include adequate funds for concrete work that may be necessary to connect existing walkways to the ADA ramps. Therefore, the City of East Lansing would like to request a project amendment to allocate an additional \$375,000 from the Ingham County Trails Millage to Trails Millage Project #TR033 Northern Tier Trail Connection through White Park to conduct pedestrian safety improvements to the Lake Lansing Road/Towar Avenue intersection.

Staff from the City of East Lansing Department of Parks and Recreation will be in attendance at the September 21, Parks Commission meeting to address any questions about this request. You may also contact Wendy Wilmers Longpre at [wlongpr@cityofeastlansing.com](mailto:wlongpr@cityofeastlansing.com) or 517-319-6940 at your convenience.

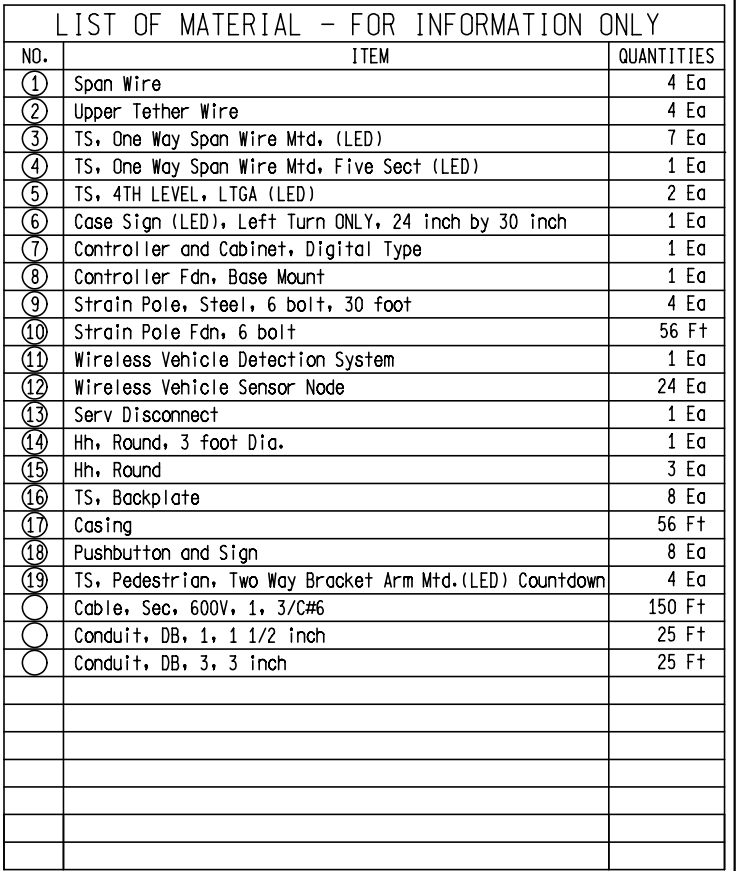
We appreciate the support of Ingham County in providing safe and quality trails and recreational opportunities for the region.

Sincerely,

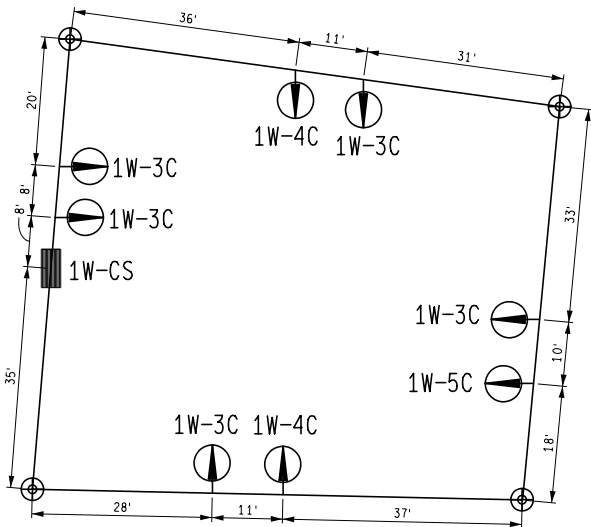
A handwritten signature in black ink, reading "Timothy M. McCaffrey". The signature is written in a cursive style with a large, stylized 'T' and 'M'.

Timothy M. McCaffrey  
Director of Parks, Recreation and Arts

Attachments (2)



NOTE:  
PROPOSED CROSSWALKS HAVE BEEN SIMPLIFIED FOR CLARITY,  
REFER TO THE STRIPING PLAN FOR CROSSWALK TYPE AND  
LAYOUT.

[illegible]

## Contract Report

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**Contract ID:** 014102.00  
**Contract Year:** 2019  
**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI  
**Description:** Traffic Signal Upgrade

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<b>Project Number:</b> 1 - Traffic Signal Upgrade	<b>Project Engineer:</b> Bergmann
<b>Estimate Number:</b> 3: 9-10-20 Update	<b>Date Created:</b> 9/10/2020
<b>Project Type:</b> Miscellaneous	<b>Date Edited:</b> 9/10/2020
<b>Location:</b> Lake Lansing & Birch Row / Towar East Lansing, MI	<b>Fed/State #:</b>
<b>Description:</b> Traffic Signal Upgrade	<b>Fed Item:</b>
	<b>Control Section:</b>

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<b>Project Number:</b> 2 - Geometric Modifications	<b>Project Engineer:</b> Bergmann
<b>Estimate Number:</b> 3: 9-10-20 Update	<b>Date Created:</b> 9/10/2020
<b>Project Type:</b> Miscellaneous	<b>Date Edited:</b> 9/10/2020
<b>Location:</b> Lake Lansing & Birch Row / Towar East Lansing, MI	<b>Fed/State #:</b>
<b>Description:</b> Eliminate EB Right turn slip lane	<b>Fed Item:</b>
	<b>Control Section:</b>

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**Project Number:** 1 - Traffic Signal Upgrade  
**Estimate Number:** 3: 9-10-20 Update  
**Project Type:** Miscellaneous  
**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI  
**Description:** Traffic Signal Upgrade

**Project Engineer:** Bergmann  
**Fed/State #:**  
**Fed Item:**  
**Control Section:**

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0001	1027051	_ Contingency	1.000	LSUM	\$25,000.000	\$25,000.000
0002	8100403	Sign, Type III, Rem	4.000	Ea	\$10.000	\$40.000
0003	8190027	Conduit, DB, 1, 1 1/2 inch	25.000	Ft	\$15.000	\$375.000
0004	8190035	Conduit, DB, 3, 3 inch	25.000	Ft	\$23.000	\$575.000
0005	8190259	Hh, Round, 3 foot dia	1.000	Ea	\$2,700.000	\$2,700.000
0006	8190260	Hh, Round	3.000	Ea	\$1,100.000	\$3,300.000
0007	8190399	Cable, Sec, 600V, 1, 3/C#6	150.000	Ft	\$6.000	\$900.000
0008	8200029	Case Sign (LED), One Way, 24 inch by 30 inch	1.000	Ea	\$1,900.000	\$1,900.000
0009	8200030	Controller and Cabinet, Rem	1.000	Ea	\$250.000	\$250.000
0010	8200031	Controller and Cabinet, Digital Type	1.000	Ea	\$21,000.000	\$21,000.000
0011	8200045	Controller Fdn, Base Mount	1.000	Ea	\$2,000.000	\$2,000.000
0012	8200046	Controller Fdn, Rem	1.000	Ea	\$325.000	\$325.000
0013	8200121	Pushbutton and Sign	8.000	Ea	\$670.000	\$5,360.000
0014	8200122	Pushbutton, Rem	4.000	Ea	\$80.000	\$320.000
0015	8200135	Serv Disconnect	1.000	Ea	\$1,000.000	\$1,000.000
0016	8200140	Span Wire	4.000	Ea	\$805.000	\$3,220.000
0017	8200141	Span Wire, Rem	1.000	Ea	\$215.000	\$215.000
0018	8200142	Span Wire Tether	4.000	Ea	\$780.000	\$3,120.000
0019	8200180	TS, Pedestrian, Bracket Arm Mtd, Rem	3.000	Ea	\$115.000	\$345.000
0020	8200182	TS, Span Wire Mtd, Rem	3.000	Ea	\$100.000	\$300.000
0021	8200313	TS, One Way Span Wire Mtd (LED)	7.000	Ea	\$1,000.000	\$7,000.000
0022	8200315	TS, One Way Span Wire Mtd, Five Sect (LED)	1.000	Ea	\$1,500.000	\$1,500.000
0023	8200329	TS, 4th Level, LTGA (LED)	2.000	Ea	\$500.000	\$1,000.000
0024	8200339	TS, Pedestrian, Two Way Bracket Arm Mtd (LED) Countdown	4.000	Ea	\$1,500.000	\$6,000.000
0025	8200422	Wireless Vehicle Detection System	1.000	Ea	\$6,600.000	\$6,600.000

**Project Number:** 1 - Traffic Signal Upgrade  
**Estimate Number:** 3: 9-10-20 Update  
**Project Type:** Miscellaneous  
**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI  
**Description:** Traffic Signal Upgrade

**Project Engineer:** Bergmann  
**Fed/State #:**  
**Fed Item:**  
**Control Section:**

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0026	8200425	Wireless Vehicle Sensor Node	32.000	Ea	\$915.000	\$29,280.000
0027	8200460	Strain Pole, Steel, 6 bolt, 30 foot	4.000	Ea	\$6,000.000	\$24,000.000
0028	8200470	Strain Pole Fdn, 6 Bolt	60.000	Ft	\$500.000	\$30,000.000
0029	8200480	Casing	60.000	Ft	\$200.000	\$12,000.000
0030	8200501	Backplate, TS	8.000	Ea	\$180.000	\$1,440.000

**Project 1 - Traffic Signal Upgrade (Lake Lansing & Birch Row / Towar East Lansing, MI) Total: \$191,065.00**



**Project Number:** 2 - Geometric Modifications

**Estimate Number:** 3: 9-10-20 Update

**Project Type:** Miscellaneous

**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI

**Description:** Eliminate EB Right turn slip lane

**Project Engineer:** Bergmann

**Fed/State #:**

**Fed Item:**

**Control Section:**

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0031	1027051	_ Construction Admin	1.000	LSUM	\$12,000.000	\$12,000.000
0032	1027051	_ Contingency	1.000	LSUM	\$25,000.000	\$25,000.000
0033	1027051	_ Engineering	1.000	LSUM	\$20,000.000	\$20,000.000
0034	1027051	_ MOT	1.000	LSUM	\$12,000.000	\$12,000.000
0035	1500001	Mobilization, Max	1.000	LSUM	\$14,000.000	\$14,000.000
0036	2030011	Dr Structure, Rem	2.000	Ea	\$315.000	\$630.000
0037	2030015	Sewer, Rem, Less than 24 inch	130.000	Ft	\$13.000	\$1,690.000
0038	2040020	Curb and Gutter, Rem	500.000	Ft	\$7.500	\$3,750.000
0039	2040050	Pavt, Rem	700.000	Syd	\$8.500	\$5,950.000
0040	2040055	Sidewalk, Rem	50.000	Syd	\$8.500	\$425.000
0041	2050016	Excavation, Earth	250.000	Cyd	\$9.000	\$2,250.000
0042	3010002	Subbase, CIP	275.000	Cyd	\$15.000	\$4,125.000
0043	3020016	Aggregate Base, 6 inch	925.000	Syd	\$8.000	\$7,400.000
0044	4020032	Sewer, CI A, 10 inch, Tr Det B	50.000	Ft	\$75.000	\$3,750.000
0045	4030005	Dr Structure Cover, Adj, Case 1	1.000	Ea	\$500.000	\$500.000
0046	4030010	Dr Structure Cover, Type B	1.000	Ea	\$450.000	\$450.000
0047	4030050	Dr Structure Cover, Type K	1.000	Ea	\$650.000	\$650.000
0048	4030200	Dr Structure, 24 inch dia	1.000	Ea	\$1,200.000	\$1,200.000
0049	4030280	Dr Structure, Adj, Add Depth	1.000	Ft	\$200.000	\$200.000
0050	5010005	HMA Surface, Rem	300.000	Syd	\$4.000	\$1,200.000
0051	5010050	HMA, 4E1	275.000	Ton	\$70.000	\$19,250.000
0052	5010056	HMA, 5E1	75.000	Ton	\$70.000	\$5,250.000
0053	8020021	Curb and Gutter, Conc, Det C2	300.000	Ft	\$29.000	\$8,700.000
0054	8030046	Sidewalk, Conc, 6 inch	1,200.000	Sft	\$4.500	\$5,400.000
0055	8030051	Sidewalk, Clay Brick Pavers, Rem	1,100.000	Sft	\$3.500	\$3,850.000
0056	8100349	Delineator, Rem	2.000	Ea	\$5.000	\$10.000

**Project Number:** 2 - Geometric Modifications

**Estimate Number:** 3: 9-10-20 Update

**Project Type:** Miscellaneous

**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI

**Description:** Eliminate EB Right turn slip lane

**Project Engineer:** Bergmann

**Fed/State #:**

**Fed Item:**

**Control Section:**

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0057	8100371	Post, Steel, 3 lb	28.000	Ft	\$5.500	\$154.000
0058	8100403	Sign, Type III, Rem	2.000	Ea	\$8.500	\$17.000
0059	8100405	Sign, Type IIIB	15.000	Sft	\$15.000	\$225.000
0060	8110094	Pavt Mrkg, Polyurea, 6 inch, White	275.000	Ft	\$1.000	\$275.000
0061	8110114	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	22.000	Ft	\$8.500	\$187.000
0062	8110343	Rem Spec Mrkg	20.000	Sft	\$1.500	\$30.000
0063	8110410	Pavt Mrkg, Polyurea, Only	1.000	Ea	\$110.000	\$110.000
0064	8110412	Pavt Mrkg, Polyurea, Rt Turn Arrow Sym	1.000	Ea	\$125.000	\$125.000
0065	8160101	Slope Restoration, Type B	1,500.000	Syd	\$2.500	\$3,750.000

**Project 2 - Geometric Modifications (Lake Lansing & Birch Row / Towar East Lansing, MI) Total: \$164,503.00**

**Project Number:** 2 - Geometric Modifications

**Estimate Number:** 3: 9-10-20 Update

**Project Type:** Miscellaneous

**Location:** Lake Lansing & Birch Row / Towar East Lansing, MI

**Description:** Eliminate EB Right turn slip lane

**Project Engineer:** Bergmann

**Fed/State #:**

**Fed Item:**

**Control Section:**

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Line	Pay Item	Description	Quantity	Units	Unit Price	Total
						<b>Contract Total: \$355,568.00</b>

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## INGHAM COUNTY PARKS AND RECREATION COMMISSION

Meeting of September 21, 2020  
RESOLUTION # -20

### **RESOLUTION TO RECOMMEND APPROVING THE IMPLEMENTATION OF A HARDSHIP BOAT LAUNCH PASS AND FEE WAIVER FOR LAKE LANSING RESIDENTS AT THE LAKE LANSING PARK BOAT LAUNCH**

WHEREAS, the Lake Lansing Boat Launch collects the following fees to launch a watercraft:

Daily Launch Pass - \$5  
Annual Launch Pass - \$55; and

WHEREAS, the Lake Lansing Boat Launch collects the parks vehicle entrance fees for vehicles not launching watercraft on days that allow at the Lake Lansing Boat Launch at the current rates listed below:

Resident Vehicle Daily - \$3  
Resident Vehicle Annual - \$32  
Non-Resident Vehicle Daily - \$5  
Non-Resident Vehicle Annual - \$42; and

WHEREAS, the Ingham County Parks Commission desires to implement a procedure concerning free boat launch passes to low income residents and residents of Lake Lansing who are included in the Special Assessment District.

THEREFORE BE IT RESOLVED, that the Ingham County Park Commission recommends the Ingham County Board of Commissioners approves that an annual boat launch pass will be provided at no cost for anyone for whom the fee would be a hardship.

BE IT FURTHER RESOLVED, that an annual boat launch pass will be provided to residents of Lake Lansing who are included in the Special Assessment District at no cost.

## **INGHAM COUNTY PARKS & RECREATION COMMISSION**

Meeting of September 21, 2020

**Resolution # -20**

### **RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH F.D. HAYES FOR A GENERATOR SYSTEM AT BURCHFIELD PARK & LAKE LANSING SOUTH**

WHEREAS, staff solicited proposals for the purpose of entering into a contract to provide and install a backup generator system at Burchfield Park and Lake Lansing South; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to F.D. Hayes.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners hereby approves entering into a contract with F.D. Hayes for an amount of \$10,769 for Burchfield Park and \$9,519 for Lake Lansing South for a total amount not to exceed \$20,288 for a backup generator system for Burchfield Park and Lake Lansing South.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through June 1, 2021.

BE IT FURTHER RESOLVED, that there are funds available in line items 664-75299-978000-20P08 for the generator for Lake Lansing South and 664-75299-978000-20P09 for the generator for Burchfield Park.

## INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of September 21, 2020

**Resolution # -20**

### **RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC. FOR A ROOF FOR THE MAIN SHELTER AT LAKE LANSING NORTH COUNTY PARK**

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Lake Lansing North County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of supplying and installing standing seam metal roof on the main picnic shelter/winter warming house/ski rental building at Lake Lansing North County Park; and

WHEREAS, L. J. Trumble Builders, LLC., a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends the Ingham County Board of Commissioners to approve entering into a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$31,800.00 for supplying and installing standing seam metal roof on one picnic shelter/winter warming house/ski rental at Lake Lansing North County Park, and a contingency not to exceed \$3,200.00 to include replacing tongue and groove sheathing, if necessary, at a cost of \$3.50 per square foot for a total amount not to exceed \$35,000.00.

BE IT FURTHER RESOLVED, this agreement shall be effective the date of execution through December 18, 2020.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-976000-20P21.

## **INGHAM COUNTY PARKS & RECREATION COMMISSION**

Meeting of September 21, 2020

**Resolution # -20**

### **RESOLUTION TO RECOMMEND AUTHORIZING A PURCHASE ORDER WITH VORTEX AS A SOLE SOURCE VENDOR FOR SPLASH PAD EQUIPMENT FOR HAWK ISLAND**

WHEREAS, the Hawk Island Splash Pad was originally designed and built with all Vortex brand splash pad features and specifications; and

WHEREAS, due to the age of the facility, it has become necessary to replace an original feature on the splash pad; and

WHEREAS, park staff recommends the splash pad equipment be purchased for Hawk Island from Vortex in the amount of \$9,400.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends the Ingham County Board of Commissioners hereby authorizes a Purchase Order to be issued to Vortex to purchase Splash Pad equipment for Hawk Island for a total cost not to exceed \$9,400.

**Directors Report 2020****August 19<sup>th</sup>- September 16, 2020 (September 21<sup>st</sup> Park Commission meeting)**

**Mission Statement:** The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Met with the new County Controller Gregg Todd and took him on a tour of the Ingham County Parks.
- Attended direct report meeting with the Controller's office via zoom.
- Continued ongoing weekly update phone meetings with Nicole, Emma and Melissa on various committee agendas, supporting documents and internal items, and resolutions.
- Worked with the Mangers on several CIP project RFP's and Grant RFP's for Prime professional.
- Ongoing responded to, sorted, and organized paperwork, files and e-mails.
- Staff continues working on 2020 approved CIP projects for year-end approvals.
- Visited the parks weekly.
- Conducted zoom interviews with the Mangers and Human Resources for the Park Ranger Position that was approved to hire after the millage renewed in March of this year. At the time of this report we still have not made a decision of our hiring for this position.
- Went to Burchfield and checked in on our Land and Water Accessibility and facilities rehab as well as Easy Dock work to be done still this fall by Laux Construction. Much work is getting underway and all put installing the easy-dock in the river next Spring should be completed this fall. This is similar ADA improvements and updates to facilities that was done as part of a MNRTF grant at LLN last year.
- Attended community site visits with Melissa, Tanya, and Park Commissioners as well as presented the ICP projects to them for the Millage applications for the 6<sup>th</sup> round.
- Attended a Millage Consultant update meeting with Melissa and Tanya.
- Worked with Melissa updating the next RFP for the Trails and Parks Millage consultant as Spicer Contract expires in December and we will be soliciting for the next six years of the renewal millage for additional consultant's services. We have been very happy with Spicer group and the work they have done so far. We are required to put contracts back out on the street after two renewals. Spicer is in their second phase of four years of millage work.
- Worked with Tim Buckley, Chris Washer, Coe Emens and Ian Londo for a few change orders for the two grants we are presently working on at both LLS and Burchfield parks.
- Helped with packets and agendas for Park Commission meetings.
- Attended several BOC committee meeting via zoom.
- Continued working with Tanya and staff on RFP's for prime professional for the four MDNR grants we were awarded in December of 2019-two at Lake Lansing South and two at Hawk Island.
- Attended Finance Committee meeting where they approved and discussed the Controller's recommended budget. Burchfield, Hawk Island and Lake Lansing Park budget was approved by Finance to be funded out of the Trails and Parks millage for just under 1.4 million in 2021. The Administrative portion of our budget would be funded from the general fund still. As soon as we receive the final approved budget we will e-mail to the Park Commission.
- Attended a Virtual remote meeting with MACPRO, Michigan Association of County Parks and Recreation Officials.



- Worked with Coe and Tanya on information to work with Meridian Township to seek approval for our trails and boardwalk improvement grants with the 6<sup>th</sup> round of the millage as they hold a conservation easement on this parcel of land.
- Worked with McCourt Label, Nicole and managers on getting new parking stickers and disc golf ID badges ordered for 2021
- Prepared and helped with their packets and attended a Friends of the Ingham County Parks 3<sup>rd</sup> quarter meeting.
- We continued to work with and tweak with staff, Zoo, and legal on an update to the Park Rules that will include both departments. We are working with legal as to public advertising rules, we are postponing moving forward on this until we are able to resolve this due to COVID and remote meetings. Hopefully, we will be able to get this going before the end of the year.
- As always, make sure you all spend time in one of our County's most valuable assets, the Ingham County Parks and Trails.



Burchfield Park pond, in-park kayak rentals! Two of these are the new peddle variety instead of paddle. My friend from Indiana who has only one arm was pleased to see that we offer kayaks that are accessible for people with all kinds of abilities! 😊





Disc Golf Tee at Burchfield Park, a great day to enjoy the park on Labor Day this year!



Land and Water Grant at Burchfield for ADA accessibilities and facilities updates underway the day after Labor Day!

## **Burchfield Park August-September Manager's Report**

- On-site park visit with Kalamazoo County Park Manger to tour disc golf courses and share ideas for their course improvements.
- Received new swan pedal boat delivery for pond rentals. Thank you Brian C.
- Aug. 24<sup>th</sup>-Zoom meeting with park naturalist to go over nature video content.
- Aug. 28<sup>th</sup>- On-site meeting with Laux Construction.
- Quarterly well water samples.
- Continue spreading road gravel at Riverbend and Burchfield Park as part of the CIP parking lot and road improvements.
- Met with Anne Grofvert with MMMBA to discuss kid's bicycle track ideas and potential locations at Burchfield.
- Closed beach and boat rental for the season a day after Labor Day.
- Continue to get bids and make CIP purchases.
- Moved main hiking trail at Riverbend to avoid more erosion problems.
- Sept. 8<sup>th</sup>- Laux Construction started phase 1 of park improvements at Burchfield Park. Progressing quickly!
- Sept. 12<sup>th</sup>- CCR Disc Golf Tournament
- Sept. 15<sup>th</sup>-Attended MGROW Water Trail zoom meeting.

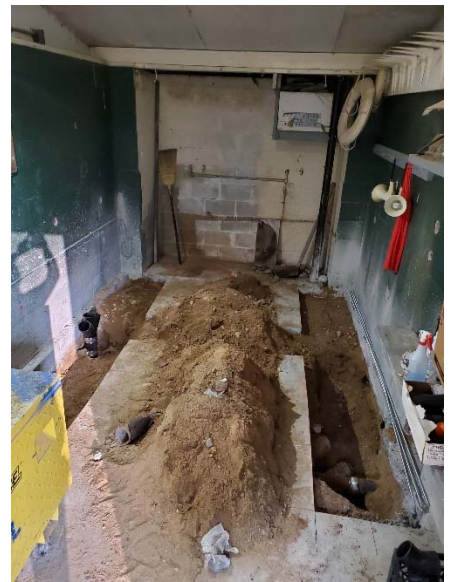




Improved Hiking Path



Laux Adding Drain Tile



Bathroom Renovations



Dock Abutment Pour

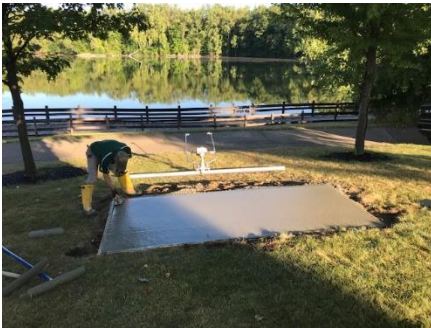


CCR Disc Golf Tournament on September 12th

# September 2020 Parks Commission Meeting Monthly Report

## Hawk Island County Park

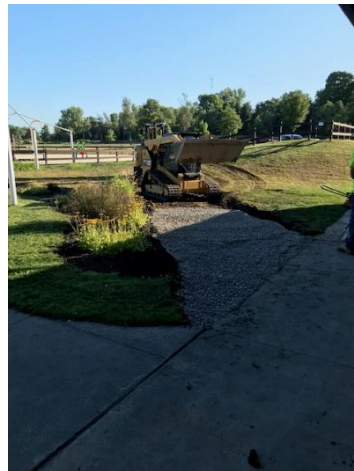
- Continued work on CIP items with purchasing and contractors
  - o Gate house project
  - o Permeable concrete
- Interviewed applicants for Ranger I positions with others.
- Beach end of season tear down
- Met with multiple park patrons regarding donation benches.
- Irrigation repairs
- Construction of new benches
- Received new pedal boats for 2021 season and brought old ones to auction
- Began entrance area project (replacing fence with planting beds and boulders)
- Met with Park Director and new Controller on site at Hawk Island



Donation Bench Concrete Pad



Concrete "pull off" at entrance



First step in permeable concrete path

## **Lake Lansing Park Report – August**

### **Highlights:**

Attended Staff and Manager Zoom Meetings

LLS Dock project – Complete minus a few minor finishing touches and possible addition of water movers/bubblers

Meet with Doug S and Tim M regarding dock changes and construction inspections

Attended Meridian Land Preservation meeting to present our intent to apply for grants to improve trails/boardwalks at LLN

Discuss, interview, and hire new FT Ranger position for Lake Lansing

Asbestos survey completed and working on adjusting Addendum to RFP to post

Inspections with Health Dept. for LLN water tap inventory and the LLS concession stand.

Started spreading gravel at LLS

Vacation

### **Ian:**

Receive, distribute, and install new car count system

Overhead door bids

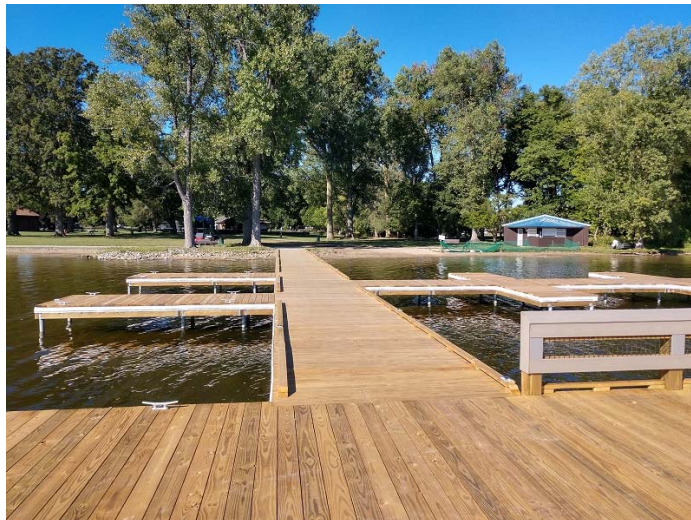
Research dock bubblers or similar systems

Spray Phragmites at LLN with volunteers

Coordinate volunteers for playground seal



Dock construction pics



**August- Parks Office Monthly Report**Meetings/Trainings

Had weekly conference calls for the office staff. Zoom training with VSI staff to learn about the GL interface with Munis for RecTrac.

Contracts/Resolutions

Worked on the contract coordination process for the following contracts:

- Hawk Island Engineering Services for the snow making pipe contract with Ratnik Industries
- Burchfield Park Grant construction contract with Laux Construction
- TF19-0114 Project Agreement
- TF19-0116 Project Agreement

Drafted/edited the following resolutions:

- Accept Project Agreements for two Trust Fund Grants
- Prime Professional Services for Hawk Island Boardwalk Replacement
- Ingham County Parks Millage Applications
- Purchase of New Snow Making Pipe
- Concrete Work at Hawk Island
- Amendment to Spicer Group's Agreement
- Amendment to City of Lansing's Agreements #TR039, TR056, TR064, TR065, TR066, and TR067

RecTrac

Worked with VSI staff and park staff on ongoing items with the new reservation system for editing scheduled reports. Ongoing updates to RecTrac in order to set up the GL interface with Munis.

Website

Continued to edit website to keep the public informed of the status of the parks. Some updates included the Hawk Island Splash Pad is closed for the season due to mechanical issues and that dogs are allowed in more areas in Burchfield Park.

Accounting/Budget/Payroll

Our Account Clerk entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec. Requested line item transfers for TF19-0114 Project Agreement, TF19-0116 Project Agreement, Spicer Group's Amendment, and City of Lansing Amendments. Reviewed carry over requests to ensure all requests were entered into Munis-worked with Budget office on outstanding requests.



# 2020 Parks Budget as of 9/16/20

AGENDA ITEM #6D

Revenue			
208 Fund	Original	Actual	Percent
600000 Shelter Fees	\$ 66,500.00	\$ 24,002.00	36%
600100 Disc Golf Fees	\$ 22,000.00	\$ 11,808.00	54%
610100 Boat Rental	\$ 22,500.00	\$ 7,407.00	33%
610200 Canoe/Kayak Rental	\$ 42,500.00	\$ 5,961.00	14%
620000 Boat Launch Fees	\$ 17,000.00	\$ 13,965.00	82%
630000 Ski Rental	\$ 8,000.00	\$ 5,376.00	67%
641000 Food Concessions	\$ 48,150.00	\$ 22,937.50	48%
641120 Snowshoe Rental	\$ -	\$ 80.00	
650000 LL House Rent	\$ -	\$ 2,400.00	
652000 Parking Fees	\$ 317,846.00	\$ 177,008.52	56%
652100 HI Snow Hill Admissions	\$ 60,000.00	\$ 98,652.50	164%
669130 Game Rental	\$ 1,000.00	\$ -	0%
669140 BUR Tube Rentals	\$ 4,000.00	\$ 2,537.00	63%
669141 Dog Park Revenue	\$ 10,000.00	\$ 6,418.00	64%
669142 Passport Revenue	\$ 20,000.00	\$ 8,242.50	41%
669145 Park Patron Pass	\$ -	\$ 141.00	
688220 Misc Revenue	\$ 1,000.00	\$ -	0%
671000 Day Camp	\$ 10,000.00	\$ 176.00	2%
<b>Total Collected Revenue</b>	<b>\$ 650,496.00</b>	<b>\$ 387,112.02</b>	<b>60%</b>
676020 Donations	\$ -	\$ -	
698010 Carry Over Surplus Used	\$ 131,868.00	\$ -	0%
699000 Revenue TSF IN - F101	\$ 1,785,959.00	\$ 1,339,469.25	75%
699228 Revenue TSF IN - Millage 228	\$ 51,500.00	\$ 38,625.00	75%
699500 Revenue TSF IN - CAP IMP	\$ 50,000.00	\$ -	0%
<b>Revenue Total</b>	<b>\$ 2,669,823.00</b>	<b>\$ 1,765,206.27</b>	<b>66%</b>
Personnel Services			
208 Fund	Original	Actual	Percent
704000 FT Wages	\$ 718,038.00	\$ 462,113.46	64%
705000 Seasonal Wages	\$ 631,384.00	\$ 290,578.22	46%
706000 FT Overtime	\$ 4,782.00	\$ 30,048.76	628%
706100 On Call Payments	\$ 5,320.00	\$ 220.00	4%
706700 Seasonal Overtime	\$ 1,787.00	\$ 3,632.72	203%
708000 Meeting Fees	\$ 9,750.00	\$ 2,625.00	27%
713000 Misc Fringes	\$ -	\$ -	
714000 Unemployment	\$ 3,634.00	\$ 4,057.67	112%
715000 Fica County Share	\$ 55,603.00	\$ 59,166.00	106%
715050 Liability Insurance	\$ 1,133.00	\$ 3,013.29	266%
716020 PHP Health Insurance	\$ 128,880.00	\$ 114,153.31	89%
716030 Health Waiver	\$ 9,330.00	\$ 4,837.41	52%
716035 Retiree Hlth Ins Chargeback	\$ 43,199.00	\$ 31,181.44	72%
716040 Retiree Hlth Ins Trust Chg	\$ 32,709.00	\$ 23,122.47	71%
716100 Dental Insurance	\$ 11,279.00	\$ 12,645.15	112%
716200 Vision Insurance	\$ 1,627.00	\$ 1,168.66	72%

## 2020 Parks Budget as of 9/16/20

716450 Separation Buyout Chgbak	\$ 9,363.00	\$ 8,999.68	96%
717000 Life Insurance	\$ 1,387.00	\$ 992.37	72%
717100 Disability Insurance	\$ 668.00	\$ 436.63	65%
718000 Retirement Program	\$ 144,133.00	\$ 104,479.95	72%
718500 Retirement Defined Contr.	\$ 5,676.00	\$ 3,915.84	69%
720000 Longevity	\$ 7,000.00	\$ -	0%
722000 Wkcpmp Insurance	\$ 3,346.00	\$ 2,427.67	73%
722600 CARES	\$ 398.00	\$ -	0%
<b>Personnel Services Total</b>	<b>\$ 1,830,427.00</b>	<b>\$ 1,163,815.70</b>	<b>64%</b>
<b>Controllable Expenses</b>			
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Percent</i>
726011 Concessions	\$ 33,400.00	\$ 9,843.53	29%
728000 Printing & Binding	\$ 12,000.00	\$ 3,398.04	28%
729000 Postage	\$ 4,500.00	\$ 2,261.09	50%
730000 Office Supplies	\$ 2,800.00	\$ 1,120.87	40%
731000 Photo-Copying & Supplies	\$ 600.00	\$ 462.03	77%
734000 Non-Capital Equipment	\$ 4,900.00	\$ 2,119.99	43%
20P04 HI Picnic Tables (28)	\$ 20,000.00	\$ 8,390.80	42%
740000 Maintenance Supplies	\$ 117,136.00	\$ 56,346.89	48%
743000 Other Supplies	\$ 27,031.00	\$ 12,148.76	45%
745000 Uniforms	\$ 5,500.00	\$ 2,812.28	51%
746010 Clothing Allowance	\$ 600.00	\$ 900.00	150%
747000 Gas-Grease-Oil-Antifreeze	\$ 38,000.00	\$ 17,885.05	47%
802800 Med Services - Physicals	\$ 1,000.00	\$ -	0%
815000 Memberships & Subscriptions	\$ 3,500.00	\$ 1,968.84	56%
818000 Contractual Services	\$ 29,780.00	\$ 20,986.93	70%
823100 Police Services	\$ 30,000.00	\$ -	0%
861000 Local Travel	\$ 2,256.00	\$ 347.30	15%
861100 In state Travel	\$ 3,100.00	\$ 1,228.21	40%
861110 Out of State Travel	\$ 744.00	\$ 743.96	
890080 Administrative Fees	\$ 12,500.00	\$ 6,961.81	56%
901000 Advertising	\$ 10,750.00	\$ 1,881.45	18%
921050 Telephone	\$ 7,900.00	\$ 6,111.91	77%
921060 Telephone - Long Distance	\$ -	\$ 25.40	
931100 Maint-Related Contractual	\$ 34,433.00	\$ 15,312.39	44%
932000 Equipment Repair & Maint	\$ 46,200.00	\$ 31,887.58	69%
942000 Equipment Rental	\$ 18,138.00	\$ 554.75	3%
957120 Sales Tax	\$ 3,650.00	\$ 759.48	21%
957130 Other Taxes	\$ -	\$ 1,850.76	
960000 Training	\$ 5,300.00	\$ 2,148.56	41%
960080 Staff Development	\$ -	\$ -	
967000 Special Project Costs	\$ -	\$ -	
<b>Controllable Expenses Total</b>	<b>\$ 475,718.00</b>	<b>\$ 210,458.66</b>	<b>44%</b>
<b>Non-Controllable Expense</b>			
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Percent</i>
911000 Insurance & Bonds	\$ -	\$ -	

## 2020 Parks Budget as of 9/16/20

915050 Liability Insurance	\$ -	\$ -	
921000 Utilities	\$ 81,423.00	\$ 49,479.64	61%
921070 Courier Service	\$ 1,361.00	\$ 1,086.33	80%
921150 Telephone Allocation Costs	\$ 2,188.00	\$ 1,329.75	61%
943000 IT Operations	\$ 35,440.00	\$ 23,969.29	68%
943010 Equip Service Charge	\$ 42,000.00	\$ 23,077.17	55%
943020 Equip Service Charge PC	\$ 5,266.00	\$ 697.20	13%
943100 Network Maintenance	\$ 17,095.00	\$ 14,977.23	88%
944000 Vehicle Service Charge	\$ 18,999.00	\$ 27,045.99	142%
944100 Copier Service Charge	\$ 1,538.00	\$ 480.69	31%
<b>Non-Controllable Expense Total</b>	<b>\$ 205,310.00</b>	<b>\$ 142,143.29</b>	69%
Capital Outlay	\$ 155,868.00	\$ 16,019.68	10%
Transfer Out - F228	\$ 2,500.00	\$ -	0%
<b>Budget</b>		<b>Actual</b>	<b>Percent</b>
<b>Total Revenue</b>	<b>\$ 2,669,823.00</b>	<b>\$ 1,765,206.27</b>	<b>66%</b>
<b>Total Expenses</b>	<b>\$ 2,669,823.00</b>	<b>\$ 1,532,437.33</b>	<b>57%</b>
<b>Difference</b>	<b>\$ -</b>	<b>\$ 232,768.94</b>	

**208 Fund Balance as of 12/31/19**

**\$402,126.79**

## **Trails & Parks Millage Program Coordinator Report**

**For: Park & Recreation Commission Meeting: September 21, 2020**

- Continued to work/update weekly with Spicer Group, Johnson Sign Co. and local communities on wayfinding install
- Visiting local trails to assess project status
- Worked with Nicole on Social Media and website updates
- Continue to work with mParks trail focus group on future planning and board objectives
- Attended mParks Board retreat on Mackinac Island-trails chair for 2020-2021
- Attended caucus meetings and BOC meetings virtually
- Published press releases
- Worked with staff on social media updates and potential giveaways
- Shared data with FLRT to aid in updates on millage progress/sponsorships
- Discussed with Spicer and Director the update of the Trails & Parks Comprehensive Report
- Met bi-weekly with Spicer to make necessary updates to millage grants and tracker
- Met via conference call weekly for office updates
- Continued to work on reimbursements and amendments for ongoing millage projects
- Continued to work with the County attorney on contracts and amendments
- Coordinated with Park Managers on ribbon cutting planning
- Worked with local communities/park commission and parks staff to coordinate site visits for the sixth round of millage applications
- Worked on the RFP for millage consultant and submitted for Park Commission consideration



View from Grand for mParks Board Retreat



New dock at Lake Lansing South



New Trail Loop in Leslie Township

[illegible]

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
<b>GRANT PROJECTS</b>										
TR001	CL - RT - Overlay/Partial Reconstruction							\$0.00	\$419,663.00	
TR001	25% Reimbursement							\$75,000.00	-\$75,000.00	
TR001	25% Reimbursement							\$29,915.75	-\$29,915.75	
TR001	Amendment 1, additional funds, \$40,000 + 10%							\$0.00	\$40,000.00	
TR001	Amendment 1, additional funds, +10% (see below)							\$0.00	\$0.00	
TR001	TR001							\$0.00	\$4,000.00	
TR001	TR005							\$0.00	\$12,014.02	
TR001	TR016							\$0.00	\$8,560.36	
TR001	Amendment 1, reallocated from TR015							\$0.00	\$207,910.79	
TR001	Amendment 2, extension							\$0.00	\$0.00	
TR001	Reimbursement							\$558,078.28	-\$558,078.28	
TR001	Release encumbrance							\$0.00	-\$29,154.14	
TR002	MT Trail Rehab							\$0.00	\$88,000.00	
TR002	25% Reimbursement							\$22,000.00	-\$22,000.00	
TR002	25% Reimbursement, from TR025 moved to TR002							\$2,000.00	-\$2,000.00	
TR002	Amendment 1, extension							\$0.00	\$0.00	
TR002	Amendment 2, reallocated from TR022, TR025, extension							\$0.00	\$85,000.00	
TR003	EL - NTT - Trail R&M							\$0.00	\$198,000.00	
TR003	25% Reimbursement							\$49,500.00	-\$49,500.00	
TR003	Amendment 1, reallocated from TR033							\$0.00	\$278,440.00	
TR003	Amendment 2, extension							\$0.00	\$0.00	
TR003	Reimbursement							\$307,830.00	-\$307,830.00	
TR003	Amendment 3, extension & additional funds							\$0.00	\$300,000.00	
TR004	CL - RT - Overband/Crack Sealing							\$0.00	\$83,200.00	
TR004	25% Reimbursement							\$20,800.00	-\$20,800.00	
TR004	Amendment 1, reallocated to TR014							\$0.00	-\$61,661.00	
TR004	Reimbursement							\$739.00	-\$739.00	
TR005	CL - RTW - Wall and Pavement Repair							\$0.00	\$215,393.00	
TR005	25% Reimbursement							\$53,848.25	-\$53,848.25	
TR005	Amendment 1 (additional funds, \$120,140.16 x 10%)							\$0.00	\$120,140.16	
TR005	Amendment 1 - +10% contingency (see TR001)							\$0.00	\$0.00	
TR005	Reimbursement							\$272,668.59	-\$272,668.59	
TR005	Release encumbrance							\$0.00	-\$9,016.32	
TR006	CL - RTW - Moores River Dr Trail Repair							\$0.00	\$368,160.00	
TR006	25% Reimbursement							\$92,040.00	-\$92,040.00	
TR006	Amendment 1, extension							\$0.00	\$0.00	
TR006	Amendment, add funds, extension							\$0.00	\$312,325.00	
TR007	EL-07-NTT-SWL Bridge (W of Abbott Rd)							\$0.00	\$229,450.00	
TR007	25% Reimbursement							\$57,362.50	-\$57,362.50	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR007	Amendment, reallocated from TR033							\$0.00	\$0.00	
TR007	Amendment 1, extension							\$0.00	\$0.00	
TR007	Reimbursement							\$153,075.00	-\$153,075.00	
TR007	Reimbursement							\$19,012.00	-\$19,012.00	
TR007	Release Encumbrance							\$0.00	-\$0.50	
TR008	EL-04-NTT-SWL Bridge (Whitehills Park)							\$0.00	\$204,100.00	
TR008	25% Reimbursement							\$51,025.00	-\$51,025.00	
TR008	Amendment, reallocated from TR033							\$0.00	\$0.00	
TR008	Amendment 1, extension							\$0.00	\$0.00	
TR008	Reimbursement							\$153,075.00	-\$153,075.00	
TR009	EL-03-ELT-RC Bridge (Hagadorn Rd)							\$0.00	\$206,050.00	
TR009	25% Reimbursement							\$51,512.50	-\$51,512.50	
TR009	Amendment 1, reallocated from TR033							\$0.00	\$54,850.00	
TR009	Amendment 2, extension							\$0.00	\$0.00	
TR009	Reimbursement							\$209,387.00	-\$209,387.00	
TR009	Release Encumbrance							\$0.00	-\$0.50	
TR010	(EL) CL-22-ELT-RC Bridge (Kalamazoo St)							\$0.00	\$128,700.00	
TR010	25% Reimbursement							\$32,175.00	-\$32,175.00	
TR010	Amendment 1, reallocated from TR033							\$0.00	\$94,300.00	
TR010	Amendment 2, extension							\$0.00	\$0.00	
TR010	Reimbursement							\$190,825.00	-\$190,825.00	
TR011	EL-05-NTT-SWL Bridge (Harrison Meadows)							\$0.00	\$61,100.00	
TR011	25% Reimbursement							\$15,275.00	-\$15,275.00	
TR011	Amendment 1, reallocated from TR033							\$0.00	\$4,999.00	
TR011	Reimbursement							\$50,824.00	-\$50,824.00	
TR011	Amendment 2, extension							\$0.00	\$0.00	
TR012	EL-06-NTT-SWL (E of Abbey Rd)							\$0.00	\$61,100.00	
TR012	25% Reimbursement							\$15,275.00	-\$15,275.00	
TR012	Amendment 1, reallocated from TR033							\$0.00	\$5,000.00	
TR012	Reimbursement							\$50,825.00	-\$50,825.00	
TR012	Amendment 2, extension							\$0.00	\$0.00	
TR013	CL-29-LT-GR Bridge (Oakland Ave)							\$0.00	\$86,000.00	
TR013	25% Reimbursement							\$21,500.00	-\$21,500.00	
TR013	Reimbursement							\$56,229.01	-\$56,229.01	
TR013	Reimbursement							\$70.00	-\$70.00	
TR013	Amendment 1, reallocated to TR014							\$0.00	-\$8,200.99	
TR014	CL-26-LT-GR Bridge (Lansing Ctr/ Mich Ave)							\$0.00	\$281,000.00	
TR014	25% Reimbursement							\$70,250.00	-\$70,250.00	
TR014	Amendment 1, reallocated from TR013, TR017							\$0.00	\$104,767.18	
TR014	Amendment 1, extension							\$0.00	\$0.00	



TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR014	Amendment 2, reallocated from TR015							\$0.00	\$111,983.50	
TR014	Amendment 3, extension							\$0.00	\$0.00	
TR014	Reimbursement							\$427,501.00	-\$427,501.00	
TR014	Release Encumbrance							\$0.00	\$0.32	
TR015	CL-16-LTE-RC Bridge (Potter Pk Zoo Creek)							\$0.00	\$1,806,000.00	
TR015	25% Reimbursement							\$451,500.00	-\$451,500.00	
TR015	Amendment 1, extension							\$0.00	\$0.00	
TR015	Amendment 1, reallocated to TR001, TR014 & TR016							\$0.00	-\$321,109.16	
TR015	Amendment 2, extension							\$0.00	\$0.00	
TR015	Reimbursement							\$1,028,006.93	-\$1,028,006.93	
TR015	Release Encumbrance							\$0.00	-\$5,383.91	
TR016	CL-20-LTE-RC Bridge (under RR,N of Crego Pk)							\$0.00	\$335,000.00	
TR016	25% Reimbursement							\$83,750.00	-\$83,750.00	
TR016	Amendment 1 (ext & add'l funds, \$85,603.60 x 10%)							\$0.00	\$85,603.60	
TR016	Amendment 1 - +10% contingency (see TR001)							\$0.00	\$0.00	
TR016	Amendment 1, reallocated from TR015							\$0.00	\$1,214.87	
TR016	Amendment 2, extension							\$0.00	\$0.00	
TR016	Reimbursement							\$276,488.87	-\$276,488.87	
TR016	Release Encumbrance							\$0.00	-\$61,579.60	
TR017	CL-09-LTW-GR Bridge (E of Moores Pk)							\$0.00	\$50,000.00	
TR017	25% Reimbursement							\$12,500.00	-\$12,500.00	
TR017	Amendment 1, reallocated to TR014							\$0.00	-\$34,905.19	
TR017	Reimbursement							\$2,594.12	-\$2,594.12	
TR017	Release of Enbumberance at Project Close Out							\$0.00	-\$0.69	
TR018	CM-03-HAY-SC Bridge (Cemetery to Gardens)							\$0.00	\$21,057.30	
TR018	Reimbursement							\$16,830.56	-\$16,830.56	
TR018	Release Enbumberance							\$0.00	-\$4,226.74	
TR019	CM-01-HAY-SC Bridge (near W South St)							\$0.00	\$54,381.00	
TR019	25% Reimbursement							\$13,595.25	-\$13,595.25	
TR019	Contract terminated							-\$13,595.25	-\$40,785.75	
TR020	CM-02-HAY-SC Bridge (N of W Elm St)							\$0.00	\$54,381.00	
TR020	25% Reimbursement							\$13,595.25	-\$13,595.25	
TR020	Contract terminated							-\$13,595.25	-\$40,785.75	
TR021	MT-07-MIP-DR Bridge (E of Okemos Rd)							\$0.00	\$140,000.00	
TR021	25% Reimbursement							\$35,000.00	-\$35,000.00	
TR021	Amendment 1, extension							\$0.00	\$0.00	
TR021	Amendment 2, reallocated from TR027, extension							\$0.00	\$6,000.00	
TR022	MT-03-PK-DR Bridge (Central Park South)							\$0.00	\$101,000.00	
TR022	25% Reimbursement							\$25,250.00	-\$25,250.00	



**TRAILS AND PARKS MILLAGE**  
**PROJECT STATUS / ACCOUNTING**  
**INGHAM COUNTY, MI**

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR022	Amendment 1, extension							\$0.00	\$0.00	
TR022	Amendment 2, reallocated to TR021, TR023, extension							\$0.00	-\$50,000.00	
TR023	MT-05-PK-DR Bridge (NL Moore Park)							\$0.00	\$50,000.00	
TR023	25% Reimbursement							\$12,500.00	-\$12,500.00	
TR023	Amendment 1, extension							\$0.00	\$0.00	
TR023	Amendment 2, reallocated from TR022, extension							\$0.00	\$18,000.00	
TR024	MT-04-PK-DR Bridge (NL Moore Park)							\$0.00	\$70,000.00	
TR024	25% Reimbursement							\$17,500.00	-\$17,500.00	
TR024	Amendment 1, extension							\$0.00	\$0.00	
TR024	Amendment 2, reallocated to TR054, extension							\$0.00	-\$42,000.00	
TR025	MT-02-MP-DR Bridge (W of Okemos Rd)							\$0.00	\$68,000.00	
TR025	25% Reimbursement							\$17,000.00	-\$17,000.00	
TR025	Amendment 1, extension							\$0.00	\$0.00	
TR025	Amendment 2, reallocated to TR002, extension							\$0.00	-\$53,000.00	
TR025	25% Reimbursement, from TR025 moved to TR002							-\$2,000.00	\$2,000.00	
TR026	MT-01-PK-SWL Bridge (Hartrick Park)							\$0.00	\$136,000.00	
TR026	25% Reimbursement							\$34,000.00	-\$34,000.00	
TR026	Amendment 1, extension							\$0.00	\$0.00	
TR026	Amendment 2, reallocated to TR049, extension							\$0.00	-\$111,000.00	
TR026	25% Reimbursement, from TR026 moved to TR049							-\$9,000.00	\$9,000.00	
TR027	MT-06-MIP-DR Bridge (W of Okemos Rd, Interurban)							\$0.00	\$10,000.00	
TR027	25% Reimbursement							\$2,500.00	-\$2,500.00	
TR027	Amendment 1, extension							\$0.00	\$0.00	
TR027	Amendment 2, reallocated to TR021, extension							\$0.00	-\$6,000.00	
TR028	CL - US 127 Pathways							\$0.00	\$734,177.00	
TR028	25% Reimbursement							\$183,544.25	-\$183,544.25	
TR029	CL - Bank Stabilization, Grand River North							\$0.00	\$100,000.00	
TR029	25% Reimbursement							\$25,000.00	-\$25,000.00	
TR029	Amendment 1, extension							\$0.00	\$0.00	
TR029	Amendment 2, extension, work scope							\$0.00	\$0.00	
TR029	Amendment, add funds, extension							\$0.00	\$226,945.00	
TR030	CL - Trail Ambassador							\$0.00	\$17,500.00	
TR030	25% Reimbursement							\$4,375.00	-\$4,375.00	
TR030	Reimbursement							\$13,125.00	-\$13,125.00	
TR031	MT - MSU to Lake Lansing Trail, Phase I							\$0.00	\$950,000.00	
TR031	25% Reimbursement							\$237,500.00	-\$237,500.00	
TR032	CM - Hayhoe Trail Extension and Trailhead							\$0.00	\$692,984.00	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR032	25% Reimbursement							\$173,246.00	-\$173,246.00	
TR032	Amendment 1, reallocated from TR019 & TR020							\$0.00	\$108,762.00	
TR032	Reimbursement							\$519,738.00	-\$519,738.00	
TR033	EL - NTT - Connection through White Park							\$0.00	\$469,000.00	
TR033	Amendment 1, reallocated to TR003,7,8,9,10,11,12							\$0.00	-\$437,589.00	
TR033	Amendment 1, reallocated from 2017 to 2019							\$0.00	\$437,589.00	
TR033	25% Reimbursement							\$117,250.00	-\$117,250.00	
TR033	Amendment 2, extension							\$0.00	\$0.00	
	Amendment, pending	\$375,000.00								\$375,000.00
TR034	LESLIE - Trail Planning							\$0.00	\$4,000.00	
TR034	25% Reimbursement							\$1,000.00	-\$1,000.00	
TR034	Reimbursement							\$3,000.00	-\$3,000.00	
TR035	Aurelius - Glenna Droscha Community Park							\$0.00	\$23,234.50	
TR035	Reimbursement							\$21,134.50	-\$21,134.50	
TR035	Release of Enbumberance at Project Close Out							\$0.00	-\$2,100.00	
TR036	Aurelius - 5 Yr Plan							\$0.00	\$3,875.00	
TR036								\$0.00	\$0.00	
TR037	CL - Trail Ambassador							\$0.00	\$17,500.00	
TR037	25% Reimbursement							\$4,375.00	-\$4,375.00	
TR038	CL - Bank Stab.-Wash Ave							\$0.00	\$55,000.00	
TR038	25% Reimbursement							\$13,750.00	-\$13,750.00	
TR038	Amendment, additional funds							\$0.00	\$230,257.00	
TR039	CL-09-LTW-GR Bridge							\$0.00	\$78,750.00	
TR039	25% Reimbursement							\$19,687.50	-\$19,687.50	
TR039	Amendment, additional funds, extension							\$0.00	\$558,006.87	
TR040	CL-21-LTE-RC Bridge							\$0.00	\$1,333,750.00	
TR040	25% Reimbursement							\$333,437.50	-\$333,437.50	
TR041	CL - Fenner Pathway Extension							\$0.00	\$455,250.00	
TR041	25% Reimbursement							\$113,812.50	-\$113,812.50	
TR042	CL - City Market C/K Launch							\$0.00	\$14,400.00	
TR042	25% Reimbursement							\$3,600.00	-\$3,600.00	
TR042	Reimbursement, pending							\$10,800.00	-\$10,800.00	
TR043	CL - Moores Park C/K Launch							\$0.00	\$10,500.00	
TR043	25% Reimbursement							\$2,625.00	-\$2,625.00	
TR043	Reimbursement, pending							\$7,875.00	-\$7,875.00	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR044	CL - Krueger Landing C/K Launch							\$0.00	\$10,500.00	
TR044	25% Reimbursement							\$2,625.00	-\$2,625.00	
TR045	Leroy - Simmons Memorial Park							\$0.00	\$50,000.00	
TR045	25% Reimbursement							\$12,500.00	-\$12,500.00	
TR045	Reimbursement							\$37,500.00	-\$37,500.00	
TR046	CM - Hayhoe RW Ext - Kerns Rd							\$0.00	\$153,281.00	
TR046	25% Reimbursement							\$38,320.25	-\$38,320.25	
TR047	MT - Old Raby Culvert							\$0.00	\$95,000.00	
TR047	25% Reimbursement							\$23,750.00	-\$23,750.00	
TR047	Reimbursement							\$70,926.50	-\$70,926.50	
TR048	Stockbridge - Lakelands Trail Resurfacing							\$0.00	\$809,980.00	
TR048	25% Reimbursement							\$202,495.00	-\$202,495.00	
TR048	Amendment 1, work scope							\$0.00	\$0.00	
TR048	Reimbursement							\$404,990.00	-\$404,990.00	
TR048	Reimbursement							\$202,495.00	-\$202,495.00	
TR049	MT - Okemos Rd Ped Boardwalk							\$0.00	\$975,000.00	
TR049	50% Reimbursement							\$443,818.85	-\$443,818.85	
TR049	Amendment 1, reallocated from TR026							\$0.00	\$111,000.00	
TR049	25% Reimbursement, from TR026 moved to TR049							\$9,000.00	-\$9,000.00	
TR050	Delhi - Trail Planning							\$0.00	\$40,000.00	
TR050	25% Reimbursement							\$20,000.00	-\$20,000.00	
TR050	Reimbursement							\$8,114.37	-\$8,114.37	
TR051	IC-Millage Signage									
TR051	(see below CIP list)									
TR052	Williamston - RC River Water Trail							\$0.00	\$50,000.00	
TR052	50% Reimbursement							\$25,000.00	-\$25,000.00	
TR053	Lansing Twp-Waverly Rd Shared Use Path							\$0.00	\$344,750.00	
TR053	50% Reimbursement							\$172,375.00	-\$172,375.00	
TR054	MT-MSU to Lake Lansing, Phase 2							\$0.00	\$645,000.00	
TR054	50% Reimbursement							\$322,500.00	-\$322,500.00	
TR054	Amendment, reallocated from TR024							\$0.00	\$42,000.00	
TR055	CL-Volunteer Trail Ambassador Coordinator							\$0.00	\$15,000.00	
TR055	50% Reimbursement							\$7,500.00	-\$7,500.00	
TR056	CL - Bridge 31 Repair							\$0.00	\$373,511.70	
TR056	50% Reimbursement							\$186,755.85	-\$186,755.85	

TRAILS AND PARKS MILLAGE  
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Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR056	Amendment, additional funds							\$0.00	\$292,405.27	
TR057	East Lansing - NTT Ped Connection at Riviera Dr							\$0.00	\$370,796.00	
TR057	50% Reimbursement							\$0.00	\$0.00	
TR057	Amendment 1, additional funds							\$0.00	\$200,000.00	
TR058	East Lansing - NTT Ped Connection at Colorado Dr							\$0.00	\$191,684.00	
TR058	50% Reimbursement							\$0.00	\$0.00	
TR058	Amendment 1, additional funds							\$0.00	\$100,000.00	
TR059	IC-Hawk Island Park									
TR059	LW19-0027 (match \$292,100), fish stock & topo (\$25k)							\$0.00	\$317,100.00	
TR059	TF19-0116 (match \$231,400)							\$0.00	\$231,400.00	
TR059	Consultant Contract (NAME) (\$AMOUNT)							\$0.00	\$0.00	
TR059	Payments							\$0.00	\$0.00	
TR059	Construction Contract (NAME) (\$AMOUNT)							\$0.00	\$0.00	
TR059	Payments							\$0.00	\$0.00	
TR060	Dansville - Trail Plan							\$0.00	\$13,500.00	
TR060	50% Reimbursement							\$6,750.00	-\$6,750.00	
TR061	IC-LLS Park							\$0.00	\$15,000.00	
TR061	LW19-0026 (match \$300,000)							\$0.00	\$300,000.00	
TR061	TF19-0114 (match \$725,200)							\$0.00	\$725,200.00	
TR061	TF19-0115, not funded (\$70,500 match)							\$0.00	\$0.00	
TR061	RP18-0040, not funded (\$59,000 match)							\$0.00	\$0.00	
TR061	Consultant Contract (NAME) (\$AMOUNT)							\$0.00	\$0.00	
TR061	Payments							\$0.00	\$0.00	
TR061	Construction Contract (NAME) (\$AMOUNT)							\$0.00	\$0.00	
TR061	Payments							\$0.00	\$0.00	
TR062	CL - Trail Connector-Cambridge to Frances Park							\$0.00	\$400,030.00	
TR062	50% Reimbursement							\$200,015.00	-\$200,015.00	
TR063	Delhi - Holt to Mason, Phase 1							\$0.00	\$0.00	
TR063	Amendment (funding split between 2019 & 2020)							\$0.00	\$1,000,000.00	
TR063	Amendment (funding split between 2019 & 2020)							\$0.00	\$0.00	
TR063	50% Reimbursement							\$500,000.00	-\$500,000.00	
								\$0.00	\$0.00	
TR064	CL - Bridge 18							\$0.00	\$714,017.94	
TR064	50% Reimbursement							\$357,009.00	-\$357,009.00	
TR064	Amendment, additional funds							\$0.00	\$227,101.35	
TR065	CL-Bridge 13							\$0.00	\$86,442.85	
TR065	50% Reimbursement							\$43,221.50	-\$43,221.50	
TR065	Amendment, additional funds							\$0.00	\$173,217.27	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR066	CL - Bridge 15							\$0.00	\$344,042.54	
TR066	50% Reimbursement							\$172,021.50	-\$172,021.50	
TR066	Amendment, additional funds							\$0.00	\$272,650.97	
TR067	CL - Bridge 14							\$0.00	\$100,980.97	
TR067	50% Reimbursement							\$50,940.50	-\$50,940.50	
TR067	Amendment, additional funds							\$0.00	\$276,618.27	
TR068	MT-MSU to Lake Lansing Connector, Phase 2b							\$0.00	\$125,000.00	
TR068	50% Reimbursement							\$0.00	\$0.00	
TR069	Williamston-Downtown Water Trailhead & Launch							\$0.00	\$114,969.40	
TR069	50% Reimbursement							\$0.00	\$0.00	
TR070	Delhi-Holt to Mason, Phase 2							\$0.00	\$2,542,890.00	
TR070	50% Reimbursement							\$0.00	\$0.00	
TR071	CL-Bear Lake Pathway							\$0.00	\$718,889.00	
TR071	50% Reimbursement							\$0.00	\$0.00	
TR072	CL-Bridge 26							\$0.00	\$439,371.57	
TR072	50% Reimbursement							\$0.00	\$0.00	
TR073	CL-Bridge 25							\$0.00	\$71,465.81	
TR073	50% Reimbursement							\$0.00	\$0.00	
TR074	CL-Bridge 24							\$0.00	\$148,669.38	
TR074	50% Reimbursement							\$0.00	\$0.00	
TR075	CL-Bridge 12							\$0.00	\$95,681.42	
TR075	50% Reimbursement							\$0.00	\$0.00	
TR076	CL-Bridge 11							\$0.00	\$61,348.98	
TR076	50% Reimbursement							\$0.00	\$0.00	
TR077	CL-Bridge 28							\$0.00	\$269,669.00	
TR077	50% Reimbursement							\$0.00	\$0.00	
TR078	Leslie Twp-Township Grounds Trail							\$0.00	\$65,000.00	
TR078	Reimbursement, pending							\$48,750.00	-\$48,750.00	
TR079	CL-RiverTrail Extension-Saginaw to Oakland							\$0.00	\$142,200.00	
TR079	50% Reimbursement							\$0.00	\$0.00	
TR080	MT-East Lansing NTT Connection							\$0.00	\$375,000.00	
TR080	50% Reimbursement							\$0.00	\$0.00	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR081	McNamara Landing							\$0.00	\$125,000.00	
TR081	50% Reimbursement							\$0.00	\$0.00	
TR082	IC-Lake Lansing South Improvements							\$0.00	\$125,000.00	
TR082	50% Reimbursement							\$0.00	\$0.00	
TR083	CL-Red Cedar Water Trail							\$0.00	\$114,580.00	
TR083	50% Reimbursement							\$0.00	\$0.00	
TR084	IC-Hawk Island Park							\$0.00	\$200,000.00	
TR084	50% Reimbursement							\$0.00	\$0.00	
TR085	CL/FLRT-Volunteer Trail Ambassador Coordinator							\$0.00	\$125,000.00	
TR085	50% Reimbursement							\$0.00	\$0.00	
	<b>ROUND 6 APPLICATIONS</b>	\$1,800,451.00								\$1,800,451.00
<b>COUNTY PARK APPROPRIATIONS</b>										
	<u>Multi-Year County Park Appropriations</u>									
	<b>Park Security and Maintenance</b>	\$53,000.00	\$53,000.00	\$53,000.00	\$54,000.00	\$54,000.00	\$54,000.00	\$254,500.00	\$53,000.00	\$321,000.00
	Office Supplies and Printing (2014-2017)							\$746.75	\$0.25	\$0.00
	Additional Funds							\$2,000.25	-\$0.25	
	Trail Coordinator	\$140,000.00	\$145,000.00	\$150,000.00	\$150,000.00	\$155,000.00	\$160,000.00	\$0.00	\$423,003.00	\$900,000.00
	Cell Phone							\$1,350.55	-\$1,350.55	
	Uniforms							\$554.74	-\$554.74	
	Travel (local) (use of personnel vehicle to do business)							\$3,779.75	-\$3,779.75	
	Supplies							\$13,858.78	-\$13,858.78	
	Postage							\$485.48	-\$485.48	
	Advertising							\$3,432.26	-\$3,432.26	
	Printing							\$2,432.30	-\$2,432.30	
	Travel (prof dev) (more trainings)									
	In-State							\$1,225.86	-\$1,225.86	
	Out-of-State							\$2,369.43	-\$2,369.43	
	Staff Development & Training (educ. Opp.)							\$3,978.53	-\$3,978.53	
	Salary & Benefits							\$303,400.68	-\$303,400.68	
	5% of Salary							\$0.00	\$0.00	
	<i>End of Year, Release of Enbumberance</i>							\$0.00	-\$18,515.99	
	Account Clerk - Salaries & Fringes (50% millage funded)	\$40,000.00	\$42,000.00	\$43,000.00	\$44,000.00	\$45,000.00	\$46,000.00	\$0.00	\$78,456.00	\$260,000.00
	Park Ranger - Salaries & Fringes	\$72,000.00	\$73,000.00	\$74,000.00	\$75,000.00	\$76,000.00	\$77,000.00	\$0.00	\$71,256.00	\$447,000.00
TR051	Millage Signage (TR051)		\$5,000.00		\$5,000.00		\$5,000.00	\$0.00	\$15,000.00	\$15,000.00

**TRAILS AND PARKS MILLAGE**  
**PROJECT STATUS / ACCOUNTING**  
**INGHAM COUNTY, MI**

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
TR051	Payments							\$1,606.89	-\$1,606.89	
TR051	Payments							\$1,140.00	-\$1,140.00	
TR051	Payments							\$924.00	-\$924.00	
TR051	Payments							\$574.53	-\$574.53	
TR051	Payments							\$751.00	-\$751.00	
TR051	Additional Funds							\$0.00	\$10,000.00	
TR051	MUNIS-BUD 24500, exp 12386.52???									
	<b>2016 County Park Appropriations</b>							\$168,665.39	\$3,834.61	
	LLS - Band Shell Roof (\$8,000)							^	^	
	LLS - Rental House Roof (\$14,500)									
	HAWK - Magic Carpet-Snow Tubing Hill (\$150,000)							↓	↓	
	End of Year, Release Encumb. (above 3 items)							\$0.00	-\$3,834.61	
	HAWK - Loop Trail Resurfacing (\$120,000)							\$120,000.00	\$0.00	
	LLN - Tractor (\$30,000)							\$29,995.00	\$5.00	
	BUR - Gator (\$14,000)							\$13,997.00	\$3.00	
	LLN - Zero Turn Mower (\$14,000)							\$12,607.00	\$1,393.00	
	End of Year, Release Encumb. (above 4 items)							\$0.00	-\$1,401.00	
	LLN/BUR - Road Millings (\$20,000)							\$0.00	\$20,000.00	
	<b>DNR GRANT PROJECTS</b>									
	BUR - Overlook Shelter (RP-\$45,000, CIP - \$20,000)							\$0.00	\$94,500.00	
	Resolution to Accept Grant							\$0.00	\$0.00	
	Additional Funds							\$0.00	\$71,241.00	
	Funds transferred to 245 acct							\$165,741.00	-\$165,741.00	
	Consultant Contract (Spicer) (\$25,025 (245 acct))							\$0.00	\$0.00	
	Construction Contract (LJ Trumble) (\$205,896)							\$0.00	\$0.00	
7P11	BUR - McNamara (DNR Grant TF \$105,800/\$45,400)							\$0.00	\$0.00	
	Resolution to Apply							\$0.00	\$45,400.00	
	Resolution for Project Agreement							\$0.00	\$0.00	
	Additional Funds							\$0.00	\$60,622.00	
	Consultant Contract (MC Smith) (\$14,396)							\$0.00	\$0.00	
	Payments							\$14,396.00	-\$14,396.00	
	Construction Contract (LJ Trumble) (\$97,426)							\$0.00	\$0.00	
	Payment							\$79,720.83	-\$79,720.83	
	Payment (Retainage)							\$8,857.87	-\$8,857.87	
	Payment (\$3,047.30 millage, \$94,915.27 grant)							\$3,047.30	-\$3,047.30	
	Payment (\$10,884.73 grant)							\$0.00	\$0.00	
	<b>2017 County Park Appropriations</b>							\$0.00	\$162,500.00	
7P01	BUR - Service Boat & Trailer (\$16,000)							\$15,995.25	-\$15,995.25	
7P04	LLS - Carousel Building Roof (\$20,000)							\$7,574.52	-\$7,574.52	
7P07	HAWK - Restroom Refurbishment (\$15,000)							\$13,715.75	-\$13,715.75	
7P02	HAWK - Pump House Building-Tubing Hill (\$25,000)							\$21,685.28	-\$21,685.28	
7P03	HAWK - Parking Lot Repairs (\$50,000)							\$13,620.00	-\$13,620.00	
7P10	BUR - Trail Signage / Wayfinding (\$10,000)							\$16,715.74	-\$16,715.74	

TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
7P05	BUR - Stone Chip Road (\$10,000)							\$9,581.08	-\$9,581.08	
7P09	All Parks - Volleyball / Beach Sand (\$6,500)							\$6,500.00	-\$6,500.00	
7P08	All Parks - Tables & Grills (\$10,000)							\$9,981.69	-\$9,981.69	
	Release encumbrance, of above 9 items									
7P06	BUR-LLS-LLN - Gravel and Millings (\$30,000)							\$0.00	\$30,000.00	
	(\$12,000 BUR LWCF grant, \$18,000 LLN grant)							\$0.00	\$0.00	
	Transfer (\$12,000 BUR LWCF grant, 20P22)							\$0.00	-\$12,000.00	
	<u>DNR GRANT PROJECTS</u>									
	LLN - ADA Improvements (TF \$244,800/\$2,500 FICP)							\$0.00	\$80,400.00	
	Additional Funds							\$0.00	\$35,602.00	
	Consultant Contract (Rowe) (\$31,787)							\$11,031.75	-\$11,031.75	
	Construction Contract (Laux Const.) (\$361,650)							\$0.00	\$0.00	
	<u>2018 County Park Appropriations</u>									
8P02	HAWK - Maintenance Bldg Roof							\$0.00	\$55,000.00	
	Additional Funds							\$0.00	\$17,000.00	
	Actual Contract (LJ Trumble) (\$72,000)							\$71,046.50	-\$71,046.50	
	End of Year, Release Encumbrances							\$0.00	-\$953.50	
8P03	HAWK - Splash Pad Features							\$0.00	\$25,000.00	
	Actual Contract							\$24,963.50	-\$24,963.50	
	End of Year, Release Encumbrances							\$0.00	-\$36.50	
8P04	LLS - Band Shell Roof							\$0.00	\$25,000.00	
	Actual Contract (Bornor Restoration)							\$25,000.00	-\$25,000.00	
8P06	BUR - Canoes & Kayaks									
	<u>DNR GRANT PROJECTS</u>									
9P10	LAKE LANSING SOUTH (DNR Grant) - TF18-0104							\$0.00	\$0.00	
	DNR Grant - Match, TF18-0104 (\$156,600) (grant-\$300k)							\$0.00	\$156,600.00	
	<del>DNR Grant - Match, RP18-0040 (\$59,000) - no award</del>							\$0.00	\$0.00	
	DNR Grant - Accept Grant & Topo Survey							\$0.00	\$15,000.00	
	Additional Funds							\$0.00	\$36,905.00	
	Consultant Contract (Rowe) (\$31,800)							\$35,585.00	-\$35,585.00	
	Payments							\$0.00	\$0.00	
	Construction Contract (Brock & Assoc.) (\$450,400)							\$0.00	\$0.00	
	(plus contingency \$22,520) (Total \$472,920)							\$0.00	\$0.00	
	Amendment, extension							\$0.00	\$0.00	
	Payment (\$172,920 millage, \$300,000 grant)							\$0.00	\$0.00	
20P22	BURCHFIELD							\$0.00	\$0.00	
	<del>DNR Grant (Match 175,700 Millage) - no award</del>							\$0.00	\$0.00	
	DNR Grant - Match 17-175,700, 18-56,300) & Topo (\$10k)							\$0.00	\$0.00	
	(\$2,500 FICP in 208 acct)							\$0.00	\$0.00	
	DNR Grant - LWCF 26-01803 Accept Grant (\$256,500)							\$0.00	\$264,000.00	
	(\$12,000, 228-75999-974000-7P06; \$20,000 2020 CIP)							\$0.00	\$0.00	
	Consultant Contract (Rowe) (\$42,000)							\$0.00	\$0.00	
	Payments							\$26,458.00	-\$26,458.00	



TRAILS AND PARKS MILLAGE  
PROJECT STATUS / ACCOUNTING  
INGHAM COUNTY, MI

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
	Construction Contract ( <i>Laux Construction</i> ) (\$409,902.73)							\$0.00	\$0.00	
	(plus contingency \$68,809.27) ( <i>Total \$478,712</i> )							\$0.00	\$0.00	
	Payment (\$224,500 millage, \$256,500grant)							\$0.00	\$0.00	
	<b><u>2019 County Park Appropriations</u></b>									
9P11	HAWK - Path Replacement to all Facilities							\$0.00	\$70,000.00	
	Walkways							\$3,236.60	-\$3,236.60	
	Contract with JH Construction (\$48,379.00+4690)							\$48,379.00	-\$48,379.00	
	Hammond Farms							\$484.00	-\$484.00	
9P12	BUR - Passenger Van 15							\$30,765.25	\$4,234.75	
	End of Year, Release Encumbrances							\$0.00	-\$4,234.75	
9P13	Lake Lansing (All) - Crack Seal All Entry Road Asphalt							\$9,315.00	\$7,185.00	
	Tomco Asphalt Contract							\$8,500.00	\$0.00	
	End of Year, Release Encumbrances							\$0.00	-\$7,185.00	
9P14	LLS - Retaining Wall / Sidewalk / Access							\$0.00	\$11,500.00	
	Reallocate to LLS DNR Grant TF20-0039							\$0.00	-\$11,500.00	
9P15	HAWK / River Trail - Drinking Fountains							\$19,388.33	\$611.67	
9P16	BUR - Canoe/Kayaks							\$4,982.64	\$17.36	
9P17	HAWK - Kayaks / Life Jackets							\$7,403.88	\$96.12	
9P18	Lake Lansing - Secondary Boat Dock							\$11,484.40	\$515.60	
9P19	LLN - Snowmobile and Track Setter							\$10,395.17	\$1,104.83	
	End of Year, Release Encumbrances							\$0.00	-\$2,345.58	
9P20	BUR - Winter Sports Bldg Roof							\$0.00	\$30,000.00	
	LJ Trumble Contract (\$47,610) (add'l funds from 208 acct)							\$30,000.00	-\$30,000.00	
	Amendment, reallocate from 9P22							\$0.00	\$7,925.00	
9P21	HAWK - Red Tail Shelter Roof 1/2							\$0.00	\$20,000.00	
	LJ Trumble Contract (\$100,650) (add'l funds from gen fund)							\$20,000.00	-\$20,000.00	
9P22	HAWK - Boat House Rental Roof							\$0.00	\$20,000.00	
	LJ Trumble Contract (\$12,075) (add'l funds from 208 acct)							\$11,500.00	-\$11,500.00	
	Amendment, reallocate to 9P20							\$0.00	-\$7,925.00	
	End of Year, Release Encumbrances							\$0.00	-\$575.00	
9P23	LLS - Boat House Rental Roof							\$0.00	\$15,000.00	
	LJ Trumble Contract (\$16,590) (add'l funds from 208 acct)							\$15,000.00	-\$15,000.00	
	<b><u>DNR GRANT PROJECTS</u></b>									
	LAKE LANSING SOUTH (DNR Grant) - See TR061									
	HAWK ISLAND (DNR Grants) - see TR059									
	<b><u>2020 County Park Appropriations</u></b>									
20P10	Match for ADA Improvement Grant MDNR							\$0.00	\$20,000.00	

**TRAILS AND PARKS MILLAGE**  
**PROJECT STATUS / ACCOUNTING**  
**INGHAM COUNTY, MI**

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
20P11	Snowcat/Snow Tube Building							\$0.00	\$75,000.00	
20P12	LLN - Maintenance Facility							\$0.00	\$75,000.00	
20P13	Permeable Concrete Trail							\$0.00	\$32,536.00	
	ET MacKenzie Contract (\$27,464) (+ conting. \$4,000)							\$0.00	\$31,464.00	
20P14	Trail Mowing Equipment							\$0.00	\$6,000.00	
20P15	Tractor Mounted Snow Thrower							\$4,016.88	\$983.12	
20P16	Ski Trail Groomer							\$11,714.21	\$785.79	
20P17	Road Gravel & Parking Improvements							\$159.00	\$29,841.00	
20P18	Tractor Replacement							\$42,844.49	\$2,155.51	
20P19	Pedal Boat Replacements & Trailer							\$0.00	\$32,000.00	
20P20	Solo & Tandem Pedal Drive Kayaks & Stand Up Paddle Boards							\$6,743.51	\$9,256.49	
20P21	LLN - Main Shelter Roof Replacement							\$0.00	\$60,000.00	
	<b>DNR GRANT PROJECTS</b>									
	<del>DNR Grant Match, TF19-0115 (\$59,000) - no award</del>							\$0.00	\$0.00	
	TF20-0039, LLS - resubmit 2019 grant	\$323,700.00						\$0.00	\$11,500.00	\$323,700.00
	(Match = \$59,000 - 19-119; \$11,500 - 2019 CIP (9P14);									
	\$264,700 - mil) (grant request - \$300,000)									
	TF20-0040, Bunker Rd Landing	\$62,000.00						\$0.00	\$0.00	\$62,000.00
	(Match = \$52,000) \$10,000-topo; \$50,000-grant request									
	<b>2020 County Park Appropriations</b>									
	Grant Match ( \$20,000-see 20P22)	\$115,600.00						\$0.00	\$0.00	\$115,600.00
	GENERAL FUND for Parks, shift of operations	\$1,359,591.00								\$1,359,591.00
	<b>CONSULTANTS</b>									
	<b>Mannik &amp; Smith</b> (Trails & Parks Comp. Report)							\$0.00	\$73,514.00	
	Payment							\$4,596.11	\$0.00	
	Payment							\$12,471.55	\$0.00	
	Payment							\$18,867.24	\$0.00	
	Payment							\$9,248.88	\$0.00	
	Payment							\$5,647.75	\$0.00	
	Payment							\$6,615.50	\$0.00	
	Payment							\$15,246.50	\$0.00	
	Release Encumbrances, as paid out							\$0.00	-\$72,693.53	
	End of Contract, Release Encumbrances							\$0.00	-\$820.47	
	<b>Spicer Group</b> (General Consulting) (2017-2018)							\$154,607.88	\$194,946.75	
	Payments							\$0.00	-\$154,607.88	
	End of Contract, Release Encumbrances							\$0.00	-\$40,338.87	
	<b>Spicer Group</b> (General Consulting) (2018-2019)							\$0.00	\$201,756.00	
	Amendment, increase in contract amount							\$0.00	\$30,000.00	

**TRAILS AND PARKS MILLAGE**  
**PROJECT STATUS / ACCOUNTING**  
**INGHAM COUNTY, MI**

Project No.	Project Description	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Actual Inc/Exp 2015-2020	Encumbered 2015-2020	Projected 2021-2026
	Payments							\$187,502.50	-\$187,502.50	
	Amendment, increase in contract amount							\$0.00	\$57,000.00	
	Carlson Appraisal Company							\$0.00	\$500.00	
	Payment							\$500.00	-\$500.00	
	Signs By Crannie (Wayfinding Sign Supply)							\$0.00	\$281,428.00	
	Payments							\$281,427.77	-\$281,427.77	
	Amendment 1, increase in contract amount							\$0.00	\$7,000.00	
	Johnson Sign Co.							\$0.00	\$71,929.00	
	Payments							\$0.00	\$0.00	
	Amendment 1, extension, payment terms							\$0.00	\$0.00	
	WAYFINDING SIGNS - Future Phases	\$150,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$400,000.00
	CONSULTANT - 5 YR PLAN / COMP T&P REPORT		\$80,000.00					\$0.00	\$0.00	\$80,000.00
	CONSULTANT - GENERAL T&P MILLAGE ASSISTANCE	\$120,000.00	\$125,000.00	\$130,000.00	\$135,000.00	\$140,000.00	\$145,000.00	\$0.00	\$0.00	\$795,000.00
	<b>Total Budgeted</b>									
	<b>Total Expended / Projected</b>	\$4,611,342.00	\$573,000.00	\$500,000.00	\$513,000.00	\$520,000.00	\$537,000.00	\$13,010,924.20	---	\$7,254,342.00
	<b>Total Encumbrances</b>							---	\$19,474,719.70	---
	<b>Actual Millage Collected</b>							\$22,274,422.30		---
	<b>Estimated Millage to Collect</b>	\$3,841,444.00	\$3,841,444.00	\$3,841,444.00	\$3,841,444.00	\$3,841,444.00	\$3,841,444.00			\$23,048,664.00
	<b>Fund Balance (Total Collected less Expend/Encumbered)</b>	-\$769,898.00	\$3,268,444.00	\$3,341,444.00	\$3,328,444.00	\$3,321,444.00	\$3,304,444.00	-\$10,211,221.60		
	<b>Fund Balance (Total Estimated to Collect less Projected)</b>									\$15,794,322.00

2021-26 Millage less Expend/Encumbered Funds    \$12,837,442.40  
2021-26 Millage less Expend/Encumbered Funds, less Projected Funds    \$5,583,100.40



## FLRT Trail Ambassador Program Coordinator Monthly Report September, 2020

### Upcoming Events

- FLRT Virtual Annual Meeting – September 23 6pm
  - Registration required at [https://zoom.us/meeting/register/tjcrduyrrDssGNzi\\_XAG7kX0gsw3td6H0LXM](https://zoom.us/meeting/register/tjcrduyrrDssGNzi_XAG7kX0gsw3td6H0LXM)

### Other Business

- Communicated with new trail sponsor
- Monitored trail project updates & shared via social media
- Communicated with contractors to assist in website upgrade
- Responded to trail maintenance questions
- Worked with FLRT Marketing Committee on Annual Meeting details
- Drafted and sent monthly newsletter

### MOU Status

Community Name	In Discussion	In Process	Signed	Last Update
Ingham County			x	3/7/17
City of Lansing		x		2/9/17
City of East Lansing			x	9/28/17
City of Mason			x	10/13/17
Delhi Township		x		3/9/18
Meridian Township			x	1/31/18
Stockbridge		x		3/7/18
City of Leslie	x			10/7/19