

INGHAM COUNTY BOARD OF COMMISSIONERS

MAY 26, 2020

REGULAR MEETING – 6:30 P.M.

VIRTUAL MEETING HELD VIA ZOOM AT: [HTTPS://ZOOM.US/J/93732774141](https://zoom.us/j/93732774141)

MASON, MICHIGAN

## AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. TIME FOR MEDITATION
- IV. APPROVAL OF THE MINUTES FROM **MAY 12, 2020**
- V. ADDITIONS TO THE **AGENDA**
- VI. PETITIONS AND COMMUNICATIONS
  1. **FOIA APPEAL** FROM THE LANSING STATE JOURNAL REGARDING FOIA W036965-042820
  2. A LETTER FROM THE MICHIGAN DEPARTMENT OF TREASURY REGARDING THE PRELIMINARY **STATE EQUALIZATION REPORT** FOR THE 2020 TAX YEAR
  3. RESOLUTION 2020-16 FROM THE **MENOMINEE COUNTY** BOARD OF COMMISSIONERS IN RESPONSE TO EXECUTIVE ORDER 2020-77
  4. RESOLUTION 2020-04 FROM THE **TUSCOLA COUNTY** BOARD OF COMMISSIONERS REGARDING THE AVAILABILITY OF DATA RELATED TO MICHIGAN COVID-19 PATIENTS
- VII. LIMITED PUBLIC COMMENT
- VIII. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- IX. CONSIDERATION OF CONSENT AGENDA
- X. COMMITTEE REPORTS AND RESOLUTIONS
  5. RESOLUTION TO APPROVE THE PURCHASE OF ASSISTANCE FROM **IMAGESOFT**
  6. RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS RELATED TO **FIBER INSTALL**
  7. RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE DECLARATION OF THE **STATE OF EMERGENCY** FOR THE COUNTY OF INGHAM
  8. COUNTY SERVICES COMMITTEE – RESOLUTION ADOPTING THE INGHAM COUNTY **RETURN TO WORK** ACTION PLAN

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PROVIDE SUPPORT FOR VITAL [ELECTION OPERATIONS](#) THROUGH PURCHASE OF CRITICAL INFRASTRUCTURE
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A 2020 LOCAL ROAD AGREEMENT WITH [MERIDIAN TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT BETWEEN INGHAM COUNTY AND [WONSEY TREE SERVICE, INC.](#) FOR THE REPLACEMENT OF THE LAKE DRIVE CULVERT AND THE REJECTION OF ALL OTHER BIDS FOR BID PACKET #37-20
12. FINANCE COMMITTEE – RESOLUTION UPDATING VARIOUS [FEES](#) FOR COUNTY SERVICES
13. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT THE GRANT AND FINANCE SPECIALIST POSITION TO [ACCOUNTANT](#)
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #3](#) TO THE 2019-2020 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SETTING UP AN ACCOUNT WITH [AMERISOURCEBERGEN, INC](#) ON BEHALF OF AFAXYS, INC
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FUNDING FOR DIABETES SELF-MANAGEMENT EDUCATION AND SUPPORT ([DSMES](#))
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND AGREEMENT WITH [LUMAHEALTH](#)
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [YMCA](#) OF LANSING
19. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR THE SERVICE OF [CANINE SMOKE AND DEPUTY NARLOCK](#) AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK
20. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AGREEMENT WITH [GUARDIAN ALARM](#) COMPANY FOR THE BUILDING ALARM SYSTEM AT THE 9-1-1 CENTER'S BACKUP LOCATION

21. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AGREEMENT WITH [VIDCOM SOLUTIONS](#) FOR THE ACCESS CONTROL SYSTEM AT THE 9-1-1 CENTER’S BACKUP LOCATION
22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND CONTRACT FOR [GRAPHIC SCIENCES, INC.](#) FOR THE CONTINUED STORAGE AND RETRIEVAL OF CIRCUIT COURT FILES
23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TO PORT TELEPHONE LINES/NUMBERS FROM AT&T TO THE INGHAM COUNTY [CISCO TELEPHONE SYSTEM](#)

- XI. SPECIAL ORDERS OF THE DAY
- XII. PUBLIC COMMENT
- XIII. COMMISSIONER ANNOUNCEMENTS
- XIV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

## **MAY 12, 2020 REGULAR MEETING**

Virtual Meeting held via Zoom at: <https://zoom.us/j/96389432599>  
Mason, Michigan – 6:30 p.m.  
May 12, 2020

### **CALL TO ORDER**

Chairperson Crenshaw called the May 12, 2020 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m. in accordance with the Governor's Executive Order 2020-75 regarding the Open Meetings Act.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, and Trubac.

Members Absent at Roll Call: None.

A quorum was present.

### **TIME FOR MEDITATION**

Chairperson Crenshaw asked those present for a moment of silence, prayer, or meditation. He further asked those present to keep individuals who had lost their lives in their thoughts and prayers, especially former State Senator Morris Hood III who had lost his life this morning due to complications from COVID-19.

### **APPROVAL OF THE MINUTES**

Commissioner Naeyaert moved to approve the minutes of the April 28, 2020 meeting. Commissioner Slaughter supported the motion.

The motion to approve the minutes carried unanimously.

### **ADDITIONS TO THE AGENDA**

Chairperson Crenshaw stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately. He further stated that Agenda Items No. 1 and 2 had not been through a committee.

Commissioner Sebolt moved to allow the following resolutions be considered by the Board immediately:

1. RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE DECLARATION OF THE STATE OF EMERGENCY FOR THE COUNTY OF INGHAM
2. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ADAMS OUTDOOR FOR THE RENTAL OF BILLBOARD SPACE TO DISTRIBUTE COVID-19 INFORMATION

Commissioner Celentino supported the motion.

The motion carried unanimously.

## **MAY 12, 2020 REGULAR MEETING**

Commissioner Naeyaert moved to consider the following late resolution:

### **RESOLUTION ADOPTING PROVISIONS OF THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT AFFECTING RETIREMENT PLANS FOR QUALIFIED INDIVIDUALS**

Commissioner Slaughter supported the motion.

The motion carried unanimously.

Chairperson Crenshaw stated that the resolution would be added to the agenda as Agenda Item No. 24.

Chairperson Crenshaw stated that without objection, the following substitute would be added:

3. RESOLUTION ADOPTING THE INGHAM COUNTY COVID-19 PREPAREDNESS AND RESPONSE PLAN

### **PETITIONS AND COMMUNICATIONS**

None.

### **LIMITED PUBLIC COMMENT**

None.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Items No. 6 and 14. Commissioner Maiville supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

**MAY 12, 2020 REGULAR MEETING**

**RATIFIED – MAY 12, 2020  
ADOPTED – APRIL 30, 2020  
AGENDA ITEM NO. 1**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE  
DECLARATION OF THE STATE OF EMERGENCY FOR THE  
COUNTY OF INGHAM**

**RESOLUTION #20 – 183**

WHEREAS, on March 12, 2020, the County of Ingham sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and

WHEREAS, any widespread outbreak within the County of Ingham could hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as of March 13, 2020 a State of Emergency was declared for Ingham County which was subsequently extended through April 13, 2020, and again through April 30, 2020; and

WHEREAS, it is necessary to extend the Declaration of the State of Emergency through May 15, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a “state of emergency” exists within our jurisdiction as of March 13, 2020, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

BE IT FURTHER RESOLVED, that this Declaration replaces the initial Declarations submitted on March 16, 2020, March 25, 2020 and April 13, 2020 and will expire on May 15, 2020.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**RATIFIED – MAY 12, 2020  
ADOPTED – MAY 4, 2020  
AGENDA ITEM NO. 2**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ADAMS OUTDOOR FOR THE RENTAL  
OF BILLBOARD SPACE TO DISTRIBUTE COVID-19 INFORMATION**

**RESOLUTION #20 – 184**

WHEREAS, Ingham County Health Department (ICHD) is a recipient of Michigan Department of Health & Human Services (MDHHS) COVID-19 Response funds; and

WHEREAS, ICHD would like to contract for the use of billboard space to disseminate COVID-19 public education; and

WHEREAS, Adams Outdoor can provide these services; and

WHEREAS, the costs of these services will not exceed \$3,500 for the period of May 11, 2020 – May 24, 2020; and

WHEREAS, the cost of these services will be funded from the MDHHS COVID-19 Response grant; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement between ICHD and Adams Outdoor for the period of May 11, 2020 – May 24, 2020 not to exceed \$3,500.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between the ICHD and Adams Outdoor for the period of May 11, 2020 – May 24, 2020 at a cost not to exceed \$3,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ADOPTING THE INGHAM COUNTY COVID-19  
PREPAREDNESS AND RESPONSE PLAN**

**RESOLUTION #20 – 185**

WHEREAS, in order to respond to the current state of emergency related to the novel coronavirus (“COVID-19”) and to comply with relevant state and local orders related to COVID-19, Ingham County has prepared the attached COVID-19 Preparedness and Response Plan (“Plan”); and

WHEREAS, Executive Orders 2020-42 and 2020-59 prohibit businesses or operations to operate a business or conduct operations that requires workers to leave their homes except to the extent those workers are necessary to sustain or protect life (*i.e.* critical infrastructure workers) or to conduct minimum basic operations; and

WHEREAS, the plan identifies essential workers, protective safety measures that will be implemented, what the county will do if an employee tests positive, and requires the identification of a COVID-19 Workplace Coordinator to ensure that departments have a business continuity plan in place; and

WHEREAS, the implementation of a COVID-19 Preparedness and Response Plan is a requirement of Executive Orders 2020-42 and 2020-59.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached COVID-19 Preparedness and Response Plan.

BE IT FURTHER RESOLVED, that the Controller/Administrator is designated as Ingham County’s COVID-19 Workplace Coordinator.

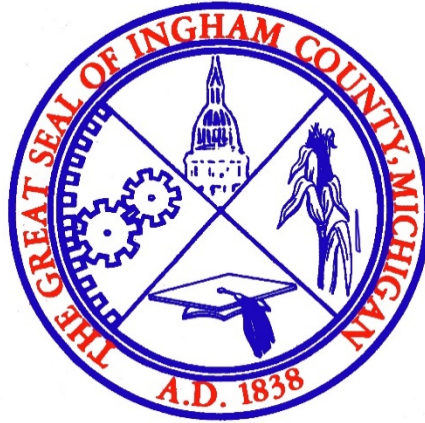
BE IT FURTHER RESOLVED, this plan may be amended from time to time as necessary to remain consistent with subsequent executive orders at the concurrence of the Board Chairperson, Health Officer and Controller/Administrator.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

Adopted as part of the consent agenda.



**MAY 12, 2020 REGULAR MEETING**



## **Ingham County COVID-19 Preparedness and Response Plan**

**Date Implemented: May 12, 2020**

**Ingham County**  
**COVID-19 Preparedness and Response Plan**  
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### Ingham County COVID-19 Preparedness and Response Plan

In order to respond to the current state of emergency related to the novel coronavirus (“COVID-19”) and to comply with relevant state and local orders related to COVID-19, Ingham County has prepared the following COVID-19 Preparedness and Response Plan (“Plan”). This Plan may be updated as this situation evolves, or as state or local orders related to COVID-19 are issued or amended, **or due to information provided by county employees.**

#### **Essential Workers Necessary to Perform Critical Infrastructure Functions or Conduct Minimum Basic Operations**

Executive Order 2020-42 and subsequent Executive Order 2020-59 prohibits businesses or operations to operate a business or conduct operations that requires workers to leave their homes except to the extent those workers are necessary to sustain or protect life (*i.e.*, critical infrastructure workers) or to conduct minimum basic operations. Appendix A contains a list of critical infrastructure workers as described by the U.S. Cybersecurity and Infrastructure Security Agency in its March 19, 2020 guidance as well as additional categories of such workers identified by Governor Whitmer in Executive Orders 2020-42 and 2020-59.

Under Executive Orders 2020-42 and 2020-59, workers who are necessary to conduct minimum basic operations are “those workers whose in-person presence is strictly necessary to allow the business or operation to maintain the value of inventory and equipment, care for animals, ensure security, process transactions (including payroll and employee benefits), or facilitate the ability of other workers to work remotely.”

Only “critical infrastructure workers” or those required to conduct minimum basic operations may be permitted to perform in-person activities so long as any in-person work is performed consistently with the social distancing and mitigation measures required under any relevant executive order or public health order. Workers designated as critical infrastructure workers or those required to conduct minimum basic operations will be informed of such designations in writing, if so required.

**Ingham County employees who refuse to follow the guidelines set forth in this plan will be subject to discipline as provided in the applicable collective bargaining agreement, including being sent home by their supervisor. Methods for reporting violations will be in accordance with standard county policies and procedures.**

#### **Protective Safety Measures**

##### ***Sick Leave***

Employees are permitted to take paid leave consistent with the Families First Coronavirus Response Act and Ingham County’s Health Advisory Leave Policy. Any onsite employee who appears to have a respiratory illness may be separated from other employees and sent home.

##### ***Remote Work***

All employees who are not essential to operations, and whose job duties reasonably allow to them telework, will work remotely.

##### ***Employee Screening Before Entering the Workplace***

A sample Employee Entry Screening Questionnaire is attached as Appendix B. A screening questionnaire should be completed by all employees before being permitted to enter the workplace and should comply with any required screening process required by the state or local jurisdiction in which the business is located. Any individual taking employee temperatures will be required to wear appropriate personal protective equipment. If an employee fails the screening process, they should be sent home until allowed to return to work under the relevant executive orders or public health orders, which requirements are explained in detail in the Return to Work Plan, attached as Appendix C.

##### ***Personal Protective Equipment***

Ingham County shall provide and make available to all Critical Infrastructure Workers (CIW) personal protective equipment (PPE) such as gloves, goggles, face shields, and face masks as appropriate for the activity being performed by

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the CIW. Any CIW able to medically tolerate a face covering, must wear a covering over his or her nose and mouth when in any enclosed public space.

### ***Enhanced Social Distancing***

Supervisors will direct employees to perform their work in such a way so as to reasonably avoid coming within six feet of other individuals. Where possible, employees may be relocated or provided additional resources in order to avoid shared use of offices, desks, telephones, and tools/equipment. The number of employees permitted in any break room, restroom or lunch room shall be limited to ensure social distancing restrictions can be followed. Employees should remain in their assigned work areas as much as possible. Employees whose job duties regularly require them to be within six feet of members of the public will be provided with appropriate personal protective equipment or physical barriers commensurate with their level of risk of exposure to COVID-19.

### ***Enhanced Hygiene***

Employees are instructed to wash their hands frequently, to cover their coughs and sneezes with tissue, and to avoid touching their faces. Employees will be provided with access to places to frequently wash hands or to access hand sanitizer. Employees will also be provided with access to tissues and to places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Hand shaking is also prohibited to ensure good hand hygiene.

### ***Enhanced Cleaning and Disinfecting***

Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment will be performed regularly to Clean and disinfect all “**touch points**” which includes but not limited to the following:

- Push/panic bars
  - Door handles
  - Handrails
  - Elevator control buttons (by spraying the disinfectant on a rag first then clean the surfaces)
  - Drinking fountains
  - Handicap buttons (door opening devices)
  - Tubs, X-ray machines, wands (things associated with screening)
  - Bathrooms and fixtures
  - Break rooms
  - All hard services in common areas
- using products containing EPA-approved disinfectants. Employees will be provided with access to disposable disinfectant wipes so that any commonly used surfaces can be wiped down before each use. In the event that an employee that has been in the workplace in the past 14 days tests positive for COVID-19, the County has have established several pre-approved vendors for an emergency cleaning/sanitizing response in the event have an environmental issue requires an entire department and/or building to be cleaned and disinfected.

### ***Tools and Equipment***

Ingham County limits the sharing of tools and equipment among CIWs; should any sharing of tools be required, employees must disinfect and clean each tool or piece of equipment following their use of same and before any other employee uses the tool or piece of equipment. Ingham County will provide CIWs with disinfectant wipes and other disinfecting products for this purpose.

### ***Visitors***

No visitors should be allowed in the workplace unless they are deemed essential to address an issue related to critical infrastructure functions.

Ingham County further requires that any member of the public able to medically tolerate a face covering must wear a covering over their nose and mouth, such as a homemade mask, scarf, bandana or handkerchief, while in any enclosed public space.

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**Each department will be responsible for maintaining a visitor log, to assist in contact tracing if necessary.**

Employees with Suspected or Confirmed COVID-19 Cases



## Coronavirus Disease (COVID-19) Workplace Checklist

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Ingham County businesses and entities may remain open if they provide essential services to sustaining or protecting life. Under the **Ingham County Health Officer's Order**, these businesses and entities must take the following actions to ensure the safety of employees and customers.

### ☐ Screen staff reporting to work sites

**Ask all staff these questions when they report for work for each shift:**

1. Do you have symptoms of fever, cough, shortness of breath, sore throat or diarrhea?
2. Have you had close contact in the last 14 days with an individual diagnosed with COVID-19?
3. Have you traveled on an airplane internationally or domestically in the last 14 days?

**If an employee answers YES to any of the screening questions:**

Send the employee home immediately. The employee should self-isolate/self-quarantine at home for:

- If symptoms are present, a minimum of 7 days since symptoms first appear. Must also have 3 days without fevers and improvement in respiratory symptoms.
- 14 days if the employee had close contact with an individual diagnosed with COVID-19.
- 14 days following international or domestic travel.

**Screening Guidance:**

Create and implement an active screening plan that will work best for your facility. Determine where and how this screening will take place. You can use this form to record answers. You are not required to record answers to the 3 screening questions, or record employee temperature results. We recommend it, but you are not required to do so.

Items to consider: Stagger shift starting times so employees do not arrive at the same time. Have one person asking staff these questions directly. Or, staff could do a "self-check-in" by entering their information on a computer, tablet, or sheet of paper. Be sure to instruct employees on properly disinfecting equipment or writing utensils. Provide alcohol-based hand sanitizer at the screening station, if possible.

If a touchless/contactless thermometer is available, a temperature check is strongly recommended at the worksite. We understand it may be difficult to get a thermometer at this time. Employees can also take their temperature at home and report it to their employer. A fever is considered a temperature at 100.4°F or above.

If your facility is already following other appropriate or more-stringent infection control procedures (like CDC guidelines), please continue to use those procedures.

Note that the 14-day quarantine period does not apply to hospitals, healthcare facilities, EMS, other organizations that employ healthcare workers in the inpatient or outpatient setting, all providers and

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support staff involved in patient care, and public health staffing actively involved in the COVID-19 response (local or state).

### ☐ **Develop and implement a social distancing plan**

Determine how you will maintain 6 feet of distance between people. This 6-foot distance applies to employees working in shared spaces, and to customers waiting for services inside or outside the business. Options include using signs, contact barriers, entrance limits, and specialized hours. You may also need to limit capacity inside facilities to provide for social distancing between customers and employees.

### ☐ **Post the Ingham County Order**

Hang the **Ingham County March 25, 2020 Public Health Order** at all facility entrances so that it is visible to all employees and customers. For questions, visit [hd.ingham.org/coronavirus](https://hd.ingham.org/coronavirus) or contact Ingham County Health Department at (517) 887-4517.

## **Business Continuity Plans**

The COVID-19 Workplace Coordinator will: (1) work with management to cross-train employees to perform essential functions so the workplace can operate even if key employees are absent; (2) identify alternate supply chains for critical goods and services in the event of disruption; and (3) develop an emergency communication plan to communicate important messages to employees and constituents.

## **MAY 12, 2020 REGULAR MEETING**

### **APPENDIX A**

#### **CRITICAL INFRASTRUCTURE WORKERS**

Consistent with the March 19, 2020 CISA guidance document, critical infrastructure workers include some workers in each of the following sectors

- a. Health care and public health.
- b. Law enforcement, public safety, and first responders.
- c. Food and agriculture.
- d. Energy.
- e. Water and wastewater.
- f. Transportation and logistics.
- g. Public works.
- h. Communications and information technology, including news media.
- i. Other community-based government operations and essential functions.
- j. Critical manufacturing.
- k. Hazardous materials.
- l. Financial services.
- m. Chemical supply chains and safety.
- n. Defense industrial base.

For purposes of Executive Orders 2020-42 and 2020-59, critical infrastructure workers also include<sup>1</sup>:

- a. Child care workers (including workers at disaster relief child care centers), but only to the extent necessary to serve the children or dependents of workers required to perform in-person work as permitted under this order. This category includes individuals (whether licensed or not) who have arranged to care for the children or dependents of such workers.
- b. Workers at suppliers, distribution centers, or service providers, as described below.

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<sup>1</sup> Under Executive Orders 2020-42 and 2020-59, necessary government activities may continue, which includes activities performed by critical infrastructure workers as well as the following government activities including, but not limited to, public transit, trash pick-up and disposal (including recycling and composting), activities necessary to manage and oversee elections, operations necessary to enable transactions that support the work of a business's or operation's critical infrastructure workers, and the maintenance of safe and sanitary public parks so as to allow for outdoor activity permitted under Executive Order 2020-42. In-person government activities are subject to the same social distancing and mitigation measures proscribed under the executive order for businesses.



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1. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate another business's or operation's critical infrastructure work may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  2. Any suppliers, distribution centers, or service providers whose continued operation is necessary to enable, support, or facilitate the necessary work of suppliers, distribution centers, or service providers described in subprovision (1) of this subsection may designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  3. Consistent with the scope of work permitted under subprovision (2) of this subsection, any suppliers, distribution centers, or service providers further down the supply chain whose continued operation is necessary to enable, support, or facilitate the necessary work of other suppliers, distribution centers, or service providers may likewise designate their workers as critical infrastructure workers, provided that only those workers whose in-person presence is necessary to enable, support, or facilitate such work may be so designated.
  4. Suppliers, distribution centers, and service providers that abuse their designation authority under this subsection shall be subject to sanctions to the fullest extent of the law.
- c. Workers in the insurance industry, but only to the extent that their work cannot be done by telephone or remotely.
  - d. Workers and volunteers for businesses or operations (including both religious and secular nonprofit organizations) that provide food, shelter, and other necessities of life for economically disadvantaged or otherwise needy individuals, individuals who need assistance as a result of this emergency, and people with disabilities.
  - e. Workers who perform critical labor union functions, including those who administer health and welfare funds and those who monitor the well-being and safety of union members who are critical infrastructure workers, provided that any administration or monitoring should be done by telephone or remotely where possible.
  - f. Workers at retail stores who sell groceries, medical supplies, and products necessary to maintain the safety, sanitation, and basic operation of residences, including convenience stores, pet supply stores, auto supplies and repair stores, hardware and home maintenance stores, and home appliance retailers.
  - g. Workers at laundromats, coin laundries, and dry cleaners.
  - h. Workers at hotels and motels, provided that the hotels or motels do not offer additional in-house amenities such as gyms, pools, spas, dining, entertainment facilities, meeting rooms, or like facilities.
  - i. Workers at motor vehicle dealerships who are necessary to facilitate remote and electronic sales or leases, or to deliver motor vehicles to customers, provided that showrooms remain closed to in-person traffic.

## APPENDIX B



## Coronavirus Disease (COVID-19) Workplace Health Screening

Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Date: \_\_\_\_\_ Time In: \_\_\_\_\_

### In the past 24 hours, have you experienced:

Subjective fever (felt feverish):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New or worsening cough:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shortness of breath:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sore throat:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Diarrhea:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Current temperature:		

If you answer “yes” to any of the symptoms listed above, or your temperature is **100.4°F or higher**, please do not go to work. Self-isolate at home and contact your primary care physician’s office for direction.

- You should isolate at home for a minimum of 7 days since symptoms first appear.
- You must also have 3 days without fevers and improvement in respiratory symptoms.

### In the past 14 days, have you:

Had close contact with an individual diagnosed with COVID-19? ☐ Yes ☐ No

Traveled via airplane internationally or domestically? ☐ Yes ☐ No

If you answer “yes” to either of these questions, please do not go to work. Self-quarantine at home for 14 days.

For questions, visit [hd.ingham.org/ coronavirus](https://hd.ingham.org/coronavirus) or contact Ingham County Health Department at (517) 887-4517.

## **MAY 12, 2020 REGULAR MEETING**

### **APPENDIX C**

#### **EMPLOYEE RETURN TO WORK PLAN**

Consistent with Executive Order 2020-36, employees who fail entrance screening will only be permitted to return to work under the following circumstances.

Employees who test positive for COVID-19 or display one or more of the principal symptoms of COVID-19 (fever, atypical cough, or atypical shortness of breath) will not be permitted to return to work until either:

1. Both 3 days have passed since their symptoms have resolved *and* 7 days have passed since their symptoms first appeared or since they were swabbed for the test that yielded the positive result; or
2. They receive a negative COVID-19 test.

Employees\* who have been in “close contact” (being within approximately six feet for a prolonged period of time) with an individual who tests positive for COVID-19 or who displays one or more of the principal symptoms of COVID-19 will not be permitted to return to work until either:

1. 14 days have passed since the last close contact with the sick or symptomatic individual; or
2. The symptomatic individual receives a negative COVID-19 test.

\*The “close contact” rule does not apply to the following classes of workers: health care professionals; workers at a health care facility (including hospitals, surgical centers, health maintenance organizations, nursing homes, hospice, and veteran’s facilities); first responders (*e.g.*, police officers, fire fighters, paramedics); child protective service employees; workers at child caring institutions, as defined in MCL 722.111; and workers at correctional facilities.

**MAY 12, 2020 REGULAR MEETING**

**APPENDIX D**

**CORONAVIRUS DISEASE (COVID-19)  
VISITOR HEALTH SCREENING**

---

Court/Office Visiting: \_\_\_\_\_

Visitors Name: \_\_\_\_\_

Appointment Date: \_\_\_\_\_ Time In: \_\_\_\_\_

**In the past 24 hours, have you experienced any of the following symptoms:**

Fever? (100.0°F or above)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Atypical Cough?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Atypical Shortness of Breath	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Current temperature: _____		

If the visitor answered “yes” to any of the symptoms listed above visitor not allowed access to building. Visitor handed CDC Handout: Sick with COVID-19 Fact Sheet.

**In the past 14 days, have you:**

Had close contact (within approximately six (6) feet for a prolonged period of time) with an individual diagnosed with COVID-19? ☐ Yes ☐ No

Traveled via airplane internationally or domestically? ☐ Yes ☐ No

If visitor answered “yes” to either of these questions visitor not allowed access to building. Visitor handed CDC Handout: Sick with COVID-19 Fact Sheet.

-----  
Security Officer or Employee:

Contacted Court/Office and informed them the visitor was not allowed into the building.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Spoke to: \_\_\_\_\_

**MAY 12, 2020 REGULAR MEETING**

**APPENDIX E**

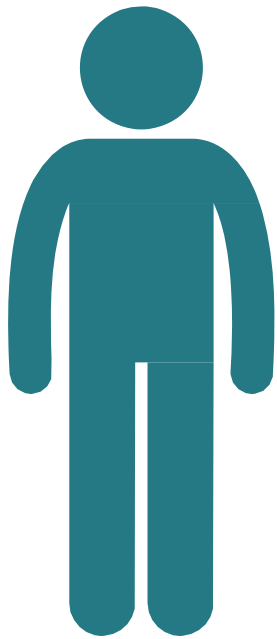
**SIGNS FOR BUILDINGS**

# COVID 19

CORONAVIRUS  
DISEASE



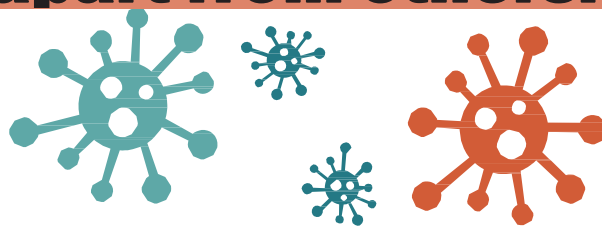
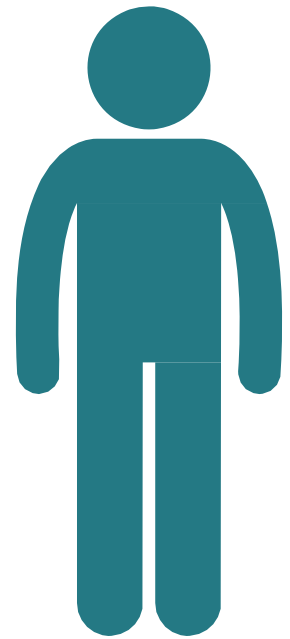
# Please keep your social distance.



**Social distancing  
means keeping**

**←6feet→**

**apart from others.**



**Coronavirus** (COVID-19)

**Stop the Spread**

517) 887-4517 or

[hd.ingham.org/coronavirus](https://hd.ingham.org/coronavirus)



**Ingham County  
Health Department**

## **MAY 12, 2020 REGULAR MEETING**

### **APPENDIX F**

#### **OTHER RESOURCES**

Governor Whitmer's Executive Orders 2020-42 and 2020-59:

[https://www.michigan.gov/whitmer/0,9309,7-387-90499\\_90705-525182--,00.html](https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-525182--,00.html)

[https://www.michigan.gov/whitmer/0,9309,7-387-90499\\_90705-526894--,00.html](https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-526894--,00.html)

FAQs from Governor Whitmer on Executive Order 2020-42 and 2020-59:

[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-525278--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-525278--,00.html)

[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-527027--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-527027--,00.html)

Helpful CDC Guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

CDC Handwashing Fact Sheet:

<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

CDC Fact Sheet and Poster on Preventing the Spread of Germs:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>

CDC Fact Sheet on What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

CDC Poster for Entrance Reminding Employees Not to Enter When Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stayhomefromwork.pdf>



**MAY 12, 2020 REGULAR MEETING**

**Appendix G: Health Advisory Leave Policy**

**ADOPTED – MARCH 24, 2020  
AGENDA ITEM NO. 4**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ADOPTING A HEALTH ADVISORY LEAVE POLICY**

**RESOLUTION #20 – 112**

WHEREAS, the recent outbreak of the COVID-19 virus pandemic emphasizes the need for policies and procedures in response to public health advisories; and

WHEREAS, in light of this need, a policy is warranted to govern paid leave for Ingham County employees unable to work due to illness, caregiving responsibilities and/or voluntary or mandatory self-quarantine requirements issued by state, local or federal health officials related to a health advisory; and

WHEREAS, adoption of a Health Advisory Leave Policy is supported by County Labor Representatives to address this need.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Health Advisory Leave Policy, retroactive to March 10, 2020, the date of commencement of the current state of emergency declaration made by Michigan Governor Gretchen Whitmer in response to the COVID-19 outbreak.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

**General Administrative,  
Management and Operations  
Policy No. 2XX**

**Health Advisory Leave**

**Approved:  
Resolution No.**

**20-**

**A. Purpose and Applicability**

The purpose of this policy is to provide the framework for interim and short-term action and response during a Health Advisory period and is applicable to all County employees. In the event of a suspension of County operations, the provisions of this policy are superseded by any conflicting provisions contained in General Administrative Management and Operations Policy No. 221, Suspension of County Operations, except that otherwise eligible temporary and seasonal employees will be provided with Health Advisory Leave to the extent they are not eligible for leave under the federal Emergency Family and Medical Leave Act and the Emergency Paid Sick Leave Act and to the extent previously scheduled hours of work are otherwise uncompensated.

**B. Authority and Responsibility**

In the event of an outbreak or potential outbreak of disease determined and declared by Ingham County, in consultation with the Ingham County Health Department, to be a severe communicable disease, the Ingham County Board of Commissioners authorizes the County Controller/Administrator, Judges and Elected Officials, or their designees, to appropriately monitor and coordinate actions and implement measures to safeguard the welfare of its employees and residents while maintaining operations in an effective and efficient manner.

The Controller/Administrator is responsible for periodically reviewing this policy and submitting recommended changes to the County Services Committee for approval. Recommended changes may include, but are not limited to, alteration in the maximum number of paid Health Advisory Leave hours authorized for use by employees, expansion of the definition of family member, compliance and coordination with laws, regulations, executive or operative orders, etc.

**C. Procedure**

Before declaring a Health Advisory, the County Controller/Administrator will consult with the Board Chairperson, Health Officer, Information Technology Director, Human Resources Director, and any other pertinent County Government leaders.

If a Health Advisory has been issued by the County Controller/Administrator (or their designee) the following procedure applies.

**EMPLOYEES REQUIRED TO REPORT TO WORK:** During a Health Advisory, employees will be required to work as directed.

## **MAY 12, 2020 REGULAR MEETING**

**An Elected Official/Department Head** (or designee) may authorize a request for Health Advisory Leave for employees who are directed to report to work. This may include circumstances where the employee has been infected with a severe communicable disease, is reasonably likely to spread a severe communicable disease to coworkers or residents through the performance of the employee's regular job duties, and/or is unable to perform the essential functions of their job without possible harm to themselves or others. Supporting documentation from a health care provider may or may not be required for authorization (see Medical Documentation below).

**EMPLOYEES REQUIRED TO BE AVAILABLE TO WORK:** Employees required to be available to work must continue to be available for work as directed and will be provided further guidance by their Elected Official/ Department Head (or designee).

An Elected Official/ Department Head (or designee) may authorize a request for Health Advisory Leave for employees required to be available to work but are not eligible for, not yet eligible for, or exempted from the paid leave provisions of the Emergency Family and Medical Leave Act, the Emergency Paid Sick Leave Act. This may include circumstances where the employee has been infected with a severe communicable disease, is reasonably likely to spread a severe communicable disease to coworkers or residents through the performance of the employee's regular job duties, and/or is unable to perform the essential functions of their job without possible harm to themselves or others. Supporting documentation from a health care provider may or may not be required for authorization (see Medical Documentation below).

**ALL OTHER EMPLOYEES:** Depending on the nature and severity of the situation, an Elected Official/Department Head (or designee) may authorize a request for Health Advisory Leave for employees who are not required to report to work and who are not required to be available to work. These employees:

1. May not be required to report to work or may be directed to stay away from their work sites.
2. May be instructed not to report until contacted by their Elected Official/ Department Head (or designee) with further directions.
3. May be instructed not to report to work if they are reasonably believed to have been exposed to, or infected with, the severe communicable disease.
4. May be instructed not to report to work if the employee is showing symptoms of the severe communicable disease (for example, coughing, sneezing, fever, diarrhea, nausea, etc.) until they are free of fever (100.4 degrees or greater) and/or free of any other symptoms (coughing, sneezing, etc.) for at least the minimum period of time recommended by qualified health officials prior to the start of their shift, without the use of fever-reducing or other symptom altering medicines (cough suppressants). "Symptoms of the severe communicable disease" are defined as those identified by qualified medical professionals and/or health officials. Supporting documentation from a health care provider may or may not be required (see Medical Documentation below).

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**HEALTH ADVISORY LEAVE:** Employees who are currently eligible for, or upon becoming eligible for, paid leave under the provisions of the Suspension of County Operations Policy, the Emergency Family and Medical Leave Act and/or the Emergency Paid Sick Leave Act or (any other special and temporary law or regulation to provide temporary or emergency paid leave during a pandemic) are not eligible for this temporary emergency Health Advisory Leave nor eligible for continuation Health Advisory Leave after becoming eligible under such laws or regulations. Note: In 2020, employees who will be eligible for paid leave under the provisions of the Emergency Family and Medical Leave Act and/or the Emergency Paid Sick Leave Act are eligible for Health Advisory Leave up to, and not extending past, April 2, 2020 (the effective date of the EFMLA and EPSLA) only to the extent employees were not eligible for paid leave under the Suspension of County Operations Policy in effect beginning March 17, 2020 through April 5, 2020.

If the Elected Official/ Department Head (or designee) authorizes an eligible employee to take Health Advisory Leave, the employee:

1. May use up to 120 hours of paid Health Advisory Leave per year to care for themselves or their family member during a Health Advisory period. This paid leave is separate and distinct from any other category of paid leave, including but not limited to paid sick leave. "Care for a family member" includes care required due to closure of schools, day care facilities, or other care facilities.
2. May not use Health Advisory Leave for previously scheduled unrelated medical appointments/procedures, vacation or other leaves of absence unrelated to the Health Advisory.
3. Paid Health Advisory Leave hours are available for use to provide paid leave for hours an employee is regularly scheduled to work.
4. Must follow established call-in/reporting procedures to notify supervision of their absence in the event Health Advisory leave is taken.

Extension: If an eligible employee has been infected with a severe communicable disease, is reasonably likely to spread a severe communicable disease to coworkers or customers through the performance of the employee's regular job duties, and/or is unable to perform the essential functions of their job without possible harm to themselves or others, the employee may request an extension of Health Advisory leave. After consulting the Controller/Administrator, and appropriate Elected Official or Department Head, the Human Resources Director will determine whether additional hours of Health Advisory Leave will be granted, taking into consideration the recommendation of the employee's health care provider.

**FAMILY MEMBER:** The definition of a family member in this policy is:

- Biological, adopted or foster child, stepchild or legal ward, or child to whom the employee stands in loco parentis.
- Employee or their spouse's biological parent, foster parent, stepparent, adoptive parent, or legal guardian.
- An individual who stood in loco parentis to the employee when they were a minor child.
- Spouse, significant other with whom the employee resides or other cohabitant.

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- Grandparent or grandchild.
- Biological, foster, or adopted sibling.

An employee who may otherwise be eligible for paid leave coverages pursuant to the Emergency Family and Medical Leave Act and/or the Emergency Paid Sick Leave Act may, nonetheless, be eligible for Health Advisory Leave under the expanded “family member” definition of this Policy if the individual being cared for is not within the definition of “family member” under the Emergency Family Act and/or Paid Sick Leave Act. There shall be no duplication of benefits under this policy and applicable laws.

**RETURN FROM HEALTH ADVISORY LEAVE:** Employees may report to work if the employee is not showing any symptoms of the severe communicable disease (for example, coughing, sneezing, fever, diarrhea, nausea, etc.), they are free of fever (100.4 degrees or greater) and/or free of any other symptoms (coughing, sneezing) for at least the minimum period of time recommended by qualified health officials prior to the start of their shift, without the use of fever-reducing or other symptom altering medicines (cough suppressants). Supporting documentation from a health care provider may or may not be required (see Medical Documentation below).

**UNSCHEDULED ABSENCE:** Absences using an approved Health Advisory Leave will not be counted as an unscheduled or unexcused absence unless an employee does not follow established call-in/reporting procedures to notify supervision of their absence except under exigent circumstances or does not provide required medical documentation (see Medical Documentation below).

**PRECAUTIONARY MEASURES:** During a Health Advisory period, employees should undertake all recommended measures to address the nature of the disease. This may include:

- Washing hands frequently with soap and water.
- Avoid touching your nose, mouth and eyes.
- Frequently clean all work surfaces, telephones, and computer equipment.
- Limit guests in “employee only” areas.
- Refrain from using another employee’s phone, desk, office, or other work tools and equipment.
- Avoid contact with others (i.e., handshakes). Wash hands after contact with others.
- Reduce face-to-face contact (e.g., conduct conference calls rather than traditional meetings).

**TELEWORK:** If authorized by the Elected Official/Department Head (or designee), employees in essential or critical positions may be permitted to engage in telework during a Health Advisory period. Telework is work performed away from the employee’s customary work location.

**BUSINESS AND PERSONAL TRAVEL:** Non-essential business travel is suspended during a Health Advisory period. Employees are strongly encouraged to discontinue non-essential personal travel during a Health Advisory period. Traveling employees may be subject to voluntary or mandatory (as determined by their supervisor) self-quarantine upon return from travel in accordance with state, local or federal recommendations. Health Advisory leave may be used during a period of voluntary or mandatory self-quarantine.

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**FLMA LEAVE OF ABSENCE:** During a Health Advisory period, employees may or may not be required to submit documentation from a health care provider required during non-Health Advisory periods to support any need for leave due to a qualifying circumstance under the Family and Medical Leave Act (FMLA), Emergency Family and Medical Leave Act and/or the Emergency Paid Sick Leave Act (see Medical Documentation below). The Human Resources Department will continue to issue Notice of FLMA Rights to employees where notice of a potential need for FMLA/EFMLA leave is identified and communicated to Human Resources personnel.

**MEDICAL DOCUMENTATION:** During a Health Advisory period, employees may or may not be required to submit supporting documentation from a health care provider customarily required during non-Health Advisory periods. Circumstances including, but not limited to, the nature of the health advisory, recommendations of qualified health officials and availability of health care resources will be some of the considerations used to determine whether to waive, grant a delay in providing, or not waive the customary documentation requirement.

**APPLICATION OF LEGAL REQUIREMENTS:** The legal requirements of leave granted or extending past April 2, 2020 for eligible and/or non-exempted County employees shall be defined by the requirements of applicable law including, but not limited to, the Emergency Family and Medical Leave Act, the Emergency Paid Sick Leave Act, the Family and Medical Leave Act, County policies and/or the parties' collective bargaining agreement.

### **RESOURCES:**

Ingham County Health Department – [hd.ingham.org](http://hd.ingham.org)

Michigan Department of Health and Human Services – [michigan.gov/dhhs](http://michigan.gov/dhhs)

Centers for Disease Control – [cdc.gov](http://cdc.gov)

EmployeeConnect Employee Assistance Program – [Lincoln4Benefits.com](http://Lincoln4Benefits.com)  
or 888-628-4824.

**MAY 12, 2020 REGULAR MEETING**

**APPENDIX H**

**INGHAM COUNTY  
COVID-19 PREPAREDNESS AND RESPONSE PLAN**

**Certification by Responsible Public Official**

This is to certify that I have reviewed the Ingham County COVID-19 Preparedness and Response Plan attached hereto and to the best of my knowledge and belief:

- 1.) It complies with Michigan Executive Order #2020-42 dated Thursday, April 9, 2020.
- 2.) The plan is consistent with the guidance from U. S. Department of Labor, Occupational Health and Safety Administration publication OSHA 3990-03-2020, Guidance on Preparing Workplaces for COVID -19.
- 3.) The plan is available on the Ingham County website [www.ingham.org](http://www.ingham.org) and at each Ingham County facility where in-person operations take place during the COVID-19 emergency.

I declare that the foregoing is true and correct.

Municipality/Entity: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Official: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING THE PURCHASING POLICY TO INCLUDE LABOR, EMPLOYMENT,  
AND ENVIRONMENTAL CRITERIA IN EVALUATING BIDS AND PROPOSALS**

**RESOLUTION #20 – 186**

WHEREAS, the Ingham County Board of Commissioners (Board) purchases goods and services from a multitude of vendors; and

WHEREAS, the Board is committed to ensuring impartiality, transparency, professionalism, equal treatment, and the highest standards of conduct with respect to its relationships with all current and potential County vendors; and

WHEREAS, the Board expects that, as a condition for doing business with the County, all vendors place value on the importance of creating good-paying jobs and are good stewards of the environment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending the purchasing policy to include the following criteria in evaluating formal bids and proposals:

- The potential vendor's history of compliance with labor and employment laws and regulations, including the Workforce Opportunity Wage Act, MCL 408.411 et seq., the Fair Labor Standards Act of 1938, 29 USC 201 et seq., and the National Labor Relations Act, 29 USC 151 et seq.; and
- The potential vendor's environmental track record and sustainability practices, including the potential vendor's history of compliance with environmental laws and regulations such as the Natural Resources and Environmental Protection Act, MCL 324.101 et seq., the Clean Water Act, 33 USC 1251 et seq., and the Clean Air Act, 42 USC 7401 et seq.

BE IT FURTHER RESOLVED, that all vendors, as a condition for registering to do business with the County, shall self-certify to the County regarding any violations of environmental, labor, and employment laws and regulations of the State of Michigan or any other regulatory agency.

BE IT FURTHER RESOLVED, that all vendors shall notify the Purchasing Department of any subsequent violation of this Policy within ten (10) years after becoming a vendor; failure to do so may result in the vendor being barred from doing business with the County for a period of up to five (5) years.

BE IT FURTHER RESOLVED, that a local vendor claiming the local purchasing preference in accordance with the Local Purchasing Preference Policy, may not be afforded the preference if it is verifiably proven that the local vendor is found to have violated any provisions of this amended policy.

BE IT FURTHER RESOLVED, that a point ranking system may be used in the evaluation of the bids and proposals.



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BE IT FURTHER RESOLVED, that if it is discovered that a vendor performing work under a contract with the County is in violation of this policy, that vendor shall be found to have committed a material breach of the contract and that vendor shall make restitution payment to the County in the amount of \$500 per day for every day that the violation occurred since signing the contract.

BE IT FURTHER RESOLVED, that upon being notified in writing by the County of violating this policy, vendors who do not agree to make such restitution shall be barred from doing business with the County for a period of not less than ten (10) years.

BE IT FURTHER RESOLVED, that the vendor may appeal any such decision to the Ingham County Board of Commissioners who shall have the final say in all matters and appeals.

BE IT FURTHER RESOLVED, that the amended policy shall be incorporated into the County's vendor registration process so that vendors are fully informed as to the County's expectations regarding vendor conduct.

BE IT FURTHER RESOLVED, that the Purchasing Department shall include in all formal solicitations and purchase orders, and legal counsel shall include in all contracts, language requiring compliance with the provisions of the amended policy.

BE IT FURTHER RESOLVED, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT  
OF WAY BY NEMOKA DRAIN DRAINAGE DISTRICT**

**RESOLUTION #20 – 187**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2020, at 6:30 p.m., local time.

PRESENT: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac.

ABSENT: None.

The following resolution was offered by Commissioner Naeyaert and supported by Commissioner Maiville:

WHEREAS, as a result drainage problems and flooding in the Nemoka Drain Drainage District (“Drainage District”), a Petition dated June 30, 2009, requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, providing structures, adding lands, adding branches and relief drains (the “Maintenance and Improvements”) to the Nemoka Drain (the “Drain”) was filed with the Drain Commissioner; and

WHEREAS, an Order of Necessity was entered on October 19, 2009, determining that the Maintenance and Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that the Maintenance and Improvements to the Drain are necessary for the protection of the public health in Meridian Charter Township; and

WHEREAS, the Drainage District is developing plans and specifications for the Maintenance and Improvements to the Drain within the Drainage District, and has secured easements necessary therefore; and

WHEREAS, the Maintenance and Improvements are intended to relieve drainage problems and flooding, providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations, and local ordinances; and

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WHEREAS, said Maintenance and Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (“ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Michigan Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of this Agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner, on behalf of the Nemoka Drain Drainage District, to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the roads rights-of-way as permitted by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

Adopted as part of the consent agenda.

RESOLUTION DECLARED ADOPTED.

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Barb Byrum, Clerk  
County of Ingham

*[Clerk Certification Next page]*

**MAY 12, 2020 REGULAR MEETING**

STATE OF MICHIGAN )  
  )SS  
COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 13<sup>th</sup> day of May, 2020.

---

Barb Byrum, Clerk  
County of Ingham

**MAY 12, 2020 REGULAR MEETING**

**AGREEMENT FOR WORK IN ROAD RIGHT OF WAY BY  
NEMOKA DRAIN DRAINAGE DISTRICT**

This Agreement is made and entered into on this \_\_\_\_ day of \_\_\_\_\_ 2020 by and between the Nemoka Drain Drainage District (the “Drainage District”), a public body corporate, administered by the Ingham County Drain Commissioner (the “Drain Commissioner”) of 707 Buhl St, Mason, MI 48854-0220, and the County of Ingham on behalf of the Ingham County Road Department (hereinafter, the “ICRD”) of 301 Bush Street,  
P.O. Box 38, Mason, Michigan 48854.

**WITNESSETH:**

WHEREAS, as a result drainage problems and flooding experienced in the Nemoka Drain (the “Drain”), a Petition dated June 30, 2009, requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, providing structures, adding lands, adding branches and a relief drain to the drain known as the Nemoka Drain, to improve flow and add pumping equipment necessary to assist or relieve flow (the “Improvements”) to the Drain was filed with the Drain Commissioner; and

WHEREAS, an Order of Necessity was entered on October 19, 2009, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that the Improvements to the Drain are necessary for the protection of the public health in Aurelius Township and Delhi Charter Township; and

WHEREAS, the Drainage District is developing plans and specifications for the Improvements to the Drain within the Drainage District, and has secured easements necessary therefore; and

WHEREAS, the Improvements are intended to relieve flooding drainage problems and flooding providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations, and local ordinances; and

WHEREAS, said Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the ICRD, for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and,

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of this Agreement.

## MAY 12, 2020 REGULAR MEETING

NOW THEREFORE, it is agreed by and between the parties as follows:

1. The ICRD does hereby grant license and permission to the Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the road rights-of-way as permitted by the ICRD and as marked on the map attached hereto as **Exhibit A**.

2. The Drainage District is solely responsible for, and shall maintain, all Drainage Structures installed within the road right-of-way for storm water drainage purposes, as depicted in the attached **Exhibit A**.

3. The term "Drainage Structures" as used herein shall mean all storm sewer pipes, open ditches, tiles, culverts, trench drains, planting material, manholes, catch basins, vegetation and bio-retention areas residing within the Drainage District for drainage and storm water management purposes.

4. The ICRD shall not be obligated in the future to repair and maintain any Drainage Structures that are within the road right-of-way that are also within the drainage route and course that have been installed, improved and/or maintained, arising out of or as a result of this Agreement.

5. The Drainage District shall be responsible, without cost to the ICRD, for repairing any portion of a road or ICRD property located within the road rights-of-way, as depicted on the attached **Exhibit A**, that is damaged during or as a result of construction, repair or maintenance work on the Drain performed by the Drainage District under this Agreement. Such repair shall reasonably restore any damaged portion to the same general condition as it was prior to such damage.

6. Except as specifically set forth herein, this Agreement does not otherwise alter the ICRD's obligations, or rights to governmental immunity as may be provided by law, for road administration, repair and maintenance of roads and road rights-of-way under its control and jurisdiction as provided by law.

7. Except as specifically set forth herein, this Agreement does not otherwise alter the Drainage District's obligations for maintenance and repair of the Drain as provided by law.

8. This Agreement shall not be construed as obligating the ICRD or the Drain Commissioner to expend funds in excess of appropriations or assessments authorized by law or otherwise commit the Drain Commissioner or the ICRD to actions for which they lack statutory authority.

9. For the Improvements to be performed pursuant to this Agreement, and for any future maintenance and/or repair work, the Drain Commissioner, on behalf of the Drainage District, shall obtain any and all necessary permits from the ICRD required to perform said

## **MAY 12, 2020 REGULAR MEETING**

construction, maintenance and/or repair work. Any subsequent changes in the Plans and Specifications during construction for work under the roads or within the road rights-of-way must first receive a permit amendment. Subsequent to completion of construction, the Drainage District shall provide the ICRD with construction record drawings illustrating all Improvements and their details constructed under the roads and within the public road rights-of-way and identifying the Drainage Structures to be maintained by the Drainage District.

10. This Agreement is entered specific to the construction, improvements and maintenance of the Drain set forth in the above-referenced Plans and Specifications and shall not otherwise be applicable beyond said Drain and Drainage District, and does not otherwise modify existing Drain Commissioner and ICRD authorities or transfer any authority, on to the other. The ICRD and the Drain Commissioner do not waive any claims, positions and/or interpretations that may have with respect to the applicability and/or enforceability of any law, regulation or ordinance.

11. This Agreement incorporate by reference the ICRD Right-of-Way Permit Rules and Regulations as revised on June 8, 2006.

12. This Agreement does not confer or grant an easement or other rights or interests in the roads or road right-of-way to the Drain Commissioner or Drainage District other than as necessary for the construction, maintenance and repair of the Drain, unless otherwise stated herein.

13. This Agreement is not intended to create, nor does it create, any third-party rights, but has been entered into for the sole benefit of the parties hereto.

14. The parties signing this Agreement on behalf of each party are, by said signatures, affirming that they are authorized to enter into this Agreement for and on behalf of the respective parties to this Agreement.

*[Signatures and Acknowledgments on following pages]*

**MAY 12, 2020 REGULAR MEETING**

**NEMOKA DRAIN DRAINAGE DISTRICT**

By: \_\_\_\_\_  
Patrick E. Lindemann  
Ingham County Drain Commissioner

STATE OF MICHIGAN            )  
  )SS  
COUNTY OF INGHAM         )

The foregoing was acknowledged by me on this \_\_\_\_ day of \_\_\_\_\_, 2020 by Patrick E Lindemann, Ingham County Drain Commissioner on behalf of the Nemoka Drain Drainage District.

\_\_\_\_\_  
Notary Public  
State of Michigan, County of Ingham  
My Commission Expires: \_\_\_\_\_  
Acting in the County of: \_\_\_\_\_

**COUNTY OF INGHAM FOR  
INGHAM COUNTY ROAD DEPARTMENT**

By: \_\_\_\_\_  
Bryan Crenshaw  
Chairperson, County Board of Commissioners

The foregoing was acknowledged by me on this \_\_\_\_ day of \_\_\_\_\_, 2020 by Brian Crenshaw, Chairperson, County Board of Commissioners, on the behalf of the Ingham County Road Department.

\_\_\_\_\_  
Notary Public  
State of Michigan, County of Ingham  
My Commission Expires: \_\_\_\_\_  
Acting in the County of: \_\_\_\_\_

APPROVED AS TO FORM  
FOR THE COUNTY OF INGHAM  
COHL, STOKER, & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend



**MAY 12, 2020 REGULAR MEETING**

Prepared by and Return to:

Patrick E. Lindemann  
Ingham County Drain Commissioner  
707 Buhl Avenue  
Mason, MI 48854-0220



**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS  
RESOLUTION PLEDGING FULL FAITH AND CREDIT TO  
NEMOKA DRAIN DRAINAGE DISTRICT BONDS**

**RESOLUTION #20 – 188**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2020, at 6:30 p.m., local time.

PRESENT: Commissioners Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert,  
Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac.

ABSENT: Commissioners None.

The following resolution was offered by Commissioner Sebolt and supported by Commissioner Slaughter.

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “**Drain Commissioner**”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “**Act**”), for the making of certain intra-county drain improvements referred to as the Nemoka Drain Maintenance and Improvement Project (the “**Project**”), which is being undertaken by the Nemoka Drain Drainage District (the “**Drainage District**”) in a Special Assessment District (the “**Special Assessment District**”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “**Bonds**”) in an amount not to exceed Nine-Million Five Hundred Thousand Dollars (\$9,500,000) pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the “**Special Assessments**”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

## MAY 12, 2020 REGULAR MEETING

WHEREAS, the Ingham County Board of Commissioners (the “**Board**”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed Nine-Million Five Hundred Thousand Dollars (\$9,500,000). The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them (“**Authorized Officers**”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “**Continuing Disclosure Certificate**”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

## MAY 12, 2020 REGULAR MEETING

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

**YEAS:** Commissioners Celentino, Grebner, Koenig, Maiville, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac

**NAYS:** Commissioners Crenshaw, Morgan

**ABSTAIN:** None

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Tennis, Grebner, Polsdofer, Schafer, Maiville  
**Nays:** Morgan, Crenshaw **Absent:** None **Approved 05/06/2020**

Commissioner Sebolt moved to adopt the resolution. Commissioner Slaughter supported the motion.

The motion carried by roll call vote. **Yeas:** Celentino, Grebner, Koenig, Maiville, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac **Nays:** Crenshaw, Morgan **Absent:** None

RESOLUTION DECLARED ADOPTED.

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Barb Byrum, Clerk  
County of Ingham

**MAY 12, 2020 REGULAR MEETING**

**CERTIFICATION**

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “**County**”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: May 13, 2020

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Barb Byrum, Clerk  
County of Ingham

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SUPPORT PURCHASE OF VIDEO SERVER HARDWARE  
THROUGH AVALON TECHNOLOGIES**

**RESOLUTION #20 – 189**

WHEREAS, Ingham County stores captured video footage on our main storage device in our primary datacenter; and

WHEREAS, this method utilizes a great deal of bandwidth on our network as well as a large amount of space on our central storage; and

WHEREAS, Innovation and Technology Department (ITD) budgeted to decentralize the storage and move to a newer, more robust model.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of video server hardware from Avalon Technologies in the amount not to exceed \$66,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Hardware Fund (#636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY**

**RESOLUTION #20 – 190**

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles will be auctioned off through GOVDEALS.COM a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list, and County departments will be allowed to view surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.



**MAY 12, 2020 REGULAR MEETING**

**2020 SURPLUS LISTING**  
**Attachment "A"**

## MAY 12, 2020 REGULAR MEETING

MAKE / MODEL/YEAR	COLOR	VIN	DEFICIENCIES	MILES	Department
Dodge Ram 2500 / 2002	Blue	3B7KC26Z42M308080	Runs poorly / repairs costly	Unknown - Dead battery	Parks
Ford E-350 Van / 2001	Silver	1FTSS34LX1HB15829	Rust all along bottom	Unknown - Dead battery	Facilities
Jeep Liberty / 2005	Gray / Silver	1J4GL48K15W678385	Rust along bottom of doors	Unknown - Dead battery	SO
Chevy Impala / 2013	White	2G1WD5E3OD1165757	Runs poorly / repairs costly	Unknown - Dead battery	SO
Ford Taurus SE / 2005	Silver	1FAFP53U65A163079	Rust on rear passenger wheel well	Unknown - Dead battery	ITD
Chevy Impala / 2009	White	2G1WS57M891314645	Runs poorly / repairs costly	Unknown - Dead battery	ITD
Ford E-350 Van / 2008	White	1FBSS31L48DA72003	Bad suspension. Must sell grant funds	53,634.60	Family Center (Grant)
Ford E-350 Van / 2008	White	1FBSS31L58DA71636	None noted. Must sell grant funds	49,075.50	Family Center (Grant)
Dodge Charger / 2006	Black	2B3KA43RX6H479301	Some rust, will not shift	109,792	Parks
Ford F-350 / 2002	Grey	1FTSF31L42EC14772	Rear passenger wheel well rusted. Rear bumper rusted. Bed is completely rusted out in numerous	38,652.00	Facilities
Dodge Grand Caravan SXT / 2010	Silver	2D4RN5D18AR238665	None noted. Must sell grant funds	Unknown - Dead battery	Courts
Dodge Grand Caravan SXT / 2010	Silver	2D4RN5D17AR169418	Flat tire on front passenger and drivers side	Unknown - Dead battery	Family Center (No-Grant)
Ford Explorer / 2015	White	1FM5K8AR3FGC51943	Severe front end damage. Rear passenger tire flat. Not driveable	Unknown - Dead battery	SO
Dodge Ram 2500 / 2003	Blue	3D7KA26D83G792884	Rust/dents drivers side, Inoperable: heater, airbags	97,000±	Parks
Chevy Impala /2004	White	2G1WF55K449381789	Some rust, small dent in front fender. Front seat is cloth and back seat is vinyl. Tires are in good shape.	Dead battery, unknown	SO
Ford, F-Super Duty Class A Motorhome Chassis/1994	White/Multi	3FCMF53G2RJB10176	Old and unfunctional, no longer cost effective. Removed from Health Center Program Scope of Service Sites. Rust, worn treads on tires, engine replacement recommended by Dean Transporation.	27,158.80	HD

## MAY 12, 2020 REGULAR MEETING

GOODS	BRAND NAME	Describe item / Color
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Paddler Wheeler - DMM Industries	Green - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Paddle Boat	Pedal Crusier - Kay Park Recreation Corp	Blue - used for parts
Kayak	Old Town	Orange/Red
Truck Box Topper	Wolverine Coach	White
Trailer	No idea, looks homemade	Very Rusty
Mower attachment for tractor	Woods	Gear box leaks, and tires shot.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF  
2020 SEASONAL REQUIREMENT OF HOT MIX ASPHALT (HMA) MIXTURES  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION #20 – 191**

WHEREAS, the Road Department annually purchases approximately 50,000 to 55,000 tons of various Hot Mix Asphalt (HMA) mixtures 13A, 13A Top, 1100T, 36A, with assistants by the supplier with furnished Flowboy and Quad axle trucking, for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Road Department's adopted 2020 budget included in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for maintenance HMA and related trucking by the asphalt suppliers were solicited and evaluated by the Ingham County Purchasing Department per ITB #35-20, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase HMA on an as-needed, unit price per ton basis from all three responding bidders; Michigan Paving & Materials, Reith Riley, and Capital Asphalt with trucking provided at a cost when requested by ICRD staff and to award bid and purchase on an as-needed, unit price per ton and per an hourly basis; and

WHEREAS, a blanket PO shall be processed with HMA purchases from the 3 vendors, based on availability of required material, trucks and location, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed \$2,700,000; and

WHEREAS, this decision will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material and trucks.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the purchase of HMA, with furnished trucking on an as-needed, unit price per ton and on an hourly trucking rate basis from all three respondents to ITB #35-20.

BE IT FURTHER RESOLVED, that purchases will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three listed suppliers and purchase HMA as needed and budgeted.

**MAY 12, 2020 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AGREEMENTS  
BETWEEN INGHAM COUNTY AND THE CITY OF LESLIE, CITY OF MASON,  
CITY OF WILLIAMSTON AND THE VILLAGE OF WEBBERVILLE  
FOR THE 2020 PAVEMENT MARKING PROGRAM**

**RESOLUTION #20 – 192**

WHEREAS, the Road Department solicited and received bids in accordance with Ingham County Purchasing policies for the 2020 Pavement Marking Program per Bid Packet #19-20; and

WHEREAS, both the Purchasing and Road Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, the Board of Commissioners adopted a resolution to enter into an agreement with M&M Pavement Markings, Inc. on April 21, 2020 (Resolution #20-179) for the 2020 Pavement Marking Program; and

WHEREAS, the Road Department annually invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the Pavement Marking Program as an economical solution to place pavement markings on roads within their jurisdiction; and

WHEREAS, the estimated 2020 pavement marking costs for the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville are as follows, based on actual bid prices obtained from Bid Packet #19-20:

City of Leslie:	\$1,644.57
City of Mason:	\$3,240.92
City of Williamston:	\$1,383.03
Village of Webberville:	\$1,449.57; and

WHEREAS, the Road Department will invoice the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville for all costs for work performed on the roads within their jurisdictions, at no additional cost to the Road Department budget; and

WHEREAS, the County on behalf of the Road Department, will enter into individual agreements with the City of Leslie, City of Mason, City of Williamston and the Village of Webberville if they choose to participate in the 2020 Pavement Marking Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into individual agreements with the City of Leslie for an estimated cost of \$1,644.57, the City of Mason for an estimated cost of \$3,240.92, the City of Williamston for an estimated cost of \$1,383.03, and the Village of

## **MAY 12, 2020 REGULAR MEETING**

Webberville for an estimated cost of \$1,449.57 if they choose to participate in the Road Department's 2020 Pavement Marking Program and at no additional cost to the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A FIRST PARTY AGREEMENT  
BETWEEN INGHAM COUNTY AND HOFFMAN BROS., INC.  
AND  
A SECOND PARTY AGREEMENT  
BETWEEN INGHAM COUNTY AND MICHIGAN STATE UNIVERSITY  
FOR  
BID PACKET #54-20  
MERIDIAN ROAD FROM HOWELL ROAD TO LINN ROAD  
BEAUMONT ROAD FROM BENNETT ROAD TO MT HOPE ROAD  
FOREST ROAD FROM FARM LANE TO BEAUMONT ROAD**

**RESOLUTION #20 – 193**

WHEREAS, the Ingham County Road Department has determined that pavement recycling, asphalt resurfacing and other repairs are needed on various county primary and local roads due to normal deterioration over time; and

WHEREAS, the Road Department has programmed the resurfacing of Meridian Road from Howell Road to Linn Road, Beaumont Road from Bennett Road to Mt Hope Road, and Forest Road from Farm Lane to Beaumont Road; and

WHEREAS, these projects are funded by the Ingham County Road Department and Michigan State University; and

WHEREAS, the County on behalf of the Road Department, will enter into a first party agreement with the contractor, which ensures construction requirements and responsibilities are defined; and

WHEREAS, the County, on behalf of the Road Department, will enter into a second party agreement with Michigan State University to define funding responsibilities for the work performed on Beaumont Road and Forest Road; and

WHEREAS, the Ingham County Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #54-20; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing Department, Ingham County Road Department and Michigan State University, and all parties were in agreement the low bidders' proposals met all necessary qualifications, specifications and requirements; and

WHEREAS, Hoffman Bros., Inc. of Battle Creek, MI, submitted the lowest responsive and responsible bid; and



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WHEREAS, a contingency is being requested in the amount of 10% of the low bid costs for each project location, as may be needed for any additional work deemed necessary by Road Department staff; and

WHEREAS, the estimated project costs are as follows:

Meridian Road from Howell Road to Linn Road:

Hoffman Bros., Inc. (As-Bid):	\$ 3,129,337.14
Hoffman Bros., Inc. (10% Contingency):	<u>\$ 312,933.71</u>
Meridian Road Subtotal:	\$ 3,442,270.85

Beaumont Road (Bennett Rd to Mt Hope Rd) and Forest Road (Farm Lane to Beaumont Rd):

Hoffman Bros., Inc. (As-Bid):	\$ 515,571.10
Hoffman Bros., Inc. (10% Contingency):	<u>\$ 51,557.11</u>
Beaumont Road and Forest Road Total:	\$ 567,128.21

**Grand Total of Combined Projects (With 10% Contingency): \$ 4,009,399.06; and**

WHEREAS, the funding responsibility for the Meridian Road Project is distributed as follows:

Meridian Road from Howell Road to Linn Road:

Ingham County Road Department (As-Bid):	\$ 3,129,337.14
Ingham County Road Department (10% Contingency):	<u>\$ 312,933.71</u>
Ingham County Road Department Total:	\$ 3,442,270.85

**Meridian Road Project Grand Total: \$ 3,442,270.85**

The Ingham County Road Department has included \$3,442,270.85 for the Meridian Road project in their 2020 Road Fund Budget; and

WHEREAS, the funding responsibility for the Beaumont Road and Forest Road Project is distributed as follows:

Beaumont Road (Bennett Rd to Mt Hope Rd) and Forest Road (Farm Lane to Beaumont Rd):

Ingham County Road Department (As-Bid Road Work, split 50/50):	\$ 231,690.50
Ingham County Road Department (Road Work, 10% Contingency):	<u>\$ 23,169.05</u>
Ingham County Road Department Subtotal:	\$ 254,859.55

Michigan State University (As-Bid Road Work, split 50/50):	\$ 231,690.50
Michigan State University (Road Work, 10% Contingency):	\$ 23,169.05
Michigan State University (As-Bid Drain Work, 100% Responsibility):	\$ 52,190.10
Michigan State University (Drain Work, 10% Contingency):	<u>\$ 5,219.01</u>
Michigan State University Subtotal:	\$ 312,268.66

**Beaumont Road and Forest Road Project Grand Total: \$ 567,128.21**

The Ingham County Road Department has included \$254,859.55 for the Beaumont Road and Forest Road project in their 2020 Road Fund Budget. Michigan State University has included \$312,268.65 for the Beaumont Road and Forest Road project in their 2020 Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a first party agreement with Hoffman Bros., Inc. for \$4,009,399.06, which includes a 10% construction

## **MAY 12, 2020 REGULAR MEETING**

contingency, acknowledging funding will be provided by the Ingham County Road Department and Michigan State University.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a second party agreement with Michigan State University for \$312,268.66, which includes a 10% construction contingency, acknowledging funding will be provided by the Ingham County Road Department and Michigan State University.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT FOR THE  
OKEMOS ROAD BRIDGE PROJECT WITH FISHBECK**

**RESOLUTION #20 – 194**

WHEREAS, the Ingham County Road Department (ICRD) received state and federal funding to replace both of the Okemos Road Bridges over the Red Cedar River in Section 21 of Meridian Township; and

WHEREAS, these programs are funded by the Ingham County Road Department and are included in the 2020 and 2021 Road Fund Budgets; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Ingham County Board of Commissioners in Resolution #19-299; and

WHEREAS, pursuant to Board Resolution #19-299, the Purchasing Department solicited detailed scope of services proposals from the as-needed consultants for the Okemos Road Bridge Project; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed labor rates and overall value to the county; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with Fishbeck to provide professional engineering services on the Okemos Road Bridge Project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 20% contingency for currently unidentified costs, such as additional stakeholder meetings that may become necessary throughout the design process to achieve a successful design project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract with Fishbeck, 5913 Executive Drive, Suite 100, Lansing, MI 48911, for the not to exceed fee of \$234,000, which includes a 20% contingency from the 2020 and 2021 Road Fund budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

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**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND THE ECONOMIC DEVELOPMENT SERVICE CONTRACT WITH  
LANSING ECONOMIC AREA PARTNERSHIP (LEAP)**

**RESOLUTION #20 – 195**

WHEREAS, as authorized by Resolution #17-478, the Board of Commissioners approved an economic development service agreement in the amount of \$115,636 per year with Lansing Economic Area Partnership (LEAP) for the time period January 1, 2018 through December 31, 2020; and

WHEREAS, this agreement includes support for six local Economic Development Services Agreements with Ingham County municipalities; and

WHEREAS, as of January 1, 2020, the City of Mason Local Development Financing Authority is no longer participating; and

WHEREAS, LEAP and Ingham County wish to decrease the amount of the contract by \$10,636 for the time period of January 1, 2020 to December 31, 2020 to reflect the decrease in service.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize an amendment to the economic development service agreement with the Lansing Economic Development Partnership for the time period of January 1, 2020 to December 31, 2020 from \$115,636 to \$105,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

## MAY 12, 2020 REGULAR MEETING

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 14**

Introduced by the Finance Committee of the:

### INGHAM COUNTY BOARD OF COMMISSIONERS

#### **RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2020 INGHAM COUNTY BUDGET**

#### **RESOLUTION #20 – 196**

WHEREAS, the Board of Commissioners adopted the 2020 Budget on October 22, 2019 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2020 BUDGET 04/22/20</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$88,058,500	97,189	\$88,155,689
208	Parks	\$2,683,455	3,368	\$2,686,823
215	Friend of Court	\$6,044,680	32,730	\$6,077,410
221	Health	\$22,622,825	22,500	\$22,645,325
228	Trails & Parks Millage	\$8,627,007	9,409,062	\$18,036,069
230	Hotel/Motel	\$3,264,000	210,000	\$3,474,000
245	Public Improvements	\$708,200	1,245,841	\$1,954,041
261	911 Emergency Phone	\$9,340,108	90,000	\$9,430,108
511	Community Health Center	\$28,036,875	13,500	\$28,050,375
561	Fair	\$1,082,995	210,000	\$1,292,995
595	Jail Commissary Fund	\$734,959	38,640	\$773,599
631	Building Authority Operating	\$2,643,969	596,203	\$3,240,172
636	Innovation & Technology	\$5,632,833	775,175	\$6,408,008
664	Mach. & Equip. Revolving	\$889,766	1,203,026	\$2,092,792

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**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Commissioner Morgan moved to adopt the resolution. Commissioner Slaughter supported the motion.

The motion carried by roll call vote. **Yeas:** Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac **Nays:** None **Absent:** None

## MAY 12, 2020 REGULAR MEETING

### GENERAL FUND REVENUES

	<u>2020 Budget – 04/22/20</u>	<u>Proposed Changes</u>	<u>2020 Proposed Budget</u>
<b>Tax Revenues</b>			
County Property Tax	54,299,126	0	54,299,126
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	0	0	0
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
<b>Intergovernmental Transfers</b>			
State Revenue Sharing	6,410,047	0	6,410,047
Convention/Tourism Tax – Liquor	1,361,714	0	1,361,714
Court Equity Funding	1,544,000	0	1,544,000
Personal Property Tax Replacement	750,000	0	750,000
Use of Fund Balance – Committed	0	0	0
Use of Fund Balance – Uncommitted	2,106,078	97,189	2,203,267
 <b>Department Generated Revenue</b>			
Animal Control	1,207,797	0	1,199,936
Circuit Court - Family Division	1,300,045	0	1,277,769
Circuit Court - Friend of the Court	597,000	0	597,000
Circuit Court - General Trial	1,570,516	0	2,148,487
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	778,750	0	618,850
District Court	2,175,198	0	2,254,348
Drain Commissioner/Drain Tax	445,500	0	445,500
Economic Development	63,037	0	63,037
Elections	75,550	0	75,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	24,975	0	10,100
Facilities	6,532	0	6,532
Financial Services	39,673	0	39,673
Health Department	120,000	0	120,000
Human Resources	56,249	0	56,249
Probate Court	409,838	0	409,838
Prosecuting Attorney	792,335	0	792,335
Purchasing	0	0	0
Register of Deeds	2,127,500	0	2,127,500
Remonumentation Grant	85,000	0	85,000
Sheriff	4,725,933	0	4,725,933



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Treasurer	4,179,133	0	4,179,133
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	427,164	0	427,164
<b>Total General Fund Revenues</b>	<b>88,058,500</b>	<b>97,189</b>	<b>88,155,689</b>

### GENERAL FUND EXPENDITURES

	<u>2020 Budget – 04/22/20</u>	<u>Proposed Changes</u>	<u>2020 Proposed Budget</u>
Board of Commissioners	664,904	5,000	669,904
Circuit Court - General Trial	8,127,738	0	9,167,583
District Court	3,523,770	0	3,523,770
Circuit Court - Friend of the Court	1,775,039	0	1,775,039
Jury Board	1,190	0	1,190
Probate Court	1,741,003	0	1,741,003
Circuit Court - Family Division	5,775,672	0	5,775,672
Jury Selection	165,842	0	165,842
Elections	479,013	0	479,013
Financial Services	876,915	0	876,915
County Attorney	485,968	0	485,968
County Clerk	1,137,202	0	1,137,202
Controller	1,042,162	0	1,042,162
Equalization/Tax Services	810,317	0	810,317
Human Resources	910,769	295	911,064
Prosecuting Attorney	7,601,494	5,000	7,606,494
Purchasing	272,043	0	272,043
Facilities	2,085,008	0	2,085,008
Register of Deeds	897,597	0	897,597
Remonumentation Grant	85,000	0	94,260
Treasurer	914,334	0	914,334
Drain Commissioner	1,129,221	0	1,129,221
Economic Development	129,924	0	129,924
Community Agencies	217,300	0	217,300
Ingham Conservation District Court	13,100	0	13,100
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	221,600	0	221,600
Sheriff	21,570,282	16,268	21,586,550
Metro Squad	60,000	0	60,000
Community Corrections	167,398	0	167,398
Animal Control	2,545,895	20,626	2,566,521

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Emergency Operations	255,546	0	255,546
Board of Public Works	300	0	300
Drain Tax at Large	520,000	0	520,000
Health Department	5,829,564	0	5,829,564
CHC	3,490,495	0	3,490,495
Jail Medical	2,159,862	0	2,159,862
Medical Examiner	688,747	0	688,747
Substance Abuse	684,102	0	684,102
Community Mental Health	2,112,482	0	2,112,482
Department of Human Services	2,032,948	50,000	2,082,948
Tri-County Aging	100,656	0	100,656
Veterans Affairs	633,286	0	633,286
Cooperative Extension	415,025	0	415,025
Parks and Recreation	1,785,959	0	1,785,959
Contingency Reserves	205,514	0	205,514
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	25,000	0	25,000
Capital Improvements	1,516,618	0	1,516,618
<b>Total General Fund Expenditures</b>	<b>88,058,500</b>	<b>97,189</b>	<b>88,155,689</b>

### **General Fund Revenues**

Use of Fund Balance-Uncommitted    Increase of use of fund balance \$97,189 due to revenue and expense changes.

### **General Fund Expenditures**

Board of Commissioners	Increase of \$5,000 for CAPCOG Membership.
Human Resources	Re-appropriate operating funds of \$295 for IC Cultural Diversity Luncheon.
Prosecuting Attorney	Additional funds of \$5,000 requested due to cut in 2020 Crime Victim Rights Grant.
Department of Human Services	Additional funds of \$50,000 requested for unlicensed relative child care which is Ingham County expense.
Sheriff	Re-appropriate operating funds of \$16,268 for purchase of vehicles not expensed in 2019.

## MAY 12, 2020 REGULAR MEETING

Animal Control                      Re-appropriate operating funds of \$20,626 for purchase of vehicle not expensed in 2019.

### **Non-General Fund Adjustments**

Parks                                      Re-appropriate funds for the following 2019 CIP projects:  
(F208)                                      (\$5,000) LL Roofs, (\$693) ATV/Gator LL, (\$970) Roof Peregrine Hawk, (\$645) Roof Kestrel Hawk, and (\$560) Roof Sandhill LL.

Friend of Court                      Re-appropriate funds for the following CIP projects;  
(F215)                                      Reinforcement of Doors (\$12,730) for CIP 2018 and Vehicle (\$20,000) from 2019.

Health                                      Re-appropriate funds for the following 2019 CIP projects;  
(F221)                                      Swipe Card Readers in HSB Building (\$22,500).

Trails & Parks Millage              Re-appropriate remaining funds for Trails & Parks projects  
(F228)                                      approved by Resolutions 16-257, 16-328, 17-109, 18-110, 18-186, 18-533, 19-047, 19-215, 19-284 and 19-504 (\$9,272,041). Re-appropriate funds for 2019 CIP projects, Path Replacement Hawk (\$13,694), Crack Seal LL (\$7,185), Retaining Wall LLS (\$11,500), Drinking Fountains Hawk (\$3,512), Roof Red Trail Hawk (\$4,365), Roof Boat Hawk (\$575), Roof Boat LL (\$790). Re-appropriate funds for 2019 Crannie and Johnson Contracts (\$95,400).

Hotel/Motel                              Re-appropriate funds for the transfer to Fund 561 for  
(F230)                                      following 2019 CIP; Cement Placement (\$90,000), Replace Paved Surfaces (\$120,000),

Public Improvement                  Re-appropriate funds for gravel road maintenance  
(F245)                                      Lake Lansing South (\$7,000) and Burchfield (\$7,000) from CIP 2016. Re-appropriate funds for the following capital improvement projects: Replace Insulation Rooftop (\$15,000) from CIP 2015, Rooftop Duct Insulation (\$14,459), and Steam Repairs VMC (\$164,105) from CIP 2017, Indoor Firearms Range (\$3,781), Lock Replacement Jail (\$7,632), and Jail Plumbing Repairs (\$8,714) from CIP 2016, Jail Plumbing Study (\$15,200), Jail Roof Repairs (\$46,148), Training Center Roof (\$21,096), all from CIP 2017, Jail Heat Pumps/Piping (\$29,292), and Replace Jail Water Softener (\$25,000) from CIP 2016, Rooftop Duct Insulation (\$23,160) from CIP 2017, Jail Chiller Replacement (\$238,774), FCHC Drain Repairs (\$12,000), YC Tuck pointing (\$29,615), and Clock Tower Repairs (\$168,714) from CIP 2018. Re-appropriate funds for 2019 CIP: VMC Parking Lot (\$61,000), ISCO General Heating (\$32,700), Work Office Station (\$29,148), Jail Shower Floor (\$55,016), Receiving Split System (\$7,000), Compressor Replacement (\$35,000), Roof Replacement (\$35,000), Concrete Replacement Mason (\$48,000), and Tuck PT Repairs

## MAY 12, 2020 REGULAR MEETING

(\$72,015). To appropriate additional funds (\$34,272) for office modifications to PA office.

911 Emergency Phone  
(F261)

Re-appropriate funds for the following projects;  
Office Remodel (\$90,000) from CIP 2019

Health Clinic  
(F511)

Re-appropriate funds for the following project; Cabinets  
in the Forest Clinic (\$13,500).

Fair  
(F561)

Re-appropriate funds for the following projects; Cement  
Placement (\$90,000), Replace Paved Surfaces (\$120,000),

Jail Commissary Fund  
(F595)

Re-appropriate funds for the following projects for Circuit  
Court; Floor Key Card Access, Court Room Gates, and Main Interior  
Security Door (\$18,640) for CIP 2018. Re-appropriate funds for the  
following project for Jail; Kitchen Tray Conveyor Replacement (\$20,000)  
for CIP 2018.

Bldg. Authority Operating  
(F631)

Re-appropriate funds for the following projects at HSB;  
Replace Entrance Door (\$13,215) from CIP 2016, Concrete Repairs  
(\$22,600), Parking Lot Repairs (\$91,709), Door Replacement (\$21,685),  
from CIP 2018. New Blower Shaft (\$10,019), Parking Lot Repair  
(\$124,200), Drinking Fountain Replacement (\$5,975), Carpet  
Replacement (\$25,000), DHHS Carpet Replacement (\$240,000) and  
Office Renovate (\$41,800) from 2019 CIP.

Innovation & Technology  
(F636)

Re-appropriate remaining funds for the following projects:  
Probate Court scanning project (\$121,268) approved by 2014 capital  
budget and Resolution 11-120 and Clerk imaging project (\$236,432)  
approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate  
unspent network funds for the following projects budgeted but not  
completed in 2019; Network Redesign (\$150,000), wireless project  
(\$9,775), Microsoft Licensing (\$190,400), Web Site Revamp (\$15,380),  
Network Security Assessment (\$48,520), and Wiring Project (\$3,400).

Mach./Equip. Revolving  
(F664)

Re-appropriate Circuit Court's imaging/scanning project  
(\$331,025), and E-filing software (\$10,000) from CIP 2014 and R18-190,  
courtroom tech replacements (\$10,923), and phonic ear (\$750) from 2017.  
Courtroom Technology Replacements (\$249,417) from 2018, Rolling File  
Storage (\$243,850), Document Management System (\$50,000), Projectors  
Jury Room (\$5,000) from 2019. Animal Control's bullet proof vest  
(\$5,085) 2018 and 2019 CIP and New Shelter Desktops (\$4,134) from CIP  
2019. Equalization's Software for Online Mapping (\$4,118) from 2018  
CIP. District Court's Backup Audio System (\$7,210) from 2019. FOC  
Scanner (\$7,500) from 2019. Probate Court E Filing Case (\$30,000),  
Courtroom Updates (\$48,160) and Clerk's Electric Doc System (\$30,000)  
To re-appropriate (\$44,798) for scanners and Image subpoenas for PA  
Office R19-192. Re-appropriate Facilities' Pump Out Vacuum (\$3,000),  
and Truck Plow Replacement (\$8,500) from CIP 2018. Re-appropriate

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Sheriff's Replacement of Bullet Resistant Vest (\$13,391) from R19-192.  
Re-appropriate 2019 CIP Mason CH UPS Replacement (\$35,050), County  
Wide Fall Protection (\$25,000), Mason CH Client Room Tables (\$8,000),  
Delhi Office Chairs (\$11,000) and VA Trans Vehicle (\$17,115).

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 15**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH  
BROCK & ASSOCIATES INC. FOR A NEW DOCK AT LAKE LANSING SOUTH PARK**

**RESOLUTION #20 – 197**

WHEREAS, Board of Commissioners Resolution #20-103 authorized a contract with Brock & Associates Inc. in the amount of \$450,400 plus a contingency of \$22,520 (5%) for a total construction cost not to exceed \$472,920 to enter into a contract for the purpose of making accessible improvements to Lake Lansing South Park; and

WHEREAS, the original contract expires on June 1, 2020 and needs to be extended to complete the project due to COVID19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the contract with Brock & Associates Inc. to extend the term until September 1, 2020.

BE IT FURTHER RESOLVED, that all other terms and conditions contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH  
JOHNSON SIGN COMPANY FOR WAYFINDING SIGN INSTALLATION**

**RESOLUTION #20 – 198**

WHEREAS, Board of Commissioners Resolution 20-283 authorized a contract with Johnson Sign Company in the amount of \$65,390 plus a contingency of \$6,539 (10%) for a total construction cost not to exceed \$71,929 to enter into a contract for the purpose of installing 307 custom wayfinding signs across the County; and

WHEREAS, the original contract states that payment be received upon completion of the project; and

WHEREAS, the contract end date needs to be extended to complete the project due to COVID-19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the contract with Johnson Sign Company to allow payment of the project of up to the 60% of the completed project cost which is \$39,234.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the contract with Johnson Sign Company to extend the term until September 1, 2020.

BE IT FURTHER RESOLVED, that all other terms and conditions contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A TRANSFER FROM THE INGHAM COUNTY  
DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND  
TO SUPPORT THE GREATER LANSING FOOD BANK**

**RESOLUTION #20 – 199**

WHEREAS, the COVID-19 pandemic has caused historic levels of unemployment and emergency food needs that will persist throughout 2020; and

WHEREAS, the Greater Lansing Food Bank (the “GLFB”) provides food to our citizens and supports broad local food security efforts in Ingham County; and

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”) authorizes the Ingham County Board of Commissioners to transfer to the County General Fund any surplus in the Delinquent Tax Revolving Fund (the “DTRF”) by appropriate action of the Board; and

WHEREAS, the Ingham County Treasurer has reviewed the amounts which are currently available in the DTRF and has determined that \$100,000 may be transferred to the General Fund as of April 30, 2020; and

WHEREAS, Ingham County Treasurer hereby declares that a surplus of at least \$100,000 exists in the DTRF.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a transfer not to exceed \$100,000 from the DTRF to the General Fund for support of the GLFB.

BE IT FURTHER RESOLVED, that the purpose of this transfer is to help ensure resources at the GLFB for nutritional programs within the County, for the benefit of Ingham County residents including seniors and children.

BE IT FURTHER RESOLVED, that a contract is authorized with GLFB, in an amount not to exceed \$100,000 effective upon the date of execution through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized to sign any necessary contract documents after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.



**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS  
TO ACCEPT 2020 COUNTY VETERAN SERVICE GRANT IN THE AMOUNT OF \$102,074.07**

**RESOLUTION #20 – 200**

WHEREAS, House Bill 5536 has passed and The Michigan Veterans Affairs Agency has accepted the Ingham County Application for the 2019 County Veteran Service Fund Grant for the project title “Empowerment Initiative”; and

WHEREAS, grant award will be funded for up to \$102,074.07 of approved costs during the grant period; and

WHEREAS, Ingham county will receive a direct payment of \$50,000 and the remaining \$52,074.07 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that Ingham County accepts the 2020 County Veteran Service Fund Grant in the amount of \$102,074.07.

BE IT FURTHER RESOLVED, that Ingham County Department of Veteran Affairs’ 2020 budget is increased by \$102,074.07.

BE IT FURTHER RESOLVED, that the 2019 County Veteran Service Fund Grant will be used for the purpose of increased veteran service operations, technological advantages and marketing.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT  
WITH THE IONIA COUNTY HEALTH DEPARTMENT FOR MEDICAL DIRECTION  
AND PROGRAM CONSULTATION**

**RESOLUTION #20 – 201**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with Ionia County Health Department for providing medical direction and consultation effective July 1, 2020 through June 20, 2023; and

WHEREAS, since the mid-1980's, ICHD has provided Medical Direction and Consultation to the Ionia County Health Department; and

WHEREAS, through the current agreement ending June 30, 2020, Ionia County is paying ICHD \$57,416 on an annualized basis for services provided; and

WHEREAS, with the new agreement the recommendation includes an annual rate of 64,620 for services ending June 30, 2021; an increase of 2% to an annual rate of \$65,912 for services ending on June 30, 2022; and an increase of 2 % to an annual rate of \$67,230 for services ending on June 30, 2023; and

WHEREAS, under this agreement ICHD agrees to provide approximately 20% of the Medical Director's time to the Ionia County Health Department, including a commitment to being on site at least 16 hours during each month; and

WHEREAS, additionally, the agreement provides that the administrative staff of ICHD occasionally consults with the staff of Ionia County; and

WHEREAS, the Health Officer recommends authorizing an amendment to the contract for Medical Direction between ICHD and Ionia County Health Department effective July 1, 2020 through June 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the contract for Medical Direction between ICHD and Ionia County Health Department effective July 1, 2020 through June 30, 2023.

BE IT FURTHER RESOLVED, that the new agreement recommendation includes an annual rate of \$64,620 for service ending June 30, 2021; an increase of 2% to an annual rate of \$65,912 for services ending June 30, 2022; and an increase of 2 % to an annual rate of \$67,230 for services ending June 30, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**MAY 12, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MALANNOYE CONSULTING,  
LLC TO REVIEW MEMBER ELIGIBILITY AND EXPENSES RELATIVE TO THE HEALTH  
SERVICES MILLAGE CONTRACTS WITH INGHAM HEALTH PLAN CORPORATION**

**RESOLUTION #20 – 202**

WHEREAS, Resolution #19-550 of the Ingham County Board of Commissioners authorized a contract with the Ingham Health Plan Corporation (IHPC) through December 31, 2020; and

WHEREAS, Resolution #19-550 stated that the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language; and

WHEREAS, it is necessary to contract with an outside reviewer to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract extension with MaLannoy Consulting, LLC to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

BE IT FURTHER RESOLVED, that the contract shall be extended through September 30, 2020 in an additional amount not exceed \$3,500 from the Health Services Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 21**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS  
RELATED TO 2017 DODGE CARAVAN**

**RESOLUTION #20 – 203**

WHEREAS, the Juvenile Division has a fleet of nine vehicles used to transport juveniles to and from the Ingham Academy as well as the Pride evening reporting program; and

WHEREAS, all vans are in a lease agreement with Highfields, Inc. who provides insurance coverage for the vehicles; and

WHEREAS, one of the nine vehicles was involved in an accident on October 30, 2019 and was determined as a total loss by the insurance company; and

WHEREAS, Highfields, Inc. will receive final payment in the amount of \$17,650.80 from Great American Insurance Group for the vehicle and per the lease agreement will be turn this money over to the County; and

WHEREAS, in order to resolve this matter, the Board Chairperson needs to sign necessary documents which may include a vehicle title and Power of Attorney.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Board Chairperson to sign necessary documents related the 2017 Dodge Caravan (VIN: 2C4RDGCG6HR60238) insurance claim.

BE IT FURTHER RESOLVED, that these documents may include a vehicle title and Power of Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac  
**Nays:** None **Absent:** Schafer **Approved 04/30/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 22**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR ROXANN WILKINSON, VOLUNTEER AT THE  
INGHAM COUNTY ANIMAL CONTROL & SHELTER FOR HER  
OUTSTANDING CONTRIBUTION TO ANIMAL FOSTERING**

**RESOLUTION #20 – 204**

WHEREAS, Roxann Wilkinson has been a volunteer at the Ingham County Animal Control & Shelter (ICACS) for more than ten years; and

WHEREAS, Roxann has devoted her life to the care and training of animals; and

WHEREAS, Roxann has just fostered her 300<sup>th</sup> dog with Ingham County Animal Control & Shelter, many of them puppies, which require many hours of socialization and training; and

WHEREAS, in addition, the adult dogs that Roxann takes into foster often have many behavioral or health issues that cost her time and money; and

WHEREAS, Roxann is one of the most patient people at ICACS, always ready to lend a listening ear regarding behavior issues with their dogs; and

WHEREAS, Roxann is willing, at a moment's notice, to drive across the state to transport an animal to a rescue or other shelter, having put thousands of miles on her personal vehicle, and spent thousands of dollars of her own money on gas; and

WHEREAS, Roxann rarely has a foster dog returned to her, because she spends a great deal of time getting to know her adopters and the animals in her care, and is able to successfully place dogs for their lifetime; and

WHEREAS, in addition, Roxann's care of these animals doesn't end with the adoption, as she encourages the adopters to contact her with questions as the dogs are adjusting to their new homes, offering advice and training tips; and

WHEREAS, Roxann does not accomplish this by herself; her husband Dave and son Scott, as well as Fur Kids Farkle and Feeny all assist in the raising of these many foster dogs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes Roxann Wilkinson for her outstanding efforts to foster abandoned animals and extends its sincere appreciation to her for her support of the Ingham County Animal Control and Shelter.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac

**Nays:** None **Absent:** Schafer **Approved 04/30/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 23**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT A SENIOR ASSISTANT PUBLIC DEFENDER TO A  
DEPUTY CHIEF PUBLIC DEFENDER**

**RESOLUTION #20 – 205**

WHEREAS, as part of its Fiscal Year 2020 Michigan Indigent Defense Commissioner (MIDC) Compliance Plan, the Ingham County Public Defenders Office requested, and was approved for, the conversion of a Senior Assistant Public Defender to a Deputy Chief Public Defender in order to designate an attorney to serve when the Chief Public Defender is unavailable and to assist with the administrative duties of the office; and

WHEREAS, the position of Deputy Chief Public Defender has been classified by the Human Resources Department as MC 15 within the Manager Confidential classification (salary range \$93,550.80 to \$112,289.53); and

WHEREAS, the long term annual cost of this change will be \$22,628; and

WHEREAS, funding for this position is included in the grant budget authorized by Resolution #20-055.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of a Senior Assistant Public Defender to a Deputy Chief Public Defender effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget and position allocation list.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac  
**Nays:** None **Absent:** Schafer **Approved 04/30/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/05/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/06/2020**

Adopted as part of the consent agenda.

**MAY 12, 2020 REGULAR MEETING**

**ADOPTED – MAY 12, 2020  
AGENDA ITEM NO. 24**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ADOPTING PROVISIONS OF THE CORONAVIRUS AID, RELIEF AND  
ECONOMIC SECURITY (CARES) ACT AFFECTING RETIREMENT PLANS FOR QUALIFIED  
INDIVIDUALS**

**RESOLUTION #20 – 206**

WHEREAS, the COVID-19 outbreak has caused significant disruption in the normal conduct of life for many Ingham County employees and their families which may result in significant financial hardship; and

WHEREAS, Section 2202 of the federal Coronavirus Aid, Relief and Economic Security (CARES) Act passed and signed into law on March 27, 2020 in response to the COVID-19 outbreak contains provisions affecting retirement plans for qualified individuals aimed at providing certain options for financial relief to these employees and their families; and

WHEREAS, these CARES Act provisions 1) provide for tax favored coronavirus-related distributions (CRDs) up to \$100,000 until December 31, 2020; 2) expanded access to loans for 180 days after enactment of the law; and 3) waiver of 2020 required minimum distributions (RMDs); and

WHEREAS, the Ingham County Board of Commissioners desires to adopt these CARES Act provisions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts these CARES Act provisions affecting retirement plans for qualified individuals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the amendment of retirement plans necessary to include these CARES Act provisions.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement(s) upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to sign forms and correspondence necessary for eligible employee activity permitted by the CARES Act provisions adopted by this resolution.

Adopted as part of the consent agenda.



## **MAY 12, 2020 REGULAR MEETING**

### **SPECIAL ORDERS OF THE DAY**

None.

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Slaughter stated that he had wanted to recognize his Aunt Dorothy during the Time for Meditation, whom had passed away due to COVID-19. He further stated that she was a wonderful person and someone who he was close with, especially in his childhood.

Commissioner Slaughter stated that he appreciated all of the thoughts and prayers.

Chairperson Crenshaw stated his apologies to Commissioner Slaughter and he would take Chairperson privilege to ask for a moment of silence for his Aunt Dorothy.

Commissioner Schafer stated that he observed the Democratic Caucus earlier, where Linda Vail, Health Officer, and Debbie Edokpolo, Deputy Health Officer, spoke about the County's response to COVID-19, and he could say unequivocally that they represented the best response to COVID-19 of any people he had seen. He further stated that the County had been phenomenal with their leadership due to the fact that they were precise, apolitical, and deal with the issues.

Commissioner Schafer stated that May was Foster Care Month and his niece had adopted four foster children, and had fostered many others. He further stated that his family was like the United Nations and he was grateful for people like her for what they had done for children in severe cases.

Commissioner Schafer stated that sometimes they were not recognized for the work they did for the community and for the County.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Tennis moved to pay the claims in the amount of \$17,988,161.82. Commissioner Slaughter supported the motion.

The motion carried unanimously.

### **ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.

To the Ingham County Board of Commissioners  
C/O Becky Bennett

Dear Commissioners,

I am writing to you under your Freedom of Information Act policy to appeal the denial of my April 28 request for any arrest warrant requests filed with the Ingham County Prosecutor's Office for any of 33 listed individuals. The FOIA number is W036965-042820.

This request is about 33 Michigan State University faculty or staff members who were found to have violated the university's relationship and sexual violence misconduct policy.

With everything that has happened at MSU in the past few years – Larry Nassar, the William Strampel and several administrators found responsible of harassing or assaulting students, to name a few – the public has extreme interest in how such incidents have been handled both by the university and by those who investigate potential crimes.

We already know of a few cases where a respondent who was found to have violated university policy also faced criminal charges in Ingham County courts. But for cases in between – those where a complaint was sustained by the university's Office of Institutional Equity but we find no court records – we would like to know whether any police agency sought an arrest warrant for the named individuals

Heather Adamo, who responded to our request, cited the FOIA exemption contained in MCL 15.243(1)(d), saying the arrest warrants are "records or information specifically described and exempted from disclosure by statute." The prosecutor's office has the burden to justify its decision to withhold records. The cited FOIA statute does not justify withholding the records, as it does not give the actual section of the law that prohibits the release of the records.

Adamo further said the warrant request is exempt from disclosure because it is attorney work product.

Under the attorney work product doctrine, "any notes, working papers, memoranda or similar materials, prepared by an attorney in anticipation of litigation, are protected from discovery," judges determined in *Messenger v Ingham County Prosecutor*, 232 Mich App 633, 636-637; 591 NW2d 393 (1998). That definition came from quoting *Black's Law Dictionary* (6th ed., 1990), p. 1606.

The work product doctrine exists to restrict "the privilege to information arising from the work of a lawyer in furtherance of the 'special and personal' attorney client relationship that 'the common law has always protected,'" according to *Messenger v Ingham County Prosecutor*. The doctrine applies primarily to discovery rules to protect against the disclosure of "mental impressions, conclusions, opinions, or legal theories of an attorney or other representative of a party concerning the litigation." An arrest warrant request is an official record – not an attorney's thoughts and notes – so this exemption would not apply.

Although communication between public bodies is considered to be of advisory nature to the extent that it covers things other than purely factual materials, any information on the arrest warrant request is purely factual. It does not contain deliberative information or anything that police would not feel confident about putting in a police report.

A prosecutor does not have a protected attorney client relationship with anyone he or she is charging or considering charging, therefore the cited exemption is not relevant.

Furthermore, the warrant request does not include any details about the case. It is the basics, the bare minimum to identify the case: the investigating department, the case number, the complaint number, the date charges were requested, the date of the offense, the suspect's name and what charges police are requesting. Other personal information like the state ID number, date of birth, address and phone number can be redacted, as is permitted under FOIA.

We know this because the Ingham County Prosecutor's Office has released warrant requests to us in the past. On March 19, we received two warrant requests for Kenneth Onuoha – one from 2015 where charges were not issued and one from 2018 where charges were issued. In addition, there have been two occasions this year when we requested the warrant request and were denied. The denial made no mention of the document being exempt from release. It solely said the record did not exist.

In addition, according to *Diversified Industries, Inc. v. Meredith*, 572 F.2d 596, 604 (8th Cir. 1977), for the work product doctrine to apply, more than a remote possibility of litigation is required when a document is created. Work product protection does not exist when the document is prepared in the ordinary course of business. Warrant requests are often produced by police and sent to the prosecutor's office.

According to MCL 15.243 (1)(d), which Adamo cited in her denial, "records or information specifically described and exempted from disclosure by statute" may not be released under FOIA. Adamo is required to specify in her denial which part of the statute classifies this record as exempt.

Michigan statute does not specify whether arrest warrant requests are public or nonpublic information. It does make a distinction on search warrants (MCL 780.651 Sec. 1 (1)(8)), which are nonpublic for at least 56 days, but nothing is specified about arrest warrants. Michigan court rules does not regulate anything until the warrant and criminal complaint are filed, so no exemptions would exist there.

I look forward to your response within 10 working days, as is required by law.

Kara Berg  
Breaking news reporter  
Lansing State Journal  
Cell: 517-256-7411  
Office: 517-377-1113  
[kberg@lsj.com](mailto:kberg@lsj.com)

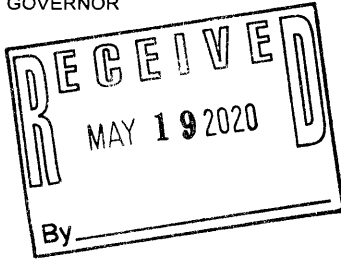


AGENDA ITEM# 2

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER



May 14, 2020

Enclosed please find the Preliminary State Equalization Report for the 2020 tax year that was approved by the State Tax Commission at their May 11, 2020 meeting.

If there are any discrepancies in the enclosed report, please notify our office in writing no later than 5:00 p.m. on May 22, 2020. Any objections to the Preliminary State Equalization Report by the Designated Representative from any County Board of Commissioners will be heard at the May 26, 2020 meeting of the State Tax Commission.

Should you have further questions, please do not hesitate to contact our office at (517) 335-3429 (ext. 5).

Sincerely,

A handwritten signature in black ink, appearing to read "David A. Buick".

David A. Buick, Executive Director  
State Tax Commission

Enclosure



GRETCHEN WHITMER  
GOVERNOR

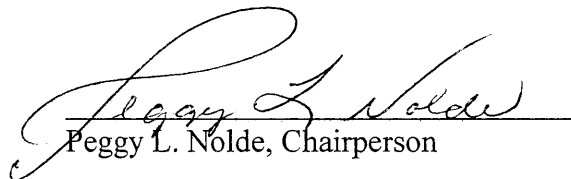
STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

May 11, 2020

We hereby certify that the valuations of the several counties in the State of Michigan as equalized by the State Tax Commission at the regular session in the year 2020, as provided by Act 44 of the Public Acts of 1911, as amended by Act 143 of the Public Acts of 1986, are as presented by the attached report.

STATE TAX COMMISSION

  
Peggy L. Nolde, Chairperson

Approved at May 11, 2020 STC meeting - out for  
W. Howard Morris, Commissioner signature

\_\_\_\_\_  
Leonard D. Kutschman, Commissioner

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	36,665,000	28,944,200	11,219,600	751,366,900	N/C	N/C	828,195,700	37,738,700
Alger	10,305,800	48,438,400	9,886,000	433,244,173	N/C	N/C	501,874,373	22,596,560
Allegan	854,234,862	542,530,983	280,551,750	5,212,311,205	N/C	3,769,100	6,893,397,900	344,187,648
Alpena	86,115,150	116,699,825	33,761,100	825,410,750	N/C	N/C	1,061,986,825	71,443,797
Antrim	84,243,800	102,523,200	9,287,500	2,331,071,114	N/C	N/C	2,527,125,614	84,210,200
Arenac	114,819,400	48,314,500	8,377,000	531,514,415	N/C	N/C	703,025,315	50,062,550
Baraga	10,991,045	20,215,648	23,248,656	254,334,294	22,747,046	N/C	331,536,689	53,187,800
Barry	410,353,200	158,532,800	70,267,600	2,472,362,604	N/C	N/C	3,111,516,204	106,270,150
Bay	497,451,429	501,486,200	162,063,200	2,202,365,135	N/C	N/C	3,363,365,964	278,470,111
Benzie	26,717,059	106,073,900	4,831,800	1,693,661,469	917,400	N/C	1,832,201,628	45,058,891
Berrien	528,187,000	805,302,900	1,303,308,342	6,976,092,338	N/C	N/C	9,612,890,580	537,937,607
Branch	640,416,075	175,018,553	45,959,316	1,217,189,937	N/C	N/C	2,078,583,881	160,414,878
Calhoun	571,856,302	614,012,459	217,043,529	2,850,652,410	N/C	N/C	4,253,564,700	457,480,632
Cass	567,206,600	106,780,600	42,573,500	2,239,878,800	N/C	N/C	2,956,439,500	259,988,545
Charlevoix	56,029,100	187,672,700	43,384,800	2,606,012,978	N/C	N/C	2,893,099,578	76,801,200
Cheboygan	33,799,500	161,333,900	6,371,800	1,582,403,921	100,000	N/C	1,784,009,121	71,427,700
Chippewa	47,680,200	189,433,600	25,862,600	1,083,043,940	N/C	N/C	1,346,020,340	77,797,800
Clare	104,682,580	90,758,682	19,918,140	1,030,372,943	N/C	N/C	1,245,732,345	132,299,737
Clinton	825,387,250	488,382,189	68,727,100	2,529,703,600	N/C	N/C	3,912,200,139	154,694,411
Crawford	N/C	49,579,300	95,813,400	604,909,325	N/C	N/C	750,302,025	51,603,100
Delta	48,773,600	161,283,200	26,171,100	1,079,777,368	N/C	108,300	1,316,113,568	120,696,279
Dickinson	21,436,200	147,962,585	51,233,100	700,968,987	24,080,600	N/C	945,681,472	103,983,900
Eaton	484,082,819	738,828,674	252,760,735	2,935,376,569	N/C	9,102,700	4,420,131,497	325,199,562
Emmet	48,798,800	411,664,700	15,650,700	3,603,058,998	N/C	N/C	4,079,173,198	120,960,000
Genesee	218,131,014	2,423,356,600	303,773,500	9,178,759,910	N/C	N/C	12,124,021,024	776,228,000
Gladwin	103,635,500	56,854,250	10,690,200	1,042,597,700	N/C	N/C	1,213,777,650	54,472,600
Gogebic	1,226,526	57,273,826	14,405,169	511,141,665	24,362,296	N/C	608,409,482	82,291,292
Grand Traverse	154,982,400	1,248,367,074	93,141,000	5,582,211,881	N/C	N/C	7,078,702,355	276,011,050
Gratiot	882,656,722	140,794,000	46,945,900	672,550,890	N/C	N/C	1,742,947,512	479,285,843
Hillsdale	601,182,451	99,128,873	41,425,676	1,210,555,085	N/C	548,000	1,952,840,085	80,670,469
Houghton	16,195,955	187,408,815	19,557,360	1,003,732,332	16,077,267	1,546,807	1,244,518,536	63,754,946
Huron	1,740,246,600	125,929,700	48,522,974	1,166,910,982	N/C	N/C	3,081,610,256	722,916,018
Ingham	467,302,938	2,535,914,964	220,250,974	6,379,509,090	N/C	2,751,000	9,605,728,966	668,322,256
Ionia	705,109,300	149,496,300	46,585,413	1,508,671,998	N/C	N/C	2,409,863,011	126,557,400
Iosco	62,816,500	116,086,400	27,827,850	1,085,040,900	N/C	4,663,200	1,296,434,850	94,295,100
Iron	18,378,730	40,145,859	41,918,889	504,854,448	37,813,155	N/C	643,111,081	59,655,163
Isabella	451,021,845	528,109,987	36,051,200	1,318,182,037	N/C	N/C	2,333,365,069	213,395,800
Jackson	465,650,980	778,104,213	159,393,316	4,312,682,674	N/C	N/C	5,715,831,183	513,593,171
Kalamazoo	330,606,231	2,326,235,900	465,439,650	7,586,881,125	N/C	N/C	10,709,162,906	665,952,503
Kalkaska	24,413,300	53,683,600	11,200,900	851,574,300	N/C	N/C	940,872,100	150,267,400
Kent	408,240,000	6,467,804,433	1,530,251,000	21,861,286,615	N/C	N/C	30,267,582,048	1,641,479,841
Keweenaw	N/C	12,604,783	202,176	216,775,538	2,933,813	N/C	232,516,310	5,623,283
Lake	31,254,400	58,047,300	1,802,300	673,963,300	N/C	N/C	765,067,300	40,725,700
Lapeer	463,956,491	289,322,430	77,150,400	3,206,048,199	N/C	3,980,100	4,040,457,620	232,887,745
Leelanau	171,979,000	194,589,790	10,450,370	3,623,899,805	N/C	N/C	4,000,918,965	63,712,394

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	968,581,532	424,428,150	114,192,700	2,885,143,301	N/C	N/C	4,392,345,683	355,989,625
Livingston	264,144,350	1,222,573,290	338,197,690	10,042,217,988	N/C	8,864,500	11,875,997,818	573,142,430
Luce	5,662,000	16,603,138	2,822,700	204,824,080	775,500	N/C	230,687,418	10,364,983
Mackinac	14,355,013	241,045,186	19,548,472	906,771,029	3,851,700	N/C	1,185,571,400	150,894,365
Macomb	211,847,200	5,297,788,541	2,456,508,026	28,663,233,259	N/C	N/C	36,629,377,026	1,848,506,493
Manistee	41,699,100	106,498,700	27,536,700	1,236,972,708	N/C	N/C	1,412,707,208	109,260,178
Marquette	12,754,340	527,012,050	69,054,119	2,307,845,236	52,242,200	N/C	2,968,907,945	277,743,559
Mason	99,896,700	156,511,300	582,712,000	1,375,324,231	N/C	N/C	2,214,444,231	147,046,700
Mecosta	198,353,360	158,689,800	56,637,900	1,256,878,069	N/C	N/C	1,670,559,129	107,357,300
Menominee	104,443,584	75,112,839	40,193,499	763,894,326	N/C	N/C	983,644,248	74,455,192
Midland	189,628,500	540,139,100	267,357,400	2,439,195,000	N/C	N/C	3,436,320,000	516,735,700
Missaukee	170,772,500	49,627,500	9,593,200	598,568,100	N/C	N/C	828,561,300	73,937,644
Monroe	594,653,653	860,577,840	685,209,795	4,745,151,947	N/C	2,324,730	6,887,917,765	895,739,581
Montcalm	457,035,300	186,644,000	42,972,900	1,755,740,350	N/C	N/C	2,442,392,550	233,432,000
Montmorency	21,203,922	28,631,800	9,177,800	553,630,712	N/C	N/C	612,644,234	37,093,118
Muskegon	147,704,600	712,674,600	186,572,800	4,572,055,800	N/C	N/C	5,619,007,800	336,842,500
Newaygo	233,084,800	120,758,200	53,341,300	1,606,817,582	N/C	N/C	2,014,001,882	120,996,307
Oakland	83,078,430	13,049,878,820	2,458,558,940	62,000,752,770	N/C	N/C	77,592,268,960	3,603,125,954
Oceana	223,672,500	92,909,000	39,792,800	1,379,198,072	N/C	N/C	1,735,572,372	65,396,500
Ogemaw	89,474,100	107,181,900	8,321,900	826,729,835	N/C	N/C	1,031,707,735	64,146,030
Ontonagon	10,749,391	16,043,071	31,892,720	240,353,597	21,785,495	N/C	320,824,274	23,609,574
Oscoda	137,698,000	45,630,300	32,333,800	676,794,091	N/C	N/C	892,456,191	95,173,500
Oscoda	12,086,400	22,610,600	8,222,200	389,029,915	N/C	N/C	431,949,115	48,119,900
Oshtemo	46,364,700	202,528,900	29,529,700	1,085,909,991	N/C	N/C	1,364,333,291	244,269,546
Ottawa	727,378,200	1,875,808,900	851,632,400	11,869,624,624	N/C	138,400	15,324,582,524	837,501,500
Presque Isle	81,144,700	25,914,400	27,659,900	680,425,890	84,000	N/C	815,228,890	33,903,700
Roscommon	4,964,500	101,831,700	1,961,900	1,514,374,650	N/C	N/C	1,623,132,750	50,669,200
Saginaw	760,546,756	1,099,416,800	167,504,400	3,699,557,697	21,900	N/C	5,727,047,553	511,169,700
Saint Clair	481,075,525	759,296,900	585,743,640	5,336,286,542	N/C	N/C	7,162,402,607	1,064,013,180
Saint Joseph	771,405,791	199,683,200	117,522,600	1,708,810,929	N/C	N/C	2,797,422,520	275,345,748
Sanilac	1,331,686,124	124,287,818	23,769,766	1,055,826,782	N/C	N/C	2,535,570,490	223,751,505
Schoolcraft	6,436,700	32,553,300	11,241,300	362,026,646	1,469,000	N/C	413,726,946	54,448,294
Shiawassee	578,630,200	217,354,290	39,677,760	1,617,220,516	N/C	N/C	2,452,882,766	122,646,359
Tuscola	996,990,366	98,543,550	38,321,500	1,184,605,341	N/C	N/C	2,318,460,757	534,704,449
Van Buren	428,414,100	259,893,900	122,103,800	3,016,051,300	N/C	N/C	3,826,463,100	613,253,400
Washtenaw	544,197,990	5,113,361,273	530,644,910	16,429,142,339	N/C	35,013,300	22,652,359,812	1,240,391,927
Wayne	26,067,000	11,637,139,325	3,734,367,850	38,192,048,501	N/C	305,400	53,589,928,076	4,430,718,639
Wexford	46,669,100	142,938,000	50,923,700	998,179,575	N/C	N/C	1,238,710,375	79,513,900
<b>TOTALS</b>	<b>24,553,750,681</b>	<b>69,841,154,576</b>	<b>19,908,615,072</b>	<b>341,422,127,968</b>	<b>209,261,372</b>	<b>73,115,537</b>	<b>456,008,025,206</b>	<b>30,842,019,912</b>

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	36,665,000	28,944,200	11,219,600	751,366,900	N/C	N/C	828,195,700	37,738,700
Alger	10,305,800	48,438,400	9,886,000	433,244,173	N/C	N/C	501,874,373	22,596,560
Allegan	854,234,862	542,530,983	280,551,750	5,212,311,205	N/C	3,769,100	6,893,397,900	344,187,648
Alpena	86,115,150	116,699,825	33,761,100	825,410,750	N/C	N/C	1,061,986,825	71,443,797
Antrim	84,243,800	102,523,200	9,287,500	2,331,071,114	N/C	N/C	2,527,125,614	84,210,200
Arenac	114,819,400	48,314,500	8,377,000	531,514,415	N/C	N/C	703,025,315	50,062,550
Baraga	10,991,045	20,215,648	23,248,656	254,334,294	22,747,046	N/C	331,536,689	53,187,800
Barry	410,353,200	158,532,800	70,267,600	2,472,362,604	N/C	N/C	3,111,516,204	106,270,150
Bay	497,451,429	501,486,200	162,063,200	2,202,365,135	N/C	N/C	3,363,365,964	278,470,111
Benzie	26,717,059	106,587,405	4,831,800	1,693,661,469	917,400	N/C	1,832,715,133	45,058,891
Berrien	528,187,000	805,302,900	1,303,308,342	6,976,092,338	N/C	N/C	9,612,890,580	537,937,607
Branch	640,416,075	175,018,553	45,959,316	1,217,189,937	N/C	N/C	2,078,583,881	160,414,878
Calhoun	571,856,302	614,012,459	217,043,529	2,850,652,410	N/C	N/C	4,253,564,700	457,480,632
Cass	568,198,243	106,754,383	42,623,294	2,241,549,936	N/C	N/C	2,959,125,856	259,988,545
Charlevoix	56,029,100	187,672,700	43,384,800	2,606,012,978	N/C	N/C	2,893,099,578	76,801,200
Cheboygan	33,799,500	161,333,900	6,371,800	1,582,403,921	100,000	N/C	1,784,009,121	71,427,700
Chippewa	47,680,200	189,433,600	25,862,600	1,083,043,940	N/C	N/C	1,346,020,340	77,797,800
Clare	104,682,580	90,758,682	19,918,140	1,030,372,943	N/C	N/C	1,245,732,345	132,299,737
Clinton	825,387,250	488,382,189	68,727,100	2,529,703,600	N/C	N/C	3,912,200,139	154,694,411
Crawford	N/C	49,579,300	95,813,400	604,909,325	N/C	N/C	750,302,025	51,603,100
Delta	48,773,600	161,283,200	26,171,100	1,079,777,368	N/C	108,300	1,316,113,568	120,696,279
Dickinson	21,436,200	147,962,585	51,233,100	700,968,987	24,080,600	N/C	945,681,472	103,983,900
Eaton	484,062,819	738,828,674	252,760,735	2,935,376,569	N/C	9,102,700	4,420,131,497	325,199,562
Emmet	48,798,800	411,664,700	15,650,700	3,603,058,998	N/C	N/C	4,079,173,198	120,960,000
Genesee	218,131,014	2,423,356,600	303,773,500	9,178,759,910	N/C	N/C	12,124,021,024	776,228,000
Gladwin	103,635,500	56,854,250	10,690,200	1,042,597,700	N/C	N/C	1,213,777,650	54,472,600
Gogebic	1,226,526	57,273,826	14,405,169	504,909,913	24,487,761	N/C	602,303,195	82,291,292
Grand Traverse	154,982,400	1,248,367,074	93,141,000	5,582,211,881	N/C	N/C	7,078,702,355	276,011,050
Gratiot	882,656,722	140,794,000	46,945,900	672,550,890	N/C	N/C	1,742,947,512	479,285,843
Hillsdale	601,182,451	99,128,873	41,425,676	1,210,555,085	N/C	548,000	1,952,840,085	80,670,469
Houghton	16,195,955	189,991,085	19,557,360	1,003,732,332	16,077,267	1,546,807	1,247,100,806	63,754,946
Huron	1,740,246,600	125,929,700	48,522,974	1,166,910,982	N/C	N/C	3,081,610,256	722,916,018
Ingham	467,302,938	2,535,914,964	220,250,974	6,379,509,090	N/C	2,751,000	9,605,728,966	668,322,256
Ionia	705,109,300	149,496,300	46,928,519	1,525,437,753	N/C	N/C	2,426,971,872	126,557,400
Iosco	62,816,500	116,086,400	27,827,850	1,085,040,900	N/C	4,663,200	1,296,434,850	94,295,100
Iron	18,378,730	40,145,859	41,918,889	504,854,448	37,813,155	N/C	643,111,081	59,655,163
Isabella	451,021,845	528,109,987	36,051,200	1,318,182,037	N/C	N/C	2,333,365,069	213,395,800
Jackson	465,650,980	778,104,213	159,393,316	4,312,682,674	N/C	N/C	5,715,831,183	513,593,171
Kalamazoo	330,606,231	2,326,235,900	465,439,650	7,586,881,125	N/C	N/C	10,709,162,906	665,952,503
Kalkaska	24,413,300	53,683,600	11,200,900	851,574,300	N/C	N/C	940,872,100	150,267,400
Kent	408,240,000	6,467,804,433	1,530,251,000	21,861,286,615	N/C	N/C	30,267,582,048	1,641,479,841
Keweenaw	N/C	12,604,783	202,176	216,775,538	2,933,813	N/C	232,516,310	5,623,283
Lake	31,254,400	58,047,300	1,802,300	673,963,300	N/C	N/C	765,067,300	40,725,700
Lapeer	463,956,491	289,322,430	77,150,400	3,206,048,199	N/C	3,980,100	4,040,457,620	232,887,745
Leelanau	171,979,000	194,589,790	10,450,370	3,623,899,805	N/C	N/C	4,000,918,965	63,712,394



	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	968,581,532	424,428,150	114,192,700	2,885,143,301	N/C	N/C	4,392,345,683	355,989,625
Livingston	264,144,350	1,222,573,290	338,197,690	10,042,217,988	N/C	8,864,500	11,875,997,818	573,142,430
Luce	5,662,000	16,603,138	2,822,700	204,824,080	775,500	N/C	230,687,418	10,364,983
Mackinac	14,355,013	241,045,186	19,548,472	906,771,029	3,851,700	N/C	1,185,571,400	150,894,365
Macomb	211,847,200	5,297,788,541	2,456,508,026	28,663,233,259	N/C	N/C	36,629,377,026	1,848,506,493
Manistee	41,699,100	106,498,700	27,536,700	1,236,972,708	N/C	N/C	1,412,707,208	109,260,178
Marquette	12,754,340	524,685,770	69,048,162	2,307,845,236	52,242,200	N/C	2,966,575,708	277,743,559
Mason	99,896,700	156,511,300	582,712,000	1,375,324,231	N/C	N/C	2,214,444,231	147,046,700
Mecosta	198,353,360	158,689,800	56,637,900	1,256,878,069	N/C	N/C	1,670,559,129	107,357,300
Menominee	104,443,584	75,112,839	40,193,499	763,894,326	N/C	N/C	983,644,248	74,455,192
Midland	189,628,500	540,139,100	267,357,400	2,439,195,000	N/C	N/C	3,436,320,000	516,735,700
Missaukee	170,772,500	49,627,500	9,593,200	598,568,100	N/C	N/C	828,561,300	73,937,644
Monroe	594,653,653	860,577,840	685,209,795	4,745,151,947	N/C	2,324,730	6,887,917,765	895,739,581
Montcalm	457,035,300	186,644,000	42,972,900	1,755,740,350	N/C	N/C	2,442,392,550	233,432,000
Montmorency	21,203,922	28,631,800	9,177,800	553,630,712	N/C	N/C	612,644,234	37,093,118
Muskegon	147,704,600	712,674,600	186,572,800	4,572,055,800	N/C	N/C	5,619,007,800	336,842,500
Newaygo	233,084,800	120,769,200	53,341,300	1,606,769,217	N/C	N/C	2,013,953,517	120,996,307
Oakland	83,078,430	13,049,878,820	2,458,558,940	62,000,752,770	N/C	N/C	77,592,268,960	3,603,125,954
Oceana	223,672,500	92,909,000	39,792,800	1,379,198,072	N/C	N/C	1,735,572,372	65,396,500
Ogemaw	89,474,100	107,181,900	8,321,900	826,729,835	N/C	N/C	1,031,707,735	64,146,030
Ontonagon	10,749,391	16,043,071	31,892,720	240,353,597	21,785,495	N/C	320,824,274	23,609,574
Osceola	137,698,000	45,630,300	32,333,800	676,794,091	N/C	N/C	892,456,191	95,173,500
Oscoda	12,086,400	22,610,600	8,222,200	389,029,915	N/C	N/C	431,949,115	48,119,900
Otsego	46,364,700	202,528,900	29,529,700	1,085,909,991	N/C	N/C	1,364,333,291	244,269,546
Ottawa	727,378,200	1,875,808,900	853,253,256	11,869,624,624	N/C	138,400	15,326,203,380	837,501,500
Presque Isle	81,144,700	25,914,400	27,659,900	680,425,890	84,000	N/C	815,228,890	33,903,700
Roscommon	4,964,500	101,831,700	1,961,900	1,514,374,650	N/C	N/C	1,623,132,750	50,669,200
Saginaw	760,546,756	1,099,416,800	167,504,400	3,699,548,668	21,900	N/C	5,727,038,524	511,169,700
Saint Clair	481,075,525	759,296,900	585,743,640	5,336,286,542	N/C	N/C	7,162,402,607	1,064,013,180
Saint Joseph	771,405,791	199,683,200	117,522,600	1,708,810,929	N/C	N/C	2,797,422,520	275,345,748
Sanilac	1,330,906,363	124,287,818	23,769,766	1,058,419,905	N/C	N/C	2,537,383,852	223,751,505
Schoolcraft	6,436,700	32,553,300	11,241,300	362,026,646	1,469,000	N/C	413,726,946	54,448,294
Shiawassee	578,630,200	217,354,290	39,677,760	1,617,220,516	N/C	N/C	2,452,882,766	122,646,359
Tuscola	996,990,366	98,543,550	38,321,500	1,184,605,341	N/C	N/C	2,318,460,757	534,704,449
Van Buren	428,414,100	259,893,900	122,103,800	3,016,051,300	N/C	N/C	3,826,463,100	613,253,400
Washtenaw	544,197,990	5,113,361,273	530,644,910	16,429,142,339	N/C	35,013,300	22,652,359,812	1,240,391,927
Wayne	26,067,000	11,637,139,325	3,734,367,850	38,192,048,501	N/C	305,400	53,589,928,076	4,430,718,639
Wexford	46,669,100	142,938,000	50,923,700	998,179,575	N/C	N/C	1,238,710,375	79,513,900
<b>TOTALS</b>	<b>24,553,962,563</b>	<b>69,841,897,854</b>	<b>19,910,622,871</b>	<b>341,436,868,836</b>	<b>209,386,837</b>	<b>73,115,537</b>	<b>456,025,854,498</b>	<b>30,842,019,912</b>

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	0	0	0	0	0	0	0	0
Alger	0	0	0	0	0	0	0	0
Allegan	0	0	0	0	0	0	0	0
Alpena	0	0	0	0	0	0	0	0
Antrim	0	0	0	0	0	0	0	0
Arenac	0	0	0	0	0	0	0	0
Baraga	0	0	0	0	0	0	0	0
Barry	0	0	0	0	0	0	0	0
Bay	0	0	0	0	0	0	0	0
Benzle	0	0	0	0	0	0	0	0
Berrien	0	0	0	0	0	0	0	0
Branch	0	0	0	0	0	0	0	0
Calhoun	0	0	0	0	0	0	0	0
Cass	0	0	0	0	0	0	0	0
Charlevoix	0	0	0	0	0	0	0	0
Cheboygan	0	0	0	0	0	0	0	0
Chippewa	0	0	0	0	0	0	0	0
Clare	0	0	0	0	0	0	0	0
Clinton	0	0	0	0	0	0	0	0
Crawford	0	0	0	0	0	0	0	0
Delta	0	0	0	0	0	0	0	0
Dickinson	0	0	0	0	0	0	0	0
Eaton	0	0	0	0	0	0	0	0
Emmet	0	0	0	0	0	0	0	0
Genesee	0	0	0	0	0	0	0	0
Gladwin	0	0	0	0	0	0	0	0
Gogebic	0	0	0	0	0	0	0	0
Grand Traverse	0	0	0	0	0	0	0	0
Gratiot	0	0	0	0	0	0	0	0
Hillsdale	0	0	0	0	0	0	0	0
Houghton	0	0	0	0	0	0	0	0
Huron	0	0	0	0	0	0	0	0
Ingham	0	0	0	0	0	0	0	0
Ionia	0	0	0	0	0	0	0	0
Iosco	0	0	0	0	0	0	0	0
Iron	0	0	0	0	0	0	0	0
Isabella	0	0	0	0	0	0	0	0
Jackson	0	0	0	0	0	0	0	0
Kalamazoo	0	0	0	0	0	0	0	0
Kalkaska	0	0	0	0	0	0	0	0
Kent	0	0	0	0	0	0	0	0
Keweenaw	0	0	0	0	0	0	0	0
Lake	0	0	0	0	0	0	0	0
Lapeer	0	0	0	0	0	0	0	0
Leelanau	0	0	0	0	0	0	0	0

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	0	0	0	0	0	0	0	0
Livingston	0	0	0	0	0	0	0	0
Luce	0	0	0	0	0	0	0	0
Mackinac	0	0	0	0	0	0	0	0
Macomb	0	0	0	0	0	0	0	0
Manistee	0	0	0	0	0	0	0	0
Marquette	0	0	0	0	0	0	0	0
Mason	0	0	0	0	0	0	0	0
Mecosta	0	0	0	0	0	0	0	0
Menominee	0	0	0	0	0	0	0	0
Midland	0	0	0	0	0	0	0	0
Missaukee	0	0	0	0	0	0	0	0
Monroe	0	0	0	0	0	0	0	0
Montcalm	0	0	0	0	0	0	0	0
Montmorency	0	0	0	0	0	0	0	0
Muskegon	0	0	0	0	0	0	0	0
Newaygo	0	0	0	0	0	0	0	0
Oakland	0	0	0	0	0	0	0	0
Oceana	0	0	0	0	0	0	0	0
Ogemaw	0	0	0	0	0	0	0	0
Ontonagon	0	0	0	0	0	0	0	0
Osceola	0	0	0	0	0	0	0	0
Oscoda	0	0	0	0	0	0	0	0
Oshtemo	0	0	0	0	0	0	0	0
Ottawa	0	0	0	0	0	0	0	0
Presque Isle	0	0	0	0	0	0	0	0
Roscommon	0	0	0	0	0	0	0	0
Saginaw	0	0	0	0	0	0	0	0
Saint Clair	0	0	0	0	0	0	0	0
Saint Joseph	0	0	0	0	0	0	0	0
Sanilac	0	0	0	0	0	0	0	0
Schoolcraft	0	0	0	0	0	0	0	0
Shiawassee	0	0	0	0	0	0	0	0
Tuscola	0	0	0	0	0	0	0	0
Van Buren	0	0	0	0	0	0	0	0
Washtenaw	0	0	0	0	0	0	0	0
Wayne	0	0	0	0	0	0	0	0
Wexford	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	37,977,000	27,408,900	11,450,900	714,370,900	N/C	N/C	791,207,700	38,232,100
Alger	9,909,400	42,276,201	9,751,500	424,629,156	N/C	N/C	486,566,257	22,236,240
Allegan	831,644,809	516,112,829	258,692,687	4,873,597,428	N/C	5,042,441	6,485,090,194	328,964,269
Alpena	88,413,600	114,884,700	36,338,300	781,264,725	N/C	N/C	1,020,901,325	68,686,223
Antrim	79,954,800	92,868,800	9,136,000	2,165,458,046	N/C	N/C	2,347,417,646	90,145,900
Arenac	104,450,700	48,027,900	8,279,800	506,618,860	N/C	N/C	667,377,260	46,615,550
Baraga	10,754,847	20,592,946	22,740,365	251,977,890	23,340,413	N/C	329,406,461	40,344,776
Barry	390,051,250	149,686,700	69,109,500	2,329,772,335	N/C	N/C	2,938,619,785	105,919,220
Bay	528,528,110	438,386,200	150,119,800	2,069,894,363	N/C	N/C	3,186,928,473	221,147,218
Benzie	26,201,712	97,980,500	5,266,800	1,630,433,246	1,105,100	N/C	1,760,987,358	42,119,800
Berrien	534,363,600	789,736,133	1,279,874,500	6,796,011,576	N/C	N/C	9,399,985,809	506,987,070
Branch	613,483,835	163,618,142	39,760,692	1,127,656,320	N/C	N/C	1,944,518,989	152,792,036
Calhoun	539,533,714	598,978,870	209,964,425	2,683,950,286	N/C	N/C	4,032,427,295	467,263,496
Cass	553,667,900	103,658,800	40,189,700	2,141,060,186	N/C	N/C	2,838,576,586	241,796,594
Charlevoix	53,709,688	181,429,395	45,831,300	2,449,889,102	N/C	N/C	2,730,859,485	76,608,333
Cheboygan	33,954,550	159,405,650	5,977,600	1,517,899,630	100,000	3,809,400	1,721,146,830	66,916,450
Chippewa	49,023,800	170,122,900	25,965,100	1,046,296,300	N/C	N/C	1,291,408,100	75,320,475
Clare	97,750,907	86,541,754	19,063,118	966,705,146	N/C	N/C	1,170,060,925	123,308,508
Clinton	808,082,300	445,686,040	57,312,200	2,360,724,350	N/C	N/C	3,671,804,890	148,481,250
Crawford	133,500	48,238,000	95,195,700	566,353,880	N/C	N/C	709,921,080	53,245,000
Delta	47,367,176	172,853,600	25,904,426	1,052,182,401	N/C	109,100	1,298,416,703	120,014,615
Dickinson	22,152,317	148,935,588	49,515,200	679,593,485	24,380,500	N/C	924,577,090	103,072,698
Eaton	486,571,994	707,468,715	206,046,175	2,755,809,496	N/C	9,174,500	4,165,070,880	317,150,798
Emmet	46,360,155	389,459,200	14,629,500	3,393,404,725	N/C	N/C	3,843,853,580	108,184,000
Genesee	208,183,150	2,336,372,064	289,946,200	8,504,602,416	N/C	N/C	11,339,103,830	696,460,185
Gladwin	96,337,200	51,741,050	9,942,450	969,350,511	N/C	N/C	1,127,371,211	51,119,160
Gogebic	1,108,625	56,230,738	14,003,030	504,136,247	25,528,742	N/C	601,007,382	73,822,983
Grand Traverse	149,612,400	1,140,530,600	89,888,100	5,196,659,937	N/C	N/C	6,576,691,037	261,629,431
Gratiot	872,097,423	134,038,842	41,668,581	633,980,282	N/C	N/C	1,681,785,128	369,319,100
Hillsdale	578,171,251	89,110,610	40,461,245	1,118,363,375	N/C	662,400	1,826,768,881	82,265,011
Houghton	16,553,368	181,098,815	15,645,697	981,529,995	18,134,426	2,278,522	1,215,240,823	64,992,875
Huron	1,775,558,200	120,853,500	50,636,000	1,106,635,293	N/C	N/C	3,053,682,993	764,769,900
Ingham	418,868,955	2,305,359,227	209,257,265	6,004,564,278	N/C	3,101,400	8,941,151,125	671,281,104
Ionia	697,079,095	148,508,900	43,608,300	1,407,805,905	N/C	N/C	2,297,002,200	111,373,300
Iosco	60,858,600	109,050,354	25,285,000	1,040,072,430	N/C	4,682,800	1,239,949,184	91,911,600
Iron	18,527,779	39,476,794	40,609,883	496,741,452	38,196,563	N/C	633,552,471	54,576,286
Isabella	437,599,134	533,937,500	34,598,700	1,265,089,400	N/C	N/C	2,271,224,734	167,223,011
Jackson	452,549,017	758,996,389	156,501,349	3,929,522,103	N/C	1,674,300	5,299,243,158	503,369,967
Kalamazoo	328,446,799	2,079,513,788	434,818,350	7,079,917,979	N/C	N/C	9,922,696,916	655,834,791
Kalkaska	24,063,600	56,002,300	9,483,900	786,443,200	N/C	N/C	875,993,000	143,630,300
Kent	382,120,000	5,911,965,222	1,438,231,200	20,119,508,050	N/C	N/C	27,851,824,472	1,650,256,100
Keweenaw	N/C	12,866,700	75,912	204,172,583	2,894,901	N/C	220,010,096	5,314,943
Lake	29,908,200	57,144,200	1,523,900	614,423,600	N/C	N/C	702,999,900	39,844,500
Lapeer	444,374,880	263,905,392	71,966,700	2,976,584,993	N/C	3,913,200	3,760,745,165	233,087,391
Leelanau	169,894,170	184,990,339	11,367,470	3,470,426,656	N/C	N/C	3,836,678,635	57,566,313

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	962,898,575	416,847,149	111,411,100	2,730,115,784	N/C	N/C	4,221,272,608	346,257,732
Livingston	255,044,130	1,157,882,070	320,914,580	9,334,165,509	N/C	5,468,500	11,073,474,789	562,943,956
Luce	5,278,500	17,561,400	3,164,900	208,627,600	651,000	N/C	235,283,400	10,243,707
Mackinac	13,919,599	227,358,039	18,320,623	885,254,440	3,777,600	N/C	1,148,630,301	147,575,328
Macomb	212,674,200	4,946,354,566	2,280,364,680	26,649,318,646	N/C	N/C	34,088,712,092	1,801,236,491
Manistee	40,223,400	103,976,400	50,752,500	1,183,232,450	N/C	N/C	1,378,184,750	89,939,750
Marquette	13,257,555	520,077,582	73,974,921	2,222,729,593	53,021,950	N/C	2,883,061,601	207,438,209
Mason	96,726,600	156,381,200	536,506,700	1,323,924,960	N/C	N/C	2,113,539,460	160,475,500
Mecosta	198,613,700	157,016,600	55,260,500	1,181,044,385	N/C	N/C	1,591,935,185	106,282,100
Menominee	104,400,381	74,116,211	36,695,022	752,044,926	N/C	N/C	967,256,540	73,906,570
Midland	186,679,300	506,585,316	262,301,100	2,334,910,550	N/C	N/C	3,290,476,266	533,391,500
Missaukee	166,938,800	46,468,700	9,018,600	571,839,900	N/C	N/C	794,266,000	70,763,100
Monroe	561,328,241	818,367,050	1,130,029,990	4,451,098,690	N/C	7,005,200	6,967,829,171	495,767,181
Montcalm	445,450,800	183,181,200	43,560,800	1,600,166,600	N/C	N/C	2,272,359,400	213,766,700
Montmorency	19,232,000	28,603,400	9,401,900	519,328,734	N/C	N/C	576,566,034	43,617,910
Muskegon	145,973,600	711,649,900	178,835,800	4,238,183,084	N/C	N/C	5,274,642,384	326,230,670
Newaygo	231,212,700	116,551,700	52,198,500	1,493,453,900	N/C	N/C	1,893,416,800	110,601,967
Oakland	78,480,550	12,230,078,570	2,308,382,440	58,567,480,435	N/C	N/C	73,184,421,995	3,531,580,300
Oceana	218,845,517	91,191,600	36,758,900	1,302,076,933	N/C	N/C	1,648,872,950	59,968,300
Ogemaw	89,618,438	106,454,700	8,227,500	782,450,500	N/C	N/C	986,751,138	65,589,510
Ontonagon	10,545,787	15,617,629	31,291,304	231,214,863	22,221,418	N/C	310,891,001	21,127,666
Osceola	137,766,300	45,503,300	30,253,350	637,059,701	N/C	N/C	850,582,651	90,606,400
Oscoda	12,177,400	21,399,800	8,454,400	374,594,830	N/C	N/C	416,626,430	45,297,800
Otsego	49,000,700	187,543,251	26,045,065	1,013,563,846	N/C	N/C	1,276,152,862	248,580,100
Ottawa	673,756,900	1,680,456,900	755,862,300	10,987,914,553	N/C	155,900	14,098,146,553	850,050,844
Presque Isle	80,623,700	25,056,300	27,302,500	663,476,000	84,000	N/C	796,542,500	28,712,747
Roscommon	4,927,800	100,927,300	2,031,800	1,429,387,540	N/C	N/C	1,537,274,440	48,225,700
Saginaw	767,070,800	1,090,697,050	146,093,200	3,518,600,250	19,000	N/C	5,522,480,300	509,646,524
Saint Clair	483,262,272	727,881,650	881,363,100	4,926,686,250	N/C	N/C	7,019,193,272	782,040,598
Saint Joseph	745,659,527	185,674,056	122,955,950	1,595,359,419	N/C	N/C	2,649,648,952	280,792,193
Sanilac	1,335,119,012	111,928,280	18,675,007	1,003,193,770	113,700	4,902,400	2,473,932,169	226,391,239
Schoolcraft	5,942,100	31,869,400	12,519,700	353,082,900	1,515,300	N/C	404,929,400	50,135,778
Shiawassee	566,249,100	207,668,850	37,658,600	1,500,403,085	N/C	N/C	2,311,979,635	114,463,700
Tuscola	1,007,590,517	94,006,100	37,848,300	1,109,929,134	N/C	N/C	2,249,374,051	446,063,604
Van Buren	437,423,897	251,913,900	95,917,000	2,844,029,081	N/C	N/C	3,629,283,878	668,646,900
Washtenaw	534,329,140	4,853,078,268	509,532,860	15,324,795,391	N/C	28,002,700	21,249,738,359	1,178,432,732
Wayne	26,478,100	11,374,546,635	3,563,599,057	35,144,019,870	N/C	N/C	50,108,643,662	4,303,024,832
Wexford	47,034,138	135,904,600	51,175,500	911,670,413	N/C	N/C	1,145,784,651	76,355,900
<b>TOTALS</b>	<b>24,127,707,286</b>	<b>66,044,428,409</b>	<b>19,610,294,569</b>	<b>319,596,513,032</b>	<b>215,084,613</b>	<b>79,982,763</b>	<b>429,674,010,672</b>	<b>29,241,372,608</b>

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	36,665,000	28,944,200	11,219,600	751,366,900	N/C	N/C	828,195,700	37,738,700
Alger	10,305,800	48,438,400	9,886,000	433,244,173	N/C	N/C	501,874,373	22,596,560
Allegan	854,234,862	542,530,983	280,551,750	5,212,311,205	N/C	3,769,100	6,893,397,900	344,187,648
Alpena	86,115,150	116,699,825	33,761,100	825,410,750	N/C	N/C	1,061,986,825	71,443,797
Antrim	84,243,800	102,523,200	9,287,500	2,331,071,114	N/C	N/C	2,527,125,614	84,210,200
Arenac	114,819,400	48,314,500	8,377,000	531,514,415	N/C	N/C	703,025,315	50,062,550
Baraga	10,991,045	20,215,648	23,248,656	254,334,294	22,747,046	N/C	331,536,689	53,187,800
Barry	410,353,200	158,532,800	70,267,600	2,472,362,604	N/C	N/C	3,111,516,204	106,270,150
Bay	497,451,429	501,486,200	162,063,200	2,202,365,135	N/C	N/C	3,363,365,964	278,470,111
Benzie	26,717,059	106,587,405	4,831,800	1,693,661,469	917,400	N/C	1,832,715,133	45,058,891
Berrien	528,187,000	805,302,900	1,303,308,342	6,976,092,338	N/C	N/C	9,612,890,580	537,937,607
Branch	640,416,075	175,018,553	45,959,316	1,217,189,937	N/C	N/C	2,078,583,881	160,414,878
Calhoun	571,856,302	614,012,459	217,043,529	2,850,652,410	N/C	N/C	4,253,564,700	457,480,632
Cass	568,198,243	106,754,383	42,623,294	2,241,549,936	N/C	N/C	2,959,125,856	259,988,545
Charlevoix	56,029,100	187,672,700	43,384,800	2,606,012,978	N/C	N/C	2,893,099,578	76,801,200
Cheboygan	33,799,500	161,333,900	6,371,800	1,582,403,921	100,000	N/C	1,784,009,121	71,427,700
Chippewa	47,680,200	189,433,600	25,862,600	1,083,043,940	N/C	N/C	1,346,020,340	77,797,800
Clare	104,682,580	90,758,682	19,918,140	1,030,372,943	N/C	N/C	1,245,732,345	132,299,737
Clinton	825,387,250	488,382,189	68,727,100	2,529,703,600	N/C	N/C	3,912,200,139	154,694,411
Crawford	N/C	49,579,300	95,813,400	604,909,325	N/C	N/C	750,302,025	51,603,100
Delta	48,773,600	161,283,200	26,171,100	1,079,777,368	N/C	108,300	1,316,113,568	120,696,279
Dickinson	21,436,200	147,962,585	51,233,100	700,968,987	24,080,600	N/C	945,681,472	103,983,900
Eaton	484,062,819	738,828,674	252,760,735	2,935,376,569	N/C	9,102,700	4,420,131,497	325,199,562
Emmet	48,798,800	411,664,700	15,650,700	3,603,058,998	N/C	N/C	4,079,173,198	120,960,000
Genesee	218,131,014	2,423,356,600	303,773,500	9,178,759,910	N/C	N/C	12,124,021,024	776,228,000
Gladwin	103,635,500	56,854,250	10,690,200	1,042,597,700	N/C	N/C	1,213,777,650	54,472,600
Gogebic	1,226,526	57,273,826	14,405,169	504,909,913	24,487,761	N/C	602,303,195	82,291,292
Grand Traverse	154,982,400	1,248,367,074	93,141,000	5,582,211,881	N/C	N/C	7,078,702,355	276,011,050
Gratiot	882,656,722	140,794,000	46,945,900	672,550,890	N/C	N/C	1,742,947,512	479,285,843
Hillsdale	601,182,451	99,128,873	41,425,676	1,210,555,085	N/C	548,000	1,952,840,085	80,670,469
Houghton	16,195,955	189,991,085	19,557,360	1,003,732,332	16,077,267	1,546,807	1,247,100,806	63,754,946
Huron	1,740,246,600	125,929,700	48,522,974	1,166,910,982	N/C	N/C	3,081,610,256	722,916,018
Ingham	467,302,938	2,535,914,964	220,250,974	6,379,509,090	N/C	2,751,000	9,605,728,966	668,322,256
Ionia	705,109,300	149,496,300	46,928,519	1,525,437,753	N/C	N/C	2,426,971,872	126,557,400
Iosco	62,816,500	116,086,400	27,827,850	1,085,040,900	N/C	4,663,200	1,296,434,850	94,295,100
Iron	18,378,730	40,145,859	41,918,889	504,854,448	37,813,155	N/C	643,111,081	59,655,163
Isabella	451,021,845	528,109,987	36,051,200	1,318,182,037	N/C	N/C	2,333,365,069	213,395,800
Jackson	465,650,980	778,104,213	159,393,316	4,312,682,674	N/C	N/C	5,715,831,183	513,593,171
Kalamazoo	330,606,231	2,326,235,900	465,439,650	7,586,881,125	N/C	N/C	10,709,162,906	665,952,503
Kalkaska	24,413,300	53,683,600	11,200,900	851,574,300	N/C	N/C	940,872,100	150,267,400
Kent	408,240,000	6,467,804,433	1,530,251,000	21,861,286,615	N/C	N/C	30,267,582,048	1,641,479,841
Keweenaw	N/C	12,604,783	202,176	216,775,538	2,933,813	N/C	232,516,310	5,623,283
Lake	31,254,400	58,047,300	1,802,300	673,963,300	N/C	N/C	765,067,300	40,725,700
Lapeer	463,956,491	289,322,430	77,150,400	3,206,048,199	N/C	3,980,100	4,040,457,620	232,887,745
Leelanau	171,979,000	194,589,790	10,450,370	3,623,899,805	N/C	N/C	4,000,918,965	63,712,394

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	968,581,532	424,428,150	114,192,700	2,885,143,301	N/C	N/C	4,392,345,683	355,989,625
Livingston	264,144,350	1,222,573,290	338,197,690	10,042,217,988	N/C	8,864,500	11,875,997,818	573,142,430
Luce	5,662,000	16,603,138	2,822,700	204,824,080	775,500	N/C	230,687,418	10,364,983
Mackinac	14,355,013	241,045,186	19,548,472	906,771,029	3,851,700	N/C	1,185,571,400	150,894,365
Macomb	211,847,200	5,297,788,541	2,456,508,026	28,663,233,259	N/C	N/C	36,629,377,026	1,848,506,493
Manistee	41,699,100	106,498,700	27,536,700	1,236,972,708	N/C	N/C	1,412,707,208	109,260,178
Marquette	12,754,340	524,685,770	69,048,162	2,307,845,236	52,242,200	N/C	2,966,575,708	277,743,559
Mason	99,896,700	156,511,300	582,712,000	1,375,324,231	N/C	N/C	2,214,444,231	147,046,700
Mecosta	198,353,360	158,689,800	56,637,900	1,256,878,069	N/C	N/C	1,670,559,129	107,357,300
Menominee	104,443,584	75,112,839	40,193,499	763,894,326	N/C	N/C	983,644,248	74,455,192
Midland	189,628,500	540,139,100	267,357,400	2,439,195,000	N/C	N/C	3,436,320,000	516,735,700
Missaukee	170,772,500	49,627,500	9,593,200	598,568,100	N/C	N/C	828,561,300	73,937,644
Monroe	594,653,653	860,577,640	685,209,795	4,745,151,947	N/C	2,324,730	6,887,917,765	895,739,581
Montcalm	457,035,300	186,644,000	42,972,900	1,755,740,350	N/C	N/C	2,442,392,550	233,432,000
Montmorency	21,203,922	28,631,800	9,177,800	553,630,712	N/C	N/C	612,644,234	37,093,118
Muskegon	147,704,600	712,674,600	186,572,800	4,572,055,800	N/C	N/C	5,619,007,800	336,842,500
Newaygo	233,084,800	120,789,200	53,341,300	1,606,769,217	N/C	N/C	2,013,953,517	120,996,307
Oakland	83,078,430	13,049,878,820	2,458,558,940	62,000,752,770	N/C	N/C	77,592,268,960	3,603,125,954
Oceana	223,672,500	92,909,000	39,792,800	1,379,198,072	N/C	N/C	1,735,572,372	65,396,500
Ogemaw	89,474,100	107,181,900	8,321,900	826,729,835	N/C	N/C	1,031,707,735	64,146,030
Ontonagon	10,749,391	16,043,071	31,892,720	240,353,597	21,785,495	N/C	320,824,274	23,609,574
Osceola	137,698,000	45,630,300	32,333,800	676,794,091	N/C	N/C	892,456,191	95,173,500
Oscoda	12,086,400	22,610,600	8,222,200	389,029,915	N/C	N/C	431,949,115	48,119,900
Otsego	46,364,700	202,528,900	29,529,700	1,085,909,991	N/C	N/C	1,364,333,291	244,269,546
Ottawa	727,378,200	1,875,808,900	853,253,256	11,869,624,624	N/C	138,400	15,326,203,380	837,501,500
Presque Isle	81,144,700	25,914,400	27,659,900	680,425,890	84,000	N/C	815,228,890	33,903,700
Roscommon	4,964,500	101,831,700	1,961,900	1,514,374,550	N/C	N/C	1,623,132,750	50,669,200
Saginaw	760,546,756	1,099,416,800	167,504,400	3,699,548,668	21,900	N/C	5,727,038,524	511,169,700
Saint Clair	481,075,525	759,296,900	585,743,640	5,336,286,542	N/C	N/C	7,162,402,607	1,064,013,180
Saint Joseph	771,405,791	199,683,200	117,522,600	1,708,810,929	N/C	N/C	2,797,422,520	275,345,748
Sanilac	1,330,906,363	124,287,818	23,769,766	1,058,419,905	N/C	N/C	2,537,383,852	223,751,505
Schoolcraft	6,436,700	32,553,300	11,241,300	362,026,646	1,469,000	N/C	413,726,946	54,448,294
Shiawassee	578,630,200	217,354,290	39,677,760	1,617,220,516	N/C	N/C	2,452,882,766	122,646,359
Tuscola	996,990,366	98,543,550	38,321,500	1,184,605,341	N/C	N/C	2,318,460,757	534,704,449
Van Buren	428,414,100	259,893,900	122,103,800	3,016,051,300	N/C	N/C	3,826,463,100	613,253,400
Washtenaw	544,197,990	5,113,361,273	530,644,910	16,429,142,339	N/C	35,013,300	22,652,359,812	1,240,391,927
Wayne	26,067,000	11,637,139,325	3,734,367,850	38,192,048,501	N/C	305,400	53,589,928,076	4,430,718,639
Wexford	46,669,100	142,938,000	50,923,700	998,179,575	N/C	N/C	1,238,710,375	79,513,900
<b>TOTALS</b>	<b>24,553,962,563</b>	<b>69,841,897,854</b>	<b>19,910,622,871</b>	<b>341,436,868,836</b>	<b>209,386,837</b>	<b>73,115,537</b>	<b>456,025,854,498</b>	<b>30,842,019,912</b>

*"Menominee County – Where the Best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **RESOLUTION 2020-16**

#### ***RESOLUTION IN RESPONSE TO EXECUTIVE ORDER 2020-77***

**WHEREAS**, on May 7, 2020, Governor Whitmer issued Executive Order 2020-77, which extended the duration of the "Stay-At-Home" order to May 28, 2020; and

**WHEREAS**, the Menominee County Board of Commissioners perceive that certain restrictions in the executive order violate the civil liberties of Michigan residents that are protected by the United States Constitution and the Constitution of the State of Michigan of 1963; and

**WHEREAS**, the Menominee County Board of Commissioners acknowledge that the COVID-19 virus has caused an unprecedented time in our history; however, even in the time of crisis the basic civil liberties and foundations of our society must be preserved with common sense legislative action; and

**WHEREAS**, Benjamin Franklin (1706-1790) stated "Any society that is willing to give up liberty for temporary security deserve neither and lose both"; and

**WHEREAS**, Executive Order 2020-77 continues to take a "one size fits all" approach to COVID-19 in the State of Michigan; however, as has been seen time and time again, what works for the Lansing, Detroit, and other metropolitan areas does not necessarily translate into good public policy for the Upper Peninsula; and

**WHEREAS**, the Menominee County Board of Commissioners believe all businesses are "essential" because they provide for the livelihood of their employees, and the financial hardship to those that are laid off is substantial; and

**WHEREAS**, unemployment claims in Menominee County have increased 356% since the end of February 2020 due to the mandatory closing of many businesses that have been deemed "non-essential"; and

**WHEREAS**, the Menominee County Board of Commissioners believe that the State needs to allow businesses that can operate safely to reopen to mitigate the devastation that COVID-19 has already had on our economy and allow the residents of Menominee County to return to work; and

**WHEREAS**, the response to the COVID-19 virus must be balanced as not to make the collateral impacts more devastating and punitive than the virus itself; and



**WHEREAS**, the Menominee County Board of Commissioners support common sense approaches to combat the COVID-19 virus, such as: following social distancing recommendations, health screenings for employees and customers, promoting healthy hygienic practices, and encouraging individuals that are considered high risk to continue to self-quarantine and adhere to the strictest recommendations established by the Centers for Disease Control.

**NOW, THEREFORE, BE IT RESOLVED**, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to immediately re-evaluate Executive Order 2020-77 to ensure the civil liberties of Michigan residents are not infringed; and


**BE IT FURTHER RESOLVED**, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to immediately consider relaxing some restrictions allowing more people to return to their jobs; and

**BE IT FURTHER RESOLVED**, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to end their unilateral, one size fits all approach, and to work with county and local governments in the fight against COVID-19 to ensure that measures put in place make sense for our communities; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be sent to Governor Whitmer, Senator Ed McBroom, Representative Beau LaFave, the Michigan Association of Counties, and to the Clerk of each County in the State of Michigan.

Roll call vote: AYES: 6 NAYS: 3

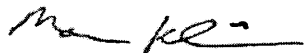
**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Gerald Piche, Chairman

5/14/2020  
Date

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF MENOMINEE )

I hereby certify that the foregoing is a true and complete copy of **Resolution 2020-16** adopted by the County Board of Commissioners at a regular meeting held on **May 12, 2020**, and I further certify that the public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Marc Kleiman, Menominee County Clerk

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
TUSCOLA COUNTY, MICHIGAN  
RESOLUTION NUMBER: 2020-04**

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, held electronically via Google Hangouts in compliance with EO 2020-75 and EO 2020-77 on the 14<sup>th</sup> day of May, 2020 with the meeting called to order at 8:00 a.m.

Present: Thomas Young, Thomas Bardwell, Kim Vaughan, Mark Jensen,  
Daniel Grimshaw

Absent: None

The following resolution was offered by Grimshaw, seconded by Vaughan:

**COUNTY RESOLUTION 2020-04  
MOVE TUSCOLA COUNTY FORWARD**

**Whereas**, Under the Emergency Management Act, 1976 PA 390, the Governor may declare a state of disaster and a state of emergency for the reasons specified therein; and

**Whereas**, A state of disaster or state of emergency declared under the Emergency Management Act continues until the Governor finds that the threat or danger has passed, the disaster or emergency has been dealt with to the extent that disaster or emergency conditions no longer exist, or until the declared state of disaster or emergency has been in effect for 28 days; and

**Whereas**, After 28 days, the Governor shall issue an executive order or proclamation declaring the state of disaster or emergency terminated, unless a request by the Governor for an extension of the state of disaster or emergency for a specific number of days is approved by resolution of both houses of the Legislature; and

**Whereas**, An executive order or proclamation declaring the state of disaster or emergency shall indicate the area or areas threatened, the conditions causing the emergency, and the conditions permitting the termination of the state of emergency; and

**Whereas**, On March 10, 2020, Governor Whitmer issued Executive Order 2020-4 declaring a state of emergency across the entire state of Michigan to address the COVID-19 pandemic; and

**Whereas**, On April 1, 2020, Governor Whitmer issued Executive Order 2020-33 to replace Executive Order 2020-4 and expand the initial March 10, 2020, declaration to include a state of disaster related to the COVID-19 pandemic through April 30, 2020; and

**Whereas**, Executive Order 2020-33 states the state of emergency and the state of disaster will terminate when emergency and disaster conditions no longer exist and appropriate programs have been implemented to recover from any effects of the statewide emergency and disaster, consistent with the legal authorities upon which the declaration is based and any limits imposed by those authorities, including Section 3 of the Emergency Management Act, 1976 PA 390, MCL 30.403; and

**Whereas**, On April 1, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through April 30, 2020; and

**Whereas**, On April 7, 2020, the Legislature passed Senate Concurrent Resolution No. 24 authorizing Executive Order 2020-33 through April 30, 2020; and

**Whereas**, On April 27, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through May 28, 2020; and

**Whereas**, The Legislature did not extend the state of emergency beyond April 30, 2020 as required under law; and

**Whereas**, Governor Whitmer did not provide scientific data to justify the state of emergency being declared equally across all 83 counties of the state of Michigan; and

**Whereas**, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on some businesses, but not on others, and on particular activities of a person, sometimes resulting in oppressive consequences, regardless of efforts by a business or a person to implement national guidelines for safe social distancing that can combat the spread of COVID-19; and

**Whereas**, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on individual's rights to associate, assemble, worship, and travel, including but not limited to the ability of a person to assemble for worship or see family members outside of a person's household, regardless of efforts taken to implement national guidelines for safe social distancing that can combat the spread of COVID-19 and without considering if a person has recovered from COVID-19; and

**Whereas**, The Governor's executive orders have prohibited hospitals, clinics and other medical professionals from conducting elective medical procedures that people need, including preventative care, even in cases where hospitals and medical professionals have the capacity to safely do so; and

**Whereas**, COVID-19 has impacted population groups differently, with some high-risk persons that are older or have underlying health conditions being more vulnerable and other low-risk persons able to safely participate in activities by implementing national guidelines for safe social distancing or if they have recovered from COVID-19; and

**Whereas**, COVID-19 has impacted areas and regions of the state differently with some counties being able to effectively contain the spread of COVID-19, including Tuscola County, by following national guidelines for safe social distancing; now, therefore, be it

**Resolved** by the Tuscola County Board of Commissioners, That we demand that the Governor compile and make available within three days from the date of this concurrent resolution, in a manner easily accessible by the public, detailed data, summarized by county, on:

1. The daily number of available hospital related beds occupied by all patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and intensive care unit (ICU) beds.

2. The daily number of available hospital related beds occupied by verified COVID-19 patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and ICU beds.
3. The daily number of emergency room visits in total and the daily number of emergency room visits by patients testing positive for COVID-19 since January 1, 2020.
4. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths that are related to retirement or nursing homes since January 1, 2020.
5. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths of individuals, who have had other pre-existing or underlying health conditions, since January 1, 2020, with a segregation of those health conditions and a breakout of verified COVID-19 hospitalizations and verified COVID-19 deaths by age, gender, and race.
6. The daily number of ventilators available and daily inventories of hospital Personal Protection Equipment since April 9, 2020.
7. The number of medical professionals that have been furloughed, had work hours reduced, or received a cut in pay since March 10, 2020.

; And be it further

**Resolved**, That we request local health departments, local health organizations and local hospitals provide the above data specific to Tuscola County and make it available to the public; and be it further

**Resolved**, That we demand that all data related to emergency room visits, hospitalizations, and deaths related to COVID-19 patients be verified and confirmed to be COVID-19 positive patients, and the date of emergency visit, hospitalization, or death be recorded as the actual date of occurrence, not the date of any data adjustments being made subsequently; and be it further

**Resolved**, That we encourage the people of Tuscola County to continue to follow national guidelines for safe social distancing and the County continues to take specific measures to protect the population most at risk, including those residing in nursing homes and retirement facilities; and be it further

**Resolved**, That we encourage businesses in Tuscola County to determine the best approach to implement national guidelines for safe social distancing as they begin to open up and move Michigan forward without the Legislature extending the state of emergency and without the declaration of a statewide declaration of disaster; and be it further

**Resolved**, That we encourage hospitals, clinics and medical professionals in Tuscola County to provide elective procedures and preventative care where it is deemed appropriate based on staffing capacity, hospital capacity and availability of personal protective equipment (PPE) and as medical professionals in those facilities determine the best approach to implement national guidelines for safe social distancing; and be it further

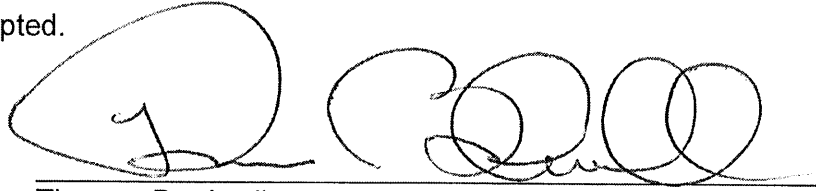
**Resolved**, That copies of this resolution be transmitted to local governmental agencies.

Roll Call Vote:

Ayes: Grimshaw, Young, Vaughan, Jensen, Bardwell

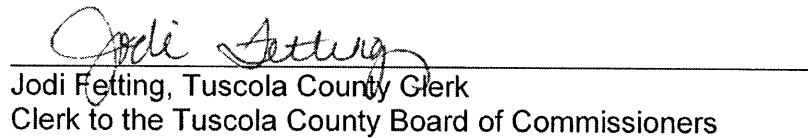
Nays: None

Resolution declared adopted.

A handwritten signature in black ink, appearing to read 'Thomas Bardwell', written over a horizontal line.

Thomas Bardwell  
Chairman of the Tuscola County Board of Commissioners

I, the undersigned, Clerk of Tuscola County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at its Regular Meeting held on May 14, 2020.

A handwritten signature in black ink, appearing to read 'Jodi Fetting', written over a horizontal line.

Jodi Fetting, Tuscola County Clerk  
Clerk to the Tuscola County Board of Commissioners

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF ASSISTANCE FROM IMAGESOFT**

**RESOLUTION #20 – 207**

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and cybersecurity is a priority for Ingham County; and

WHEREAS, the data in OnBase warrants having increased security by means of encryption; and

WHEREAS, the requested solution was approved earlier in 2020 but requires services to assist in the moving and encrypting of the most sensitive, critical data; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of technical assistance from ImageSoft in the amount not to exceed \$2,000.00; and

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Consulting Fund (636-95800-802000); and

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS  
RELATED TO FIBER INSTALL**

**RESOLUTION #20 – 208**

WHEREAS, Ingham County 911 Center is creating a backup site which will need to have a dedicated connection to the County network; and

WHEREAS, the project was approved on Resolution #20-108; and

WHEREAS, the permits from Michigan Department of Transportation and the City of Mason are needed to proceed with the project.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the Board Chairperson to sign necessary documents related to the permits necessary for the project after review by the County Attorney.

BE IT FURTHER RESOLVED, that these documents may include a permit from the various entities.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

**MAY 26, 2020**  
**ADOPTED – MAY 14, 2020**  
**AGENDA ITEM NO. 7**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE  
DECLARATION OF THE STATE OF EMERGENCY FOR THE  
COUNTY OF INGHAM**

**RESOLUTION #20 – 209**

WHEREAS, on March 12, 2020, the County of Ingham sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and

WHEREAS, any widespread outbreak within the County of Ingham could hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as of March 13, 2020 a State of Emergency was declared for Ingham County which was subsequently extended through May 15, 2020; and

WHEREAS, it is necessary to extend the Declaration of the State of Emergency through May 28, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a “state of emergency” exists within our jurisdiction as of March 13, 2020, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

BE IT FURTHER RESOLVED, that this Declaration replaces the initial Declarations submitted on March 16, 2020, March 25, 2020, April 13, 2020 and April 30, 2020 and will expire on May 28, 2020.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ADOPTING THE INGHAM COUNTY RETURN TO WORK ACTION PLAN**

**RESOLUTION #20 –**

WHEREAS, a plan is necessary to provide general guidance for County offices to safely re-open following the expiration of the Governor's Stay at Home Stay Safe Executive Orders; and

WHEREAS, the Board Chairperson and Controller/Administrator have worked with county leaders to develop a draft plan; and

WHEREAS, after the expiration of the Governor's Stay at Home, Stay Safe order in Ingham County, Judges, Elected Officials and Department Heads may choose to reopen their departments in accordance with applicable federal, state and local guidelines; and

WHEREAS, re-Opening is expected to be in stages, with buildings re-opening to the public through consultation between the Controller/Administrator and all affected offices and departments.

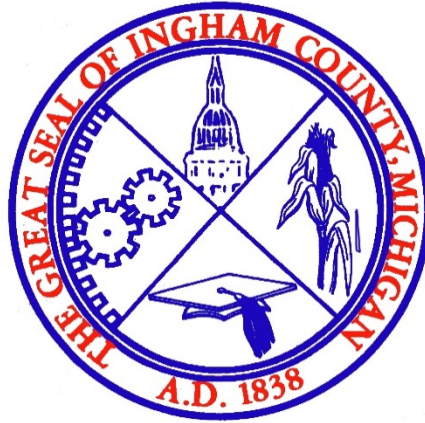
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Return to Work Action Plan to provide general guidance for County offices to safely re-open following the expiration of the Governor's Stay at Home Stay Safe Executive Orders.

BE IT FURTHER RESOLVED, that a workplace safety for COVID-19 acknowledgement and training will be completed by each county employee.

BE IT FURTHER RESOLVED, that this plan may be amended from time to time as necessary to remain consistent with subsequent executive orders at the concurrence of the Board Chairperson, and the Pandemic Response Team identified in the plan.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**



**INGHAM COUNTY RETURN TO WORK ACTION PLAN**  
**DRAFT #2**

**Date Implemented: May 26, 2020**

## **I. PANDEMIC RESPONSE TEAM**

1. Team Lead: The Controller/Administrator is responsible for the overall action plan. The Controller/Administrator is responsible for working with stakeholders and the Ingham County Health Officer in order to manage this action plan.
2. COVID-19 Prevention and Protocols Lead: The Human Resources Director is responsible for working with the Health Officer to recommend and develop protocols to ensure the wellness of all employees. The Human Resources Director is also responsible for overseeing procedures for isolating employees should they become sick at work.
3. Sanitation and Disinfection Lead: The Facilities Director manages logistics related to daily and periodic sanitation and disinfection efforts. Their responsibilities include ensuring that routine cleanings are completed and that the necessary cleaning supplies are readily available.
4. Public Health Consultation/Communication Lead: The Health Officer is tasked with managing any and all pandemic-related communications. They will work with HR and internal stakeholders to ensure COVID-19 training is completed and that employees and their managers understand their role in preventing the spread of the disease. The Health Officer will provide COVID-19 related updates on an as-needed basis.

## **II. COUNTY GOVERNMENT STATUS AND OPERATIONAL CONSIDERATIONS**

This document is intended to provide general guidance for County offices to safely re-open following the expiration of the Governor's Stay at Home Stay Safe Executive Orders. Judges, Elected Officials and Department Heads may choose to reopen their departments in accordance with applicable federal, state and local guidelines. Re-Opening is expected to be in stages, with buildings re-opening to the public through consultation between the Controller/Administrator and all affected offices and departments.

1. Signage: Health Department approved social distancing guidance and signage regarding COVID-19 symptoms and prevention will be posted in public areas. The number of public individuals present at one time should be limited in County buildings and offices.
2. Employee Return to Work: All employees are expected to return to their normal work schedules and work hours during the first stage, as directed by their supervisor. *Elected Officials, Department Heads, and the Controller/Administrator should require telework for any employees who are able.* During subsequent stages, the Pandemic Response Team will provide additional guidance to return more employees to on-site work.

Should the employee not be able to return to work for reasons other than as required by law, Executive Order of the Governor or order of the County Health Officer, or refuse to work, their employment and pay status will be addressed in accordance with County policies and/or applicable union contracts.

3. Employee Compensation and Work Schedules: Full-time and part-time employees must report to work, or telework, as directed by their Elected Official/Department Head, and will be paid following County Policy and/or union contract. All employees are expected to return to their normal number of work hours at the direction of their supervisors. Elected Officials/Department heads may institute

flexible/staggered scheduling (i.e. after public hours, on weekends) as needed and at their discretion, to the extent allowable by employment agreements, in order to facilitate physical distancing guidelines.

4. Adherence to Protective Measures: At all times while at work, employees must adhere to the protective measures listed in Section III.
5. Travel: All non-essential travel should be avoided. Business-related domestic travel is not recommended at this time. Should an employee engage in domestic or international travel for personal reasons, they will be required to follow the Employee Return to Work Plan. Questions or concerns should be addressed with your Elected Official/Department Head. When at all possible, employees should use their personal vehicles for business-related travel and receive mileage reimbursement following County Policy.
6. Volunteers: The use of volunteers is limited to an as-needed basis. Should your Department require the use of volunteers to provide critical services to the public, volunteers must adhere to all protective safety measures as listed in this policy.

### **III. EMPLOYEE AND VISITOR SAFETY**

Central Services Departments (Controller/Administrator, Financial Services, Purchasing, Facilities, IT and Human Resources) will provide support to other County offices and departments to assist employees in returning to work and the public to visit County buildings in a safe manner. Projects such as rearranged workstations to increase the distance between coworkers and installing shields at the counter to minimize physical contact between employees and visitors will take priority to ensure safety. If you have a repair request for the Facilities Department, a work ticket should be submitted. Every effort will be made to schedule the repair when the Departmental staff is not present. If this is not possible, all social distancing guidelines must be adhered to, including but not limited to, wearing of masks, wiping down the area before and after Facilities has left, etc. Additional safety protocols are outlined below.

#### **1. Day to Day Cleaning**

Below outlines basic daily guidelines for increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment which will be performed regularly to help ensure the health & safety of visitors and staff. Clean and disinfect all “**touch points**” which includes but is not limited to the following:

- Push/panic bars
- Door handles
- Handrails
- Elevator control buttons (by spraying the disinfectant on a rag first then clean the surfaces)
- Drinking fountains
- Handicap buttons (door opening devices)
- Tubs, X-ray machines, wands (things associated with screening)
- Bathrooms and fixtures
- Break rooms

- All hard services in common areas using products containing EPA-approved disinfectants. Employees will be provided with access to disposable disinfectant wipes so that any commonly used surfaces can be wiped down before each use.
- 2. Conference Rooms: Seating will be removed and/or modified (in all County buildings) to meet physical distancing guidelines. This will reduce how many people can occupy a given conference room. Conference Rooms will be cleaned & disinfected after each meeting which will require an hour between meetings to accomplish. There will be no conference room scheduling Non-County agencies or groups after 5:00 PM. Meetings should be conducted virtually or via phone when possible.

**Please note:** BOC committee meetings will be held at HSB in Conference room A and Full Board meetings at the Fair Office community room until further notice.

- 3. Staying Home When Ill: Many times, with the best of intentions, employees report to work even though they feel ill. However, it is critical that employees do not report to work while they are ill. Employees experiencing symptoms such as fever, cough (excluding chronic cough for a known medical reason), shortness of breath, sore throat, or vomiting/diarrhea (excluding diarrhea due to a known medical reason) should seek testing for COVID-19 before returning to work. As a general rule, staying home for 24 hours fever-free is recommended for any illness. Compensation for time off due to illness will be in accordance with County Policies and/or union contracts.
- 4. Employee Screening BEFORE Entering the Workplace: An Employee Entry Screening Questionnaire is attached.
  - a. Employees must self-screen by using the attached screening questionnaire BEFORE employees arrive at the workplace.
  - b. If an employee fails the screening process, they will need to notify their Elected Official/Department Head or designated office personnel and will be excluded from the workplace. The employee's return to work after symptoms consistent with COVID-19 begin or after a positive COVID-19 test will be based on guidance from the Health Department and the Centers for Disease Control and Prevention (CDC). As of May 4, 2020, the CDC guidance is as follows:
    - i. Symptom-based strategy. Exclude from work until:

At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,
    - ii. At least 10 days have passed since symptoms first appeared
    - iii. Test-based strategy. Exclude from work until:

Resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath), and negative results of an FDA Emergency Use Authorized COVID-19 molecular

assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected  $\geq 24$  hours apart (total of two negative specimens). See Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens for 2019 Novel Coronavirus (2019-nCoV). Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

5. Employee Interaction with Other Departments: Employees are discouraged from entering facilities or office places within a facility other than where their normal work station is located unless the interaction is critical to the execution of County operations.
6. Employee Self-Monitoring: Employees must self-monitor throughout the day. If the employee becomes sick during the day, they should be sent home immediately.
7. Enhanced Social Distancing: Social distancing is a simple and effective mechanism to help prevent the transmission of COVID-19. Employees are to implement the following efforts into their workday to help protect themselves and their co-workers:
  - Reasonably avoid coming within 6 (six) feet of other individuals
  - Watch for signage and/or floor markings that reinforce distancing in common areas
  - No handshaking or embracing co-workers or visitors
  - Unless involved in patient care or services, avoid anyone who appears to be sick or who is coughing or sneezing
  - Avoid touching common surfaces to the extent feasible
  - Respect barriers and distances between workstations
  - Avoid shared use of offices, desks, telephones and tools/equipment to the extent possible and disinfect shared equipment or spaces between uses
  - Limit the number of employees at one time in small office areas such as, copy machine rooms, file rooms, etc. Bring lunch and eat away from others rather than using break rooms if possible.
  - Be aware of distances in elevators, hallways and outdoor smoking areas.
  - Meetings should be conducted virtually or via phone when possible. Elected Officials/Department Heads will direct employees to perform their work in such a way to reasonably avoid coming within six (6) feet of other individuals and may establish additional safety protocols to be adhered to within their Department. Employees must remain in their assigned work areas as much as possible. Employees whose job duties regularly require them to be within six (6) feet of members of the public will be provided with appropriate personal protective equipment or physical barriers commensurate with the level of risk of exposure to COVID-19.
8. Wearing Face Coverings at Work: All employees are expected to wear face coverings at work as follows:
  - When walking through public hallways and other public spaces, including restrooms
  - If someone enters your office or workspace, both parties should wear coverings
  - During in-person meetings

In general, masks should be worn whenever the employee is in the presence of others and need not be worn when working alone in an office or cubicle. Employees unable to wear a face covering due to medical reasons must notify their supervisor.

9. Remote Work: All employees are expected to return to their normal work schedules at the direction of their supervisor. Flexible work hours are permitted by agreement between the supervisor and employee. Telework should be allowed for any employee whose work can be done remotely at the direction of the respective Elected Official/Department Head.
10. Enhanced Hygiene: Employees should wash their hands frequently, cover their coughs and sneezes with a tissue, and avoid touching their faces. Employees will be provided with access to places to frequently wash hands or access hand sanitizer. Employees will also be provided with access to tissues and places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Handshaking is also prohibited to ensure good hand hygiene.
11. Enhanced Cleaning and Disinfecting: Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment outside office areas will be performed regularly by Facilities Staff using products containing EPA-approved disinfectants. Each Department will be responsible to clean their work areas, including but not limited to, frequently wiping down commonly used surfaces with disposable disinfectant wipes that are provided to each Department. If an employee that has been in the workplace in the past fourteen (14) days tests positive for COVID-19, the County will increase cleaning measures following the CDC's Cleaning and disinfecting protocols.
12. Visitors: Visitors who can conduct business via a Department's front window must maintain six (6) feet from others at all times. Marks separating visitors by six (6) feet will be placed on the floor in front of all County Department reception areas. When possible, all visitors are banned from entering work offices/space. Should it be necessary for a visitor to enter a work office/space, they should make an appointment when possible and wear a mask while visiting. If a visitor presents with symptoms of COVID-19 do not allow them into any work office/space. Vendors for shredding, copy machine repair, coffee delivery, etc. who enter a work office/space are considered visitors and must wear a mask.
13. Personal Protective Equipment and other Supplies: All personal protective equipment and other required supplies related to COVID-19 will be supplied by the County.

# Coronavirus Disease (COVID-19) Workplace Health Screening



Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_

Time In: \_\_\_\_\_

## In the past 24 hours, have you experienced:

New or worsening cough:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shortness of breath or difficulty breathing:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>OR TWO (2) or more of the following</b>		
Fever (or subjective/felt feverish): Temperature if taken: _____ <i>Fever is a temperature of 100.4 °F or higher.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Chills:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Muscle aches:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Headaches:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sore throat:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered “yes” to the first two symptoms above, or “yes” to two (2) or more of the last five symptoms above in light gray, please do not go to into work. Self-isolate at home and contact your primary care physician’s office or nearest urgent care facility for direction.

- You should isolate at home for a minimum of 7 days since symptoms first appeared.
- You must also have 3 days without fevers and improvement in respiratory symptoms.

## In the past 14 days, have you:

Had close contact with an individual diagnosed with COVID-19? ☐ Yes ☐ No

Traveled internationally or domestically outside of Michigan? ☐ Yes ☐ No

If you answer “yes” to either of these questions, please do not go into work (unless exempt or otherwise approved for work with appropriate safety precautions). Self-quarantine at home for 14 day since return or exposure.

For questions, visit [hd.ingham.org/coronavirus](https://hd.ingham.org/coronavirus) or contact Ingham County Health Department at (517) 887-4517.



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO PROVIDE SUPPORT FOR VITAL ELECTION OPERATIONS THROUGH  
PURCHASE OF CRITICAL INFRASTRUCTURE**

**RESOLUTION #20 –**

WHEREAS, in 2018, the voters of Michigan approved Proposal 3 to amend the Michigan Constitution and greatly expanded voting rights, including the option to vote by no-reason absentee ballot; and

WHEREAS, voters voted by mail in 2019 and 2020 by record numbers; and

WHEREAS, the outbreak of COVID-19 is likely to increase the number of voters choosing to vote by mail during the next election and into the future; and

WHEREAS, the Ingham County Clerk actively encourages every qualified registered voter in Michigan to cast their ballots at every election and supports permanent AV lists as it increases voter participation; and

WHEREAS, local city and township clerks are increasingly choosing to count absentee ballots through Absentee Voter Counting Boards in an effort to boost efficiency and report results on time; and

WHEREAS, high-speed tabulators are critical to the timely processing of ballots in the volume and timeframe that Absentee Voter Counting Boards require; and

WHEREAS, the County Clerk may be called upon should an equipment failure occur at the local city or township level; and

WHEREAS, the Ingham County Clerk wishes to be prepared to assist the local city and township clerks by having a high-speed tabulator to use in the event of a local tabulator failure; and

WHEREAS, the State of Michigan has entered into a MiDEAL contract with Dominion Voting for the purchase of tabulators.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of MiDEAL contract #071B7700117 with Dominion Voting to purchase a high-speed tabulator and any associated software, hardware, and support in an amount not to exceed \$95,000.00.

BE IT FURTHER RESOLVED, that this agreement shall be funded by the Ingham County Clerk's election supplies line item (101-191000-726010).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A 2020 LOCAL ROAD AGREEMENT  
WITH MERIDIAN TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION #20 –**

WHEREAS, per Resolution #19-187 adopted by the Board of Commissioners on April 30, 2019, the Road Department is undertaking a project to improve and resurface Lake Lansing Road between Hagadorn Road and Saginaw Highway (BL 69) in Meridian Township; and

WHEREAS, given proximity, similar type of work needed, and for greater economy of scale, Meridian Township and the Road Department agreed to include taking bids on full depth milling and asphalt resurfacing of the local road section of Hagadorn Road north of Lake Lansing Road to the northerly intersection with Birch Row, and same on Birch Row from the southerly intersection with Hagadorn Road to Hart Street in the bid for the above-mentioned Lake Lansing, Hagadorn to Saginaw, project; and

WHEREAS, Meridian Township also requested that certain necessary township owned water and sanitary sewer repairs and/or upgrades under the subject sections of Hagadorn and Lake Lansing Roads also be included in the above-mentioned Lake Lansing Road project; and

WHEREAS, the Road Department is willing to cause the above mentioned local road and township water and sanitary sewer improvements to be undertaken as part of the above-mentioned Lake Lansing Road project previously approved by the Board of Commissioners, to contribute road department engineering without charge on the local road work, and to pay for portions of the cost of said local road improvements from the County Road Fund up to a maximum amount of \$172,500.00; and

WHEREAS, the estimated cost of the above described local road work based on low bid previously received is \$410,000 in round figures, which would be funded by a combination of the 2020 annual local road match allocated to Meridian Township's local roads, which as mentioned above is \$172,500, with the remainder of the cost funded entirely by Meridian Township; and

WHEREAS, the estimated cost of the above-mentioned township water and sanitary sewer work based on low bid received is \$45,000 in round figures, which Meridian Township has agreed to fund entirely, and will oversee the construction of; and

WHEREAS, total Road Department funded match amount mentioned above of \$172,500.00 is included in the adopted 2020 Road Department budget; and

WHEREAS, in the event the final cost of any of the above mentioned local road work is more than the estimates provided above, or for any final costs greater than twice the maximum Road Department match amount set forth above, the additional cost will be paid entirely by Meridian Township; and

WHEREAS, in the event the final cost of the above mentioned local road work is less than the estimate provided above, for any final cost amount greater than twice the maximum Road Department match amount set forth above, the savings will first accrue to the Township, and then for any final costs below twice the maximum Road Department match amount set forth above, the savings will be split evenly between Meridian Township and the Road Department; and

WHEREAS, Meridian Township is willing to pay the township portion of the cost of the above described local road work, provided, however, that Meridian Township's excess payments will not exceed 10 percent (10%) of the Township contribution amounts established in the Agreement, unless Meridian Township agrees otherwise, or Meridian Township may reduce the scope of the above described local road projects per Meridian Township's available budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a 2020 Local Road Program Agreements with Meridian Township for full depth milling and asphalt resurfacing of the local road section of Hagadorn Road north of Lake Lansing Road to the northerly intersection with Birch Row, and same on Birch Row from the southerly intersection with Hagadorn Road to Hart Street, to be done as part of the previously bid and accepted Lake Lansing Road resurfacing project between Hagadorn Road and Saginaw Highway (BL 69) in Meridian Township.

BE IT FURTHER RESOLVED, that the Road Department is authorized to contribute \$172,500.00 in 2020 local road match funds to the above described local road project in Meridian Township.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Meridian Township as provided above for their respective contributions.

BE IT FURTHER RESOLVED, that the Road Department shall contribute engineering without charge to the above described local road projects.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AN AGREEMENT  
BETWEEN INGHAM COUNTY AND WONSEY TREE SERVICE, INC.  
FOR THE REPLACEMENT OF THE LAKE DRIVE CULVERT  
AND THE REJECTION OF ALL OTHER BIDS  
FOR BID PACKET #37-20**

**RESOLUTION #20 –**

WHEREAS, the Ingham County Road Department has determined several culverts throughout the county are nearing the end of their services lives and are in need of replacement; and

WHEREAS, the Ingham County Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for the replacement of five culverts per Bid Packet #37-20; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing Department and the Ingham County Road Department, and both parties were in agreement the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the contractor, which ensures construction requirements and responsibilities are defined; and

WHEREAS, Wonsey Tree Service, Inc. of Alma, MI, submitted the lowest responsive and responsible bid for the culvert replacement at Lake Drive over Clawson Drain in Section 2 of Meridian Township; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid cost for the Lake Drive culvert replacement project, as may be needed for any additional work deemed necessary by Road Department staff; and

WHEREAS, the estimated project cost for the Lake Drive culvert is as follows:

Lake Drive Culvert (As-Bid):	\$ 89,834.20
Lake Drive Culvert (10% Contingency):	<u>\$ 8,983.42</u>
Lake Drive Combined Total:	\$ 98,817.62; and

WHEREAS, the Lake Drive culvert replacement project is funded by the Ingham County Road Department and included in the 2020 Road Fund Budget; and

WHEREAS, due to the uncertainty of future budget impacts caused by the current COVID pandemic, the Road Department plans to postpone the Sherwood Road culvert and perform the culvert replacements in-house for Germany Road, Swan Road and Kane Road, which are the four remaining culvert locations included in Bid Packet #37-20; and

WHEREAS, the Road Department recommends the Ingham County Board of Commissioners reject all bids for the Sherwood Road, Germany Road, Swan Road and Kane Road culvert locations included in Bid Packet #37-20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Wonsey Tree Service, Inc. in the amount of \$98,817.62, which includes a 10% construction contingency, for the culvert replacement project located at Lake Drive over Clawson Drain in Section 2 of Meridian Township, acknowledging funding will be provided by the Ingham County Road Department in the 2020 Fiscal Year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners rejects all bids for the culvert replacement projects included in Bid Packet #37-20 for the culverts located on Sherwood Road, Germany Road, Swan Road and Kane Road.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES**

**RESOLUTION #20 –**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2021 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2020, the Park and Zoo winter seasonal fees and the Park Annual Passes which will be effective starting November 1, 2020.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**



2021 County Fees Analysis  
Law and Courts Committee

Attachment A

Location of Service	Fee Description	Target Percent	2020 Fee	2021 Fee
Animal Control	Boarding Fee-Dangerous Animals	100.0%	\$77.00	\$78.00
Animal Control	Boarding Fee per day-others	75.0%	\$35.00	\$36.00
Animal Control	Adoption Fee			
Animal Control	Dogs(under six years of age)	75.0%	\$75.00	\$76.00
Animal Control	Dogs(six years or older)	75.0%	\$19.00	\$20.00
Animal Control	Puppies(age-four months or less)	75.0%	\$110.00	\$115.00
Animal Control	Cats(under six years of age)	75.0%	\$64.00	\$65.00
Animal Control	Cats(six years or older)	75.0%	\$25.00	\$26.00
Animal Control	Animal Redemption - 1st offense	60.0%	\$26.00	\$27.00
Animal Control	Animal Redemption - 2nd offense	100.0%	\$52.00	\$53.00
Animal Control	Animal Redemption - 3rd offense	100.0%	\$100.00	\$105.00
Animal Control	Animal Redemption - after 3rd offense	100.0%	\$160.00	\$165.00
Animal Control	Euthanasia Fee	100.0%	\$135.00	\$145.00
Animal Control	Ten Dog Kennel Inspection Fee	100.0%	\$155.00	\$165.00
Animal Control	Over Ten Dog Kennel Inspection Fee	100.0%	\$190.00	\$195.00
Animal Control	Owner Surrender	100.0%	\$46.00	\$47.00
Animal Control	Owner Pick-up Fee	100.0%	\$47.00	\$48.00
Animal Control	Tranq. At-Large Fee	100.0%	\$47.00	\$48.00
Animal Control	Bordatella Vaccination-redeemed dogs	100.0%	\$20.00	\$21.00
Animal Control	Spay/neuter deposit-Owners redeeming pet	100.0%	\$82.00	\$83.00
Animal Control	Spay & Neuter Program Fees - Vouchers			
Animal Control	Dogs-Male	85.0%	\$45.00	\$55.00
Animal Control	Dogs-Female	85.0%	\$50.00	\$60.00
Animal Control	Cats-Male	85.0%	\$20.00	\$30.00
Animal Control	Cats-Female	85.0%	\$30.00	\$40.00
Pros Atty	Diversion - Initial Interview	50.0%	\$37.00	\$38.00
Pros Atty	Diversion - Misdemeanor Offender	50.0%	\$480.00	\$485.00
Pros Atty	Diversion - Felony Offender	50.0%	\$830.00	\$840.00
Pros Atty	Costs for eligible convictions - Trial	10.0%	\$245.00	\$250.00

**2021 County Fees Analysis  
Law and Courts Committee**

**Fees Suggested to Increase**

**Attachment B**

<b>Location of Service</b>	<b>Fee Description</b>	<b>Target Percent</b>	<b>2020 Fee</b>	<b>2021 Fee</b>
<b>Circuit Court</b>	<b>GTD Bench Warrants</b>	<b>100.0%</b>	<b>\$155.00</b>	<b>\$160.00</b>
<b>Family Division</b>	<b>Delinquency Court Costs</b>	<b>100.0%</b>	<b>\$300.00</b>	<b>\$310.00</b>

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2021 County Fees Analysis  
Human Services Committee

Location of Service	Fee Description	Target Percent	2020 Fee	2021 Fee
Parks	Administrative -Returned Check Fee	100.0%	\$34.00	\$35.00
Parks	Winter Sports Building (100 Person Capacity) ****	100.0%	\$97.00	\$100.00
Parks	Winter Sports Building - reservation fee/non operational	100.0%	\$31.00	\$32.00
Parks	Shelters - 60 Person Capacity ****			
Parks	Lake Lansing South Lakeview	100.0%	\$81.00	\$82.00
Parks	Lake Lansing North Oak Knoll	100.0%	\$81.00	\$82.00
Parks	Lake Lansing North Sandhill	100.0%	\$81.00	\$82.00
Parks	Hawk Island Kestrel	100.0%	\$81.00	\$82.00
Parks	Burchfield Deer Run	100.0%	\$81.00	\$82.00
Parks	Burchfield Pine Knoll	100.0%	\$81.00	\$82.00
Parks	Burchfield Southridge	100.0%	\$81.00	\$82.00
Parks	Hawk Island Peregrine	100.0%	\$135.00	\$140.00
Parks	Hawk Island - Red Tail	100.0%	\$275.00	\$280.00
Parks	Cabanas - Mini semi permanent shelters/30 p cap.			
Parks	Hawk Island	100.0%	\$81.00	\$82.00
Parks	Lake Lansing South	100.0%	\$81.00	\$82.00
Parks	Abandonment Recovery Fee	100.0%	\$43.00	\$44.00
Parks	Late Fee (arriving 1/2 hour or later after closing)	100.0%	\$22.00	\$23.00
Parks	Canoe/Kayak Trips - McNamara	100.0%	\$16.00	\$17.00
Parks	Canoe/Kayak Trips - Bunker Rd	100.0%	\$24.00	\$25.00
Parks	Canoe/Kayak Trips - Eaton Rapids	100.0%	\$31.00	\$32.00
Parks	Day Camp ****			
Parks	Resident Monday-Friday 9am-4pm	100.0%	\$100.00	\$105.00
Parks	Non-Resident Monday-Friday 9am-4pm	100.0%	\$110.00	\$115.00
Parks	Resident Mon-Fri 7:30am-5:30pm	100.0%	\$135.00	\$140.00
Parks	Non-Resident Mon-Fri 7:30am-5:30pm	100.0%	\$145.00	\$150.00
Parks	Disc Golf ****			
Parks	Day Pass (13 and older)	100.0%	\$4.00	\$5.00
Parks	Equipment Rental per round of Disc Golf	100.0%	\$1.00	\$2.00
Parks	Burchfield - Tube Rental (Hourly)	100.0%	\$2.00	\$3.00
Parks	Hawk Island Snow Hill **** Rates			
Parks	Non-operational hour reservation (2hours) minimum of 25 people + pp group rate of \$8.00 per person for any additional guests past the pre-paid 25 people	100.0%	\$300.00	\$305.00
Parks	Moonwalk	100.0%	\$300.00	\$325.00
Parks	Dunk Tank	100.0%	\$250.00	\$255.00
Parks	Giant Slide	100.0%	\$430.00	\$440.00
Parks	Passport Pictures	100.0%	\$15.00	\$16.00
Parks	Band Shell Rental	100.0%	\$105.00	\$105.00
Parks	Band Shell Equipment Rental			
Parks	PA, Chairs or Music Stands per item	100.0%	\$50.00	\$51.00
Parks	Snow Shoe Rental Adult	100.0%	\$5.00	\$6.00
Parks	Cancellation Administration Fee for Hawk Island Snow Tubing Reservations	100.0%	\$25.00	\$26.00
Fair	PER DAY, includes janitorial fees and facility fee	100%	610.00	620.00
	Friday Night Show	100%	150.00	155.00
Fair	PER Water Dump	100%	61.00	62.00

Location of Service	Fee Description	Target Percent	2020 Fee	2021 Fee
Fair	PER Event , Non-Food Concession Fee includes electricity	100%	25.00	26.00
Fair	PER Day, Food Concession Fee includes electricity	100%	25.00	26.00
Fair	Infield Arena (Gymkhana events ONLY)	100%	115.00	120.00
Fair	Main Arena Full Day Use - Shooting Sports No charge for 3 hours or less Mon-Thurs ONLY as long as it isn't rented	100%	610.00	620.00
Fair	Monday-Thursday if there is food (no food is free) 4H	100%	91.00	92.00
Fair	Friday & Sunday 4H	100%	175.00	180.00
Fair	Saturday 4H	100%	920.00	930.00
Fair	Sunday-Friday All others (Deposit Required)	100%	450.00	455.00
Fair	Saturday All others (Deposit Required)	100%	950.00	960.00
Fair	Main Arena - Weekend Rental	100%	4,600.00	4,610.00
Fair	Facility Fee - for organizations that hold 1-3 shows per yr	100%	305.00	310.00
Fair	North End w/ Main Arena Bldg. (min for 2 or 3 day show)	100%	4,600.00	4,610.00
Fair	w/ extra barn fees Comm. South, Barn A or Barn B	100%	305.00	310.00
Fair	w/ extra barn fees All other North End Barns	100%	255.00	260.00
Fair	show)	100%	2,800.00	2,810.00
Fair	w/ extra barn fees UU or VV Barns	100%	305.00	310.00
Fair	w/ extra barn fees All other South End Barns	100%	255.00	260.00
Fair	Covered Practice Arena Per Show	100%	510.00	520.00
Fair	Covered Practice Arena Per Dump for Watering Arena and Drag	100%	61.00	62.00
Fair	Infield Arena Per Day	100%	460.00	465.00
Fair	Infield Arena Per Day Per Dump for Watering Arena	100%	61.00	62.00
Fair	Entire Grounds minimum for 2 to 3 day show	100%	6,900.00	6,910.00
Fair	w/ extra barn fees Comm South, Barn A & Barn B, VV or UU	100%	305.00	310.00
Fair	w/ extra barn fees All other Barns	100%	255.00	260.00
Fair	Dumps/Drags North End w/ Main Arena and Entire Grounds 2 or 3 Day cost will be incurred after 2 times	100%	61.00	62.00
Fair	Brick Building Rental Fee	100%	255.00	260.00
Fair	Commercial Vendor Per event	100%	25.00	26.00

**2021 County Fees Analysis  
County Services Committee**

<b>Location of Service</b>	<b>Fee Description</b>	<b>Target Percent</b>	<b>2020 Fee</b>	<b>2021 Fee</b>
Clerk	Birth Written Verification (not a certificate)- NEW	100.0%	\$0.00	\$10.00
Drain Comm.	Photography	100.0%	\$300.00	\$305.00
Drain Comm.	Topography	100.0%	\$585.00	\$595.00
Drain Comm.	Preliminary Comm. Site Plan Review (2)	75.0%	\$715.00	\$725.00
Drain Comm.	Preliminary Plat Review (2)	75.0%	\$715.00	\$725.00
Drain Comm.	Plat and Commercial Drainage Review - First acre	100.0%	\$715.00	\$725.00
Drain Comm.	Additional acre	100.0%	\$81.00	\$82.00
Drain Comm.	Re-submission Admin fee	100.0%	\$235.00	\$240.00
Drain Comm.	Plat Drain Administration Fee	75.0%	\$2,530.00	\$2,540.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	100.0%	\$515.00	\$525.00
Drain Comm.	Drain Crossing Permit- (Residential)	100.0%	\$135.00	\$140.00
Drain Comm.	Tap-in Permit - Commercial	75.0%	\$430.00	\$440.00
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	100.0%	\$630.00	\$640.00
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre (3)	100.0%	\$63.00	\$64.00
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less (3)	100.0%	\$550.00	\$560.00
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre (3)	100.0%	\$55.00	\$56.00
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less (3)	100.0%	\$470.00	\$480.00
Drain Comm.	Soil Erosion (6 mo.) - Commercial- each add'l acre (3)	100.0%	\$47.00	\$48.00
Drain Comm.	Escrow account-1/2 acre or less	100.0%	\$585.00	\$595.00
Drain Comm.	Escrow account - 1/2 to 1 acre	100.0%	\$1,730.00	\$1,740.00
Drain Comm.	Escrow account - 1 to 5 acres	100.0%	\$3,430.00	\$3,440.00

Location of Service	Fee Description	Target Percent	2020 Fee	2021 Fee
Drain Comm.	Escrow account - 5 to 10 acres	100.0%	\$5,655.00	\$5,665.00
Drain Comm.	Escrow account - each add'l 10 acres	100.0%	\$2,855.00	\$2,865.00
Drain Comm.	Soil Erosion Permit - 6 month duration	75.0%	\$210.00	\$220.00
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$340.00	\$350.00
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$50.00	\$51.00
Drain Comm.	Violation and Cease&Desist Order	100.0%	\$315.00	\$320.00
Econ. Devel.	Application Fee - Brownfield	100.0%	\$1,530.00	\$1,540.00
Equalization	17" x 22"	100.0%	\$19.00	\$20.00
Equalization	22" x 34"	100.0%	\$26.00	\$27.00
Equalization	28" x 40"	100.0%	\$32.00	\$33.00
Equalization	34" x 44"	100.0%	\$39.00	\$40.00
Equalization	Digitally Produced Paper Maps - Parcel layer w/2010 Digital Photo Layer			
Equalization	11" x 17"	100.0%	\$26.00	\$27.00
Equalization	17" x 22"	100.0%	\$39.00	\$40.00
Equalization	22" x 34"	100.0%	\$52.00	\$53.00
Equalization	28" x 40"	100.0%	\$65.00	\$66.00
Equalization	34" x 44"	100.0%	\$78.00	\$80.00
Zoo	Non-Resident Adult (April - October)	100.0%	\$13.00	\$14.00
Zoo	Non-Resident Senior/Military (April - October)	100.0%	\$11.00	\$12.00
Zoo	<i>School Groups &amp; Charitable Organizations ANY SHELTER</i>	100.0%	\$25.00	\$26.00
Zoo	Potter Park Penguin Cove	100.0%	\$120.00	\$130.00
Zoo	Potter Park Eagle Landing	100.0%	\$145.00	\$155.00
Zoo	Potter Park - Tiger Den	100.0%	\$215.00	\$220.00
RoD	Laredo product,0-250 minutes,chrq/month	100.0%	\$53.00	\$54.00
RoD	Laredo Min. Overage for 0-250 min. plan	100.0%	\$0.21	\$0.22
RoD	Laredo product, 250-1000 mins.-chrq/mo.	100.0%	\$105.00	\$110.00
RoD	Laredo Min. Ovrq for 250-1000 min. plan	100.0%	\$0.16	\$0.17

<b>Location of Service</b>	<b>Fee Description</b>	<b>Target Percent</b>	<b>2020 Fee</b>	<b>2021 Fee</b>
RoD	Laredo product,1001-3000 mins-chrg/mo	100.0%	\$210.00	\$215.00
RoD	Laredo Min. Ovrgr for 1000-3000 min. plan	100.0%	\$0.13	\$0.14
RoD	Laredo product,Unltd mins-chrg/mo.	100.0%	\$260.00	\$265.00

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT THE GRANT AND FINANCE SPECIALIST POSITION  
TO ACCOUNTANT**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to covert Position #601537 Finance and Grant Specialist (ICEA 06, \$45,542.52 – 59,473.88) position number to an Accountant (ICEA 07, \$53,158.82 - \$63,815.36); and

WHEREAS, the Finance and Grant Specialist position is fully funded through State and Federal Ryan White HIV Care funds, to support the management of the accounting and grant budget management associated with Ryan White programs; and

WHEREAS, the Finance and Grant Specialist position has been unfilled as posted, and after re-analysis of the position, it was determined that the Accountant position aligns better with the duties required to support the expanding Ryan White program budgets and 340B Pharmacy savings; and

WHEREAS, a Finance and Grant Specialist is compensated at the ICEA County Pro 06 range of \$45,542.52 - \$59,473.88 and converting to an Accountant at the ICEA County Pro 06 would increase the compensation range to \$53,158.82 - \$63,815.36; and

WHEREAS, the ICEA County Professionals Union has been notified, and they support the conversion; and

WHEREAS, the Human Resources Department has participated in and analyzed the proposed conversion; and

WHEREAS, the conversion of the vacant position #601537 to an Accountant (ICEA 07, \$53,158.82 - \$63,815.36) would increase costs by \$10,869.67 annually; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed conversion of vacant Position #601537 Finance and Grant Specialist (ICEA 06, \$45,542.52 – 59,473.88) position number to an Accountant (ICEA 07, \$53,158.82 - \$63,815.36); and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the proposed conversion of vacant Position #601537 Finance and Grant Specialist (ICEA 06, \$45,542.52 – 59,473.88) to an Accountant (CHC ICEA 07, \$53,158.82 - \$63,815.36) effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of vacant Position #601537 Finance and Grant Specialist, ICEA County Professional Grade 06 to Accountant ICEA County Professional Grade 07, effective upon approval of this resolution.



BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary changes to the budget and position allocation list consistent with this resolution.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #3 TO THE 2019-2020 COMPREHENSIVE  
AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**RESOLUTION #20 –**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2019-2020 Comprehensive Agreement authorized in Resolution #19-309 and Amendment #1 in Resolution #19-471 and Amendment # 2 in Resolution #20-104; and

WHEREAS, MDHHS has proposed Amendment #3 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2019-2020 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from \$6,353,675 to \$6,662,543, an increase of \$308,868.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- Family Planning Services: increase of \$15,000 from \$439,223 to \$454,223
- Public Health Emergency Preparedness (PHEP): increase of \$6,560 from \$115,940 to \$122,500
- Food – Essential Local Public Health Services (ELPHS); increase of \$42,433 from \$242,740 to \$285,173
- Regional Perinatal Care Systems; increase of \$50,000 from \$50,000 to \$100,000
- Nurse Family Partnership: increase of \$3,000 from \$585,300 to \$588,300
- COVID-19 Response: increase of \$50,000 from \$0 to \$50,000
- PHEP COVID-19 Response: increase of \$125,000 from \$0 to \$125,000
- Hepatitis A: increase of \$25,000 from \$0 to \$25,000
- Vector Borne Surveillance: decrease of \$8,125 from \$8,125 to \$0

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit Amendment #3 of the 2019-2020 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE SETTING UP AN ACCOUNT WITH  
AMERISOURCEBERGEN, INC ON BEHALF OF AFAXYS, INC**

**RESOLUTION #20 –**

WHEREAS, Ingham County entered into an agreement with AFAXYS, INC for group purchasing of medical supplies effective March 1, 2020 through February 29, 2023; and

WHEREAS, AFAXYS, INC and BAYER collaborate under this agreement to provide family planning medical supplies for the Public Health Sector; and

WHEREAS, AFAXYS INC has collaborated with AmerisourceBergen, INC, a pharmaceutical distribution company, to distribute medical supplies under this group purchasing agreement; and

WHEREAS, AmerisourceBergen INC, will support distribution of medical supplies to ICHD's Community Health Center (CHC) patients receiving treatment; and

WHEREAS, ICHD is required to setup an account with AmerisourceBergen to continue distribution of medical supplies to ICHD's Community Health Centers (CHCs); and

WHEREAS, AmerisourceBergen, INC requires a customer credit application to be completed; and

WHEREAS, ICHD will provide AmerisourceBergen, INC with a credit application; and

WHEREAS, the Health Officer recommends approval of this resolution to enter into an agreement with AFAXYS, INC for group purchasing of medical supplies effective March 1, 2020 through February 29, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Health Department will set up an account with AmerisourceBergen to continue distribution of medical supplies to ICHD's Community Health Centers (CHC)s.

BE IT FURTHER RESOVLED, that the Ingham County Health Department will provide AmerisourceBergen, INC with a credit application.

BE IT FURTHER RESOLVED, that the Health Officer has authority to complete any electronic forms related to this resolution on behalf of the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES  
(MDHHS) FUNDING FOR DIABETES SELF-MANAGEMENT EDUCATION AND SUPPORT  
(DSMES)**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept a funding award totaling \$15,000.00 from Michigan Department of Health & Human Services (MDHHS) effective March 1, 2020 through June 30, 2021; and

WHEREAS, this award will provide funding to ICHD's CHCs and will create Diabetes Self-Management Education and Support (DSMES) services for patients of the Ingham CHCs; and

WHEREAS, the following changes will be supported by this funding:

- Class supplies (Telehealth or DSMES start-up)
- DSMES promotional materials
- Staff education/training (about DSMES services/process)
- EHR modifications to implement referral prompts; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board recommends acceptance of the DSMES funding award totaling \$15,000.00 from MDHHS March 1, 2020 through June 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the DSMES funding award totaling \$15,000.00 from MDHHS effective March 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to electronically sign any contract documents on behalf of the county after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXTEND AGREEMENT WITH LUMAHEALTH**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020; and

WHEREAS, Luma Health was selected as the sole vendor by Michigan Primary Care Association (MPCA) to provide patient broadcasting, messaging and Telehealth services through a competitive bid process and therefore it has exclusive rights for providing these services to CHCs across the State of Michigan; and

WHEREAS, there is no-cost for this 60-day agreement; and

WHEREAS, the Health Officer and the Community Health Center Board recommend extending the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize extending the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020.

BE IT FURTHER RESOLVED, that Luma Health was selected as the sole vendor by Michigan Primary Care Association (MPCA) to provide patient broadcasting, messaging and Telehealth services through a competitive bid process and therefore it has exclusive rights for providing these services to CHCs across the State of Michigan.

BE IT FURTHER RESOLVED, that there is no-cost for this 60-day agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH YMCA OF LANSING**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for \$9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021; and

WHEREAS, the course will be geared towards HIV patients with oversight from a nutritionist at ICHD to ensure the lessons provided meet the needs of the patients and the Ryan White Grant; and

WHEREAS, the HIV nutrition program costs \$9,800 for one 12 week course; and

WHEREAS, the cost will be covered by funds from the Ryan White B and Ryan White D State/Federal grants; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support entering into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for \$9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for \$9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021.

BE IT FURTHER RESOLVED, that the cost will be covered by funds from the Ryan White B and Ryan White D State/Federal grants.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 05/18/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 05/20/2020**



Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR THE SERVICE OF CANINE SMOKE AND DEPUTY NARLOCK  
AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK**

**RESOLUTION #20 –**

WHEREAS, Canine Smoke was a member of the Ingham County Sheriff's Office with his handler Deputy Paul Narlock for the past 5 years where his duties entailed narcotics detection and patrol work; and

WHEREAS, Deputy Narlock and Canine Smoke assisted every agency within Ingham County; and

WHEREAS, Deputy Narlock and Canine Smoke were well known by the area school children after several demonstrations done for local schools; and

WHEREAS, Deputy Narlock and Canine Smoke participated in many sweeps of local schools and county facilities including the Jail and the House of Commons; and

WHEREAS, Canine Smoke will be officially retired from the Ingham County Sheriff's Office on June 18, 2020; and

WHEREAS, Canine Smoke has formed an inseparable bond with Deputy Narlock and his family; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Smoke to Deputy Narlock for \$1 to ensure he has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Smoke effective June 18<sup>th</sup>, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Paul Narlock and Canine Smoke for their contributions they have made to the Sheriff's Office and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board approves the transfer of ownership of Canine Smoke to Deputy Narlock for \$1.

**LAW & COURTS: Yeas:** Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** Polsdofer **Approved 05/14/2020**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN AGREEMENT WITH GUARDIAN ALARM COMPANY FOR  
THE BUILDING ALARM SYSTEM AT THE 9-1-1 CENTER'S BACKUP LOCATION**

**RESOLUTION #20 –**

WHEREAS, the 9-1-1 Center's backup location does not currently have a building alarm system; and

WHEREAS, the 9-1-1 Center's backup location will need a building alarm system to keep it secure; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Guardian Alarm Company who submitted the lowest responsive and responsible proposal of \$3,313.20 for the new building alarm system and three years of monitoring services at the 9-1-1 Center's backup location; and

WHEREAS, funds for this project are available through the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Guardian Alarm Company, 20800 Southfield Road, Southfield, Michigan 48075 for the installation and three years of monitoring services for the building alarm at the 9-1-1 Center's backup location for an amount not to exceed \$3,313.20.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer

**Nays:** None **Absent:** Polsdofer **Approved 05/14/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN AGREEMENT WITH VIDCOM SOLUTIONS FOR THE  
ACCESS CONTROL SYSTEM AT THE 9-1-1 CENTER'S BACKUP LOCATION**

**RESOLUTION #20 –**

WHEREAS, the 9-1-1 Center's backup location does not currently have an access control system; and

WHEREAS, the 9-1-1 Center's backup location will need an access control system to keep it secure from unauthorized personnel; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Vidcom Solutions who submitted a responsive and responsible proposal of \$8,428.33 for the new access control system at the 9-1-1 Center's backup location; and

WHEREAS, funds for this project are available through the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Vidcom Solutions, 15559 South US 27, Lansing, Michigan 48906 for the access control system at the 911 Center's backup location for an amount not to exceed \$8,428.33.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer

**Nays:** None **Absent:** Polsdofer **Approved 05/14/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 05/19/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 05/20/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND CONTRACT FOR GRAPHIC SCIENCES, INC. FOR THE  
CONTINUED STORAGE AND RETRIEVAL OF CIRCUIT COURT FILES**

**RESOLUTION #20 –**

WHEREAS, 2,432 boxes of Circuit Court files are currently stored with Graphic Sciences, Inc. per contract and Resolution #15-422; and

WHEREAS, it is necessary that the contract continues as Graphic Sciences Inc. provides a safe and secure environment within which to store the Circuit Court files; and

WHEREAS, the Ingham County Circuit Court has no alternative storage locations for the files currently stored by Graphic Sciences, Inc.; and

WHEREAS, Graphic Sciences Inc. has proposed a rate increase from \$0.288 to \$0.032 per box per month; and

WHEREAS, the proposed rate increase results in a total annual increase in costs for file storage of approximately \$933.84; and

WHEREAS, the total annual cost of files storage will be approximately \$9,338.88; and

WHEREAS, Graphic Sciences, Inc.'s total files storage cost of \$9,338.88 is well below Ingham County Circuit Court contract's annual "not to exceed" limit of \$20,341; and

WHEREAS, money has been approved in the Ingham County Circuit Court 2020 budget, line item 101-13001-818000 - Contractual Services Record Storage and Retrieval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the agreement between Ingham County Circuit Court and Graphic Sciences, Inc. by increasing the dollar amount from \$8,405.04 to \$9,338.88 per year to store and retrieve Circuit Court files.

BE IT FURTHER RESOLVED, that the Ingham County Circuit Court is hereby authorized to amend the ongoing contract with Graphic Sciences, Inc. to pay the increased amount of \$0.032 per box per month for file storage, effective January 1, 2020 with funds to be taken from line item 101-13001-818000 - Contractual Services Record Storage and Retrieval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS:** Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
Nays: None Absent: Polsdofer **Approved 05/14/2020**

**FINANCE:** Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
Nays: None Absent: None **Approved 05/20/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER  
TO PORT TELEPHONE LINES/NUMBERS FROM AT&T TO THE INGHAM COUNTY  
CISCO TELEPHONE SYSTEM**

**RESOLUTION #20 –**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Central Dispatch Center now has an opportunity to save significant monthly recurring telephone costs with our move to a new Solacom 9-1-1 telephone system; and

WHEREAS, our current 9-1-1 telephone system could not support this change, and the new Solacom system will support moving our voice non-emergency telephone lines from AT&T copper lines to the Ingham County Cisco telephone system; and

WHEREAS, moving the lines to the Cisco telephone system is a sound solution and will result in significant savings in monthly telephone charges; and

WHEREAS, the quote from Sentinel Technologies, the Cisco vendor serving Ingham County, for the costs to make these changes is \$5,940.00; and,

WHEREAS, although there have not been costs charged by AT&T to port numbers from their lines in the past, we are asking that an additional \$3,000.00 be approved to cover AT&T costs if incurred; and,

WHEREAS, funds for this project are available within the fund balance of the 9-1-1 Emergency Telephone fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the porting of 9-1-1 center voice non-emergency telephone lines from AT&T copper to Ingham County's Cisco telephone system as quoted for \$5,940.00, and approves a not to exceed cost of \$8,940.00 for this project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**LAW & COURTS: Yeas:** Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** Polsdofer **Approved 05/14/2020**

**COMMUNICATIONS**

EMAIL FROM KARA BERG, LANSING STATE JOURNAL, [WITHDRAWING FOIA APPEAL](#) FOR FOIA W036965-042820.

**SUBSTITUTE RESOLUTIONS**

RESOLUTION TO HONOR THE SERVICE OF [CANINE SMOKE](#) AND DEPUTY NARLOCK AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK

**LATE RESOLUTIONS**

RESOLUTION AUTHORIZING A [MORATORIUM ON COUNTY HIRING](#), CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS AND OUT-OF-STATE TRAVEL

RESOLUTION AUTHORIZING PARTICIPATION IN [MICHIGAN'S WORK SHARE](#) PROGRAM

## Becky Bennett

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**From:** Berg, Kara <KBerg@lsj.com>  
**Sent:** Tuesday, May 26, 2020 1:49 PM  
**To:** Becky Bennett  
**Subject:** FOIA appeal withdrawal

Hi Becky,

I am withdrawing my appeal for FOIA W036965-042820.

Thanks!

Kara

Kara Berg  
Breaking news reporter  
Lansing State Journal  
Cell: 517-256-7411  
Office: 517-377-1113  
[kberg@lsj.com](mailto:kberg@lsj.com)



**SUBSTITUTE – MAY 26, 2020  
AGENDA ITEM NO. 19**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR THE SERVICE OF CANINE SMOKE AND DEPUTY NARLOCK  
AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK**

**RESOLUTION #20 –**

WHEREAS, Canine Smoke was a member of the Ingham County Sheriff's Office with his handler Deputy Paul Narlock for the past 5 years where his duties entailed narcotics detection and patrol work; and

WHEREAS, Deputy Narlock and Canine Smoke assisted every agency within Ingham County; and

WHEREAS, Deputy Narlock and Canine Smoke were well known by the area school children after several demonstrations done for local schools; and

WHEREAS, Deputy Narlock and Canine Smoke participated in many sweeps of local schools and county facilities including the Jail and the House of Commons; and

WHEREAS, Canine Smoke will be officially retired from the Ingham County Sheriff's Office on June 18, 2020; and

WHEREAS, Canine Smoke has formed an inseparable bond with Deputy Narlock and his family; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Smoke to Deputy Narlock for \$1 to ensure he has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Smoke effective June 18<sup>th</sup>, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Paul Narlock and Canine Smoke for their contributions they have made to the Sheriff's Office and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board approves the transfer of ownership **and title** of Canine Smoke to Deputy Narlock for \$1.

**LAW & COURTS: Yeas:** Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** Polsdofer **Approved 05/14/2020**

**LATE – MAY 26, 2020**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A MORATORIUM ON COUNTY HIRING, CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS AND OUT-OF-STATE TRAVEL**

**RESOLUTION #20 –**

WHEREAS, the outbreak of COVID-19, which started in March of 2020 in Michigan, has impacted and continues to dramatically impact the expected County revenues for both fiscal year 2020 and 2021; and

WHEREAS, the County has sought financial measures to ensure that employees are well-taken care of during this crisis; and

WHEREAS, Ingham County is committed to take the necessary actions to protect its residents and to provide all possible support to those fighting the pandemic; and

WHEREAS, Ingham County is likely to commit to unplanned spending to defeat the virus and recognizes that the COVID-19 pandemic may have a long-term impact on Ingham County's revenues and operations; and

WHEREAS, the full financial impact of this closure may not be fully understood until late 2020 or early 2021; and

WHEREAS, on March 30, 2020, Governor Gretchen Whitmer released Executive Directive 2020-4 to institute a freeze on hiring, creation of new positions, filling of vacant positions, transfers and promotions for the State of Michigan; and

WHEREAS, Ingham County is operating with essential employees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners implements a freeze on hiring, the creation of new positions and filling of vacant positions until August 31, 2020.

BE IT FURTHER RESOLVED, that exceptions to the freeze includes cases where employees are required to fill positions as part of COVID-19 response, 24/7 operations, including public safety, federal and state mandates, grant-funded programming, special revenue funds and part-time non-eligible personnel. Hiring outside of these parameters will be on a case-by-case basis.

BE IT FURTHER RESOLVED, that during the local state of emergency authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, the Chairperson of the Board of Commissioners, in consultation with the Chairperson of the relevant Committee(s) and the Chairperson of the Finance Committee, shall have the authority to grant exceptions to this policy.

BE IT FURTHER RESOLVED, that a monthly report on positions filled due to the exception parameters as part of the COVID-19 response be presented to the Board of Commissioners during the duration of the local state of emergency authorized by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must restrict all non-essential discretionary expenditures immediately, until further notice.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must eliminate all non-essential out-of-state travel immediately, until further notice.

BE IT FURTHER RESOLVED, that the County shall explore partnerships with other units of government at all levels, to utilize partnerships to provide similar services to reduce costs.

BE IT FURTHER RESOLVED, that following the conclusion of the local state of emergency period authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, exceptions to the hiring freeze and the out-of-state travel ban may be granted upon an affirmative vote of the appropriate Board of Commissioners' Liaison Committee and/or the full Board of Commissioners.

BE IT FURTHER RESOLVED, that this resolution will take effect immediately upon its approval by the Board of Commissioners.

**LATE – MAY 26, 2020**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING PARTICIPATION IN MICHIGAN’S WORK SHARE PROGRAM**

**RESOLUTION #20 –**

WHEREAS, the COVID-19 outbreak has caused significant disruption in the normal conduct of life and business for Ingham County employees and operations which may result in significant financial hardship; and

WHEREAS, Executive Orders issued by Michigan Governor Gretchen Whitmer in response to the COVID-19 outbreak to protect the health and safety of the public have ordered multiple closures, including the closure of schools, business and other places of employment; and

WHEREAS, such closures may have negatively impacted the income earning ability of employees and their families due to the reduced ability to engage in paid employment as well as the negatively impacted the operations and financial health of Ingham County; and

WHEREAS, as a result of Executive Orders issued by Michigan Governor Gretchen Whitmer, Michigan’s Work Share Program eligibility requirements have been expanded, allowing employers to reduce work hours and wages, while retaining employees who receive a percentage of state unemployment benefits and the \$600 federal payment of the Pandemic Unemployment Assistance through the CARES Act through July 2020; and

WHEREAS, participation in the Michigan Work Share Program benefits employees, their families and Ingham County by providing support in restarting and retaining work opportunities; and

WHEREAS, County Union Representatives of employees in positions in the Work Share Program plan have indicated their support of Ingham County’s participation in the Work Share Program for the period June 1, 2020 through July 31, 2020; and

WHEREAS, on May 22, 2020, Ingham County made application for and received notice of eligibility to participate in the Work Share Program from the Michigan Unemployment Insurance Agency.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes participation by Ingham County and Ingham County employees in Michigan’s Work Share Program for the period June 1, 2020 through July 31, 2020.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to enter into collective bargaining for the purpose of negotiating Letters of Agreement with County Unions obtaining approval for bargaining unit employees to participate in Michigan’s Work Share Program as required by Michigan’s Work Share Program.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement(s) upon approval as to form by the County Attorney.

# WORK SHARE PROGRAM

Bring Workers Back from Unemployment

**WorkShare**

RESTART. RETAIN.

**Michigan's Work Share program allows employers to restart their business and bring employees back from unemployment.** Employers can bring employees back with reduced hours - while employees collect partial unemployment benefits to make up a portion of the lost wages. Employers can also retain their current workforce and are given the flexibility to choose which of their employees are part of a Work Share plan.



## PROGRAM REQUIREMENTS

As a result of Governor Whitmer's Executive Order, Michigan's Work Share program eligibility requirements have been expanded:

- If business demand is down, employers participating in workshare can preserve their workforce while reducing hours and wages by 10 - 60%.
- Waived the length of time requirement that employers must be in business.
- Waived the requirement that employers have a current or positive balance with UIA.

### Work Share requirements:

- Employers are given flexibility to organize which employees are in a Work Share plan.
- A plan must include a minimum of two employees and an employer can have multiple plans.
- Plans may be approved for a period of up to 52 consecutive weeks.
- Employee hours/wages may be reduced by a minimum of 10% up to a maximum 60%.
- Part-time employees are eligible, but Work Share does not apply to seasonal, temporary, or intermittent employment.
- Employees must be eligible to receive state unemployment benefits.
- Employer must obtain approval of any applicable collective bargaining unit representative.
- Employers participating in Work Share cannot modify employee fringe benefits.

## Under the federal CARES Act:

- Employees that receive a percent of Michigan unemployment benefits (including Work Share) also receive an additional \$600 federal payment in Pandemic Unemployment Assistance through the CARES Act through July 2020.



## HOW IT WORKS

With the Work Share program, a worker receives a reduced salary from an employer, but is given a percent their state benefits plus the additional \$600 federal benefit through July. The reduction in work hours must result in an equivalent reduction in wages.

## HOW IT WORKS

*If a worker's weekly wages are \$1,000, yet the employer needs to reduce their salary/hours by 30%. Under Work Share, their weekly salary would be \$700 (\$1,000 - 30% = \$700). Plus 30% of their state unemployment benefits (\$362 maximum x .30 = \$108), plus an additional \$600 federal payment in Pandemic Unemployment Assistance through the CARES Act through July 2020.*

With Work Share, the employee would earn \$1,408/ week through July 2020 vs. \$962 without Work Share. As businesses are reopened, Work Share can help employers bring back their employees from unemployment faster and allows employers to retain their workforce and avoid layoffs.

Dear Ingham County Human Resources,

Employer Name: INGHAM COUNTY PERSONNEL DEPT

Confirmation ID: 0-151-974-880

You have been found eligible to participate in the Work-Share program. To access the Work-Share features, log onto your Tax Account and you will see the Work-Share link on the left. You need to log-on and complete your application plan. You will begin participating in the Work-Share program with the submission of the completed plan.

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message. If you have questions regarding your unemployment account then contact the Unemployment Insurance Agency's Work Share Hotline at 1-844-WORKSHR (1-844-967-5747).

If you have reason to believe this submission was made by someone other than yourself or an unauthorized person, or you are experiencing technical issues with MiWAM, you should immediately call 1-855-484-2636 (between 8:30 am and 4:30 pm Monday through Friday) or email [MiWAMSupport@michigan.gov](mailto:MiWAMSupport@michigan.gov).

Thank you for using MiWAM!

Unemployment Insurance Agency