

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

FINANCE COMMITTEE  
THOMAS MORGAN, CHAIR  
TODD TENNIS  
MARK GREBNER  
BRYAN CRENSHAW  
MARK POLSDOFER  
RANDY SCHAFFER  
RANDY MAIVILLE

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, JUNE 17, 2020 AT 6:30 P.M.,  
IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [June 3, 2020](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Continue Support Service Agreement with Carousel Industries for the [Jail & Training Rooms](#) Audio & Video Systems with the Ingham County Sheriff's Office
- 2.. Community Corrections – Resolution to Authorize Submission of a Grant Application and a Contract with the [Michigan Department of Corrections](#) for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2020-2021
3. Fair Office – Resolution Adjusting [Horse Show](#) Fees for 2020
4. Health Department – Resolution to Amend Resolutions #19-552 and #19-507 and to Authorize an Agreement with [Community Mental Health](#) for the Region 7 Perinatal Collaborative
5. Facilities Department
  - a. Resolution to Authorize a Purchase Order Be Issued to Trane U.S. Inc. for the HVAC Split Unit at the Ingham County [Jail's Transport Supervisor's Office](#)
  - b. Resolution to Authorize an Agreement with [Roof Connect](#) for the Roof Repairs at the Ingham County Jail's Training Center
6. Human Resources Department - Resolution Approving [COVID-19 Related MERS](#) Temporary Modification to Benefit Provisions
7. Community Agencies - Resolution Approving Criteria for Evaluating [2021 Community](#) Agency Funding Applications
8. Road Department - Closed Session

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO  
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## FINANCE COMMITTEE

June 3, 2020

Draft Minutes

Members Present: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Tennis, and Maiville.

Members Absent: None.

Others Present: Michael Townsend, Becky Bennett, Patrick Lindemann, Paul Pratt, Roger Swets, Paul Stauder, Alan Fox, Wendy Longpre, Elizabeth Noel, Michael Tanis, and others.

The meeting was called to order by Chairperson Morgan at 6:30 p.m. virtually via Zoom in accordance with the Governor's Executive Order 2020-75 regarding the Open Meetings Act.

### Approval of May 20, 2020 Minutes

MOVED BY COMM. POLSDOFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE MAY 20, 2020 FINANCE COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

### Additions to the Agenda

Substitute –

1. Drain Commissioner – Resolution Pledging Full Faith and Credit to Montgomery Drain Drainage District Bonds
9. Controller/Administrator's Office – Resolution of Intent to Enter into Contract of Lease with Ingham County Building Authority; to Authorize Publication of Notice of Intent; and to Declare Intent to Reimburse

### Limited Public Comment

Wendy Longpre, City of East Lansing Parks, Recreation & Arts Assistant Director, stated that she was available to answer questions for any of the Agenda Items relating to the City of East Lansing's grant requests.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Facilities Department
  - a. Resolution to Authorize an Agreement with Tower Pinkster for the Architectural and Engineering Design Services at the Ingham County Probate Court Office
  - b. Resolution to Authorize an Agreement with Du-All Cleaning Inc. for Janitorial Services at Several County Facilities

3. Fair Office – Resolution to Authorize a Memorandum of Understanding with the Ingham County Fair Foundation to Provide Programming and Financial Assistance to the Ingham County Fair
5. Financial Services Department – Resolution to Authorize a Business Associate Agreement with Plante and Moran, PLLC Relative to the Annual Audit
6. Ingham County Brownfield Redevelopment Authority – Resolution to Expend Brownfield Fund 240 Bond Proceeds for Environmental Remediation & Redevelopment Purposes
7. Road Department – Resolution of Support for the Local Bridge Program Funding Applications for Fiscal Year 2023
8. Health Department
  - a. Resolution to Accept U.S. Department of Health and Human Services Health Resources and Services Administration Health Center Program Funds
  - b. Resolution to Accept Funding from the Michigan Primary Care Association (MPCA) for Participation in the Michigan Network for Oral Health Integration (MNOHJ) Project
  - c. Resolution to Accept Funding Award from HRSA for Expanding Coronavirus Testing (ECT) Capacity
  - d. Resolution to Convert the Clinical Data Analyst Position from ICEA 08 to ICEA 07
  - e. Resolution to Authorize the Extended Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors
9. Controller/Administrator's Office – Resolution of Intent to Enter into Contract of Lease with Ingham County Building Authority; to Authorize Publication of Notice of Intent; and to Declare Intent to Reimburse

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Drain Commissioner – Resolution Pledging Full Faith and Credit to Montgomery Drain Drainage District Bonds

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Crenshaw stated that he knew the Commissioners received a late memo from the Drain Commissioner's Office. He asked for an explanation as to the cost of the full project as there were mixed numbers, and if the County had agreements with the City of Lansing and the Michigan Department of Transportation (MDOT) on their portions of the project that they wanted to the County to bond for.

Patrick Lindemann, Drain Commissioner, stated that the Montgomery Drain project was estimated to cost around \$34.9 million, which was the same number that they had used the whole time. He further stated that the other parts of the project, including the special assessment and so on, were supplemental construction projects that were in the same location or near where the project would be taking place.

Mr. Lindemann stated that the supplemental construction projects either had to do with the City of Lansing or MDOT. He further stated that those two projects were things that both entities would be doing eventually, and so it did not make sense to dig a hole in the street and put in a storm pipe for then in a year to dig it up and put in a sanitary sewer.

Mr. Lindemann stated that the City of Lansing's sanitary sewer system in the Frandor Hills area had seen its life expectancy and needed to be replaced. He further stated that he had videos of some of those pipes, and if the sanitary sewer was similar to the storm pipes, they were all either cracked or collapsed.

Mr. Lindemann stated that the City of Lansing would be replacing them if they were not replaced with this project. He further stated that they could instead pave the streets once and save a lot of money for the taxpayer, and so it was a good cost-savings cooperation between the municipalities.

Mr. Lindemann stated that, in terms of the highway, it was his understanding that the Highway Department planned to do massive rebuilding of US-127 corridor between Kalamazoo Street and Lake Lansing Road in 2022. He further stated that the plan could be pushed back to 2023 or moved forward to an earlier date, but he was not sure of their schedule.

Mr. Lindemann stated that all the work the County was doing for them was preparatory work for that project. He further stated that while they were working there for the storm drain, it made a lot of sense to prepare the area around their worksite in conjunction with the Highway Department's future construction activities, so in the end, the taxpayer saved a lot of money.

Commissioner Crenshaw asked if there was a reason why they were not seeking the funding themselves and then paying for it.

Mr. Lindemann stated that, in terms of the Highway Department, their funding came from Public Act 51, which was basically a gas tax. He further stated that it was an opportunity for them to add on to the bond issue for the project, and it saved them money in the long-term.

Mr. Lindemann stated that the State of Michigan had a problem issuing smaller bonds of this size as they issued hundreds of millions of dollars' worth of bonds for the state when they borrowed money for roadwork. He further stated that the County ended up doing it in conjunction with them, and the County's payback time was 30 years, which gave them more opportunity to stretch their dollar.

Mr. Lindemann stated that he did not know how the City of Lansing planned to pay back their supplemental benefit, but he believed that it was part of their sanitary/sewer fund. He further stated that, if the County borrowed the money, it was cheaper on their borrowing abilities, and they could pay it off over 30 years if they so choose, so there was savings all the way around.

Commissioner Crenshaw thanked Mr. Lindemann for his comments.

Mr. Lindemann stated that, when the government cooperated with public infrastructure projects, everyone won. He further stated that there was a nationwide outcry for repairing infrastructure, and this was part of that process.

Commissioner Grebner stated that he almost thought of recusing himself, but he did not find himself doing that unless someone had a strong opinion about it. He further stated that he was not in any financial risk from this project because the City of East Lansing spreads their Chapter 20 assessments citywide, so he was not specially taxed.

Commissioner Grebner stated that he benefited because he lived next to Randy Park, and so he lived 40 feet from the project. He further stated that by being a person who benefited from a public project in a way that hundreds of other people benefited, he did not think he experienced a conflict of interest.

Commissioner Grebner stated that the Commissioners should think about what their formal decision was when pledging Full Faith and Credit. He further stated that the Commissioners were not deciding whether the project should go ahead, as close to \$15 million of the \$34.9 million had already been spent or committed to for the drain itself.

Commissioner Grebner stated that it did not make sense to stop the project, even those who had doubts about the wisdom of the design. He further stated that close to \$20 million of the \$34.9 million remained, and none of the work had been done yet.

Commissioner Grebner stated that the real choice was about pledging Full Faith and Credit, and for that, it seemed to him that the important question that the Finance Committee ought to think about was whether they were placing the County in a position of holding the bag here.

Commissioner Grebner stated that Chapter 20 drains were levied against the municipalities, not just the properties involved. He further stated that it was hard to imagine that most of that money was at risk.

Commissioner Grebner stated that, in the end, the Board of Commissioners pledging Full Faith and Credit would benefit the taxpayers, or whomever ended up paying for it. He further stated that he guessed it would be \$300,000 a year over 30 years.

Commissioner Grebner stated that the Commissioners had a discussion at the County Services Committee meeting last night about the impact of pledging the County's Full Faith and Credit, and he thought that it was half a percentage point while the Bond Council thought it was a couple of percentage points. He further stated that the Commissioners were allowing the County facilities to issue bonds in the County's name, and that held the price down.

Commissioner Grebner stated that he supported pledging the County's Full Faith and Credit.

THE MOTION TO APPROVE THE RESOLUTION CARRIED. Yeas: Tennis, Grebner, Polsdofer, Schafer, Maiville Nays: Morgan, Crenshaw Absent: None

4. Parks Department

- a. Resolution to Authorize an Amendment to the Contract with Signs by Crannie
- b. Resolution to Authorize an Amendment to the City of East Lansing Trails and Parks Millage Agreements
- c. Resolution to Authorize a Contract with Ratnik Industries
- d. Resolution to Approve the Application Form, Scoring Criteria for the Trails and Parks Millage, and Declaring that a Sixth Round of Applications for the Trails and Parks Millage Funds will be Taken Beginning June 10, 2020

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTIONS.

Commissioner Schafer stated that while he respected the appointed Parks Commission members, the County was in the middle of a crisis. He further stated that he did not get a good answer after 2 years as to the reason for why the construction of the City of East Lansing trail failed.

Commissioner Schafer stated that the drains were a wonderful thing, but at this time, the County needed to wait until they got a handle on their budget before allocating funds. He further stated that, as Commissioner Grebner had previously stated, perhaps some of the Trails and Parks Millage funds could be used to pay for the Parks Department, which had been used before to hire a ranger.

Commissioner Schafer stated that he was reluctant to vote for expanding and moving on at this point in time. He further stated that he would respectfully vote no on the four Agenda Items.

Commissioner Grebner stated that there was still \$8 million in the Trails and Parks Millage fund, and had spent more than \$3 million than they had on hand, which made him pleased because it meant that one day, the County would not have eight-figure-funds in this account. He further stated that, in the case of the City of East Lansing, it was not that the funding got away from them, but rather these projects ran into problems and then quietly died off somewhere.

Commissioner Grebner stated that the County had a money allocated to projects of which they did not know yet had been died off, but he did not worry about running out of money. He further stated that if the County decided to fund a substantial part of the Parks Department, they would

be talking about a fraction of a million dollars, which paled in comparison to the balance of this account.

Commissioner Grebner stated that, a year ago, the County had \$13 million in this account, and the fact that the County was down to \$7 or \$8 million was a big improvement. He further stated that he did not think that the County was on the brink of running out of money here.

Commissioner Grebner stated that, because it was based on property taxes, it was not unstable regardless of COVID-19. He further stated that his district had no health clinics or parks, but were pleased to support every tax millage that the County put on the ballot.

Commissioner Grebner stated that several of these projects happened to be useful and important to people who lived in his district. He further stated that a couple of these projects were meant to be bridges from a neighborhood to an adjacent trail 50 or 100 feet away, and so he happened to be pretty enthusiastic about this, even though it was unfortunate that they did not find funding from other sources.

Commissioner Schafer stated that his question was still unanswered about the failure in the trails system. He further stated that 1,500 feet was five football fields, and so he wondered where that occurred.

Commissioner Grebner stated that this would not be the first time that the City of East Lansing had shown that they were not familiar with the engineering of trails.

Discussion.

Ms. Longpre stated that she appreciated the opportunity to address that question because there was one thing that she needed to clarify. She further stated that this particular trail was not failing, and that was not the reason why the movement of the trail was being suggested.

Ms. Longpre stated that what happened in this particular section was the trail ran alongside the top of the Sanderson Drain. She further stated that it was approximately 4 years between the time the project proposal was developed and when it was implemented.

Ms. Longpre stated that the Drain Commissioner's Office had cleared out this particular section of the Sanderson Drain, and in doing so, it moved the top of the bank of the drain so that it was closer to the trail. She further stated that, in order to meet A.D.A. standards, they needed to change the cross-slope of the trail.

Ms. Longpre stated that it was changed from a crown-crossed slope to a straight-crossed slope. She further stated that that resulted in the side of the trail that was nearest to the drain having some sections that were 6 to 9 inch wedges, which raised it above the existing elevation of the top of the drain.

Ms. Longpre stated that if they still had some set back between the trail and the top of the drain, they would be able to fill the trail edge and it would not be an issue, but that was not the case.



She further stated that the issue here was not that the trail was failing, but it was that the drain had moved closer to the trail itself and so now the trail needed to be shifted.

Ms. Longpre stated that they had been working closely with the Drain Commissioner's Office to identify solutions that they were comfortable with as well as the City of East Lansing. She further stated that they had raised a number of different suggestions and, for various reasons, they were not going to work nearly as well as this would.

Ms. Longpre stated that this was correcting an issue that had developed because of the interaction between the location of trail and the drain itself.

Chairperson Morgan thanked Ms. Longpre for her comments.

THE MOTION TO APPROVE THE RESOLUTIONS CARRIED. **Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville      **Nays:** Schafer      **Absent:** None

#### Announcements

None.

#### Public Comment

None.

#### Adjournment

The meeting was adjourned at 6:55 p.m.

## **JUNE 17, 2020 FINANCE AGENDA STAFF REVIEW SUMMARY**

### **RESOLUTION ACTION ITEMS:**

**The Controller's Office recommends approval of the following resolutions:**

1. **Sheriff's Office** – *Resolution to Continue Support Service Agreement with Carousel Industries for the Jail & Training Rooms Audio & Video Systems with the Ingham County Sheriff's Office*

This resolution will authorize the continued Support Service Agreement for the Jail and Training Rooms Audio & Video Systems from Carousel Industries. The cost of the agreement, not to exceed \$6,567.31, will be paid from the IT Network Maintenance account.

2. **Community Corrections** – *Resolution to Authorize Submission of a Grant Application and a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2020-2021*

This resolution will authorize the annual submission of a grant application and a contract with the Michigan Department of Corrections for FY 2020-2021. The application request will provide funding in the amount of \$285,312, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Probation Residential Services are also available and valued at \$574,875. Funding requests include Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

See memo for details.

3. **Fair Office** – *Resolution Adjusting Horse Show Fees for 2020*

This resolution authorizes discounted rental fees for horse shows until December 31, 2020. These discounted fees allow for horse show participants to clean their own stalls after the conclusion of each show. The current fee provides for Fair staff to clean the stalls, but adequate staff time is not available due to participation in the work share program. The impact on Fair revenue is undetermined at this time.

4. **Health Department** – *Resolution to Amend Resolutions #19-552 and #19-507 and to Authorize an Agreement with Community Mental Health for the Region 7 Perinatal Collaborative*

This resolution allows ICHD to amend Resolution #19-507 increasing the amount paid to Larder Data Consultants by \$5,000, to amend Resolution #19-552 allowing an additional \$15,000 to Sparrow for their PMAT initiative, and to enter into an agreement with CMH for developing a Perinatal Support Group effective upon execution through September 30, 2020.

5a. **Facilities Department** – *Resolution to Authorize a Purchase Order be Issued to Trane U.S. Inc. for the HVAC Split Unit at the Ingham County Jail's Transport Supervisor's Office*

This resolution will authorize a purchase order to be issued to Trane U.S. Inc. for the HVAC split unit at the Ingham County Jail's Transport Supervisor's office for an amount not to exceed \$8,292.00, which includes a \$500.00 contingency. The split HVAC unit no longer functions as it has outlived its useful life and is in need of replacement. Trane submitted a proposal of \$7,792.00 for the unit, materials and installation. Trane is on the US Communities contract therefore three quotes were not required per the County's purchasing policy. Funds for this project were approved in the 2019 capital budget, which were carried over to 2020.

5b. **Facilities Department** – *Resolution to Authorize an Agreement with Roof Connect for the Roof Repairs at the Ingham County Jail's Training Center*

This resolution will authorize entering into an agreement with Roof Connect for the roof repairs at the Ingham County Jail's Training Center for an amount not to exceed \$38,920.00, which includes a \$5,000.00 contingency. The roof that covers the Jail's Training Center has multiple leaks which is causing damage to the ceiling and building below. Roof Connect submitted a proposal of \$33,920.00 for the repairs. Roof Connect is on the US Communities contract therefore three quotes are not required per the County's purchasing policy. Funds for this project were approved in the 2017 capital budget, which were carried over to 2020.

6. **Human Resources Department** – *Resolution Approving COVID-19 Related MERS Temporary Modification to Benefit Provisions*

Ingham County is participating in a Work Share Program that reduces employee work schedules from June 1, 2020 through July 31, 2020. The Michigan Employees' Retirement System (MERS) is allowing temporary adjustments to the definition of compensation by employers provided that such adjustments do not result in a diminishment of benefit for participants. Making adjustments so that MERS will skip the months of June 2020 and July 2020 when determining an employee's final average compensation for benefit calculation will prevent a negative impact in benefit calculation. Ingham County Labor Unions support approval of this adjustment.

See memo for details.

**7.     Community Agencies - *Resolution Approving Criteria for Evaluating 2021 Community Agency Funding Applications***

This resolution establishes the criteria by which each agency's application will be evaluated for the 2021 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

**PRESENTATION/DISCUSSION/OTHER ITEM:**

**8.     Road Department - *Closed Session***

## **AGENDA ITEM 1**

**TO:** Board of Commissioners: Law & Courts and Finance Committees  
**FROM:** Undersheriff Andy Bouck  
**DATE:** May 21, 2020  
**SUBJECT:** Audio & Video Contractual Support Service Agreement with Carousel Industries  
For the meeting agendas of June 11 and 17, 2020

---

### **BACKGROUND**

The Ingham County Sheriff's Office contracts with Carousel Industries for Service Support for Audio & Video Support within the Jail and Training Rooms. The Sheriff's Office has contracted with Carousel Industries since 2014, which replaced a failing audio & video system from Grand Valley Audio Systems. The Sheriff's Office requests approval to continue support service with Carousel Industries.

### **ALTERNATIVES**

None.

### **FINANCIAL IMPACT**

There is no financial impact as contractual services has been budgeted. The request is just to renew existing contract relationship with vendor.

### **STRATEGIC PLANNING IMPACT**

Not Applicable.

### **OTHER CONSIDERATIONS**

None

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to support a renewal contract with the vendor to continue support of existing audio & video equipment.

## **AGENDA ITEM 1**

Introduced by the Law & Courts and Finance Committees of the:

### **INGHAM COUNTY BOARD OF COMMISSIONERS**

#### **RESOLUTION TO CONTINUE SUPPORT SERVICE AGREEMENT WITH CAROUSEL INDUSTRIES FOR THE JAIL & TRAINING ROOMS AUDIO & VIDEO SYSTEMS WITH THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, the Ingham County Jail and Training Rooms had Audio & Video Systems installed in 2014; and

WHEREAS, the Innovation and Technology Department worked with Carousel Industries to replace the failed/failing Grand Valley Audio System; and

WHEREAS, the Jail and Training Rooms Audio & Video Systems were completed in several phases by the end of 2014; and

WHEREAS, the Jail and Training Rooms Video & Audio systems will be covered under this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the continued Support Service Agreement (SSA) for the Jail and Training Rooms Audio & Video Systems from Carousel Industries.

BE IT FURTHER RESOLVED, that the cost of the SSA, in an amount not to exceed \$6,567.31, will be paid from the 63625810-932030 IT Maintenance account.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

## **AGENDA ITEM 2**

**TO:** Board of Commissioners Law and Courts and Finance Committees  
**FROM:** Mary Sabaj, CCAB Manager  
**DATE:** June 1, 2020  
**SUBJECT:** Resolution Authorizing Submission of Grant Application and Entering MDOC Contract and Program Subcontracts for FY 2020-2021

For the meeting agendas of June 11 and June 17

---

### **BACKGROUND**

Community Corrections submits an annual grant application for all PA511 State funded community based programs for adult felony probationers and partial administrative costs. The funding request for FY2020-2021 includes Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

### **ALTERNATIVES**

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

### **FINANCIAL IMPACT**

The FY 2020-2021 Application request will provide funding in the amount of \$285,312, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Probation Residential Services are also available and valued at \$574,875.

### **STRATEGIC PLANNING IMPACT**

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence based community- based program alternatives to incarceration and reducing residivism by effectively addressing barriers to offender success.

### **OTHER CONSIDERATIONS**

The FY 2020-2021 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

### **RECOMMENDATION**

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support Community Corrections administration and programming for FY2020-2021.

## AGENDA ITEM 2

Introduced by the Law & Courts and Finance Committees of the:

### INGHAM COUNTY BOARD OF COMMISSIONERS

#### **RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2020-2021**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board approved the Funding Application and Plan for FY 2020-2021; and

WHEREAS, the FY 2020-2021 Application provides for the following CCAB Plans and Services programming: Relapse Prevention and Recovery (\$67,898) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups (\$32,082) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$24,900) to be provided by Prevention and Training Services; Opioid Specific Program services (\$29,850) to be provided by Tri County Community Adjudication Program (TRI-CAP); Day Reporting services (\$40,274) to be provided by Northwest Initiative – ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$209,207 for the time period of October 1, 2020 through September 30, 2021; and

WHEREAS, the FY 2020-2021 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30<sup>th</sup> Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422 for a Plans and Services total of \$285,312 for the time period of October 1, 2020 through September 30, 2021; and

WHEREAS, Ingham County is also provided access to Probation Residential beds with a projected average daily population of 30 at \$52.50 per bed day valued at \$574,875, MDOC contracts directly with residential providers rather than with local jurisdictions; and

WHEREAS, pursuant to the FY 2020-2021 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.



THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2020-2021 in the amount of \$285,312 in CCAB Plans and Services and Administration funds for the time period of October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2020 through September 30, 2021 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$32,082; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$24,900; with Tri County Community Adjudication Program (TRI-CAP) for the cost of Opioid Specific Program services not to exceed \$29,850; with CEI Community Mental Health for the cost of Relapse Prevention and Recovery services not to exceed \$67,898; with Northwest Initiative - ARRO for the cost of Day Reporting services not to exceed \$40,274; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

### **AGENDA ITEM 3**

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Lindsey McKeever, Fairgrounds Events Director  
**DATE:** May 26, 2020  
**SUBJECT:** Resolution adjusting Horse Show Fees for 2020

#### **BACKGROUND**

The Ingham County Fairgrounds hosts dozens of horse shows per year at the Main Arena and outdoor arena on the grounds. The fee structure that is currently in place includes the fairgrounds staff cleaning out stalls after each event. Due to the COVID-19 Pandemic, the fairgrounds staff is participating in the work share program and therefore the staff will not have enough hours to complete the necessary work after each show in preparation for the next one. Changing the fees to allow for show management to require stalls be cleaned by exhibitors will allow fairgrounds staff to attend to other areas of work.

#### **ALTERNATIVES**

The Ingham County Fairgrounds does not offer a discount in rental fees.

#### **FINANCIAL IMPACT**

Discounting the fees will result in a decrease of overall revenue generated, however, if they choose not to participate, the per stall cleaning fee to be assessed will likely generate more revenue than anticipated.

#### **STRATEGIC PLANNING IMPACT**

This resolution supports the long term objective providing recreational opportunities.

#### **OTHER CONSIDERATIONS**

If the fairgrounds do not offer to discount the rental rates for horse shows and cannot provide full service due to the work share program and inability to hire additional staff due to budget constraints, the brand of the fairgrounds will be damaged.

#### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Fair to offer discounted rental fees for horse shows in 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ADJUSTING HORSE SHOW FEES FOR 2020**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners approved fees for the fairgrounds in Resolution #19-210; and

WHEREAS, Resolution #20-026 was needed to amend Resolution #19-210 to reflect actual prices; and

WHEREAS, the Fairgrounds are vital to the equine community to host horse shows; and

WHEREAS, the COVID-19 Pandemic is causing staff to participate in work share programs; and

WHEREAS, the staff may not have enough work hours to prepare the barns between shows; and

WHEREAS, the fairgrounds will offer discounts in rental fees in exchange for exhibitors to clean their own stalls through the 2020 horse show season.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to Resolution #19-210 adjusting the fees for rentals of the fairgrounds as follows:

Location of Service	Fee Description	Target Percentage	2020 Full Service Fee	2020 Adjusted fee
Fair	Infield Arena, clean own stalls, one day	100%	Not offered	\$1,000
Fair	Infield Arena, 2-3 day show cleaning own stalls	100%	Not offered	\$2,000
Fair	2-3 day show South End, clean own stalls	100%	\$2,800	\$2,000
Fair	1 Day Haul In, south end- no stall use	100%	Not offered	\$900
Fair	1 day show, south end, clean own stalls	100%	Not offered	\$1,000
Fair	Main Arena, one day, haul in- no stall use	100%	Not offered	\$1,500
Fair	Main Arena, 2-3 day show cleaning own stalls	100%	\$4,600	\$3,800
Fair	All stalls left uncleaned	100%	Not offered	\$15/stall

BE IT FURTHER RESOLVED, that the fees will be applicable until December 31, 2020.

## AGENDA ITEM 4

**TO:** Human Services and Finance Committees

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** June 2, 2020

**SUBJECT:** Authorization to Amend Resolutions #19-552 and #19-507 and to Enter into Agreement with Community Mental Health for Region 7 Perinatal Collaborative

For the Meeting agendas of June 15, 2020 and June 17, 2020

---

### **BACKGROUND**

Ingham County Health Department (ICHD) wishes to amend Resolution #19-507 which authorized an agreement with Larder Data Consulting, LLC to provide regional collaboration support, direction, data analysis, and assistance with family and community engagement activities. Resolution #20-216 authorized the acceptance of an additional \$50,000 for Region 7's Perinatal Collaborative where ICHD is a partner and fiduciary. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton County areas. In order to continue these efforts, ICHD would like to increase the amount paid to Larder Data Consulting, LLC from \$17,000 to \$22,000, for an increase of \$5,000 which will allow Larder Data Consulting, LLC to provide additional support for Region 7's Perinatal Collaborative. ICHD would also like to amend Resolution #19-552 to provide Edward W. Sparrow (Sparrow) with up to an additional \$15,000 to purchase blood pressure cuffs for their Perinatal Medication Treatment Mobile Unit Program (PMAT). ICHD wishes to additionally partner with Community Mental Health (CMH) to develop and facilitate a virtual support group assisting perinatal women and mothers in an amount not to exceed \$15,000. This agreement will be effective through September 30, 2020.

### **ALTERNATIVES**

Alternatives would be developing another means of offering an online support group for Perinatal women and keeping the funding the same for Larder Data, LLC. Sparrow could use other funds to purchase blood pressure cuffs for their PMAT program.

### **FINANCIAL IMPACT**

These funds are included in amendment three of the master agreement.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

I respectfully recommend the approval of the attached resolution to allow ICHD to amend resolution #19-507 increasing the amount paid to Larder Data Consultants by \$5,000, to amend resolution #19-552 allowing additional \$15,000 to Sparrow for their PMAT initiative, and to enter into an agreement with CMH for developing a Perinatal Support Group effective upon execution through September 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTIONS #19-552 AND #19-507 AND TO ENTER AGREEMENT WITH COMMUNITY MENTAL HEALTH FOR THE REGION 7 PERINATAL COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #19-507 which authorized an agreement with Larder Data Consulting, LLC; and

WHEREAS, Resolution #20-216 authorized the acceptance of an additional \$50,000 for Region 7's Perinatal Collaborative where ICHD is a partner and fiduciary; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton County areas; and

WHEREAS, in order to continue these efforts, ICHD would like to increase the amount paid to Larder Data Consulting, LLC from \$17,000 to \$22,000, for an increase of \$5,000 which will allow Larder Data Consulting, LLC to provide additional support for Region 7's Perinatal Collaborative; and

WHEREAS, ICHD would also like to amend Resolution #19-552 to provide Sparrow with up to an additional \$15,000 to purchase blood pressure cuffs for their Perinatal Medication Treatment Mobile Unit Program (PMAT); and

WHEREAS, ICHD would additionally like to partner with CMH to develop a virtual support group for perinatal woman and mothers in an amount not to exceed \$15,000; and

WHEREAS, these agreements will remain effective through September 30, 2020; and

WHEREAS, the Health Officer recommends approval of the attached resolution to allow ICHD to amend Resolution #19-507 increasing the amount paid to Larder Data Consultants by \$5,000, to amend Resolution #19-552 allowing additional \$15,000 to Sparrow for their PMAT initiative, and to enter into an agreement with CMH for an amount not to exceed \$15,000 to develop a Perinatal Support Group effective upon execution through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes approval of the attached resolution to allow ICHD to amend Resolution #19-507 increasing the amount paid to Larder Data Consultants by \$5,000, to amend Resolution #19-552 allowing additional \$15,000 to Sparrow for their PMAT initiative, and to enter into an agreement with CMH for an amount not to exceed \$15,000 to develop a Perinatal Support Group effective upon execution through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

## **AGENDA ITEM 5A**

**TO:** Board of Commissioners, County Services & Finance Committees

**FROM:** Rick Terrill, Facilities Director

**DATE:** June 2, 2020

**RE:** Resolution to Authorize a Purchase Order be Issued to Trane U.S, Inc. for the Replacement Split Unit at the Ingham County Jail's Transport Supervisor's Office

For the meeting agendas of: June 16 & 17

---

### **BACKGROUND**

The split HVAC unit in the Jail's Transport Supervisor's Office no longer functions as it has outlived its useful life and is in need of replacement. Trane submitted a proposal of \$7,792.00 for the unit, materials and installation. Trane is on the US Communities contract therefore three quotes were not required per the County's purchasing policy.

### **ALTERNATIVES**

The alternative would be to put this out for a formal RFP, prolonging the discomfort of Jail staff within the office space.

### **FINANCIAL IMPACT**

Funds are available in the approved 2019 CIP line item #245-31199-979000-9F20 which has a balance of \$29,148.00. We are requesting a contingency of \$500.00 for unforeseen circumstances.

### **OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

### **RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support issuing a purchasing order Trane U.S. Inc. for the split unit at the Jail's Transport Supervisor's Office.



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER BE ISSUED TO  
TRANE U.S. INC. FOR THE HVAC SPLIT UNIT AT THE INGHAM COUNTY JAIL'S  
TRANSPORT SUPERVISOR'S OFFICE**

WHEREAS, the HVAC unit at the Ingham County Jail's Transport Supervisor's Office has outlived its useful life and needs to be replaced; and

WHEREAS, because Trane U.S. Inc. is on the US Communities contract, three quotes were not required; and

WHEREAS, it is the recommendation of the Facilities Department to issue a purchase order to Trane U.S. Inc. who submitted the proposal of \$7,792.00 for HVAC split unit at the Ingham County Jail's Transport Supervisor's office; and

WHEREAS, the Facilities Department is requesting a contingency of \$500.00 for unforeseen circumstances; and

WHEREAS, funds for this project are available through the approved 2019 CIP line item #245-31199-979000-9F20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to be issued to Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911 for the HVAC split unit at the Ingham County Jail's Transport Supervisor's office for an amount not to exceed \$8,292.00 which includes a \$500.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## **AGENDA ITEM 5B**

**TO:** Board of Commissioners, County Services & Finance Committees

**FROM:** Rick Terrill, Facilities Director

**DATE:** June 2, 2020

**RE:** Resolution to Authorize a Contract with Roof Connect for the Roof Repairs to the Ingham County Jail's Training Center's Roof

For the meeting agendas of: June 16 & 17

---

### **BACKGROUND**

The roof that covers the Jail's Training Center has multiple leaks which is causing damage to the ceiling and building below. Roof Connect submitted a proposal of \$33,920.00 for the repairs. Roof Connect is on the US Communities contract therefore three quotes are not required per the County's purchasing policy.

### **ALTERNATIVES**

The alternative is to put out for a formal RFP, prolonging building damage and extra costs for the repairs to the roof.

### **FINANCIAL IMPACT**

Funds are available in the approved 2017 CIP line item # 245-31199-976000-7FC02 which has a balance of \$47,255.99. We are requesting a contingency of \$5,000.00 for any unforeseen circumstances.

### **OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

### **RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a contract with Roof Connect for roof repairs at the Ingham County Jail's Training Center.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ROOF CONNECT  
FOR THE ROOF REPAIRS AT THE INGHAM COUNTY JAIL'S TRAINING CENTER**

WHEREAS, the roof of the Jail's Training Center has multiple leaks and needs repairs; and

WHEREAS, because Roof Connect is on the US Communities contract, three quotes were not required; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Roof Connect who submitted the proposal of \$33,920.00 for the roof repairs at the Ingham County Jail's Training Center; and

WHEREAS, the Facilities Department is requesting a contingency of \$5,000.00 for unforeseen circumstances; and

WHEREAS, funds for this project are available through CIP line item #245-31199-976000-7FC02.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Roof Connect, 44 Grant 65, Sheridan, Arkansas 72150 for the roof repairs at the Ingham County Jail's Training Center for an amount not to exceed \$38,920.00 which includes a \$5,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## AGENDA ITEM 6

**TO:** County Services and Finance Committees  
**FROM:** Sue Graham, Human Resources Director  
**DATE:** June 2, 2020  
**SUBJECT:** Resolution Approving COVID-19 Related MERS Temporary Modification to Benefit Provisions  
For the meeting agendas of June 16 and June 17

---

### **BACKGROUND**

In recognition of the impact to local units of government and adjustments to their workforce to maintain essential services and comply with the “Stay Home, Stay Safe” directive and the Families First Coronavirus Response Act, the Michigan Employees’ Retirement System (MERS) is allowing temporary adjustments to the definition of compensation by employers provided that such adjustments do not result in a diminishment of benefit for participants. Ingham County is participating in a Work Share Program authorized by Resolution #20-227 which reduces employee work schedules from June 1, 2020 through July 31, 2020. Making adjustments so that MERS will skip the months of June 2020 and July 2020 when determining an employee’s final average compensation for benefit calculation will have the result such that the reduction in wages experienced by employees does not negatively impact that benefit calculation. Ingham County Labor Unions support approval of such adjustment.

### **ALTERNATIVES**

If approval is not authorized, reduced wage information for June 2020 and July 2020 will be included when determining an employee’s final average compensation for benefit calculation.

### **FINANCIAL IMPACT**

The benefit calculation for an employee’s final average calculation will be made without including the reduced wages for June 2020 and July 2020.

### **STRATEGIC PLAN CONSIDERATIONS**

The adoption of a Health Advisory Leave Policy is in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

### **OTHER CONSIDERATIONS**

Ingham County Labor Unions support approval of such an adjustment.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached Resolution to Approve COVID-19 Related MERS Temporary Modification to Benefit Provisions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING COVID-19 RELATED MERS TEMPORARY  
MODIFICATION TO BENEFIT PROVISIONS**

WHEREAS, the COVID-19 outbreak has caused significant disruption in the normal conduct of life for many Ingham County employees and their families which may result in significant financial hardship; and

WHEREAS, in recognition of the impact to local units of government and adjustments to their workforce to maintain essential services and comply with the “Stay Home, Stay Safe” directive and the Families First Coronavirus Response Act, the Michigan Employees’ Retirement System (MERS) is allowing temporary adjustments to the definition of compensation by employers provided that such adjustments do not result in a diminishment of benefit for participants; and

WHEREAS, Ingham County is participating in a Work Share Program authorized by Resolution #20-227 which reduces employee work schedules from June 1, 2020 through July 31, 2020; and

WHEREAS, making adjustments so that MERS will skip the months of June 2020 and July 2020 when determining an employee’s final average compensation for benefit calculation will have the result such that the reduction in wages experienced by employees during the Work Share Program does not negatively impact that benefit calculation; and

WHEREAS, Ingham County Labor Unions support approval of such modification; and

WHEREAS, the Ingham County Board of Commissioners desires to approve such modification.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves such modification.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes any amendment of retirement plans necessary to include such modification.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement(s) upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, thzt the Ingham County Board of Commissioners authorizes the Controller/Administrator to sign any forms and correspondence necessary for activity authorized by this resolution.

## AGENDA ITEM 7

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Jared Cypher, Interim Controller/Administrator  
**DATE:** June 3, 2019  
**SUBJECT:** Resolution Approving Criteria for Evaluating 2021 Community Agency Funding Applications

For the meeting agendas of June 15 and June 17

---

### **BACKGROUND**

This resolution establishes the criteria by which each agency's application will be evaluated for the 2021 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

### **ALTERNATIVES**

One alternative would be to have no criteria, and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

### **FINANCIAL IMPACT**

This resolution has no direct financial impact.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the long term objective of meeting basic needs.

### **OTHER CONSIDERATIONS**

The community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2021 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2021 APPLICATIONS  
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2021 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2021.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2021.