

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

LAW & COURTS COMMITTEE
DERRELL SLAUGHTER, CHAIR
MARK POLSDOFER
VICTOR CELENTINO
BRYAN CRENSHAW
RYAN SEBOLT
CHRIS TRUBAC
RANDY SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 27, 2020 AT 6:00 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 13, 2020](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Facilities Department
 - a. Resolution to Authorize a Contract Amendment with [Safety Systems, Inc.](#) for Upgrades to Intrusion and Fire Monitoring Alarm System at the 55th District Court
 - b. [Justice Complex](#) Quarterly Update (informational item)
2. Law and Courts Committee – Resolution Submitting to a Vote of the Electorate a Special Millage for Continuing Comprehensive Emergency Telephone Services ([911 Services](#))

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
February 13, 2020
Draft Minutes

Members Present: Celentino (arrived at 6:02 p.m.), Crenshaw, Polsdofer, Sebolt, Schafer, Slaughter, Trubac.

Members Absent: None.

Others Present: Russel Church, Andrew Bouck, Teri Morton, Michael Tanis, and others.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the January 30, 2020 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE MINUTES OF THE JANUARY 30, 2020 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

Additions to the Agenda

Late –

5. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and Authorize Subcontracts

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. SEBOLT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Sheriff’s Office
 - b. Resolution to Authorize a Contract for Services with Danielle Patrick to Audit Evidence and Evidence Records at the Ingham County Sheriff’s Office
2. Prosecuting Attorney’s Office – Resolution to Accept an Agreement between the Michigan Department of Health and Human Services and the Ingham County Prosecutors Office Under the 2020 Stop Violence Against Women Grant

3. Public Defenders Office
 - a. Resolution to Authorize the Conversion of Clerk Public Defender Position to Full-Time
5. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and Authorize Subcontracts

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

Please note that later in the meeting, the rules were suspended to allow Commissioner Celentino to vote on the consent agenda. He voted in favor of the items on the consent agenda.

1. Sheriff’s Office
 - a. Resolution to Establish an Imprest Cash Account for the Ingham County Sheriff’s Office Detective Bureau

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION.

Commissioner Trubac stated that he wanted to be sure he understood the proposed cash account. He further asked Andrew Bouck, Ingham County Undersheriff, if he understood it to be correct that \$250 would be in the account at any time.

Mr. Bouck stated that he was correct.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

Please note that later in the meeting, the rules were suspended to allow Commissioner Celentino to vote on the resolution. He voted in favor of the resolution.

Commissioner Celentino arrived at 6:02 p.m.

1. Sheriff’s Office
 - c. Resolution to Purchase a Transport Van Containment System for the ICSO Transport Division

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE RESOLUTION.

Commissioner Crenshaw stated that he pulled this agenda item because the funds for this purchase would be coming out of the Contingency Fund. He further stated that he had asked Teri Morton, Deputy Controller, what the amount was in that account and she had said the amount was about \$216,000.

Commissioner Crenshaw stated that the purchase would decrease the amount in the account to under \$190,000. He further stated that he wanted to be sure that everyone was cognizant of that moving forward because there could be other requests throughout the year that required the use of the Contingency Fund account.

Commissioner Celentino asked if it would mean that the Contingency Fund only had \$189,000.

Ms. Morton stated yes. She further stated that the Board of Commissioners had additional funds between the agencies, and the Human Resources Department training program cost \$47,000, the Controller job search cost \$25,000, and the aerial imagery for equalization cost \$42,000.

Commissioner Celentino asked what the Contingency Fund had started out with at the beginning of the year.

Ms. Morton stated that the starting amount was \$350,000.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO SUSPEND THE RULES TO ALLOW FOR COMMISSIONER CELENTINO TO VOTE ON AGENDA ITEMS NO. 1A AND 1B, 2, 3A, AND 5.

THE MOTION CARRIED UNANIMOUSLY.

Commissioner Celentino stated he voted in favor of all resolutions on the agenda.

3. Public Defenders Office
 - b. Quarterly Update (*informational item*)

Russel Church, Chief Public Defender, provided the Law & Courts Committee a Quarterly Update on the Public Defenders Office.

Commissioner Crenshaw asked Mr. Church what it would cost someone for an outside attorney when they had a conflict issue.

Mr. Church stated it would cost \$85 across the board.

Commissioner Crenshaw asked Mr. Church what the approximate amount of time that individual spent on the case.

Mr. Church stated that it depended on the case. He further stated that, for example, his office had undertaken conflict appointments for misdemeanors cases, which cost \$500 to \$800 a piece, and so his office was trying to be judicious about conflict appointment unless there was a clear conflict or a judge ruled that a lawyer could withdraw.

Commissioner Schafer asked Mr. Church if his office had a line-item budget for outside contracts of that nature.

Mr. Church stated that his office had a budget for conflict attorneys, which was \$300,000 this year, but he worried if that amount would not be enough because there were so many cases in the pipeline, and ordinarily the County would spend double that amount.

Commissioner Schafer asked if this was similar to caseworkers for children with special needs, where a parent was never satisfied with the attorney.

Mr. Church stated it would be a judge's call. He further stated that some judges would only give one attorney, and would rarely give them a third attorney.

Mr. Church stated that some judges were more lenient on that issue than others.

Commissioner Schafer asked if he would make recommendations one way or another.

Mr. Church stated that it would probably not be appropriate for his office to insert itself at that level, as the judge had the ultimate obligation to protect his or her record. He further stated that if the relationship was that tainted, the defenders would be spending a lot of time and effort trying to fight whether or not the appointment of a new lawyer was needed.

Mr. Church stated that his office had \$24,000 in the budget to hire someone to take over that function. He further stated that, when he budgeted that fund, he thought about the combined manage-counsel program in Clinton and Eaton County in which private attorneys had taken over these cases from the judges.

Mr. Church, further provided the Law & Courts Committee a Quarterly Update on the Public Defenders Office.

Chairperson Slaughter asked if he was directly managing those conflicts.

Mr. Church stated yes. He further stated that when those cases come to the office, he determined the level of attorney needed for that case, and then that case would be sent out to a dozen attorneys, and the first one who responded received the case.

Mr. Church stated that this process insulated the case if the defendant complained.

Mr. Church further provided the Law & Courts Committee a Quarterly Update on the Public Defenders Office.

Commissioner Crenshaw stated that Mr. Church had touched on the subject of law students who had done their first appearance. He further asked how that coincided with the intent of counsel at first appearance, and if the students were going into the hearings and representing the individual.

Mr. Church stated that there was a special Supreme Court rule that allowed law school students to do a limited practice. He further stated that the only limitation was that students could not argue in a situation where an individual was being incarcerated.

Mr. Church stated that he told his lawyers to be present in the bond arguments because there was the possibility that the judge would not like the personal recognizance bond argument, and would look to set a secured bond and incarcerating a defendant who walked in.

Mr. Church stated that he had two attorneys at the bond arguments, but the law school students were doing most of the walk-in interviews. He further stated that the walk-in interviews in the morning ranged from six or seven to a dozen or more, and the two students had been a lot of help.

Mr. Church further provided the Law & Courts Committee a Quarterly Update on the Public Defenders Office.

Commissioner Polsdofer asked, in terms of child support, if there would be a threshold to penalize individuals who were flagrant ignores.

Mr. Church stated that it could be, but he had never seen someone fix a child support suspension. He further stated that, as a prosecutor, he would typically give a suspension about ninety days, but he could not think of a situation where an individual recommended lifting the suspension.

Discussion.

Chairperson Slaughter stated that the Michigan Joint Task Force on Jail and Pretrial Incarceration had found that driver's license suspension was one of the main reasons for why Black people were being put into jails.

Mr. Church stated that there were 375,000 driver's license suspensions in 2018 and 60% of those suspensions were for people of color.

Chairperson Slaughter stated that he looked forward to seeing the data in April. He further thanked Mr. Church for coming before the Law & Courts Committee.

4. Board Referrals – Letter from State Senator Curtis Hertel, Jr. Concerning a Request for Formal Opinion from Attorney General Dana Nessel

Chairperson Slaughter stated that the letter explained that Attorney General Dana Nessel was working to provide a formal opinion to the Board of Commissioners concerning the Animal Control Department and a proposed animal control ordinance.

Commissioner Celentino stated that he read the letter to explain that the Board of Commissioners had done something incorrectly.

Commissioner Crenshaw stated that in the Law & Courts Committee in 2019, there had been a request for the committee to pass a resolution concerning ducks, but after the committee looked at the dog statute, there had been ambiguity as to whether the committee could regulate chickens. He further stated that the formal opinion concerned whether the committee could move forward with the current dog statute.

Discussion.

Commissioner Crenshaw stated that the one piece of information that he had received one of State Representative Sarah Anthony's staff members was that her staff had to structure the request as an overall state issue because the dog statute applied to the entire state. He further stated that that could be a reason for why the formal opinion could take longer than normal.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:40 p.m.

**FEBRUARY 27, 2020 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

- 1a. Facilities – Resolution Authorizing a Contract Amendment with Safety Systems, Inc. for Upgrades to Intrusion and Fire Monitoring Alarm System at the 55th District Court*

This resolution will authorize entering into an agreement with Safety Systems, Inc. for the installation of new equipment for an amount not to exceed \$1,634.00 and monitoring services for \$948.00 per year. Currently, the intrusion and fire monitoring system at the 55th District Court communicates through the County network. This purchase would provide for a back-up wireless system, as exists in other buildings, to ensure the monitoring of the building is maintained in the event that the network is down. Funds are available within the Facilities maintenance budget for this expense.

- 2. Law and Courts Committee – Resolution Submitting to a Vote of the Electorate a Special Millage for Continuing Comprehensive Emergency Telephone Services (911 Services)*

This resolution will authorize submitting to a vote of the electorate the renewal of the special millage for up to 0.85 mills providing comprehensive emergency telephone services on the August 4, 2020 ballot. In the past, this millage has been authorized for a four year time period each time it was approved. This renewal would be requested for a ten year period. The only drawback of a longer term millage is that, depending on future years' Headlee Rollback factors (should there be any), the actual mills available to be levied may be less than the authorized millage, until it is renewed. This resolution was tabled at the January 30 Law and Courts Committee to further consider the financial implications of a longer term millage.

See memo for details.

PRESENTATION:

- 1b. Facilities – Justice Complex Quarterly Update*

Agenda Item 1a

TO: Board of Commissioners, Law & Courts, County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: February 18, 2020

RE: Resolution Authorizing a Contract Amendment with Safety Systems, Inc. for Upgrades to Intrusion and Fire Monitoring Alarm System at the 55th District Court

For the meeting agendas of: February 27, March 3 & 4

BACKGROUND

The intrusion and fire monitoring system at the 55th District Court currently communicates through the County network. The Facilities Department would like to install a back-up wireless system as we have done in other buildings to ensure the monitoring of the building is maintained in the event that the network is down. Safety Systems submitted a proposal of \$1,634.00 for the new equipment and \$948.00 per year for the monitoring services, which is an increase of \$180.00 per year.

ALTERNATIVES

The alternative would be to put this out of bid which would require the replacement of all end devices which would include; door contacts, alarm panels, etc.

FINANCIAL IMPACT

Funds for this project and monitoring are available through the 101-23303-931100 maintenance contractual line item number.

OTHER CONSIDERATIONS

To leave the system as it is.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a contract amendment with Safety Systems Inc., for the upgrades to the intrusion and fire monitoring system at the 55th District Court.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT WITH SAFETY SYSTEMS, INC.
FOR UPGRADES TO INTRUSION AND FIRE MONITORING ALARM SYSTEM AT THE
55TH DISTRICT COURT**

WHEREAS, the intrusion and fire monitoring system currently only communicates through the County's network; and

WHEREAS, in the event the County's network is down the wireless back-up would provide continuous monitoring of the building; and

WHEREAS, it is the recommendation of the Facilities Department to amend the current contract with Safety Systems, Inc. for \$1,634.00 for the new equipment and \$948.00 per year for the intrusion and fire monitoring services at the 55th District Court; and

WHEREAS, funds for this project and monitoring are available through the 101-23303-931100 maintenance contractual line item number.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Safety Systems, Inc., 2075 Glenn St., Lansing, Michigan 48906, for the installation of new equipment for an amount not to exceed \$1,634.00 and monitoring services for \$948.00 per year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.



Ingham County Justice Complex

Law and Courts Committee Presentation
February 27, 2020





Ingham County Justice Complex

Agenda

- Introductions
- Project Phasing Plan and Overall Concept
- Schedule Milestones
- Q&A

Introductions



Owner's Representative

Tom Shanley – Project Director
Mike Morgan – Project Executive



Design Team

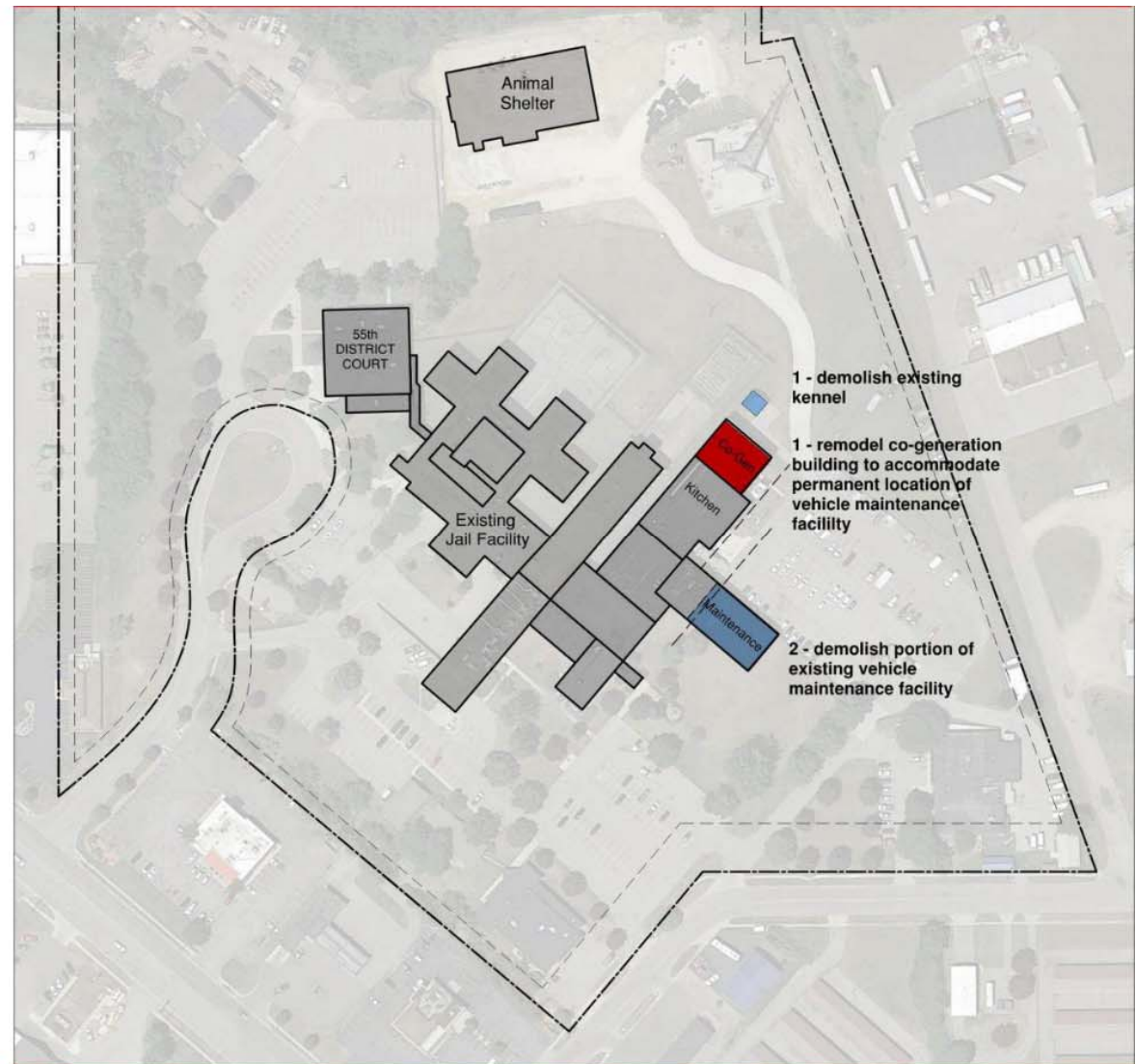
Henry Pittner – Partner and Design Lead
DuWayne Jones – Project Architect

Existing Site



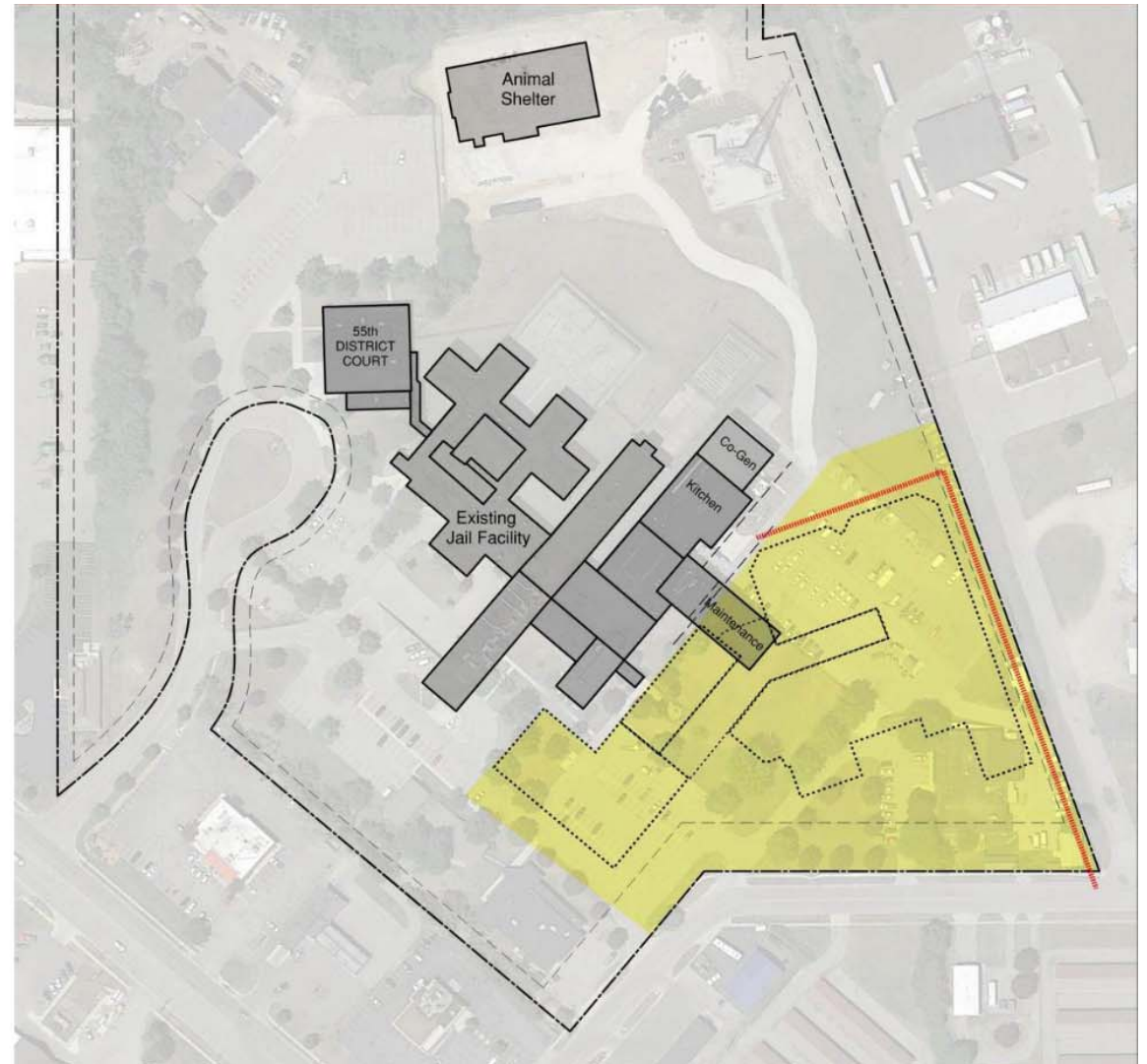
Phase 1

Relocation of
Fleet
Maintenance and
selected
demolition of
existing Vehicle
Maintenance
Building



Phase 2

Prep Site for new
building - Site
Utilities Work /
Site Grading



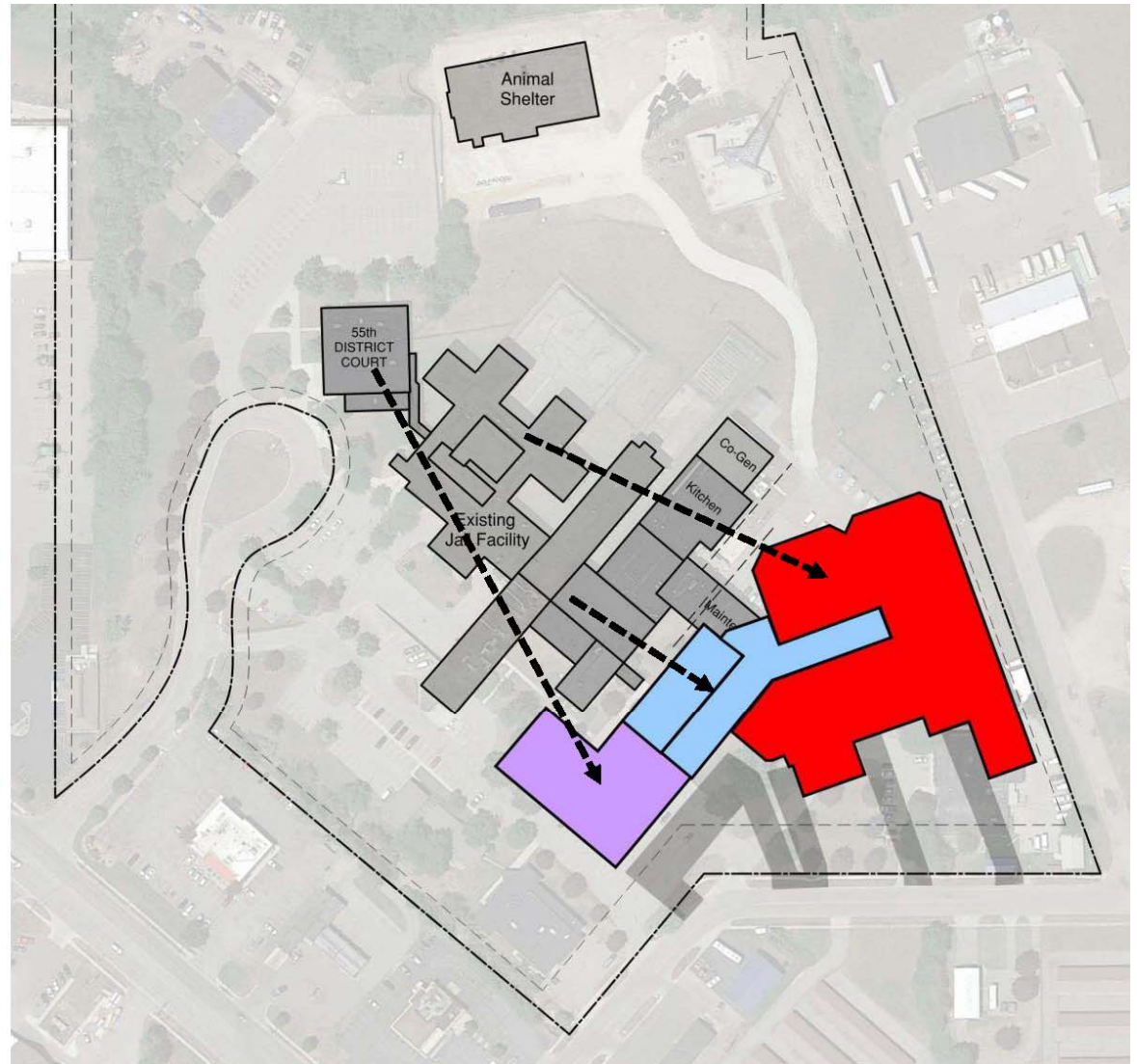
Phase 3

Construct new
Justice Complex
Building;
construct
addition to
Vehicle
Maintenance
Building



Phase 4

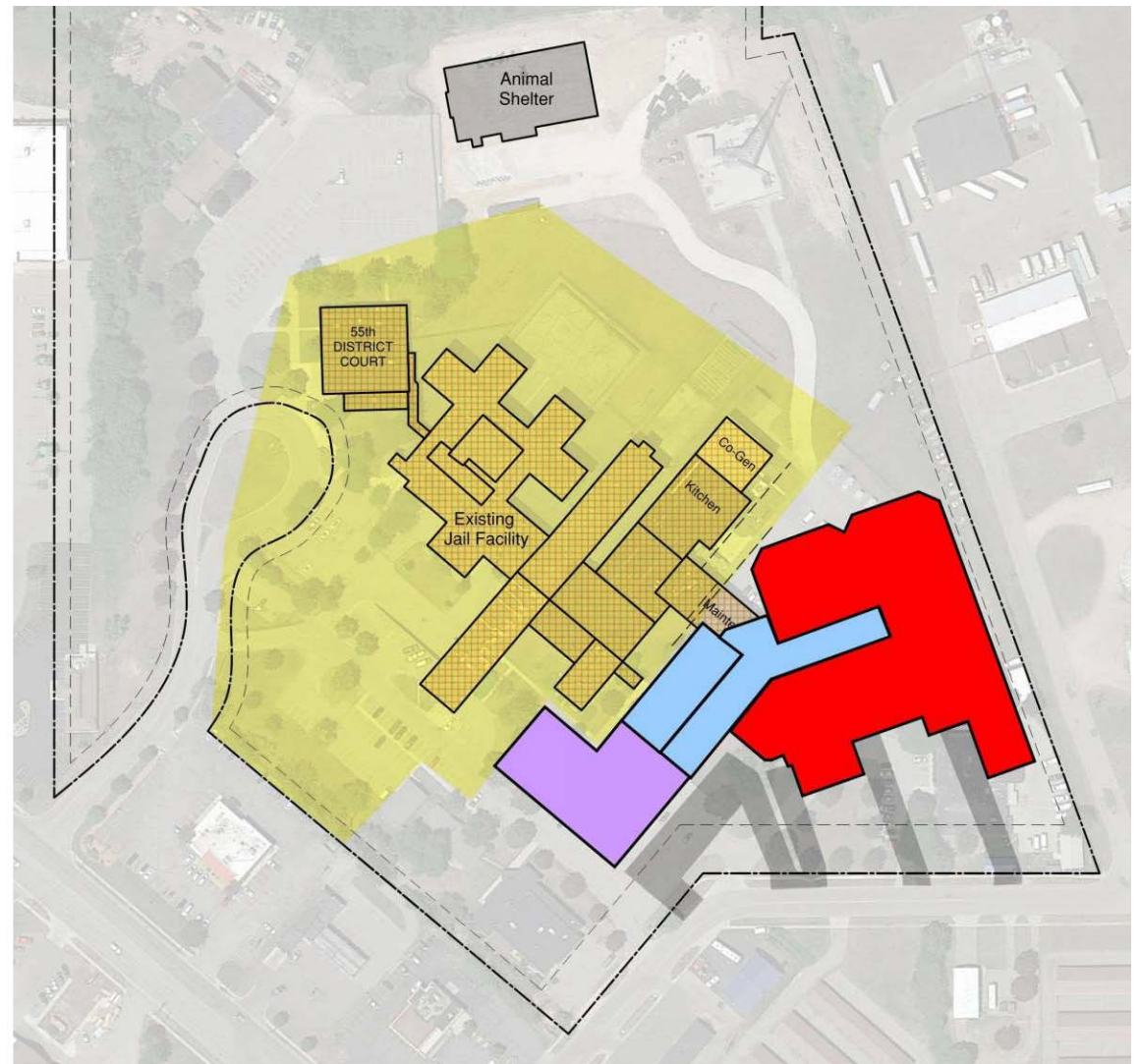
Move Sheriff's
Office,
Correctional
Center and 55th
District Court to
new building



Phase 5

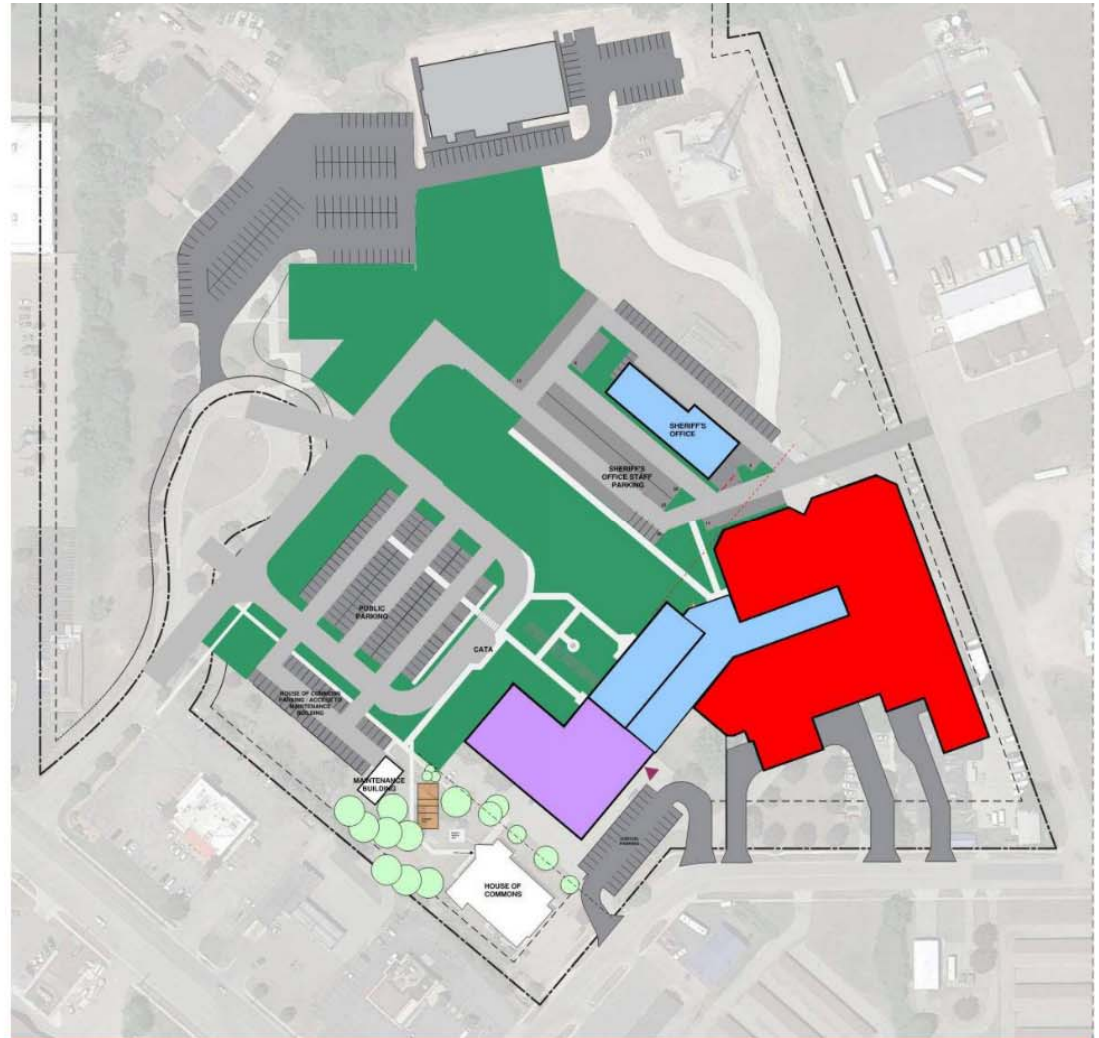
Demolish existing
Sheriff's Office,
Correctional
Center, and 55th
District Court.

Site Work on
west side of site



Phase 6

ALL WORK
COMPLETED



Project Milestone Dates

- Major Design Milestones
 - Schematic Design Approval – April 16th, 2020
 - Design Development Approval – June 16th, 2020
 - Construction Documents 100% Complete – August 15th, 2020
- Major Construction Milestones
 - First Construction Activity – Early May, 2020
 - Phase 1 Complete – End of August 2020
 - Start of Main Project – Late Summer 2020
 - Project Complete – December 2022



Questions
&
Answers

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: February 18, 2020
SUBJECT: Resolution Submitting to a Vote of the Electorate a Special Millage for Continuing Comprehensive Emergency Telephone Services (911 Services)
For the meeting agendas of February 27 and March 4

BACKGROUND

Ingham County has established and maintained financing for a countywide system of emergency telephone and dispatch services for the benefit of the citizens of the county during the past several years and the millage funds were approved by the electorate to operate countywide 9-1-1 emergency telephone and dispatch services since 1988. Authorization for the most recent millage renewal expired on December 31, 2019. This resolution will authorize submitting to a vote of the electorate the renewal of the special millage providing comprehensive emergency telephone services on the August 4, 2020 ballot.

In the past, this millage has been authorized for a four year time period each time it was approved. At the January 16 Law and Courts Committee meeting, the Committee recommended that the renewal be requested for a ten year period, as presented in the attached resolution.

ALTERNATIVES

This millage provides approximately 75% of the operating and capital funds for the 9-1-1 Dispatch Center. Without these funds, some other source(s) of funding would need to be sought in order to continue providing emergency telephone services.

FINANCIAL IMPACT

Based on current taxable value, this millage is projected to provide around \$6.5 million in revenue for 2020. As stated previously, this is the largest revenue source for providing 9-1-1 services to Ingham County.

OTHER CONSIDERATIONS

In order to be included on the August 4, 2020 ballot, this ballot language must be approved to the County Clerk by May 12.

When considering the renewal for a ten year period, the Board of Commissioners should consider the possibility of future Headlee Rollbacks. Since the passage of the Headlee Amendment, units of government are required to annually calculate a Headlee rollback factor. This rollback factor is then applied to the originally authorized millage. Depending on the rollback factor, the actual mills available to be levied may be less than the authorized millage. Once a millage is renewed, it can be returned to its originally authorized rate. Due to low inflation rates and reductions in property values in the recent past, the County has not experienced a Headlee Rollback in several years. Should rollbacks once again become frequent, a millage approved for a longer term may be less desirable, as it would take longer to be returned to its originally authorized rate.

This resolution was tabled at the January 30 Law and Courts Committee meeting to further consider the financial implications of a longer term millage.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of a resolution submitting to a vote of the electorate a special millage for continuing 911 Services on the August 4, 2020 ballot.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE A SPECIAL MILLAGE
FOR CONTINUING COMPREHENSIVE EMERGENCY TELEPHONE SERVICES
(911 SERVICES)**

WHEREAS, Ingham County has established and maintained financing for a countywide system of emergency telephone and dispatch services for the benefit of the citizens of the county during the past several years; and

WHEREAS, the 911 emergency telephone and dispatch services are of substantial benefit to the citizens of the County of Ingham; and

WHEREAS, the millage funds were approved by the electorate to operate countywide 911 emergency telephone and dispatch services since 1988 and that millage authorization expires on December 31, 2019.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the election to be held on August 4, 2020.

**EMERGENCY TELEPHONE SERVICE (911 SERVICE)
MILLAGE RENEWAL QUESTION**

For the purpose of renewing funding for a comprehensive countywide 911 Emergency Telephone and Dispatch System at the same millage level previously approved by the voters in 1996, 2000, 2004, 2008, 2012 and in 2016, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, previously increased by up to 0.8500 mills, \$0.85 per \$1,000 of taxable value, be continued and renewed for a period of ten (10) years (2020-2029) inclusive? If approved and levied in full, this millage will raise an estimated \$6,530,454 for the countywide 911 Emergency Telephone and Dispatch System in the first calendar year of the levy based on taxable value.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to be stated on the August 4, 2020 ballot and to be prepared and distributed in the manner required by law.