

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

FEBRUARY 25, 2020

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 11, 2020**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A RESOLUTION FROM THE **KALKASKA COUNTY** BOARD OF COMMISSIONERS TO DECLARE KALKASKA COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”
 2. A RESOLUTION FROM THE **OCEANA COUNTY** BOARD OF COMMISSIONERS TO DECLARE OCEANA COUNTY TO BE A COUNTY THAT SUPPORTS THE SECOND AMENDMENT
 3. A RESOLUTION FROM THE **MARQUETTE COUNTY** BOARD OF COMMISSIONERS REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND TO SEEK ASSISTANCE
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 4. COUNTY SERVICES COMMITTEE – RESOLUTION DECLARING MARCH 31, 2020 AS “**CESAR E. CHAVEZ DAY**” IN INGHAM COUNTY
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT EXTENSION WITH **BOYNTON FIRE SAFETY SERVICES, LLC** FOR FIRE PREVENTION SERVICES AT SEVERAL COUNTY FACILITIES
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN **ENGINEERING DESIGN SERVICES** CONTRACT

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE LETTER OF UNDERSTANDING REGARDING WEIGHMASTER [UNIFORMS](#) WITH OFFICE & PROFESSIONAL EMPLOYEES INTERNATIONAL UNION (OPEIU), LOCAL 512, TECHNICAL-CLERICAL UNIT (TCU)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE GENERIC [SERVICE CREDIT PURCHASE](#) FOR COUNTY EMPLOYEE: RENE FRANCO
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION [AMENDING RESOLUTION #19-061](#) ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PLANNED ANNUAL CONTINUING EDUCATION PROGRAM FOR [MUNIS](#)
11. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTORS OFFICE UNDER THE 2020 [STOP VIOLENCE AGAINST WOMEN GRANT](#)
12. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CONVERSION OF [CLERK](#) PUBLIC DEFENDER POSITION TO FULL-TIME
13. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH AN IMPREST [CASH ACCOUNT](#) FOR THE INGHAM COUNTY SHERIFF'S OFFICE DETECTIVE BUREAU
14. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR SERVICES WITH DANIELLE PATRICK TO AUDIT EVIDENCE AND [EVIDENCE RECORDS](#) AT THE INGHAM COUNTY SHERIFF'S OFFICE
15. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE A TRANSPORT VAN [CONTAINMENT SYSTEM](#) FOR THE ICSO TRANSPORT DIVISION
16. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM ([SCAO-MDCGP](#)) AND AUTHORIZE SUBCONTRACTS

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

CALL TO ORDER

Chairperson Crenshaw called the February 11, 2020 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Celentino, Crenshaw, Grebner, Koenig, Maiville, Morgan, Polsdofer, Sebolt, Slaughter, Stivers, Tennis, and Trubac.

Members Absent: Naeyaert and Schafer.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Treasurer Eric Schertzing to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation.

APPROVAL OF THE MINUTES

Commissioner Slaughter moved to approve the minutes of the January 28, 2020 and the January 30, 2020 meetings. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

ADDITIONS TO THE AGENDA

None.

Chairperson Crenshaw stated without objection, that Agenda Item No. 15 would be removed from the Agenda and substituted with Agenda Item No. 16.

PETITIONS AND COMMUNICATIONS

A LETTER FROM STEPHANIE GLIDDEN RESIGNING FROM THE INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE. Chairperson Crenshaw accepted the resignation and instructed that this matter be placed on file.

A RESOLUTION FROM THE MENOMINEE COUNTY BOARD OF COMMISSIONERS REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND SEEKING ASSISTANCE. Chairperson Crenshaw instructed that this matter be placed on file.

A RESOLUTION FROM THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS TO DECLARE CHEBOYGAN COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw instructed that this matter be placed on file.

A RESOLUTION FROM THE MACKINAC COUNTY BOARD OF COMMISSIONERS TO DECLARE MACKINAC COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw instructed that this matter be placed on file.

A RESOLUTION FROM THE SANILAC COUNTY BOARD OF COMMISSIONERS AFFIRMING THE SECOND AMENDMENT OF THE UNITED STATES CONSTITUTION. Chairperson Crenshaw instructed that this matter be placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Naeyaert and Schafer.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY
PURCHASING DEPARTMENT**

RESOLUTION #20 – 063

WHEREAS, the Director of Purchasing has expressed an interest in reorganizing the Purchasing Department due to substantial changes in workloads of the Courier and Purchasing Assistant positions; and

WHEREAS, the Director has met with the Controller/Administrator and Human Resources Director, and both are in agreement with the proposed reorganization; and

WHEREAS, the Human Resources Department and Budget Office have reviewed and scored the Courier and Purchasing Assistant positions; and

WHEREAS, the Purchasing Department has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employees, and will not eliminate any positions; and

WHEREAS, the UAW union leadership supports this reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization of the Purchasing Department consisting of changing the Courier position (#231006) from UAW-C to UAW-F and changing the Purchasing Assistant position (#231003) from UAW-G to UAW-J.

BE IT FURTHER RESOLVED, that this reorganization shall be effective the first full pay period after the adoption of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget and position allocation list.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 02/04/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville

Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY
LABOR PROGRAM, INC. (CCLP) REGARDING THE STARTING WAGE OF A NEW HIRE
VETERINARY TECHNICIAN**

RESOLUTION #20 – 064

WHEREAS, Ingham County (the “Employer”) and the Capitol City Labor Program, Inc. (CCLP) (the “Union”) have agreed to a collective bargaining agreement (the “CBA”) for the Animal Control bargaining unit from January 1, 2018 through December 31, 2020; and

WHEREAS, the Employer and the Union wish to enter into a Letter of Understanding to vary from the CBA as regards the wage rate to be paid to a new hire Veterinary Technician in the Animal Control Department; and

WHEREAS, Elizabeth Gorecki (hereinafter “Applicant”) is an experienced Veterinary Technician with 30 years’ experience at MSU Veterinary Clinic and will bring with her a vast set of qualifications; and

WHEREAS, the Ingham County Animal Control has an immediate need for and desires to employ the Applicant in the position of Veterinary Technician at a wage rate of Level 6 of the applicable wage scale; and

WHEREAS, the Union is agreeable to the Employer offering the Level 6 Wage Rate to the Applicant under the above unique circumstances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into that attached letter of understanding with the Capitol City Labor Program, Inc. (CCLP) to offer the Applicant a starting wage rate of Level 6 notwithstanding the normal contractual maximum at Level 3.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 02/04/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville

Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

LETTER OF UNDERSTANDING

BETWEEN

COUNTY OF INGHAM (Employer)

And

**CAPITOL CITY LABOR PROGRAM, INC.
ANIMAL CONTROL UNIT (Union)**

Wage Rate for Elizabeth Gorecki

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the "Employer") and the CAPITOL CITY LABOR PROGRAM, INC. (CCLP) or (the "Union"), have agreed to a collective bargaining agreement for the Veterinarian Technicians bargaining unit from January 1, 2018, through December 31, 2020 (the "CBA"); and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to vary from the CBA as regards the wage rate to be paid to a new hire Veterinary Technician in the Animal Control Department (the "LOU"); and

WHEREAS, Elizabeth Gorecki (hereinafter Applicant) is an experienced Veterinary Technician with 30 years' experience at MSU Vet Clinic and will bring with her a vast set of qualifications; and

WHEREAS, the Ingham County Animal Control has an immediate need for and desires to employ the Applicant in the position of Veterinary Technician at a wage rate of Level 6 (\$48,304.73) of the AC, VT and LE Officer Wage Scale; and

WHEREAS, the CCLP is agreeable to the Employer offering the Level 6 Wage Rate to the Applicant under the above unique circumstances.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Ingham County Animal Control will offer the above Applicant a starting wage rate of Level 6 notwithstanding the normal contractual maximum at Level 3.
2. This Agreement is recognized by the parties as being unique to the facts surrounding this Applicant only and shall not be precedent setting for any future new hire.

IT IS FURTHER AGREED THAT this LOU shall be unique to Elizabeth Gorecki and neither the Employer nor Union waive any rights as to future interpretations and applications of the CBA. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

COUNTY OF INGHAM

**CAPITOL CITY LABOR PROGRAM,
INC**

Bryan Crenshaw, Chairperson Date
Ingham County Board of Commissioners

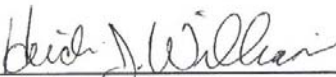
Tom Krug, Executive Director Date

Timothy Dolehanty, Controller Date
Ingham County, Michigan

 1/17/20

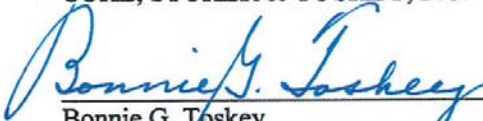
John Good, CCLP, INC. Date
Animal Control Steward

Sue Graham Date
Human Resources Director

 1/17/2020

Heidi Williams Date
Animal Control Director

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

 1/17/2020

Bonnie G. Toskey Date

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY
LABOR PROGRAM, INC. (CCLP) REGARDING AFTER HOURS ON-CALL PAY FOR
ANIMAL CONTROL OFFICERS**

RESOLUTION #20 – 065

WHEREAS, Ingham County (the “Employer”) and the Capitol City Labor Program, Inc. (CCLP) (the “Union”) have agreed to a collective bargaining agreement (the “CBA”) for the Animal Control bargaining unit from January 1, 2018 through December 31, 2020; and

WHEREAS, Ingham County Animal Control is desirous of establishing a standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Capitol City Labor Program (CCLP) Inc. is in agreement with the proposed standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to supplement the CBA regarding Animal Control Officer on-call assignments (the “LOU”).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached letter of understanding with Capitol City Labor Program (CCLP) Inc. as follows:

1. Employees assigned to on-call status on non-holiday weekdays (defined as Monday, Tuesday, Wednesday or Thursday) will be compensated at the rate of three (3) hours of straight time pay for each weekday or portion of a weekday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

2. Employees assigned to on-call status on weekend days (defined as Friday, Saturday or Sunday) or on holidays (as defined in the CBA at Article 26, Holidays, Section 1., Recognized Holidays) will be compensated at the rate of four (4) hours of straight time pay and credited with one (1) hour of compensatory time for each weekend day and holiday or portion of a weekend day or holiday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

3. All the other terms and conditions specified in the CBA shall remain in full force and effect.

4. Any prior agreement(s) involving any of the terms contained in this LOU are null, void and superseded by the terms of this LOU.

5. This LOU is unique to this case and neither the Employer nor the Union waive any rights as to future cases. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

6. The term of this LOU is for the period February 15, 2020 through December 31, 2020, at which time it will expire.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 02/04/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville

Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

**LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
CAPITOL CITY LABOR PROGRAM (CCLP) INC.
ANIMAL CONTROL UNIT**

WHEREAS, the County of Ingham, a municipal body corporate of the State of Michigan (the “Employer”) and the Capitol City Labor Program, Inc. (the “Union”) have agreed to a collective bargaining agreement for the Animal Control employees’ bargaining unit from January 1, 2018 through December 31, 2020 (the “CBA”); and

WHEREAS, Ingham County Animal Control is desirous of establishing a standard operating procedure for Animal Control Officer on-call assignments (see attached document); and

WHEREAS, the Capitol City Labor Program (CCLP) Inc. is in agreement with the proposed standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to supplement the CBA regarding Animal Control Officer on-call assignments (the “LOU”).

NOW THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Employees assigned to on-call status on non-holiday weekdays (defined as Monday, Tuesday, Wednesday or Thursday) will be compensated at the rate of three (3) hours of straight time pay for each weekday or portion of a weekday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

2. Employees assigned to on-call status on weekend days (defined as Friday, Saturday or Sunday) or on holidays (as defined in the CBA at Article 26, Holidays, Section 1., Recognized Holidays) will be compensated at the rate of four (4) hours of straight time pay and credited with one (1) hour of compensatory time for each weekend day and holiday or portion of a weekend day or holiday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

3. All the other terms and conditions specified in the CBA shall remain in full force and effect.

4. Any prior agreement(s) involving any of the terms contained in this LOU are null, void and superseded by the terms of this LOU.

5. This LOU is unique to this case and neither the Employer nor the Union waive any rights as to future cases. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

6. The term of this LOU is for the period February 15, 2020 through December 31, 2020, at which time it will expire.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes the Human Resources Director to enter into a Letter of Understanding with the CCLP Animal Control Unit consistent with the above agreements of the Parties, subject to approval as to form by the County Attorney.

Bryan Crenshaw, Chairperson
Board of Commissioners

Date

Tom Krug, CCLP Executive Director

Date

Heidi Williams, Animal Control Director

Date

John Good, Union Unit President

Date

APPROVED AS TO FORM FOR INGHAM COUNTY:
COHL, STOKER, TOSKEY, P.C.

Bonnie Toskey

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH THE TEAMSTERS
LOCAL 214 ASSISTANT PUBLIC DEFENDERS' UNIT**

RESOLUTION #20 – 066

WHEREAS, the Teamsters Local 214 was certified by the Michigan Employment Relations Commission on November 12, 2019 as the exclusive bargaining agent for the bargaining unit in the Public Defenders' Office consisting of all Assistant Public Defenders; and

WHEREAS, on January 2, 2020, the Employer, through its Human Resources Director Sue Graham, offered a 2.0% base wage increase (with continuation of step progression on the wage scale) for 2020 in exchange for the Union's agreement to maintain the status quo as it existed on January 2, 2020 as to all economic and non-economic terms and conditions of employment as evidenced by Personnel Policies applicable to non-represented Ingham County employees until such time as the parties come to agreement on terms and conditions of employment to be effective January 1, 2021; and

WHEREAS, on January 16, 2020, the Union, through its Bargaining Agent Amy Roddy, has given the Employer notice that it accepts such offer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a letter of understanding with Teamsters Local 214, Assistant Public Defenders' Unit as follows:

1. The Employer agrees to increase the base wage scale for the members of the bargaining Unit by +2% to be effective the first full pay period following the date of ratification of this Agreement in 2020 in exchange for the Union's agreement that the status quo as it existed on January 2, 2020 as to all economic and non-economic terms and conditions of employment as evidenced by the Personnel Policies applicable to non-represented Ingham County Assistant Public Defenders.
2. The parties agree to negotiate in good faith during the pendency of this Agreement at such time as the Union submits a demand to bargain to the Employer.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 02/04/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION**

RESOLUTION #20 – 067

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a provider agreement with Ingham Health Plan Corporation (IHPC) for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, IHPC has historically contracted with ICHD to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, ICHD previously entered into an agreement with IHPC through resolution #18-353; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to ICHD's Community Health Centers; and

WHEREAS, ICHD will receive the same fee-for-service payment as other IHP medical providers; and

WHEREAS, the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board supports this resolution authorizing ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

Nays: None **Absent:** Koenig **Approved 02/03/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville

Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

ADOPTED – FEBRUARY 11, 2020
AGENDA ITEM NO. 11

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2019-2020
INVEST HEALTH FIELD BUILDING AGREEMENT WITH
REINVESTMENT FUND, INC**

RESOLUTION #20 – 068

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution 19-246 which authorized the acceptance of grant funds from Reinvestment Fund in order to accept an additional \$30,000 in grant funding effective February 1, 2020 through June 30, 2020; and

WHEREAS, on January 6, 2020, ICHD was notified of an additional funding award being made to ICHD by Reinvestment Fund through the Invest Health Field Building Initiative (IH FB); and

WHEREAS, as the fiduciary, ICHD will receive an additional funding award of \$30,000 in addition to the existing \$75,000 award to support the work of the Lansing Invest Health Team; and

WHEREAS, these funds will go toward creating health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment of Resolution 19-246 to accept the \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment of Resolution #19-246 to accept \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

BE IT FUTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays: None **Absent:** Koenig **Approved 02/03/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**
Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY

RESOLUTION #20 – 069

WHEREAS, through Resolution #19-266, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) were added to the agreement with Cross Country in order to add temporary placements to sustain access to care for patient panels of the recently vacated physician positions; and

WHEREAS, ICHD wishes to amend the Cross Country Agreement (Resolution #19-266) by extending the agreement one year through March 30, 2021, and by increasing the contract for an amount not to exceed \$450,000; and

WHEREAS, by increasing and extending the agreement terms, the CHCs will be able to temporary fill (Locum Tens) critical provider staff vacancies (Physician, Dentist, Nurse Practitioner, Physician Assistants), including coverage of temporary leaves of absence such as annual or medical leave; and

WHEREAS, ensuring stabilized provider staffing levels during temporary periods of staff vacancies or leaves of absence is critical for ensuring continuity and access to care for patients; and

WHEREAS, the increased costs of the agreement shall be covered through unexpended budgeted provider salary/fringe cost or unexpended budgeted provider service agreements, for an amount not to exceed \$450,000 per contract period; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Cross Country Agreement (Resolution #19-266) to extend through March 31, 2021, and increase funds by an amount not to exceed \$450,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays: None **Absent:** Koenig **Approved 02/03/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT 2020
MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT**

RESOLUTION #20 – 070

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$40,545 effective January 1, 2020 through September 15, 2020; and

WHEREAS, the Michigan Legislature has appropriated funds for the Medical Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430; and

WHEREAS, Public Act 207 of 2018 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants, which are available to counties, are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, grants must not be used for law enforcement purposes; and

WHEREAS, ICHD seeks to engage in activities such as healthcare provider education, a one-day educational summit, and a public education campaign; and

WHEREAS, ICHD seeks to engage in the aforementioned activities with objectives to: reduce medical marihuana stigma among health care providers, provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, provide education on risks associated with cannabis use during pregnancy and breastfeeding, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Officer recommends authorization of an agreement between LARA and ICHD in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with LARA for education, communication and outreach regarding the Michigan Medical Marihuana Act, in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays: None **Absent:** Koenig **Approved 02/03/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

RESOLUTION #20 – 071

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage & retrieval of Health Department files; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc for the transport, storage and retrieval of ICHD files and has been satisfied with the services wishes which are set to end January 26, 2020; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2021; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month and file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs of these services are not to exceed \$43,500 which will include monthly storage fees, file ingest, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents in included in the FY 20 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one- time cost of approximately \$14,000 (included in the total \$43,500) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

Nays: None **Absent:** Koenig **Approved 02/03/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville

Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY
ANIMAL CONTROL AND SHELTER**

RESOLUTION #20 – 072

WHEREAS, the current organization of the Ingham County Animal Control and Shelter (ICACS) places the vast majority of administrative functions directly to the Director, and all of the animal care functions to the Animal Care Manager; and

WHEREAS, this organization also causes an imbalance in the organizational chart placing the Director solely in charge of daily enforcement operations, creating inefficiencies when attempting to develop improved animal care plans with the shelter veterinarian and developing animal welfare and community outreach programs; and

WHEREAS, it is the recommendation of the Animal Control Director that the duties of daily operations and animal care be distributed among multiple positions to create layers of redundancy in shelter operations and allow for a system of checks and balances; and

WHEREAS, after review by Human Resources, the Controller's Office and the Animal Control Director, a recommendation for a reorganization is being made; and

WHEREAS, this reorganization includes the reinstatement of the Animal Control Deputy Director position, including an update of the job description and a corresponding increase in classification from MC 9 to MC 10, as well as the elimination of the Animal Care Manager position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of the Animal Care Manager position #421029 (MC 6, \$45,793.70 - \$54,966.92) and the reinstatement of the Animal Care Deputy Director position #421002 (MC 10, \$64,745.56 - \$77,714.89).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2020 Position Allocation List and budget in accordance with this resolution.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Trubac
Nays: Sebolt **Absent:** Schafer **Approved 01/30/2020**

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 02/04/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE
DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR'S
OFFICE, THE JACKSON COUNTY PROSECUTOR'S OFFICE, AWARE INC., AND A SUB-
CONTRACT WITH END VIOLENT ENCOUNTERS (EVE)**

RESOLUTION #20 – 073

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and work space in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office, for duties performed in both Ingham and Jackson counties, including but not limited to salary, computers, phone, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; and

WHEREAS, the total personnel costs, including advocates, and miscellaneous other costs for both counties is not to exceed \$283,475; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a sub contract with End Violent Encounters (EVE), not to exceed \$14,919 for notification and advocacy services for sexual assault victims; and

WHEREAS, the Jackson County Prosecutor's Office will be entering into a sub contract with AWARE Inc., not to exceed \$23,556 for notification and advocacy services for sexual assault victims in Jackson County and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a memorandum of understanding with the Department of the Attorney General, the Jackson County Prosecutor's Office, and AWARE Inc., consistent with the resolution, and authorizes the Ingham County Prosecutor's Office to enter into a sub-contract with End Violent Encounters.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac
Nays: None **Absent:** Schafer **Approved 01/30/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

**ADOPTED – FEBRUARY 11, 2020
AGENDA ITEM NO. 18**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF EAST LANSING
FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY'S
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN**

RESOLUTION #20 – 074

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's 2019-2020 Compliance Plan, which continues funding of a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Michigan Indigent Defense Act (Public Act 93 of 2013) defines local share as, "an indigent criminal defense system's average annual expenditure for indigent criminal defense services in the 3 fiscal years immediately preceding the creation of the MIDC under this act, excluding money reimbursed to the system by individuals determined to be partially indigent. Beginning on November 1, 2018, if the Consumer Price Index has increased since November 1 of the prior state fiscal year, the local share must be adjusted by that number or by 3%, whichever is less;" and

WHEREAS, the consumer price index since November 1 of the prior state fiscal year has increased 2.2%; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2019 through September 30, 2020, and the budget was approved for an amount of up to \$5,542,054, including a local share of \$921,654.46; and

WHEREAS, the City of East Lansing's portion of the local share for the 2019/2020 grant year is \$16,448; and

WHEREAS, the City of East Lansing and Ingham County wish to enter into an agreement whereby the City pays its local share of the grant to the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby the City of East Lansing will pay its 2019-2020 local share of the MIDC grant to Ingham County for an amount of \$16,448, covering the time period of October 1, 2019 through September 30, 2020, to be paid in one payment.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac
Nays: None **Absent:** Schafer **Approved 01/30/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF LANSING
FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY'S
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN**

RESOLUTION #20 – 075

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's 2019-2020 Compliance Plan, which continues funding of a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Michigan Indigent Defense Act (Public Act 93 of 2013) defines local share as, "an indigent criminal defense system's average annual expenditure for indigent criminal defense services in the 3 fiscal years immediately preceding the creation of the MIDC under this act, excluding money reimbursed to the system by individuals determined to be partially indigent. Beginning on November 1, 2018, if the Consumer Price Index has increased since November 1 of the prior state fiscal year, the local share must be adjusted by that number or by 3%, whichever is less;" and

WHEREAS, the consumer price index since November 1 of the prior state fiscal year has increased 2.2%; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2019 through September 30, 2020, and the budget was approved for an amount of up to \$5,542,054, including a local share of \$921,654.46; and

WHEREAS, the City of Lansing's portion of the local share for the 2019/2020 grant year is \$21,986; and

WHEREAS, the City of Lansing and Ingham County wish to enter into an agreement whereby the City pays its local share of the grant to the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby the City of Lansing will pay its 2019-2020 local share of the MIDC grant to Ingham County for an amount of \$21,986, covering the time period of October 1, 2019 through September 30, 2020, to be paid in one payment.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac
Nays: None **Absent:** Schafer **Approved 01/30/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

ADOPTED – FEBRUARY 11, 2020
AGENDA ITEM NO. 20

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN CAPITAL AREA HUMANE SOCIETY SPAY/NEUTER CLINIC AND INGHAM COUNTY ANIMAL CONTROL

RESOLUTION #20 – 076

WHEREAS, Ingham County Animal Control and Shelter sells reduced cost spay/neuter vouchers to eligible participants; and

WHEREAS, these vouchers can be redeemed for services at the Capital Area Humane Society Spay/Neuter Clinic; and

WHEREAS, when a spay neuter voucher is redeemed, Capital Area Humane Society bills Ingham County, who then pays the Capital Area Humane Society from the Trust and Agency Fund where the voucher sale proceeds are reserved; and

WHEREAS, through this cooperative arrangement, low cost spay/neuter services are provided to the community, benefitting both pets and their owners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding between Capital Area Humane Society Spay/Neuter Clinic and Ingham County Animal Control for the time period January 1, 2020 through December 31, 2020, as detailed in the attached document.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac
Nays: None **Absent:** Schafer **Approved 01/30/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Polsdofer, Maiville
Nays: None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Adopted as part of the consent agenda.

FEBRUARY 11, 2020 REGULAR MEETING



Memorandum of Understanding

between

Capital Area Humane Society Spay/Neuter Clinic

5919 South Cedar Street Lansing MI 48911

And

Ingham County Animal Control

600 Curtis Street Mason, MI 48854

I. Purpose and Scope

The Capital Area Humane Society Spay/Neuter Clinic will provide a reduced cost spay/neuter and basic wellness services to animals that are at least 8 weeks of age and that weigh at least 2 pounds and that are in the care and custody of ICAC. The Capital Area Humane Society Spay/Neuter Clinic and its employees reserve the right to refuse procedures or services that are requested by ICAC. Animals that are deemed by the clinic to be unhealthy, unthrifty, or if the procedure is not in the current best interest of the animal may be refused for surgery by the clinic.

II. MOU Term

The term commences January 1st 2020 and terminates December 31st 2020. The Capital Area Humane Society reserves the right to terminate this MOU prior to the term date.

III. Capital Area Humane Society Spay/Neuter Clinic and ICAC agree to the following:

Weight and Age: All animals must be at least 8 weeks of age and weigh at least 2lbs for procedures or services to be performed.

Appointments: Appointments for services will be made by calling 517-908-0756 or emailing clinic@adoptlansing.org. Appointments will be filled as space on the clinics general calendar allows. The CAHS spay/neuter clinic reserves the right to require non-refundable appointment deposits for multiple appointments that are made on the same day. Large appointment reservations may be subject to a pre-payment/reservation fee/pet at the discretion of the reception staff. This fee is non-refundable and will be discussed at the time the appointment is made. If you show at full capacity of the requested appointment, the fees are applied towards surgery. **If you do not show the fee will not be refunded.**

Transportation: ICAC is responsible for all transportation of animals to and from the clinic.

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Consent: The morning of the animals' appointment ICAC will provide a completed consent form for each individual animal receiving service.

Rabies Vaccination: All animals three months of age and older are required to be up to date on their rabies vaccinations. If the animal is not up to date they will receive a vaccine during their stay for an additional charge.

Late/Failure to Pick up Animals: All animals will be picked up from the Capital Area Humane Society Spay/Neuter Clinic the same day of service. Animals that are housed overnight will be unattended and a \$25.00 charge will apply for each evening spent at the clinic. If the animal is picked up after 5p.m. on the same day of surgery, a modification of the \$25.00 fee may be charged at the discretion of the employees that are required to stay for the discharge of the patient. Animals not picked up after three days will be considered abandoned and given to the proper authorities.

Additional Surgical Services: Any animal that is deemed to be pregnant during their alteration will have the pregnancy terminated at an additional charge and fluids given on an as needed basis for an additional charge. Any animals with an umbilical hernia will have the site repaired for an additional charge during their alteration. Any animal with a pyometra, in heat or cryptorchid will accrue additional charges at the discretion of the clinic manager. Pregnant dogs may also be charged differently on a case by case basis.

Charges:

Canine Spay less than 70lbs: \$85

Canine Neuter less than 70lbs: \$65

Canine Spay over 70lbs: \$120

Canine Neuter over 70lbs: \$90

Feline Spay: \$45

Feline Neuter: \$25

Feral Cat Surgeries: \$40 (includes 2 vaccines and an ear tip is required)

*Inj. abx will be offered at \$10/feral cat on an as needed basis.

"Already fixed" anesthesia costs: \$20/cat, \$30/dog 30# or less, \$50/dog over 30#

Vaccinations: \$4.00 ea.

Heartworm: \$12 ea.

Feline Combo Testing: \$20 ea.

Microchip: \$20 ea.

Microchip "insertion only" fee (for non-CAHS microchips): \$1.00

Heat/Hernia Repair/Cat Pregnancies: \$15.00

Fluid therapies: \$5-\$20 depending on amount, route of administration and species of animal

Fecal Floatation: \$10.00

Pre-Operative Blood work: \$35.00

Preventative: \$2 discount from retail/rounded to the nearest whole \$ amount

Example: Cat Multi \$12/dose

Rx Products: \$2 discount from price to client

(Includes de-wormers, inj. antibiotics, inj. anti-emetics, flea tx and any other tx as offered by the doctor).

Euthanasia (general cremation included): \$10/cat, \$15/dog under 30#, \$30/dog under 50#

*Larger patients and private cremation charges available on a case by case basis.

Specially Ordered or Priced Items: If agreed upon by the clinic manager and the doctor, any specially ordered products will be offered at a price that is either rounded up to the nearest \$5 or \$10 amount from our cost as decided on a case by case basis through the clinic manager. Any variances of the prices listed above will be rare and will need approval by the clinic manager.

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Payments: Payment is due within 30 days of receipt of the monthly invoice provided to you from CAHS. Failure to keep the account balance current will result in the Capital Area Humane Society declining services.

Procedures for Personal Animals: As a courtesy to those that work with rescue organizations, personal animals that are owned by employees of ICAC will also be extended the rescue pricing mentioned above. Proof of ownership and employment may be required.

Grant Qualifications: Animals that are being put up for adoption through rescue organizations do not qualify for any grant assisted procedures unless otherwise approved by the CAHS Spay/Neuter Clinic contacts listed below. In the event that an owner or employee of a rescue organization qualifies for a grant surgery with their own personal pet, the following documentation will be required and a copy of the documentation will be kept on file at the CAHS Spay/Neuter Clinic:

Animals 6 months and younger: Any documentation such as a bill of sale/transfer or veterinary services rendered (including microchip registrations) with the animal's name and description and the current owners name and/or address.

Animals older than 6 months: A rabies license and/or any of the above documentation will be required to show proof of ownership.

Adoption Expectations/Recommendations: As we are also directly associated with a shelter location, CAHS S/N Clinic will not allow adoptions through other rescue entities to occur on the premises. Violation of this rule can result in direct termination of all services of the spay/neuter clinic with the rescue organization and its members. While this is still to be decided at the discretion of each rescue we also do not recommend that an animal that has had a spay/neuter procedure go home to a new environment on the same day of surgery for the safety of both the animals and the new owners.

IV. Contacts

Capital Area Humane Society Spay/Neuter Clinic

Primary: Holly Thoms, Clinic Director 517-908-0756

hthoms@adoptlansing.org

Secondary: Julia Willson, President/CEO, 517-626-6060

jwillson@adoptlansing.org

Ingham County Animal Control

Primary: Heidi Williams, Director 517-676-8362

hwilliams2@ingham.org

V. Effective Date and Signature

This MOU shall be effective upon the signature of ICAC authorized officials. It shall be enforced from January 1st 2020 to December 31st 2020.

Signature/Date

FEBRUARY 11, 2020 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint Steve James to the Ingham County Parks Commission, and Krystal Davis-Dunn and Natasha Atkinson to the Equal Opportunity Committee. Commissioner Stivers supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

Commissioner Slaughter moved to reappoint Paul Palmer to the Community Mental Health Board. Commissioner Stivers supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

Commissioner Slaughter moved to appoint interim Controller Jared Cypher to the Joint Building Authority. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

Commissioner Slaughter moved to appoint Clerk Barb Byrum, Treasurer Eric Schertzing, Board Director Becky Bennett, and Health Officer Linda Vail to the Controller Search Committee. Commissioner Sebolt supported the motion.

Commissioner Morgan stated that he wanted the record to reflect that the roles were advisory and non-voting.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Chairperson Crenshaw stated that he wanted to remind everyone that the Diversity Luncheon was next week Thursday at the Potter Park Zoo for Ingham County employees at 11:30 a.m. He further stated that the keynote speaker was Sheriff Scott Wriggelsworth, and that the Diversity Committee had worked hard to make this event another memorable one for employees.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$2,332,708.01. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Schafer.

Chairperson Crenshaw reminded the Commissioners that there would be a Controller Search Committee meeting in the Conference Room immediately following the meeting.

FEBRUARY 11, 2020 REGULAR MEETING

ADJOURNMENT

The meeting was adjourned at 6:38 p.m.

KALKASKA COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2020-08

RESOLUTION TO DECLARE KALKASKA COUNTY TO BE A

"SECOND AMENDMENT SANCTUARY COUNTY"

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF KALKASKA COUNTY, STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of Kalkaska, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of Kalkaska County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of Kalkaska County and the employees of the Kalkaska County government; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S.570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opinioned that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect Kalkaska County citizens' individual rights to keep and bear arms; and

WHEREAS, each Kalkaska County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Kalkaska County Board of Commissioners, that the County of Kalkaska, Michigan, be, and hereby is, declared to be a "Second Amendment Sanctuary County."

IT IS FURTHER RESOLVED, that this Board affirms its support for the Kalkaska County Sheriff and the Kalkaska County Prosecuting Attorney, in the exercise of their sound discretion to not enforce against any citizen an unconstitutional firearms law.

BE IT, FURTHER RESOLVED, that the Board directs its staff to forward a copy of this resolution to the County's fellow county elected officials, the Michigan State Legislature (House of Representatives and State Senators), the Governor of Michigan and all of the Michigan U.S. Congressmen.

This Resolution was adopted by the Kalkaska County Board of Commissioners at a Special Meeting held at the Kalkaska County Governmental Center, Kalkaska County Courthouse, Kalkaska County, Michigan, by an affirmative vote of no less than four of the members of the County Board of Commissioners who are elected and serving, on this 6th day of February, 2020.

This Resolution was offered by Commissioner West. Supported by Commissioner Crambell.

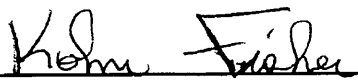
A roll call vote was taken and this Resolution was passed by a vote of: 7.

Those Commissioners voting in favor: West, Crambell, Comai, Cox, Ngirarsaol, Sweet, Fisher,

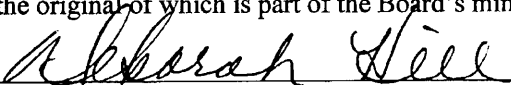
Those Commissioners voting against: None.

Those Commissioners abstaining: None.

This Resolution Was Declared Adopted.

 FEB 10TH 2020
Kohn Fisher, Chairman
Kalkaska County Board of Commissioners

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners, at its Special Meeting on February 6, 2020, the original of which is part of the Board's minutes.


Deborah L. Hill
Clerk of the Board of Commissioners of Kalkaska County

Resolution #20-20
February 13, 2020

OCEANA COUNTY BOARD OF COMMISSIONERS
COUNTY OF OCEANA
RESOLUTION TO DECLARE OCEANA COUNTY TO BE A
COUNTY THAT SUPPORTS THE SECOND AMENDMENT

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF OCEANA, STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of Oceana, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of Oceana County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of Oceana County and the employees of the Oceana County government; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S.570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, the United States Supreme Court in *United States v. Miller*, 307 U.S. 174 (1939), opined that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect Oceana County citizens' individual rights to keep and bear arms; and

WHEREAS, each Oceana County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Oceana County Board of Commissioners, that the County of Oceana, Michigan, supports the Second Amendment and all Amendments of the Constitution of the United States.

IT IS FURTHER RESOLVED, that this Board affirms its support for the Oceana County Sheriff and the Oceana County Prosecuting Attorney, in the exercise of their sound discretion to not enforce against any citizen an unconstitutional firearms law.

BE IT, FURTHER RESOLVED, that the Board directs its staff to forward a copy of this resolution to the County's fellow county elected officials, the Michigan State Legislature (House of Representatives and State Senators), the Governor of Michigan and all of the Michigan U.S. Congressmen.

This Resolution was adopted by the Oceana County Board of Commissioners at a regular meeting held at the Oceana County Boardroom, Oceana County Courthouse, Oceana County, Michigan, by an affirmative vote of no less than seven of the members of the County Board of Commissioners who are elected and serving, on this 13th day of February, 2020.

This Resolution was offered by Commissioner Andrew Sebolt,
and supported by Commissioner Martha Meyette.

A roll call vote was taken and this Resolution was passed by a vote of: 7 - 0.

Those Commissioners voting in favor: Mr. Sebolt, Ms. Meyette, Mr. Walker, Mr. Byl, Mr. Brown, Mr. Gustafson, and Mr. Powers.


Those Commissioners voting against: None.

Those Commissioners abstaining: None.

The Resolution Was Declared Adopted.

CERTIFICATION:

The undersigned, being the Clerk of Oceana County, does hereby certify that on the 13th day of February 2020, the Oceana County Board of Commissioners did adopt the above Resolution at its Regular Meeting.


Melanie A. Coon
Oceana County Chief Deputy Clerk



**County of Marquette
BOARD OF COMMISSIONERS**

**Courthouse Complex
Marquette, Michigan 49855**

Phone: (906) 225-8151

Fax: (906) 225-8155

www.co.marquette.mi.us

Gerald O. Corkin, Chairman

Joe Derocha, Vice-Chair

Karen Alholm

Bill Nordeen

Johanny DePetro

Stephen Adamini

RESOLUTION

**REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND
TO SEEK ASSISTANCE**

WHEREAS, record high water levels in the Great Lakes have contributed to ongoing shoreline erosion across the State of Michigan, and

WHEREAS, Lake Superior water levels have caused severe damage to public infrastructure in the City of Marquette, and

WHEREAS, Lake Superior water levels are forcing the relocation of Lakeshore Boulevard in the City of Marquette, which is costing in excess of \$7 million for the relocation of the road and compromised public infrastructure, and

WHEREAS, Lake Superior water levels are causing detrimental environmental impacts at other various industrial legacy sites along the shoreline, and

WHEREAS, the County of Marquette recognizes the effects of storms, high water, and wind driven wave action that is causing severe erosion to the shorelines, infrastructure, and private property along the Great Lakes, and

WHEREAS, the conditions of the Great Lakes shorelines directly affect business and tourism in Marquette County and the State of Michigan by limiting access to beaches, boat landings, and parks along the shorelines, and loss and damaged property directly affects the local, county, and state tax base, and

WHEREAS, Marquette County, as well as other shoreline communities in the State of Michigan are desperately in need of additional resources to combat shoreline erosion and protection of natural resources.

NOW, THEREFORE BE IT RESOLVED, that the Marquette County Board of Commissioners requests that the Governor of the State of Michigan along with the State Legislature declare the Shoreline of the Great Lakes in the State of Michigan a disaster area, and that the Governor and State Legislature seek assistance from Congress and the President of the United States of America for this devastating situation which has an impact statewide.

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Ed McBroom, Representative Beau LaFave, Congressman Jack Bergman, Senator Debbie Stabenow, Representative Sara Cambensy, Senator Gary Peters, and all of the counties in the State of Michigan

Roll Call Vote: Ayes: 5 Nays: 2 Absent: 1

I, Linda K. Talsma, Marquette County Clerk and Clerk of the County Board of Commissioners, do hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Marquette County Board of Commissioners held on February 18, 2020.

Linda K. Talsma

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DECLARING MARCH 31, 2020 AS “CESAR E. CHAVEZ DAY”
IN INGHAM COUNTY**

RESOLUTION #20 –

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2020 as “Cesar E. Chavez Day” in Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/18/2020**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT EXTENSION WITH BOYNTON FIRE SAFETY SERVICES, LLC FOR FIRE PREVENTION SERVICES AT SEVERAL COUNTY FACILITIES

RESOLUTION #20 –

WHEREAS, fire alarm testing, fire extinguisher and fire suppression services are required and necessary in the daily operation of our county facilities; and

WHEREAS, the current agreement expires on April 30, 2020; and

WHEREAS, the Facilities Department would like to extend the agreement for one year through April 30, 2021; and

WHEREAS, the total annual cost for the one year is \$17,505.00; and

WHEREAS, funds for said services are available within the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Boynton Fire Safety Services, LLC., 1031 Northcrest, Lansing, Michigan 48906, to provide fire prevention services at several County facilities, for an annual not to exceed cost of \$17,505.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT

RESOLUTION #20 –

WHEREAS, the Ingham County Road Department (ICRD) received 2021 Local Bridge Program funding to perform bridge rehabilitation work on the Waverly Road Bridge over the Grand River (SN 3870); and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Ingham County Board of Commissioners in Resolution #19-299; and

WHEREAS, pursuant to Board Resolution #19-299, the Purchasing Department solicited detailed scope of services proposals from the as-needed consultants for the Waverly Road Bridge over Grand River project; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed labor rates and overall value to the county; and

WHEREAS, the Road Department strives to retain the most cost effective consultant who is able to provide the experience and expertise necessary for this project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with Bergmann Associates to provide professional engineering services on the Waverly Road over Grand River project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract with Bergmann Associates, 7050 W. Saginaw Highway, Suite 200, Lansing, MI 48917, for the not to exceed fee of \$111,765.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LETTER OF UNDERSTANDING REGARDING
WEIGHMASTER UNIFORMS
WITH OFFICE & PROFESSIONAL EMPLOYEES INTERNATIONAL UNION (OPEIU),
LOCAL 512, TECHNICAL-CLERICAL UNIT (TCU)**

RESOLUTION #20 –

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (the “Employer”) and the OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION, Local 512, TECHNICAL CLERICAL UNIT (the “OPEIU Union”) have agreed to a collective bargaining agreement from January 1, 2018, through December 31, 2020 (the “OPEIU-TCU CBA”); and

WHEREAS, Article 28—Uniform and Safety Shoe Reimbursement, of the OPEIU-TCU CBA provides in pertinent part that the Employer will reimburse the Signal Technician, Engineering Technicians, Surveyor, Buyer, and Engineering/Permits Agent up to \$200.00 per year for work related clothing and boot purchases upon the employee submitting applicable receipts, and will provide necessary insignia patches, including installation, for the employee(s) functioning as a weighmaster; and

WHEREAS, under Michigan law, the Employer must enforce Michigan truck weight and size laws on the county roads, known as weigh-mastering, and have its Employees serving as Weighmasters wear a uniform approved by the Employer identifying the Employees as Weighmasters when serving in this function; and

WHEREAS, the previous Weighmaster, who was provided weigh-master uniforms by the Employer under a prior version of the OPEIU-TCU CBA, has retired; and

WHEREAS, the Employer has designated as weigh-masters and provided weigh-master training to three Engineering Technicians in the OPEIU-TCU who expressed interest in performing this duty part-time among their other technical duties; and

WHEREAS, employees serving as Weighmasters will also still serve in other outdoor technical duties, and that the current \$200 boot clothing allowance is needed for work boots and other work clothing of the Employees’ choosing for their other outdoor technical duties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a letter of understanding with the OPEIU Union which provides the following:

1. The parties agree that Article 28—Uniform and Safety Shoe Reimbursement, Section 2 of the OPEIU-TCU CBA is hereby modified to add the following below the current text of Section 2:

The Employer will also purchase uniform clothing of a design approved by the Employer only for employees who have been designated and trained by the Employer to serve as Weighmasters. Beginning in 2020, the Employer shall provide eligible Weighmaster employees with up to 3 polo or button down type shirts, type of employee's choosing, 2 pairs of related uniform/cargo pants and a high-visibility cold weather jacket.

Employees will be responsible for normal laundry and care of the uniforms. The Employer at its expense will replace uniform items worn out or damaged by normal use as determined by the employer. Employees will be responsible at their cost or using the \$200 clothing allowance to add any further uniform articles desired by the employee and approved by the employer, and to replace any uniform items lost or damaged by the employee outside of normal work activity.

2. All other aspects of the OPEIU CBA will remain unchanged.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE FOR
COUNTY EMPLOYEE: RENE FRANCO**

RESOLUTION #20 –

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, Rene Franco has completed the MERS application and received the cost estimate to purchase seven (7) years, six (6) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Franco will purchase seven (7) years, six (6) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Rene Franco, the Board of Commissioners hereby approves the purchase of seven (7) years, six (6) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING RESOLUTION #19-061 ESTABLISHING AUTHORIZED
SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS**

RESOLUTION #20 –

WHEREAS, Ingham County (“Employer”) is a participating municipality with the Municipal Employees’ Retirement System of Michigan (“MERS”) and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS; and

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s); and

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS’ contracts relating to the adoption, amendment and termination of MERS’ products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body; and

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein; and

WHEREAS, the Ingham County Board of Commissioners approved Resolution #19-061 establishing authorized signatories for MERS contracts and service credit purchase approvals on February 19, 2019; and

WHEREAS, clarification of Resolution #19-061 is necessary to provide that authorized signatories may execute certain documents upon approval of the Board.

THEREFORE, BE IT RESOLVED that the holder(s) of the following job position(s) is/are hereby *Authorized Official(s)* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer’s participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals upon approval of the Board:

Chairperson of the Board of Commissioners

BE IT FURTHER RESOLVED, that this Resolution may be revoked in writing or amended by the Ingham County Board of Commissioners at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Ingham County Board of Commissioners agrees that MERS may rely upon this Resolution as conferring signing authority upon the holder(s) of the above job position(s) to bind Employer with respect to MERS.

BE IT FURTHER RESOLVED, that the County Clerk shall send a certified copy of this Resolution to MERS.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PLANNED ANNUAL CONTINUING
EDUCATION PROGRAM FOR MUNIS**

RESOLUTION #20 –

WHEREAS, Tyler is the company that supports the MUNIS system Ingham County uses for our financial and central office functions; and

WHEREAS, as MUNIS is at the heart of most County financial activities, it benefits everyone to use it in the most efficient manner possible; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the purchase of training including travel expenses from Tyler in the amount not to exceed \$18,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF
HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTORS OFFICE
UNDER THE 2020 STOP VIOLENCE AGAINST WOMEN GRANT**

RESOLUTION #20 –

WHEREAS, the Ingham County Prosecutor's Office (ICPO) has been approved to receive grant funds in the amount of \$106,615 from the STOP Violence Against Women Grant program administered by the Michigan Department of Health and Human Services (MDHHS) for the period of January 1, 2020 through September 30, 2020; and

WHEREAS, the primary goal of the STOP Grant is to develop and strengthen the criminal justice system's response to violence against women and to enhance victim services; and

WHEREAS, the grant award of \$106,615 will be broken down as follows: \$79,961 of the grant award will fund salary and fringe benefits for a full time assistant prosecuting attorney dedicated to the prosecution of domestic violence and intimate partner violence; and the remaining \$26,654 of the grant award is an "in kind" contribution from the Ingham County Prosecutor's Office for supplies, work space, and equipment which requires no actual monetary contribution from the county; and

WHEREAS, upon authorization to accept the grant, ICPO will use the funding to create a full time assistant prosecuting attorney position to be classified as ICEA APA Step 01; and

WHEREAS, in achieving the goals and objectives of the grant program the ICPO will work in collaboration with the 54-A District Court for the city of Lansing, and the Lansing Police Department, both of whom also received grant awards under this program, to enact a focused deterrence approach to the issue of domestic violence and intimate partner violence within the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has accepted \$106,651 awarded by the STOP Grant which begins on January 1, 2020 and ends on September 30, 2020.

BE IT FURTHER RESOLVED, that a new Assistant Prosecuting Attorney (ICEA APA01) position is created and authorized through September 30, 2020.

BE IT FURTHER RESOLVED, that, unless a funding source is identified and approved by the Board of Commissioners, this position will be eliminated effective October 1, 2020.

BE IT FURTHER RESOLVED that the Controller/Administrator is authorized to make any necessary adjustments to the 2020 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None **Absent:** None **Approved 02/13/2020**

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONVERSION OF CLERK PUBLIC DEFENDER
POSITION TO FULL-TIME**

RESOLUTION #20 –

WHEREAS, position #144005, Clerk Public Defender (UAW/D), is classified as a part-time position; and

WHEREAS, the FY20 grant approved by the State of Michigan, the Michigan Indigent Defense Commission (MIDC), and the Department of Licensing and Regulatory Affairs (LARA), and the Ingham County Board of Commissioners included funding to increase this part-time position to full-time; and

WHEREAS, UAW Local 2256 is in support of this staffing increase.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves converting position #144005, Clerk Public Defender, from part-time to full-time.

BE IT FURTHER RESOLVED, that this change shall be effective the first pay period after the adoption of this Resolution, to be funded from the MIDC FY20 grant.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None **Absent:** None **Approved 02/13/2020**

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/18/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH AN IMPREST CASH ACCOUNT FOR THE
INGHAM COUNTY SHERIFF'S OFFICE DETECTIVE BUREAU**

RESOLUTION #20 –

WHEREAS, the Ingham County Sheriff's Office Detective Bureau is often required to make unexpected purchases while afield and actively working investigations; and

WHEREAS, these investigative expenses have historically come "out of pocket" and were ultimately reimbursed after completing and submitting the required reimbursement forms; and

WHEREAS, in establishing an Imprest Cash Account for the Detective Bureau, the Detective Sergeant will be able to cover and document these expenses in a much more efficient manner; and

WHEREAS, funding for this Imprest Cash account will be via the Treasurer's Office, General Fund / Account #101-018000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to establish and maintain an Imprest Cash Account in the amount of Two Hundred and Fifty Dollars (\$250.00) for investigative expenses.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer

Nays: None **Absent:** None **Approved 02/13/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR SERVICES WITH DANIELLE PATRICK TO
AUDIT EVIDENCE AND EVIDENCE RECORDS AT THE INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION #20 –

WHEREAS, the Ingham County Sheriff's Office (ICSO) has endeavored over the past two years to reconcile evidence and evidence related records; and

WHEREAS, this work was overseen by Lieutenant Danielle Patrick, who has recently retired from the Sheriff's Office; and

WHEREAS, there is an ongoing need to complete all audits, inventories and entry of evidence in the custody of ICSO to meet current evidence recording standards and in preparation for moving into a new facility; and

WHEREAS, Danielle Patrick is willing, able and highly qualified to continue to work on this project in a contractual capacity with the County; and

WHEREAS, a two phase project has been proposed, to include a pre-2012 Evidence Review and a Review of all Evidence not located in a Records Management System; and

WHEREAS, after these two phases are completed, an additional contract may be proposed for a 2016-2017 Evidence Data Review in the previous Records Management System; and

WHEREAS, the Sheriff's Office has identified funding (#10130110) within its budget to pay for this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Danielle Patrick to Audit Evidence and Evidence Records for the time period of April 20, 2020 to July 20, 2020 at a cost not to exceed \$14,400.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized make any necessary adjustments to the 2020 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None **Absent:** None **Approved 02/13/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE A TRANSPORT VAN CONTAINMENT SYSTEM
FOR THE ICSO TRANSPORT DIVISION**

RESOLUTION #20 –

WHEREAS, the Ingham County Sheriff's Office (ICSO) has identified the need to outfit an additional ICSO Transport Van with a containment unit; and

WHEREAS, it is important for consistency, safety and security purposes to run the same systems in the vehicles operated by the Transport Division; and

WHEREAS, the Ingham County Sheriff's Office is transitioning to this system in all of the Transport Division vans.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase a Havis, three (3) Compartment Containment Unit, total cost installed for \$21,048.90 from the Contingency Account.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None **Absent:** None **Approved 02/13/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A
GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT
ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)
AND AUTHORIZE SUBCONTRACTS**

RESOLUTION #20 –

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

WHEREAS, the Ingham County Board of Commissioners previously authorized acceptance of a State Court Administrative Office grant including the SCAO-MDCGP grant in the amount of \$132,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2019 through September 30, 2020 via Resolution #19-484 on November 12, 2019.

WHEREAS, the State Court Administrative Office has awarded the 55th District Court Sobriety Court an additional SCAO-MDCGP grant in the amount of \$8,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrative Office grant including the SCAO-MDCGP grant in the amount of \$8,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$292,994 to include SCAO/MDCGP grant funds in the amount of \$140,000 and Ingham County In-

Kind matching funds of \$152,994 with no local hard cash matching funds, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$16,000
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$53,850

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2019 and 2020 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None **Absent:** None **Approved 02/13/2020**

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 02/19/2020**