

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, COURTHOUSE  
MASON, MICHIGAN

**FEBRUARY 11, 2020**

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **JANUARY 28, 2020 AND JANUARY 30, 2020**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. A LETTER FROM **STEPHANIE GLIDDEN** RESIGNING FROM THE INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE
  2. A RESOLUTION FROM THE **MENOMINEE COUNTY** BOARD OF COMMISSIONERS REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND SEEKING ASSISTANCE
  3. A RESOLUTION FROM THE **CHEBOYGAN COUNTY** BOARD OF COMMISSIONERS TO DECLARE CHEBOYGAN COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”
  4. A RESOLUTION FROM THE **MACKINAC COUNTY** BOARD OF COMMISSIONERS TO DECLARE MACKINAC COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”
  5. A RESOLUTION FROM THE **SANILAC COUNTY** BOARD OF COMMISSIONERS AFFIRMING THE SECOND AMENDMENT OF THE UNITED STATES CONSTITUTION
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  6. COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A **REORGANIZATION** OF THE INGHAM COUNTY PURCHASING DEPARTMENT

7. COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY LABOR PROGRAM, INC. (CCLP) REGARDING THE STARTING WAGE OF A NEW HIRE [VETERINARY TECHNICIAN](#)
8. COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY LABOR PROGRAM, INC. (CCLP) REGARDING AFTER HOURS ON-CALL PAY FOR [ANIMAL CONTROL OFFICERS](#)
9. COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH THE TEAMSTERS LOCAL 214 [ASSISTANT PUBLIC DEFENDERS’ UNIT](#)
10. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [INGHAM HEALTH PLAN CORPORATION](#)
11. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2019-2020 INVEST HEALTH FIELD BUILDING AGREEMENT WITH [REINVESTMENT FUND, INC](#)
12. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH [CROSS COUNTRY](#)
13. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT 2020 MICHIGAN [MEDICAL MARIHUANA](#) OPERATION AND OVERSIGHT GRANT
14. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [GRAPHIC SCIENCES, INC.](#) FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES
15. LAW & COURTS, COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION TO ADJUST [STAFFING](#) AT INGHAM COUNTY ANIMAL CONTROL AND SHELTER (TABLED AT THE DECEMBER 10, 2019 BOARD OF COMMISSIONERS’ MEETING)
16. LAW & COURTS, COUNTY SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [REORGANIZATION](#) OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER
17. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR’S OFFICE, THE JACKSON COUNTY PROSECUTOR’S OFFICE, AWARE INC., AND A SUB-CONTRACT WITH END VIOLENT ENCOUNTERS ([EVE](#))

18. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH THE [CITY OF EAST LANSING](#) FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY’S MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN
  19. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH THE [CITY OF LANSING](#) FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY’S MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN
  20. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN CAPITAL AREA HUMANE SOCIETY [SPAY/NEUTER CLINIC](#) AND INGHAM COUNTY ANIMAL CONTROL
- XII. SPECIAL ORDERS OF THE DAY
  - XIII. PUBLIC COMMENT
  - XIV. COMMISSIONER ANNOUNCEMENTS
  - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
  - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

## **JANUARY 28, 2020 REGULAR MEETING**

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.  
January 28, 2020

### **CALL TO ORDER**

Chairperson Crenshaw called the January 28, 2020 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Celentino, Crenshaw, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, and Trubac

Members Absent: None.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Crenshaw asked Lieutenant Officer Danielle Patrick to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation.

### **APPROVAL OF THE MINUTES**

Commissioner Slaughter moved to approve the minutes of the December 10, 2019 and the January 2, 2020 meetings. Commissioner Schafer supported the motion.

The motion carried unanimously.

### **ADDITIONS TO THE AGENDA**

Chairperson Crenshaw stated that without objection, the following substitute resolutions would be added to the agenda:

34. HUMAN SERVICES & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND STATE OF MICHIGAN LOCAL COMMUNITY STABILIZATION AUTHORITY
52. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH ATTORNEY KAITLIN FISH FOR LAWYER GUARDIAN AD LITEM AND TRUANCY COURT LEGAL REPRESENTATION

Please note that later in the meeting, Chairperson Crenshaw stated that there was also a substitute resolution for the following:

53. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR LAWYER GUARDIAN AD LITEM REPRESENTATION

## **JANUARY 28, 2020 REGULAR MEETING**

Chairperson Crenshaw stated that Board rules stated resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Tennis moved to add the following resolutions to the agenda:

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT 2020 WAGE REOPENER WITH THE CCLP LAW ENFORCEMENT UNIT**

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT 2020 WAGE REOPENER WITH THE CCLP CORRECTIONS UNIT**

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT 2020 WAGE REOPENER WITH THE CCLP SUPERVISORS UNIT**

Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Chairperson Crenshaw stated that the late resolutions would be added to the agenda as agenda items No. 60, 61, and 62, respectively.

Chairperson Crenshaw stated that without objection, the following late resolution would be added as Agenda Item No. 63:

**RESOLUTION MAKING AN APPOINTMENT TO THE COMMUNITY HEALTH CENTER BOARD**

### **PETITIONS AND COMMUNICATIONS**

**A RESOLUTION FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS.**

Chairperson Crenshaw instructed that this matter be referred to the County Services Committee.

**A LETTER OF RESIGNATION FROM JOSHUA CHURCH FROM THE INGHAM COUNTY ECONOMIC DEVELOPMENT CORPORATION AND BROWNFIELD REDEVELOPMENT AUTHORITY BOARDS.**

Chairperson Crenshaw accepted the resignation and instructed that this matter be placed on file.

**A LETTER OF RESIGNATION FROM AARON DAVIS FROM THE INGHAM COUNTY ECONOMIC DEVELOPMENT CORPORATION AND BROWNFIELD REDEVELOPMENT AUTHORITY BOARDS.**

Chairperson Crenshaw accepted the resignation and instructed that this matter be placed on file.

**A LETTER OF RESIGNATION FROM CHARLAINE STEVENSON FROM THE INGHAM COUNTY WOMEN'S COMMISSION.** Chairperson Crenshaw accepted the resignation and instructed that this matter be placed on file.

## **JANUARY 28, 2020 REGULAR MEETING**

A REPORT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY, AIR QUALITY DIVISION REGARDING PENDING NEW SOURCE REVIEW APPLICATIONS. Chairperson Crenshaw instructed that this matter be placed on file.

A RESOLUTION FROM THE INGHAM COUNTY BOARD OF HEALTH IN SUPPORT OF RESOLVING ISSUES WITH INGHAM COUNTY'S PHARMACY BENEFIT PLAN THAT HAVE ADVERSE EFFECTS ON THE HEALTH AND WELLBEING OF INGHAM COUNTY EMPLOYEES. Chairperson Crenshaw instructed that this matter be referred to the County Services Committee.

A RESOLUTION FROM THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS REGARDING EMPLOYEE PHARMACY BENEFITS. Chairperson Crenshaw instructed that this matter be referred to the County Services Committee.

A LETTER FROM STATE SENATOR CURTIS HERTEL, JR. CONCERNING A REQUEST FOR FORMAL OPINION FROM ATTORNEY GENERAL DANA NESSEL. Chairperson Crenshaw instructed that this matter be referred to the Law & Courts Committee.

Chairperson Crenshaw stated that there was also a substitute resolution for the following:

53. LAW & COURTS & FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR LAWYER GUARDIAN AD LITEM REPRESENTATION

### **LIMITED PUBLIC COMMENT**

Michelle Beluskur, Ingham Conservation District Director, explained the FY 2019 Annual Report to the Board of Commissioners.

Linda Vail, Health Officer, stated that she came to the Board of Commissioners to thank the Commissioners for their support of the Health in All Policies (HIAP) Resolution, or a Health Equity approach to decision-making in County government.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Items No. 8, 44, 46, 52, and 63. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 8**

Introduced by County Service Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MIKE PATHFINDER**

**RESOLUTION #20 – 004**

WHEREAS, Mike Pathfinder began his career with Ingham County in August 1993 as a Building Maintenance Worker with the Facilities Department; and

WHEREAS, several years later Mike Pathfinder was promoted to Building Maintenance Technician and then to his current position as Facilities Manager; and

WHEREAS, during Mike Pathfinder's long and distinguished career serving all the County departments and the citizens of Ingham County, Mike has been responsible for overseeing the successful completion of a variety of different projects; and

WHEREAS, Mike's excellent work and response to emergencies over the years has been recognized by many of his peers, department heads, and elected officials; and

WHEREAS, his commitment to providing outstanding customer service and leadership is what has helped the Facilities Department grow and improve on the services it provides; and

WHEREAS, Mike is retiring from his position as Facilities Manager on February 28, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mike Pathfinder for 26 years of dedicated service to County of Ingham and its citizens and extends its sincere appreciation to Mike for his commitment and the many contributions he has made, he has truly made a difference.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its best wishes to Mike on his retirement and hopes for continued success in all of his future endeavors.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Commissioner Sebolt moved to adopt the resolution. Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Commissioner Sebolt presented the resolution to Mike Pathfinder.

Rick Terrill, Facilities Director, thanked Mr. Pathfinder for his service.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY  
MONTH IN INGHAM COUNTY**

**RESOLUTION #20 – 005**

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2020 as “Black History/Cultural Diversity Month” in Ingham County.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO DISSOLVE THE ROADWAYS SUBCOMMITTEE**

**RESOLUTION #20 – 006**

WHEREAS, Resolution 19-078 established a Roadways Subcommittee to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

WHEREAS, in accordance with Resolution 19-078 the Roadways Subcommittee, consisting of members of the County Services Committee, was to be appointed on an annual basis; and

WHEREAS, it is the desire of the Board of Commissioners to dissolve the Roadways Subcommittee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby dissolves the Roadways Subcommittee effective immediately.

BE IT FURTHER RESOLVED, that road projects, funding and issues will continue to be reviewed by the County Services Committee, as the Liaison Committee for the Road Department.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Maiville, Naeyaert

**Nays:** Stivers **Absent:** None **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN MEADOW RIDGE SUBDIVISION  
SECTION 20, DELHI TOWNSHIP**

**RESOLUTION #20 – 007**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in Meadow Ridge residential subdivision in Section 20 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Juniper Place for eastbound and westbound traffic on Boxwood Ave.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Juniper Place for eastbound and westbound traffic on Boxwood Ave.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Spruce Ave for eastbound and westbound traffic on Boxwood Ave.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Spruce Ave for eastbound and westbound traffic on Hemlock Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Spruce Ave for eastbound and westbound traffic on Hemlock Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**JANUARY 28, 2020 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN WHITE HILLS SUBDIVISION  
SECTION 5, MERIDIAN TOWNSHIP**

**RESOLUTION #20 – 008**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in White Hills Lakes residential subdivision in Section 5 of Meridian Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Thorngate Road for eastbound and westbound traffic on E Island Lake Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on E. Island Lake Drive for eastbound and westbound traffic on Meadow Woods Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Island Lake Drive for northbound and southbound traffic on Whitehills Lake Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Windrush Lane for eastbound and westbound traffic on Island Lake Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Windrush Lane for northbound and southbound traffic on Whitehills Lake Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop to stop northbound traffic on Woodcliff Lane for eastbound and westbound traffic on Pine Hollow Drive.

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FUTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Oakcliff Lane for eastbound and westbound traffic on Pine Hollow Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Ridgepond Place for eastbound and westbound traffic on Pine Hollow Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Fenwick Court for northbound and southbound traffic on Merford Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 13**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN THE GREENS SUBDIVISION  
SECTION 5, MERIDIAN TOWNSHIP**

**RESOLUTION #20 – 009**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in The Greens residential subdivision in Section 5 of Meridian Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on W. Golfridge Drive for northbound and southbound traffic on E. Golfridge Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on E. Longview Drive for eastbound and westbound traffic on E. Golfridge Drive.

BE IT FUTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on W. Longview Drive for eastbound and westbound traffic on W. Golfridge Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 14**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN COUNTRY VIEW ESTATES SUBDIVISION  
SECTION 21, DELHI TOWNSHIP**

**RESOLUTION #20 – 010**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in Country View Estates #2 residential subdivision in Section 21 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop westbound traffic on Royal Crescent for northbound and southbound traffic on Tagalak Trail.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop westbound traffic on Caplina Drive for northbound and southbound traffic on Gander Hill Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Caplina for northbound and southbound traffic on Gander Hill Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the county clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 15**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN COUNTRY CROSS ROADS SUBDIVISION  
SECTION 19, DELHI TOWNSHIP**

**RESOLUTION #20 – 011**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in Country Cross Roads residential subdivision in Section 19 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on BoysenBerry Lane for northbound and southbound traffic on CrossRoads Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on BoysenBerry Lane for eastbound and westbound traffic on Crossroads Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on SunShine Path for eastbound and westbound traffic on CrossRoads Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on SunShine Path for eastbound and westbound traffic on Savanna Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on SunShine Path for eastbound and westbound traffic on Savanna Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on CrossRoads Drive for eastbound and westbound traffic on Savanna Way.



## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Fire Fly Drive for northbound and southbound traffic on Savanna Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 16**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN THE GARDENS SUBDIVISION  
SECTION 25, DELHI TOWNSHIP**

**RESOLUTION #20 – 012**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in The Gardens residential subdivision in Section 25 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Meijer Court for northbound and southbound traffic on CranBrook Lane.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop eastbound traffic on Matthael Court for northbound and southbound traffic on Beal Lane.

BE FURTHER IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop westbound traffic on Matthael Court for northbound and southbound traffic on Beal Lane.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 17**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN THE GLENMOOR MANOR SUBDIVISION  
SECTION 21, DELHI TOWNSHIP**

**RESOLUTION #20 – 013**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Centennial Farms residential subdivision in Section 26 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Hosta Court for eastbound and westbound traffic on Garden Gate Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 18**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE  
STOP SIGN TRAFFIC CONTROL ORDERS  
IN THE CENTENNIAL FARMS SUBDIVISION  
SECTION 21, DELHI TOWNSHIP**

**RESOLUTION #20 – 014**

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in GlenMoor Manor residential subdivision in Section 21 of Delhi Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Royal Crescent for eastbound and westbound traffic on Somerset Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Royal Crescent for eastbound and westbound traffic on Somerset Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION # 19 – 141  
VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO**

**RESOLUTION #20 – 015**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #19-141 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo is partnering with the Ingham County Circuit Court Family Division for the Hippity Hop 5K Child Benefit Fund fundraiser; and

WHEREAS, Potter Park Zoo is partnering with the Eaton Conservation District, City of Lansing, Michigan Department of Natural Resources, Arboriculture Society of Michigan, Consumers Energy, and the Michigan State University Federal Credit Union for the 25<sup>th</sup> annual Arbor Day celebration; and

WHEREAS, the fee for Zoo Days needs to be increased by \$1.00 to cover increasing costs of the event; and

WHEREAS, incentives have the potential to create additional parking, admission, gift shop, and restaurant revenue through increased attendance as well as increased awareness of services at the zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #19-141 to include the following visitor incentive programs at the Potter Park Zoo.

| <b>New Incentives</b>                                       | <b>Fees</b>    |
|---|----------------|
| Hippity Hop 5K registered participants<br>(April 5, 2020)   | Free Admission |
| Arbor Day Celebration participants<br>(April 24 & 25, 2020) | Free Parking   |

| <b>Amended Incentive</b>                  | <b>Current Fee</b>                          | <b>New Fee</b>                              |
|---|---|---|
| Zoo Days (July) – Increase Admission Rate | Admission \$1.00 per Person<br>with Voucher | Admission \$2.00 per Person<br>with Voucher |

BE IT FURTHER RESOLVED, all other fees set by Resolution #19-141 will remain the same as adopted by the Board of Commissioners.

## JANUARY 28, 2020 REGULAR MEETING

| Current Incentives  | Fees  |
|---|---|
| Ingham County and City of Lansing Residents   | Ingham County and City of Lansing Residents<br>Free Admission 9AM-Noon all Non-Holiday<br>Mondays |
| Mother's Day (May)  | Mothers Free Admission  |
| Father's Day (June)   | Fathers Free Admission  |
| Be A Tourist In Your Own Town (June)<br>Greater Lansing Convention and Visitor's Bureau | Free Admission and Parking with Tourist Passport  |
| Fourth of July (July)   | Military Free Admission   |
| Grandparent's Day (September)   | Grandparents Free Admission   |
| College Day (October)   | Free Admission with Valid Student I.D.  |
| Ingham County and City of Lansing Resident's<br>Day (October)                           | Free Admission  |
| Veteran's Day (November)  | Veterans and Families Free Admission  |
| Registered Groups 20+ (April-October)   | Admission \$1.00 off per Person   |
| Ingham County School Groups   | Admission \$1.00 per Child  |

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO REVISE RESOLUTION #19-526 AUTHORIZING PARTICIPATION IN THE  
2020 TRI-COUNTY REGION AERIAL IMAGERY PARTNER AGREEMENT**

**RESOLUTION #20 – 016**

WEREAS, the honorable members of the Ingham County Board of Commissioners through Resolution #19-526 authorized the County's participation in the 2020 Tri-County Region Aerial Imagery Agreement; and

WHEREAS, the Tri-County Regional Planning Commission is coordinating a regional flight of Ingham, Eaton, and Clinton counties in order to produce aerial imagery; and

WHEREAS, Clinton and Eaton counties and the State of Michigan have agreed to participate; and

WHEREAS, participation in this regional project would supply Ingham County and participating local jurisdictions with 12", 6", and/or 3" pixel, true color, leaf off digital orthoimagery; and

WHEREAS, users of this imagery include, but are not limited to, the Equalization/Tax Mapping Department, Environmental Health, 911 Emergency Operations, Economic Development, the Road Department, and the Drain Commissioner's Office; and

WHEREAS, the State of Michigan through its MiSAIL program will partner in this agreement with a contribution of funds of approximately \$14,875 payable to Ingham County.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners wished to reaffirms its acceptance and participation in the 2020 Tri-County Region Imagery Partner Agreement.

BE IT FURTHER RESOLVED, that \$42,375 to cover the cost of Ingham County's participation be moved from the 2020 contingency funding to the appropriate account in the Equalization/Tax Mapping Department budget.

BE IT FURTHER RESOLVED, the County be authorized to accept approximately \$14,875 from the State of Michigan MiSAIL program.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary letter of agreement with the Tri-County Regional Planning Commission, after approval as to form by the County Attorney.

**JANUARY 28, 2020 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE EXTENSION OF RESOLUTION #19-142: THE 2020  
SEASONAL REQUIREMENT OF EMULSIFIED ASPHALTS FOR THE ROAD DEPARTMENT**

**RESOLUTION #20 – 017**

WHEREAS, the Ingham County Road Department annually purchases various types of emulsified asphalts for placement by the Road department crews in various road maintenance operations and in the Local Road Preservation program; and

WHEREAS, the following are estimated quantities: 5,000 gallons of SS-1H for asphalt pavement tac, 750,000 gallons of HFRS-2M for chip-sealing, 10,000 gallons of AE-90 for spray-patching, 10,000 gallons of Low Tracking Tac, and 15,000 gallons of CM-300 for on-site manufacturing of cold patch; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #48-19, and it is their recommendation, with the concurrence of Road Department staff, to extend the Resolution #19-142 for 2020 construction season, to purchase the HFRS-2M, Low Track Tac and AE-90 emulsions on an as-needed, unit price basis from Bit Mat of Michigan; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #48-19, and it is their recommendation, with the concurrence of Road Department staff, to extend the Resolution #19-142 for the 2020 construction season, to purchase SS-1H emulsion, on an as-needed, unit price basis from Michigan Paving and Materials; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #48-19, and it is their recommendation, with the concurrence of Road Department staff, to extend the Resolution #19-142 for the 2020 construction season, to purchase CM-300 asphalt emulsion, with Pug mill services, on an as-needed, unit price basis from Asphalt Materials Inc.; and

WHEREAS, to award as secondary providers Asphalt Materials Inc. and Michigan Paving & Materials for HFRS-2M and AE-90, in the event the awarded lowest bid providers emulsions fail to meet the required specifications or are unable to provide materials when requested; and

WHEREAS, the Road Department adopted 2020 budget included in controllable expenditures funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed with various emulsion purchases from 3 vendors, based on availability of required material and location, with preference based on lowest qualifying bid unit price and a total quantity not to exceed \$1,500,000.

## **JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the extension of Resolution #19-142 for purchasing of these various types of emulsified asphalts on an as-needed, unit price basis from the Bit Mat of Michigan, Michigan Paving and Materials, and Asphalt Materials based on their qualified bids and/or availability of specified emulsions.

BE IT FURTHER RESOLVED, that the Purchasing Department and the Road Department are hereby authorized to execute purchase orders accordingly with Bit Mat of Michigan, Michigan Paving and Materials, and Asphalt Materials Inc., for purchasing of emulsified asphalts as needed and budgeted, on behalf of the County.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO COMMIT LOCAL MATCH AND  
SUPPORT FEDERAL TAP AND HSIP PROGRAM FUNDING  
TO CONSTRUCT A NON-MOTORIZED, SHARED-USE PATHWAY  
ON WAVERLY ROAD BETWEEN ST. JOSEPH HWY. AND OLD LANSING RD.**

**RESOLUTION #20 – 018**

WHEREAS, the Transportation Alternatives Program (TAP) and Highway Safety Improvement Program (HSIP) are federally funded programs administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, Ingham County, in partnership with Lansing Charter Township, Delta Charter Township (Eaton County) and Eaton County, wish to apply for funding through the TAP and HSIP programs to construct a non-motorized, shared use pathway on Waverly Road, between St. Joseph Highway and Old Lansing Road, as part of a project planned in 2020 to reconstruct Waverly Road between St. Joseph Highway and Lansing Road; and

WHEREAS, Waverly Road is on the border line between Eaton and Ingham Counties and between Delta and Lansing Townships, and the proposed pathway would be on the east side of Waverly Road (Lansing Township, Ingham County) between Old Lansing Road and the north side of the Waverly Road / I-496 interchange, and on the west side (Delta Township, Eaton County) between the I-496 interchange and St. Joseph Highway, with a signalized crossing at the I-496 interchange; and

WHEREAS, MDOT requires a formal commitment from Ingham County per this resolution, on behalf of the Ingham County Road Department (ICRD) which is serving as the Act 51 eligible agency as required by the federal program rules, to receive the above mentioned federal funds, to commit the required local match funds, to implement the proposed pathway project, and to designate a qualified individual to act as the County's agent during the project development; and

WHEREAS, Ingham County desires to fund, design, and construct the proposed pathway for the use of the general public and to satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration; and

WHEREAS, for better coordination, traffic control, efficiency, and expected cost savings due to larger economy of scale, the proposed Waverly Road reconstruction and related pathway projects are planned to be constructed in a joint contract with MDOT's planned resurfacing of I-496 between the I-96/69 and the I-496/St. Joseph Hwy./Main St. interchanges; and

## **JANUARY 28, 2020 REGULAR MEETING**

WHEREAS, given the Waverly Road/I-496 joint contract described above, ICRD and MDOT have tentatively agreed subject to final approval of a necessary project participation agreement to be submitted for Board of Commissioners approval at a later date that MDOT will perform the Construction Engineering on the joint contract at a cost to ICRD of 10% of the Waverly Road and Pathway construction costs, which is an industry typical rate for construction engineering; and

WHEREAS, the costs of the proposed pathway portion of the Waverly Road project are estimated as follows:

| Activity                               | Funding Source | Federal Amount | Ingham County Match | Total     |
|--|----------------|----------------|---------------------|-----------|
| Construction including any permit fees | Federal HSIP   | \$315,000      | \$35,000            | \$350,000 |
|  | Federal TAP    | \$214,250      | \$214,306           | \$428,556 |
| Right of way acquisition               | Ingham County  | 0              | \$25,444            | \$ 25,444 |
| Construction Engineering               | Ingham County  | 0              | \$70,000            | \$ 70,000 |
| Totals                                 |                | \$529,250      | \$344,750           | \$874,000 |

WHEREAS, the total Ingham County match of \$344,750 shown above has been committed to the subject project out of the Ingham County Trails and Parks millage fund per Ingham County Board of Commissioners Resolution # 19-047 adopted on February 12, 2019; and

WHEREAS, Ingham County attests to the existence of, and commits to, the funds necessary to carry out the subject project as shown above; and

WHEREAS, ICRD engineering staff is designing the proposed pathway as part of designing the Waverly Road reconstruction project; and

WHEREAS, Lansing and Delta Townships, per resolutions they have adopted, or plan to adopt, by their respective governing bodies, commit to owning, operating, funding, and implementing a maintenance program over the life of the portions of the proposed pathway falling on their respective sides of Waverly Road.

THEREFORE BE IT RESOLVED, that Ingham County attests to the existence of, and commits to, the local match funds necessary to carry out the proposed project as described above, including engineering for design and construction, any necessary permit fees, administration costs, cost overruns, and matching funds as shown in the table above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Kelly Jones, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to act as the applicant's agent during the project development.

**JANUARY 28, 2020 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENROLLMENT IN DAVENPORT UNIVERSITY'S  
CERTIFICATE OF MANAGEMENT PROGRAM**

**RESOLUTION #20 – 019**

WHEREAS, the Institute for Professional Excellence at Davenport University offers a Certificate of Management (COM) program, designed to develop core management skills necessary to increase workforce productivity and performance; and

WHEREAS, this 12-week, 6-session course focuses on the core competencies necessary to building collaboration, promoting trust, and empowering employees to achieve results; and

WHEREAS, new, experienced and aspiring managers will benefit from the COM program as will several recently hired department directors; and

WHEREAS, skill enhancement resulting from program completion will improve efficiency and quality of delivery of services, enhance employee retention and encourage professional development of future leadership; and

WHEREAS, authorizing enrollment in the COM program is in furtherance several strategic goal(s) and task(s) included in the Strategic Plan: Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service. Strategy 4: Support employee and professional development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Human Resources Director to enroll up to twenty (20) Ingham County employees in the COM program at a cost not to exceed \$47,200 from the contingency fund or fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**JANUARY 28, 2020 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 24**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING SAM INGLOT FOR SERVICE AS A  
COMMUNITY HEALTH CENTER BOARD OFFICER MEMBER**

**RESOLUTION #20 – 020**

WHEREAS, the Ingham County Board of Commissioners acts as a coapplicant with the Ingham Community Health Center Board of Directors for the governance and oversight of the Federally Qualified Health Center network operated through the Health Department; and

WHEREAS, the current Ingham Community Health Center Board of Director, Secretary and Chair of the Membership Committee, Sam Inglot, has honorably completed his term in said positions and has contributed with integrity and commitment to the Health Center mission during his term; and

WHEREAS, Sam Inglot stepped forward to lead a Board recruitment and retention plan which grew the Health Center Board in size and diversity, and facilitated special meetings of the Board with fairness and transparency of process; and

WHEREAS, the Ingham Community Health Center Board and Executive Director wish to recognize Sam Inglot's dedication during his service as a Health Center Board Officer/member; and

WHEREAS, the Health Officer recommends recognizing Sam Inglot's dedication during his service as Health Center Board Officer/member.

THEREFORE BE IT RESOLVED, that the Ingham Community Health Center Board hereby honors Sam Inglot for his years of service as an Ingham Community Health Center Board Officer/member.

BE IT FURTHER RESOLVED, that the Board wishes Sam Inglot continued success in all of his future endeavors.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 25**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MIKE ALLEN**

**RESOLUTION #20 – 021**

WHEREAS, Mike Allen began his employment with Ingham County Health Department in 1989; and

WHEREAS, Mike was hired to initiate two programs in Ingham County, a community outreach program for Radon Education and lead testing of homes in Ingham County identified as having children with elevated blood levels; and

WHEREAS, shortly after his hiring, the role of toxicologist was rolled into his position; and

WHEREAS, Mike has been responsible for the expansion of the Household Hazardous Waste program, emergency response, sound and noise monitoring, lead prevention, radon outreach, mercury spill response, solid waste complaints, mobile home parks, contamination site response, environmental epidemiology, food borne illness outbreaks, indoor air problems, clandestine drug laboratory response, and mosquito tracking; and

WHEREAS, throughout his career he was a key member of the Health and Safety Committee for Ingham County Health Department; and

WHEREAS, in 2015 Mike Allen assumed the role of Prevention and Response Supervisor; and

WHEREAS, during his career Mike was professional, dedicated, knowledgeable and loyal to the Health Department mission of providing quality environmental health programs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners by adoption of this resolution, honors Mike Allen for his outstanding quality of work, his commitment to providing a superior Environmental Health Department for the citizens of Ingham County, and extends their sincere appreciation for his countless contributions, and for the lasting and positive impact he made during his years of dedicated service to Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Mike Allen its best wishes for continued success in all his future endeavors.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None    **Absent:** Koenig, Tennis    **Approved 01/27/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 26**

Introduced by the Human Services and County Services Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADDRESS AND REDUCE IMPLICIT BIAS IN ALL COUNTY DECISION-  
MAKING BY DEVELOPING AND INTEGRATING AN EQUITY REVIEW PROCESS AND  
HEALTH IN ALL POLICIES APPROACH**

**RESOLUTION #20 – 022**

WHEREAS, inequity and discrimination are contrary to the values of Ingham County; and

WHEREAS, Ingham County seeks to avoid implicit bias and unintentional harmful effects when adopting policies and entering into contractual agreements; and

WHEREAS, members of the Ingham County Board of Commissioners' County Services Committee, the Equal Opportunity Commission, the Ingham Community Health Centers Board of Directors, and the Ingham County Board of Health encourage Ingham County to explore and establish best practices to prevent systemic and individual implicit bias in its decision-making and policy; and

WHEREAS, one strategy to reduce implicit bias and operationalize equity is utilizing a Health in All Policies (HiAP) approach to decision-making; and

WHEREAS, the core of a HiAP approach is to integrate a consideration for how cultural and systemic inequity is unintentionally present in the systems created and decisions made by an institution or organization; and

WHEREAS, in addition to improving the health and well-being of all county residents and staff, the adoption of HiAP will also allow the county to uncover inefficiencies and opportunities for collaboration; and

WHEREAS, by adopting a HiAP approach, the Ingham County Board of Commissioners recognizes that all departments have a role to play in promoting health and equity; and

WHEREAS, equity is defined as a fair and just distribution of the social opportunities needed to achieve well-being; and

WHEREAS, the Ingham County Health Department has extensive experience in equity training and is continually seeking innovated ways to apply an equity lens to its own systems and decision making and partner with other organizations seeking to do the same; and

WHEREAS, the Controller's office, in its role as chief fiscal and administrative officer is best positioned to help design the most effective way to implement a county-wide HiAP policy or process.

## **JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners tasks the Ingham County Controller's Office, Equal Opportunity Committee, and the Health Department to work together and with other departments, agencies and elected officials to develop a plan by May 18<sup>th</sup>, 2020 and then support the work to operationalize that plan for the application of an equity lens to guide future policies and decision-making across all County departments, thereby reducing unconscious bias in an effort to more fully align with the County's Vision Statement of being a "welcoming, inclusive, peaceful, engaged, healthy, and just community for all residents."

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 01/21/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 27**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH STRAUB, PETTITT & YASTE  
ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR  
COMMUNITY MENTAL HEALTH RENOVATIONS AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #20 – 023**

WHEREAS, Community Mental Health would like to renovate and expand the space they occupy at the Human Services Building; and

WHEREAS, the expansion of the space will allow for the Families Forward Program to expand; and

WHEREAS, it is the recommendation of the Facilities Department and Community Mental Health to enter into an agreement with Straub, Pettitt & Yaste Architects who submitted the lowest responsive and responsible proposal of \$29,200.00 for architectural and engineering services for the renovations at the Human Services Building; and

WHEREAS, funds for this project are available from the Community Mental Health maintenance revolving fund line item # 631-26500-931000 and the costs will be reimbursed by Community Mental Health.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Straub, Pettitt & Yaste Architects, 850 North Crooks, Suite 200, Clawson, Michigan 48017 for the architectural and engineering services for the renovations at the Human Services Building for an amount not to exceed \$29,200.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Tennis **Approved 01/27/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 28**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT POSITION # 601307 FROM A HEALTH ANALYST/SYSTEMS ANALYST TO AN ACCOUNTANT – CHC (COMMUNITY HEALTH CENTER)**

**RESOLUTION #20 – 024**

WHEREAS, Ingham County Health Department's (ICHDs) Ingham Community Health Centers (IHCs) wish to convert position # 601307 from a Health Analyst/Systems Analyst to an Accountant – CHC position; and

WHEREAS, the conversion will enable ICHD Community Health Centers (CHC's) increased capacity and resources to support the CHC's operations; and

WHEREAS, the salary cost of a Health Analyst/Systems Analyst (ICEA PROF 8) ranges from \$57,981 - \$69,605 and the cost of an Accountant – CHC (ICEA – PROF 7) ranges from \$53,159 - \$63,815; and

WHEREAS, the cost savings of converting this position will be \$4,822 - \$5,790; and

WHEREAS, this conversion is supported by the ICEA – Professionals Union; and

WHEREAS, the Ingham County CHC Board of Directors support converting Health Analyst/Systems Analyst Position # 601307 to an Accountant – CHC position for a cost savings up to \$5,790 and will be effective upon approval; and

WHEREAS, the Health Officer supports converting position # 601307 from a Health Analyst/Systems Analyst to an Accountant – CHC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting Position # 601307 from a Health Analyst/Systems Analyst (ICEA PROF 8; \$57,981-\$69,605) to an Accountant – CHC (ICEA PROF 7; \$53,159-\$63,815) which will be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 01/21/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING OFF-SEASON FEES FOR THE INGHAM COUNTY FAIR**

**RESOLUTION #20 – 025**

WHEREAS, the Ingham County Fairgrounds plans to host off-season rentals; and

WHEREAS, the current fee schedule does not include week day or week night rentals; and

WHEREAS, it is necessary to establish fees for week day and week night rentals; and

WHEREAS, that the Ingham County Fair wishes to impose a fee that is unique to each event based on various factors including but not limited to the time of year, the number of hours of the event, the type of event and location on the grounds being utilized.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Fairgrounds to impose fees on an individual basis for week day and weeknight events of the rental of the Main Arena and Hoop House as follows:

| Location of Service | Fee Description       | Target Percent | 2020 Fee Range      |
|---------------------|-----------------------|----------------|---------------------|
| Fair                | Main Arena weekday    | 100%           | \$250.00-\$750.00   |
| Fair                | Main Arena week night | 100%           | \$350.00-\$1,500.00 |
| Fair                | Hoop House week day   | 100%           | \$50.00-\$250.00    |
| Fair                | Hoop House week night | 100%           | \$251.00-499.00     |

BE IT FURTHER RESOLVED, these event fees will be effective for events held from January 28, 2020 through December 31, 2020.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Koenig, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING RESOLUTION #19-210 TO ADJUST RENTAL FEES FOR THE  
INGHAM COUNTY FAIRGROUNDS**

**RESOLUTION #20 – 026**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners approved fees for the fairgrounds in Resolution #19-210; and

WHEREAS, Resolution 19-210 needs to be amended to reflect the 2020 fair rental prices and increase based on the actual price; and

WHEREAS, the rental fees for 4H Clubs dramatically increased based on an incorrect base fee that was provided; and

WHEREAS, the facility fee dramatically increased based on an incorrect base fee that was provided; and

WHEREAS, the concession and blacksmith fee dramatically increased based on an incorrect base fee that was provided; and

WHEREAS, the one day weekend rental of the main arena was inadequate based on expense; and

WHEREAS, the Fairgrounds is vital in the community for 4H clubs and other community members renting the grounds; and

WHEREAS, the fee structure should reflect the increase based on the accurate figures.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to the Resolution #19-210 adjusting the fees for rentals of the fairgrounds as follows:

| Location of Service | Fee Description                          | Target Percentage | 2019 Fee | 2020 Fee |
|---------------------|--|-------------------|----------|----------|
| Fair                | Saturday 4H Horse show, South End        | 100%              | \$500.00 | \$650.00 |
| Fair                | Facility Fee- more than 4 shows per year | 100%              | \$100    | \$105.00 |



**JANUARY 28, 2020 REGULAR MEETING**

|      |   |      |            |            |
|------|---|------|------------|------------|
| Fair | Concessions/Blacksmiths per day<br>for 2/3 days shows | 100% | \$25.00    | \$26.00    |
| Fair | Main Arena, Single Day                                | 100% | \$2,000.00 | \$2,500.00 |

BE IT FURTHER RESOLVED, that the fees will be applicable until December 31, 2020.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None    **Absent:** Koenig, Tennis    **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None    **Absent:** Tennis    **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT  
FOR A LAND AND WATER CONSERVATION FUND GRANT**

**RESOLUTION #20 – 027**

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$256,500 for the grant application titled Burchfield Park Improvements #26-01803 to the Michigan Natural Resources Land and Water Conservation Fund for accessibility improvements throughout the park for people of all abilities at Burchfield Park, located in Delhi Township; and

WHEREAS, the Land and Water Conservation Fund Grant in the amount of \$256,500 was awarded for park and accessibility improvements at Burchfield Park; and

WHEREAS, these improvements will include accessibility improvements throughout the park including paved parking spaces and paved walkways to connect facilities within the park for people of all abilities, restroom improvements for accessibility and an accessible canoe/kayak launch along the Grand River; and

WHEREAS, the required matching funds of \$256,500 will come from previously appropriated County funds reserved for this purpose as required by the Project's Grant Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant # 26-01803 for accessibility improvements at Burchfield Park as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide two hundred sixty six thousand five hundred (\$266,500) dollars to match the grant authorized by the DEPARTMENT, (of which \$256,500 is required by the Project's Grant Agreement and authorizes an additional \$10,000 for the topographic survey totaling \$266,500).
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

## JANUARY 28, 2020 REGULAR MEETING

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$24,170.00 from a line to be determined by the budget office for the Burchfield Park Grant from invoices charged to Lake Lansing South, really meant to be billed to the portion of the contract billed to Burchfield Park, for the prime professional contract with Rowe Professional into line item # 228-75999-974000-9P10.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to load \$175,700 from the Trails and Parks Millage fund (previously authorized by Board of Commissioners Resolution #18-107) into a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to carry over/transfer \$12,000 from line item 228-75999-974000-7P06 into a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to load \$56,300 from the 2020 Trails and Parks Millage fund (previously authorized by Board of Commissioners Resolution #18-107) into a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$2,500 from the Parks Department 208 fund balance for the project into a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$20,000 match for the Land and Water Conservation Fund grant, as authorized in the 2020 CIP budget request, from the Trail and Park Millage fund into a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the project amount of \$256,500 from the Michigan Department of Natural Resources be available in a line to be established by the Budget office.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS  
MILLAGE APPLICATIONS**

**RESOLUTION #20 – 028**

WHEREAS, Board of Commissioners Resolution #19-349 approved a fifth round of applications set at a \$2.5 million dollar cap, with no required match: \$750,000 for small shovel ready projects up to a limit of \$125,000, with the remaining \$1,750,000 be for proposals for any community for future planning; and

WHEREAS, the Board of Commissioners will consider all grant applications, even if they are not shovel ready or include future planning; and

WHEREAS, 20 applications were received from Delhi Township (1), City of Lansing (9), Lansing Township (1), Leslie Township (1), Meridian Township (2), City of Williamston (2), Ingham County (3), and the Village of Dansville (1); and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission submits the following ranking shown in Table A for funding of the below applications.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table A.

**JANUARY 28, 2020 REGULAR MEETING**

**Table A:**

| <b>Applicant</b>           | <b>Project Title</b>                                    | <b>Grant Request</b> | <b>Fund in 2020</b> | <b>Grant Award 2020</b> |
|----------------------------|---|----------------------|---------------------|-------------------------|
| Meridian Township          | MSU to Lake Lansing Connector, Phase 2b                 | \$125,000.00         | YES                 | \$125,000.00            |
| City of Williamston        | Downtown Water Trailhead & Launch                       | \$114,969.40         | YES                 | \$114,969.40            |
| Delhi Township             | Holt to Mason Trail, Phase 2                            | \$2,542,890.00       | YES                 | \$2,542,890.00          |
| City of Lansing            | Bear Lake Pathway                                       | \$718,889.00         | YES                 | \$718,889.00            |
| City of Lansing            | Bridge Rehabilitation ( <i>Total: \$1,086,206.15</i> ): |                      |                     | \$0.00                  |
| City of Lansing            | CL-26   | \$439,371.57         | YES                 | \$439,371.57            |
| City of Lansing            | CL-25   | \$71,465.81          | YES                 | \$71,465.81             |
| City of Lansing            | CL-24   | \$148,669.38         | YES                 | \$148,669.38            |
| City of Lansing            | CL-12   | \$95,681.42          | YES                 | \$95,681.42             |
| City of Lansing            | CL-11   | \$61,348.98          | YES                 | \$61,348.98             |
| City of Lansing            | CL-28   | \$269,669.00         | YES                 | \$269,669.00            |
| Leslie Township            | Township Grounds Trail                                  | \$40,000.00          | YES                 | \$65,000.00             |
| City of Lansing            | Rivertrail Extension-Saginaw to Oakland                 | \$142,200.00         | YES                 | \$142,200.00            |
| Meridian Township          | Meridian-East Lansing NTT Connection                    | \$375,000.00         | YES                 | \$375,000.00            |
| Ingham Co.                 | McNamara Landing  | \$125,000.00         | YES                 | \$125,000.00            |
| Ingham Co.                 | Lake Lansing S. Improvements                            | \$125,000.00         | YES                 | \$125,000.00            |
| City of Lansing            | Red Cedar Water Trail                                   | \$114,580.00         | YES                 | \$114,580.00            |
| <b>City of Williamston</b> | <b>Memorial Park</b>                                    | <b>\$14,000.00</b>   | <b>NO</b>           | <b>\$0.00</b>           |
| Ingham Co.                 | Hawk Island Park  | \$200,000.00         | YES                 | \$200,000.00            |
| FLRT/City of Lansing       | Volunteer Trail Ambassador                              | \$15,000.00          | YES                 | \$15,000.00             |
| <b>Lansing Township</b>    | <b>Bon Air Park Improvements</b>                        | <b>\$131,555.00</b>  | <b>NO</b>           | <b>\$0.00</b>           |
|                            | Amount Requested  | \$5,870,289.56       |                     | \$5,749,734.56          |

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities may be subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase, a permanent sign to remain on the site in perpetuity post completion of the project as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A VISITOR INCENTIVE PROGRAM  
FOR THE HAWK ISLAND SNOW TUBING HILL**

**RESOLUTION #20 – 029**

WHEREAS, increasing visitation and providing positive visitor experiences at the Ingham County Parks are key elements of our Strategic Plan and Mission; and

WHEREAS, in order to better promote the winter activity of snow tubing at Hawk Island to youth school groups within Ingham County and non-profit organizations, staff developed a visitor promotion for a snow tubing event held between Monday-Thursday evenings to allow schools and non-profit organizations to fund raise while also providing increased revenue for the Parks Department; and

WHEREAS, schools and non-profit organizations would receive back up to 25% of the revenue collected on snow park ticket sales for their schools' or non-profit organization's designated evening.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the visitor incentive program for a snow tubing event at Hawk Island held between Monday-Thursday evenings to allow youth school groups within Ingham County and non-profit organizations to fund raise while also providing increased revenue for the Parks Department.

BE IT FURTHER RESOLVED, that schools and non-profit organizations would receive back up to 25% of the revenue collected on snow park ticket sales for their schools' designated evening.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM  
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND  
STATE OF MICHIGAN LOCAL COMMUNITY STABILIZATION AUTHORITY**

**RESOLUTION #20 – 030**

WHEREAS, Ingham County Health Department wishes to accept grant funds from Michigan Department of Health & Human Services (MDHHS) and State of Michigan Local Community Stabilization Authority (LCSA) in the amount of \$356,809.00; and

WHEREAS, the funds will be used for reimbursement of reasonable and allowable costs of required and allowable health services as described in MCL 333.2475; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the acceptance of these funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of these funds.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Tennis, Koenig

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A COLLABORATIVE SERVICES AND REFERRAL  
AGREEMENT WITH COMMUNITY MENTAL HEALTH OF CLINTON, EATON,  
AND INGHAM COUNTIES**

**RESOLUTION #20 – 031**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist services, effective February 1, 2020 through January 31, 2021; and

WHEREAS, this agreement will include an additional .25 FTE of a Mental Health Therapist Supervisor time as well as a 1.00 FTE CMH Coordinator position; and

WHEREAS, ICHD has maintained a collaborative, services and referral agreement with CMH-CEI for mental health therapist services for behavioral health and substance abuse services referral and care coordination since 2012 with resolution 12-228, followed by resolutions 15-350, 16-147, 16-445, 18-446 and 18-494; and

WHEREAS, the total cost of the agreement shall not exceed \$859,096 annually; and

WHEREAS, \$720,000 will be covered by the FY20 budget and the .25 FTE increase of \$38,875 (for the MHT bringing that position's total to \$155,500) will be covered by Integrated Behavioral Health Grant funds, and the CMH-CEI Coordinator cost of \$100,221 will be funded by the Community Health Center operating fund; and

WHEREAS, Ingham Community Health Center Board of Directors supports entering into a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist services in an amount totaling \$859,096, effective February 1, 2020 through January 31, 2021; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist services in an amount totaling \$859,096, effective February 1, 2020 through January 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist services in an amount totaling \$859,096, effective February 1, 2020 through January 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

**JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN  
DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR FY 2019-2020**

**RESOLUTION #20 – 032**

WHEREAS, Ingham County Health Department (ICHHD) wishes to partner with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to conduct environmental monitoring and inspections of EGLE Non-Community programs effective October 1, 2019 through September 30, 2020; and

WHEREAS, EGLE will reimburse ICHHD for expenses related to monitoring and inspection services; and

WHEREAS, this practice began after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environment, Great Lakes, and Energy; and

WHEREAS, EGLE proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from the Ingham County Health Department (ICHHD); and

WHEREAS, the Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with EGLE.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EGLE for Non-Community Programs.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED that EGLE shall reimburse ICHHD up to \$34,793.00 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$26,368
- Drinking Water Long-Term Monitoring – up to \$1,100
- Public Swimming Pools – up to \$5,600
- Campground Requirements – up to \$225
- Capacity Development and Source Water Assessment - up to \$1,500

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #19-410 WITH  
INTELLIGENT MEDICAL OBJECTS, INC.**

**RESOLUTION #20 – 033**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend resolution #19-410 with Intelligent Medical Objects, Inc. (IMO) to a one year agreement instead of a three year agreement, effective February 1, 2020 through January 31, 2021; and

WHEREAS, IMO offers Problem IT Terminology Services which provide advanced user-friendly term search functionality to assist providers and clinicians in identifying terminology to document patient diagnosis and histories within Next Gen; and

WHEREAS, IMO's service is compatible, is recommended for use with Next Gen, and will enhance the efficiency of the diagnostic code search function in Next Gen to ensure quality patient care; and

WHEREAS, the cost of the service includes a one-time implementation fee of \$2,500 for installation, updates, enhancements, material data updates and new versions into the service, and consulting services to be provided by IMO over the one year agreement period; and

WHEREAS, the cost of service also includes a licensing fee of \$7,500 bringing the overall cost to \$10,000; and

WHEREAS, these costs will be covered through the Community Health Center FY20 budget; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending resolution #19-410 with Intelligent Medical Objects, Inc. (IMO) to a one year agreement effective February 1, 2020 through January 31, 2021 in an amount totaling \$10,000; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize amending resolution #19-410 with Intelligent Medical Objects, Inc. (IMO) to a one year agreement effective February 1, 2020 through January 31, 2021 in an amount totaling \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending resolution #19-410 with Intelligent Medical Objects, Inc. (IMO) to a one year agreement effective February 1, 2020 through January 31, 2021 in an amount totaling \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 38**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
HOSPITAL NETWORK HEALTHCARE SERVICES**

**RESOLUTION #20 – 034**

WHEREAS, Ingham County Health Department (ICHD) wishes to continue an agreement with Hospital Network Healthcare Services (HNHS) to provide medical waste disposal effective February 1, 2020 through January 31, 2022; and

WHEREAS, ICHD is required to properly dispose of potentially infectious medical waste; and

WHEREAS, ICHD has maintained an agreement with HNHS for medical waste management and disposal since 2016 through resolution #16-408; and

WHEREAS, funds are included in the FY20 budget at a cost of \$6,700 annually; and

WHEREAS, waste disposal containers under the HNHS contract are 1-3 containers at \$50 each, 4-8 containers at \$40 each, and nine or more containers at \$35 each; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Hospital Network Healthcare Services for providing medical waste disposal effective February 1, 2020 through January 31, 2022 in an amount totaling \$6,700 annually; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Hospital Network Healthcare Services for providing medical waste disposal effective February 1, 2020 through January 31, 2022 in an amount totaling \$6,700 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Hospital Network Healthcare Services for providing medical waste disposal effective February 1, 2020 through January 31, 2022 in an amount totaling \$6,700 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**JANUARY 28, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 39**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH POSSIBILITIES FOR CHANGE**

**RESOLUTION #20 – 035**

WHEREAS, Ingham County Health Department (ICHD) wishes to continue an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2020 through January 31, 2022; and

WHEREAS, P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school based health centers; and

WHEREAS, ICHD has maintained an agreement with Possibilities for Change (P4C) to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school based health centers since 2016; and

WHEREAS, the overall cost shall not exceed \$8,500; and

WHEREAS, the FY20 budget covers the cost of the original three sites (Sexton, Eastern, Willow), and the three new sites (Gardner, Everett, Pattengill) are covered by the Child and Adolescent Health Center Behavioral Health Expansion Program; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2020 through January 31, 2022; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2020 through January 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2020 through January 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 40**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RAPID SHRED**

**RESOLUTION #20 – 036**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend its current agreement with Rapid Shred for document shredding services at all Health Center locations, consolidating under (1) one agreement for an amount not to exceed \$9,000 annually effective February 1, 2020 through January 31, 2022 and to renew automatically; and

WHEREAS, Ingham Community Health Centers (IHCs) generate paper documents containing protected health information and other records which must be disposed and destroyed in accordance with HIPAA Law and public record ordinances; and

WHEREAS, ICHD currently uses three vendors within its health centers for such services, including Shred-It, Friedland, and Rapid Shred; and

WHEREAS, Rapid Shred has been determined to be the most cost effective and reliable solution for document shredding services; and

WHEREAS, Rapid Shred is a current vendor through the State of Michigan MiDeal Extended Purchasing Program, of which Ingham County maintains a discounted service MiDeal contract. (Contract #071B7700160); and

WHEREAS, Ingham County's Purchasing Director has confirmed that Rapid Shred is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Rapid Shred's services fees including secure document collection, transport, and destruction for all eight ICHC locations shall not exceed \$9,000 annually; and

WHEREAS, the costs shall be covered by the FY20 budget; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Rapid Shred for document shredding services in an amount not to exceed \$9,000 annually effective February 1, 2020 through January 31, 2022 and to renew automatically; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Rapid Shred for document shredding services in an amount not to exceed \$9,000 effective February 1, 2020 through January 31, 2022 and to renew automatically.

## **JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Rapid Shred for document shredding services in an amount not to exceed \$9,000 effective February 1, 2020 through January 31, 2022 and to renew automatically.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 41**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #18-312 AGREEMENT WITH REGLANTERN™**

**RESOLUTION #20 – 037**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wishes to amend resolution #18-312 with RegLantern™ in an amount not to exceed \$8,000 effective February 1, 2020 through July 1, 2020; and

WHEREAS, the RegLantern platform is designed to help establish and maintain compliance with health center program regulations, authorized by section 330 of the Public Health Service (PHS) Act; and

WHEREAS, this amendment will provide a Mock Compliance Review for an additional \$8,000 in preparation for the Ingham CHC Operational Site Visit with HRSA in March 2020; and

WHEREAS, future findings of non-compliance may pose risk to ICHD's good standing and access to HRSA funds; and

WHEREAS, the cost of this amendment will be a onetime fee of \$8,000 for a Mock Compliance Review to take place within the designated timeframe; and

WHEREAS, the cost will be covered by the CHC Operational Funding Reserve; and

WHEREAS, the Health Officer and ICHC's Board of Directors recommend amending Resolution #18-312 with RegLantern™ effective February 1, 2020 through July 1, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #18-312 with RegLantern effective February 1, 2020 through July 1, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 42**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UPTODATE, INC.**

**RESOLUTION #20 – 038**

WHEREAS, Ingham County Health Departments (ICHHD) wishes to enter into an agreement with UpToDate, Inc. in an amount totaling \$9,350 effective February 1, 2020 through January 31, 2021; and

WHEREAS, UpToDate is an online database that is accessed via subscription; and

WHEREAS, the UpToDate Anywhere license contains evidence-based content made available to clinicians at home, at the office, or even a patient's bedside; and

WHEREAS, UpToDate offers assistance on topics covering general internal medicine, more than 20 specialties, and more than 1500 patient education topics; and

WHEREAS, UpToDate provides CEU credit to licensed medical professionals, which provides an alternative to conference costs, out of state travel expenses and conference CEU credits; and

WHEREAS, utilizing UpToDate will improve quality and safety of care; and

WHEREAS, the fees for an UpToDate subscription, including UpToDate advanced and UpToDate Anywhere, totals \$9,350 and will be covered by the Community Health Center operational funding reserve; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with UpToDate, Inc. in an amount totaling \$9,350 effective February 1, 2020 through January 31, 2021; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with UpToDate, Inc. in an amount totaling \$9,350 effective February 1, 2020 through January 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with UpToDate, Inc. in an amount totaling \$9,350 effective February 1, 2020 through January 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig, Tennis **Approved 01/27/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 43**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR LIEUTENANT DENNIS HULL  
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION #20 – 039**

WHEREAS, Lieutenant Dennis Hull has been a distinguished member of the Law Enforcement Community since 1996; and

WHEREAS, Lieutenant Dennis Hull began his career with the Ingham County Sheriff's Office as a Deputy Sheriff in 1996. From 1996 to 2007, Lieutenant Hull served the Sheriff's Office in the Corrections Division, Field Services Division County Patrol, and Delhi Division Community Business Officer; and

WHEREAS, in 2007, Dennis Hull was promoted to the rank of Detective where he worked in the Delhi Division; and

WHEREAS, in 2008, Dennis Hull was promoted to the rank of Sergeant where until 2014 he served a Field Services Supervisor, Delhi Division Supervisor and Detective Bureau supervisor; and

WHEREAS, in 2014, Dennis Hull was promoted to the rank of Lieutenant where he supervised in Staff Services Division, Delhi Division and Field Services Divisions; and

WHEREAS, in 2017 Lieutenant Hull attended the FBI National Academy Session 269; and

WHEREAS, during his long distinguished career serving the citizens of Ingham County, Lieutenant Hull served at the highest level of professionalism and dedication, setting the standard for other Law Enforcement professionals in the Capital Area; and

WHEREAS, during his law enforcement career, Lieutenant Hull has been recognized numerous times for performance that improved the lives of citizens and the reputation of this organization; and

WHEREAS, after 23 years of dedicated service to the citizens of Ingham County, Lieutenant Dennis Hull is retiring from his law enforcement career on December 31, 2019.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Lieutenant Dennis Hull for 23 years of dedicated police service to the citizens of Ingham County and the great State of Michigan while wishing him continued success in all of his future endeavors.

**JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS:** Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
Nays: None Absent: None **Approved 01/16/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 44**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR LIEUTENANT DANIELLE PATRICK  
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION #20 – 040**

WHEREAS, Lieutenant Danielle Patrick has been a distinguished member of the Law Enforcement Community since 1995; and

WHEREAS, Lieutenant Danielle Patrick began her career with the Ingham County Sheriff's Office as a Deputy Sheriff/Paramedic in 1995, and from 1995 to 2002, Lieutenant Patrick served the Sheriff's Office in the Corrections Division, Field Services Division County Patrol, and the Delhi Division as a Community Policing Officer; and

WHEREAS, in 2002, Lieutenant Danielle Patrick was promoted to the rank of Sergeant where she worked in the newly formed Volunteer/Staff Services Division, as a road patrol Supervisor in both Delhi Township and County Patrol, as a Community Policing Supervisor, as the Training Unit Commander, and as the Honor Guard Commander; and

WHEREAS, in 2012, Lieutenant Danielle Patrick was promoted to the rank of Lieutenant where she served in the Corrections Division; and

WHEREAS, in 2018, Lieutenant Danielle Patrick was transferred to the Staff Services Division where she supervised the Detective Bureau, Training Unit, Transports, Courts, Central Records, all Sheriff's Office volunteers, and was responsible for the successful overhaul of all evidence and property procedures; and

WHEREAS, during her long distinguished career serving the citizens of Ingham County, Lieutenant Danielle Patrick served at the highest level of professionalism and dedication, setting the standard for other Law Enforcement professionals in the Capital Area; and

WHEREAS, during her law enforcement career, Lieutenant Danielle Patrick has been recognized numerous times for performance that improved the lives of citizens and the reputation of the organization; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Lieutenant Danielle Patrick is retiring from her law enforcement career on January 17<sup>th</sup> 2020.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Lieutenant Danielle Patrick for 25 years of dedicated police service to the citizens of Ingham County and the great State of Michigan while wishing her continued success in all of her future endeavors.

## **JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

Commissioner Slaughter moved to adopt the resolution. Commissioner Polsdofer supported the motion.

The motion carried unanimously.

Commissioner Slaughter presented the resolution to Lieutenant Danielle Patrick.

Sheriff Scott Wriggelsworth thanked Lieutenant Patrick for her service.

Lieutenant Patrick thanked the Board of Commissioners and the Sheriff's Office for their support.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 45**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JUDGE LAURA BAIRD**

**RESOLUTION #20 – 041**

WHEREAS, Laura Baird has dedicated her career to serving those in need, first representing parents and children as an Associate Attorney with the Family Law Clinic of Lansing and then establishing a successful family law practice with her husband, George Zulakis, in Okemos in 1980; and

WHEREAS, her desire to help those less fortunate inspired her involvement with the Tri-County Community Advocates from 1982 through 2002 and the Clinton-Eaton-Ingham Community Mental Health Board from 1993 through 1994; and

WHEREAS, in 1992 she was elected to serve as a member of the Ingham County Board of Commissioners where she represented the citizens of Ingham County in District 11 in 1993 and 1994; and

WHEREAS, Judge Baird was elected to serve as a member of the Michigan House of Representatives in 1995 representing the 70<sup>th</sup> District from 1996 through 2000; and

WHEREAS, as a State Representative she played a major role in the Revision of Michigan's Mental Health Code in 1995, enactment of the Family Court Act in 1996, enactment of the Estate and Protected Individuals Code (EPIC) in 1998, and the Lt. Governor's Child Protection Legislation of 1998; and

WHEREAS, as Chairperson of the House Mental Health Committee, she held multiple public hearings and subsequently issued a Report and Recommendations on the Governor's Proposed Closure of the Detroit Psychiatric Institute, Pheasant Ridge Center and Clinton Valley Center in April 1997; and

WHEREAS, in 2000 Judge Baird was elected to the 30th Judicial Circuit Court in Ingham County, where she has served for the past 19 years where she has continued her efforts to protect families and children, both in her courtroom and throughout the State; and

WHEREAS, Judge Baird has served as Chair of the Legislative Committee of the Michigan Judge's Association, she helped and her leadership was recognized by her colleagues when she was elected to serve as President of the Michigan Judge's Association in 2016; and

WHEREAS, in 2017 she was involved in the creation of "Phoenix Court", Michigan's first juvenile court program to help child victims of sexual exploitation; and

WHEREAS, during her years on the bench, Judge Baird also served as Chief Circuit Judge Pro Tempore.

**JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Judge Laura Baird on the event on her retirement and extends its sincere appreciation to Judge Baird for her dedication and commitment to help those in need and improving the quality of life for the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 46**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JODI LEBOMBARD**

**RESOLUTION #20 – 042**

WHEREAS, Animal Control Officer Jodi LeBombard first came to work at the Ingham County Animal Control and Shelter as an Animal Control Officer in March 2009; and

WHEREAS, as an Animal Control Officer, Ms. LeBombard served primarily as the Department's Animal Cruelty Investigator; and

WHEREAS, Ms. LeBombard was the recipient of the 2013 National Animal Control Officer of the Year Award, selected from hundreds of nominees across the United States due to her outstanding efforts in the field of animal control work; and

WHEREAS, Ms. LeBombard served as Ingham County's Lead Animal Control Officer from April 2016 until June 2018, at which time she left the department to pursue career advancement; and

WHEREAS, Ms. LeBombard, upon appointment by the Board of Commissioners, returned to Ingham County Animal Control and Shelter as Director in October 2018; and

WHEREAS, Ms. LeBombard successfully oversaw the opening of the new Ingham County Animal Control Shelter in April 2019; and

WHEREAS, during her tenure as director, Ms. LeBombard worked to reinstate on call after hours shifts for Animal Control Officers, to codify standard operating procedures, to increase volunteer, adoption and fundraising activities at the Shelter, to create a Lost/Found Pet System for the Department's web page with the IT Department, and to enhance licensing efforts with the Treasurer's Office; and

WHEREAS, Ms. LeBombard has used her exceptional skill, dedication, compassion and tenacity to assist and educate people, to help and protect animals, and to enforce the law; and

WHEREAS, Ms. LeBombard's extraordinary work will have a lasting impact on the Animal Control Department and Ingham County as a whole.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jodi LeBombard for her dedicated service of over 10 years to the County of Ingham.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its gratitude for the contributions that Jodi LeBombard has made to the County of Ingham throughout her employment at the Ingham County Animal Control and Shelter.

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Jodi LeBombard great success and happiness in her future endeavors.

**LAW & COURTS:** Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
Nays: None Absent: None **Approved 01/16/2020**

Commissioner Slaughter moved to adopt the resolution. Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Commissioner Slaughter presented the resolution to former Animal Control Director Jodi Lebombard.

Ms. Lebombard thanked the Board of Commissioners.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 47**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE SF MOBILE VISION QUOTE TO PURCHASE  
28 DIGITAL IN-CAR CAMERA SYSTEMS FOR UPDATING THE SHERIFF'S OFFICE  
IN-CAR CARERAS IN ALL PATROL VEHICLES**

**RESOLUTION #20 – 043**

WHEREAS, the Ingham County Sheriff's Office wishes to purchase 28 new digital in-car camera systems from SF Mobile Vision, Inc. for in-car video systems in all patrol vehicles; and

WHEREAS, the current in-car camera systems are over 5 years old and are in need of replacement due to age and technology updates; and

WHEREAS, the in-car camera systems are High Definition (HD) Digital quality and will work more efficiently with the new server, software and associated equipment purchased in 2017; and

WHEREAS, the Ingham County Sheriff's Office has budgeted under Capital Improvements funding to purchase 28 new HD Digital Quality In-car Camera Systems from SF Mobile Vision to replace the outdated in-car camera systems.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase 28 new HD Digital In-car Camera Systems from SF Mobile Vision for a cost not to exceed \$138,194.00. The funds for this purpose will come from the Equipment Revolving Fund (664-30199-978000).

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make the necessary budget adjustments and the Purchasing Department is authorized to issue the necessary purchase order or purchase documents needed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE TRI-COUNTY METRO NARCOTICS SQUAD AND THE INGHAM COUNTY PROSECUTOR'S OFFICE  
UNDER THE 2020 BYRNE JAG GRANT**

**RESOLUTION #20 – 044**

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2020 Byrne Jag Grant Program “*Building Investigative Capacity to Combat Heroin and Opioids*” to disburse \$28,000 in funds to the Ingham County Prosecutor’s Office (ICPO) for the fiscal year of October 1, 2019 through September 30, 2020; and

WHEREAS, the primary goal of the grant program is to focus on prescription provider diversion investigations to reduce overdoses, deaths, and other criminal activity related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TMC with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO to more efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters; and

WHEREAS, the funds will be divided into four quarterly disbursements of \$7,000 during the fiscal year and those quarters end December 31, 2019, March 31, 2020, June 30, 2020 and September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$28,000 to the Ingham County Prosecutor’s Office under the 2020 Byrne Jag Grant Program “*Building Investigative Capacity to Combat Heroin and Opioids*.”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2020 budget lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 49**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES**

**RESOLUTION #20 – 045**

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for juveniles, has contracted with attorneys; and

WHEREAS, the 2020 budget approved by the Board of Commissioners, authorizes funds to contract with specific attorneys to provide legal representation; and

WHEREAS, the attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients; and

WHEREAS, Attorney Robert Ochodnický has been providing legal counsel for juvenile delinquency cases assigned to Judge Richard J. Garcia; and

WHEREAS, in calendar year 2019, Attorney Robert Ochodnický was paid \$1,271.14 monthly; and

WHEREAS, in order to provide competitive compensation for attorney services, the Juvenile Division intends to increase compensation for Attorney Robert Ochodnický by 2%; and

WHEREAS, if authorized the Circuit Court Juvenile Division would compensate Attorney Robert Ochodnický to provide legal representation for delinquency cases assigned to Judge Richard J. Garcia, effective January 1, 2020 through December 31, 2020 in the amount of \$1,296.56 per month, not to exceed \$15,558.75.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Robert Ochodnický, for Judge Richard J. Garcia's delinquency cases, at \$1,296.56 per month, not to exceed \$15,558.72. The contract would be effective 01/01/2020 through 12/31/2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 50**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH HOUSE ARREST SERVICES INC.  
FOR ELECTRONIC MONITORING**

**RESOLUTION #20 – 046**

WHEREAS, the Circuit Court Juvenile Division has utilized House Arrest Services Inc. for electronic monitoring of juvenile offenders; and

WHEREAS, the Circuit Court Juvenile Division has had a per diem contract with House Arrest Services to pay for GPS Tethers and Electronic Alcohol Monitoring; and

WHEREAS, more emphasis is being placed on utilizing electronic monitoring as a best practice to treat juvenile offenders in the community in order to reduce the population at Ingham County Youth Center; and

WHEREAS, although the per diem amounts for electronic monitoring have decreased, there has been a significant increase in the number of youth placed on electronic monitoring; and

WHEREAS, the Circuit Court Juvenile's Division's 2020 budget includes \$40,000 for the use of electronic monitoring equipment; and

WHEREAS, the cost for using electronic monitoring equipment is State Child Care Fund reimbursable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract not to exceed \$40,000.00 with House Arrest Services Inc. for electronic monitoring for the time period of October 1, 2019 through September 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 51**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH INGHAM INTERMEDIATE SCHOOL  
DISTRICT FOR EDUCATIONAL INSTRUCTION AT THE INGHAM ACADEMY**

**RESOLUTION #20 – 047**

WHEREAS, the Ingham Academy is a partnership between the Circuit Court Juvenile Division, Highfields Inc., Peckham Inc. and Ingham Intermediate School District; and

WHEREAS, the Circuit Court Juvenile Division has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007; and

WHEREAS, Ingham Intermediate School District provides the Ingham Academy with highly qualified teachers and paraprofessionals for each of the six classrooms; and

WHEREAS, the 2020 budget approved by the Board of Commissioners, authorizes funds to contract with the Ingham Intermediate School District; and

WHEREAS, the contract amount is based on 80 students being enrolled in the Ingham Academy and the Ingham Intermediate School District receiving per pupil funding through the State School Aid Act; and

WHEREAS, per the contract language, the Ingham Intermediate School District bills the Circuit Court Juvenile Division the actual cost associated with the Ingham Academy based on the cost of the program less the revenue received from the State School Aid Act; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund; and

WHEREAS, the students who attend the Ingham Academy are ordered by the Circuit Court Juvenile Division; and

WHEREAS, the Circuit Court Juvenile Division is requesting a 2.1% increase to the contract with the Ingham Intermediate School District for the 2020 budget year due to an increase in cost for personnel; and

WHEREAS, the Circuit Court Juvenile Division and the Ingham Intermediate School District have worked together to implement cost saving measures throughout the 2019/2020 school year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract in an amount not to exceed \$486,920 with Ingham Intermediate School District for educational instruction at the Ingham Academy for the time period of October 1, 2019 through September 31, 2020.

## **JANUARY 28, 2020 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 52**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ATTORNEY KAITLIN FISH FOR LAWYER  
GUARDIAN AD LITEM AND TRUANCY COURT LEGAL REPRESENTATION**

**RESOLUTION #20 – 048**

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal representation for children, has contracted with specialized attorneys; and

WHEREAS, the 2020 budget approved by the Board of Commissioners, authorizes funds to contract with attorneys to provide legal representation; and

WHEREAS, the specialized attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law and a well-known reputation for zealously advocating for their clients; and

WHEREAS, it is recommended that Attorney Kaitlin Fish continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Richard J. Garcia at a rate not to exceed \$45,000.00 for calendar year 2020; and

WHEREAS, in order to provide competitive compensation for attorney services, the Juvenile Division intends to increase compensation for representation of cases assigned to the Truancy Court program by 2%; and

WHEREAS, it is recommended that Attorney Kaitlin Fish continue providing legal representation of truancy cases assigned to the Truancy Court program at a rate not to exceed \$10,200.00 for calendar year 2020; and

WHEREAS, the Circuit Court Juvenile Division received a grant from the Michigan Department of Health and Human Services to increase the quality of legal representation for neglect and abuse cases; and

WHEREAS, the grant from the Michigan Department of Health and Human Services allows the Circuit Court Juvenile Division to distribute funds to a Lawyer Guardian Ad Litem for training, legal research, and collateral and vertical case representation.

## **JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Kaitlin Fish for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Richard J. Garcia at a rate of \$3,750.00 per month and legal representation of cases assigned to Truancy Court at a rate of \$850.00 per month, not to exceed \$55,200.00 for calendar year 2020.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide Attorney Kaitlin Fish web based legal research and court rules at a rate not to exceed \$2,000.00 for calendar year as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide additional payments to attorney Kaitlin Fish for vertical and collateral case representation on child neglect and abuse cases assigned to Judge Garcia, as budgeted in the Michigan Department of Health and Human Services Grant which limits the combined total of all payments to be made to all attorneys providing vertical and collateral representation on child neglect and abuse cases to \$132,928.00

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Commissioner Slaughter moved to adopt the resolution. Commissioner Koenig supported the motion.

Commissioner Crenshaw stated that he wanted to disclose that he had petitioned students who were represented by Attorney Kaitlin Fish in his daytime employment.

The motion carried unanimously.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 53**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT FOR  
LAWYER GUARDIAN AD LITEM REPRESENTATION**

**RESOLUTION #20 – 049**

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for children, has contracted with specialized Lawyers Guardian Ad Litem; and

WHEREAS, the 2020 budget approved by the Board of Commissioners, authorizes funds to contract with specialized attorneys to provide legal representation; and

WHEREAS, the specialized attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law and a well-known reputation for zealously advocating for their clients; and

WHEREAS, the Circuit Court Family Division caseloads are weighted differently by Judge; and

WHEREAS, it is recommended that Attorney Annette Skinner continue providing Lawyer Guardian Ad Litem council for neglect and abuse cases assigned to Judge Janelle A. Lawless at a rate not to exceed \$50,000.00 a year for calendar year 2020; and

WHEREAS, it is recommended that Attorney Michael Staake continue providing Lawyer Guardian Ad Litem council for neglect and abuse cases assigned to Judge Laura Baird at a rate not to exceed \$50,000.00 a year for calendar year 2020; and

WHEREAS, it is recommended that Attorney Michael Van Huisse continue providing Lawyer Guardian Ad Litem council for neglect and abuse cases assigned to Judge Shauna Dunnings at rate not to exceed \$45,000.00 for calendar year 2020; and

WHEREAS, the Circuit Court Juvenile Division received a grant from the Michigan Department of Health and Human Services to increase the quality of legal representation for neglect and abuse cases; and

WHEREAS, the grant from the Michigan Department of Health and Human Services allows the Circuit Court Juvenile Division to distribute funds to a Lawyer Guardian Ad Litem for training, legal research, and collateral and vertical case representation.

## **JANUARY 28, 2020 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Annette Skinner for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Janelle A. Lawless at a rate of \$4,166.66 a month, not to exceed \$50,000.00 for calendar year 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Staake for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Laura Baird at a rate of \$4,166.66 a month, not to exceed \$50,000.00 for calendar year 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Shauna Dunnings at a rate of \$3,750.00 a month, not to exceed \$45,000.00 for calendar year 2020.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide web based legal research and court rules at a rate not to exceed \$2,000.00 per attorney per calendar year as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide additional payments to Attorney Annett Skinner, Attorney Michael Staake and Attorney Michael Van Huysse for vertical and collateral case representation on child neglect and abuse cases assigned to the Judge they serve, as budgeted in the Michigan Department of Health and Human Services Grant which limits the combined total of all payments to be made to all attorneys providing vertical and collateral representation on child neglect and abuse cases to \$132,928.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 54**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PECKHAM INC. FOR THE  
PECKHAM FOOTPRINTS GROUP HOME**

**RESOLUTION #20 – 050**

WHEREAS, the Peckham Footprints Group Home is a six bed residential facility that operates programming for moderate to high risk female juvenile offenders; and

WHEREAS, the Peckham Footprints Group Home has been a collaboration between the Circuit Court Juvenile Division and Peckham Inc. since 2005; and

WHEREAS, the Peckham Footprints Group Home is able to treat juveniles in the community and follows best practice standards including cognitive behavioral groups; and

WHEREAS, despite girls who attend the Peckham Footprints Group Home being higher risk on the Youth Level of Service risk assessment, they recidivate at lower rates than juveniles in both the delinquency and truancy divisions; and

WHEREAS, due to rising costs of programming, the Circuit Court Juvenile Division is recommending increasing the contract amount to \$558,705.00 for the time period of October 1, 2019 through September 30, 2020; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract at an amount not to exceed \$558,705.00 with Peckham Inc. to operate the Peckham Footprints Group Home for the time period of October 1, 2019 through September 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer

**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 55**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF A FEDERAL GRANT (VIA THE STATE OF MICHIGAN) TO PROVIDE FUNDING TO PURCHASE A NEXTGEN 9-1-1 PHONE SYSTEM**

**RESOLUTION #20 – 051**

WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County 9-1-1 Central Dispatch; and

WHEREAS, all emergency and non-emergency calls come into the center via the current phone system that has passed end of life; and

WHEREAS, to improve our level of service and to address the strain being placed on the current, end of life system, moving to an NG9-1-1 (NextGeneration 9-1-1) communication system is recommended; and

WHEREAS, it has been determined an NG9-1-1 communications system is more reliable, redundant, resilient, and has the capacity and capability to send more data with the voice call to the appropriate 9-1-1 Center, as well as enhanced location capabilities; and

WHEREAS, our current communication/phone system is not capable of supporting these enhancements to service, therefore, an RFP was written and a technical and operational team also evaluated all proposals and unanimously recommended Solacom; and

WHEREAS, the Ingham County Central Dispatch Management Team applied for a Federal Grant via the State of Michigan and has been awarded \$501,724.80.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes acceptance of the Michigan Subgrant in the amount of \$501,724.80 to provide funding to purchase a NextGen 9-1-1 phone system.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 56**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR THE RENEWAL OF THE 9-1-1 TELEPHONE SUPPORT AGREEMENT  
WITH CAROUSEL INDUSTRIES INC.**

**RESOLUTION #20 – 052**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners last approved, under Resolution #19-102, the system support and maintenance for the 9-1-1 Center's 9-1-1 phone system; and

WHEREAS, the system maintenance and support contract is needed with an extension of the current contract from January 1, 2020 through June 30, 2020, at a cost not to exceed \$52,557.05, to properly maintain our current 9-1-1 telephone system; and

WHEREAS, the purchase of a replacement 9-1-1 telephone system from Solacom was approved under Resolution #19-250 and was expected to be installed before December 31, 2019, however, the purchase was delayed to allow Ingham County to participate in the Michigan CPE Sub-grant process; and

WHEREAS, the State 9-1-1 Office has awarded Ingham County grant money toward the purchase of the Solacom system, and Ingham County is now proceeding with that purchase and expects to have the Solacom system installed and operational before June 30, 2020; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners approve the continuation of the Contract and Services Agreement with Carousel for the current 9-1-1 telephone system through June 30, 2020; and

WHEREAS, the 9-1-1 Center budget does contain funding for the continuation of this system maintenance and support with Carousel Industries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the contract with Carousel Industries, Inc. for system maintenance and support for the period of January 1, 2020 through June 30, 2020 for a total cost of \$52,557.05.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 57**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #19-563 TO ADJUST COST FOR  
LESLIE TOWER MODIFICATIONS**

**RESOLUTION #20 – 053**

WHEREAS, the Ingham County Board of Commissioners approved Resolution 19-563, which authorized the expenditure of funds encumbered from the Motorola Lease Contract for structural modifications to the Leslie and Mason towers; and

WHEREAS, the quoted cost for the Leslie Tower was not to exceed \$70,000.00; and

WHEREAS, the cost for the Leslie Tower has been updated and needs to be increased to an amount not to exceed \$74,955.12; and

WHEREAS, this amount is without additional cost to Ingham County above the funds already approved for the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of funds encumbered from the Motorola Lease Contract (approved in Resolution #18-550), and without additional cost to Ingham County above the funds already approved for the project, for the quoted cost not to exceed \$74,955.12 for structural modifications to the Leslie Tower.

BE IT FURTHER RESOLVED, that the 9-1-1 Director is authorized to sign change orders with Motorola, provided that the change orders do not increase the total cost of the project as previously approved by Resolution #18-550.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 58**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER  
TO PURCHASE THE TIGHTROPE MEDIA SYSTEMS CAROUSEL 7 DIGITAL SIGNAGE SYSTEM**

**RESOLUTION #20 – 054**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Central Dispatch is a 24-hour operation with at least 11 employees on duty at all times; and

WHEREAS, communications and information sharing are paramount to the successful and efficient performance of our staff and their responsibilities; and

WHEREAS, it is our desire to implement the Tightrope Media Systems Carousel 7 digital signage system on two (2) large TV monitors in the operational area to display information and announcements; and

WHEREAS, the installation of the digital signage system in the 9-1-1 Center will improve communications and situational awareness for our on duty staff; and

WHEREAS, the Ingham County Central Dispatch 9-1-1 Director is recommending that the Ingham County Board of Commissioners authorize the purchase of the Tightrope Media Systems Carousel 7 digital signage system; and

WHEREAS, funds for this project are available within the fund balance of the 9-1-1 Emergency Telephone fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of the Tightrope Media Systems Carousel 7 digital signage system, display TV monitors and wall mounts as quoted for \$5,675.36 with a final cost of this purchase is not to exceed \$6,000.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 59**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN,  
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS (LARA) AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST  
THE COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS  
APPROVED BY MIDC AND RESOLUTION #17-445**

**RESOLUTION #20 – 055**

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court; and

WHEREAS, this plan was accepted and approved by Ingham County Board Resolution #17-445; and

WHEREAS, the Ingham County Public Defenders Office submitted a FY20 grant request which was accepted and approved by the State of Michigan, the Michigan Indigent Defense Commission (MIDC), and the Department of Licensing and Regulatory Affairs (LARA); and

WHEREAS, positions included in this budget and not already authorized by the Board of Commissioners will be brought forward for authorization by separate resolution(s).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA) and Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court.

BE IT FURTHER RESOLVED, that the grant period is October 1, 2019 through September 30, 2020, and the budget is approved for an amount of up to \$5,542,054, including a local share of \$921,865.46, and Fiscal Year Unspent Funds of \$2,000,627.03.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant and contract documents, on behalf of the County, after approved as to form by the County Attorney.

## **JANUARY 28, 2020 REGULAR MEETING**

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2020**

**FINANCE: Yeas:** Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** Tennis **Approved 01/22/2020**

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 60**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT  
2020 WAGE REOPENER WITH THE CCLP LAW ENFORCEMENT UNIT**

**RESOLUTION #20 - 056**

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the CCLP Law Enforcement Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2020; and

WHEREAS, an agreement regarding the 2020 wage reopener has been reached between representatives of Ingham County and the CCLP Law Enforcement Unit; and

WHEREAS, the wage reopener agreement provides for 1) a 2% wage increase effective the first full pay period on or after January 1, 2020 has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2020 wage reopener agreement between Ingham County and the CCLP Law Enforcement Unit; and

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2020 wage reopener, subject to approval as to form by the County Attorney.

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 61**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT  
2020 WAGE REOPENER WITH THE CCLP CORRECTIONS UNIT**

**RESOLUTION #20 - 057**

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the CCLP Corrections Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2020; and

WHEREAS, an agreement regarding the 2020 wage reopener has been reached between representatives of Ingham County and the CCLP Corrections Unit; and

WHEREAS, the wage reopener agreement provides for 1) a 2% wage increase effective the first full pay period on or after January 1, 2020 has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2020 wage reopener agreement between Ingham County and the CCLP Corrections Unit; and

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2020 wage reopener, subject to approval as to form by the County Attorney.

Adopted as part of the consent agenda.

**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 62**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT  
2020 WAGE REOPENER WITH THE CCLP SUPERVISORS UNIT**

**RESOLUTION #20 - 058**

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the CCLP Supervisors Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2020; and

WHEREAS, an agreement regarding the 2020 wage reopener has been reached between representatives of Ingham County and the CCLP Supervisors Unit; and

WHEREAS, the wage reopener agreement provides for 1) a 2% wage increase effective the first full pay period on or after January 1, 2020 has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2020 wage reopener agreement between Ingham County and the CCLP Supervisors Unit; and

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2020 wage reopener, subject to approval as to form by the County Attorney.

Adopted as part of the consent agenda.



**JANUARY 28, 2020 REGULAR MEETING**

**ADOPTED – JANUARY 28, 2020  
AGENDA ITEM NO. 63**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING AN APPOINTMENT TO THE  
COMMUNITY HEALTH CENTER BOARD**

**RESOLUTION #20 – 059**

WHEREAS, several vacancies exist on the Community Health Center Board; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Dan Ross, 1312 W. Rundle Avenue, Lansing, 48910

to the Community Health Center Board for a term expiring December 31, 2021.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Koenig, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Tennis

Commissioner Trubac moved to adopt the Resolution. Commissioner Slaughter supported the motion.

Commissioner Stivers stated that she wanted to disclose that she was a colleague of Mr. Ross at the Michigan State University Standardized Patient Program.

The motion carried unanimously.

## **JANUARY 28, 2020 REGULAR MEETING**

### **SPECIAL ORDERS OF THE DAY**

Commissioner Slaughter moved to reappoint Kirk Heinze and Paul Kindel to the Farmland Preservation Board. Commissioner Maiville supported the motion.

The motion carried unanimously.

Commissioner Slaughter moved to appoint Commissioner Slaughter to represent the Board of Commissioners on the Ingham Health Plan Corporation Board. Commissioner Stivers supported the motion.

The motion carried unanimously.

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

None.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Tennis moved to pay the claims in the amount of \$31,966,734.78. Commissioner Slaughter supported the motion.

The motion carried unanimously.

### **ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.

## **JANUARY 30, 2020 SPECIAL MEETING**

Conference Room D & E, Human Services Building  
Lansing, Michigan – 5:30 p.m.  
January 30, 2020

### **CALL TO ORDER**

Chairperson Crenshaw called the January 30, 2020 Special Meeting of the Ingham County Board of Commissioners to order at 5:30 p.m.

Members Present at Roll Call: Celentino, Crenshaw, Maiville, Morgan, Naeyaert, Polsdofer, Sebolt, Slaughter, Stivers, and Trubac

Members Absent: Koenig (arrived at 5:35 p.m.), Grebner (arrived at 5:31 p.m.), Tennis (arrived at 5:37 p.m.), and Schafer.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Crenshaw asked Jared Cypher, Deputy Controller, to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation.

### **ADDITIONS TO THE AGENDA**

Chairperson Crenshaw stated that Board rules stated resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Sebolt moved to add the following resolutions to the agenda:

RESOLUTION APPOINTING AN INTERIM CONTROLLER/ADMINISTRATOR

RESOLUTION APPOINTING A SEARCH COMMITTEE TO SELECT A COUNTY CONTROLLER/ADMINISTRATOR

RESOLUTION AUTHORIZING A CONTRACT WITH TRILLIUM STAFFING SOLUTIONS TO PROVIDE EXECUTIVE JOB SEARCH SERVICES FOR A COUNTY CONTROLLER/ADMINISTRATOR

Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Koenig, Grebner, Schafer, and Tennis.

Chairperson Crenshaw stated that the resolutions would be added as Agenda Items No. 2, 3, and 4.

## **JANUARY 30, 2020 SPECIAL MEETING**

Commissioner Grebner arrived at 5:31 p.m.

### **PETITIONS AND COMMUNICATIONS**

A LETTER FROM TIMOTHY DOLEHANTY RESIGNING AS THE COUNTY CONTROLLER/ADMINISTRATOR WITH THE COUNTY OF INGHAM. Chairperson Crenshaw accepted the resignation with regret and instructed that this matter be placed on file.

### **LIMITED PUBLIC COMMENT**

None.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert stated that she would like to vote on Agenda Items No. 2, 3, and 4 separately.

Chairperson Crenshaw stated that there would not be a Consent Agenda.

Items voted on separately are so noted in the minutes.

**JANUARY 30, 2020 SPECIAL MEETING**

**ADOPTED – JANUARY 30, 2020  
AGENDA ITEM NO. 2**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPOINTING AN INTERIM CONTROLLER/ADMINISTRATOR**

**RESOLUTION # 20 – 060**

WHEREAS, Ingham County Controller/Administrator, Tim Dolehanty has resigned from his position with Ingham County effective January 24, 2020; and

WHEREAS, it is necessary to appoint an Interim Controller/Administrator until a new Controller/Administrator has been selected.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Deputy Controller Jared Cypher as Interim Controller/Administrator effective January 30, 2020.

BE IT FURTHER RESOLVED, that Jared Cypher shall be paid at \$127,967.21 (MCF 19, Step 1) of the salary schedule until a new Controller/Administrator has been selected and begins serving in that capacity.

Commissioner Sebolt moved to adopt the resolution. Commissioner Naeyaert supported the motion.

Commissioner Sebolt stated that the Board of Commissioners needed to appoint an interim County Controller/Administrator, and that he thought Jared Cypher, Deputy Controller, would nicely occupy that position until a permanent Controller/Administrator was named.

Commissioner Naeyaert stated that she agreed with Commissioner Sebolt.

The motion carried unanimously. Absent: Commissioners Koenig, Schafer, and Tennis.

Please note that later in the meeting, Commissioners Koenig and Tennis were allowed to vote on the resolution. They voted in favor of the resolution.

**JANUARY 30, 2020 SPECIAL MEETING**

**ADOPTED – JANUARY 30, 2020  
AGENDA ITEM NO. 3**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING A SEARCH COMMITTEE TO  
SELECT A COUNTY CONTROLLER/ADMINISTRATOR**

**RESOLUTION # 20 – 061**

WHEREAS, the Ingham County Controller/Administrator has resigned from his position; and

WHEREAS, it is necessary to appoint a committee to begin the selection process to choose a new Controller/Administrator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints a Search Committee to Select a County Controller/Administrator consisting of the following members:

Commissioner Bryan Crenshaw  
Commissioner Carol Koenig  
Commissioner Robin Naeyaert  
Commissioner Ryan Sebolt  
Commissioner Thomas Morgan  
Commissioner Chris Trubac  
Commissioner Derrell Slaughter  
Commissioner Mark Grebner  
Commissioner Randy Schafer  
Commissioner Randy Maiville  
Commissioner Emily Stivers

BE IT FURTHER RESOLVED, that a County-wide Elected Official and a direct report to the Board of Commissioners will be appointed to the Committee as non-voting members.

BE IT FURTHER RESOLVED, that the Board Chairperson will serve as the Committee Chairperson..

Commissioner Sebolt moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Sebolt stated that the resolution appropriately reflected all members of the body who wished to participate in the Search Committee, allowed for additional input from a County-wide Elected Official and a direct report to the Board of Commissioners should they participate.

Discussion.

Commissioner Koenig arrived at 5:35 p.m.

## **JANUARY 30, 2020 SPECIAL MEETING**

The motion carried unanimously. Absent: Commissioners Schafer and Tennis.

Please note that later in the meeting, Commissioner Tennis was allowed to vote on the resolution. He voted in favor of the resolution.

**JANUARY 30, 2020 SPECIAL MEETING**

**ADOPTED – JANUARY 30, 2020  
AGENDA ITEM NO. 4**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH TRILLIUM STAFFING SOLUTIONS TO  
PROVIDE EXECUTIVE JOB SEARCH SERVICES FOR A COUNTY  
CONTROLLER/ADMINISTRATOR**

**RESOLUTION # 20 – 062**

WHEREAS, the Ingham County Board of Commissioners desires to conduct an executive search for the replacement of the Ingham County Controller/Administrator; and

WHEREAS, the Purchasing Department solicited proposals for an executive job search firm; and

WHEREAS, after review of proposals received, the Director, Board of Commissioners' Office is recommending Trillium Staffing Solutions be awarded a contract to provide such services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Trillium Staffing Solutions for an amount up to \$25,000 for professional recruitment services.

BE IT FURTHER RESOLVED, that funds for this service shall be charged to the contingency line item.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents upon approval as to form by the County Attorney.

Commissioner Sebolt moved to adopt the resolution. Commissioner Naeyaert supported the motion.

Commissioner Sebolt stated that, because of the potential for internal candidates, the authorization of a contract with a third-party would help to coordinate that effort.

The motion carried unanimously. Absent: Commissioners Schafer and Tennis.

Please note that later in the meeting, Commissioner Tennis was allowed to vote on the resolution. He voted in favor of the resolution.



## **JANUARY 30, 2020 SPECIAL MEETING**

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Tennis arrived at 5:37 p.m.

Commissioner Celentino asked if the \$25,000 for the search firm would come out of the Contingency Fund.

Commissioner Sebolt stated that the resolution indicated the funds would come out of the contingency line item.

Commissioner Naeyaert moved to suspend the rules to allow for Commissioners Koenig and Tennis to vote on Agenda Items No. 2, 3, and 4. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer.

Commissioner Tennis stated he voted in favor of all resolutions on the agenda.

Commissioner Koenig stated she voted in favor of all resolutions on the agenda.

### **ADJOURNMENT**

The meeting was adjourned at 5:38 p.m.

**Becky Bennett**

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**From:** Stephanie Glidden <stephanie.glidden@gmail.com>  
**Sent:** Wednesday, February 05, 2020 3:39 PM  
**To:** Becky Bennett  
**Cc:** Ryan Sebolt  
**Subject:** Resignation, EOC

Good afternoon, Becky

I'm writing today to offer my formal resignation from the Ingham County Equal Opportunity Commission as of today, February 5th, 2020.

I've enjoyed my time with the commission, and I thank you for all your dedication to public service. Please let me know if I can be of assistance during this transition.

Sincerely,

Stephanie Glidden

--

Stephanie Glidden  
269.599.5672

*"Menominee County – Where the best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **RESOLUTION 2020-04**

#### ***RESOLUTION REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND SEEKING ASSISTANCE***

**WHEREAS**, record high water levels in the Great Lakes, Green Bay, and tributaries have contributed to on-going shoreline erosion across the State of Michigan; and

**WHEREAS**, it is anticipated that ice flows and jams will have a devastating impact on shorelines and property in Menominee County and the State of Michigan; and

**WHEREAS**, the US Army Corps of Engineers – Detroit District has published one forecast predicting that Lake Michigan could rise an additional 7-10 inches in 2020; and

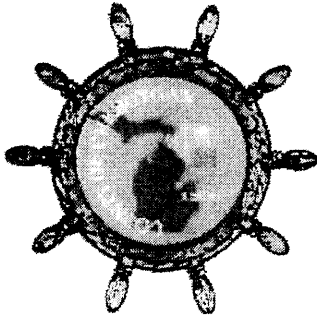
**WHEREAS**, the State of Michigan boast 3,288 miles of Great Lakes shoreline, which support more than 200,000 jobs and generates millions of dollars in tourism revenue; and

**WHEREAS**, the County of Menominee recognizes the effects of storms, high water, and wind-driven wave action that is causing severe erosion to the shorelines, infrastructure, and private property along the Great Lakes; and

**WHEREAS**, the conditions of the Great Lakes shorelines directly effects businesses and tourism in the State of Michigan by limiting access to beaches, boat landings, and parks along the shorelines; and loss and damaged property directly effects the local, county, and state tax base; and

**WHEREAS**, Menominee County as well as other shoreline communities in the State of Michigan are desperately in need of additional resources to combat shoreline erosion and protect our natural resources;

  
Marc Kleiman, Menominee County Clerk



## BOARD OF COMMISSIONERS

County Building

P.O. Box 70, Room 131

Cheboygan, Michigan 49721

Tel ~ (231) 627-8855

Fax ~ (231) 627-8881

E-mail ~ [ccao@cheboygancounty.net](mailto:ccao@cheboygancounty.net)

### CHEBOYGAN COUNTY BOARD OF COMMISSIONERS COUNTY OF CHEBOYGAN RESOLUTION #20-01 TO DECLARE CHEBOYGAN COUNTY TO BE A

### "SECOND AMENDMENT SANCTUARY COUNTY"

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF CHEBOYGAN,  
STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of CHEBOYGAN, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of CHEBOYGAN County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of CHEBOYGAN County and the employees of the CHEBOYGAN County government; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S.570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, the United States Supreme Court in *United States v. Miller*, 307 U.S. 174 (1939), opinioned that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

District 1  
Mary Ellen Tryban

District 2  
Richard B. Sangster  
Vice-Chairman

District 3  
Michael Newman

District 4  
Cal Gouine

1

District 5  
Roberta Matefski

District 6  
John B. Wallace  
Chair

District 7  
Steve Warfield

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect CHEBOYGAN County citizens' individual rights to keep and bear arms; and

WHEREAS, each CHEBOYGAN County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the CHEBOYGAN County Board of Commissioners, that the County of CHEBOYGAN, Michigan, be, and hereby is, declared to be a "Second Amendment Sanctuary County."

IT IS FURTHER RESOLVED, that this Board affirms its support for the CHEBOYGAN County Sheriff and the Cheboygan County Prosecuting Attorney, in the exercise of their sound discretion to not enforce against any citizen an unconstitutional firearms law.

BE IT FURTHER RESOLVED, that the Board directs it's staff to forward a copy of this resolution to the County's fellow county elected officials, the Michigan State Legislature (House of Representatives and State Senators), the Governor of Michigan and all of the Michigan U.S. Congress members.

This Resolution was adopted by the CHEBOYGAN County Board of Commissioners at a regular meeting held at the CHEBOYGAN County Board Chambers, CHEBOYGAN County Courthouse, CHEBOYGAN County, Michigan, by an affirmative vote of no less than four (4) of the members of the County Board of Commissioners who are elected and serving, on this 28th day of January 2020.

This Resolution was offered by Commissioner Cal Gouine, and seconded by Commissioner Michael Newman.

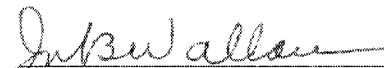
A roll call vote was taken and this Resolution was passed by a vote of: 6 to 1.

Those Commissioners voting in favor: Commissioner Mary Ellen Tryban; Richard Sangster; Michael Newman; Cal Gouine; John Wallace and Steve Warfield

Those Commissioners voting against: Commissioner Roberta Matelski

Those Commissioners abstaining: Zero (0)

The Resolution Was Declared Adopted.

  
John B. Wallace, Chairman  
Cheboygan County Board of Commissioners

ATTEST:   
Karen L. Brewster, Cheboygan County Clerk

**MACKINAC COUNTY BOARD OF COMMISSIONERS**

**COUNTY OF MACKINAC**

**RESOLUTION TO DECLARE MACKINAC COUNTY TO BE A**

**"SECOND AMENDMENT SANCTUARY COUNTY"**

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF MACKINAC, STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of Mackinac, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of Mackinac County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of Mackinac County and the employees of the Mackinac County government; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opinioned that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect Mackinac County citizens' individual rights to keep and bear arms; and

WHEREAS, each Mackinac County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Mackinac County Board of Commissioners, that the County of Mackinac, Michigan, be, and hereby is, declared to be a "Second Amendment Sanctuary County."

IT IS FURTHER RESOLVED, that this Board affirms its support for the Mackinac County Sheriff and the Mackinac County Prosecuting Attorney in the exercise of their sound discretion to not enforce against any citizen an unconstitutional firearms law.

This Resolution was adopted by the Mackinac County Board of Commissioners at a regular meeting held at the Mackinac County Board Chambers, Mackinac County Courthouse, Mackinac County, Michigan, by an affirmative vote of no less than three of the members of the County Board of Commissioners who are elected and serving, on this 23rd day of January, 2020.

This Resolution was offered by Commissioner Krause, and supported by Commissioner McPhee.

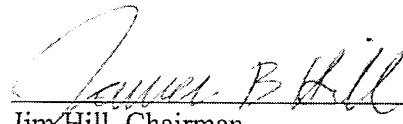
A roll call vote was taken and this Resolution was passed by a vote of: 5.

Those Commissioners voting in favor: Hill, Krause, Litzner, McPhee,  
and Patrick

Those Commissioners voting against: None

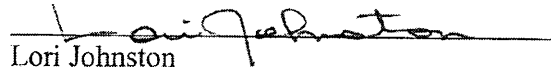
Those Commissioners abstaining: None

The Resolution Was Declared Adopted.

  
\_\_\_\_\_  
Jim Hill, Chairman  
Mackinac County Board of Commissioners



ATTEST:

  
Lori Johnston  
Mackinac County Clerk

**SANILAC COUNTY RESOLUTION AFFIRMING THE SECOND AMENDMENT OF THE UNITED STATES CONSTITUTION**

**WHEREAS**, the County Board of Commissioners of the County of Sanilac, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of Sanilac County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of Sanilac County and the employees of the Sanilac County government; and

**WHEREAS**, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

**WHEREAS**, the United States Supreme Court has affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

**WHEREAS**, the United States Supreme Court has also affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

**WHEREAS**, the United States Supreme Court has opined that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

**WHEREAS**, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

**WHEREAS**, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect Sanilac County citizens' individual rights to keep and bear arms; and

**WHEREAS**, each Sanilac County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

**NOW THEREFORE, IT IS HEREBY RESOLVED**, by the Sanilac County Board of Commissioners, that the County of Sanilac, Michigan, affirm and hereby declares support of this Second Amendment, whereby Sanilac County's citizens may expect to be free from further infringement of their Second Amendment rights without due process.

**IT IS FURTHER RESOLVED**, that this Board affirms its support for the Sanilac County Sheriff and the Sanilac County Prosecuting Attorney, in the rightful exercise of their sound discretion to ensure that unconstitutional firearms laws, which further abridge these rights referenced above, and as determined by a Federal court, are not applied against any citizen of Sanilac County.

**BE IT, FURTHER RESOLVED**, that the Board directs its staff to forward a copy of this resolution to the County's fellow county elected officials, the Michigan State Legislature (House of Representatives and State Senators), the Governor of Michigan and all of the Michigan U.S. Congressmen.

This Resolution was adopted by the Sanilac County Board of Commissioners at a regular meeting held at the Sanilac County Courthouse, Board Chambers, Sandusky, Michigan, by an affirmative vote of no less than three (3) of the members of the County Board of Commissioners who are elected and serving, on this 21st day of January, 2020.

  
\_\_\_\_\_  
Bob Conely, Sanilac County Board Chairman

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY  
PURCHASING DEPARTMENT**

**RESOLUTION #20 –**

WHEREAS, the Director of Purchasing has expressed an interest in reorganizing the Purchasing Department due to substantial changes in workloads of the Courier and Purchasing Assistant positions; and

WHEREAS, the Director has met with the Controller/Administrator and Human Resources Director, and both are in agreement with the proposed reorganization; and

WHEREAS, the Human Resources Department and Budget Office have reviewed and scored the Courier and Purchasing Assistant positions; and

WHEREAS, the Purchasing Department has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employees, and will not eliminate any positions; and

WHEREAS, the UAW union leadership supports this reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization of the Purchasing Department consisting of changing the Courier position (#231006) from UAW-C to UAW-F and changing the Purchasing Assistant position (#231003) from UAW-G to UAW-J.

BE IT FURTHER RESOLVED, that this reorganization shall be effective the first full pay period after the adoption of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget and position allocation list.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY  
LABOR PROGRAM, INC. (CCLP) REGARDING THE STARTING WAGE OF A NEW HIRE  
VETERINARY TECHNICIAN**

**RESOLUTION #20 –**

WHEREAS, Ingham County (the “Employer”) and the Capitol City Labor Program, Inc. (CCLP) (the “Union”) have agreed to a collective bargaining agreement (the “CBA”) for the Animal Control bargaining unit from January 1, 2018 through December 31, 2020; and

WHEREAS, the Employer and the Union wish to enter into a Letter of Understanding to vary from the CBA as regards the wage rate to be paid to a new hire Veterinary Technician in the Animal Control Department; and

WHEREAS, Elizabeth Gorecki (hereinafter “Applicant”) is an experienced Veterinary Technician with 30 years’ experience at MSU Veterinary Clinic and will bring with her a vast set of qualifications; and

WHEREAS, the Ingham County Animal Control has an immediate need for and desires to employ the Applicant in the position of Veterinary Technician at a wage rate of Level 6 of the applicable wage scale; and

WHEREAS, the Union is agreeable to the Employer offering the Level 6 Wage Rate to the Applicant under the above unique circumstances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into that attached letter of understanding with the Capitol City Labor Program, Inc. (CCLP) to offer the Applicant a starting wage rate of Level 6 notwithstanding the normal contractual maximum at Level 3.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

**LETTER OF UNDERSTANDING**

**BETWEEN**

**COUNTY OF INGHAM (Employer)**

**And**

**CAPITOL CITY LABOR PROGRAM, INC.  
ANIMAL CONTROL UNIT (Union)**

**Wage Rate for Elizabeth Gorecki**

**WHEREAS**, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the "Employer") and the CAPITOL CITY LABOR PROGRAM, INC. (CCLP) or (the "Union"), have agreed to a collective bargaining agreement for the Veterinarian Technicians bargaining unit from January 1, 2018, through December 31, 2020 (the "CBA"); and

**WHEREAS**, the Employer and the Union wish to enter into this Letter of Understanding to vary from the CBA as regards the wage rate to be paid to a new hire Veterinary Technician in the Animal Control Department (the "LOU"); and

**WHEREAS**, Elizabeth Gorecki (hereinafter Applicant) is an experienced Veterinary Technician with 30 years' experience at MSU Vet Clinic and will bring with her a vast set of qualifications; and

**WHEREAS**, the Ingham County Animal Control has an immediate need for and desires to employ the Applicant in the position of Veterinary Technician at a wage rate of Level 6 (\$48,304.73) of the AC, VT and LE Officer Wage Scale; and

**WHEREAS**, the CCLP is agreeable to the Employer offering the Level 6 Wage Rate to the Applicant under the above unique circumstances.

**NOW, THEREFORE, IT IS HEREBY AGREED** by the Parties as follows:

1. Ingham County Animal Control will offer the above Applicant a starting wage rate of Level 6 notwithstanding the normal contractual maximum at Level 3.
2. This Agreement is recognized by the parties as being unique to the facts surrounding this Applicant only and shall not be precedent setting for any future new hire.

**IT IS FURTHER AGREED THAT** this LOU shall be unique to Elizabeth Gorecki and neither the Employer nor Union waive any rights as to future interpretations and applications of the CBA. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

**COUNTY OF INGHAM**

**CAPITOL CITY LABOR PROGRAM,  
INC**

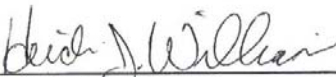
\_\_\_\_\_  
Bryan Crenshaw, Chairperson      Date  
Ingham County Board of Commissioners

\_\_\_\_\_  
Tom Krug, Executive Director      Date

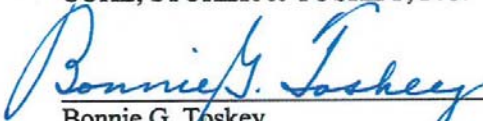
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Timothy Dolehanty, Controller      Date  
Ingham County, Michigan

 1/17/20  
\_\_\_\_\_  
John Good, CCLP, INC.      Date  
Animal Control Steward

\_\_\_\_\_  
Sue Graham      Date  
Human Resources Director

 1/17/2020  
\_\_\_\_\_  
Heidi Williams      Date  
Animal Control Director

APPROVED AS TO FORM:  
COHL, STOKER & TOSKEY, P.C.

 1/17/2020  
\_\_\_\_\_  
Bonnie G. Toskey      Date

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH THE CAPITOL CITY  
LABOR PROGRAM, INC. (CCLP) REGARDING AFTER HOURS ON-CALL PAY FOR  
ANIMAL CONTROL OFFICERS**

**RESOLUTION #20 –**

WHEREAS, Ingham County (the “Employer”) and the Capitol City Labor Program, Inc. (CCLP) (the “Union”) have agreed to a collective bargaining agreement (the “CBA”) for the Animal Control bargaining unit from January 1, 2018 through December 31, 2020; and

WHEREAS, Ingham County Animal Control is desirous of establishing a standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Capitol City Labor Program (CCLP) Inc. is in agreement with the proposed standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to supplement the CBA regarding Animal Control Officer on-call assignments (the “LOU”).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached letter of understanding with Capitol City Labor Program (CCLP) Inc. as follows:

1. Employees assigned to on-call status on non-holiday weekdays (defined as Monday, Tuesday, Wednesday or Thursday) will be compensated at the rate of three (3) hours of straight time pay for each weekday or portion of a weekday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

2. Employees assigned to on-call status on weekend days (defined as Friday, Saturday or Sunday) or on holidays (as defined in the CBA at Article 26, Holidays, Section 1., Recognized Holidays) will be compensated at the rate of four (4) hours of straight time pay and credited with one (1) hour of compensatory time for each weekend day and holiday or portion of a weekend day or holiday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

3. All the other terms and conditions specified in the CBA shall remain in full force and effect.

4. Any prior agreement(s) involving any of the terms contained in this LOU are null, void and superseded by the terms of this LOU.



5. This LOU is unique to this case and neither the Employer nor the Union waive any rights as to future cases. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

6. The term of this LOU is for the period February 15, 2020 through December 31, 2020, at which time it will expire.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

**LETTER OF UNDERSTANDING  
BETWEEN  
COUNTY OF INGHAM (Employer)  
AND  
CAPITOL CITY LABOR PROGRAM (CCLP) INC.  
ANIMAL CONTROL UNIT**

WHEREAS, the County of Ingham, a municipal body corporate of the State of Michigan (the “Employer”) and the Capitol City Labor Program, Inc. (the “Union”) have agreed to a collective bargaining agreement for the Animal Control employees’ bargaining unit from January 1, 2018 through December 31, 2020 (the “CBA”); and

WHEREAS, Ingham County Animal Control is desirous of establishing a standard operating procedure for Animal Control Officer on-call assignments (see attached document); and

WHEREAS, the Capitol City Labor Program (CCLP) Inc. is in agreement with the proposed standard operating procedure for Animal Control Officer on-call assignments; and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to supplement the CBA regarding Animal Control Officer on-call assignments (the “LOU”).

NOW THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Employees assigned to on-call status on non-holiday weekdays (defined as Monday, Tuesday, Wednesday or Thursday) will be compensated at the rate of three (3) hours of straight time pay for each weekday or portion of a weekday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

2. Employees assigned to on-call status on weekend days (defined as Friday, Saturday or Sunday) or on holidays (as defined in the CBA at Article 26, Holidays, Section 1., Recognized Holidays) will be compensated at the rate of four (4) hours of straight time pay and credited with one (1) hour of compensatory time for each weekend day and holiday or portion of a weekend day or holiday assigned to on-call status. Employees called in to work will receive pay for time worked at time-and one-half their regular hourly rate, with a minimum of two (2) hours of compensation.

3. All the other terms and conditions specified in the CBA shall remain in full force and effect.

4. Any prior agreement(s) involving any of the terms contained in this LOU are null, void and superseded by the terms of this LOU.

5. This LOU is unique to this case and neither the Employer nor the Union waive any rights as to future cases. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

6. The term of this LOU is for the period February 15, 2020 through December 31, 2020, at which time it will expire.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes the Human Resources Director to enter into a Letter of Understanding with the CCLP Animal Control Unit consistent with the above agreements of the Parties, subject to approval as to form by the County Attorney.

\_\_\_\_\_  
Bryan Crenshaw, Chairperson  
Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tom Krug, CCLP Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Heidi Williams, Animal Control Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Good, Union Unit President

\_\_\_\_\_  
Date

APPROVED AS TO FORM FOR INGHAM COUNTY:  
COHL, STOKER, TOSKEY, P.C.

\_\_\_\_\_  
Bonnie Toskey

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH THE TEAMSTERS  
LOCAL 214 ASSISTANT PUBLIC DEFENDERS' UNIT**

**RESOLUTION #20 –**

WHEREAS, the Teamsters Local 214 was certified by the Michigan Employment Relations Commission on November 12, 2019 as the exclusive bargaining agent for the bargaining unit in the Public Defenders' Office consisting of all Assistant Public Defenders; and

WHEREAS, on January 2, 2020, the Employer, through its Human Resources Director Sue Graham, offered a 2.0% base wage increase (with continuation of step progression on the wage scale) for 2020 in exchange for the Union's agreement to maintain the status quo as it existed on January 2, 2020 as to all economic and non-economic terms and conditions of employment as evidenced by Personnel Policies applicable to non-represented Ingham County employees until such time as the parties come to agreement on terms and conditions of employment to be effective January 1, 2021; and

WHEREAS, on January 16, 2020, the Union, through its Bargaining Agent Amy Roddy, has given the Employer notice that it accepts such offer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a letter of understanding with Teamsters Local 214, Assistant Public Defenders' Unit as follows:

1. The Employer agrees to increase the base wage scale for the members of the bargaining Unit by +2% to be effective the first full pay period following the date of ratification of this Agreement in 2020 in exchange for the Union's agreement that the status quo as it existed on January 2, 2020 as to all economic and non-economic terms and conditions of employment as evidenced by the Personnel Policies applicable to non-represented Ingham County Assistant Public Defenders.
2. The parties agree to negotiate in good faith during the pendency of this Agreement at such time as the Union submits a demand to bargain to the Employer.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
INGHAM HEALTH PLAN CORPORATION**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a provider agreement with Ingham Health Plan Corporation (IHPC) for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, IHPC has historically contracted with ICHD to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, ICHD previously entered into an agreement with IHPC through resolution #18-353; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to ICHD's Community Health Centers; and

WHEREAS, ICHD will receive the same fee-for-service payment as other IHP medical providers; and

WHEREAS, the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board supports this resolution authorizing ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/03/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2019-2020  
INVEST HEALTH FIELD BUILDING AGREEMENT WITH  
REINVESTMENT FUND, INC**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution 19-246 which authorized the acceptance of grant funds from Reinvestment Fund in order to accept an additional \$30,000 in grant funding effective February 1, 2020 through June 30, 2020; and

WHEREAS, on January 6, 2020, ICHD was notified of an additional funding award being made to ICHD by Reinvestment Fund through the Invest Health Field Building Initiative (IH FB); and

WHEREAS, as the fiduciary, ICHD will receive an additional funding award of \$30,000 in addition to the existing \$75,000 award to support the work of the Lansing Invest Health Team; and

WHEREAS, these funds will go toward creating health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment of Resolution 19-246 to accept the \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment of Resolution #19-246 to accept \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

BE IT FUTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/03/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY**

**RESOLUTION #20 –**

WHEREAS, through Resolution #19-266, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) were added to the agreement with Cross Country in order to add temporary placements to sustain access to care for patient panels of the recently vacated physician positions; and

WHEREAS, ICHD wishes to amend the Cross Country Agreement (Resolution #19-266) by extending the agreement one year through March 30, 2021, and by increasing the contract for an amount not to exceed \$450,000; and

WHEREAS, by increasing and extending the agreement terms, the CHCs will be able to temporary fill (Locum Tens) critical provider staff vacancies (Physician, Dentist, Nurse Practitioner, Physician Assistants), including coverage of temporary leaves of absence such as annual or medical leave; and

WHEREAS, ensuring stabilized provider staffing levels during temporary periods of staff vacancies or leaves of absence is critical for ensuring continuity and access to care for patients; and

WHEREAS, the increased costs of the agreement shall be covered through unexpended budgeted provider salary/fringe cost or unexpended budgeted provider service agreements, for an amount not to exceed \$450,000 per contract period; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Cross Country Agreement (Resolution #19-266) to extend through March 31, 2021, and increase funds by an amount not to exceed \$450,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/03/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT 2020  
MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$40,545 effective January 1, 2020 through September 15, 2020; and

WHEREAS, the Michigan Legislature has appropriated funds for the Medical Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430; and

WHEREAS, Public Act 207 of 2018 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants, which are available to counties, are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, grants must not be used for law enforcement purposes; and

WHEREAS, ICHD seeks to engage in activities such as healthcare provider education, a one-day educational summit, and a public education campaign; and

WHEREAS, ICHD seeks to engage in the aforementioned activities with objectives to: reduce medical marihuana stigma among health care providers, provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, provide education on risks associated with cannabis use during pregnancy and breastfeeding, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Officer recommends authorization of an agreement between LARA and ICHD in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with LARA for education, communication and outreach regarding the Michigan Medical Marihuana Act, in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/03/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE  
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

**RESOLUTION #20 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage & retrieval of Health Department files; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc for the transport, storage and retrieval of ICHD files and has been satisfied with the services wishes which are set to end January 26, 2020; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2021; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month and file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs of these services are not to exceed \$43,500 which will include monthly storage fees, file ingest, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents in included in the FY 20 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one- time cost of approximately \$14,000 (included in the total \$43,500) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/03/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

**TABLED AT THE DECEMBER 10, 2019 BOARD OF COMMISSIONERS' MEETING  
FEBRUARY 11, 2020  
AGENDA ITEM NO. 15**

Introduced by Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADJUST STAFFING AT INGHAM COUNTY ANIMAL CONTROL  
AND SHELTER**

**RESOLUTION #20 –**

WHEREAS, since the conversion of the Deputy Director – Animal Control to the Animal Care Manager, it has been challenging to provide necessary oversight to the enforcement portion of the Animal Control Department; and

WHEREAS, the reinstatement of the Animal Control Officer – Field Supervisor eliminated as part of the 2010 budget is being recommend; and

WHEREAS, upon approval of this reinstatement, the position would be filled from with the current Animal Control Officers through an internal posting; and

WHEREAS, after the selection of the new Animal Control Officer – Field Supervisor, the Lead Animal Control Officer would be eliminated; and

WHEREAS, seasonal animal care help is being recommended for six months of the year, in order to address staffing needs during the busiest months at the shelter; and

WHEREAS, janitorial services have been provided in the past by volunteers, and the additional square footage of the new shelter has made this inadequate; and

WHEREAS, it is being recommended that eight hours per week of janitorial services be provided through a temporary employee from the Facilities Department; and

WHEREAS, the long-term cost of the conversion of the Lead Animal Control Officer to an Animal Control Officer – Field Supervisor would be \$8,696, and the recommended increase to the temporary salaries line item would be \$26,000; and

WHEREAS, funds for these increased costs are available within the Animal Shelter Millage Fund; and

WHEREAS, the affected Union, CCLP Animal Control, has been notified and is supportive of the proposal.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes conversion of the Lead Animal Control Officer (CCLP Animal Control AC-02, plus stipend) to an Animal Control – Field Supervisor position (CCLP Animal Control AC-03).

BE IT FURTHER RESOLVED, that the Animal Control – Field Supervisor position shall be filled internally from the existing Animal Control Officers, and that upon selection of the Animal Control – Field Supervisor, the vacated Animal Control Officer position and the Lead Worker Stipend shall be eliminated.

BE IT FURTHER RESOLVED, that the Animal Control temporary salaries line item shall be increased by \$20,000 for seasonal Animal Care staffing and \$6,000 for temporary janitorial staffing.

BE IT FURTHER RESOLVED, that these additional costs will be funded from the Animal Shelter Millage fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Trubac, Schafer

**Nays:** Celentino, Crenshaw Polsdofer **Absent:** None **Approved 12/05/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 12/03/2019**

**FINANCE: Yeas:** Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Morgan **Approved 12/04/2019**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY  
ANIMAL CONTROL AND SHELTER**

**RESOLUTION #20 –**

WHEREAS, the current organization of the Ingham County Animal Control and Shelter (ICACS) places the vast majority of administrative functions directly to the Director, and all of the animal care functions to the Animal Care Manager; and

WHEREAS, this organization also causes an imbalance in the organizational chart placing the Director solely in charge of daily enforcement operations, creating inefficiencies when attempting to develop improved animal care plans with the shelter veterinarian and developing animal welfare and community outreach programs; and

WHEREAS, it is the recommendation of the Animal Control Director that the duties of daily operations and animal care be distributed among multiple positions to create layers of redundancy in shelter operations and allow for a system of checks and balances; and

WHEREAS, after review by Human Resources, the Controller's Office and the Animal Control Director, a recommendation for a reorganization is being made; and

WHEREAS, this reorganization includes the reinstatement of the Animal Control Deputy Director position, including an update of the job description and a corresponding increase in classification from MC 9 to MC 10, as well as the elimination of the Animal Care Manager position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of the Animal Care Manager position #421029 (MC 6, \$45,793.70 - \$54,966.92) and the reinstatement of the Animal Care Deputy Director position #421002 (MC 10, \$64,745.56 - \$77,714.89).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2020 Position Allocation List and budget in accordance with this resolution.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Trubac  
**Nays:** Sebolt **Absent:** Schafer **Approved 01/30/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/04/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE  
DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR'S  
OFFICE, THE JACKSON COUNTY PROSECUTOR'S OFFICE, AWARE INC., AND A SUB-  
CONTRACT WITH END VIOLENT ENCOUNTERS (EVE)**

**RESOLUTION #20 –**

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and work space in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office, for duties performed in both Ingham and Jackson counties, including but not limited to salary, computers, phone, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; and

WHEREAS, the total personnel costs, including advocates, and miscellaneous other costs for both counties is not to exceed \$283,475; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a sub contract with End Violent Encounters (EVE), not to exceed \$14,919 for notification and advocacy services for sexual assault victims; and

WHEREAS, the Jackson County Prosecutor's Office will be entering into a sub contract with AWARE Inc., not to exceed \$23,556 for notification and advocacy services for sexual assault victims in Jackson County and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a memorandum of understanding with the Department of the Attorney General, the Jackson County Prosecutor's Office, and AWARE Inc., consistent with the resolution, and authorizes the Ingham County Prosecutor's Office to enter into a sub-contract with End Violent Encounters.



BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac  
**Nays:** None **Absent:** Schafer **Approved 01/30/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF EAST LANSING  
FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY'S  
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN**

**RESOLUTION #20 –**

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's 2019-2020 Compliance Plan, which continues funding of a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court; and

WHEREAS, the Michigan Indigent Defense Act (Public Act 93 of 2013) defines local share as, "an indigent criminal defense system's average annual expenditure for indigent criminal defense services in the 3 fiscal years immediately preceding the creation of the MIDC under this act, excluding money reimbursed to the system by individuals determined to be partially indigent. Beginning on November 1, 2018, if the Consumer Price Index has increased since November 1 of the prior state fiscal year, the local share must be adjusted by that number or by 3%, whichever is less;" and

WHEREAS, the consumer price index since November 1 of the prior state fiscal year has increased 2.2%; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2019 through September 30, 2020, and the budget was approved for an amount of up to \$5,542,054, including a local share of \$921,654.46; and

WHEREAS, the City of East Lansing's portion of the local share for the 2019/2020 grant year is \$16,448; and

WHEREAS, the City of East Lansing and Ingham County wish to enter into an agreement whereby the City pays its local share of the grant to the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby the City of East Lansing will pay its 2019-2020 local share of the MIDC grant to Ingham County for an amount of \$16,448, covering the time period of October 1, 2019 through September 30, 2020, to be paid in one payment.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac  
**Nays:** None **Absent:** Schafer **Approved 01/30/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF LANSING  
FOR ITS LOCAL SHARE CONTRIBUTION UNDER THE COUNTY'S  
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) 2019-2020 COMPLIANCE PLAN**

**RESOLUTION #20 –**

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's 2019-2020 Compliance Plan, which continues funding of a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court; and

WHEREAS, the Michigan Indigent Defense Act (Public Act 93 of 2013) defines local share as, "an indigent criminal defense system's average annual expenditure for indigent criminal defense services in the 3 fiscal years immediately preceding the creation of the MIDC under this act, excluding money reimbursed to the system by individuals determined to be partially indigent. Beginning on November 1, 2018, if the Consumer Price Index has increased since November 1 of the prior state fiscal year, the local share must be adjusted by that number or by 3%, whichever is less;" and

WHEREAS, the consumer price index since November 1 of the prior state fiscal year has increased 2.2%; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2019 through September 30, 2020, and the budget was approved for an amount of up to \$5,542,054, including a local share of \$921,654.46; and

WHEREAS, the City of Lansing's portion of the local share for the 2019/2020 grant year is \$21,986; and

WHEREAS, the City of Lansing and Ingham County wish to enter into an agreement whereby the City pays its local share of the grant to the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby the City of Lansing will pay its 2019-2020 local share of the MIDC grant to Ingham County for an amount of \$21,986, covering the time period of October 1, 2019 through September 30, 2020, to be paid in one payment.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac  
**Nays:** None **Absent:** Schafer **Approved 01/30/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN CAPITAL AREA HUMANE SOCIETY SPAY/NEUTER CLINIC AND INGHAM COUNTY ANIMAL CONTROL**

**RESOLUTION #20 –**

WHEREAS, Ingham County Animal Control and Shelter sells reduced cost spay/neuter vouchers to eligible participants; and

WHEREAS, these vouchers can be redeemed for services at the Capital Area Humane Society Spay/Neuter Clinic; and

WHEREAS, when a spay neuter voucher is redeemed, Capital Area Humane Society bills Ingham County, who then pays the Capital Area Humane Society from the Trust and Agency Fund where the voucher sale proceeds are reserved; and

WHEREAS, through this cooperative arrangement, low cost spay/neuter services are provided to the community, benefitting both pets and their owners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding between Capital Area Humane Society Spay/Neuter Clinic and Ingham County Animal Control for the time period January 1, 2020 through December 31, 2020, as detailed in the attached document.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac

**Nays:** None **Absent:** Schafer **Approved 01/30/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Polsdofer, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 02/05/2020**



## Memorandum of Understanding

between

### Capital Area Humane Society Spay/Neuter Clinic

5919 South Cedar Street Lansing MI 48911

And

### Ingham County Animal Control

600 Curtis Street Mason, MI 48854

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## I. Purpose and Scope

The Capital Area Humane Society Spay/Neuter Clinic will provide a reduced cost spay/neuter and basic wellness services to animals that are at least 8 weeks of age and that weigh at least 2 pounds and that are in the care and custody of ICAC. The Capital Area Humane Society Spay/Neuter Clinic and its employees reserve the right to refuse procedures or services that are requested by ICAC. Animals that are deemed by the clinic to be unhealthy, unthrifty, or if the procedure is not in the current best interest of the animal may be refused for surgery by the clinic.

## II. MOU Term

The term commences January 1<sup>st</sup> 2020 and terminates December 31<sup>st</sup> 2020. The Capital Area Humane Society reserves the right to terminate this MOU prior to the term date.

## III. Capital Area Humane Society Spay/Neuter Clinic and ICAC agree to the following:

**Weight and Age:** All animals must be at least 8 weeks of age and weigh at least 2lbs for procedures or services to be performed.

**Appointments:** Appointments for services will be made by calling 517-908-0756 or emailing [clinic@adoptlansing.org](mailto:clinic@adoptlansing.org). Appointments will be filled as space on the clinic's general calendar allows. The CAHS spay/neuter clinic reserves the right to require non-refundable appointment deposits for multiple appointments that are made on the same day. Large appointment reservations may be subject to a pre-payment/reservation fee/pet at the discretion of the reception staff. This fee is non-refundable and will be discussed at the time the appointment is made. If you show at full capacity of the requested appointment, the fees are applied towards surgery. **If you do not show the fee will not be refunded.**

**Transportation:** ICAC is responsible for all transportation of animals to and from the clinic.

**Consent:** The morning of the animals' appointment ICAC will provide a completed consent form for each individual animal receiving service.

**Rabies Vaccination:** All animals three months of age and older are required to be up to date on their rabies vaccinations. If the animal is not up to date they will receive a vaccine during their stay for an additional charge.

**Late/Failure to Pick up Animals:** All animals will be picked up from the Capital Area Humane Society Spay/Neuter Clinic the same day of service. Animals that are housed overnight will be unattended and a \$25.00 charge will apply for each evening spent at the clinic. If the animal is picked up after 5p.m. on the same day of surgery, a modification of the \$25.00 fee may be charged at the discretion of the employees that are required to stay for the discharge of the patient. Animals not picked up after three days will be considered abandoned and given to the proper authorities.

**Additional Surgical Services:** Any animal that is deemed to be pregnant during their alteration will have the pregnancy terminated at an additional charge and fluids given on an as needed basis for an additional charge. Any animals with an umbilical hernia will have the site repaired for an additional charge during their alteration. Any animal with a pyometra, in heat or cryptorchid will accrue additional charges at the discretion of the clinic manager. Pregnant dogs may also be charged differently on a case by case basis.

**Charges:**

Canine Spay less than 70lbs: \$85

Canine Neuter less than 70lbs: \$65

Canine Spay over 70lbs: \$120

Canine Neuter over 70lbs: \$90

Feline Spay: \$45

Feline Neuter: \$25

Feral Cat Surgeries: \$40 (includes 2 vaccines and an ear tip is required)

\*Inj. abx will be offered at \$10/feral cat on an as needed basis.

"Already fixed" anesthesia costs: \$20/cat, \$30/dog 30# or less, \$50/dog over 30#

Vaccinations: \$4.00 ea.

Heartworm: \$12 ea.

Feline Combo Testing: \$20 ea.

Microchip: \$20 ea.

Microchip "insertion only" fee (for non-CAHS microchips): \$1.00

Heat/Hernia Repair/Cat Pregnancies: \$15.00

Fluid therapies: \$5-\$20 depending on amount, route of administration and species of animal

Fecal Floatation: \$10.00

Pre-Operative Blood work: \$35.00

Preventative: \$2 discount from retail/rounded to the nearest whole \$ amount

Example: Cat Multi \$12/dose

Rx Products: \$2 discount from price to client

(Includes de-wormers, inj. antibiotics, inj. anti-emetics, flea tx and any other tx as offered by the doctor).

Euthanasia (general cremation included): \$10/cat, \$15/dog under 30#, \$30/dog under 50#

\*Larger patients and private cremation charges available on a case by case basis.

**Specially Ordered or Priced Items:** If agreed upon by the clinic manager and the doctor, any specially ordered products will be offered at a price that is either rounded up to the nearest \$5 or \$10 amount from our cost as decided on a case by case basis through the clinic manager. Any variances of the prices listed above will be rare and will need approval by the clinic manager.



**Payments:** Payment is due within 30 days of receipt of the monthly invoice provided to you from CAHS. Failure to keep the account balance current will result in the Capital Area Humane Society declining services.

**Procedures for Personal Animals:** As a courtesy to those that work with rescue organizations, personal animals that are owned by employees of ICAC will also be extended the rescue pricing mentioned above. Proof of ownership and employment may be required.

**Grant Qualifications:** Animals that are being put up for adoption through rescue organizations do not qualify for any grant assisted procedures unless otherwise approved by the CAHS Spay/Neuter Clinic contacts listed below. In the event that an owner or employee of a rescue organization qualifies for a grant surgery with their own personal pet, the following documentation will be required and a copy of the documentation will be kept on file at the CAHS Spay/Neuter Clinic:

**Animals 6 months and younger:** Any documentation such as a bill of sale/transfer or veterinary services rendered (including microchip registrations) with the animal's name and description and the current owners name and/or address.

**Animals older than 6 months:** A rabies license and/or any of the above documentation will be required to show proof of ownership.

**Adoption Expectations/Recommendations:** As we are also directly associated with a shelter location, CAHS S/N Clinic will not allow adoptions through other rescue entities to occur on the premises. Violation of this rule can result in direct termination of all services of the spay/neuter clinic with the rescue organization and its members. While this is still to be decided at the discretion of each rescue we also do not recommended that an animal that has had a spay/neuter procedure go home to a new environment on the same day of surgery for the safety of both the animals and the new owners.

#### IV. Contacts

**Capital Area Humane Society Spay/Neuter Clinic**

**Primary:** Holly Thoms, Clinic Director 517-908-0756

[hthoms@adoptlansing.org](mailto:hthoms@adoptlansing.org)

**Secondary:** Julia Willson, President/CEO, 517-626-6060

[jwillson@adoptlansing.org](mailto:jwillson@adoptlansing.org)

**Ingham County Animal Control**

**Primary:** Heidi Williams, Director 517-676-8362

[hwilliams2@ingham.org](mailto:hwilliams2@ingham.org)

#### V. Effective Date and Signature

This MOU shall be effective upon the signature of ICAC authorized officials. It shall be enforced from January 1<sup>st</sup> 2020 to December 31<sup>st</sup> 2020.

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Signature/Date