

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to bc.ingham.org, choosing the "Events Calendar," and clicking on Monday, August 24, 2020

Monday, August 24, 2020

5:30pm

PARKS & RECREATION COMMISSION MEETING

Virtual Meeting via Zoom:

<https://zoom.us/j/94111189925?pwd=Z0NBRStPWjA1aEJDkzRPeHVMaStsQT09>

Meeting ID: 941 1118 9925

Passcode: 295689

One tap mobile +13126266799,,94111189925#,,,,,0#,,295689#

1. **Call to Order**
2. **Approval of Minutes**
Minutes of July 27, 2020 regular meeting will be considered - [Page 3](#)
3. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
4. **APPROVE THE AGENDA**
Late Items / Changes/ Deletions
5. **ACTION ITEMS**
 - A. Prime Professional Services for Hawk Island Boardwalk Replacement - [Page 45](#)
 - B. Snow Making Pipe for Hawk Island - [Page 46](#)
 - C. Contract with J.H. Construction for Concrete Work at Hawk Island - [Page 47](#)
 - D. Amendment to the Contract with Spicer Group - [Page 48](#)
6. **ADMINISTRATIVE REPORTS**
 - A. Director - [Page 50](#)
 - B. Park Managers - [Page 54](#)
 - C. Administrative Office - [Page 60](#)
 - D. Financial Report - [Page 61](#)
 - E. Millage Coordinator Report - [Page 64](#)
 - F. FLRT Trail Ambassador Report - [Page 65](#)
7. **Informational Items**
 - A. TF19-0114 Project Agreement: Lake Lansing South Bathhouse - [Page 66](#)
 - B. TF19-0116 Project Agreement: Hawk Pathway, fishing pier - [Page 79](#)
 - C. Mason Optimist Youth Sports Event Canceled - [Page 92](#)
 - D. 2021 Controller's Recommended CIP Budget - [Page 93](#)
8. **Board/Staff Comments**
9. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*

10. Upcoming Meetings

- A.** Date: Monday, September 21, 2020; Time: 5:30pm
 Parks & Recreation Commission Meeting
 Via Zoom

- B.** Date: Monday, September 28, 2020; Time: 5:30pm
 Parks & Recreation Commission Meeting
 Via Zoom

11. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
July 27, 2020

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting virtually via Zoom website.

Board Members

Present: Matt Bennett, Cherry Hamrick, Steve James, Simar Pawar, Paul Pratt, Commissioner Emily Stivers, Chris Swope, Stephanie Thomas, Commissioner Chris Trubac, and Michael Unsworth

Absent:

Also Present: Park Director Tim Morgan, Administrative Office Coordinator Nicole Wallace, Hawk Island Park Manager Brian Collins, Lake Lansing Park Manager Coe Emens, Burchfield Park Manager Tim Buckley, Trails & Parks Millage Program Coordinator Melissa Buzzard, FLRT Trail Ambassador Program Coordinator Lauren Ross, City of Lansing Park Director Brett Kaschinske, Cheri Riemer, Nancy Uppal, Matt Lerch, and John Morris

Call to Order: Chair Bennett called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

Minutes: **Moved by Mr. Pratt and Supported by Ms. Hamrick** to approve the June 22, 2020 minutes of the regular meeting as amended:
Edit on page 2: Mr. Unsworth said he thinks people won't follow directional signs, ~~and~~ **The**
Yes-10; No-0. MOTION CARRIED.

LIMITED PUBLIC COMMENT

None.

LATE ITEMS / CHANGES / DELETIONS

None.

ACTION ITEMS

City of Lansing Additional Funding Request ~

Mr. Kaschinske addressed the Commission regarding additional funding for several bridge projects. Mr. Kaschinske reviewed the additional costs and stated he was pleased they got two bids. If they selected multiple vendors, there could be some minor cost savings, however they didn't see a value in piecing it out to different contractors. Mr. Bennett asked if Spicer Group had looked over these numbers initially. Ms. Buzzard stated some of the earlier bridges weren't reviewed by Spicer Group. Mr. Bennett asked if they were part of the original fix. Mr. Kaschinske said bridge 18 was called for a replacement by the Mannik & Smith report. Ms. Buzzard stated it was a mix. Mr. Morgan asked why project #7 and #8 didn't have a preliminary cost. Mr. Kaschinske stated #8 is also project #6, project #7 is also project #5, and it is just how the spreadsheet is laid out, for a total of 6 bridges.

Mr. Unsworth stated one of his constituents is concerned about the condition of the River Trail by Crego Park that won't be addressed until another project is finished. Mr. Kaschinske said they were funded for that area, but they still have to complete Bridge 21 first. They are aware of the poor condition in that area. They don't want to redo the asphalt in that area, and then come in with large equipment for fixing Bridge 21, essentially tearing it up again. Mr. Unsworth asked when this will be fixed. Mr. Kaschinske said Bridge 21 will be fixed next year.

Mr. Pratt stated the bridges are from the first round of the millage, and we are still learning how to do this process. He agrees that it should be one vendor, and not multiple contractors for the project, and recommends the additional funding.

MOVED BY MR. PRATT, SUPPORTED BY MS. HAMRICK

To recommend to the Board of Commissioners to fund the City of Lansing's additional funding request in the amount of \$1,800,000.00 as detailed in the attached document.

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

Brett Kaschinske
Director



Andy Schor, Mayor

Parks and Recreation Department
200 N. Foster Avenue
Lansing, Michigan 48911
PH: 517.483.4277 – FAX: 517.377.0180
TDD: 517.483.4473
www.lansingmi.gov/parks

July 22, 2020

Mr. Bryan Crenshaw, Chairperson
Board of Commissioners
P.O. Box 319
Mason, MI 48854

Mr. Timothy Morgan, Director
Ingham County Parks
P.O. Box 178
Mason, MI 48854

Ms. Melissa Buzzard
Trails & Parks Millage Coordinator
P.O. Box 178
Mason, MI 48854

Dear Chairperson Crenshaw, Ms. Buzzard and Mr. Morgan:

I want to ensure you the City is being a wise steward of the grant millage dollars entrusted to us from Ingham County and are performing our due diligence for long-term repair to prevent further deterioration and provide safe bridges and regional River Trail.

The purpose of this letter is to request an increase in our budget for the following projects, Moores Trail Bridge (CL-09-LTW-GR), Pennsylvania Bridges (CL-13-LTE-RC, CL-14-LTE-RC, and CL-15-LTE-RC), Trail Bridge East of Aurelius Road (CL-18-LTE-RC) and the Bridge on Cesar Chavez Avenue (CL-31-LT-GR). For your review, I have attached the bid spreadsheet outlining the costs for each project.

The city is asking for additional funding over the awarded grant amounts to encompass the additional costs of the projects, estimated to be a contingent amount of \$1,800,000.00. This amount is due to a number of unforeseen circumstances related to the projects. Each bridge had far more structural issues than originally anticipated that were not visible until construction began and engineers were able to examine the interior of the structures. In addition, further deterioration occurred from the time the City received the original bids on the projects.

We received two initial bids and at this time are comfortable with not taking the projects back out to bid, which would only delay the process and cause further deterioration.

I understand the request for additional funds is substantial; however, I do believe the funds are being used appropriately. While the extra work was unforeseen, I do see it as a necessity to provide safe and secure bridges and trails to safeguard the public and avoid deterioration in the near future.

Thank you for your consideration and I look forward to hearing from you should you have any questions or if I may provide any additional information.

Sincerely,

Brett Kaschinske, Director

"Equal Opportunity Employer"

2020 Lansing River Trail Bridges (B/20/113)					
	City Budget Includes original PE and CE cost	Engineer's Estimate Does not include City engineering or constr \$*	Anlaan	Grand River	Contech
PROJECT 1 – BRIDGE (CL-09-LTW-GR) TRAIL BRIDGE REHABILITATION					
Misc Quantities subtotal		\$ 35,225.00	\$ 29,325.00	\$ 221,840.00	
Rehabilitation subtotal		\$ 226,229.48	\$ 541,503.60	\$ 595,128.00	
Total	\$123,750	\$ 261,454.48	\$ 570,828.60	\$ 816,968.00	
From Bid tab			\$ 570,828.60	\$ 816,968.00	
PROJECT 2 – BRIDGE (CL-13-LTE-RC) TRAIL BRIDGE REHABILITATION					
Misc Quantities subtotal		\$ 19,719.00	\$ 16,925.00	\$ 122,360.00	
Rehabilitation subtotal		\$ 113,671.00	\$ 155,364.00	\$ 261,740.00	
Total	\$110,000	\$ 133,390.00	\$ 172,289.00	\$ 384,100.00	
From Bid tab			\$ 172,289.00	\$ 384,100.00	
PROJECT 3 – BRIDGE (CL-14-LTE-RC) TRAIL BRIDGE REHABILITATION					
Misc Quantities subtotal		\$ 45,792.00	\$ 36,275.00	\$ 287,260.00	
Rehabilitation subtotal		\$ 156,113.00	\$ 257,905.00	\$ 311,382.00	
Total	\$128,500	\$ 201,905.00	\$ 294,180.00	\$ 598,642.00	
From Bid tab			\$ 294,190.00	\$ 598,642.00	
PROJECT 4 – BRIDGE (CL-15-LTE-RC) TRAIL BRIDGE REHABILITATION					
Misc Quantities subtotal		\$ 52,913.40	\$ 43,158.70	\$ 239,161.65	
Rehabilitation subtotal		\$ 299,876.90	\$ 556,364.00	\$ 556,211.00	
Total	\$437,800	\$ 352,790.30	\$ 599,522.70	\$ 795,372.65	
From Bid tab			\$ 599,522.70	\$ 795,372.65	
PROJECT 5 – BRIDGE (CL-18-LTE-RC) TRAIL BRIDGE REPLACEMENT					
Misc Quantities subtotal		\$ 137,048.00	\$ 98,965.00	\$ 115,444.00	
Rehabilitation subtotal		\$ 919,505.50	\$ 578,908.35	\$ 712,543.30	
Total	\$909,200	\$ 1,056,553.50	\$ 677,873.35	\$ 827,987.30	
From Bid tab			\$ 677,873.35	\$ 827,987.30	
PROJECT 6 – BRIDGE (CL-31-LT-GR) TRAIL BRIDGE REHABILITATION					
Misc Quantities subtotal		\$ 58,481.60	\$ 43,275.80	\$ 116,355.39	
Rehabilitation subtotal		\$ 352,420.50	\$ 448,001.00	\$ 364,321.00	
Total	\$475,300	\$ 410,902.10	\$ 491,276.80	\$ 480,676.39	
From Bid tab			\$ 491,276.80	\$ 480,676.39	
PROJECT 7 – BRIDGE (CL-18-LTE-RC) TRUSS FURN FAB AND DELIVER BID					
Total		\$ 396,618.00	\$ 347,500.00	\$ 347,395.00	\$362,500.00
From Bid tab			\$ 347,500.00	\$ 347,395.00	\$362,500.00
PROJECT 8 – BRIDGE (CL-31-LT-GR) TRUSS FURN FAB AND DELIVER BID					
Total		\$ 165,930.00	\$ 165,600.00	\$ 182,365.00	\$162,500.00
From Bid tab			\$ 165,500.00	\$ 182,365.00	\$162,500.00
City Engineering Cost*		\$600,000.00			
City Tree Work		\$22,500.00			
	\$2,184,550	\$ 3,602,043.38	\$ 3,941,570.45	\$ 5,056,006.34	\$525,000.00



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 (AS NEEDED)

PROJECT 1 – BRIDGE (CL-09-LTW-GR) TRAIL BRIDGE REHABILITATION

Bridge 09 – Project 1

Pay Item Code	Description	Unit	Qty.	ENGINEERS ESTIMATE		ANLAAN		GRAND RIVER	
						Unit Price	Total		
1500001	Mobilization, Max - 0.09	LSUM	0.09	x	268600	24174	\$ 250,000.00 = \$ 22,500.00	641000	= 57690
2040080	Exploratory Investigation, Vertical	Ft	10	x	40	400	\$ 50.00 = \$ 500.00	100	= 1000
2050010	Embankment, CIP	Cyd	12	x	20	240	\$ 60.00 = \$ 720.00	60	= 720
2050016	Excavation, Earth	Cyd	9	x	16	144	\$ 55.00 = \$ 495.00	60	= 540
2050031	Non Haz Contaminated Material Handling and Disposal	Cyd	2	x	40	80	\$ 100.00 = \$ 200.00	150	= 300
2057011	Subgrade Undercutting, Special	Syd	12	x	35	420	\$ 100.00 = \$ 1,200.00	100	= 1200
2060002	Backfill, Structure, CIP	Cyd	10	x	27	270	\$ 100.00 = \$ 1,000.00	60	= 600
3020002	Aggregate Base, LM	Cyd	4	x	50	200	\$ 115.00 = \$ 460.00	100	= 400
8120170	Minor Traffic Devices	LSUM	0.09	x	103300	9297	\$ 25,000.00 = \$ 2,250.00	1771000	= 159390
MISCELLANEOUS QUANTITIES SUBTOTAL					\$ 35,225.00		\$ 29,325.00	\$ 221,840.00	

Bridge 09 – Project 1

Pay Item Code	Description	Unit	Qty.				Unit Price	Total		
2010001	Clearing	Acre	0.02	x	\$10,000.00	200	\$ 20,000.00 = \$ 400.00	100000	=	2000
2020004	Tree, Rem, 6 inch to 18 inch	Ea	1	x	\$400.00	400	\$ 500.00 = \$ 500.00	690	=	690
2040061	Structures, Rem Portions (CL-09-LTW-GR)	LSUM	1	x	\$18,600.00	18600	\$ 60,000.00 = \$ 60,000.00	60000	=	60000
2050016	Excavation, Earth	Cyd	18	x	\$16.00	288	\$ 55.00 = \$ 990.00	60	=	1080
2080036	Erosion Control, Silt Fence	Ft	32	x	\$3.00	96	\$ 4.00 = \$ 128.00	10	=	320
2080042	Erosion Control, Turbidity Curtain, Deep	Ft	156	x	\$20.00	3120	\$ 10.00 = \$ 1,560.00	25	=	3900
5010005	HMA Surface, Rem	Syd	56	x	\$8.00	448	\$ 25.00 = \$ 1,400.00	30	=	1680
2060002	Backfill, Structure, CIP	Cyd	18	x	27	486	\$ 100.00 = \$ 1,800.00	60	=	1080
3020002	Aggregate Base, LM	Cyd	2	x	50	100	\$ 115.00 = \$ 230.00	100	=	200
3020016	Aggregate Base, 6 inch	Syd	40	x	15	600	\$ 30.00 = \$ 1,200.00	80	=	3200
5017031	Hand Patching	Ton	11	x	200	2200	\$ 200.00 = \$ 2,200.00	200	=	2200
7060040	Elec Grounding System	Ea	2	x	1800	3600	\$ 1,000.00 = \$ 2,000.00	3350	=	6700
7060051	Expansion Joint Device, Cover Plate	Ft	72	x	170	12240	\$ 75.00 = \$ 5,400.00	150	=	10800

MINUTES OF THE MEETING
Ingham County Parks & Recreation Commission
July 27, 2020
Page 6

7060092	Reinforcement, Steel, Epoxy Coated	Lb	581	x	2.5	1452.5	\$ 2.50 = \$ 1,452.50	2	=	1162
7060100	Substructure Conc	Cyd	2	x	1200	2400	\$ 5,000.00 = \$ 10,000.00	5000	=	10000
7090010	Hardware, Misc. (CL-09-LTW-GR)	LSUM	1	x	1500	1500	\$ 3,000.00 = \$ 3,000.00	12000	=	12000
7090030	Timber and Lumber, Treated, Furn and Place	TBF	2.49	x	5000	12450	\$ 25,000.00 = \$ 62,250.00	20000	=	49800
7097051	Abrasive Deck Treatment (CL-09-LTW-GR)	LSUM	1	x	2400	2400	\$ 1,500.00 = \$ 1,500.00	5000	=	5000
7100001	Joint Waterproofing	Sft	54	x	7	378	\$ 5.00 = \$ 270.00	20	=	1080
7120007	Hand Chipping, Other Than Deck	Cft	55	x	250	13750	\$ 150.00 = \$ 8,250.00	250	=	13750
7120033	Adhesive Anchoring of Vertical Bar, 5/8 inch	Ea	12	x	20	240	\$ 20.00 = \$ 240.00	40	=	480
7120098	Flushing Cracks, Water	Ft	10	x	3	30	\$ 0.01 = \$ 0.10	10	=	100
7120099	Structural Crack, Repr	Ft	10	x	140	1400	\$ 50.00 = \$ 500.00	200	=	2000
7120120	Embedded Galvanic Anode	Ea	21	x	17	357	\$ 16.00 = \$ 336.00	20	=	420
7127050	Adhesive Anchoring of Horizontal Bar, 5/8 inch	Ea	24	x	25	600	\$ 15.00 = \$ 360.00	40	=	960
7130072	Structural Steel, Welded Repair, Furn, Fab, and Erect	Lb	1279	x	30	38370	\$ 10.00 = \$ 12,790.00	20	=	25580
7150045	Steel Structure, Cleaning, Type 4 (CL-09-LTW-GR)	LSUM	1	x	48430.01625	48430.01625	\$ 295,000.00 = \$ 295,000.00	294525	=	294525
7150046	Steel Structure, Coating, Type 4 (CL-09-LTW-GR)	LSUM	1	x	48430.01625	48430.01625	\$ 40,000.00 = \$ 40,000.00	39270	=	39270
7160001	Field Repair of Damaged Coating (CL-09-LTW-GR)	LSUM	1	x	63.95	63.95	\$ 1.00 = \$ 1.00	1	=	1
8130005	Riprap, Heavy	Syd	109	x	105	11445	\$ 250.00 = \$ 27,250.00	400	=	43600
8167011	Parkway Restoration	Syd	31	x	5	155	\$ 16.00 = \$ 496.00	50	=	1550
REHABILITATION SUBTOTAL						\$ 226,229.48	\$ 541,503.60		\$	595,128.00
PROJECT 1 – BRIDGE (CL-09-LTW-GR) TRAIL BRIDGE REHABILITATION TOTAL						\$ 261,454.48	\$ 570,828.60		\$	816,968.00
						\$0.00				

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(AS NEEDED)

PROJECT 2 – BRIDGE (CL-13-LTE-RC) TRAIL BRIDGE REHABILITATION

Bridge 13 – Project 2					ENGINEERS ESTIMATE	ANLAAN		GRAND RIVER	
Pay Item Code	Description	Unit	Qty.			Unit Price	Total		
1500001	Mobilization, Max - 0.05	LSUM	0.05	x	269500	\$ 13,430.00	\$ 250,000.00	=	\$ 12,500.00
2050010	Embankment, CIP	Cyd	12	x	20	\$ 240.00	\$ 60.00	=	\$ 720.00
2050016	Excavation, Earth	Cyd	9	x	16	\$ 144.00	\$ 55.00	=	\$ 495.00
2050031	Non Haz Contaminated Material Handling and Disposal	Cyd	3	x	40	\$ 120.00	\$ 100.00	=	\$ 300.00
2057011	Subgrade Undercutting, Special	Syd	12	x	35	\$ 420.00	\$ 100.00	=	\$ 1,200.00
3020002	Aggregate Base, LM	Cyd	4	x	50	\$ 200.00	\$ 115.00	=	\$ 460.00
8120170	Minor Traffic Devices	LSUM	0.05	x	103300	\$ 5,165.00	\$ 25,000.00	=	\$ 1,250.00
MISCELLANEOUS QUANTITIES SUBTOTAL					\$ 19,719.00		\$ 16,925.00		\$ 105,450.00
							\$ 16,925.00		\$ 122,360.00
Bridge 13 – Project 2						Unit Price	Total		
2010001	Clearing	Acre	0.04	x	10000	\$ 400.00	\$ 20,000.00	=	\$ 800.00
2020002	Tree, Rem, 19 inch to 36 inch	Ea	1	x	900	\$ 900.00	\$ 2,500.00	=	\$ 2,500.00
2020004	Tree, Rem, 6 inch to 18 inch	Ea	14	x	400	\$ 5,600.00	\$ 500.00	=	\$ 7,000.00
2020006	Stump, Rem, 19 inch to 36 inch	Ea	1	x	350	\$ 350.00	\$ 500.00	=	\$ 500.00
2040061	Structures, Rem Portions (CL-13-LTE-RC)	LSUM	1	x	3300	\$ 3,300.00	\$ 38,000.00	=	\$ 38,000.00
2050016	Excavation, Earth	Cyd	20	x	16	\$ 320.00	\$ 55.00	=	\$ 1,100.00
2080036	Erosion Control, Silt Fence	Ft	45	x	3	\$ 135.00	\$ 4.00	=	\$ 180.00
2080042	Erosion Control, Turbidity Curtain, Deep	Ft	112	x	20	\$ 2,240.00	\$ 10.00	=	\$ 1,120.00
2087050	Erosion Control, Inlet Protection, Fabric Drop, Modified	Ea	1	x	130	\$ 130.00	\$ 200.00	=	\$ 200.00
5010005	HMA Surface, Rem	Syd	27	x	8	\$ 216.00	\$ 25.00	=	\$ 675.00
2050010	Embankment, CIP	Cyd	65	x	20	\$ 1,300.00	\$ 60.00	=	\$ 3,900.00
5017031	Hand Patching	Ton	6	x	200	\$ 1,200.00	\$ 200.00	=	\$ 1,200.00
7060051	Expansion Joint Device, Cover Plate	Ft	24	x	170	\$ 4,080.00	\$ 95.00	=	\$ 2,280.00
7090010	Hardware, Misc. (CL-13-LTE-RC)	LSUM	1	x	2500	\$ 2,500.00	\$ 1,000.00	=	\$ 1,000.00
7090030	Timber and Lumber, Treated, Furn and Place	TBF	1.46	x	5000	\$ 7,300.00	\$ 25,000.00	=	\$ 36,500.00
7097010	Timber Pile Repair	Ft	3	x	300	\$ 900.00	\$ 500.00	=	\$ 1,500.00
7130082	Support, Suspension, Temp	Ea	1	x	2200	\$ 2,200.00	\$ 2,500.00	=	\$ 2,500.00
7130071	Structural Steel, Retrofit, Furn, Fab, and Erect	LB	15	x	35	\$ 525.00	\$ 25.00	=	\$ 375.00
8130010	Riprap, Plain	Syd	202	x	75	\$ 15,150.00	\$ 117.00	=	\$ 23,634.00
8137021	Gabion Basket, Type A	Cyd	88	x	600	\$ 52,800.00	\$ 250.00	=	\$ 22,000.00
8137021	Gabion Basket, Type B	Cyd	20	x	600	\$ 12,000.00	\$ 400.00	=	\$ 8,000.00
8167011	Parkway Restoration	Syd	25	x	5	\$ 125.00	\$ 16.00	=	\$ 400.00
REHABILITATION SUBTOTAL					\$ 113,671.00		\$ 155,364.00		\$ 261,740.00
					\$ 133,390.00		\$ 172,289.00		\$ 384,100.00
PROJECT 2 – BRIDGE (CL-13-LTE-RC) TRAIL BRIDGE REHABILITATION TOTAL							\$ 172,289.00		

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(AS NEEDED)

PROJECT 3 – BRIDGE (CL-14-LTE-RC) TRAIL BRIDGE REHABILITATION

Bridge 14 – Project 3		ENGINEERS ESTIMATE				ANLAAN		GRAND RIVER	
Pay Item Code	Description	Unit	Qty.			Unit Price	Total		
1500001	Mobilization, Max - 0.12	LSUM	0.12 x	268500	\$ 32,232.00	\$ 250,000.00 =	\$ 30,000.00	434000 =	52080
2050010	Embankment, CIP	Cyd	12 x	20	\$ 240.00	\$ 60.00 =	\$ 720.00	60 =	720
2050016	Excavation, Earth	Cyd	9 x	16	\$ 144.00	\$ 55.00 =	\$ 495.00	60 =	540
2050031	Non Haz Contaminated Material Handling and Disposal	Cyd	4 x	40	\$ 160.00	\$ 100.00 =	\$ 400.00	150 =	600
2057011	Subgrade Undercutting, Special	Syd	12 x	35	\$ 420.00	\$ 100.00 =	\$ 1,200.00	100 =	1200
3020002	Aggregate Base, LM	Cyd	4 x	50	\$ 200.00	\$ 115.00 =	\$ 460.00	100 =	400
8120170	Minor Traffic Devices	LSUM	0.12 x	103300	\$ 12,396.00	\$ 25,000.00 =	\$ 3,000.00	1931000 =	231720
MISCELLANEOUS QUANTITIES SUBTOTAL					\$ 45,792.00		\$ 36,275.00		287260

Bridge 14 – Project 3		ENGINEERS ESTIMATE				ANLAAN		GRAND RIVER	
Pay Item Code	Description	Unit	Qty.			Unit Price	Total		
1077060	Railroad Inspection and Flagging	Dir	10,000.00 x	1	\$ 10,000.00	\$ 1.00 =	\$ 10,000.00	1 =	10000
2040061	Structures, Rem Portions (CL-14-LTE-RC)	LSUM	1 x	13900	\$ 13,900.00	\$ 65,000.00 =	\$ 65,000.00	80000 =	80000
2080036	Erosion Control, Silt Fence	Ft	49 x	3	\$ 147.00	\$ 4.00 =	\$ 196.00	10 =	490
2080042	Erosion Control, Turbidity Curtain, Deep	Ft	85 x	20	\$ 1,700.00	\$ 10.00 =	\$ 850.00	25 =	2125
5010005	HMA Surface, Rem	Syd	28 x	8	\$ 224.00	\$ 25.00 =	\$ 700.00	30 =	840
					\$ -				
					\$ -				
5017031	Hand Patching	Ton	6 x	200	\$ 1,200.00	\$ 200.00 =	\$ 1,200.00	200 =	1200
7060040	Elec Grounding System	Ea	1 x	1800	\$ 1,800.00	\$ 1,000.00 =	\$ 1,000.00	3350 =	3350
7060051	Expansion Joint Device, Cover Plate	Ft	24 x	170	\$ 4,080.00	\$ 95.00 =	\$ 2,280.00	150 =	3600
7090010	Hardware, Misc. (CL-14-LTE-RC)	LSUM	1 x	5000	\$ 5,000.00	\$ 5,000.00 =	\$ 5,000.00	20000 =	20000
7090030	Timber and Lumber, Treated, Furn and Place	TBF	2.85 x	5000	\$ 14,250.00	\$ 25,000.00 =	\$ 71,250.00	20000 =	57000
7097001	Timber Pile Repair	Ft	4 x	300	\$ 1,200.00	\$ 500.00 =	\$ 2,000.00	2500 =	10000
7097051	Abrasive Deck Treatment (CL-14-LTE-RC)	LSUM	1 x	4608	\$ 4,608.00	\$ 3,000.00 =	\$ 3,000.00	8000 =	8000
7130071	Structural Steel, Retrofit, Furn, Fab, and Erect	Lb	287 x	35	\$ 10,045.00	\$ 25.00 =	\$ 7,175.00	40 =	11480
7130072	Structural Steel, Welded Repair, Furn, Fab, and Erect	Lb	2,691.00 x	30	\$ 80,730.00	\$ 15.00 =	\$ 40,365.00	20 =	53820

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7150047	Steel Structure, Cleaning, Partial, Type 4 (CL-14-LTE-RC)	LSUM	1	x	2985	\$	2,985.00	\$	40,000.00	=	\$	40,000.00	39800	=	39800
7150048	Steel Structure, Coating, Partial, Type 4 (CL-14-LTE-RC)	LSUM	1	x	2985	\$	2,985.00	\$	5,000.00	=	\$	5,000.00	4776	=	4776
7160001	Field Repair of Damaged Coating (CL-14-LTE-RC)	LSUM	1	x	149	\$	149.00	\$	1.00	=	\$	1.00	1	=	1
8130005	Riprap, Heavy	Syd	4	x	105	\$	420.00	\$	250.00	=	\$	1,000.00	400	=	1600
8130010	Riprap, Plain	Syd	8	x	75	\$	600.00	\$	200.00	=	\$	1,600.00	300	=	2400
8167011	Parkway Restoration	Syd	18	x	5	\$	90.00	\$	16.00	=	\$	288.00	50	=	900
REHABILITATION SUBTOTAL						\$	156,113.00			\$	257,905.00	311382			
						\$	201,905.00					598642			
							0			\$	294,180.00				
PROJECT 3 – BRIDGE (CL-14-LTE-RC) TRAIL BRIDGE REHABILITATION TOTAL															

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 (AS NEEDED)
 PROJECT 4 – BRIDGE (CL-15-LTE-RC) TRAIL BRIDGE REHABILITATION**

Bridge 15 – Project 4

Pay Item Code		Description	Unit	Qty.	ENGINEERS ESTIMATE				Unit Price	ANLAAN		Total	GRAND RIVER	
1500001		Mobilization, Max - 0.11	LSUM	0.11	x	268600	\$	29,546.00	\$ 250,000.00	=	\$	27,500.00	644000 =	70840
2040080		Exploratory Investigation, Vertical	Ft	40	x	40	\$	1,600.00	\$ 50.00	=	\$	2,000.00	50 =	2000
2050010		Embankment, CIP	Cyd	12	x	20	\$	240.00	\$ 60.00	=	\$	720.00	60 =	720
2050016		Excavation, Earth	Cyd	9	x	16	\$	144.00	\$ 55.00	=	\$	495.00	60 =	540
2050031		Non Haz Contaminated Material Handling and Disposal	Cyd	2	x	40	\$	80.00	\$ 100.00	=	\$	200.00	150 =	300
2057011		Subgrade Undercutting, Special	Syd	11	x	35	\$	385.00	\$ 100.00	=	\$	1,100.00	100 =	1100
3020002		Aggregate Base, LM	Cyd	4	x	50	\$	200.00	\$ 115.00	=	\$	460.00	100 =	400
8120012		Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	15	x	100	\$	1,500.00	\$ 70.00	=	\$	1,050.00	79.1 =	1186.5
8120013		Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	15	x	4.4	\$	66.00	\$ 5.50	=	\$	82.50	5.65 =	84.75
8120140		Lighted Arrow, Type C, Furn	Ea	2	x	580	\$	1,160.00	\$ 275.00	=	\$	550.00	565 =	1130
8120141		Lighted Arrow, Type C, Oper	Ea	2	x	120	\$	240.00	\$ 25.00	=	\$	50.00	56.5 =	113
8130030		Channelizing Device, 42 inch, Furn	Ea	75	x	25	\$	1,875.00	\$ 12.00	=	\$	900.00	21.47 =	1610.25
8120031		Channelizing Device, 42 inch, Oper	Ea	75	x	0.8	\$	60.00	\$ 1.00	=	\$	75.00	1.13 =	84.75
8120170		Minor Traffic Devices	LSUM	0.11	x	103300	\$	11,363.00	\$ 25,000.00	=	\$	2,750.00	1395000 =	153450
8120245		Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	Ft	500	x	1.5	\$	750.00	\$ 1.85	=	\$	925.00	1.85 =	925
8120246		Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	Ft	500	x	1.5	\$	750.00	\$ 1.85	=	\$	925.00	1.85 =	925
8120350		Sign, Type B, Temp Prismatic, Furn	Sft	340	x	4.2	\$	1,428.00	\$ 3.15	=	\$	1,071.00	3.59 =	1220.6
8120351		Sign, Type B, Temp Prismatic, Oper	Sft	340	x	0.6	\$	204.00	\$ 0.15	=	\$	51.00	0.56 =	190.4
8120352		Sign, Type B, Temp Prismatic, Special, Furn	Sft	44	x	9	\$	396.00	\$ 4.15	=	\$	182.60	3.79 =	166.76
8120353		Sign, Type B, Temp Prismatic, Special, Oper	Sft	44	x	0.6	\$	26.40	\$ 0.15	=	\$	6.60	0.56 =	24.64
8110231		Pavt Mrkg, Waterborne, 4 inch, White	Ft	500	x	0.1	\$	50.00	\$ 2.50	=	\$	1,250.00	2.5 =	1250
8120026		Pedestrian Type II Barricade, Temp	Ea	4	x	150	\$	600.00	\$ 85.00	=	\$	340.00	100 =	400
8120210		Pavt Mrkg, Longit, 6 inch or Less Width, Rem	Ft	500	x	0.5	\$	250.00	\$ 0.95	=	\$	475.00	1 =	500
MISCELLANEOUS QUANTITIES SUBTOTAL							\$	52,913.40			\$	43,158.70		239161.65

Bridge 15 – Project #4

Pay Item Code	Description	Unit	Qty.					Unit Price			Total		
2040025	Fence, Rem	Ft	140	x	8	\$	1,120.00	\$ 15.50	=	\$	2,170.00	40 =	5600
2040061	Structures, Rem Portions (CL-15-LTE-RC)	LSUM	1	x	19700	\$	19,700.00	\$ 85,000.00	=	\$	85,000.00	60000 =	60000
2050016	Excavation, Earth	Cyd	4	x	16	\$	64.00	\$ 55.00	=	\$	220.00	60 =	240
2080036	Erosion Control, Silt Fence	Ft	87	x	3	\$	261.00	\$ 4.00	=	\$	348.00	10 =	870
5010005	HMA Surface, Rem	Syd	36	x	8	\$	288.00	\$ 25.00	=	\$	900.00	30 =	1080
2050010	Embankment, CIP	Cyd	4	x	20	\$	80.00	\$ 60.00	=	\$	240.00	60 =	240
5017031	Hand Patching	Ton	7	x	200	\$	1,400.00	\$ 200.00	=	\$	1,400.00	200 =	1400
7060040	Elec Grounding System	Ea	1	x	1800	\$	1,800.00	\$ 1,000.00	=	\$	1,000.00	3350 =	3350
7060051	Expansion Joint Device, Cover Plate	Ft	72	x	170	\$	12,240.00	\$ 95.00	=	\$	6,840.00	150 =	10800
7090010	Hardware, Misc. (CL-15-LTE-RC)	LSUM	1	x	2500	\$	2,500.00	\$ 6,000.00	=	\$	6,000.00	20000 =	20000
7090030	Timber and Lumber, Treated, Furn and Place	TBF	4.14	x	5000	\$	20,700.00	\$ 25,000.00	=	\$	103,500.00	20000 =	82800
7097001	Timber Pile Repair	Ft	1	x	300	\$	300.00	\$ 500.00	=	\$	500.00	25000 =	2500
7097051	Abrasive Deck Treatment (CL-15-LTE-RC)	LSUM	1	x	4224	\$	4,224.00	\$ 3,000.00	=	\$	3,000.00	8000 =	8000

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(AS NEEDED)
PROJECT 5 – BRIDGE (CL-18-LTE-RC) TRAIL BRIDGE REPLACEMENT
ENGINEERS ESTIMATE

ANLAAN

GRAND RIVER

Bridge 18 – Project 5

Pay Item Code	Description	Unit	Qty.			Unit Price	Total		
1500001	Mobilization, Max	LSUM	0.32	x	268600	\$ 85,952.00	\$ 250,000.00	=	\$ 80,000.00
2040080	Exploratory Investigation, Vertical	Ft	40		40	\$ 1,600.00			
2050010	Embankment, CIP	Cyd	12	x	20	\$ 240.00	\$ 60.00	=	\$ 720.00
2050016	Excavation, Earth	Cyd	9	x	16	\$ 144.00	\$ 55.00	=	\$ 495.00
2050031	Non Haz Contaminated Material Handling and Disposal	Cyd	2	x	40	\$ 80.00	\$ 100.00	=	\$ 200.00
2057011	Subgrade Undercutting, Special	Syd	11	x	35	\$ 385.00	\$ 100.00	=	\$ 1,100.00
2060002	Backfill, Structure, CIP	Cyd	6	x	27	\$ 162.00	\$ 100.00	=	\$ 600.00
3020002	Aggregate Base, LM	Cyd	40	x	50	\$ 2,000.00	\$ 115.00	=	\$ 4,600.00
8120170	Minor Traffic Devices	LSUM	0.45	x	103300	\$ 46,485.00	\$ 25,000.00	=	\$ 11,250.00
MISCELLANEOUS QUANTITIES SUBTOTAL						\$ 137,048.00			\$ 98,965.00

246600 =	78912
49 =	588
31 =	279
125 =	250
62 =	682
58 =	348
53 =	2120
71700 =	32265
	115444

Bridge 18 – Project 5

Pay Item Code	Description	Unit	Qty.			Unit Price	Total		
2010001	Clearing	Acre	0.05	x	10000	\$ 500.00	\$ 20,000.00	=	\$ 1,000.00
2020006	Stump, Rem, 19 inch to 36 inch	Ea	6	x	350	\$ 2,100.00	\$ 200.00	=	\$ 1,200.00
2020008	Stump, Rem, 6 inch to 18 inch	Ea	14	x	250	\$ 3,500.00	\$ 100.00	=	\$ 1,400.00
2040055	Sidewalk, Rem	Syd	71	x	12	\$ 852.00	\$ 17.00	=	\$ 1,207.00
2040060	Structures, Rem (CL-18-LTE-RC)	LSUM	1	x	70300	\$ 70,300.00	\$ 150,000.00	=	\$ 150,000.00
2050016	Excavation, Earth	Cyd	96	x	16	\$ 1,536.00	\$ 55.00	=	\$ 5,280.00
2080036	Erosion Control, Silt Fence	Ft	897	x	3	\$ 2,691.00	\$ 4.00	=	\$ 3,588.00
2080042	Erosion Control, Turbidity Curtain, Deep	Ft	630	x	20	\$ 12,600.00	\$ 0.01	=	\$ 6.30
2087050	Erosion Control, Sediment Log	Ea	7	x	80	\$ 560.00	\$ 250.00	=	\$ 1,750.00
5010005	HMA Surface, Rem	Syd	520		8	\$ 4,160.00	\$ 25.00	=	\$ 13,000.00
7047051	Temporary/Portable Cofferdam (CL-18-LTE-RC)	LSUM	1	x	60000	\$ 60,000.00	\$ 1.00	=	\$ 1.00
7180100	Obstruction Removal	Dlr	6500	x	1	\$ 6,500.00	\$ 1.00	=	\$ 6,500.00
2080014	Erosion Control, Filter Bag	Ea	4	x	400	\$ 1,600.00	\$ 250.00	=	\$ 1,000.00
2050010	Embankment, CIP	Cyd	222	x	20	\$ 4,440.00	\$ 60.00	=	\$ 13,320.00
2060002	Backfill, Structure, CIP	Cyd	50	x	27	\$ 1,350.00	\$ 100.00	=	\$ 5,000.00
3020016	Aggregate Base, 6 inch	Syd	160	x	15	\$ 2,400.00	\$ 30.00	=	\$ 4,800.00
5017031	HMA Approach	Ton	100	x	150	\$ 15,000.00	\$ 200.00	=	\$ 20,000.00
6020600	Conc Pavt, Bridge Approach, Reinf	Syd	63	x	180	\$ 11,340.00	\$ 150.00	=	\$ 9,450.00
7040001	Steel Sheet Piling, Permanent, Galvanized	Sft	3200	x	60	\$ 192,000.00	\$ 30.00	=	\$ 96,000.00
7040007	Cofferdams (CL-18-LTE-RC)	LSUM	1	x	75000	\$ 75,000.00	\$ 5,000.00	=	\$ 5,000.00
7050002	Pile Driving Equipment, Furn (CL-18-LTE-RC)	LSUM	1	x	25000	\$ 25,000.00	\$ 10,000.00	=	\$ 10,000.00
7050020	Pile, CIP Conc, Furn and Driven, 12 inch	Ft	310	x	45	\$ 13,950.00	\$ 50.00	=	\$ 15,500.00
7050021	Test Pile, CIP Conc, 12 inch	Ea	4	x	750	\$ 3,000.00	\$ 250.00	=	\$ 1,000.00
7050025	Pile Point, CIP Conc	Ea	12	x	75	\$ 900.00	\$ 350.00	=	\$ 4,200.00
7060040	Elec Grounding System	Ea	1	x	1800	\$ 1,800.00	\$ 1,000.00	=	\$ 1,000.00
7060092	Reinforcement, Steel, Epoxy Coated	Lb	5270	x	2.5	\$ 13,175.00	\$ 2.50	=	\$ 13,175.00
7060100	Substructure Conc	Cyd	37	x	1200	\$ 44,400.00	\$ 1,000.00	=	\$ 37,000.00
7070050	Structural Steel, Mixed, Erect	Lb	4819	x	2.5	\$ 12,047.50	\$ 0.75	=	\$ 3,614.25
7070051	Structural Steel, Mixed, Furn and Fab	Lb	4819	x	7	\$ 33,733.00	\$ 5.20	=	\$ 25,058.80
7077051	Prefabricated Steel Bridge, Installed (CL-18-LTE-RC)	LSUM	1	x	210000	\$ 210,000.00	\$ 20,000.00	=	\$ 20,000.00
7097001	Approach Railing	Ft	188	x	100	\$ 18,800.00	\$ 135.00	=	\$ 25,380.00
7100001	Joint Waterproofing	Sft	54	x	7	\$ 378.00	\$ 5.00	=	\$ 270.00

150000 =	7500
900 =	5400
400 =	5600
9 =	639
183200 =	183200
22 =	2112
3 =	2691
14 =	8820
160 =	1120
5	2600
49600 =	49600
1 =	6500
200 =	800
26 =	5772
28 =	1400
15 =	2400
200 =	20000
150 =	9450
27 =	86400
18600 =	18600
98300 =	98300
25 =	7750
960 =	3840
240 =	2880
3350 =	3350
1.7 =	8959
1050 =	38850
0.8 =	3855.2
4.9 =	23613.1
10800 =	10800
150 =	28200
6 =	324

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7100030 Substructure Horizontal Surface Sealer (CL-18-LTE-RC)	Syd	22	x	65	\$	1,430.00	\$	25.00	=	\$	550.00	73 =	1606
7120028 Adhesive Anchoring of Horizontal Bar, 3/4 inch	Ea	12	x	28	\$	336.00	\$	20.00	=	\$	240.00	37 =	444
8030046 Sidewalk, Conc, 6 inch	Sft	1134	x	8	\$	9,072.00	\$	7.00	=	\$	7,938.00	7 =	7938
8130005 Riprap, Heavy	Syd	576	x	105	\$	60,480.00	\$	115.00	=	\$	66,240.00	80 =	46080
8167011 Parkway Restoration	Syd	515	x	5	\$	2,575.00	\$	16.00	=	\$	8,240.00	10 =	5150
REPLACEMENT SUBTOTAL					\$	919,505.50				\$	578,908.35		712543.3
PROJECT 5 – BRIDGE (CL-18-LTE-RC) TRAIL BRIDGE REPLACEMENT TOTAL										\$	677,873.35		827987.3
					\$	1,056,553.50							
					\$	-							

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PROJECT 6 – BRIDGE (CL-31-LT-GR) TRAIL BRIDGE REHABILITATION

ENGINEERS ESTIMATE				ANLAAN		GRAND RIVER	
Bridge 31 PROJECT 6							
Pay Item Code	Description	Unit	Qty.		Unit Price	Total	
1500001	Mobilization, Max.	LSUM	0.13	x	268600	\$ 34,918.00	
2040080	Exploratory Investigation, Vertical	Ft	10	x	40	\$ 400.00	
2050010	Embankment, C/P	Cyd	12	x	20	\$ 240.00	
2050016	Excavation, Earth	Cyd	9	x	16	\$ 144.00	
2050031	Non Haz Contaminated Material Handling and Disposal	Cyd	2	x	40	\$ 80.00	
2057011	Subgrade Undercutting, Special	Syd	12	x	35	\$ 420.00	
3020002	Aggregate Base, LM	Cyd	8	x	50	\$ 400.00	
8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	10	x	100	\$ 1,000.00	
8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	10	x	4.4	\$ 44.00	
8120170	Minor Traffic Devices	LSUM	0.18	x	103300	\$ 18,594.00	
8120350	Sign, Type B, Temp Prismatic, Furn	Sft	270	x	4.2	\$ 1,134.00	
8120351	Sign, Type B, Temp Prismatic, Oper	Sft	270	x	0.6	\$ 162.00	
8120352	Sign, Type B, Temp Prismatic, Special, Furn	Sft	36	x	9	\$ 324.00	
8120353	Sign, Type B, Temp Prismatic, Special, Oper	Sft	36	x	0.6	\$ 21.60	
8120026	Pedestrian Type II Barricade, Temp	Ea	4	x	150	\$ 600.00	
MISCELLANEOUS QUANTITIES SUBTOTAL					\$ 58,481.60		
						\$ 43,275.80	\$ 116,355.39

Bridge 31 – Project 6							
Pay Item Code	Description	Unit	Qty.		Unit Price	Total	
2040055	Sidewalk, Rem	Syd	33	x	12	\$ 396.00	
2040061	Structures, Rem Portions (CL-31-LT-GR)	LSUM	1	x	71600	\$ 71,600.00	
2080036	Erosion Control, Silt Fence	Ft	27	x	3	\$ 81.00	
2080042	Erosion Control, Turbidity Curtain, Deep	Ft	126	x	20	\$ 2,520.00	
5010005	HMA Surface, Rem	Syd	37	x	8	\$ 296.00	
5017031	Hand Patching	Ton	8	x	\$200.00	\$ 1,600.00	
7060040	Elec Grounding System	Ea	1	x	\$1,800.00	\$ 1,800.00	
7060051	Expansion Joint Device, Cover Plate	Ft	240	x	\$170.00	\$ 40,800.00	
7070070	Structural Steel, Rolled Shape, Erect	Lb	3263	x	\$10.00	\$ 32,630.00	
7077051	Prefabricated Steel Bridge, Installed (CL-31-LT-GR)	LSUM	1	x	\$100,000.00	\$ 100,000.00	
7090010	Hardware, Misc. (CL-31-LT-GR)	LSUM	1	x	\$7,500.00	\$ 7,500.00	
7090030	Timber and Lumber, Treated, Furn and Place	TBF	3.43	x	\$5,000.00	\$ 17,150.00	
7097051	Abrasive Deck Treatment (CL-31-LT-GR)	LSUM	1	x	\$17,280.00	\$ 17,280.00	
7130071	Structural Steel, Retrofit, Furn, Fab, and Erect	Lb	498	x	\$35.00	\$ 17,430.00	
7130072	Structural Steel, Welded Repair, Furn, Fab, and Erect	Lb	552	x	\$30.00	\$ 16,560.00	
7150047	Steel Structure, Cleaning, Partial, Type 4 (CL-31-LT-GR)	LSUM	1	x	\$7,447.50	\$ 7,447.50	
7150048	Steel Structure, Coating, Partial, Type 4 (CL-31-LT-GR)	LSUM	1	x	\$7,447.50	\$ 7,447.50	
7160001	Field Repair of Damaged Coating (CL-31-LT-GR)	LSUM	1	x	\$52.50	\$ 52.50	
8030046	Sidewalk, Conc, 6 inch	Sft	290	x	\$8.00	\$ 2,320.00	
8080011	Fence, Chain Link, 48 inch	Ft	4	x	\$60.00	\$ 240.00	
8130005	Riprap, Heavy	Syd	67	x	\$105.00	\$ 7,035.00	
8167011	Parkway Restoration	Syd	47	x	\$5.00	\$ 235.00	
REHABILITATION SUB TOTAL					\$ 352,420.50		
						\$ 448,001.00	\$ 480,676.39
PROJECT 6 – BRIDGE (CL-31-LT-GR) TRAIL BRIDGE REHABILITATION TOTAL					\$ 410,902.10	\$ 491,276.80	

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(AS NEEDED)

PROJECT 7 – BRIDGE (CL-18-LTE-RC) TRUSS FURN FAB AND DELIVER BID

ENGINEERS ESTIMATE						ANLAAN		GRAND RIVER		CONTECH	
Pay Item Code	Description	Unit	Qty.			UNIT PRICE		Total			
1500001	Mobilization, Max - 0.13	LSUM	0.13	x	268600	34918	\$	250,000.00	=	\$	32,500.00
7077051	Prefabricated Steel Bridge, Furn (CL-18-LTE-RC)	LSUM	1	x	361700	361700	\$	315,000.00	=	\$	313,400.00
PROJECT 7 TRUSS FURN FAB AND DELIVER BID SUBTOTAL						\$	396,618.00			\$	347,395.00
											\$362,500.00

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(AS NEEDED)

PROJECT 8 – BRIDGE (CL-31-LT-GR) TRUSS FURN FAB AND DELIVER BID				ENGINEERS ESTIMATE		ANLAAN		GRAND RIVER		CONTECH	
Pay Item Code	Description	Unit	Qty.			Unit Price	Total				
1500001	Mobilization, Max - 0.05	LSUM	0.05 x	268600	13430	\$ 250,000.00 =	\$ 12,500.00	177300 =	8865		
7077051	Prefabricated Steel Bridge, Furn (CL-31-LT-GR)	LSUM	1 x	152500	152500	\$ 153,000.00 =	\$ 153,000.00	173500 =	173500		\$162,500.00
PROJECT 8 TRUSS FURN FAB AND DELIVER BID SUBTOTAL					\$ 165,930.00		\$ 165,500.00	\$ 182,365.00			\$162,500.00

Capital Action Plan Update ~

Mr. Morgan reviewed the edits to the action plan. Discussion.

MOVED BY MS. HAMRICK, SUPPORTED BY MS. THOMAS

To recommend the update to the Action Program Items as presented

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.



Hawk Island Park

Action Program

Overview

With goals and objectives in place, Ingham County has developed a five-year action plan that will enable it to move toward accomplishing its goals and objectives. The action program details the direction that Ingham County Parks wishes to take over the next five years and beyond. It is established to maintain and improve the quality and diversity of its park and recreation opportunities.

It is important to note that the projects and equipment lists below may not be exhaustive. The project list reflects the results of the input received from Ingham County Park staff, the open house, and the online survey and is the best reflection of needs at the time this plan was written. Future circumstances, especially availability of funding, may influence the order in which the projects are completed. Other projects may arise that were not able to be anticipated when the plan was written. This action portion of the Master Plan is intended to be reviewed annually by the staff and park commission and updated as needed as part of the normal budget process.

Major Capital Projects

Ingham County has identified below the Major Capital Projects. They are shown in Table 16. Major Projects are the projects that require professional services assistance for planning, design and grant writing. These are Major Capital Projects that will most likely need to be funded with a dedicated campaign that will include public and private grants, millage proceeds and fundraising. The projects have been prioritized and given a timeline so that the Ingham County Parks Department can look ahead and plan for the orderly development of these facilities. Each project is referenced to a specific goal from the previous section of this document.

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
Funded	Accessible Pedal Boat Dock & Fishing Pier & ADA access at Lake Lansing South – New/Replace	\$156,600 trust fund and \$15,000 TOPO 2019 CIP	MDNR- Trust Fund- \$300,000	April 1, 2018	2020 Total Project: \$471,600	G 1,3,4,5 O3a, O4b
Funded	ADA spaces and for all facilities with gravel lots at Burchfield, ADA Access to Amenities and ADA Kayak Launch and sidewalk – New/Replace	Total approved for Grant: \$266,500	MDNR- Land and Water- \$256,500	April 1, 2018	2020/2021 Total Project: \$523,000	G 1,3,5 O3a
Funded	Bathhouse/ Concession/Restroom building replacement and ADA access to amenities and loop trail and parking lot at Lake Lansing South – New/Replace	Total for all Grants: Trust fund- \$725,200 Land & Water- \$300,000, TOPO \$15,000, Total	MDNR- Trust Fund- \$300,000 Land & Water- \$300,000 Total: \$600,000	Ingham Co. Trails & Parks Millage: August 31, 2018 DNR: April 1,	RFP Construction 2020/2021 Total Projects: \$1,640,200	G 1,2,3 O1a

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
		\$1,040,200		2019		
Funded	Boardwalk/Fishing Pier/Boat Rental Dock Replacement and ADA Kayak Launch and trail lighting at Hawk - New/Replace	Trust Fund- \$231,400 Land & Water- \$292,100, and fish stocking \$25,000, CIP 2019 Request, TOPO \$15,000, Lighting - \$15,000 Total: \$578,500	MDNR- Trust Fund- \$300,000 Land & Water- \$292,100 Total: \$592,100	Ingham Co. Trails & Parks Millage: August 31, 2018 DNR: April 1, 2019	RFP Construction 2020/2021 Total Project: \$1,170,600	G 1,3,4,5,7 O4b
2020 Budget-Funded	Demolition of Lake Lansing South Rental House. Backfill and seed picnic area.	N/A	N/A	N/A	Fall 2020 \$20,000	G1 O1b
Funded	Parking lot – McNamara Landing – asphalt and soil erosion/plantings	\$125,000	\$125,000	2019	2020 \$125,000	G3, 4
Funded	Planning for Hawk Island north boardwalk(s) and fishing pier replacement	\$200,000	\$200,000	2019	2020 Planning/design cost estimate \$200,000	G1, 3, 4, 5, 7, O4b

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
Funded	Lake Lansing South lake access and fencing project	\$125,000	\$125,000	2019	2020 \$129,000	G1, 2
Applied 4/1/20 for MDNR Trust Fund	Universal kayak/canoe launch at Lake Lansing South and parking lot – rest of lot at Lake Lansing South - asphalt	Use approved match from Trust Fund Grant not awarded in 2019 \$59,000 & \$11,500 from 2019 CIP Need additional \$129,500 in millage funds if it renews in March 2020	Request maximum 2020 \$300,000 total local match \$200,000	April 1, 2020	2021/2022 Total Project: \$500,000	G 1,3,4,5 O3a, O4b, G3
Applied for MNRTF 4/1/20	Bunker Road kayak/canoe launch improvements	\$0 millage \$52,000 parks fund balance	MDNR Trust Fund \$50,000 Small grant	April 1, 2020	2021/2022 \$102,000	G3, 4
1	Phase I Boat Launch: include a boat wash station/drainage/wetland planting, replacement of the boat ramp and skid pier	2021 Park Budget request CIP T&P \$115,600 2021 Lake Lansing Budget \$2,000 SAD-Meridian Township <u>\$8,000</u> \$125,600	T&P 6 th Round \$300,000	July 2020	2021 \$425,600 for Phase I	G3, G4

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
2	Hawk Island: North Boardwalk(s) and fishing pier and loop trail replacement	*From Round 5 Planning Grant	TBD \$?	April 1, 2021	2022 TBD \$?	G1, 3, 4, 5, 7, O4b
3	Boardwalk- Lake Lansing North Replace Phase I	T&P 6 th Round \$281,500 (for match for Trust Fund grant) and \$300,000 (for match for L&W grant) and \$15,000 TOPO from millage	MDNR- Trust Fund- \$300,000 And MDNR L&W - \$300,000	April 1, 2021	2022/2023 \$1,196,500	G1, G3, O3b, G4
4	Cabin rentals at Burchfield Park and accessible loop trail	T&P 6 th Round \$300,000 and \$10,000 TOPO from millage	MDNR L&W Grant \$300,000	April 1, 2021	2022/2023 \$610,000	G3, 4, O3b
4A	Wildlife/fishing platforms replace along the Grand River in Burchfield Park and Peppermint Creek Bridge replacement for small MDNR Grant	T&P 6 th Round \$100,000 and \$10,000 TOPO from millage	MDNR Trust Fund Small Grants \$50,000	April 1, 2021	2022/2023 \$160,000	TBD

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
5	Playground demo and replacement (1) at Lake Lansing North with one new universal accessible playground Phase 1	\$100,000	\$50K small grant DNR Grant	April 1, 2022	2023/2024	3, G 1,4,5 O4b, O3b
6	Carousel building conversion to public rental and expand maintenance building Lake Lansing South	Total for Grant: \$300,000 \$300,000	MDNR-Trust Fund: \$300,000 L&W: \$300,000	April 1, 2022	2023/2024 \$1,200,000	G1, 3, 6, 6a
7	Repurpose Toboggan Run Add a Zip line activity at Burchfield Park – New/Replace	\$300,000	MDNR Grant \$300,000	April 1, 2022	2023	G 1,5 O5b, G6
8	Playground demo and replacement (1) at Lake Lansing North with one new universal accessible playground Phase 2	\$100,000	\$50K small grant DNR Grant	April 1, 2023	2024/2025	3, G 1,4,5 O4b, O3b
9	Boardwalk- Lake Lansing North Replace Phase 2	Total for Grant: \$300,000	MDNR-Trust Fund or L&W- \$300,000	April 1, 2023	2024/2025 \$600,000	G1, G3, O3b, G4
10	Beach playground (1) demo and replacement (1) at Burchfield Park with one new universal accessible playground	\$300,000	DNR Grant TBD \$300,000	April 1, 2023	2024/2025 \$600,000	3, G 1,4,5 O4b, O3b
11	Chip and seal or repave parking lots and entrance roads for all Hawk Island asphalt	TBD	Not Grant	2024	TBD	G3, G4
12	Pave Parking lot and down to Beach Bathhouse ADA Parking Including– Burchfield Winter Sports Building	\$300,000	Trust Fund MDNR Grant or L&W \$300,000	April 1, 2024	2025/2026	G3, 4, O3b

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
	and connecting the road including up to the entrance of park also inner trail loop connectors to existing facilities					
13	Boardwalk with Gazebo at Lake Lansing South - New	\$300,000	TBD MDNR Grant? \$300,000	April 1, 2025	2027	G 1,3,5, 6, 6a
14	Accessible Loop Trail Lake Lansing North, 1/2 mile loop	\$300,000	TBD \$300,000 MDNR Grant?	April 1, 2025	2026/2027	G 1,3,4,5, 6 O3b, O4b, O6a
Possible small grant Future applications	Disc Golf, Mountain Biking, Dog Park, and/or other recreation amenities LLN New/Replace	TBD	TBD MDNR Grant(s)	TBD	TBD	G 1,3,4,5, 6, O3b, O4b, O6a
Long Term	Phase II Boat Launch: Chip and seal or repave parking lot Lake Lansing Boat Launch	\$522,800	\$300,000	TBD	\$822,800	G3, G4
Long Term	Accessible loop trails at Burchfield – New (1/4 mile loop)	TBD	TBD	TBD	TBD	G 1,4,5, 6, O4b, O3b, O6a
Long Term	Multi-purpose / ski rental Building at Burchfield – New/Replace	TBD	TBD	TBD	TBD	G 1,3,5, 6, O6a
Long Term	Indoor multi-purpose rental building and restroom Hawk Island	TBD	TBD	TBD	TBD	TBD

Table 16
Ingham County Parks
Major Capital Project Plan Timeline

PRIORITY	PROJECT	PROJECT TIMELINE				
		Millage/ Match	Grant and Amount Requested	Grant App	Construct & Total Project	Relates to Goal
Long Term	No-leash Dog Facility Burchfield Park	TBD	TBD	TBD	TBD	TBD
Long Term	Bunker Phase II Plans	TBD	TBD	TBD	TBD	TBD
Long Term	Splash Pad, Putt Putt Golf Lake Lansing South	TBD	TBD	TBD	TBD	TBD

Limited Public Comment

Ms. Wallace stated there are comments in the chat feature, and that a participant may not have known how to raise their hand virtually during the limited public comment, and asked if we could return to that agenda item.

Cheri Riemer, a Lake Lansing resident, address the Commission about Lake Lansing and her concerns. She understands there is a new dock system being installed at Lake Lansing South, and they are lowering the height of the water. She is also concerned with the increased traffic on the lake, and people going into the shallow areas. Many are not being responsible on their watercraft. She has observed many very close calls, boaters playing chicken, jet skiing without life vests, and three people on one jet ski, pulling three people on a tube. In a crisis they couldn't take care of people. Someone almost ran over her son too in the lake. She is concerned and hopes the committee will be thoughtful about putting actions into place.

Mr. Morgan stated the lowering of the lake level is a rumor and is false. Mr. Morgan stated we are not adjusting the lake level. The contractor is installing the dock with a barge system and doing it with the current lake level. Mr. Pratt stated the Drain Commissioner has the sole control of the lake level, and no, it is not being altered. It causes a lot of disputes with Lake Lansing residents, some want it lower and some want it higher and they get to referee it. They don't lower it for a park project, there would be some kind of legal requirement, such as a court order. The bigger issue is that Lake Lansing is not a public park-the lake is not under the control of the park. The shoreline park is under our jurisdiction. Misbehavior on the lake is not under our control. On occasion the advisory committee has lobbied to get a sheriff patrol on the lake, but that is a matter of law enforcement, that doesn't have to do with the Park Commission. Our docks go into the water, and we rope off a swimming area, but that is the only part of Lake Lansing that we have control over.

Parks Millage Applications ~

Mr. Morgan addressed the Commission about the four proposed grant applications. Mr. Unsworth asked if the cabins will have running water or flush toilets. Mr. Morgan said no, they will be rustic cabins and we will utilize the modern pit toilet that is nearby. The lighting inside will be solar, and we will have a gas

powered fridge. Mr. Unsworth asked if rentals will only be taken in the summer. Mr. Buckley stated the cabins are mostly rustic and the hope is we can rent the cabins from April to mid-October. Discussion.

Mr. Unsworth stated one of his constituents is worried these applications will crowd out trails funding in this round. Mr. Morgan stated the total request would be \$1,316,500 and the millage is both a trails and parks millage. The majority of awarded funds have been for trails, and we still try to incorporate trails in the park projects. Mr. Unsworth said his constituent may be concerned we are playing catch up for park items. Mr. Morgan stated the County's applications leverage other grant dollars. Mr. Unsworth stated if we don't get the money from the DNR, then the money is not obligated.

MOVED BY MR. PRATT, SUPPORTED BY MS. HAMRICK

To recommend applying for an Ingham County Trails and Parks Millage Grant for the following applications as detailed in attached documents

- Lake Lansing Boat Launch: include a boat wash station/drainage/wetland planting, replacement of the boat ramp and skid pier this is a shovel ready grant with hopes to be completed in 2021 matched with Parks T & P CIP requested from their 2021 budget request (Exhibit A)

- Lake Lansing North: boardwalk replacement Phase I apply for two MDNR Grants MNRTF and MNRL&W utilizing Trails and Parks as match (Exhibit B)

- Burchfield Park: Apply for MNRL&W Grant for cabins rentals and accessible loop trail and MNRTF Small Grant for observation/fishing replacement decks along the Grand River and Peppermint Creek Bridge Replacement utilizing Trails and Parks as match (Exhibit C)

THE MOTION CARRIED UNANIMOUSLY. MOTION CARRIED.

Exhibit A

GENERAL NOTES:

PHASE 1:

1. NEW ENTRANCE GATE, AUTOMATIC.
2. NEW BOAT WASHING STATION.
3. EXTEND THE STONE RIP-RAP TO STABILIZE THE EXISTING BANK.
4. NEW KIOSK / LIFT GATE.
5. REPLACE EXISTING BOAT LAUNCH AND SKID PIER.
6. NEW ENTRANCE SIGN.
7. NEW DECORATIVE FENCE.

FUTURE PHASES:

8. REPAVE THE EXISTING PARKING LOT AND DRIVES.
 - RE-DESIGN THE TURNING RADII FOR BETTER MANUEVERING OF CARS W/ BOAT TRAILERS.
 - ADD AND RE-ORGANIZE ADA PARKING SPACES.
9. ADD NEW PARKING AREA FOR CARS OR CARS WITH KAYAKS, WITH (2) ADDITIONAL ADA PARKING SPACES.
10. RE-DESIGN EXISTING BIO-SWALE.
11. NEW CHAIN LINK PERIMETER FENCE.
12. PROPOSED CONCRETE WALKS.
13. NEW WALKWAY, LEADING TO ON SHORE FISHING ACCESS.
14. PROPOSED CANOE / KAYAK LAUNCH.
15. RESTROOM IMPROVEMENTS
 - INCLUDES NEW DRINKING FOUNTAIN.
16. EX. BOAT WASH STATION.



LAKE LANSING PARK BOAT LAUNCH IMPROVEMENTS



Ingham County Parks
<http://pk.ingham.org>



DATE: 7/15/2020
 JOB # 126747SG2019

Spicer
 group
www.spicergroup.com

**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING BOAT LAUNCH
 INGHAM COUNTY, MI**

Trails & Parks Millage Grant - TOTAL, Phase 1	\$420,600.00
Topographical Survey	<u>\$5,000.00</u>
GRAND TOTAL FOR ENTIRE PROJECT, Phase 1	\$425,600.00

	<u>Grant Funds</u>	<u>Local Match</u>	<u>Total Project Cost</u>
<u>TRAILS & PARKS MILLAGE GRANT:</u>	\$300,000.00	\$120,600	\$420,600
Match Percentage:	(71.33%)	(28.67%)	
<u>OTHER COSTS:</u>			
Topographical Survey	<u>\$0.00</u>	<u>\$5,000</u>	<u>\$5,000</u>
PROJECT TOTALS:	\$300,000	\$125,600	\$425,600

<u>Local Match / Funding Sources:</u>	
Ingham County, Millage CIP:	\$115,600
Ingham County, T&P Millage Grant:	\$300,000
Ingham County, In-kind labor:	\$2,000
SAD-Meridian Township:	<u>\$8,000</u>
County's All-In Cost:	\$425,600

**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING BOAT LAUNCH
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
<u>PHASE 1</u>					
1.	1	Lump Sum	Permits	\$5,000.00	\$5,000.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$14,500.00	\$14,500.00
3.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	\$22,000.00	\$22,000.00
4.	1	Each	Entrance Gate, Automatic, 24' wide, 7' ht.	\$20,000.00	\$20,000.00
5.	1	Lump Sum	Electrical Controls, Conduit, Wiring	\$25,000.00	\$25,000.00
6.	1	Lump Sum	Boat Washing Station	\$68,000.00	\$68,000.00
7.	1	Lump Sum	New Kiosk/Pay Lift Gate/Pump House	\$25,000.00	\$25,000.00
8.	120	Lin. Ft.	Stone Rip-Rap	\$200.00	\$24,000.00
9.	1	Lump Sum	Replace Boat Launch, concrete planks and stone, double	\$41,000.00	\$41,000.00
10.	1	Lump Sum	Replace Skid Pier	\$17,500.00	\$17,500.00
11.	470	Lin. Ft.	Decorative Fence (along Lake Dr.)	\$80.00	\$37,600.00
12.	1	Each	New Entrance Sign	\$15,000.00	\$15,000.00
13.	1	Lump Sum	Site Restoration & Cleanup	\$11,200.00	\$11,200.00
14.	1	Lump Sum	Construction Staking & Material Testing, Allowance	\$6,800.00	\$6,800.00
SUBTOTAL					\$332,600.00
Contingency					\$33,200.00
Engineering (15%)					\$54,800.00
TOTAL PRELIMINARY ESTIMATE OF COST					\$420,600.00

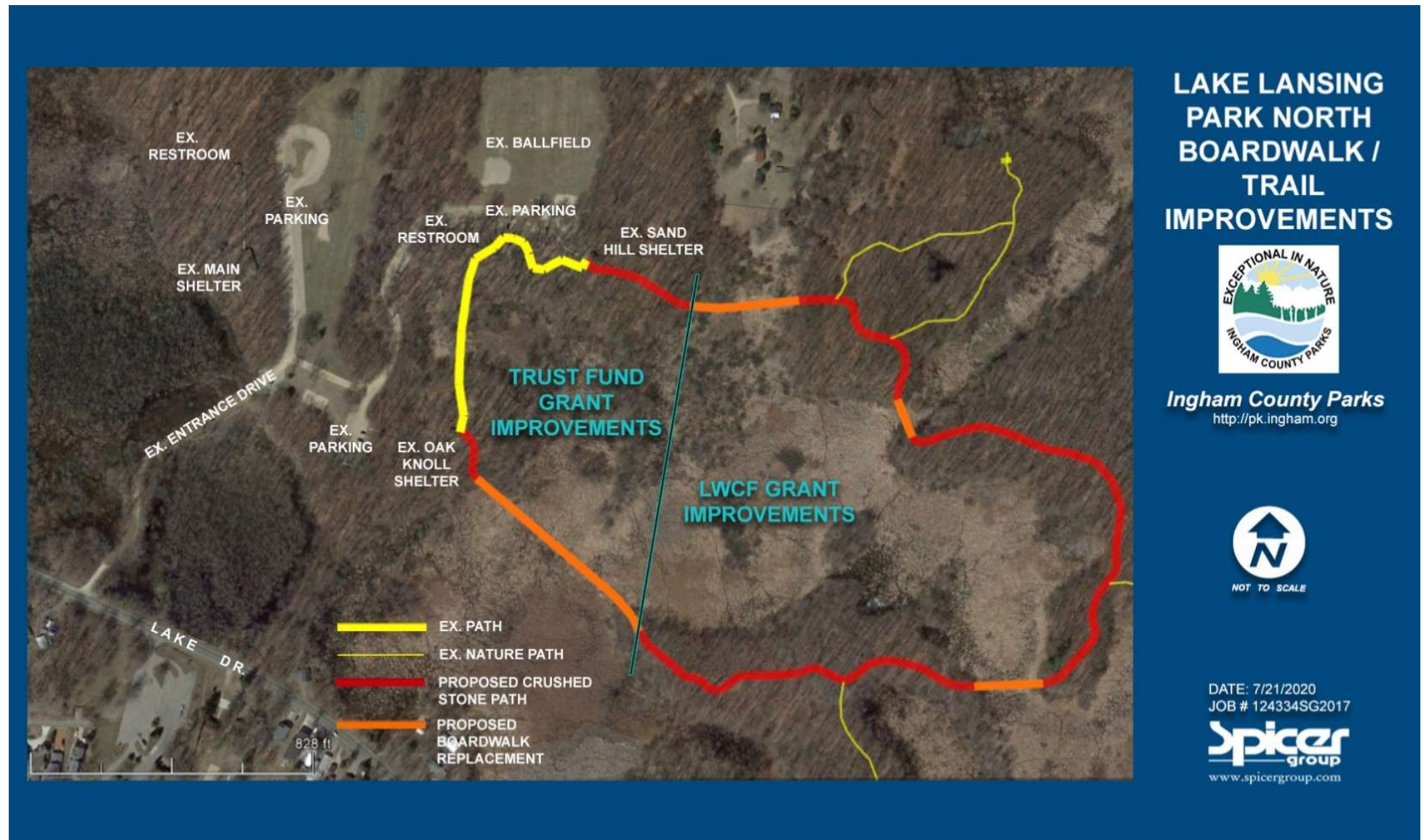
FUTURE PHASE(S)

1.	1	Lump Sum	Permits	Lump Sum	\$5,000.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$9,200.00	\$9,200.00
3.	1	Per Acre	Site Clearing	\$10,000.00	\$10,000.00
4.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	Lump Sum	\$28,000.00
5.	7,000	Sq. Ft.	Concrete Path, 6-8' Wide, 4" thick	\$8.00	\$56,000.00
6.	1,500	Ton	Resurface Ex. Parking (use ex. base, crush /shape), 3.5"	\$100.00	\$150,000.00
7.	370	Ton	New Parking Area, 3.5" HMA	\$100.00	\$37,000.00
8.	1,800	Sq. Yd.	Crushed Limestone, 22A, 8" depth, C.I.P.	\$15.00	\$27,000.00
9.	1	Lump Sum	Signage & Striping	Lump Sum	\$9,000.00
10.	1	Lump Sum	Drainage / Bio-Swale	Lump Sum	\$30,000.00

**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING BOAT LAUNCH
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
11.	1	Lump Sum	ADA Canoe/Kayak Launch	Lump Sum	\$40,000.00
12.	1,200	Lin. Ft.	Chain Link Fence, 8' height (east and west perimeter)	\$35.00	\$42,000.00
<i>RESTROOM - ADA IMPROVEMENTS (Mens & Womens (Items 13-23))</i>					
13.	1	Lump Sum	Remove Outside Screen Walls and Concrete Pad	\$1,500.00	\$1,500.00
14.	1	Lump Sum	Remove Ex. Concrete Walks	\$1,500.00	\$1,500.00
15.	2	Each	Remove / Install New Towel Dispensers	\$1,000.00	\$2,000.00
16.	4	Each	Remove / Install New ADA and Standard Partitions	\$3,500.00	\$14,000.00
17.	2	Each	Remove & Install New Faucet & under sink Knee Protection	\$1,500.00	\$3,000.00
18.	2	Each	New accessories in ADA stall (grab bars, toilet paper holder)	\$2,500.00	\$5,000.00
19.	2	Each	Remove toilet and stub water / sewer lines	\$1,500.00	\$3,000.00
20.	2	Each	Relocate flush handle for toilet (ADA stall)	\$2,000.00	\$4,000.00
21.	1	Lump Sum	Add diaper changing station	\$1,000.00	\$1,000.00
22.	1	Lump Sum	New Light Fixtures, LED and motion sensed	\$7,500.00	\$7,500.00
23.	1	Lump Sum	Misc. Bldg Repair and Interior Painting	\$20,000.00	\$20,000.00
24.	1	Each	Replace Drinking Fountain	\$7,500.00	\$7,500.00
25.	1	Lump Sum	Site Restoration & Cleanup	\$13,500.00	\$13,500.00
26.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
27.	1	Lump Sum	Construction Staking & Material Testing, Allowance	\$8,400.00	\$8,400.00
SUBTOTAL					\$535,400.00
Contingency					\$53,600.00
Engineering (15%)					\$88,300.00
TOTAL PRELIMINARY ESTIMATE OF COST					\$677,300.00

Exhibit B



**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING PARK NORTH - BOARDWALK REPLACEMENTS
 INGHAM COUNTY, MI**

	Trust Fund Grant	\$581,500.00
	Land & Water Conservation Fund Grant	\$600,000.00
 GRAND TOTAL FOR ALL AREAS		\$1,181,500.00
 <u>Non-Grant Funded Expenses</u>		
	Topographical Survey	<u>\$15,000.00</u>
 GRAND TOTAL FOR ENTIRE PROJECT		\$1,196,500.00

	<u>Grant Funds</u>	<u>Trails & Parks Millage</u>	<u>Total Project Cost</u>
<u>TRUST FUND GRANT:</u>	\$300,000	\$281,500	\$581,500
Match Percentage:	(52%)	(48%)	
 <u>LWCF GRANT:</u>	\$300,000	\$300,000	\$600,000
Match Percentage:	(50%)	(50%)	
 <u>OTHER COSTS:</u>			
Topographical Survey	\$0.00	\$15,000	\$15,000
 PROJECT TOTALS:	\$600,000	\$596,500	\$1,196,500

Local Match / Funding Sources:
 Ingham County T&P Grants: \$596,500

**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING PARK NORTH - BOARDWALK REPLACEMENTS
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
<u>TRUST FUND GRANT</u>					
1.	1	Lump Sum	Permits	\$5,000.00	\$5,000.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$11,700.00	\$11,700.00
3.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	\$15,200.00	\$15,200.00
4.	4,080	Sq. Ft.	Remove Ex. Boardwalk	\$2.00	\$8,160.00
5.	5,440	Sq. Ft.	Boardwalk #1, complete replacement	\$55.00	\$299,200.00
6.	600	Lin. Ft.	Crushed Stone Path	\$30.00	\$18,000.00
7.	1	Each	Electric Gate	\$26,000.00	\$26,000.00
8.	1	Each	Electrical Service & Controls	\$25,000.00	\$25,000.00
9.	1	Each	Entrance Sign	\$22,000.00	\$22,000.00
10.	1	Lump Sum	Landscaping (Native Plantings)	\$7,000.00	\$7,000.00
11.	1	Lump Sum	Site Restoration & Cleanup	\$12,700.00	\$12,700.00
12.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
13.	1	Lump Sum	Construction Staking & Material Testing	Allowance	\$9,400.00
SUBTOTAL					\$459,660.00
Contingency					\$46,040.00
Engineering (15%)					\$75,800.00
TOTAL PRELIMINARY ESTIMATE OF COST					\$581,500.00

LAND & WATER CONSERVATION FUND GRANT

1.	1	Lump Sum	Permits	\$2,500.00	\$2,500.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$6,200.00	\$6,200.00
3.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	\$11,600.00	\$11,600.00
4.	4,860	Sq. Ft.	Remove Ex. Boardwalk	\$2.00	\$9,720.00
5.	3,600	Sq. Ft.	Boardwalk #2, complete replacement	\$55.00	\$198,000.00

**PRELIMINARY ESTIMATE OF COST
 LAKE LANSING PARK NORTH - BOARDWALK REPLACEMENTS
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
6.	1,120	Sq. Ft.	Boardwalk #3, complete replacement	\$55.00	\$61,600.00
7.	1,760	Sq. Ft.	Boardwalk #4, complete replacement	\$55.00	\$96,800.00
8.	3,000	Lin. Ft.	Crushed Stone Path	\$25.00	\$75,000.00
9.	1	Each	Recycled Plastic Bench	\$1,500.00	\$1,500.00
10.	1	Lump Sum	Landscaping (Native Plantings)	\$2,000.00	\$2,000.00
11.	1	Lump Sum	Site Restoration & Cleanup	\$4,100.00	\$4,100.00
12.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
13.	1	Lump Sum	Construction Staking & Material Testing	Allowance	\$5,000.00
SUBTOTAL					\$474,320.00
Contingency					\$47,480.00
Engineering (15%)					\$78,200.00
TOTAL PRELIMINARY ESTIMATE OF COST					\$600,000.00

Exhibit C



**PRELIMINARY ESTIMATE OF COST
 BURCHFIELD - McNAMARA CABINS/PATH
 INGHAM COUNTY, MI**

Trust Fund Grant	\$600,000.00
GRAND TOTAL	\$600,000.00
<u>Non-Grant Funded Expenses</u>	
Topographical Survey	<u>\$10,000.00</u>
GRAND TOTAL FOR ENTIRE PROJECT	\$610,000.00

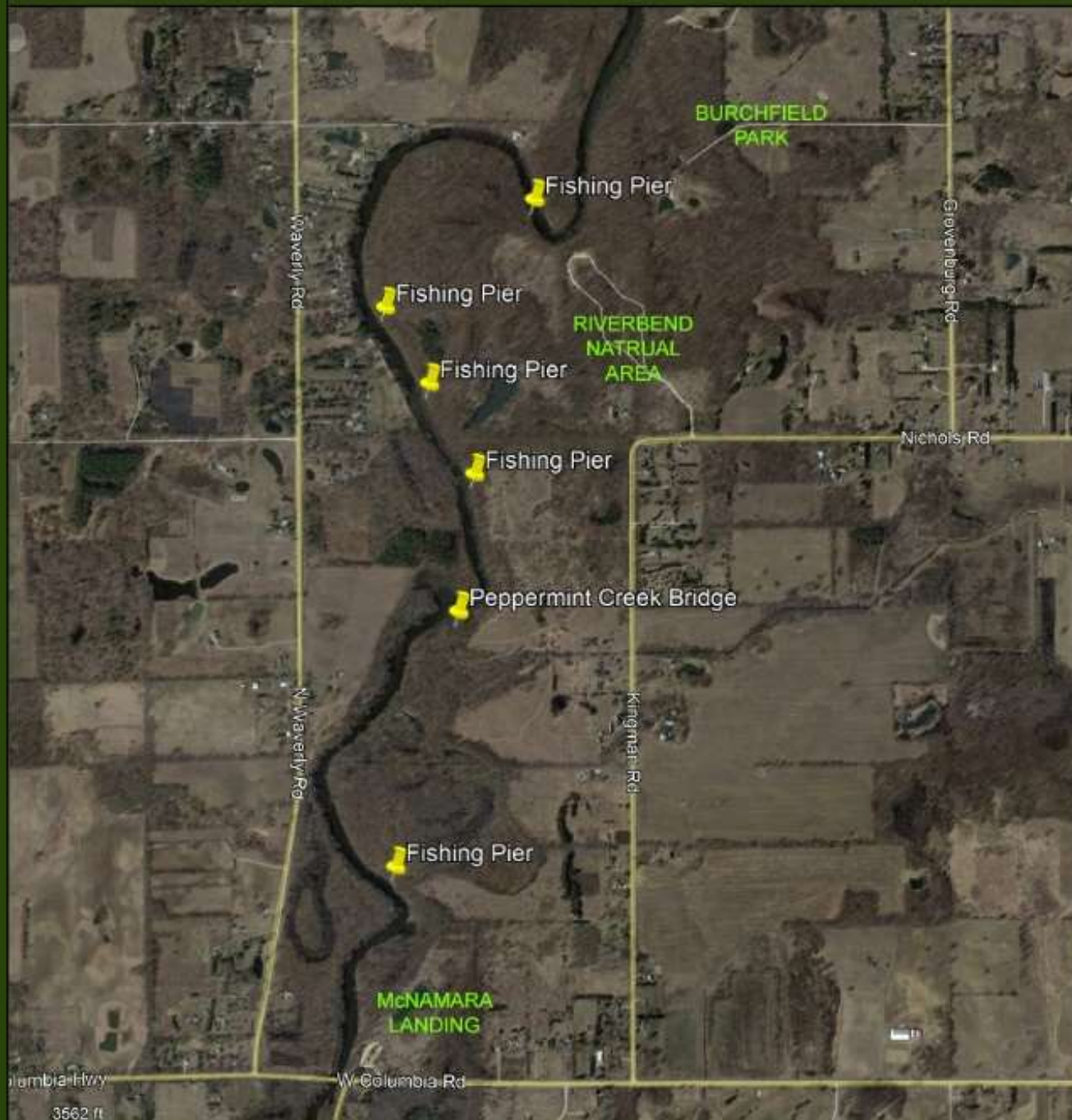
	<u>Grant Funds</u>	<u>Trails & Parks Millage</u>	<u>Total Project Cost</u>
<u>LWCF GRANT:</u>	\$300,000	\$300,000	\$600,000
Match Percentage:	(50%)	(50%)	
<u>OTHER COSTS:</u>			
Topographical Survey	<u>\$0.00</u>	<u>\$10,000</u>	<u>\$10,000</u>
PROJECT TOTALS:	\$300,000	\$310,000	\$610,000

<u>Local Match / Funding Sources:</u>	
Ingham County T&P Grants:	\$300,000
Ingham County T&P Millage:	<u>\$10,000</u>
	\$310,000

**PRELIMINARY ESTIMATE OF COST
 BURCHFIELD - McNAMARA CABINS/PATH
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
1.	1	Lump Sum	Permits	\$5,000.00	\$5,000.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$12,200.00	\$12,200.00
3.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	\$23,800.00	\$23,800.00
4.	1	Lump Sum	Site Clearing	\$9,600.00	\$9,600.00
5.	400	Tons	HMA Path, 2" depth, 8' wide	\$150.00	\$60,000.00
6.	3,600	Sq. Yds.	Crushed Limestone, C.I.P., 8" depth	\$15.00	\$54,000.00
7.	120	Lin. Ft.	12" RCP Culverts	\$75.00	\$9,000.00
8.	3	Each	Cabin, 14'x20', w/ concrete pad	\$55,000.00	\$165,000.00
9.	1	Lump Sum	Propane Service & Equipment (1 Cabin)	\$10,000.00	\$10,000.00
10.	3	Lump Sum	Solar Power & Equipment (2 Cabins)	\$15,000.00	\$45,000.00
11.	1	Lump Sum	Canoe/Kayak Launch, Concrete Ramp	\$24,000.00	\$24,000.00
12.	1	Lump Sum	Canoe/Kayak Launch, Geo-Cell/Stone	\$10,000.00	\$10,000.00
13.	2	Each	Picnic Table, ADA	\$2,000.00	\$4,000.00
14.	2	Each	Fire Pit	\$1,000.00	\$2,000.00
15.	20	Tons	HMA Path, 2" depth, 8' wide	\$150.00	\$3,000.00
16.	150	Sq. Yds.	Crushed Limestone, C.I.P., 8" depth	\$15.00	\$2,250.00
17.	1	Lump Sum	Landscaping (Native Plants)	\$10,000.00	\$10,000.00
18.	1	Lump Sum	Site Restoration & Cleanup	\$12,700.00	\$12,700.00
19.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
20.	1	Lump Sum	Construction Staking & Material Testing	Allowance	\$12,500.00
SUBTOTAL					\$474,350.00
Contingency					\$47,450.00
Engineering (15%)					\$78,200.00

TOTAL PRELIMINARY ESTIMATE OF COST \$600,000.00



BURCHFIELD PARK BRIDGE & FISHING PIER IMPROVEMENTS



Ingham County Parks
<http://pk.ingham.org>



NOT TO SCALE

DATE: 7/22/2020
JOB # 126747SG2020

Spicer
group
www.spicergroup.com

**PRELIMINARY ESTIMATE OF COST
 BURCHFIELD -PEPPERMINT CREEK BRIDGE / FISHING PIERS
 INGHAM COUNTY, MI**

Trust Fund Grant	\$150,000.00
GRAND TOTAL	\$150,000.00
<u>Non-Grant Funded Expenses</u>	
Topographical Survey	<u>\$10,000.00</u>
GRAND TOTAL FOR ENTIRE PROJECT	\$160,000.00

	<u>Grant Funds</u>	<u>Trails & Parks Millage</u>	<u>Total Project Cost</u>
<u>TRUST FUND GRANT:</u>	\$50,000	\$100,000	\$150,000
Match Percentage:	(34%)	(66%)	
<u>OTHER COSTS:</u>			
Topographical Survey	<u>\$0.00</u>	<u>\$10,000</u>	<u>\$10,000</u>
PROJECT TOTALS:	\$50,000	\$110,000	\$160,000

<u>Local Match / Funding Sources:</u>	
Ingham County T&P Grants:	\$100,000
Ingham County T&P Millage:	<u>\$10,000</u>
	\$110,000

**PRELIMINARY ESTIMATE OF COST
 BURCHFIELD -PEPPERMINT CREEK BRIDGE / FISHING PIERS
 INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
1.	1	Lump Sum	Permits	\$6,000.00	\$6,000.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$5,000.00	\$5,000.00
3.	1	Lump Sum	Site Preparation/Excavation/Rough Grading	\$8,700.00	\$8,700.00
4.	1	Lump Sum	Site Clearing	\$5,500.00	\$5,500.00
5.	600	Sq. Ft.	Remove Existing Bridge / Fishing Piers	\$5.00	\$3,000.00
6.	180	Sq. Ft.	Fishing Piers, 3 @ 60 SF each)	\$120.00	\$21,600.00
7.	480	Sq. Ft.	Peppermint Creek Bridge/Boardwalk	\$120.00	\$57,600.00
8.	10	Sq. Yd.	Heavy Rip-Rap	\$100.00	\$1,000.00
9.	1	Lump Sum	Site Restoration & Cleanup	\$4,500.00	\$4,500.00
10.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
11.	1	Lump Sum	Construction Staking & Material Testing	Allowance	\$5,000.00
SUBTOTAL					\$118,200.00
Contingency					\$12,300.00
Engineering (15%)					\$19,500.00
TOTAL PRELIMINARY ESTIMATE OF COST					\$150,000.00

DISCUSSION ITEMS

Upcoming Park Commission Meeting Locations Post Covid-19 Restrictions ~

Mr. Morgan asked if the Park Commissioners would like to continue to meet via Zoom or if guidelines allow, meet in person at the parks. Discussion. Commissioner Stivers, Ms. Thomas and Mr. Unsworth recommended continuing to meet via Zoom. Mr. Bennett stated the consensus of the group is to meet via Zoom until the end of the year, and we will address this question again next year.

ADMINISTRATIVE REPORTS

Director / Potential Cost Savings 2020 Budget ~

Mr. Morgan stated he presented a cost savings proposal to the Controller's office. Mr. Morgan stated we did not collect revenue from Mid-March to June 12th. Since that time we have been collecting fees. Mr. Morgan stated we will not meet our revenue projections, but we will spend less. Mr. Morgan thanked staff for working on the cost savings proposal. Mr. Morgan thanked the Park Commission and Board of Commissioners for their support.

Ms. Thomas asked for additional information about furloughs. Mr. Morgan stated the County participated in the work share program for one day a week from June 1st through July 24th. There may be additional unpaid furlough days this year and next year.

Park Managers / Administrative Office / Financial Report / Millage Coordinator Report / Millage Project Updates ~

No discussion

FLRT Trail Ambassador Report ~

Ms. Hamrick stated the annual FLRT meeting date has not been set yet, please stay tuned for a new date.

Informational Items

Lake Lansing Boat Launch Fee Collection and Mower - Emergency Purchase ~

Mr. Bennett stated these items will be sent to the Board of Commissioners for review.

BOARD/STAFF COMMENTS

Mr. Unsworth shared photos of Towar Avenue on the Northern Tier Trail. A short trail was put in that is 100 yards long. Mr. Unsworth stated he really likes seeing the maps on the trail system.

Commissioner Stivers said she contacted the Meridian Township Police Department about the concerns on the lake, and they will follow up on Ms. Riemer's concerns. Mr. Bennett said he knows patrols were out on the lake last weekend, since he knows someone that was patrolling who also shared similar concerns. Commissioner Stivers said she has also heard complaints about people around the lake driving recklessly. Ms. Pawar thanked Commissioner Stivers for following up on this matter. There are valid concerns from residents about speeding around the lake, misbehavior of drunks, and there are a lot of Facebook comments about this.

Mr. Morgan stated Meridian Township Police Department staff are unlocking our gates at Lake Lansing Parks at no charge. They are doing a great job and he thanked their department.

LIMITED PUBLIC COMMENT

None.

Adjournment:

There being no further business, the meeting was adjourned at 6:38pm.

Meeting adjourned

Minutes submitted by:

Nicole Wallace, Administrative Office Coordinator

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of August 24, 2020

Resolution -20

RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH ROWE PROFESSIONAL SERVICES COMPANY FOR THE HAWK ISLAND BOARDWALK REPLACEMENT PROJECT

WHEREAS, proposals were solicited from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Hawk Island Boardwalk Replacement project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to ROWE Professional Services Company.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners hereby approves entering into a contract with ROWE Professional Services Company for the base bid in the amount of \$38,900 to provide prime professional services for the Hawk Island Boardwalk Replacement project, up to and not to exceed \$5,000 for reimbursements for the wetland delineation or threatened and endangered species investigation, \$423 (3%) price increase for Phase 2 of the project if it is extended through 2023 for a total amount not to exceed of \$44,323, and authorizes a contingency for the overall all work not to exceed 20% of their base bid or \$7,780 for a total of \$52,103.

BE IT FURTHER RESOLVED, that the contract with ROWE Professional Services Company shall be effective the date of execution through March 1, 2021 for Phase 1 to assist in writing grants to obtain funds necessary to complete the project and through December 31, 2023 for Phase 2.

BE IT FURTHER RESOLVED, there are funds available in line item 228-62800-967000-TR084.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of August 24, 2020

Resolution -20

**RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH PNP SUPPLY LLC AS A
SOLE SOURCE VENDOR FOR THE SNOW MAKING PIPE AT HAWK ISLAND**

WHEREAS, there has been significant corrosion on the existing snow making pipe at Hawk Island; and

WHEREAS, proposals were solicited for a new snow making pipe at Hawk Island; and

WHEREAS, PNP Supply LLC out of Englewood, Colorado is a sole source vendor for this type of pipe in North America.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners approve entering into a contract with PNP Supply LLC in the total amount not to exceed \$31,633 for the new snow making pipe at Hawk Island.

BE IT FURTHER RESOLVED, that the contract with PNP Supply LLC shall be effective the date of execution through March 1,2021.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes \$31,633 from the Parks Department 208 fund balance for the project and the Controller/Administrator is authorized to transfer \$31,633 from the Parks Department 208 fund balance into line item 208-75600-818000.

AGENDA ITEM #5C

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of August 24, 2020

Resolution -20

**RESOLUTION TO RECOMMEND AUTHORIZING A CONTRACT WITH JH CONSTRUCTION
FOR CONCRETE WORK AT HAWK ISLAND COUNTY PARK**

WHEREAS, staff solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for concrete work at Hawk Island County Park; and

WHEREAS, staff worked with the Purchasing Department to ensure the project is in compliance with the prevailing wage rates; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to JH Construction.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners hereby approves entering into a contract with JH Construction for a total amount not to exceed of \$16,403.60 for concrete work at Hawk Island County Park.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through November 30, 2020.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-974000-20P13 for the project.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of August 24, 2020

Resolution -20

**RESOLUTION TO RECOMMEND AUTHORIZING AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

WHEREAS, the Board of Commissioners passed Resolution 16-524 to authorize a two year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, the Board of Commissioners passed Resolution 18-469 authorized extending the contract by two years; and

WHEREAS, an additional \$57,000 from the Trails and Parks Millage fund balance will be necessary to complete additional tasks within the current contract scope.

THEREFORE BE IT RESOLVED, that the Ingham County Park & Recreation Commission recommends that the Ingham County Board of Commissioners authorizes an Amendment to the Contract with Spicer Group, Inc. to provide additional consulting services to and assist the Ingham County Parks staff with the delivery of certain millage related items within the current contract scope, to include providing validating cost estimates are accurate, project viability reporting, follow-up and monitoring of projects, post audit completion, bridge and engineering expertise, wayfinding program, professional services design and grants assistance, and mapping and updates to the comprehensive report as needed.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional not to exceed \$57,000 from the Trails and Parks Millage fund balance and the Controller is authorized to transfer \$57,000 from the Trails and Parks Millage fund balance into line item # 228-62800-802000.

Ingham County Parks
Park and Trails Millage Contract for Professional Services

	2020 TOTALS	DEC 2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
TASK 01 - MEETINGS														
BUDGET (Original Contract)	\$1,050.00													
ACTUAL EFFORT	<u>\$1,460.00</u>						\$365.00				\$730.00		\$365.00	
DIFFERENCE	-\$410.00													
TASK 04 - COST ESTIMATE VALIDATION														
BUDGET (Original Contract)	\$9,996.00													
ACTUAL EFFORT	<u>\$5,717.50</u>						\$36.25	108.75	\$72.50	\$5,000.00	\$500.00			
DIFFERENCE	\$4,278.50													
TASK 05 - PROJECT VIABILITY														
BUDGET (Original Contract)	\$2,304.00													
ACTUAL EFFORT	<u>\$3,068.25</u>	\$1,242.00	\$253.75	\$72.50						\$750.00	\$750.00			
DIFFERENCE	-\$764.25													
TASK 09 - FOLLOW-UP/MONITOR PROJECTS														
BUDGET (Original Contract)	\$52,920.00													
ACTUAL EFFORT	<u>\$33,551.75</u>	\$1,380.00	\$2,573.75	\$2,053.00		\$2,923.00	\$4,857.50	\$3,664.50	\$2,900.00	\$2,000.00	\$3,000.00	\$2,700.00	\$3,000.00	\$2,500.00
DIFFERENCE	\$19,368.25													
TASK 10 - POST AUDIT COMPLETION														
BUDGET (Original Contract)	\$10,584.00													
ACTUAL EFFORT	<u>\$3,755.75</u>		\$326.25				\$448.25	\$435.00		\$500.00	\$500.00	\$500.00	\$500.00	\$546.25
DIFFERENCE	\$6,828.25													
TASK 13 - BRIDGE EXPERTISE														
BUDGET (Original Contract)	\$5,733.00													
ACTUAL EFFORT	<u>\$0.00</u>													
DIFFERENCE	\$5,733.00													
TASK 15 - WAYFINDING														
BUDGET (Original Contract)	\$5,880.00													
ACTUAL EFFORT	<u>\$56,659.00</u>	\$2,905.00	\$3,573.50	\$5,647.75	\$2,061.00	\$4,197.50	\$3,066.00	\$5,434.00	\$274.25	\$2,500.00	\$4,200.00	\$7,700.00	\$7,500.00	\$7,600.00
DIFFERENCE	-\$50,779.00													
TASK 16 - GRANTS														
BUDGET (Original Contract)	\$8,576.00													
ACTUAL EFFORT	<u>\$51,871.00</u>	\$422.00	\$4,260.50	\$5,220.00	\$3,760.25	\$3,913.50	\$1,631.25	\$2,936.25	\$9,627.25	\$3,900.00	\$4,100.00	\$4,100.00	\$4,000.00	\$4,000.00
DIFFERENCE	-\$43,295.00													
TASK 18 - MAPPING														
BUDGET (Original Contract)	\$5,880.00													
ACTUAL EFFORT	<u>\$3,839.75</u>	\$138.00	\$2,059.25	\$72.50						\$350.00	\$1,220.00			
DIFFERENCE	\$2,040.25													
TOTAL - BUDGET (per Contract)	\$102,923.00													
TOTAL - ACTUAL EFFORT TO DATE	\$159,923.00	\$6,087.00	\$13,047.00	\$13,065.75	\$5,821.25	\$11,034.00	\$10,404.25	\$12,578.50	\$12,874.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,365.00	\$14,646.25
Remaining Balance	-\$57,000.00													

Estimated Additional Funds Needed through Dec. 31, 2020

Directors Report 2020

July 21st-August 19th (August 24th Park Commission meeting)

Mission Statement: The Ingham County Parks & Recreation Commission and Ingham County Parks Department will provide quality outdoor recreation opportunities and facilities for all segments of our population. We will strive to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation and professional management of park lands.

- Brian Collins and I continue to participated in weekly Controller, Department Heads, Elected Officials and Judges meeting via zoom, the latest discussion has centered around potential cost saving measures for the County. Discussion continues around future potential furloughs without pay for 2020 as well in 2021. Discussions with Unions and Ingham County Leadership continues still.
- Attended direct report meeting with the Controller's office via zoom. Met the new controller Greg Todd he started 8/17/20.
- Continued ongoing weekly update phone meetings with Nicole, Emma and Melissa on various committee agendas, supporting documents and internal items, and resolutions.
- Worked with the Mangers on updated Governor's EO's and how that affected parks. This included taking down all volleyball nets in the past month in the parks that I notified you all about.
- Ongoing responded to, sorted, and organized paperwork, files and e-mails.
- Continued working with all Managers, Nicole and Emma on Revenue Management System training. Attended training with Emma Wallace about merging of Munis with Vermont systems. Progress is being made, we still have work to do to get bugs worked out in the future.
- Staff continues working on 2020 approved CIP projects as well as RFP's for these as needed in the coming months, we will be reviewing these at our monthly staff meeting next week and discussing what may need to be carried due to COVID shorting our window this year.
- Discussed Federal Grant reporting with Administrative staff and Financial services since we are receiving Federal monies through state administered Land and Water grants at Burchfield, Hawk Island and Lake Lansing South this and next year.
- Conducted monthly staff meeting and manager's meetings.
- Visited the parks weekly, did a kayak float of the Grand at Burchfield (highly recommended!), hiked the trails and boardwalks at LLN and south park's new dock and fishing pier progress, looked at talked with Brian about current projects at Hawk.
- Conducted zoom interviews with Brian for prime professional services at Hawk Island for the boardwalk replacement that is in tonight's agenda. Brian and I also spent time walking the site looking at some of the things we discussed during interviews. We both are very excited as to what the "new/rehab" facilities may look like in the future at Hawk!
- Attended a pre-construction meeting for Land and Water Accessibility and facilities rehab as well as Easy Dock work to be done still this fall by Laux construction. The easy dock pier will be done but the easy dock will be installed early next spring by the contractor. The rest of the work is expected to all get finished this fall!
- Worked with Spicer and Park Managers on getting all the information together for Millage applications for the County Parks for the 6th round.
- Worked with Brian on the tubing hill pipe information and request to fix the leaking pipe issue that was discovered last year.
- Attended a Millage Consultant update meeting with Melissa and Tanya.

- Met with Melissa and controller to discuss and follow up on the current round of millage request going before the board specifically requesting of information from Board of Commissioners about Lansing's additional millage request.
- Helped with Packets and agendas for Park Commission meetings.
- Attended several BOC committee meeting via zoom.
- Continued working with Tanya and staff on RFP's for prime professional for the four MDNR grants we were awarded in December of 2019 two at Lake Lansing South and two at Hawk Island we are hopeful to finally get state agreement possibly by the end of August?
- We have not seen the final Controller's recommended budget but they did present this past Monday what was shared with the Board of Commissioners in a Power Point which included recommended funding Burchfield, Hawk Island and Lake Lansing Park budget out of the Trails and Parks millage for 1.4 million in 2021. The Administrative portion of our budget would be funded from the general fund still. As soon as we receive the Controller's recommended budget we will e-mail to the Park Commission.
- We continued to tweak and finished work with staff, Zoo, and legal on an update to the Park Rules that will include both departments. We are working with legal as to public advertising rules we are postponing moving forward on this until we are able to resolve this due to COVID and remote meetings. Hopefully, we will be able to get this going later this fall and adopted.
- As I write my report some staff have taken much needed vacations and others are in the process or making plans. It is important to that all us make time to RECREATION of our bodies, minds, sprits and souls through time away. If you all need time away, you can visit what all of us work hard at every day, then vacation from to usually go visit someone else's parks! Make sure you all spend time in one of our County's most valuable assets, the Ingham County Parks and Trails.



Hawk Island by the main entrance bike riders utilizing the “New” wayfinding signage!



**Photo of new fish habitat cribbing being added prior to decking for
Lake Lansing South new Dock/Fishing Pier!**

August 2020 Parks Commission Meeting Monthly Report

Hawk Island County Park

- Worked with contractors in preparation of permeable sidewalk.
- Obtained quotes for concrete removal and new concrete next to playground to increase accessibility.
- Worked with Purchasing Department and Tim Morgan on RFP for prime professional for Hawk Island Boardwalk replacement.
- Met with Ratnik industries to discuss and evaluate the snow making capabilities of the Hawk Island Tubing Park.
- Began repairs on splash pad due to pump fire. Splash pad will be closed for remainder of summer season.
- Irrigation repairs throughout park.
- Finished crack sealing parking lot and trail within Hawk Island.
- Attended multiple staff meetings and Controller meetings, along with MMRMA meeting.



Crack Sealing Beach Parking Lot at Hawk Island



Splash Pad Pump Fire

Burchfield Park July-August Manager's Report

- ✓ Staff completed landscaping improvements to disc golf course sand bunkers. Added drought tolerate grasses
- ✓ Continue to spread CIP road gravel in parking areas at Burchfield Park
- ✓ New trash receptacles for Renegades Trail disc golf course
- ✓ Full-time staff completed trail and river maintenance.
- ✓ Replaced 80-gallon air compressor tank in maintenance shop
- ✓ Started front gatehouse house upgrades to accommodate the POS system hardware.
- ✓ River float with Director from Bunker to Burchfield.
- ✓ Staff painted and restriped basketball court
- ✓ August 11th pre-construction meeting with Laux Construction, Rowe Professional Services, Purchasing, and Tim Morgan for Burchfield ADA grant improvements
- ✓ Park Mechanic received quotes for CIP trail equipment and requisition was submitted for review
- ✓ Zoom meeting with Director and Managers to talk about Covid-19 related issues
- ✓ Worked on CIP bids for swing gate replacements
- ✓ Wildflower signage was created for the native dry shortgrass prairie mix at McNamara Landing
- ✓ Met with Scout leader and scout to discuss potential Eagle Scout Service Project at Burchfield Park
- ✓ River tree removal/storm clean up



Old sand bunker flowerbed removed



New sand bunker with plantings



Gatehouse remodeling project



Fresh basketball paint and striping

Disc golf course trash bins



Tree clearing on river



Lake Lansing Park Report – July

Highlights:

Attended Staff and Manager Zoom Meetings

Parks Commission meeting

Parks 2020-2021 budget and CIP discussions

Meet with Tanya Moore, Tim M., Ian, and Melissa regarding Boat Launch, LLN Boardwalk, and Shovel Ready P&T Millage Fence Project (Zoom)

Walked LLN trails with Tanya M and Tim M for initial design thoughts for Boardwalk/Trail grant application

LLS Dock project – discussed various items with crew and checked in on progress daily. The dock portion of the project should be completed within next 3 weeks – currently installing cribbing sections for fish habitat.

Meet with Doug S and Tim M regarding dock changes and construction inspections

Met with FD Hayes regarding electrical to the dock and also for a stand alone generator for our maintenance building.

Asbestos survey completed – waiting on results.

Started spreading gravel at LLS

Received mower

Started landscape material bunks

Attended SAD meeting

Developed LLN Main Shelter roof RFP and sent to Tim M and Purchasing Dept.

Ian:

Overhead door bids

Research dock bubblers or similar systems

Develop signage for Boat Launch fees

Work with staff on new interpretive signs for LLN trails

Dock construction pics



July- Parks Office Monthly Report

The office staff worked remotely the entire month of July. Here is a summary of the main highlights from July:

Meetings/Trainings

Attended zoom meetings for staff meetings and had weekly conference calls for the office. Attended Direct Report meeting on 7/20 in Tim's absence. Met with Tim and Financial Services staff to discuss reporting requirements for Federal grants on 7/23.

Contracts/Resolutions

Worked remotely on the contract coordination process for the following contracts and scheduled a pre-construction meeting:

- Lake Lansing South Dock amendment to the contract with Brock & Associates
- Hawk Island Engineering Services for the snow making pipe contract with Ratnik Industries
- Burchfield Park Grant construction contract with Laux Construction

Drafted the following motions/resolutions:

- Capital Action Plan Update
- Lake Lansing Boat Launch collection of fees
- Camping Fees at BUR
- Substitute resolution for Burchfield Grant #LW18-0032 Construction RFP 73-20
- Emergency Purchase of a mower for Lake Lansing

Grants

The following grants were awarded and we are awaiting the project agreements from the DNR for the L&W grants. Drafted a resolution to accept the project agreement once the DNR sends the appropriate paperwork:

- TF19-0114 Project Agreement – Lake Lansing South Bathhouse
- TF19-0116 Project Agreement – Hawk Island Pathway, fishing pier
- LW19-0026 Project Agreement – Lake Lansing South asphalt paving parking, loop trail
- LW19-0027 Project Agreement – Hawk Island canoe/kayak launch, floating dock, shelter

Website

Continued to edit the website to keep the public informed of the status of the parks and removed upcoming special events that were canceled.

Accounting/Budget/Payroll

Our Account Clerk remotely entered in batches of invoices and processed payroll. Prepared financial report and worked on bank rec.

2020 Parks Budget as of 8/19/20

AGENDA ITEM #6D

Revenue			
208 Fund	Original	Actual	Percent
600000 Shelter Fees	\$ 66,500.00	\$ 19,536.00	29%
600100 Disc Golf Fees	\$ 22,000.00	\$ 8,565.00	39%
610100 Boat Rental	\$ 22,500.00	\$ 4,790.00	21%
610200 Canoe/Kayak Rental	\$ 42,500.00	\$ 4,070.00	10%
620000 Boat Launch Fees	\$ 17,000.00	\$ 10,555.00	62%
630000 Ski Rental	\$ 8,000.00	\$ 5,376.00	67%
641000 Food Concessions	\$ 48,150.00	\$ 19,155.25	40%
641120 Snowshoe Rental	\$ -	\$ 80.00	
650000 LL House Rent	\$ -	\$ 2,400.00	
652000 Parking Fees	\$ 317,846.00	\$ 131,986.11	42%
652100 HI Snow Hill Admissions	\$ 60,000.00	\$ 98,652.50	164%
669130 Game Rental	\$ 1,000.00	\$ -	0%
669140 BUR Tube Rentals	\$ 4,000.00	\$ 2,537.00	63%
669141 Dog Park Revenue	\$ 10,000.00	\$ 4,993.00	50%
669142 Passport Revenue	\$ 20,000.00	\$ 8,242.50	41%
669145 Park Patron Pass	\$ -	\$ 141.00	
688220 Misc Revenue	\$ 1,000.00	\$ -	0%
671000 Day Camp	\$ 10,000.00	\$ 176.00	2%
Total Collected Revenue	\$ 650,496.00	\$ 321,255.36	49%
676020 Donations	\$ -	\$ -	
698010 Carry Over Surplus Used	\$ 131,868.00	\$ -	0%
699000 Revenue TSF IN - F101	\$ 1,785,959.00	\$ 1,339,469.25	75%
699228 Revenue TSF IN - Millage 228	\$ 51,500.00	\$ 38,625.00	75%
699500 Revenue TSF IN - CAP IMP	\$ 75,000.00	\$ -	0%
Revenue Total	\$ 2,694,823.00	\$ 1,699,349.61	63%
Personnel Services			
208 Fund	Original	Actual	Percent
704000 FT Wages	\$ 718,038.00	\$ 406,655.40	57%
705000 Seasonal Wages	\$ 631,384.00	\$ 249,773.21	40%
706000 FT Overtime	\$ 4,782.00	\$ 29,229.13	611%
706100 On Call Payments	\$ 5,320.00	\$ 100.00	2%
706700 Seasonal Overtime	\$ 1,787.00	\$ 3,632.72	203%
708000 Meeting Fees	\$ 9,750.00	\$ 2,625.00	27%
713000 Misc Fringes	\$ -	\$ -	
714000 Unemployment	\$ 3,634.00	\$ 3,570.38	98%
715000 Fica County Share	\$ 55,603.00	\$ 51,929.95	93%
715050 Liability Insurance	\$ 1,133.00	\$ 2,610.45	230%
716020 PHP Health Insurance	\$ 128,880.00	\$ 98,717.67	77%
716030 Health Waiver	\$ 9,330.00	\$ 4,299.92	46%
716035 Retiree Hlth Ins Chargeback	\$ 43,199.00	\$ 27,730.76	64%
716040 Retiree Hlth Ins Trust Chg	\$ 32,709.00	\$ 20,560.41	63%
716100 Dental Insurance	\$ 11,279.00	\$ 12,645.15	112%
716200 Vision Insurance	\$ 1,627.00	\$ 1,039.07	64%

2020 Parks Budget as of 8/19/20

716450 Seperation Buyout Chgback	\$ 9,363.00	\$ 8,003.30	85%
717000 Life Insurance	\$ 1,387.00	\$ 882.57	64%
717100 Disability Insurance	\$ 668.00	\$ 384.44	58%
718000 Retirement Program	\$ 144,133.00	\$ 92,470.63	64%
718500 Retirement Defined Contr.	\$ 5,676.00	\$ 3,458.12	61%
720000 Longevity	\$ 7,000.00	\$ -	0%
722000 Wkcpmp Insurance	\$ 3,346.00	\$ 2,140.33	64%
722600 CARES	\$ 398.00	\$ -	0%
Personnel Services Total	\$ 1,830,427.00	\$ 1,022,458.61	56%
Controllable Expenses			
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Percent</i>
726011 Concessions	\$ 33,400.00	\$ 9,393.96	28%
728000 Printing & Binding	\$ 12,000.00	\$ 3,007.54	25%
729000 Postage	\$ 4,500.00	\$ 2,261.09	50%
730000 Office Supplies	\$ 2,800.00	\$ 1,102.91	39%
731000 Photo-Copying & Supplies	\$ 600.00	\$ 462.03	77%
734000 Non-Capital Equipment	\$ 4,900.00	\$ 2,119.99	43%
20P04 HI Picnic Tables (28)	\$ 20,000.00	\$ 8,390.80	42%
740000 Maintenance Supplies	\$ 117,136.00	\$ 49,385.32	42%
743000 Other Supplies	\$ 27,031.00	\$ 9,879.93	37%
745000 Uniforms	\$ 5,500.00	\$ 2,746.93	50%
746010 Clothing Allowance	\$ 600.00	\$ 900.00	150%
747000 Gas-Grease-Oil-Antifreeze	\$ 38,000.00	\$ 16,666.74	44%
802800 Med Services - Physicals	\$ 1,000.00	\$ -	0%
815000 Memberships & Subscriptions	\$ 3,500.00	\$ 1,968.84	56%
818000 Contractual Services	\$ 29,780.00	\$ 16,547.21	56%
823100 Police Services	\$ 30,000.00	\$ -	0%
861000 Local Travel	\$ 3,000.00	\$ 347.30	12%
861100 In state Travel	\$ 3,100.00	\$ 1,228.21	40%
861110 Out of State Travel	\$ -	\$ 743.96	
890080 Administrative Fees	\$ 12,500.00	\$ 5,920.93	47%
901000 Advertising	\$ 10,750.00	\$ 1,866.46	17%
921050 Telephone	\$ 7,900.00	\$ 5,522.61	70%
921060 Telephone - Long Distance	\$ -	\$ 25.40	
931100 Maint-Related Contractual	\$ 34,433.00	\$ 13,624.58	40%
932000 Equipment Repair & Maint	\$ 46,200.00	\$ 42,628.62	92%
942000 Equipment Rental	\$ 18,138.00	\$ 554.75	3%
957120 Sales Tax	\$ 3,650.00	\$ 756.48	21%
957130 Other Taxes	\$ -	\$ 1,850.76	
960000 Training	\$ 5,300.00	\$ 2,148.56	41%
960080 Staff Development	\$ -	\$ -	
967000 Special Project Costs	\$ -	\$ -	
Controllable Expenses Total	\$ 475,718.00	\$ 202,051.91	42%
Non-Controllable Expense			
<i>208 Fund</i>	<i>Original</i>	<i>Actual</i>	<i>Percent</i>
911000 Insurance & Bonds	\$ -	\$ -	

2020 Parks Budget as of 8/19/20

915050 Liability Insurance	\$ -	\$ -	
921000 Utilities	\$ 81,423.00	\$ 40,286.54	49%
921070 Courier Service	\$ 1,361.00	\$ 1,086.33	80%
921150 Telephone Allocation Costs	\$ 2,188.00	\$ 1,163.95	53%
943000 IT Operations	\$ 35,440.00	\$ 21,577.61	61%
943010 Equip Service Charge	\$ 42,000.00	\$ 20,513.04	49%
943020 Equip Service Charge PC	\$ 5,266.00	\$ 610.05	12%
943100 Network Maintenance	\$ 17,095.00	\$ 9,314.80	54%
944000 Vehicle Service Charge	\$ 18,999.00	\$ 24,040.88	127%
944100 Copier Service Charge	\$ 1,538.00	\$ 427.28	28%
Non-Controllable Expense Total	\$ 205,310.00	\$ 119,020.48	58%
Capital Outlay	\$ 180,868.00	\$ 12,552.43	7%
Transfer Out - F228	\$ 2,500.00	\$ -	0%
Budget		Actual	Percent
Total Revenue	\$ 2,694,823.00	\$ 1,699,349.61	63%
Total Expenses	\$ 2,694,823.00	\$ 1,356,083.43	50%
Difference	\$ -	\$ 343,266.18	

208 Fund Balance as of 12/31/19

\$402,126.79

Trails & Parks Millage Program Coordinator Report

For: Park & Recreation Commission Meeting: August 24th, 2020

- Continued to work/update weekly with Spicer Group, Johnson Sign Co. and local communities on wayfinding install-Aurelius Township was delivered to sign installer
- Visiting local trails to assess project status
- Worked with Nicole on Social Media and Outreach with FOX47 and website updates
- Continue to work with mParks trail focus group on future planning and board initiation
- Attended caucus meetings and BOC meetings virtually
- Published press release and orchestrated the next round of millage grants
- Worked with staff on social media updates and potential giveaways
- Shared data with FLRT to aid in updates on millage progress/sponsorships
- Discussed with Spicer and Director the update of the Trails & Parks Comprehensive Report
- Met bi-weekly with Spicer to make necessary updates to millage grants and tracker
- Met via conference call weekly for office updates
- Assisted with trail maintenance
- Continued to work on reimbursements and amendments for ongoing millage projects
- Continued to work with the County attorney on contracts and amendments
- Attended zoom staff meeting to discuss reopening strategies
- Coordinated with Park Manager on water trail opening and trips
- Worked with local communities on site visits and 6th round applications
- Worked on the RFP for millage consultant
- Hit the river trail between Bunker and Burchfield



Exploring our water trail



Muscovy Duck on the Grand River



Pond at Burchfield



FLRT Trail Ambassador Program Coordinator Monthly Report July, 2020

Events

- FLRT Board Meeting – Monday, August 10

Upcoming Events

- FLRT Virtual Annual Meeting – September 23

Other Business

- Communicated with sign vendor on new sponsor signs
- Monitored trail project updates & shared via social media
- Communicated with contractors to assist in website upgrade
- Responded to trail maintenance questions
- Worked with FLRT Marketing Committee on Annual Meeting details
- Reached out to Delhi Township to continue discussion on MOU
- Drafted monthly newsletter

MOU Status

Community Name	In Discussion	In Process	Signed	Last Update
Ingham County			x	3/7/17
City of Lansing		x		2/9/17
City of East Lansing			x	9/28/17
City of Mason			x	10/13/17
Delhi Township		x		3/9/18
Meridian Township			x	1/31/18
Stockbridge		x		3/7/18
City of Leslie	x			10/7/19

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: August 4, 2020
SUBJECT: Lake Lansing South Grant #TF19-0114
For the meeting agenda of 8/17/20 Human Services and 8/19/20 Finance

BACKGROUND

Board of Commissioners Resolution 19-121 authorized the submission of a Michigan Natural Resources Trust Fund Grant for accessibility improvements at Lake Lansing Park South. The Michigan Natural Resources Trust Fund recommended this project for funding. This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this \$300,000 grant from the MDNR.

Attached is the Project Agreement, a boundary map of the project area, and a legal description. This grant includes removal of the existing restroom / concession building, removal and relocation of the Sunrise Cabana, a new bathhouse building that will include restrooms, changing rooms, concessions, storage, picnic tables with umbrellas near the concession area, six interpretive signs to talk about the historical significance of the park, a new 6' wide path from the existing parking lot to the new bathhouse and to the playground, and replacement of some of the existing walkways in the park, and two outdoor showers.

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The only alternative is to not accept the grant.

FINANCIAL IMPACT

There is \$725,200 available for this project in line item 228-62800-967000-TR061 (line item assigned to two Lake Lansing South grants #LW19-0026 and TF19-0114) which includes:

\$725,200 from the Ingham County Trails and Parks Millage approved in Board of Commissioners Resolution 19-047 and 19-121 for a local match.

The DNR provided notice the grant will be awarded in the amount of \$300,000. This resolution authorizes the Controller/Administrator to transfer the rest of the project amount of \$300,000 from the Michigan Department of Natural Resources to be available in line item 228-62800-967000-TR061 for a total project cost of \$1,025,200.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF19-0114** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **08/03/2020** through **08/31/2022**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.
 - Access Pathway 6' wide or more
 - Bathhouse
 - Picnic Table(s)
 - Shelter
 - Signage
6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Thirty percent (30%)** of **One Million Twenty-Five Thousand Two Hundred dollars (\$1,025,200.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand dollars (\$300,000.00)**.
 - b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Thirty percent (30%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Seven Hundred and Twenty-Five Thousand Two Hundred dollars (\$725,200.00)** in local match. This sum represents **Seventy percent (70%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
- e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against

- the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
- f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2020** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
 9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
 - a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 11/30/2022**. If the GRANTEE fails to submit a complete final request for reimbursement by **11/30/2022**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
 10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
 11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.
 12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or

disability.

13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the

- violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$_____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

Boundary Map **Lake Lansing Park South Improvements TF 19-0114**

Map Source: Ingham County GIS
 30 Acres
 Latitude/Longitude at park entrance: 42.757173 -84.408224



signature

8/3/20

date



Lake Lansing Park South
Legal Description
TF 19-0114

The entire Block 1, plat of the Village of Nemoka, being part of the North $\frac{3}{4}$ of the East fractional $\frac{1}{2}$ of Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan; Also: that part of the S.E. fractional $\frac{1}{4}$ of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan beginning at the intersection of the South section line and the centerline of Marsh Road, said intersection being S88° 36' 35" E 1109 feet from the South $\frac{1}{4}$ corner of Section 3; thence S 88° 36' 35" E along the section line 1032.83 feet to the shore of Lake Lansing; thence along the shoreline of Lake Lansing Northwesterly to the South line of Pike Street (this shore line being further described as meander lines N 34° 30' 35" W along the shore 121.50 feet; thence N 30° 20' 15" W along the shore 583.91 feet to the South line of Pike Street); thence N 87° 50' 35" W 946.28 feet to the centerline of Marsh Road; thence S 24° 14' 50" E 674.11 feet to the point of beginning.

As described in Warranty Deed between Lake Lansing Park, Inc., and Ingham County on July 10, 1974.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF19-0114

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$300,000 for the grant application titled Lake Lansing Park South – Bathhouse Replacement #TF19-0114 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Lake Lansing Park South, located in Meridian Township; and

WHEREAS, these improvements will provide a new bathhouse at Lake Lansing Park South with restrooms, changing rooms, concessions and storage. The old restroom/concession building will be removed and the adjacent Sunrise Cabana will be removed and relocated. The project also includes new walkways, new picnic tables, interpretive signs and outdoor showers; and

WHEREAS, the required matching funds of \$725,200 will come from previously appropriated County funds reserved for this purpose in Resolution 19-047 and 19-121 and is required by the Project's Grant Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant # TF19-0114 for accessibility improvements at Lake Lansing Park South as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide seven hundred twenty five thousand and two hundred (\$725,200) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the project amount of \$300,000 from the Michigan Department of Natural Resources be available in line item 228-62800-967000-TR061.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: August 4, 2020
SUBJECT: Hawk Island Grant #TF19-0116
For the meeting agenda of 8/17/20 Human Services and 8/19/20 Finance

BACKGROUND

Board of Commissioners Resolution 19-118 authorized the submission of a Michigan Natural Resources Trust Fund Grant for accessibility improvements at Hawk Island. The Michigan Natural Resources Trust Fund recommended this project for funding. This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this \$300,000 grant from the MDNR.

Attached is the Project Agreement, a boundary map of the project area, and a legal description. The project will include the following improvements: a new paved path, in lieu of the boardwalk along the bank of the lake, replacement of asphalt walkways between the bathhouse, parking lot and docks, three new fishing piers / overlook docks, native landscaping, parking lot striping, and striping of the trail loop around the lake and out to Cavanaugh Road.

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The only alternative is to not accept the grant.

FINANCIAL IMPACT

There is \$231,400 available for this project in line item 228-62800-967000-TR059 (line item assigned to two Hawk Island grants #LW19-0027 and TF19-0116) which includes:

\$231,400 from the Ingham County Trails and Parks Millage approved in Board of Commissioners Resolution 19-047 and 19-118 for a local match.

The DNR provided notice the grant will be awarded in the amount of \$300,000. This resolution authorizes the Controller/Administrator to transfer the rest of the project amount of \$300,000 from the Michigan Department of Natural Resources to be available in line item 228-62800-967000-TR059 for a total project cost of \$531,400.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.



Michigan Department of Natural Resources - Grants Management

Michigan Natural Resources Trust Fund Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **Ingham County** in the county of **Ingham County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **145 of 2020**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Hawk Island Park Improvements Project #: TF19-0116

Grant Amount: \$300,000.00 57% PROJECT TOTAL: \$531,400.00

Match Amount: \$231,400.00 43%

Start Date: Date of Execution by DEPARTMENT End Date: 08/31/2022

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 10/02/2020 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED

By [Print Name]: _____

Title: _____

Organization: _____

DUNS Number

SIGMA Vendor Number

SIGMA Address ID

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

By: _____

Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF19-0116** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **08/03/2020** through **08/31/2022**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.
 - Access Pathway 6' wide or more
 - Bench(es)
 - Fishing Pier or Dock
 - Landscaping
 - Loop Path Striping
 - Paved ADA Parking Space(s)
 - Signage
 - Trash Bin(s)
6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Fifty-Seven percent (57%)** of **Five Hundred and Thirty-One Thousand Four Hundred dollars (\$531,400.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand dollars**

(\$300,000.00).

- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Fifty-Seven percent (57%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Two Hundred and Thirty-One Thousand Four Hundred dollars (\$231,400.00)** in local match. This sum represents **Forty-Three percent (43%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2020** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
 - a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 11/30/2022**. If the GRANTEE fails to submit a complete final request for reimbursement by **11/30/2022**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken

- by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- Terminate this Agreement; and/or
 - Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - Require repayment of grant funds already paid to GRANTEE; and/or
 - Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$_____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

Boundary Map

Hawk Island Park

Ingham County, MI

TF19-0116

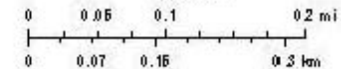
Latitude/Longitude at park entrance
42.726334 -84.543474



Signature _____
Date _____

8/3/20

1:9,028



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,
City of Lansing
Michigan State University, Esri, HERE, Garmin, INCREMENT P, NOAA, USGS

Section Line

LEGAL DESCRIPTION

Hawk Island Park
Ingham County, Michigan
MNRTF 19-0116

PARCEL 1

That part of the Southeast 1/4 of Section 27 and the North 1/2 of Section 34, Town 4 North, Range 2 West, City of Lansing, Ingham County, Michigan, beginning on the South line of the Northeast 1/4 of Section 34 at a point North 89°52'30" West 1,316.20 feet from the East 1/4 corner of Section 34; thence continuing along said South line North 89°52'30" West 1,057.64 feet; thence parallel with the North-South 1/4 line of Section 34 North 00°05'26" West 33.00 feet; thence North 89°52'30" West 254.80 feet to said North-South 1/4 line; thence along said 1/4 line North 00°05'26" West 1770.25 feet to a point 841.5 feet South of the North 1/4 corner of Section 34; thence parallel with the North line of the Northwest 1/4 of Section 34, North 89°55'43" West 15.00 feet to a point on the Easterly bank of the Sycamore Creek, said point being South 89°55'43" East 9 feet, more or less, from the waters edge; thence along an intermediate traverse line North 16°00'00" West 180.59 feet; thence continuing along said traverse line on the East side of the Sycamore Creek and thence title line West of said creek North 53°31'41" West 384.93 feet; thence parallel with and 200 feet Easterly of (measured at right angles) the Easterly right of way line of the Michigan Central Railroad North 12°20'43" West 450.06 feet to the North line of said Northwest 1/4 of Section 34; thence South 89°55'43" East 469.21 feet to the North 1/4 corner of Section 34, (South 1/4 corner of Section 27); thence along the North-South 1/4 line of Section 27 North 00°04'19" East 120.00 feet to a point on the Southeasterly bank of said Sycamore Creek, said point being South 00°04'19" West 8 feet, more or less, from the waters edge; thence along an intermediate traverse line North 45°00'00" East 110.00 feet; thence continuing along said traverse line North 20°00'00" West 140.68 feet to a point South 89°57'33" East 12 feet, more or less, from said waters edge; thence along the North line of the South 330 feet of the West 1/2 of the Southeast 1/4 of Section 27 South 89°57'33" East 1,285.97 feet; thence along the Southerly projection of the West line of Goodhome Subdivision, recorded in Liber 9 of Plats, Page 5, Ingham County Records, North 00°03'22" East 14.38 feet to the Southwest corner of said Goodhome Subdivision; thence along the South line of said subdivision South 89°55'56" East 527.73 feet; thence South 00°04'52" West 344.68 feet to the South line of the Southeast 1/4 of Section 27; thence along said South line North 89°53'55" West 222.58 feet to the Northerly projection of the West Right of Way line of Ruth Street (platted as Donna Street) in Supervisor's Plat of Cherry Hill recorded in Liber 12 of Plats, Page 32, Ingham County Records; thence along said West line South 00°03'12" West 471.34 feet to the Southeast corner of Lot 86 of said Supervisor's Plat; thence North 89°53'55" West 305.00 feet to the Southwest corner of Lot 86; thence South 00°03'12" West 1,176.72 feet to the Southwest corner of said Supervisor's Plat and the Northwest corner of Supervisor's Plat of Cherry Hill No. 1, recorded in Liber 17 of Plats, Page 2, Ingham County Records; thence along the West line of said Supervisor's Plat South 00°09'16" East 998.62 feet to the point of beginning. ALSO all that land lying between the above described intermediate traverse line and the Easterly edge of the Sycamore Creek.

Paid THRU 1994
All taxes

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF19-0116

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$300,000 for the grant application titled Hawk Island Park Improvements #TF19-0116 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Hawk Island, located in Lansing; and

WHEREAS, these improvements will include a new paved path, in lieu of the boardwalk along bank of the lake, replacement of asphalt walkways between the bathhouse, parking lot and docks, three new fishing piers / overlook docks, native landscaping, parking lot striping, and striping of the trail loop around the lake and out to Cavanaugh Road; and

WHEREAS, the required matching funds of \$231,400 will come from previously appropriated County funds reserved for this purpose in Resolution 19-047 and 19-118 is required by the Project's Grant Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant # TF19-0116 for accessibility improvements at Hawk Island as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide two hundred thirty one thousand and four hundred (\$231,400) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the project amount of \$300,000 from the Michigan Department of Natural Resources be available in line item 228-62800-967000-TR059.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

AGENDA ITEM #7C

From: Gary Rogers
Sent: Tuesday, August 4, 2020 4:41 PM
To: Gary Rogers
Subject: FW: Mason Optimist Youth Sports Event - Canceled

All,

It is with great regret that I must tell you that the Mason Optimist Club will be forced to cancel this year's Youth Sports Event. A month or so ago it looked like the event would proceed as planned as the park was on board and while we knew the event would have to be on less grandiose scale than in the past we felt we could proceed. We quickly ran into trouble when we reached out to our many past exhibitors. Most did not return calls. Many were concerned about potential liability. For that matter, members of the Board of the Mason Optimist Club was concerned about the potential spreading of the virus if the event was held. Thus, the Optimist Board of Directors has advised me that we will not be able to proceed with the event in 2020.

Please tell your children that the club (and me in particular) apologize.

The Club's hope is that in late May or June of next year we will be able to put on a trout fishing derby and in August of 2020 the best Youth Sports Event ever.

Gary



Gary C. Rogers | Shareholder | Fraser Trebilcock

p: 517.230-2876 **f:** 517.482.0887

a: 124 W. Allegan Street, Suite 1000 Lansing, MI 48933

w: fraserlawfirm.com



Use these links for the most accurate driving directions and parking information: [Lansing](#) | [Detroit](#) | [Grand Rapids](#).

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2021 CAPITAL BUDGET - DRAFT CONTROLLER RECOMMENDED

	DEPARTMENT	FUNDED	GENERAL	EQUIP. REVOLV.	DESCRIPTION
<u>PARKS</u>					
Hazard Tree Removal & Reforestation Hawk	25,000	25,000	25,000		
QD Corner Upgrades LLS	60,000				
Disc Golf Course Improvements Burchfield	30,000				
Stewardship Evasive Species/Funding Lake Lansing	5,000				
2 Box Graders Lansing Lansing and Burchfield	4,000				
Snow Gun for Snow Hill/Tubing Hawk	24,000				
Dog Park Dock Hawk	20,000				
Boat Motor/Swimming Beach Lake Lansing	5,000				
Extension for Mechanic Lift all parks	3,500				
Beach Area Watercraft Hawk	20,000				
Southridge Shelter Roof Burchfield	45,000				
Truck Lake Lansing	50,000				
Pine Knoll Shelter Roof Burchfield	45,000				
Irrigation Water Wheel Hawk	12,000				
Boat Launch Improvements	115,600	115,600			115,600 Park/Trails Millage/DNR Grant
4X4 Gator UTV Trade In Bobcat Trails Burch	24,000				Parks and Trails Millage
Trails Wood Chipper All Parks Trails	60,000				Parks and Trails Millage
Golf Cart to service trails Hawk	12,000				Parks and Trails Millage
Day Camp/Ski Building Renovation Winter Trails Burch	60,000				Parks and Trails Millage
Kayak Trailer Blue Ways Burch	14,215				Parks and Trails Millage
Blower for Leaves Trail Maintenance /upkeep Burch	5,500				Parks and Trails Millage
Blower for Leaves Trail Maintenance/Lansing River Trail Hawk	8,500				Parks and Trails Millage
Kayaks Blue Ways Burch	7,500				Parks and Trails Millage
PARKS PROJECTS TOTAL	655,815	140,600	25,000	0	115,600
<u>SCHEDULED EQUIPMENT REPLACEMENT (IT)</u>					
Parks - 3 Laptops plus dock	5,775	5,775		5,775	

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
EMILY STIVERS
TODD TENNIS
CAROL KOENIG
THOMAS MORGAN
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, AUGUST 24, 2020 AT 6:30 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/91847741832>.

Agenda

Call to Order
Approval of the August 17, 2020 Minutes
Additions to the Agenda
Limited Public Comment

1. Budget Hearings
 - a. Community Agencies
 - b. Community Mental Health
 - c. Cooperative Extension
 - d. Department of Human Services
 - e. Fair
 - f. Health Department
 - g. Housing Commission
 - h. Medical Care Facility
 - i. Medical Examiner
 - j. Mid-Michigan 2-1-1 Alliance
 - k. MSHN Substance Abuse
 - l. Parks
 - m. Transportation Millage
 - n. Tri-County Aging Consortium
 - o. Veteran Affairs
 - p. Health Services Millage

2. Final Ranking

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.