

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

MAY 28, 2019

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [MAY 14, 2019](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. INGHAM COUNTY [E911 TECHNICAL SURCHARGE POOL](#) FINANCIAL STATEMENTS FOR THE PERIOD JANUARY 1, 2018 THROUGH MAY 4, 2018
 2. INGHAM COUNTY DRAIN COMMISSIONER NOTICE OF [PUBLIC HEARING OF APPORTIONMENT](#)
 3. RESOLUTION NO. 19-12 FROM THE [WEXFORD COUNTY](#) BOARD OF COMMISSIONERS REGARDING FUNDING THE GREAT LAKES RESTORATION INITIATIVE
 4. CAPITAL AREA DISTRICT LIBRARIES 2018 ANNUAL REPORT
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 5. COUNTY SERVICES COMMITTEE - RESOLUTION MAKING AN [APPOINTMENT](#) TO THE WOMEN'S COMMISSION
 6. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING [ZOE MCCLINTIC](#) AS THE THIRD PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN'S COMMISSION DORIS CARLICE ESSAY CONTEST
 7. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING [OLIVIA KINNEYAS](#) THE SECOND PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN'S COMMISSION DORIS CARLICE ESSAY CONTEST

8. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING [CAMILLE SHUSTER](#) AS THE FIRST PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN'S COMMISSION DORIS CARLICE ESSAY CONTEST
9. COUNTY SERVICES COMMITTEE - RESOLUTION TO RECOGNIZE MAY 30 - JUNE 5, 2019 AS ["OUR HOMES, OUR VOICES"](#) NATIONAL HOUSING WEEK OF ACTION IN INGHAM COUNTY
10. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE [PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION MAKING [LIMITED TAX PLEDGE](#) FOR INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY SERIES 2019 NOTE
12. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [RADTECH X-RAY](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CITY OF LANSING FOR THE [STORM WATER QUALITY STUDY](#) AT POTTER PARK ZOO
14. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LJ TRUMBLE BUILDERS, LLC. FOR IMPROVEMENTS TO THE FOUR [HORSE BARNs](#) AT THE FAIR GROUNDS
15. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH RNA FACILITIES MANAGEMENT FOR [JANITORIAL SERVICES](#) AT SEVERAL COUNTY FACILITIES
16. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH TEACHOUT SECURITY FOR UNIFORMED UNARMED [SECURITY GUARD SERVICES](#) AT SEVERAL COUNTY FACILITIES
17. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR WATERBORNE PAVEMENT MARKINGS AND COLD PLASTIC COMMON TEXT & SYMBOLS TO [M&M PAVEMENT MARKINGS, INC.](#), GRAND BLANC, MICHIGAN FOR BID PACKET #81-19
18. COUNTY SERVICES COMMITTEE AND THE FINANCE COMMITTEE - RESOLUTION TO APPROVE [AMENDMENTS](#) TO THE 2019 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL
19. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ADOPT A LETTER OF UNDERSTANDING BETWEEN INGHAM COUNTY, 30TH CIRCUIT COURT AND OPEIU FAMILY COURT UNION LOCAL 459 FOR [ON-CALL CLINICAL MENTAL HEALTH SERVICES](#)
20. FINANCE COMMITTEE - RESOLUTION DESIGNATING THE MONTH OF JUNE, 2019 AS [LGBTQ PRIDE MONTH](#) IN INGHAM COUNTY

21. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE [ACCOUNT CLERK](#), PARKS PART-TIME POSITION TO BE CONVERTED TO A FULL TIME POSITION
 22. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES -RESOLUTION TO [AMEND RESOLUTION # 19-194](#)
 23. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ACCEPT FUNDING FROM [MDHHS](#) FOR CHILD ADOLESCENT EXPANDED MENTAL HEALTH
 24. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION APPROVING CRITERIA FOR EVALUATING 2020 APPLICATIONS FOR [COMMUNITY AGENCY FUNDING](#)
 25. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [EDGE PUBLICOM](#) FOR A MEDICAL MARIHUANA PUBLIC EDUCATION CAMPAIGN
 26. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [NEXTGEN](#) FOR CUSTOM RYAN WHITE TEMPLATES
 27. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ACCEPT REINVESTMENT FUND INVEST [HEALTH FIELD BUILDING GRANT](#) AWARD
 28. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RITE AID CORPORATION FOR [340B PRESCRIPTION DRUG SERVICES](#)
 29. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ENTER AGREEMENT WITH ROGER L. DONALDSON, AIA P.L.C. FOR [NEW HOPE](#) COMMUNITY HEALTH CENTER RENOVATIONS
 30. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A SUBSCRIPTION FOR [WESTLAW](#) LEGAL RESEARCH PROGRAM
 31. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE ADMINISTRATIVE FINDING THAT [PENINSULA FIBER NETWORK](#) LLC SHALL BE THE PRIMARY 9-1-1 SERVICE SUPPLIER
- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MAY 14, 2019 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
May 14, 2019

CALL TO ORDER

Chairperson Crenshaw called the May 14, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis and Trubac

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Caroline Cooper, 2019 Ingham County Heritage Award Winner, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Grebner moved to approve the minutes of the April 30, 2019 meeting. Commissioner Slaughter supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

AN EMAIL FROM RYAN EARL RESIGNING FROM THE INGHAM COUNTY PARKS AND RECREATION COMMISSION. Chairperson Crenshaw accepted the resignation and placed the email on file.

A LETTER FROM THE LANSING BRANCH NAACP REGARDING THE CONSOLIDATION OF ALL INGHAM COUNTY DISTRICT COURTS. Chairperson Crenshaw referred the letter to the Law & Courts Committee.

MAY 14, 2019 REGULAR MEETING

LIMITED PUBLIC COMMENT

Joseph C. Groff, Board of Canvassers Member, stated that the Board of Canvassers was a volunteer board that worked very well together to get their job done. He further stated that the Board of Canvassers performed a vital service to the County that was an integral part of the election process.

Mr. Groff stated that the Board of Canvassers made sure every ballot was included in election totals. He further stated that the Board of Canvassers made the official determination of the outcome of all County election events.

Mr. Groff stated that that task was sometimes tedious but that the Board of Canvassers performed their duties because they were community-oriented, service-minded and asked to serve. He further stated that he was coming before the Board of Commissioners to ask them to reconsider Resolution 19-176, which changed Canvasser pay from a daily rate to an hourly rate.

Mr. Groff stated that the same day Resolution 19-176 was adopted, Resolution 19-175 was also adopted, establishing an increased per diem of \$75 for the six other boards. He further stated that those Board meetings were mostly only one to two hours long.

Mr. Groff stated that for the Board of Canvassers members to earn \$75, they would have to work 5 hours.

Mr. Groff stated that many of the Board of Canvassers' days are over 5 hours, but not always. He further stated that, for example, the December 5th recount of East Lansing School District lasted an hour, which under the new program would have paid Canvassers \$15.

Mr. Groff stated that the Board of Canvassers completed most of their work on the May 7th school referendum on the first day, in three and three quarters hours, for which they will receive \$56.25. He further stated that the Board of Canvassers returned for a second day for a half hour to complete paperwork, for which each Canvasser will receive \$7.50.

Mr. Groff stated that, under the new compensation plan, for the three days, the Canvassers would have received \$78.75, while members of the six Boards, under Resolution 19-175, would have received \$225.

Mr. Groff stated that if the idea of the new hourly rate was to better compensate the Board of Canvassers for their hard work, it does not always work. He asked the Board of Commissioners to reconsider resolution 19-176.

Chairperson Crenshaw thanked Mr. Groff for his comments.

Jacob McCormick, Ingham County Historical Commission Chairperson, presented the 2019 Ingham County Heritage Award to Caroline Cooper in recognition of Blue Stars in Every Window, her 564 page book on the history of Mason and World War II.

Caroline Cooper accepted the 2019 Ingham County Heritage Award. She thanked the veterans and their families for allowing her to preserve their stories and the Mason Area Historical Society for their support and funding of the project.

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Chairperson Crenshaw thanked and congratulated Ms. Cooper.

Barb Byrum, County Clerk, made the following statement, in response to Mr. Groff:

“Thank you for the opportunity to speak during Public Comment in regards to complaints you have received about the Ingham County Canvasser Pay and other policy changes.

On December 28, 2018, then Governor Rick Snyder signed Public Act 614 of 2018. The legislation requires that the Board of Commissioners consult with the County Clerk to determine compensation for the Board of County Canvassers and any assistants needed.

In response, I as Clerk, worked with Ingham County Board Director Bennett to propose to you a compensation plan, which you adopted with Resolution 19-176.

The rate was based on my desire to respect the value canvassers provide to the public. Personally, I preferred the hourly rate as during a canvass, canvassers work many hours at a time. Previously, a canvasser would only earn \$60 for an entire day’s worth of work.

This resolution also offered a perfect opportunity to correct some past practices that I know to be in direct conflict with County Policy.

In fact, in August 2017, I let the Canvassers know that I would no longer authorize mileage reimbursement for them to attend regular meetings, which was a past practice but in direct conflict with County Policy. I received quite a bit of pushback from the Republican members, one of whom is also pushing back about this hourly pay rate, today.

To recap, under Resolution 19-176, no longer will Canvassers be provided food at County expense, which is in accordance with County Policy of not feeding County employees. If I am prohibited by County Policy to feed my staff, many of whom work from 6 a.m. on Election Day until 3 or 4 a.m. the following Wednesday, then the Canvassers certainly should not be fed either.

The hourly pay will also assist the canvassers and my Office to complete the canvass as soon as possible rather than coming back the next day.

For comparison purposes, I would like to identify the current fees for Michigan’s largest counties:

Wayne County	\$25 set fee
Oakland County	\$15/hour canvassers and \$13/hour assistant canvassers Same as Ingham County
Macomb County	Very generous at \$185/day or \$75 if less than 2 hours
Kent County	\$50/4 hours or less and \$100/full-day An 8-hour full-day would be \$12.50
Genesee County	\$35/half-day and \$70/full-day

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An 8-hour full-day at \$70 would amount to approximately \$8.75/hour

Washtenaw County \$25 set fee

Ingham County \$15/hour canvassers and \$13/hour assistant canvassers

Ottawa County \$40/half-day and \$70/full-day
An 8-hour full-day at \$70 would amount to \$8.75/hour

Kalamazoo County \$50/half-day and \$100/full-day
An 8-hour full-day at \$100 would amount to \$12.50/hour

Saginaw County \$50/half-day and \$100/full-day
An 8-hour full-day at \$100 would amount to \$12.50/hour

Livingston County \$40/4 hours or less and \$75 for over 4 hours
An 8-hour full day at \$75 would amount to \$9.37/hour

So Ingham County Canvasser pay is actually on the higher side amongst the counties of similar size. In fact, I have added approximately \$18,000 to my Elections Budget request for this purpose, as 2020 will be a much busier election year.

In my opinion, the previous speaker opposes me just for the sport of opposing me.

Serving as a Canvasser is just that, serving. Public service should not be about the income received but rather the service offered.”

Chairperson Crenshaw thanked Clerk Byrum for her comments.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

Commissioner Grebner asked if the matter of Canvasser pay could be referred to the County Services Committee.

Discussion.

Chairperson Crenshaw stated that it would be up to the Chairperson of the County Services Committee to bring the matter back before that Committee.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION # 19 – 202

WHEREAS, a vacancy exists on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Jordan Evans, 824 Riverview, Lansing, 48915

to the Equal Opportunity Committee to a term expiring September 30, 2019.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 05/07/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 19 – 203

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 23, 2019 as submitted.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE April 23, 2019

LIST OF CURRENT PERMITS ISSUED

[illegible]

MANAGING DIRECTOR: _____

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO REPLACE THE
DOMESTIC HOT WATER STORAGE TANK AT THE INGHAM COUNTY JAIL**

RESOLUTION # 19 – 204

WHEREAS, the domestic hot water storage tank has failed and is in need of replacement; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with John E. Green Co., a registered local vendor who submitted the lowest proposal of \$9,800.00, to replace the domestic hot water storage tank; and

WHEREAS, the Facilities Department would like to ask for a \$150.00 contingency for any uncovered conditions that may arise; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-31199-818000-7FC11 which has an available balance of \$23,240.41.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to John E. Green Co., 345 W. Lake Lansing Road, East Lansing, Michigan, 48823, for the replacement domestic hot water storage tank at the Ingham County Jail for an amount not to exceed \$9,950.00, which includes a \$150.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO REPLACE THE
SEWAGE EJECTOR PUMP AT THE GRADY PORTER BUILDING**

RESOLUTION # 19 – 205

WHEREAS, the sewage ejector pump at the Grady Porter Building is in need of replacement; and

WHEREAS, it is the recommendation of both the Facilities and Purchasing Departments to enter into an agreement with John E. Green Co. a registered local vendor who submitted the lowest proposal of \$8,150.00, to replace the sewage ejector pump; and

WHEREAS, the Facilities Department would like to ask for a \$1,800.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-26710-978000-9F28, which has an available balance of \$12,000.00 for the replacement of the sewage ejector pump at the Grady Porter Building.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to John E. Green Co., 345 W. Lake Lansing Road, East Lansing, Michigan, 48823, for the replacement of the sewage ejector pump at the Grady Porter Building for an amount not to exceed \$9,950.00 which includes a \$1,800.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 7**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN STATE UNIVERSITY
REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT
MAPPING SERVICES FOR THE FARMLAND AND OPEN SPACE SELECTION CRITERIA
OF THE FOSP BOARD**

RESOLUTION # 19 – 206

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board (FOSP) to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008 and renewed the millage for another ten years in 2018; and

WHEREAS, the Selection Criteria approved for ranking farmland and open space applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, and to calculate an objective score; and

WHEREAS, the FOSP Board contracted with Michigan State University Remote Sensing and Geospatial Information Systems (MSU RS & GIS) to complete Farmland and Open Space Modeling on applications in 2013 and has continued to use their services to score and rank farmland and open space applications; and

WHEREAS, the cost of this service is a not to exceed amount of \$60,000.00 for a term of 3 years (\$20,000.00 /year) and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three year contract with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed \$60,000.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

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COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT
WITH LANSING TOWNSHIP**

RESOLUTION # 19 – 207

WHEREAS, Lansing Township and the Ingham County Road Department agree that existing pavement removal, asphalt resurfacing and related repairs are needed on the following streets in Lansing Township, due to normal deterioration over time:

Kerry Street, Township/City of Lansing line to Lake Lansing Road
Hopkins Avenue, Downer to Chester Streets
Fitting Street, Saginaw Highway (M-43) to Macon Street

to include removal of the existing asphalt pavement, asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total bid cost of \$412,382.00 per bids received per RFP #37-19, Item III, previously submitted to the Board of Commissioners for bid approval and authorization to enter into a contract with the low bidder; and

WHEREAS, with the normal 10% contingency requested in the previous bid submission, the total estimated cost of the above project is \$453,620.20; and

WHEREAS, the above project is proposed to be funded by the Local Road Program wherein the Township and Road Department split the cost of the project at \$226,810.10 apiece; and

WHEREAS, the Road Department's current local road match for Lansing Township includes the normal annual local road program allocation for Lansing Township of \$60,000, plus \$136,518.73 in prior remaining local road match for Lansing Township, for a total available in 2019 of \$196,518.73, which is included in the adopted 2019 road fund budget, and

WHEREAS, Lansing Township and the Road Department request that the remaining \$30,291.37 of the Road Department match be pulled forward from the Road Department's 2020 local road match allocation for Lansing Township, which would be added to the 2019 local road program in a future 2019 budget adjustment to be submitted later in 2019 for Board of Commissioners approval; and

WHEREAS, the Road Department recommends the above described project to be undertaken per bids recently let and to be approved in a separate resolution by the Board of Commissioners previously submitted, and to pay half of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining half of the cost of said project; and

MAY 14, 2019 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2019 calendar year.

BE IT FURTHER RESOLVED, that for 2019, the Road Department has allocated to Lansing Township's local roads, a maximum sum of \$196,518.73 from the County Road Fund, including \$136,518.73 left from prior years and \$60,000 for the 2019 allocation, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the remaining \$30,291.37 of the Road Department match necessary for the above said project be pulled forward from the Road Department's 2020 local road match allocation for Lansing Township, which shall be added to the 2019 local road program in a future 2019 budget adjustment to be submitted later in 2019 for Board of Commissioners approval.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute half of the final cost of the project up to \$226,810.10 from the County Road Fund toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the subject improvements is less than the estimate provided above, the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to affect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH
MICHIGAN PAVING & MATERIALS COMPANY
FOR ITEM V OF BID PACKET #72-19**

AND

**RIETH-RILEY CONSTRUCTION COMPANY, INC.
FOR ITEM VI OF BID PACKET #72-19**

AND

**DEFER ACTION ON ALL BIDS RECEIVED
FOR ITEM IV OF BID PACKET #72-19
RECYCLING & RESURFACING OF VARIOUS COUNTY PRIMARY ROADS**

RESOLUTION # 19 – 208

WHEREAS, the Road Department has determined that pavement recycling, asphalt resurfacing, and repairs are needed on the various county primary roads listed below, due to normal deterioration over time; and

WHEREAS, the cost for the primary road projects listed below is/will be budgeted in the 2019 Road Fund Budget, which will be supplemented per a separate future resolution to adjust the 2019 Road Fund Budget to recognize approximately \$2.9 million in additional state revenue provided per Michigan Public Acts 207 and 618, both of 2018, and an additional estimated \$1.3 million Road Fund balance available for additional 2019 primary road resurfacing; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #72-19, Items IV, V, and VI; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders' proposals met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving & Materials Company, of Lansing, MI, submitted the lowest responsive and responsible bid for Item V and Rieth-Riley Construction Company, Inc. of Lansing, MI, submitted the lowest responsive and responsible bids for Items IV & VI as follows:

Item IV: Low Bid--\$ 1,351,352.08

Recycling and resurfacing of:

Howell Road, Williamston Road to Dietz Road

Item V: Low Bid--\$ 1,049,134.47

Recycling and resurfacing of:

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Okemos Road, Central Park Drive to Lake Lansing Road

Item VI: Low Bid--\$ 1,299,963.71

Recycling and resurfacing of:

Eden Road, Kinneville Road to Barnes Road

and;

WHEREAS, due to increased demand for road construction, contractors currently have very full road work schedules and prices have risen dramatically this spring; so as a result, the low bid received for Item IV is higher than the funding available, such that it is recommended to reject all bids received for Item IV of Bid Packet #72-19; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid costs for Items V and VI in Bid Packet #72-19, totaling \$104,913.45 for Item V and \$129,996.37 for Item VI, as may be needed for any additional work deemed necessary by Road Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving & Materials Company for Item V with the low bid cost shown above plus a 10% requested contingency for a contract total of \$1,154,047.92 and entering into a contract with Rieth-Riley Construction Company, Inc. for Item VI with the low bid cost shown above plus a 10% requested contingency for a contract total of \$1,429,960.08, all of which include the recycling, resurfacing and related work as specified in the Ingham County Road Department's Bid Packet #72-19.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves deferring action on all bids received for Item IV of Bid Packet #72-19.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REPLACE ROOF AT THE ROAD DEPARTMENT
EASTERN DISTRICT GARAGE**

RESOLUTION # 19 – 209

WHEREAS, the Ingham County Road Department (ICRD) Eastern District Garage has a 40 year old roof in need of replacement with many temporary repairs and has exceeded its life expectancy; and

WHEREAS, the ICRD's 2018-2019 carry over budget adjustment will have funds available for this roof project and other ICRD projects; and

WHEREAS, the Purchasing Department recently released bid packet #12-19 and received competitive bid proposals for the purpose of the removal and replacement of ICRD Eastern Garage roof, with all required upgraded to meet Local, State and Federal building code standards; and

WHEREAS, bids were solicited and evaluated by the Ingham County Road and Purchasing Departments and the architectural consultant hired for the project, Roger L. Donaldson AIA, P.L.C., per RFP #12-19, recommends to award the roof project to the lowest qualified bidder, Quality Roofing Inc., Whitmore Lake, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the lowest qualified bid of \$159,400, plus the cost of any additional required metal decking replacement at \$7.50 per square foot, and authorizes an agreement with Quality Roofing Inc., Whitmore Lake, Michigan, to remove the existing roof and install a new roof to be compliant with current building codes at the ICRD Eastern District Garage.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 11**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

RESOLUTION # 19 – 210

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2020 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2019, the Park and Zoo winter seasonal fees and the Park Annual Passes which will be effective starting November 1, 2019.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis
Law and Courts Committee

ATTACHMENT A

Location of Service	Fee Description	Target Percent	2019 Fee	Department Recommend.
Animal Control	Animal Redemption - 1st offense	60.0%	\$25.00	\$26.00
Animal Control	Animal Redemption - 2nd offense	100.0%	\$51.00	\$52.00
Animal Control	Animal Redemption - after 3rd offense	100.0%	\$155.00	\$160.00
Animal Control	Over Ten Dog Kennel Inspection Fee	100.0%	\$180.00	\$190.00
Animal Control	Owner Pick-up Fee	100.0%	\$46.00	\$47.00
Animal Control	Tranq. At-Large Fee	100.0%	\$46.00	\$47.00
Animal Control	Rabies vaccination on redeemed dogs	100.0%	\$21.00	\$22.00
Animal Control	Bordatella Vaccination-redeemed dogs	100.0%	\$19.00	\$20.00
Animal Control	Spay/neuter deposit-Owners redeeming pet	100.0%	\$81.00	\$82.00
Pros Atty	Diversion - Initial Interview	50.0%	\$36.00	\$37.00
Pros Atty	Diversion - Misdemeanor Offender	50.0%	\$470.00	\$480.00
Pros Atty	Diversion - Felony Offender	50.0%	\$820.00	\$830.00
Pros Atty	Costs-eligible convictions - Guilty Plea	75.0%	\$110.00	\$115.00
Pros Atty	Costs for eligible convictions - Trial	10.0%	\$240.00	\$245.00
Jail	Day Rate	100.0%	\$56.00	\$8.00
Sheriff	Costs for Command per hour	100.0%	\$66.98	\$68.58
Sheriff	Costs for Deputy per hour	100.0%	\$60.07	\$61.51
Sheriff	False Alarm Fee- third offense	100.0%	\$44.00	\$45.00

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Attachment B - Fees Which Adjustment is Recommended Law and Courts Committee

Location of Service	Fee Description	Target Percent	2019 Fee	Department Recommend.
Circuit Court	Show Cause - Probation	100.0%	\$190.00	\$200.00
Circuit Court	GTD Bench Warrants	100.0%	\$150.00	\$155.00
Family Division	Delinquency Court Costs	100.0%	\$290.00	\$300.00
Family Division	Traffic - Fail to Appear	25.0%	\$27.00	\$28.00

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis
Human Services Committee

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Comm. Health	MIHP Tran. Bus/Van	100%	\$36.78	\$21.20
Comm. Health	MIHP - Trans Taxi	100%	\$33.64	\$21.31
Comm. Health	MIHP Trans. Volunteer	100%	\$0.36	\$0.20
Comm. Health	Compreh Envir Investigation	100%	\$310.00	\$315.00
Imm. Clinic	Internat'l Travel Consult	100%	\$64.00	\$65.00
Env. Health	Category 1 (see definition below) - License Fee	80%	\$475.00	\$480.00
Env. Health	Category 1 (see definition below) - Full Plan Review	80%	\$980.00	\$985.00
Env. Health	Category 1 (see definition below) - New Owner/Eval	80%	\$525.00	\$530.00
Env. Health	Category 1 (see definition below) - New Owner w/minimal plan review	80%	\$630.00	\$635.00
Env. Health	Category 2 (see definition below) - License Fee	80%	\$655.00	\$660.00
Env. Health	Category 2 (see definition below) - Full Plan Review	80%	\$1,360.00	\$1,370.00
Env. Health	Category 2 (see definition below) - New Owner/Eval	80%	\$735.00	\$740.00
Env. Health	Category 2 (see definition below) - New Owner w/minimal plan review	80%	\$770.00	\$775.00
Env. Health	Category 3 (see definition below) - License Fee	80%	\$925.00	\$935.00
Env. Health	Category 3 (see definition below) - Full Plan Review	80%	\$1,955.00	\$1,965.00
Env. Health	Category 3 (see definition below) - New Owner/Eval	80%	\$1,065.00	\$1,075.00
Env. Health	Category 3 (see definition below) - New Owner w/minimal plan review	80%	\$1,180.00	\$1,190.00
Env. Health	Mobile - License Fee	80%	\$370.00	\$375.00
Env. Health	Mobile - Full Plan Review	80%	\$505.00	\$510.00
Env. Health	Mobile - New Owner/Eval.	80%	\$420.00	\$425.00
Env. Health	STFU - Full Plan Review	80%	\$505.00	\$510.00
Env. Health	STFU - New Owner/Eval	80%	\$455.00	\$460.00
Env. Health	Seasonal Facilities - License Fee	50%	\$280.00	\$285.00
Env. Health	Late Fee for Temporary Food License application less than 5 days prior to event (in addition to the \$195 license)	100%	\$195.00	\$200.00
Env. Health	Inspection fee for STFU	24%	\$90.00	\$90.00
Env. Health	Contstruction/Remodeling that begins without approved plans	80%	\$800.00	\$805.00
Env. Health	Food Service plan review re-evaluation or re-submission	100%	\$505.00	\$515.00
	Enforcement Food Service Program Fees			
Env. Health	Informal Hearing Fee	100%	\$1,200.00	\$1,210.00
Env. Health	Formal Hearing Fee	100%	\$1,200.00	\$1,210.00
Env. Health	Follow Up inspection to assess compliance for critical violations	100%	\$150.00	\$155.00
Env. Health	Fee for new owner operating without new license	80%	\$660.00	\$665.00
Env. Health	Well - permit to construct or alter a private residential , type II, or type III well	90%	\$390.00	\$395.00
Env. Health	Septic - new or repair permit for residential or commercial	90%	\$860.00	\$870.00
Env. Health	Combined - well & septic	90%	\$1,060.00	\$1,070.00
Env. Health	Well - Sanitary survey, public non community Type II - transient well	90%	\$435.00	\$440.00
Env. Health	Well - Sanitary survey, public non community Type II non - transient Well	90%	\$505.00	\$510.00
Env. Health	Septic Evaluation - application for residential or commercial lot & soil evaluation	90%	\$395.00	\$400.00
Env. Health	Septic Evaluation - plan review for engineered system	90%	\$315.00	\$320.00
Env. Health	NEW - Township Requested Evaluation	100%	\$0.00	\$100.00
Env. Health	Full plan review	80%	\$440.00	\$445.00
Env. Health	Permanent Campground	100%	\$425.00	\$430.00
Env. Health	Point of Sale - On-site evaluation of well & septic	75%	\$455.00	\$460.00
Env. Health	Point of Sale - Waste treatment evaluation	100%	\$355.00	\$360.00
Env. Health	Point of Sale - 1 Year Extension NEW	100%	\$0.00	\$100.00

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Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Env. Health	Additional pool at the same location	100%	\$105.00	\$110.00
Env. Health	Re-inspection fee after violation	100%	\$180.00	\$185.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - East Lansing	100%	\$122.00	\$125.00
Env. Health	Tobacco & E - cigarette sales license vending machine	100%	\$345.00	\$350.00
Env. Health	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Reporting Fee	50%	\$72.00	\$73.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Inspection Fee	50%	\$360.00	\$365.00
Parks	Administrative -Returned Check Fee	100.0%	\$33.00	\$34.00
Parks	Cancellation Fee (for all park reservations)	100.0%	\$21.00	\$22.00
Parks	Winter Sports Building (100 Person Capacity)	100.0%	\$96.00	\$97.00
Parks	Winter Sports Building - reservation fee/non operational hrs	100.0%	\$30.00	\$31.00
Parks	Lake Lansing South Lakeview	100.0%	\$80.00	\$81.00
Parks	Lake Lansing North Oak Knoll	100.0%	\$80.00	\$81.00
Parks	Lake Lansing North Sandhill	100.0%	\$80.00	\$81.00
Parks	Hawk Island Kestrel	100.0%	\$80.00	\$81.00
Parks	Burchfield Deer Run	100.0%	\$80.00	\$81.00
Parks	Burchfield Pine Knoll	100.0%	\$80.00	\$81.00
Parks	Burchfield Southridge	100.0%	\$80.00	\$81.00
Parks	Lake Lansing - North - 1/2 of Main	100.0%	\$105.00	\$110.00
Parks	Burchfield 1/2 of North Bluff	100.0%	\$105.00	\$110.00
Parks	Burchfield 1/2 of Woodsong	100.0%	\$105.00	\$110.00
Parks	Lake Lansing - South - 1/2 of Main	100.0%	\$105.00	\$110.00
Parks	Lake Lansing - North - Main	100.0%	\$190.00	\$195.00
Parks	Burchfield - North Bluff	100.0%	\$190.00	\$195.00
Parks	Burchfield - Woodsong	100.0%	\$190.00	\$195.00
Parks	Lake Lansing - South - Main	100.0%	\$190.00	\$195.00
Parks	Burchfield - Overlook	100.0%	\$190.00	\$195.00
Parks	Hawk Island - Red Tail	100.0%	\$265.00	\$275.00
Parks	Hawk Island	100.0%	\$80.00	\$81.00
Parks	Lake Lansing South	100.0%	\$80.00	\$81.00
Parks	Abandonment Recovery Fee	100.0%	\$42.00	\$43.00
Parks	Canoe/Kayak Trips - Eaton Rapids	100.0%	\$30.00	\$31.00
Parks	Boat Launch - Annual	100.0%	\$50.00	\$55.00
Parks	Resident Monday-Friday 9am-4pm	100.0%	\$97.00	\$100.00
Parks	Resident Mon-Fri 7:30am-5:30pm	100.0%	\$130.00	\$135.00
Parks	Moonwalk	100.0%	\$290.00	\$300.00
Parks	Dunk Tank	100.0%	\$240.00	\$250.00
Parks	Giant Slide	100.0%	\$420.00	\$430.00
Parks	Band Shell Rental	100.0%	\$100.00	\$105.00
Parks	Snow Shoe Rental Adult	100.0%	\$7.00	\$5.00
Fair	PER DAY, includes janitorial fees and facility fee	100%	\$600.00	610.00
Fair	PER Water Dump	100%	\$60.00	61.00
Fair	Main Arena Full Day Use - Shooting Sports No charge for 3 hours or less Mon-Thurs ONLY as long as it isn't rented	100%	\$600.00	610.00
Fair	Monday-Thursday if there is food (no food is free) 4H	100%	\$90.00	91.00
Fair	Saturday 4H	100%	\$900.00	920.00
Fair	Sunday-Friday All others (Deposit Required)	100%	\$425.00	450.00
Fair	Saturday All others (Deposit Required)	100%	\$925.00	950.00
Fair	Main Arena - Single Day Rental	100%	\$2,000.00	2,040.00
Fair	Main Arena - Weekend Rental	100%	\$4,500.00	4,600.00
Fair	Facility Fee - for organizations that hold 1-3 shows per yr	100%	\$300.00	305.00
Fair	Facility Fee - for organizations that hold >4 shower per yr	100%	\$400.00	405.00
Fair	North End w/ Main Arena Bldg. (min for 2 or 3 day show)	100%	\$4,500.00	4,600.00

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Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Fair	w/ extra barn fees Comm. South, Barn A or Barn B	100%	\$300.00	305.00
Fair	w/ extra barn fees All other North End Barns	100%	\$250.00	255.00
Fair	South End with Outside Arena (min for 2 or 3 day show)	100%	\$2,750.00	2,800.00
Fair	w/ extra barn fees UU or VV Barns	100%	\$300.00	305.00
Fair	w/ extra barn fees All other South End Barns	100%	\$250.00	255.00
Fair	Covered Practice Arena Per Show	100%	\$500.00	510.00
Fair	Covered Practice Arena Per Dump for Watering Arena and Drag	100%	\$60.00	61.00
Fair	Infield Arena Per Day	100%	\$450.00	460.00
Fair	Infield Arena Per Day Per Dump for Watering Arena	100%	\$60.00	61.00
Fair	Entire Grounds minimum for 2 to 3 day show	100%	\$6,750.00	6,900.00
Fair	w/ extra barn fees Comm South, Barn A & Barn B, VV or UU	100%	\$300.00	305.00
Fair	w/ extra barn fees All other Barns	100%	\$250.00	255.00
Fair	Dumps/Drags North End w/ Main Arena and Entire Grounds 2 or 3 Day cost will be incurred after 2 times	100%	\$60.00	61.00
Fair	Brick Building Rental Fee	100%	\$250.00	255.00
Fair	Concessions & Blacksmiths - per day for 2 or 3 day shows	100%	\$75.00	76.00

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis County Services Committee

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Clerk	Certified Copy - 1st Copy	100.0%	\$20.00	\$30.00
Clerk	Expedited Svc - copies of Vital Records	100.0%	\$30.00	\$40.00
Clerk	Copy of CPL Application (MCL 28.425b(17)) NEW	100.0%	\$0.00	\$1.00
Drain Comm.	Photography	100.0%	\$290.00	\$300.00
Drain Comm.	Topography	100.0%	\$575.00	\$585.00
Drain Comm.	Floodplain/wetland	100.0%	\$115.00	\$120.00
Drain Comm.	Preliminary Comm. Site Plan Review	75.0%	\$705.00	\$715.00
Drain Comm.	Preliminary Plat Review	75.0%	\$705.00	\$715.00
Drain Comm.	Plat and Commercial Drainage Review - First acre	100.0%	\$705.00	\$715.00
Drain Comm.	Additional acre	100.0%	\$80.00	\$81.00
Drain Comm.	Re-submission Admin fee	100.0%	\$230.00	\$235.00
Drain Comm.	Plat Drain Administration Fee	75.0%	\$2,520.00	\$2,530.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	100.0%	\$505.00	\$515.00
Drain Comm.	Tap in Permit - Residential	75.0%	\$105.00	\$110.00
Drain Comm.	Tap-in Permit - Commercial	75.0%	\$420.00	\$430.00
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	100.0%	\$620.00	\$630.00
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre	100.0%	\$62.00	\$63.00
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less	100.0%	\$540.00	\$550.00
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre	100.0%	\$54.00	\$55.00
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less	100.0%	\$460.00	\$470.00
Drain Comm.	Soil Erosion (6 mo.) - Commercial- each add'l acre	100.0%	\$46.00	\$47.00
Drain Comm.	Soil Erosion Permit Transfer	100.0%	\$98.00	\$100.00
Drain Comm.	Escrow account-1/2 acre or less	100.0%	\$575.00	\$585.00
Drain Comm.	Escrow account - 1/2 to 1 acre	100.0%	\$1,720.00	\$1,730.00
Drain Comm.	Escrow account - 1 to 5 acres	100.0%	\$3,420.00	\$3,430.00
Drain Comm.	Escrow account - 5 to 10 acres	100.0%	\$5,645.00	\$5,655.00
Drain Comm.	Escrow account - each add'l 10 acres	100.0%	\$2,845.00	\$2,855.00
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	100.0%	\$265.00	\$275.00
Drain Comm.	Soil Erosion Permit - 9 month duration	75.0%	\$260.00	\$265.00
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$335.00	\$340.00
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$49.00	\$50.00
Drain Comm.	Violation and Cease&Desist Order	100.0%	\$305.00	\$315.00
Econ. Devel.	Application Fee - Brownfield	100.0%	\$1,520.00	\$1,530.00
Equalization	Custom Maps	100.0%	\$0.00	Varies
Equalization	BS&A Export	100.0%	\$0.00	\$500.00
Equalization	Ingham County Plat Book	100.0%	\$0.00	\$10.00
Equalization	Alaiedon Twp	100.0%	\$0.00	\$165.00
Equalization	Aurelius Twp	100.0%	\$0.00	\$205.00
Equalization	Bunker Hill Twp	100.0%	\$0.00	\$150.00
Equalization	Delhi Twp	100.0%	\$0.00	\$1,013.00
Equalization	Ingham Twp	100.0%	\$0.00	\$150.00
Equalization	Lansing Twp	100.0%	\$0.00	\$313.00
Equalization	Leroy Twp	100.0%	\$0.00	\$158.00
Equalization	Leslie Twp	100.0%	\$0.00	\$150.00
Equalization	Locke Twp	100.0%	\$0.00	\$150.00

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Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Equalization	Meridian Twp	100.0%	\$0.00	\$1,388.00
Equalization	Onondaga Twp	100.0%	\$0.00	\$150.00
Equalization	Stockbridge Twp	100.0%	\$0.00	\$197.00
Equalization	Vevay Twp	100.0%	\$0.00	\$158.00
Equalization	Wheatfield Twp	100.0%	\$0.00	\$150.00
Equalization	White Oak Twp	100.0%	\$0.00	\$150.00
Equalization	Williamstown Twp	100.0%	\$0.00	\$225.00
Equalization	C-East Lansing	100.0%	\$0.00	\$708.00
Equalization	C-Lansing	100.0%	\$0.00	\$3,996.00
Equalization	C-Leslie	100.0%	\$0.00	\$150.00
Equalization	C-Mason	100.0%	\$0.00	\$321.00
Equalization	C-Williamston	100.0%	\$0.00	\$150.00
Equalization	Digital Photo all local units	100.0%	\$0.00	\$850.00
Zoo	Resident Adult (April - October)	55.0%	\$6.00	\$7.00
Zoo	Non-Resident Adult (April - October)	100.0%	\$12.00	\$13.00
Zoo	All Adults(November-March): Res, Non-Res, or Senior	35.0%	\$3.00	\$4.00
Zoo	Children (age 3-12) (November - March)	35.0%	\$2.00	\$3.00
Zoo	Potter Park Penguin Cove	100.0%	\$115.00	\$120.00
Zoo	Potter Park Eagle Landing	100.0%	\$140.00	\$145.00
Zoo	Potter Park - Tiger Den	100.0%	\$210.00	\$215.00
Treasurer	NSF Checks	100.0%	\$33.00	\$34.00

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING A
FAIRGROUNDS EVENTS DIRECTOR SELECTION COMMITTEE**

RESOLUTION # 19 – 211

WHEREAS, the Ingham County Fairgrounds Events Director position is vacant; and

WHEREAS, it is necessary to appoint a committee to begin the selection process for a new Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints a Fairgrounds Events Director Selection Committee consisting of the following members:

Commissioner Randy Maiville
Commissioner Thomas Morgan
Commissioner Robin Naeyaert
Commissioner Randy Schafer
Commissioner Ryan Sebolt
Commissioner Derrell Slaughter
Commissioner Todd Tennis

BE IT FURTHER RESOLVED, that Commissioner Robin Naeyaert will serve as Chairperson of the Fairgrounds Events Director Selection Committee and Commissioner Ryan Sebolt will serve as Vice-Chairperson.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners shall appoint the Fairgrounds Events Director and this resolution shall supersede all other resolutions and Fair Board By-Laws, including but not limited to Article VI, Section VI, that pertain to the hiring of this position (f/k/a Executive Director).

BE IT FURTHER RESOLVED, that the Fair Board By-Laws shall be amended to change the title of the Executive Director (f/k/a Fair Manager) to Fairgrounds Events Director.

BE IT FURTHER RESOLVED, that the Fair Board shall designate three (3) members to serve on Fairgrounds Events Director Selection Committee as non-voting members.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 13**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE MICHIGAN DEPARTMENT OF
AGRICULTURE AND RURAL DEVELOPMENT**

RESOLUTION # 19 – 212

WHEREAS, the Ingham County Fair Board wishes to accept a grant in the amount of \$40,000 for assistance in upgrading the four (4) newest Horse Barns on the fairgrounds; and

WHEREAS, a significant portion of the Fair's off-season revenue comes from horse shows; and

WHEREAS, enhanced facilities will attract bigger and more prestigious shows; and

WHEREAS, an RFP has been published with an estimated cost of \$190,000; and

WHEREAS, the Grant will help offset the cost of the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the acceptance of the \$40,000 grant from the Michigan Department of Agriculture and Rural Development for the *Horse Complex Improvement Project*.

BE IT FURTHER RESOLVED, that the term for the grant is May 1, 2019 thru February 29, 2020.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget amendments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE MOTHER AND INFANT ORAL HEALTH
PILOT PROJECT GRANT**

RESOLUTION # 19 – 213

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with University of Detroit (U of D) to extend participation and grant reporting through the Mother and Infant Oral Health (MIOH) Project Grant effective October 1, 2018 through September 30, 2019; and

WHEREAS, through an approval of a no-cost one-year extension granted by the State of Michigan, this extension will allow \$13,850 of unspent funds from the initially awarded \$83,080 (through Resolution #17-461), to be available through the duration of the extended grant period; and

WHEREAS, there is no cost to ICHD; and

WHEREAS, this resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured; and

WHEREAS, the Ingham Community Health Center Board of Directors supports extending the MIOH Project Grant with the U of D allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize extending the Mother and Infant Oral Health (MIOH) Project Grant with the University of Detroit (U of D) allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an extension to the Mother and Infant Oral Health (MIOH) Project Grant with the University of Detroit (U of D), allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 15**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM MICHIGAN STATE UNIVERSITY'S
COLLEGE OF HUMAN MEDICINE**

RESOLUTION # 19 – 214

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019; and

WHEREAS, as part of a new Early Clinical Experience Curriculum (ECE) project, first year CHM students need to complete and present scholarly projects; and

WHEREAS, ICHD has been identified as a teaching site that will allow for ECE to occur; and

WHEREAS, this agreement is for the current academic year and will be terminated February 28, 2019; and

WHEREAS, MSU's CHM will pay \$500 per CHM student which will allow for teaching and project implementation; and

WHEREAS, ICHD will have 12 students on site which will total \$6,000 paid by MSU CHM to ICHD; and

WHEREAS, the Health Officer recommends approval accept funding from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept funding of \$6,000 from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MAY 14, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO MERIDIAN TOWNSHIP'S TRAILS AND PARKS MILLAGE AGREEMENTS

RESOLUTION # 19 – 215

WHEREAS, Board of Commissioners Resolution 16-257, 16-328, 17-275, 18-186 and 19-047 authorized entering into contracts with Meridian Township to fund the below projects; and

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehabilitation	TR002	08/29/16	07/30/19	16-257
MT-07-MIP-Dr, East of Okemos Road	TR021	10/18/16	06/18/19	16-328
MT-03-PK-DR, Central Park South	TR022	10/18/16	06/18/19	16-328
MT-05-PK-DR, Nancy L. Moore Community Park	TR023	10/18/16	06/18/19	16-328
MT-04-PK-DR, Nancy L. Moore Community Park	TR024	10/18/16	06/18/19	16-328
MT-02-MIP-DR, West of Okemos Road	TR025	10/18/16	06/18/19	16-328
MT-01-PK-SWL, Hartrick Park	TR026	10/18/16	06/18/19	16-328
MT-06-MIP-DR, W. of Okemos Rd., Meridian Interurban Pathway	TR027	10/18/16	06/18/19	16-328
Okemos Road Pedestrian Boardwalk	TR049	07/24/18	07/24/20	18-186
MSU to Lake Lansing Connector, Phase 2	TR054	TBD	TBD	19-047

WHEREAS, Meridian Township is requesting an amendment to Agreement #TR002, TR021, TR022, TR023, TR024, TR025, TR026, TR027 and TR049 due to cost estimated in the comprehensive report were in excess or falling short depending on the case of the amount originally requested and awarded; and

WHEREAS, based on actual bids, TR002 is over budget by \$85,000, TR021 is over budget by \$6,000. TR023 is over budget by \$18,000, TR022 is under budget by \$50,000, TR024 is under budget by \$42,000, TR025 is under budget by \$53,000, TR026 is under budget by \$111,000 and TR049 is over budget by \$111,000; and

WHEREAS, Meridian Township is requesting the fund balance from TR025 for \$53,000 and TR022 for \$32,000 be reallocated to TR002 for a total amount of \$85,000 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR027 for \$6,000 be reallocated to TR021 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR022 for \$18,000 be reallocated to TR023 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR024 for \$42,000 be reallocated to the MSU to Lake Lansing Connector TR054; and

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WHEREAS, Meridian Township is requesting the fund balance from TR026 for \$111,000 be reallocated to TR049 to complete this project; and

WHEREAS, Agreements TR002, TR021, TR022, TR023, TR024, TR025, TR026 and TR027 expire in June or July of 2019 and need to be extended to complete these projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with Meridian Township.

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehabilitation	TR002	08/29/16	07/30/19	16-257
MT-07-MIP-Dr, East of Okemos Road	TR021	10/18/16	06/18/19	16-328
MT-03-PK-DR, Central Park South	TR022	10/18/16	06/18/19	16-328
MT-05-PK-DR, Nancy L. Moore Community Park	TR023	10/18/16	06/18/19	16-328
MT-04-PK-DR, Nancy L. Moore Community Park	TR024	10/18/16	06/18/19	16-328
MT-02-MIP-DR, West of Okemos Road	TR025	10/18/16	06/18/19	16-328
MT-01-PK-SWL, Hartrick Park	TR026	10/18/16	06/18/19	16-328
MT-06-MIP-DR, W. of Okemos Rd., Meridian Interurban Pathway	TR027	10/18/16	06/18/19	16-328
Okemos Road Pedestrian Boardwalk	TR049	07/24/18	07/24/20	18-186
MSU to Lake Lansing Connector, Phase 2	TR054	TBD	TBD	19-047

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR025 for \$53,000 and TR022 for \$32,000 be reallocated to TR002 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR027 for \$6,000 be reallocated to TR021 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR022 for \$18,000 be reallocated to TR023 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR024 for \$42,000 be reallocated to the MSU to Lake Lansing Connector TR054.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR026 for \$111,000 be reallocated to TR049 to complete this project.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the extension for Agreements TR002, TR021, TR022, TR023, TR024, TR025, TR026 and TR027 until December 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$53,000 from line item 228-62800-967000-TR025 into line item #228-62800-967000-TR002.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$32,000 from line item 228-62800-967000-TR022 into line item #228-62800-967000-TR002.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$6,000 from line item 228-62800-967000-TR027 into line item #228-62800-967000-TR021.

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BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$18,000 from line item 228-62800-967000-TR022 into line item #228-62800-967000-TR023.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$42,000 from line item 228-62800-967000-TR024 into line item #228-62800-967000-TR054.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$111,000 from line item 228-62800-967000-TR026 into line item #228-62800-967000-TR049.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement #TR002, TR021, TR022, TR023, TR024, TR025, TR026, TR027, TR049 and TR054 shall remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING AND THE
VILLAGE OF STOCKBRIDGE TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION # 19 – 216

WHEREAS, Board of Commissioners Resolution 17-109 authorized entering into a contract with the City of Lansing for Agreement TR029 Grand River North Section - Bank Stabilization; and

WHEREAS, Board of Commissioners Resolution 18-110 authorized entering into a contract with the Village of Stockbridge for Agreement TR048 Lakelands Trail Resurfacing; and

WHEREAS, the City of Lansing is requesting an amendment to Agreement TR029 to change the scope of the project to use the \$100,000 for steps instead of rip rap; and

WHEREAS, Agreement TR029 expires on May 1, 2019 and needs to be extended to complete the project; and

WHEREAS, the Village of Stockbridge is requesting an amendment to Agreement TR048 to narrow the scope of the project so that the entire \$809,980 be allocated to the trail project east of M-52.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing and the Village of Stockbridge:

Contract Title	Project #
City of Lansing - Grand River North Section - Bank Stabilization	TR029
Stockbridge - Lakelands Trail Resurfacing	TR048

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Agreement TR029 to change the scope of the project to use the \$100,000 for steps instead of rip rap.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR029 to December 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an amendment to Agreement TR048 to narrow the scope of the project so that the entire \$809,980 be allocated to the trail project east of M-52.

BE IT FURTHER RESOLVED, that all other terms and conditions Agreement TR029 and TR048 shall remain unchanged.

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BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC.

RESOLUTION # 19 – 217

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Hawk Island, Burchfield Park, Lake Lansing North, and Lake Lansing South; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of supplying and installing standing seam metal roofs on six buildings at Ingham County Parks; and

WHEREAS, L. J. Trumble Builders, LLC., a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$112,100 for supplying and installing standing seam metal roofs on six buildings at Ingham County Parks, and a contingency not to exceed 5% or \$5,605 to include replacing OSB Sheathing, if needed at a cost of \$5.50 per square foot for a total amount not to exceed of \$117,705.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through November 22, 2019.

BE IT FURTHER RESOLVED, that there are funds available in the approved CIP line items as detailed below:

Roof	Line Item	Price	Contingency if Needed		CIP Approved
			OSB	Total	
Peregrine Shelter (Hawk)	208-75200-976000-9P07	\$19,400	\$970	\$20,370	\$40,000
Kestrel Shelter (Hawk)	208-75200-976000-9P08	\$12,900	\$645	\$13,545	\$25,000
Sandhill Shelter (LLN)	208-75200-976000-9P09	\$11,200	\$560	\$11,760	\$30,000
Winter Sports Bldg. (BUR)	228-75999-976000-9P20	\$41,300	\$2,065	\$43,365	\$30,000
Boat House Rentals (Hawk)	228-75999-978000-9P22	\$11,500	\$575	\$12,075	\$20,000
Boat House Rentals (LLS)	228-75999-978000-9P23	\$15,800	\$790	\$16,590	\$15,000

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BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$7,925 from 228-75999-978000-9P22 into line item #228-75999-976000-9P20 to cover the cost for the Winter Sports Building roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$5,440 from 208-75200-976000-9P07 into line item #228-75999-976000-9P20 to cover the remaining cost for the Winter Sports Building roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$1,590 from 208-75200-976000-9P07 into line item #228-75999-978000-9P23 to cover the remaining cost for the Lake Lansing South Boat House Rentals roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$12,600 from 208-75200-976000-9P07 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$11,455 from 208-75200-976000-9P08 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$18,240 from 208-75200-976000-9P09 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately, providing a total balance of \$62,295 for the roof for the Red Tail Shelter.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CREATING CLERK AND TECHNICAL SUPPORT POSITION
FOR THE PUBLIC DEFENDERS OFFICE**

RESOLUTION # 19 – 218

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, the MIDC Compliance plan authorized the creation of a total of 36.5 full-time equivalent positions; and

WHEREAS, the position of Clerk and Technical Support has been classified by the Human Resources Department as UAW/H (salary range \$41,625.46 to \$49,653.67); and

WHEREAS, the UAW union supports the job description and classification; and

WHEREAS, the budget for this position is included in the grant budget authorized by Resolution #18-476.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of the Clerk and Technical Support position.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

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LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 20**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO LJ TRUMBLE GROUP FOR THE
HAND RAILS IN THE 30TH CIRCUIT COURT ROOM AT THE MASON COURTHOUSE**

RESOLUTION # 19 – 219

WHEREAS, hand rails are needed to provide safety from falls in the 30th Circuit Court Room at the Mason Courthouse; and

WHEREAS, it is the recommendation of both the Facilities Department and 30th Circuit Court to enter into an agreement with LJ Trumble Group, a registered local vendor who submitted the lowest proposal of \$9,700.00, to furnish and install hand rails; and

WHEREAS, the Facilities Department would like to ask for a \$250.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funds for this project are available from the Public Improvement Fund (245).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to LJ Trumble Group, 6850 Aurelius Road, Lansing, Michigan, 48911, to furnish and install the hand rails in the 30th Circuit Court Room at the Mason Courthouse for an amount not to exceed \$9,950.00 which includes a \$250.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 21**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR ATTORNEY SERVICES
FOR THE JUVENILE DIVISION**

RESOLUTION # 19 – 220

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer/Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, in order to reduce costs for attorney fees and provide consistent and efficient legal services for children, has contracted with specific attorneys to provide Lawyer/Guardian Ad Litem representation; and

WHEREAS, the 2019 budget approved by the Board of Commissioners, authorized funds to contract with specific attorneys to provide Lawyer/Guardian Ad Litem representation; and

WHEREAS, the current Lawyer/Guardian Ad Litem providing this representation for Judge Lawless has accepted a position in the Public Defender's Office, thus resigning his position as a Lawyer/Guardian Ad Litem; and

WHEREAS, the Circuit Court Juvenile Division recommends offering a contract to Attorney Annette Skinner to provide Lawyer/Guardian Ad Litem representation for children in neglect and abuse cases, effective April 15, 2019 through December 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Attorney Annette Skinner to provide Lawyer/Guardian Ad Litem representation for children at a rate of \$4,040.00 a month, not to exceed \$34,340.00, effective 04-15-2019 through 12-31-2019.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioner is authorized to sign any necessary contractual documents consistent with this Resolution and approved to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW TRANSPORT VEHICLE
FOR THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION # 19 – 221

WHEREAS, the Juvenile Division has a fleet of ten vehicles used to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, one of the ten vehicles is in need of replacement as it was purchased in 2010 and has over 173,000 miles; and

WHEREAS, the Juvenile Division's budget includes a line item for van replacement; and

WHEREAS, the funds deposited in this reserve come from the Child Care Fund's reimbursement for each van's usage, transporting youth to and from community programs; and

WHEREAS, the year end fund balance for this account in 2018 was roughly \$71,000; and

WHEREAS, a request is made to purchase a new 2019 Ford Transit XLT Passenger Wagon at a cost not to exceed \$30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2019 Ford Transit XLT Passenger Wagon at a cost not to exceed \$30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2019 Juvenile Division budget.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac

Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT BISSELL PET FOUNDATION EMPTY THE SHELTERS
FREE ADOPTION GRANTS ON AN ONGOING BASIS**

RESOLUTION # 19 – 222

WHEREAS, Ingham County Animal Control and Shelter, as well as a majority of other Michigan Animal Shelters, have participated in the BISSELL Pet Foundation Empty the Shelters program about two times a year (spring/ fall) for several years; and

WHEREAS, this BISSELL program allows shelters to offer FREE or reduced cost adoptions to the public with Bissell Pet Foundation reimbursing the shelter for the adoption cost via a follow up check after the event; and

WHEREAS, the amount of each reimbursement check is always determined by the number of adoptions that occurred but generally does not exceed \$5,000 per event; and

WHEREAS, these grants have been routinely approved by the Board of Commissioners on a recurring basis; and

WHEREAS, Ingham County Animal Control and Shelter seeks Board of Commissioners authorization to accept these grants on an ongoing basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners grants the Ingham County Animal Control and Shelter ongoing authorization to participate in and receive grant funds from the BISSELL Pet Foundation Empty the Shelters Program events, with the grant amounts to be received determined by the number of adoptions that occur on the date of each event with no matching funds requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all funds received from BISSELL Pet Foundation be placed into the appropriate account and that the Controller/Administrator make the necessary budget adjustments to the Ingham County Animal Control and Shelter budget.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

MAY 14, 2019 REGULAR MEETING

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER
TO PURCHASE THE SOLACOM PRODUCT GUARDIAN, EQUIPMENT, SYSTEM SUPPORT,
TRAINING, AND OPTIONAL EQUIPMENT**

RESOLUTION # 19 – 223

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the majority of the call delivery is utilized by wireless and Voice over Internet Protocol (VoIP), the current 9-1-1 infrastructure is being taxed; and

WHEREAS, to improve our level of service and to address the strain being placed on the current system, moving to a NG911 (Next Generation 9-1-1) communication system is recommended; and

WHEREAS, it has been determined a NG911 communication system is more reliable, redundant, resilient, and has the capacity and capability to send more data with the voice call to the appropriate 9-1-1 Center, as well as enhanced location capabilities; and

WHEREAS, our current communication/phone system is not capable of supporting these enhancements to service, an RFP seeking a replacement was issued and a team of dispatchers, dispatch supervisor, IT, and executive team members from the 9-1-1 Center evaluated the proposals and demonstrations; and

WHEREAS, the Ingham County Central Dispatch Management team with the evaluation team are unanimously recommending that the Ingham County Board of Commissioners authorize the purchase of Solacom's Guardian product, training, equipment, and support services to replace its current communication/phone system; and

WHEREAS, funds for this project are available within the fund balance of the 9-1-1 Emergency Telephone fund; and

WHEREAS, the Ingham County Central Dispatch Management team will continue to pursue a federal E911 grant through the State of Michigan to mitigate the expense of this system, equipment, training, and any other allowable expenses within the grant parameters.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Solacom Technologies for the purchase of the Guardian product, equipment necessary to support the geo-diverse system design, training, and customer support.

BE IT FURTHER RESOLVED, that optional items are to be negotiated with the company for enhancement of Ingham County Central Dispatch's service.

MAY 14, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a total purchase amount not to exceed \$1,041,504.69.

BE IT FURTHER RESOLVED, that incidental costs of up to \$5,000 will be covered from within the 9-1-1 Central Dispatch Center operating budget.

BE IT FURTHER RESOLVED, that the 9-1-1 Director is authorized to sign change orders with Solacom Technologies, provided that the change orders do not increase the total cost of the project as approved by this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint Florensio Hernandez to the Community Health Center Board and to appoint Catherine Cole-Adams to the Fair Board. Commissioner Tennis supported the motion.

Commissioner Sebolt disclosed that Florensio Hernandez contributed to his campaign.

The motion carried unanimously.

PUBLIC COMMENT

Joe Groff stated that he was not opposed to the Clerk, he was opposed to some of the tactics that happen there. He further stated that he talked to many counties that have also changed their procedures and that those other counties polled the county canvassers.

Mr. Groff stated that, as far as he knew, only one of the Ingham County Canvassers was asked and that none of the others were asked. He further stated that he could not care less about lunch and mileage and that he did not always take lunch or mileage.

Mr. Groff stated that his concern was how the Canvassers were compensated because they provided a vital service and they should be treated as such. He further stated that he felt the Canvassers were not always respected and appreciated.

Mr. Groff stated that he was not opposed to the hourly pay because the Canvassers would make out like bandits come November, but because of other situations in which the Canvassers would not make out as well. He further stated and that he would recommend a minimum of a half day pay and then go for the hourly pay after that.

Mr. Groff stated that to say he was opposed or that Republicans were opposed was a falsehood.

Chairperson Crenshaw thanked Mr. Groff for his comments.

COMMISSIONER ANNOUNCEMENTS

None.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of \$2,477,933.73. Commissioner Koenig supported the motion.

The motion carried unanimously.

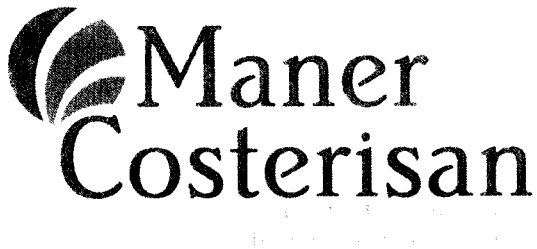
ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

INGHAM COUNTY
E911 TECHNICAL SURCHARGE POOL
FINANCIAL STATEMENTS
FOR THE PERIOD JANUARY 1, 2018 THROUGH MAY 4, 2018

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Maner Costerisan PC
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T: 517 325 7500
F: 517 325 6546
www.maner-pa.com

ACCOUNTANT'S DISCLAIMER REPORT

To the Telephone Service Suppliers of
Ingham County E911 Technical Surcharge Pool

The accompanying financial statements of Ingham County E911 Technical Surcharge Pool as of and for the period January 1, 2018 through May 4, 2018, were not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

We are not independent with respect to the Ingham County E911 Technical Surcharge Pool.

Maner Costerisan PC

March 31, 2019

**INGHAM COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
STATEMENTS OF TRUST ASSETS AND LIABILITIES
MAY 4, 2018**

ASSETS

Amounts due from common funds	\$ 48,892
Accounts receivable - service suppliers	<u>42,013</u>
Total assets	<u><u>\$ 90,905</u></u>

LIABILITIES

Accounts payable - service suppliers	\$ 59,154
Surplus	<u>31,751</u>
Total liabilities	<u><u>\$ 90,905</u></u>

**INGHAM COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
STATEMENTS OF TRUST ADDITIONS AND DEDUCTIONS
FOR THE PERIOD JANUARY 1, 2018 THROUGH MAY 4, 2018**

ADDITIONS - technical surcharges	\$ 50,140
DEDUCTIONS - provision of service costs	<u>46,125</u>
SURPLUS	4,015
SURPLUS, January 1, 2018	<u>27,736</u>
SURPLUS, May 4, 2018	<u><u>\$ 31,751</u></u>

**INGHAM COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting - These financial statements are prepared on the accrual basis of accounting. Additions are recorded when billed and deductions are recorded based upon the provisions of Michigan Public Act 32. Since the statute mandates cost recoveries, there is no income, loss or corresponding fund balance.

Classification of assets and liabilities - The financial activities of the Pool do not generally involve a business cycle since the recognition of assets and the payment of liabilities are based on specific circumstances. Accordingly, the classification of assets and liabilities between current and long-term is not used.

Common funds - The service suppliers utilize a common bank account for the seventy-nine service districts within the State of Michigan (the Pool). All funds within the Pool are held in trust solely for participating service suppliers. Cash and cash equivalents consist of cash on deposit and short-term investments with maturities of twelve months or less. Interest earnings, generally immaterial, are credited to the various service districts to reduce reported costs.

Accounts receivable - Accounts receivable are reported at the amount management expects to collect on balances outstanding at year-end. Receivable amounts are charged to bad debt expense when they are determined to be uncollectible based upon a periodic review of the accounts by management. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Federal income tax - Due to the nature of the Pool, taxes on income are not applicable. Accordingly, these financial statements do not reflect a provision for income taxes and the Pool has no other tax positions which must be considered for disclosure.

Amounts due to or from common funds - represents the service district's cash and cash equivalents or advances from the Pool bank account.

Accounts payable and receivable - service suppliers - represents the amounts due to or from the emergency telephone service suppliers within the service district. Accounts receivable do not bear interest.

**INGHAM COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

Additions - represent the monthly billings of technical surcharges to end users by the service suppliers. These amounts are determined in accordance with the provisions of Michigan P.A. 32 and are subject to maximum caps as stipulated by that statute.

Deductions - represent the costs of providing the emergency telephone network, switching, billing and collection, and similar amounts by the service suppliers to end users in the service district.

Surplus or deficit - represents future refunds or billings to adjust for the over or under collection of surcharges from the service end users.

NOTE 2 - NATURE OF ORGANIZATION, RISKS, AND UNCERTAINTIES

The Ingham County E911 Technical Surcharge Pool is an unincorporated association of suppliers of emergency (911) telephone service within Ingham County, in the State of Michigan. It was formed to provide for the settlement of costs between service suppliers as required by Public Act 32 (P.A. 32) of 1986, as amended.

The service suppliers for this service district are CenturyTel Midwest, CenturyTel of Upper Michigan, Comcast, Frontier Communications, AT&T, Matrix Telecom, Shiawassee Telephone Company, Springport Telephone Company, Sprint, TDS Metrocom, and TelNet Worldwide. In accordance with Michigan P.A. 32, these service suppliers are entitled to recovery of costs as defined by the statute. In addition, the statute requires uniform billing on a geographic basis. Each service supplier reports its billings and costs. These amounts are then pooled and settlements for over or under collections are made.

The Pool is required to disclose significant concentrations of credit risk regardless of the degree of such risk. Financial instruments that potentially subject the Pool to concentrations of credit risk consist principally of temporary cash investments. The Pool places its temporary cash investments in a Money Market account with funds backed by the United States Government. In the opinion of management these funds are subject to minimal risk.

Management evaluates events and transactions that occur after year end for potential recognition or disclosure in the financial statements. These subsequent events have been considered through March 31, 2019, which is the date the financial statements were available to be issued.

In the preparation of tax returns, tax positions are taken based on interpretation of federal, state and local income tax laws. Management periodically reviews and evaluates the status of uncertain tax positions and makes estimates of amounts, including interest and penalties, ultimately due or owed. No amounts have been identified, or recorded, as uncertain tax positions. Federal, state and local tax returns generally remain open for examination by the various taxing authorities for a period of three to four years.

**INGHAM COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 2 - NATURE OF ORGANIZATION, RISKS, AND UNCERTAINTIES (Concluded)

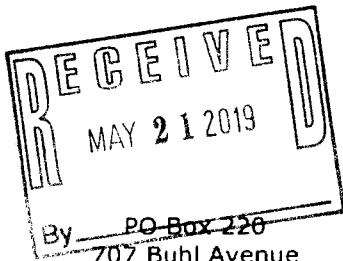
The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions that affect the reported amounts of assets, and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from estimated amounts.

NOTE 3 - SURCHARGE RATES

P.A. 32 permits the recovery of both recurring and nonrecurring charges. Recurring charges are defined as the amounts necessary for the ongoing operation of the system. Nonrecurring charges are for the initial setup and non-operational installation of trunks, circuits and similar items. Depending on the date of commencement of service, the nonrecurring charges are subject to various amortization rates and periods of up to ten years. From January 1, 2018 to May 4, 2018 the Ingham County billed access-facility monthly rates were recurring \$0.27 and non-recurring \$0.00.

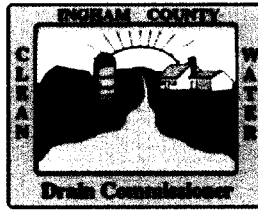
NOTE 4 - SUBSEQUENT EVENT

On March 6, 2018, Michigan Senate Bill 400 was signed into law. This law is a comprehensive rewrite of the 911 funding mechanism. Included in the law are changes in the way 911 technical surcharges for recurring and non-recurring costs are recovered from subscribers. There will now be one statewide technical recurring rate and one statewide non-recurring rate. The new monthly rate will be \$0.53 for recurring costs and \$0.02 for non-recurring costs for a total 911 technical surcharge of \$0.55 per month. This new rate is effective May 5, 2018.



Patrick E. Lindemann

Ingham County Drain Commissioner



Patrick E. Lindemann
Ingham County Drain Commissioner

Paul C. Reed
Ingham County Drain Commissioner

David M. Reed
Ingham County Drain Commissioner

John M. Reed
Ingham County Drain Commissioner

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>

NOTICE OF PUBLIC HEARING OF APPORTIONMENT

May 13, 2019

DELIVERED:
PERSONAL SERVICE

Attn: Brian Crenshaw, Chairperson
Ingham County – Board of Commissioners
341 S Jefferson - Ingham County Courthouse
Mason MI 48854

You are hereby notified that a public Day of Review of apportionments for the following drains will be held on **Wednesday, June 5, 2019**, at the Ingham County Drain Commissioner's Office, 707 Buhl Ave., P.O. Box 220, Mason, MI 48854, from 9:00 a.m. in the forenoon until 5:00 p.m. in the afternoon:

<u>DRAIN # DRAIN NAME</u>	<u>BENEFIT PERCENT</u>	<u>ESTIMATED ASSESSMENT</u>
B36-00 BRIARWOOD DRAIN	0.22	100.00
C45-00 CADILLAC AVE. DRAIN	2.00	25.00
D25-00 DOBIE HEIGHTS DRAIN	0.73	25.00
D38-00 DEXTER PONDS DRAIN	1.94	50.00
E03-00 EBERLY DRAIN	0.23	25.00
E18-00 EDMONT DRAIN	1.00	50.00
G21-00 GRETENBERGER DRAIN	10.00	4,241.88
H03-00 HANNAH FARM DRAIN	0.50	25.00
H62-00 HOSKINS DRAIN	0.43	50.00
I06-02 INDIAN LAKES NO. 2 DRAIN	1.17	20.00
K04-00 KENT DRAIN	3.33	50.00
K05-00 KIERSTEAD DRAIN	0.80	20.00
P24-03 CRESTWOOD DRAIN	1.05	25.00
P24-11 PINE LAKE OUTLET DRAIN DRAINAGE DISTRICT, NORTHPORT BRANCH DRAIN	0.23	50.00
P24-12 PINE LAKE OUTLET, WILDFLOWER ESTATES BRANCH DRAIN	0.54	25.00
P34-00 PRATT DRAIN	0.97	25.00

R07-07 BONE DRAIN	0.78	50.00
R07-08 CARRIAGE HILLS ESTATES DRAIN	0.48	20.00
R07-12 HAGADORN ROAD BRANCH OF REMY CHANDLER BRANCH #4 DRAIN	1.74	25.00
S02-00 SANCTUARY DRAIN	0.98	50.00
S36-00 SPRING PEEPER DRAIN	1.32	100.00
S55-00 SHOALS DRAIN	0.31	50.00
T05-00 TOWAR GARDENS AND BRANCHES	0.03	200.00
T22-00 TRAILS AT LAKE LANSING DRAIN	0.88	50.00
T26-00 TIMBER MEADOWS SOUTH DRAIN	1.00	20.00
W00-01 WHIPPLE DRAIN	1.12	25.00
W65-00 WHITEHILLS WOODS DRAIN	0.51	50.00

These amounts represent the estimated amount for each drainage district, and are subject to change at the Day of Review.

For Assessments to be collected in installments, the Drain Code (Act 40 of 1956, Sec. 154 [e]) provides that the assessment may be paid in full with any interest to date at any time and thereby avoid further interest charges.

Should you prefer, an appointment may be arranged at a more convenient time to review your apportionment.

Please be aware appeal of assessments on the above drainage districts can be made to the Ingham County Probate Court within ten days after this Day of Review.

Sincerely,



Patrick E. Lindemann
Ingham County Drain Commissioner

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the fifteenth day of May, 2019, at 5:30 p.m.

PRESENT: Comm. Hurlburt, Comm. Musta, Comm. Townsend, Comm. Bengelink, Comm. Bush,
Comm. Theobald, Comm. Nichols, Comm. Potter, & Comm. Taylor

ABSENT: _____

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Musta.

**RESOLUTION NO. 19-12
 FUNDING THE GREAT LAKES RESTORATION INITIATIVE**

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years.

NOW, THEREFORE BE IT RESOLVED, That the Wexford County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative.

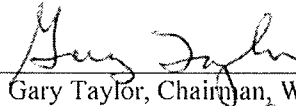
BE IT FURTHER RESOLVED, That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:


AYES: Townsend, Bengelink, Bush, Theobald, Nichols, Potter, Hurlburt, Musta
& Taylor.

NAYS: _____

RESOLUTION DECLARED ADOPTED.



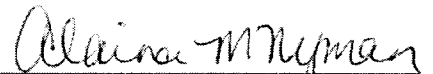
Gary Taylor, Chairman, Wexford County Board of Commissioners



Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 19-12 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on May 15, 2019 and I further certify that public notice of such meeting was given as provided by law.



Alaina M. Nyman, County Clerk

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION

RESOLUTION # 19 –

WHEREAS, several vacancies exist on the Ingham County Women's Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on the Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoint:

Lauren Lahie, 136 Reniger Court, East Lansing, 48823

to the Ingham County Women's Commission to a term expiring December 31, 2021.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING ZOE MCCLINTIC
AS THE THIRD PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN’S COMMISSION
DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 19 –

WHEREAS, the Ingham County Women’s Commission created the 2019 Doris Carlice Essay Contest open to students in 9th-12th grade; and

WHEREAS, the official topic for the contest read, “Today, students do not always feel safe. What does ‘safe’ mean? How can our community and schools make you feel safe? How can you make others feel safe?”; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Zoe McClintic explained in her essay the realities of safety in our schools today and what students, fellow peers, and others can do to make their community and surroundings safer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Zoe McClintic for her 3rd place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Zoe McClintic success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING OLIVIA KINNEY
AS THE SECOND PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN'S COMMISSION
DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 19 –

WHEREAS, the Ingham County Women's Commission created the 2019 Doris Carlice Essay Contest open to students in 9th-12th grade; and

WHEREAS, the official topic for the contest read, "Today, students do not always feel safe. What does "safe" mean? How can our community and schools make you feel safe? How can you make others feel safe?"; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Olivia Kinney has explained in her essay the realities of safety in our schools today and what students, fellow peers, and others can do to make their community and surroundings safer; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women's Commission in honoring Olivia Kinney for her 2nd place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Olivia Kinney success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING CAMILLE SHUSTER
AS THE FIRST PLACE WINNER OF THE 2019 INGHAM COUNTY WOMEN'S COMMISSION
DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 19 –

WHEREAS, the Ingham County Women's Commission created the 2019 Doris Carlice Essay Contest open to students in 9th-12th grades; and

WHEREAS, the official topic for the contest read, "Today, students do not always feel safe. What does 'safe' mean? How can our community and schools make you feel safe? How can you make others feel safe?"; and

WHEREAS, it is important for young people in Ingham County to identify issues that are important to them and to empower themselves and others to raise awareness, participate, and make changes within their communities; and

WHEREAS, Camille Shuster has explained in her essay the realities of safety today in our schools and what students, their peers, and others can do to make their community and surroundings safer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women's Commission in honoring Camille Shuster for her 1st place essay.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish Camille Shuster success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECOGNIZE MAY 30 - JUNE 5, 2019 AS “OUR HOMES, OUR VOICES”
NATIONAL HOUSING WEEK OF ACTION IN INGHAM COUNTY**

RESOLUTION # 19 –

WHEREAS, affordable housing is defined as spending no more than 30% of one’s income on rent/mortgage and utilities combined; and

WHEREAS, nationally, the United States is facing an affordable housing crisis; and

WHEREAS, in Michigan, 70% of low-income renters sacrifice other basic needs such as food and medication to pay rent; and

WHEREAS, only 37 affordable units are available for every 100 low-income renters in Michigan; and

WHEREAS, in Ingham County, the average renter’s wage of \$13.02 an hour does not provide enough income to afford the fair market value of a two-bedroom apartment, which is listed at \$876 a month; and

WHEREAS, in Ingham County, 5,783 people experienced homelessness in 2017; and

WHEREAS, over 1,100 of those experiencing homelessness in 2017 were children; and

WHEREAS, women headed 70% of single-parent households experiencing homelessness in 2017; and

WHEREAS, the Michigan Coalition Against Homelessness is dedicated to providing support to those experiencing homelessness and to educate the population about the issues surrounding homelessness in Michigan; and

WHEREAS, the “Our Homes, Our Voices” campaign is an effort to address the need for affordable housing on a national level and the need for additional funding for affordable housing programs; and

WHEREAS, the Michigan Coalition Against Homelessness is participating in the “Our Homes, Our Voices” campaign in order to raise awareness in our state.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners and the Ingham County Women’s Commission join the Michigan Coalition Against Homelessness in recognizing the need for affordable housing in Ingham County and participate in the “Our Homes, Our Voices” national week of action.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in recognizing May 30 - June 5, 2019, as “Our Homes, Our Voices” National Housing Week of Action in Ingham County.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 19 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 7, 2019 as submitted

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

INGHAM COUNTY ROAD DEPARTMENT

DATE May 7, 2019

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP	SECTION
2019-167	ZAYO GROUP	MISCELLANEOUS	VARIOUS	STOCKBRIDGE	
2019-174	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2019-175	JERRY BLAMER	LAND DIVISION	STILLMAN RD & EVERY RD	ALAEIDON	3
2019-183	CONSUMERS ENERGY	GAS	SHERWOOD RD & RODEO TR	WILLIAMSTOWN	21
2019-184	CONSUMERS ENERGY	GAS	HILLCREST AVE & KENMORE DR	MERIDIAN	21
2019-185	CONSUMERS ENERGY	ELECTRIC / UG	HULL RD & KIPP RD	VEVAY	16
2019-186	CONSUMERS ENERGY	GAS	LIVEOAK TR & WILLIAMSTON RD	WILLIAMSTOWN	26
2019-187	CONSUMERS ENERGY	GAS	HATHAWAY ST & WASHTENAW ST	LANSING	18
2019-189	CONSUMERS ENERGY	GAS	MITCHEL AVE & WAVERLY RD	LANSING	7
2019-190	CONSUMERS ENERGY	GAS	VAN ATTA RD & PIPER RD	MERIDIAN	13
2019-191	RICHARD & MARY BISSELL	LAND DIVISION	POTTER RD & DEXTER TR	INGAHM	32
2019-192	SPOONER FAMILY TRUST	LAND DIVISION	MERIDIAN RD & HOLT RD	WHEATFIELD	18
2019-194	SCARLETT EXCAVATING	SANITARY	NEWTON RD & SAGINAW ST	MERIDIAN	4
2019-195	DAN THOMAS LAWN SPRINKLER CO	MISCELLANEOUS	VARIOUS	VARIOUS	
2019-119	CONSUMERS ENERGY	ELECTRIC/UG	MONROE ST	DELHI	15
2019-213	CONSUMERS ENERGY	GAS/BORE	SHERWOOD RD	WILLIAMSTOWN	21

MANAGING DIRECTOR:

Introduced by the County Services and Finance Committees

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING LIMITED TAX PLEDGE FOR
INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY SERIES 2019 NOTE**

RESOLUTION # 19 –

At a regular meeting of the Board of Commissioners of the County of Ingham, State of Michigan (the "Board of Commissioners"), held on the 28th day of May, 2019.

PRESENT: _____

The following resolution was offered by _____ and seconded by _____
_____:

WHEREAS, the Ingham County Land Bank Fast Track Authority ("the Authority") is in need of funds in an amount not to exceed \$5,000,000 to pay the costs of acquiring, developing, improving, using, assembling and disposing of tax-foreclosed and other distressed property, including necessary administrative and operational costs related thereto ("Project Costs") in accordance with the provisions of the Land Bank Fast Track Act; Act 258, Public Acts of Michigan, 2003 ("Act 258"), to foster the development of that property and promote economic growth; and

WHEREAS, the Authority is authorized pursuant to section 24 of Act 258 to borrow money and issue its note for such purpose; and

WHEREAS, on April 25, 2019, the Board of Directors of the Authority adopted a resolution (the "Authority Resolution") authorizing the issuance of its Series 2019 Note in the aggregate principal amount not to exceed \$5,000,000 (the "Note") to pay Project Costs; and

WHEREAS, to enable the Authority to sell the Note to PNC Bank, National Association upon the terms set forth in the Authority Resolution, it is necessary that the Board of Commissioners make a limited tax pledge in support of the Note; and

WHEREAS, the Board of Commissioners, by a majority vote, may make a limited tax pledge to support the Note pursuant to section 24(2) of Act 258.

BE IT RESOLVED by the Board of Commissioners of the County of Ingham, State of Michigan, as follows:

1. The Board of Commissioners hereby makes its full faith and credit limited tax pledge to support the Note in accordance with the terms of the Authority Resolution. In the event and to the extent that the net

revenues of the Authority are not sufficient to pay the principal of and interest on the Note, such principal and interest are payable as a first budget obligation of the County of Ingham (the "County") from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County.

2. The Chairperson of the Board of Commissioners, the County Treasurer and the County Clerk are hereby authorized to do all things necessary to effectuate the pledge made by this resolution. The County Clerk is hereby directed to deliver a certified copy of this resolution to the Authority.

3. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

A majority of the members of the Board of Commissioners of the County of Ingham having voted therefore, the resolution of the Board of Commissioners was adopted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Ingham, State of Michigan held on the 28th day of May, 2019, the original of which resolution is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk
County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO RADTECH X-RAY

RESOLUTION # 19 –

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association; and

WHEREAS, AZA standard 1.4.7 and 2.0.4 require animal x-rays be stored as part of the permanent animal record; and

WHEREAS, the computer and software used by the Zoo must be replaced to allow for regular software updates and backups of the Zoo's x-rays on the County network; and

WHEREAS, the Zoo Veterinarian and IT department confirmed with Radtech X-ray that the computer must be purchased from Radtech X-ray in order to have the necessary software installed; and

WHEREAS, the County IT department confirmed once the new hardware is in place the computer will be placed back on the County network and as such backups and updates will occur keeping the zoo in compliance with this AZA standard; and

WHEREAS, Radtech X-ray is the only veterinary radiology company in the Midwest to sell this product.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby authorizes issuing a Purchase Order to Radtech X-ray in an amount not to exceed \$4,900.00.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CITY OF LANSING FOR THE
STORM WATER QUALITY STUDY AT POTTER PARK ZOO**

RESOLUTION # 19 –

WHEREAS, the City and the County have identified a joint interest in a storm water study conducted in and around Potter Park Zoo; and

WHEREAS, in 2012, the Michigan Department of Environmental Quality (DEQ) issued the Total Maximum Daily Load (TMDL) for *E. coli* in portions of the Red Cedar River and Grand River Watersheds because these water bodies are federally-listed as not meeting Water Quality Standards; and

WHEREAS, in the Source Assessment of the TMDL, the document specifies storm water runoff from the Potter Park Zoo as a source of *E. coli* to the Red Cedar River, while citing animal waste from waterfowl and zoo animals as the specific source of the contaminants; and

WHEREAS, the DEQ, Water Quality Division, is requiring correction of the adverse site conditions from both the City of Lansing and the Ingham County Drain Commissioner's Office through their respective National Pollutant Discharge Elimination System (NPDES) Permits that authorize storm water discharges from their Municipal Separate Storm Sewer Systems (MS4s); and

WHEREAS, the City's Public Service Department has secured funding assistance through a federal grant program, the Planning Assistance to States (PAS) Program, for the conducting of a study to assess pathogen sources at the site and recommend alternatives for mitigating these pathogens in the storm water runoff from the site; and

WHEREAS, the total cost of the study is \$120,000 of which \$60,000 will be paid by the PAS program and \$30,000 paid by the City of Lansing; and

WHEREAS, the County or Zoo portion of the cost is \$30,000 and would be paid from the Zoo Fund Balance, which has \$730,216 of spendable funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with the City of Lansing for the storm water quality study at Potter Park Zoo for an amount not to exceed \$30,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LJ TRUMBLE BUILDERS, LLC. FOR
IMPROVEMENTS TO THE FOUR HORSE BARNs AT THE FAIR GROUNDS**

RESOLUTION # 19 –

WHEREAS, the four horse barns at the Fair Grounds are in need of improvements; and

WHEREAS, it is the recommendation of both the Facilities Department and Fair to enter into an agreement with LJ Trumble Builders, LLC., a registered local vendor who submitted the lowest responsive and responsible bid of \$219,800.00, to make improvements to the four horse barns; and

WHEREAS, the Facilities Department would like to ask for a \$10,000.00 contingency for any unforeseen circumstances that may arise with this type of project as well as to be sure that we are up to code; and

WHEREAS, funds for this project are available within the approved CIP Line Item # 561-76900-974000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with LJ Trumble Builders, LLC., 6580 Aurelius Road, Lansing, Michigan, 48911, for the improvements to the four horse barns at the Fair Grounds for an amount not to exceed \$229,800.00 which includes a \$10,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH RNA FACILITIES
MANAGEMENT FOR JANITORIAL SERVICES AT SEVERAL COUNTY FACILITIES**

RESOLUTION # 19 –

WHEREAS, Ingham County currently has a contract with RNA Facilities Management for janitorial services;
and

WHEREAS, the current contract will expire on July 31, 2019; and

WHEREAS, a two year renewal option was included in the contract and the Facilities Department would like to
exercise a one year renewal; and

WHEREAS, RNA facilities Management has agreed to hold their current hourly billing rate plus the living
wage increase as stipulated in the current agreement; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year
contract renewal with RNA Facilities Management, 717 West Ellsworth Road, Ann Arbor, Michigan, 48108,
for the janitorial services at several county facilities.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson
to sign any necessary documents that are consistent with this resolution and approved as to form by the County
Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH TEACHOUT SECURITY
FOR UNIFORMED UNARMED SECURITY GUARD SERVICES AT
SEVERAL COUNTY FACILITIES**

RESOLUTION # 19 –

WHEREAS, Ingham County currently has a contract with Teachout Security for uniformed unarmed guard services; and

WHEREAS, the current contract will expire on July 31, 2019; and

WHEREAS, a two year renewal option was included in the contract and the Facilities Department would like to exercise a one year renewal; and

WHEREAS, Teachout Security has agreed to hold their current hourly billing rate plus the living wage increase as stipulated in the current agreement; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year contract renewal with Teachout Security, regional office located at 6920 South Cedar Street Suite 11, Lansing, Michigan, 48911, and corporate offices at 2348 Stone Bridge Drive Flint, Michigan 48532 for the uniformed unarmed security guard services at several county facilities.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR
WATERBORNE PAVEMENT MARKINGS AND COLD PLASTIC COMMON TEXT & SYMBOLS
TO M&M PAVEMENT MARKINGS, INC., GRAND BLANC, MICHIGAN FOR BID PACKET #81-19**

RESOLUTION # 19 –

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for a vast array of contractor applied pavement markings, on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and estimated quantities to determine and recommend a contractor to perform the work; and

WHEREAS, a request for proposals was issued and the following three responsive bids were received to provide the contractor applied pavement markings:

M&M Pavement Marking, Inc.	\$416,267.00
JV Contracting, Inc.	\$450,671.25
P. K. Contracting, Inc.	\$454,400.00

WHEREAS, the Road Department recommends that the Board of Commissioners accept the unit price bid results for Waterborne Pavement Markings and Cold Plastic Common Text & Symbols and authorizes a contract with the most responsive low bidder, which is M&M Pavement Markings, Inc., Grand Blanc, Michigan. They were the low bidder and submitted unit prices that, when applied to the estimated quantities, totaled \$416,267.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with M&M Pavement Markings, Inc., Grand Blanc, Michigan, to provide Countywide Waterborne Pavement Markings and Cold Plastic Common Text & Symbols for a total estimated cost of \$416,267.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the County Services Committee and the Finance Committee of the:

**RESOLUTION TO APPROVE AMENDMENTS TO THE
2019 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL**

RESOLUTION # 19 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2019 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommended changes to the current 2019 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommended amendments, as proposed by the Managerial and Confidential Employee Steering Committee, to the current 2019 Managerial and Confidential Employee Personnel Manual:

1. Change in language under section M. Vacations: increase maximum vacation accrual cap to four hundred fifty (450) hours from three hundred eighty (380) hours for employee use and retain the maximum vacation accrual cap of three hundred eighty (380) hours for payout at termination of service.
2. (NEW) Appendix A. Other Specific Managerial Benefits. 5. Assistant Public Defenders. Provide for on-call pay of \$214 per day for the First Appearance of Counsel program retroactive to the first day of the program in April 2019.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual as amended will be effective upon approval by the Board of Commissioners and shall expire on December 31, 2019.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

M. VACATIONS

1. Employees who have completed at least six (6) months of continuous service are eligible for compensated annual leave. Following six (6) months of employment, an employee may apply to use any credited vacation hours, but vacation hours may not be used prior to the payroll period in which they are earned according to the vacation schedule below. An employee's vacation credit accumulation rate shall be based upon the length of continuous service, and the amount of vacation leave earned each payroll period by each full time employee shall be according to the following schedule. This schedule shall apply to full-time employees in the confidential classification of Court Officer/Research Clerks, hired prior to January 1, 2015 (date of integration into MC group):

<u>Years of Continuous Service</u>	<u>Hours Earned Each Fully Compensated Payroll Period</u>	
1	3.384	(88)
2	3.693	(96)
3	4.000	(104)
4 thru 8	4.923	(128)
9	5.231	(136)
10 thru 14	5.846	(152)
15 thru 19	6.492	(168)
20 and over	6.769	(176)

The amount of vacation leave earned each payroll period by each full time employee hired on or after January 1, 2013 shall be according to the following schedule:

<u>Years of Continuous Service</u>	<u>Hours Earned Each Fully Compensated Payroll Period</u>	
1	3.076	(80)
2	3.384	(88)
3	3.693	(96)
4 thru 8	4.615	(120)
9	5.231	(136)
10 thru 14	5.846	(152)
15 thru 19	6.492	(168)
20 and over	6.769	(176)

2. Part-time employees who work less than full-time but at least half-time (twenty (20) hours per week) shall accrue vacation leave at one-half ($\frac{1}{2}$) the rate of full-time employees and three quarter time employees who work thirty (30) to thirty-nine (39) hours per week shall accrue vacation leave at 75% of the rate of full-time employees.

3. Proration.

(a) Effective the first full pay period of April, 2010, the accrual rates in Subsection (1) of this Article are based upon a full-time employee being on the active payroll and compensated for all of the payroll period. Being on the active payroll and compensated means receiving wages, or on paid leave, such as paid sick leave, holidays, vacation, compensatory leave, county paid military leave, or paid union leave. An employee shall not be considered on the active payroll and being compensated when they are on unpaid leaves, workers compensation, disability leave, unpaid FMLA, or layoff. Accruals shall be prorated if a full time employee is on the active payroll and compensated less than eighty (80) hours in a payroll period. Accruals provided in Subsection 2, above, for three-quarter time employee shall be prorated if the three-quarter time employee is on the active payroll and compensated less than sixty (60) hours in a payroll period. Accruals provided in Subsection 2, above, for part-time employee shall be prorated if the part-time employee is on the active payroll and compensated less than forty (40) hours in a payroll. Proration under this section will be calculated based on the ratio of time compensated versus the applicable normal full payroll amount (80, 60, or 40 hours).

(b) Unpaid time taken off pursuant Ingham County Board of Commissioners' Resolution #09-081, or any resolution continuing such unpaid time off policy, and any unpaid furlough days that may hereinafter be approved by the Ingham County Board of Commissioner, will not affect accrual of any vacation or sick leave, and, rather, such leave will accrued as though the unpaid time off or furlough days had been worked.

4. Vacation leaves shall be scheduled by the department head in accordance with operating requirement, and, where possible, with the written request of the employee. The amount of vacation leave charged to an employee during an annual leave will be equal to the number of regularly scheduled hours that would otherwise have been worked during the period of absence on

such leave. A maximum of ~~three hundred eighty (380)~~ four hundred fifty (450) hours vacation leave may be accumulated for use by an employee. Payout to an employee at termination of service is limited to a maximum of three hundred eighty (380) hours.

5. Absence due to an employee's medically verified illness or disability in excess of previously accumulated sick leave hours may be charged against vacation credits at the employee's request.

6. An employee whose service is terminated voluntarily or involuntarily is entitled to receive a vacation payout for all accrued vacation hours, subject to the allowable maximum.

7. Each department head shall keep a record of vacation credit; employees shall have access to records of their vacation eligibility and vacation days used.

8. Positions reporting directly to the Board of Commissioners will notify the Board Office of his/her scheduled vacation leaves.

APPENDIX A

OTHER SPECIFIC MANAGERIAL BENEFITS

5. **Assistant Public Defenders.** An attorney from the Office of the Public Defender is required to be present for the First Appearance of Counsel program 365 days per year. While not considered overtime, the attorney assigned to be on-call to attend the First Appearance program shall receive additional compensation as follows:

<u>Saturday/Sunday/Holiday</u>	<u>\$214.00/day</u>
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This on-call pay shall be retroactive to the beginning of the First Appearance of Counsel program in April 2019. On-call pay shall be paid in the next regular pay period after the service is performed.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT A LETTER OF UNDERSTANDING BETWEEN INGHAM COUNTY,
30TH CIRCUIT COURT AND OPEIU FAMILY COURT UNION LOCAL 459 FOR ON-CALL
CLINICAL MENTAL HEALTH SERVICES**

RESOLUTION # 19 –

WHEREAS, when the Chief Staff Psychologist is unavailable to provide services including after-hours crisis services to the residents of the Ingham County Youth Center, these services have been provided by Sparrow Emergency Department or the Director of the Youth Center; and

WHEREAS, to provide licensed care to the residents of the Ingham County Youth Center a Letter of Understanding between Ingham County, 30th Circuit Court and OPEIU Family Court Union Local 459 is proposed and has been agreed to by the 30th Circuit Court and OPEIU Family Court Union Local 459; and

WHEREAS, the proposed Letter of Understanding provides that the Clinical Mental Health Professional (OPEIU/06) and Clinical Social Worker (OPEIU/06) shall be placed in an “on-call” status when the Chief Staff Psychologist is unavailable and will be paid a daily stipend of \$20.00/ weekday; \$25.00/weekend day and holidays; and

WHEREAS, upon adoption of the proposed Letter of Understanding, services including after-hours crisis services will continue for the residents of the Ingham County Youth Center; and

WHEREAS, the proposed Letter of Understanding has been agreed to by the 30th Circuit Court and OPEIU Family Court Union Local 459; and

WHEREAS, the Human Resources Director recommends that the Ingham County Board of Commissioners adopt the proposed Letter of Understanding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes adoption of the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

**LETTER OF UNDERSTANDING
BETWEEN
Ingham County
30th JUDICIAL CIRCUIT COURT /
FAMILY DIVISION**

and

**OFFICE AND PROFESSIONAL EMPLOYEES
INTERNATIONAL UNION, LOCAL 459, AFL-CIO**

for the

**CIRCUIT COURT / FAMILY DIVISION
PROFESSIONAL EMPLOYEES**

WHEREAS, the Ingham County 30th JUDICIAL CIRCUIT COURT / FAMILY DIVISION COUNTY (the "Employer") and the OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION (the "Union") have agreed to a collective bargaining agreement for the Circuit Court / Family Division Professional Employees unit from January 1, 2018, through December 31, 2020 (the "Collective Bargaining Agreement") and;

WHEREAS, the Parties wish to amend the Collective Bargaining Agreement regarding on-call time for certain Mental Health Professional and Clinical Social Worker employees;

NOW THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The impacted positions of Clinical Mental Health Professional (OPEIU/ 06) and Clinical Social Worker (OPEIU/06) will be placed on an on-call list in seniority order, with the employee with the most seniority placed first on the list and shall rotate on a bi-weekly basis.
2. Employees in the impacted positions will be notified 48 hours prior to being placed on-call, their on-call will be governed by this Letter of Understanding. Article X., Section 5 Call Back and Section 7 On Call of the Collective Bargaining Agreement will not apply to these Employees.
3. The Clinical Mental Health Professional (OPEIU/ 06) and Clinical Social Worker (OPEIU/06) who are on-call shall be paid an "on-call" bonus as follows:

Daily Stipends Per Pay Period - \$20.00/weekday; \$25.00/weekend day and holidays.

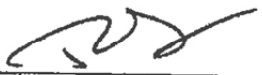
Weekends are defined as beginning at 5:00 p.m. on Friday and running through 7:59 a.m. on Monday. The waiting time spent during on-call will not be included in calculating overtime or constitute hours worked for the calculation of wages under this Agreement.

Time spent working during on-call (e.g. responding to work related telephone calls, following up with email and text messages etc.) will constitute hours worked and will be tracked and paid, in addition to the Daily Stipend, consistent with this Agreement and Employer policy.

4. All the other terms and conditions specified in the parties' Collective Bargaining Agreement will remain in full force and effect, except as stated above.

IT IS FURTHER AGREED THAT this Letter of Understanding will be unique to this case and neither the Employer nor the Union waive any rights as to other future cases. It is expressly understood this agreement will be without precedent or prejudice for any future circumstance.

EMPLOYER



Honorable Richard J. Garcia
Chief Circuit & Probate Judge

**OFFICE AND PROFESSIONAL
EMPLOYEES INTERNATIONAL UNION,
LOCAL 459, AFL-CIO**

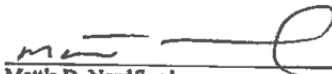


Naudia Fisher
Service Representative

Approved:

Bryan Crenshaw, Chairperson
Ingham County
Board of Commissioners

APPROVED AS TO FORM FOR INGHAM COUNTY:
COHL, STOKER, TOSKEY, P.C.



Mattis D. Nordfjord

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING THE MONTH OF JUNE, 2019 AS
LGBTQ PRIDE MONTH IN INGHAM COUNTY**

RESOLUTION # 19 –

WHEREAS, Ingham County recognizes the economic and cultural benefits of diversity and seeks to create a welcoming environment for all residents, including the LGBTQ Community; and

WHEREAS, Ingham County Resolution #13-368 commits to equal opportunity and nondiscrimination for all persons inclusive on the basis of sexual orientation and gender identity; and

WHEREAS, Ingham County's Equal Employment Opportunity Policy states that employment opportunity should be given without regard to gender identity or gender expression; and

WHEREAS, Ingham County Resolution #19-057 ensures accessibility to gender-segregated facilities on property operated by Ingham County based on gender identity or expression; and

WHEREAS, Ingham Community Health Center was the only community health center in Michigan to receive top designation from LGBTQ-inclusive healthcare by the Human Rights Campaign in 2018; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, Michigan Pride will be celebrated in the City of Lansing on June 15th carrying on a tradition that has gone on for nearly 30 years, attracting tens of thousands of visitors to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates the month of June, 2019 as LGBTQ Pride Month in the County of Ingham.

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCOUNT CLERK, PARKS
PART-TIME POSITION TO BE CONVERTED TO A FULL TIME POSITION**

RESOLUTION # 19 –

WHEREAS, the Account Clerk, Parks position #759014 is classified as a part-time position which is funded by the County General Fund appropriation for 20 hours per week; and

WHEREAS, additional tasks have been added to the job description to assist with the administration of the Ingham County Trails and Parks Millage; and

WHEREAS, the Ingham County Parks Department wishes to convert the Account Clerk, Parks #759014 to a full time position; and

WHEREAS, in conjunction with 50% (Step 1: \$38,456 to Step 5: \$44,178) of the position from the County General Fund appropriation and 50% (Step 1: \$38,456 to Step 5: \$44,178) of the position from the Ingham County Trails and Parks Millage, the range of salary and total personnel costs including all benefits are: \$76,912 for step one and \$88,356 for step five at the top of the scale, and the annual salary on the low end is \$39,043 and top end is \$46,861.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves converting the Account Clerk, Parks, #759014 position from a part-time to a MCF/4 full time position funding 50% of the position from the County General Fund appropriation and 50% of the position from the Ingham County Trails and Parks Millage.

BE IT FURTHER RESOLVED, that this change shall be effective the first pay period after the adoption of this Resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Morgan **Approved 05/20/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION # 19-194

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024; and

WHEREAS, ICHD accepted \$5,470,000.00 in funds from the United States Department of Health and Human Services (USDHHS) to support the Healthy Start Grant; and

WHEREAS, as part of this award, a 0.75 FTE Nurse Practitioner position was created to provide Centering Pregnancy services through the Ingham Community Health Centers' (ICHC) Women's Health site; and

WHEREAS, the additional 0.25 FTE will be dedicated to providing billable OB/GYN and family planning services through Women's Health; and

WHEREAS, the 2019 salary range of a 1.0 FTE Nurse Practitioner (MNA, Grade 6) position is \$78,740.77 - \$94,510.67; and

WHEREAS, the initial 0.75 FTE (\$59,055.57 - \$70,883.00) shall be covered through the Healthy Start Grant, with the additional 0.25 FTE (\$19,685.19 - \$23,627.50) to be covered through the revenue generated by billable services performed by the Nurse Practitioner through the CHCs; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support this amendment to Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to Resolution #19-194 to expand the Nurse Practitioner Position (Position #601527) from 0.75 FTE to 1.00 FTE effective April 1, 2019 through March 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM MDHHS FOR CHILD ADOLESCENT
EXPANDED MENTAL HEALTH**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from Michigan Department of Health and Human Services (MDHHS) for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020; and

WHEREAS, this award will be used to create three full time social worker positions (3.00 FTE), one placed at Everett High School, one placed at Pattengill School, and one placed at Gardner International School; and

WHEREAS, a full grant year awards \$100,00 per site, totaling \$300,000 for all three sites, and may be adjusted due to the partial fiscal year 2019; and

WHEREAS, any remaining funds will be carried over and be available in fiscal year 2020; and

WHEREAS, the \$300,000 funding award will allow ICHD to enhance mental health support through the following:

- Create 3.00 FTE Social Worker (ICEA Pro Level 7); salary/benefits per 1.00 FTE is \$107,331 with a total cost of \$321,993
- The additional salary and other costs (supplies, materials, telephone, printing, etc.) will total \$92,037 and will be covered by patient fees and collections; and

WHEREAS, the Ingham Community Health Center Board of Directors supports accepting funding from MDHH for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling \$300,000; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize accepting funding from MDHHS for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling \$300,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize accepting funding from MDHHS for Child Adolescent Expanded Mental Health effective June 1, 2019 through September 30, 2020 in an amount totaling \$300,000.

BE IT FURTHER RESOLVED, that this resolution authorizes the creation of 3 FTE social worker positions (ICEA Pro Level 7).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/21/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2020 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

RESOLUTION # 19 –

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$310,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2020 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter, as well as priority given to those agencies that comply with the County's non-discrimination policies.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2020.

BE IT FURTHER RESOLVED, the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2020.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PUBLICOM FOR A
MEDICAL MARIHUANA PUBLIC EDUCATION CAMPAIGN**

RESOLUTION # 19 –

WHEREAS, State of Michigan Department of Licensing and Regulatory Affairs (LARA) recently awarded a grant to the Ingham County Health Department (ICHD) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$103,621 effective January 1, 2019 through September 15, 2019 authorized by Resolution #19-115; and

WHEREAS, the approved grant budgets for the creation of a public education campaign in the amount of \$35,000; and

WHEREAS, ICHD seeks to engage in grant-funded activities with objectives to provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Communication Specialist will work with Edge Publicom to develop a public education campaign; and

WHEREAS, the agreement with Edge Publicom will not exceed \$35,000, all of which will be funded by the LARA grant; and

WHEREAS, the Health Officer recommends authorization of an agreement between Edge Publicom and ICHD in an amount not to exceed \$35,000 for the period of June 20, 2019 to September 15, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with Edge Publicom for the development of a public education campaign regarding the Michigan Medical Marihuana Act, in an amount not to exceed \$35,000 for the period of June 20, 2019 to September 15, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NEXTGEN FOR
CUSTOM RYAN WHITE TEMPLATES**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached; and

WHEREAS, NextGen's consulting services team will create eleven templates for the Ryan White HIV Care Coordination program; and

WHEREAS, the templates will have the ability to generate a document to the patient's chart; and

WHEREAS, the total cost is \$31,500 for the templates and project management hours; and

WHEREAS, all costs will be covered by the HIV Care Coordination Grant; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with NextGen for custom Ryan White Templates effective June 1, 2019 through May 31, 2020 or until the 140 project management hours have been reached.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT REINVESTMENT FUND INVEST HEALTH FIELD BUILDING
GRANT AWARD**

RESOLUTION # 19 –

WHEREAS, the Ingham County Health Department (ICHD) wishes to accept award funding to serve as the fiduciary agent of the Invest Health Field Building grant award through the Reinvestment Fund, effective July 1, 2019 through September 30, 2020; and

WHEREAS, as the fiduciary agent, ICHD will receive a funding award of \$75,000 to support the work of the Lansing Invest Health Team to create health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities; and

WHEREAS, the \$75,000 award from the Reinvestment Fund supports the Lansing Invest Health Team's work to a) advance policies and practices that position and align community investment systems to increase capital flows to equity-promoting built environment investments and b) take steps to advance a pipeline of financeable built environment projects focused on increasing equity as part of a long-term strategy to improve overall community health; and

WHEREAS, in addition, ICHD staff working in health equity and health promotion & prevention will participate in the Lansing Invest Health Team as advisory member(s); and

WHEREAS, there are no additional costs associated with the acceptance of this award; and

WHEREAS, the \$75,000 will cover coordination of the Lansing Invest Health Team; travel and lodging to national Invest Health convenings and built-environment investments in target neighborhoods; and

WHEREAS, the Health Officer recommends accepting a \$75,000 award through the Reinvestment Fund to serve as the local fiduciary agent of the national Invest Health Field Building program, effective July 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a \$75,000 award through the Reinvestment Fund to participate in the national Invest Health Field Building program, and also authorizes subcontracting with Southside Community Coalition in an amount not to exceed \$45,000 for Coordination of the Lansing Invest Health Team, effective July 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RITE AID CORPORATION FOR
340B PRESCRIPTION DRUG SERVICES**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year; and

WHEREAS, the 340B program will allow ICHD to generate revenue from the savings offered by purchasing program drugs at Federally mandated pricing that is substantially lower than retail pricing; and

WHEREAS, RAC will allow patients to obtain eligible prescriptions at the lowest possible cost; and

WHEREAS, this program is fully paid by funds generated from participating in the 340B program; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with Rite Aid Corporation (RAC) under the Health Resources and Services Administration (HRSA) 340B drug discount program effective June 1, 2019 through May 31, 2022 and to renew automatically for one subsequent year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER AGREEMENT WITH ROGER L. DONALDSON, AIA P.L.C. FOR
NEW HOPE COMMUNITY HEALTH CENTER RENOVATIONS**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC), for an amount not to exceed \$9,800.00, effective May 1, 2019 through October 31, 2019; and

WHEREAS, through Resolution #18-446 Ingham County Health Department's (ICHD) Community Health Centers (CHC) accepted a Substance Use Disorder funding award through the U.S. Department of Health and Human Resources Health Resources and Services Administration (HRSA); and

WHEREAS, this award included the funds to renovate newly annexed space at New Hope Community Health Center (authorized through Resolution # 19-050), located at 430 N. Larch, to accommodate expanded Substance Use Disorder treatment, including Medication Assisted Treatment; and

WHEREAS, a request for three bids from Architectural/Engineering firms under \$10,000 was answered for the scope of work by Studio Intrigue Architects, Hobbs + Black Architecture, and Roger L. Donaldson AIA P.L.C.; and

WHEREAS, Roger L. Donaldson AIA P.L.C. provided the lowest bid, at \$9,800.00, for the required scope of architectural and engineering services to be completed within the timeframe necessary to provide engineer documents to the Funder (HRSA) by the next grant reporting deadline; and

WHEREAS, all costs associated with this scope of work are covered through the HRSA Substance Use Disorder funding award accepted through resolution #18-446; and

WHEREAS, the Ingham Community Health Center Board supports entering an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC) in an amount not to exceed \$9,800.00, effective May 1, 2019 through October 31, 2019; and

WHEREAS, the Health Officer recommends entering into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC) in an amount not to exceed \$9,800.00, effective May 1, 2019 through October 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with Roger L. Donaldson, AIA P.L.C to provide architectural and engineering services for New Hope Community Health Center (CHC) in an amount not to exceed \$9,800.00, effective May 1, 2019 through October 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Morgan **Approved 05/20/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 05/22/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SUBSCRIPTION FOR
WESTLAW LEGAL RESEARCH PROGRAM**

RESOLUTION # 19 –

WHEREAS, every local indigent defense system is required to implement a plan to provide quality defense to indigents who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved and provided by the State of Michigan; and

WHEREAS, the implementation of the plan will require the Ingham County Office of the Public Defender to have access to legal research tools; and

WHEREAS, the Office of the Public Defender has selected Westlaw, a division of Thomson Reuters as the legal research engine they prefer to use; and

WHEREAS, this is the same research engine used by other agencies of Ingham County for their attorneys; and

WHEREAS, the annualized cost for 27 attorney licenses is \$21,923.28 which is less than the sum budgeted in the 2018-2019 budget and requested in the 2019-2020 grant proposal to the Michigan Indigent Defense Commission; and

WHEREAS, Westlaw has proposed a three year subscription agreement providing for a discount and a limitation of 5% for any increases for the final two years of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of the attached Order Form for the acquisition of 27 attorney licenses for Westlaw legal research at the present annualized cost of \$21,923.28 for a 36 month term.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign this Order Form and any other necessary contract documents on behalf of the County after approval as to form, if necessary, by the County Attorney.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer
Nays: None **Absent:** Polsdofer **Approved 05/16/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**



THOMSON REUTERS

Order Form

Order ID: Q-00476449

Contact your representative john.traini@thomsonreuters.com with any questions. Thank you.

Account Address

Account #: 1000082008
INGHAM COUNTY PUBLIC DEFENDER
ACCOUNTS PAYABLE
320 N WASHINGTON SQ
LANSING MI 48933-1242 US

Shipping Address

Account #: 1000082008
INGHAM COUNTY PUBLIC
DEFENDER
ACCOUNTS PAYABLE
320 N WASHINGTON SQ
LANSING MI 48933-1242 US

Billing Address

Account #: 1000082008
INGHAM COUNTY PUBLIC DEFENDER
ACCOUNTS PAYABLE
320 N WASHINGTON SQ
LANSING, MI 48933-1242 US

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means "West", "we" or "our" and Subscriber means "you", or "I". Subscription terms, if any, follow the ordering grids below.

ProFlex Products

See Attachment for details

Service Material	Product	Monthly Charges	Minimum Term (Months)	Year Over Year Increase During Minimum Term
40757482	WEST PROFLEX	\$1,826.94	36	5%

Minimum Terms

Online/ Practice Solution/Software/ProFlex Products : Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

For Window Products: Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Post Minimum Terms

For Online/Practice Solutions/Software /ProFlex Products: At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

Automatic Renewal Term for Window Products. At the end of the Minimum Term your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate with at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Miscellaneous

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Settling a Disputed Balance. Payments marked 'paid in full', or with any other restrictive language will not operate as an accord and satisfaction without our prior written approval. We reserve our right to collect any remaining amount due to us on your account. Partial payments intended to settle an outstanding balance in full must be sent to: Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN

55123-1803, along with a written explanation of the disagreement or dispute. This address is different from the address you use to make account payments.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms. You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you have previously authorized us to bill a credit card, debit card or make electronic fund transfers for West subscriptions on an ongoing basis, or authorizing the same as part of this order, no further action is needed.

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor, and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-government entity, this Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Excluded Charges. If you access services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at the links below. Excluded Charges may change after at least 30 days written or online notice.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-govt-agencies.pdf>

<http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-case-notebook-hosted.pdf>

Thomson Reuters General Terms and Conditions, apply to all products ordered, except print and is located at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.pdf>.

The Thomson Reuters General Terms and Conditions for Federal Subscribers is located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Banded Product Subscriptions You certify the total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in the applicable Quantity column. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf> If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

Additional Order Form Terms and Conditions

Government Non Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Acknowledgement: Order ID: Q-00476449

Signature of Authorized Representative for order

Title

Printed Name

Date

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This Order Form will expire and will not be accepted after 7/2/2019.



THOMSON REUTERS

Attachment

Order ID: Q-00476449

Contact your representative john.traini@thomsonreuters.com with any questions. Thank you.

Payment, Shipping, and Contact Information

Payment Method:

Payment Method: Bill to Account
Account Number: 1000082008

Order Confirmation Contact (#28)

Contact Name: RUSSEL CHURCH
Email: rchurch@ingham.org

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

ProFlex Multiple Location Details			
Account Number	Account Name	Account Address	Action
1000082008	INGHAM COUNTY PUBLIC DEFENDER	320 N WASHINGTON SQ LANSING MI 48933-1242 US	New

ProFlex Product Details			
Quantity	Unit	Service Material #	Description
27	Attorneys	42510228	Gvt - Westlaw Edge™ National Primary
27	Attorneys	42077755	Gvt - Analytical Plus for Government

Account Contacts			
Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
TAMMY	LISTON	tliston@ingham.org	EML PSWD CONTACT

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADMINISTRATIVE FINDING THAT PENINSULA FIBER
NETWORK LLC SHALL BE THE PRIMARY 9-1-1 SERVICE SUPPLIER**

RESOLUTION # 19 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners is authorized under Michigan's Emergency Telephone Service Enabling Act, 1986 PA 32, as amended, ("Act") and under authority provided by its Emergency Telephone Services Plan ("9-1-1 Plan") to make administrative findings regarding among other things, the service suppliers providing 9-1-1 services within the 9-1-1 Plan's Service District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes an Administrative Finding that Peninsula Fiber Network, LLC and/or its affiliate PFN NextGen 9-1-1 Services LLC, shall be the primary 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 9-1-1 Plan's Service District to be selectively routed and otherwise access the 9-1-1 system and the primary PSAPs identified in the Plan.

BE IT FURTHER RESOLVED, that all service suppliers shall cooperate with Peninsula Fiber Network, LLC or its affiliate PFN NextGen 9-1-1 Services LLC in order to facilitate the switchover to its common network, Next Generation Selective Router and other Next Generation 9-1-1 services, features, and offerings as may be applicable or required herein.

BE IT FURTHER RESOLVED, that Peninsula Fiber Network, LLC and/or its affiliate PFN NextGen 9-1-1 Services LLC is authorized and directed to work with the 9-1-1 Plan's service suppliers, the Michigan Public Service Commission, State 9-1-1 Committee and State 9-1-1 Director, and any other state, federal, or local authority in order to effectuate and implement the provisions of this Administrative Finding, including but not limited to the identification for a specific date and time for the switchover to the Peninsula Fiber Network's or its affiliate's common network.

BE IT FURTHER RESOLVED, that Ingham County will receive 9-1-1 service from Peninsula Fiber Network LLC subject to the terms and conditions set forth in Oakland County contract number 004702.

BE IT FURTHER RESOLVED, that this Resolution shall augment, supersede, modify, or replace any inconsistent prior resolution or motion.

BE IT FURTHER RESOLVED, that the Ingham County Clerk shall send a copy of this resolution and its Administrative Findings to PFN and emergency service provider as it deems necessary within Ingham County.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Crenshaw, Trubac, Schafer
Nays: None **Absent:** Polsdofer **Approved 05/16/2019**

FINANCE: Yeas: Grebner, Morgan, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/22/2019**