

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
CHRIS TRUBAC
RYAN SEBOLT
THOMAS MORGAN
DERRELL SLAUGHTER
EMILY STIVERS
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 3, 2019 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 20, 2019](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Youth Commission – Interviews
2. Presentation – EVE Capital Campaign and Building Usage
3. Mid-State Health Network – Resolution to Authorize an Extension to the Inter-Local Agreement with Mid State Health Network ([MSHN](#))
4. Health Department – Resolution to Amend the Staffing Services Agreement with [Cross Country](#)

Announcements

Public Comment

Adjournment

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OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

May 20, 2019

Draft Minutes

Members Present: Naeyaert, Sebolt, Slaughter, Stivers, Tennis and Trubac.

Members Absent: Morgan

Others Present: Melissa Buzzard, Tim Morgan, Linda Vail, Jared Cypher and Beth Foster.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the May 6, 2019 Minutes

WITHOUT OBJECTION, CHAIRPERSON TENNIS STATED THE MAY 6, 2019 MEETING MINUTES WERE APPROVED AS PRESENTED. Absent: Commissioner Morgan

Additions to the Agenda

Additional Information –

2. 2019 Personnel Cost Projection

Limited Public Comment

None.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. Health Department

- a. Resolution to Amend Resolution #19-194
- b. Resolution to Authorize an Agreement with Edge Publicom for a Medical Marihuana Public Education Campaign
- c. Resolution to Accept Funding from MDHHS for Child Adolescent Expanded Mental Health
- d. Resolution to Authorize an Agreement with NextGen for Custom Ryan White Templates
- e. Resolution to Accept Reinvestment Fund Invest Health Field Building Grant Award
- f. Resolution to Authorize an Agreement with Rite Aid Corporation for 340b Prescription Drug Services
- g. Resolution to Enter Agreement with Roger L. Donaldson, AIA P.L.C. for New Hope Community Health Center Renovations

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Morgan

1. Community Agencies – Resolution Approving Criteria for Evaluating 2020 Applications for Community Agency Funding

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. STIVERS TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2020 community agency funding process, with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter, **as well as priority given to those agencies that comply with the County’s non-discrimination policies.**

Commissioner Naeyaert asked if any of the other Commissioners knew of any community agencies that received funding in the past that did not comply with the County’s non-discrimination policies.

Jared Cypher, Deputy Controller, stated that he could not think of any off the top of his head.

Commissioner Sebolt stated that he just wanted to make sure that the Board of Commissioners was prioritizing based on compliance with the County’s non-discrimination policies.

Chairperson Tennis stated that this would not prohibit community agencies who did not comply with the County’s non-discrimination policies, it just gave a higher preference to those who did comply.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan

Commissioner Slaughter asked for a background or history of how community agency funding had been awarded in the past.

Chairperson Tennis stated that community agency funding has been around for a long time. He further stated that typically the funding was set aside, various community agencies applied, the applications were ranked by the Controller’s Office, and the Board of Commissioners used that ranking as a starting point before having a hearing and working to make the final determination.

Commissioner Slaughter asked if the Controller’s Office considered anything outside of the meeting the basic needs criteria or food, clothes, or shelter.

Mr. Cypher stated that the Controller's Office did not go more in depth than meeting basic needs.

Chairperson Tennis stated that there were typically more applications than funds available and it was possible to do a resolution to add funding from the contingency fund so that all the applicants meeting the basics needs requirements got at least a portion of what they applied for.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Morgan

2. Parks Department – Resolution to Authorize the Account Clerk, Parks Part-Time Position to be Converted to a Full Time Position

MOVED BY COMM. SLAUGHTER, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Melissa Buzzard, Trails and Parks Millage Program Coordinator, stated that the financial aspects of the millage had grown to the point that the new full-time position was necessary.

Commissioner Naeyaert stated that she was concerned that the requirements for the position were the most basic for an entry-level position and wondered if that was appropriate, given the cost.

Ms. Buzzard stated that the position was written the way it was because the current part-time account clerk was absolutely the right person for the full-time role.

Tim Morgan, Parks Director, stated that it was Human Resources that recommended the pay grade. He further stated that two-years prior the Parks Department lost a full-time position that could have assisted with some of the functions of the account clerk.

Mr. Morgan stated that it was important to note that there was a lot of financial work left even on the back end of a project that has received a grant.

Commissioner Naeyaert asked what would occur if the millage no longer covered the cost of this position.

Mr. Morgan stated that if the millage was not renewed and the position eventually went away, the responsibilities of the position would go away as well.

Chairperson Tennis stated that the position was funded through the millage and the difference between the part-time and full-time position still came from the millage and not from the general fund.

Commissioner Sebolt asked if the position ended up including non-millage related duties, if that would be tracked.

Ms. Buzzard stated that non-millage related duties would be tracked as they were for her position.

Commissioner Sebolt asked how much money, percentagewise, the County was spending for administration of millage dollars.

Mr. Cypher stated that last time he checked that number was under ten percent.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent:
Commissioner Morgan

4. Controller's Office – Ingham County Strategic Plan Update (*Discussion*)

Mr. Cypher introduced the Strategic Plan and the materials included in the agenda.

Chairperson Tennis stated that the goal was to try to map the overall Strategic Plan with actions.

Mr. Cypher stated that whenever the Controller's Office put a resolution in front of the Committee, they tried to tie it to the Strategic Plan.

Commissioner Stivers asked if Goal A, Strategy 1, a, was something the Committee already decided to do or if it needed to be discussed

Chairperson Tennis stated that he remembered having a previous discussion regarding the health services millage.

Mr. Cypher stated that the Human Services Committee did discuss the matter, approximately one year ago, and at that time decided to put it to bed until it was time for renewal. He further stated that that was why that section was shaded out in the packet.

Commissioner Stivers asked if it was too early to talk about it now. She stated that the Community Mental Health and Ingham Health Plan were both nervous about whether they would still receive money, when, and how much.

Chairperson Tennis stated that he was also aware of that nervousness and that if the millage language were changed that they would like more security. He further stated that it was important to note that even if the language did not change, the Board of Commissioners still decided where the money went and that he would be surprised if they decided to change significantly from how they have been doing it.

Commissioner Naeyaert stated that she would be surprised if the language was changed. She further stated that if it was tweaked, she would also like to see Tri-County Office on Aging included.

Commissioner Naeyaert stated that it might change the public perception of the program, by specifically including mental health and the elderly, in addition to Ingham Health Plan.

Commissioner Stivers stated that jail medical had also been mentioned. She asked when the Committee would start hammering out the details.

Chairperson Tennis stated that it was important to keep in mind that if even one word was changed, it would no longer be a renewal and that a new millage would have to be passed. He further stated that he also wanted everyone to be mindful that once that door was cracked, every community agency one could think of would start lining up.

Commissioner Stivers stated that this would take time and asked when the Committee would start discussing the issue.

Chairperson Tennis stated that it was sensible to think about discussing the issue and that maybe late summer when the Committee's agenda was slower, they could set aside several meetings to discuss the action plan in greater detail.

Commissioner Stivers asked if a formal directive was necessary.

Chairperson Tennis stated that a formal directive was not necessary and suggested that that section of the Action Plan be un-shaded, that the deadline be changed to the fourth quarter of 2019, and that the update should say that the Human Services Committee will discuss the Health Services Millage Renewal in Late Summer/Fall of 2019.

Commissioner Slaughter asked about environmental issues.

Chairperson Tennis stated that he knew there was a potential septic resolution, but that nothing had happened at the State level yet. He asked if that was something the Committee wanted to address this year.

Commissioner Slaughter stated that he thought the Health Department timeline would put the septic issue before the Board of Commissioners at the beginning of next year.

Commissioner Naeyaert stated that the realtors were in support of eliminating point of sale in the County.

Commissioner Sebolt stated that under Goal A, Service to Residents, specifically regarding healthcare that he would like to see something that specifically mentioned continuing to expand and make accessible healthcare to the LGBTQ community and also to rural communities.

Mr. Cypher stated that Goal A, Strategy 1, e., could possibly be expanded to include something like what Commissioner Sebolt mentioned.

Commissioner Sebolt stated that he was open to putting it wherever it best fit.

Chairperson Tennis asked for clarification that it would be adding in LGBTQ, rural residents and other underserved populations.

Discussion.

Commissioner Slaughter asked if they could be more specific and say minority populations.

Chairperson Tennis stated that language could also be included.

Commissioner Sebolt stated that as a new member of the EOC Board he wanted to use marginalized populations instead of minority populations.

Discussion.

Commissioner Stivers stated that Ingham Health Plan had discussed raising awareness of the program in rural areas.

Commissioner Naeyaert stated that she was certain people in her district did not know about Ingham Health Plan and had no idea they qualified for help.

Discussion.

Commissioner Announcements

Commissioner Slaughter stated that Be a Tourist in Your Own Town was June 1, 2019 and that over 100 different businesses in the County were participating this year.

Chairperson Tennis stated that he would miss the next Finance Committee Meeting on May 22, 2019.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:13 p.m.

JUNE 3, 2019 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. *Mid-State Health Network – Resolution to Authorize an Extension to the Inter-Local Agreement with Mid State Health Network (MSHN)*

This resolution authorizes an extension to the inter-local agreement be entered into with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three year time period beginning when the agreement is fully executed.

4. *Health Department – Resolution to Amend the Staffing Services Agreement with Cross Country*

This resolution authorizes an amendment to the existing Cross County Staffing Agreement to include the CHCs for temporary placements, while permanent placements are recruited and hired into vacant physician positions for a total amount not to exceed \$250,000, effective June 1, 2019 through March 30, 2020. Attrition savings through the vacant physician positions will be utilized to cover the cost of the agreement.

OTHER ITEMS:

1. *Youth Commission – Interviews*

2. *Community Agencies – EVE Capital Campaign and Building Usage (Presentation)*

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 20, 2019
SUBJECT: Resolution to Authorize an Extension to the Inter-Local Agreement with Mid State Health Network (MSHN)
For the meeting agendas of June 3 and June5

BACKGROUND

This resolution authorizes an extension to the inter-local agreement be entered into with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three - year time period beginning when the agreement is fully executed.

MSHN is the Medicaid Managed Care Organization for mental health, developmental disability, and substance use disorder services (what are often called behavioral health services) covering for the tri-county community and eighteen other counties in the center of state. MSHN and CMH are jointly responsible for assuring that services are available within the tri-county community for Medicaid enrollees with Serious and Persistent Mental Illness, Serious Emotional Disturbances, Developmental Disabilities, and Substance Use Disorders.

ALTERNATIVES

The County could choose to retain all liquor tax revenues, however they would have to be utilized for property tax relief.

FINANCIAL IMPACT

The agreement includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County. This is approximately \$700,000 annually.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an extension to the inter-local agreement with the Mid State Health Network.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENSION TO THE INTER-LOCAL AGREEMENT WITH
MID STATE HEALTH NETWORK (MSHN)**

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners; and

WHEREAS, the Mid-State Health Network (MSHN) is a Pre-Paid inpatient Health Plan/Regional Entity and new Medicaid Managed Care Organization for Michigan's behavioral health and substance use disorder services for twenty one counties including Ingham County; and

WHEREAS, MSHN is the Medicaid Managed Care Organization for mental health, developmental disability, and substance use disorder services (what are often called behavioral health services) covering for the tri-county community and eighteen other counties in the center of state; and

WHEREAS, through Resolution #14 – 386 an inter-local agreement was authorized and MSHN was designated as Ingham County's Coordinating Agency for administering Substance Use Disorder services under Public Act 368 of 1978, as amended, effective October 1, 2014.

THEREFORE BE IT RESOLVED, that an extension to the inter-local agreement be entered into with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three - year time period beginning when the agreement is fully executed.

BE IT FURTHER RESOLVED, MSHN will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 24, 2019
SUBJECT: Authorization to Amend Staffing Services Agreement with Cross Country
For the meeting agendas of June 3 and June 5, 2019

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend the Cross Country Agreement (Resolution #19-075) to include the Community Health Centers by adding temporary placements to sustain access to care for the patient panels of the recently vacated physician positions.

Through Resolution #19-075, the agreement with Cross Country for the placement of clinical staffing, including Certified Nursing Assistants, Nurses, Medical Assistants and Licensed Practical Nurses, was expanded to include medical providers (Nurse Practitioners, Physician Assistants, and Physicians) through Cross Country's subsidiary, Medical Doctors Associates. Ingham County Health Department (ICHD) is experiencing critical staffing levels in the Community Health Center (CHC) operation as a result of two recent vacancies in physician positions. In order to avert negative impacts of provider staff vacancies to service delivery and quality of care for patients, ICHD would like to amend the Cross Country agreement. Through this amended agreement, CHC operations can maintain adequate primary care provider staffing and service levels with temporary placements while permanent placements are recruited and hired into the vacant county physician positions. This amendment totaling \$250,000 will be effective June 1, 2019 through March 30, 2020.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The costs associated with contractual staffing to fill employment vacancies for the physician positions are offset by unexpended salary and fringe budgeted for those positions. The total costs of contractual staff would not exceed the total contractual, salary and fringe amounts budgeted in any given fiscal year.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners amend the existing Cross Country Staffing Agreement to include the CHCs for temporary placements, while permanent placements are recruited and hired into the vacant physician positions for a total amount not to exceed \$250,000, effective June 1, 2019 through March 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the Cross Country Agreement (Resolution #19-075) to include the Community Health Centers (CHCs) by adding temporary placements to sustain access to care for the patient panels of the recently vacated physician positions; and

WHEREAS, through Resolution #19-075, the agreement with Cross Country staffing for the placement of clinical staffing, including Certified Nursing Assistants, Nurses, Medical Assistants, Licensed Practical Nurses, was amended to include medical providers (Nurse Practitioners, Physician Assistants, and Physicians) through Cross Country's subsidiary, Medical Doctors Associates; and

WHEREAS, ICHD is experiencing critical staffing levels in CHC operations as a result of two recent vacancies in physician positions; and

WHEREAS, in order to avert negative impacts of provider staff vacancies to service delivery and quality of care for Health Center patients, ICHD would like to amend the Cross Country agreement to include the CHCs for temporary placements to sustain access to care for the patient panels of the recently vacated physician positions; and

WHEREAS, through this amended agreement, CHC operations can maintain adequate primary care provider staffing and service levels with temporary placements while permanent placements are recruited and hired into the vacant county physician positions; and

WHEREAS, this amendment totaling \$250,000 will be effective June 1, 2019 through March 30, 2020; and

WHEREAS, the costs associated with contractual staffing to fill employment vacancies for the physician positions are offset by unexpended salary and fringe budgeted for those positions; and

WHEREAS, the total costs of contractual staff even in a high vacancy year, would not exceed the total contractual, salary and fringe amounts budgeted in any given fiscal year; and

WHEREAS, the Ingham Community Health Center Board supports the amending of the Cross County Staffing Agreement to include the CHCs with temporary provider Placements; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners amend the existing Cross County Staffing Agreement to include the CHCs for temporary provider placements for a total amount not to exceed \$250,000 effective June 1, 2019 through March 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends the existing Cross County Staffing Agreement to include the Community Health Centers for temporary provider placements for a total amount not to exceed \$250,000 effective June 1, 2019 through March 30, 2020.

BE IT FURTHER RESOLVED, that through this amendment, the CHC operations can maintain adequate staffing and service levels with temporary placements while permanent placements are recruited and hired into the vacant County positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.