

CHAIRPERSON
DALE COPEDGE

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

COUNTY SERVICES COMMITTEE
DIANNE HOLMAN, CHAIR
ANDY SCHOR
MARK GREBNER
VICTOR CELENTINO
DEBBIE DE LEON
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, APRIL 17, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [April 3, 2012](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Treasurer - Accommodation [Tax Report](#) for the 4th Quarter of 2011
2. Fair Board - Resolution Authorizing a [Temporary Position](#) at the Ingham County Fairgrounds
3. Medical Care Facility - Resolution Granting Meridian Township an [Easement](#) for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility
4. Probate Court - Request to Waive the Hiring Freeze and Hiring Delay for a [Law Clerk](#) Position
5. Animal Control
 - a. Request to Waive the Hiring Freeze and Delay on a Vacant Animal Control [Kennel Operator](#) Position and Backfill
 - b. Request to Waive of Hiring Freeze and Delay for the Vacant [Deputy Director](#) Position
6. Human Resources - Resolution Authorizing the Creation of a Full Time Human Resources [Specialist](#) Position Within the Human Resources Department
7. Facilities - Resolution Authorizing Entering into an Agreement with [ICOMM](#) for the Purpose of Replacing the Control Panel at the Ingham County Youth Center
8. Controller's Office - Resolution Establishing [Priorities](#) to Guide the Development of the 2013 Budget and Activities of County Staff

9. Board of Commissioners
- a. Resolution in Honor of the 2012 State [Arbor Day](#) Celebration
 - b. Resolution to Terminate the Agreement Between the City of Lansing and the County of Ingham for Maintenance of Certain [City Parks](#)
 - c. Resolution Dissolving the Ingham County Road Commission and Transferring all of its Powers, Duties & Functions to the Ingham County Board of Commissioners, Creating a Department of Transportation, and Adopting a 2012 Budget for the Department (*Materials to be Distributed Under Separate Cover*)
 - d. Resolution Acknowledging the Existing ICRC MERS Divisions as Ingham County Divisions (*Materials to be Distributed Under Separate Cover*)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE

April 3, 2012

Minutes

Members Present: Dianne Holman, Andy Schor, Mark Grebner, Victor Celentino, Debbie De Leon and Don Vickers

Members Absent: None

Others Present: Board Chairperson Copedge, Becky Bennett, Jared Cypher, Travis Parsons, Michelle Rutkowski, Richard McNulty, Mike Hughes, Jim Hudgins, Tom Shewchuk, Willis Bennett, Rich Estill, Chuck Gray, Patrick Buchen, Renee Branch Canady, Rick Terrill, Scott LeRoy, Dennis Parker, Tom Gamez, Daniel Troia, Steve Oswald, Loretta Benajamin, Lisa Helmboldt and others

The meeting was called to order by Chairperson Holman at 6:03 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the March 20, 2012 Minutes and Closed Session Minutes

The March 20, 2012 Minutes and March 20, 2012 Closed Session Minutes were approved as submitted.

Additions to the Agenda

6c. Late – Discussion: Parks Maintenance Agreement between Ingham County and the City of Lansing

Limited Public Comment

Dennis Parker, City of Lansing UAW, expressed his concern that the Parks Maintenance Agreement is not being honored by the City of Lansing. There have been employees laid off.

Tom Gamez, Ingham County Road Commission Employee, reminded the Commissioners of what the employees were looking for through their petitions: Goree Report was a waste of money, reinstatement of Jim Benjamin, and the removal of Shirley Rodgers from the Road Commission Board.

Lisa Helmboldt, ICHD WIC Program, stated she has been employed with the WIC program for 20 years and expressing her concern of restructuring and pay increases for a select few. She stated the clerical staff has families to support on less and less.

Chuck Gray, UAW, thanked Dr. Branch Canady for continued communication and stated that the resolution will be passed and the Union will work to make a smooth and equitable transition.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Fair Board
 - a. Resolution to Amend the Ingham County Fair Board By-Laws Article II, Section VII Executive Director (aka Fair Manager) Duties and Responsibilities
 - b. Resolution to Amend the Ingham County Fair Board By-Laws Article III Organization - Duties and Responsibilities of the Board
 - c. Resolution to Transfer Funds from Hotel Motel Tax Fund to Fair Capital Improvement Account
3. Facilities Department
 - a. Resolution Authorizing Entering Into an Agreement with Nelson Trane for the Purpose of Upgrading our Existing Tracer Summit System Building Control Units to the Latest Version at the Veterans Memorial Courthouse
 - b. Resolution Awarding a Contract to Shaw-Winkler for the Replacement of the Last Sectional Boiler at the Ingham County Jail
 - c. Resolution Authorizing a Contract with Teachout Security Services, Inc. for Uniformed Unarmed Guard Services at Various County Facilities
4. Health Department
 - a. Resolution to Authorize Amendment #2 to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
5. Management Information Services
 - a. Resolution to Approve the Renewal of the Hardware Maintenance Agreement from Service Express, Incorporated
 - b. Resolution to Approve the Purchase Annual Maintenance of the EMC Celerra NS20 Storage Area Network (San) from Logicalis
7. Board of Commissioners
 - a. Resolution Designating April 18, 2012 as "Holocaust Remembrance Day" in Ingham County

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

4. Health Department
 - b. Resolution to Authorize a Realignment of Health Department Programs and Administrative Structure

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION TO AUTHORIZE A REALIGNMENT OF HEALTH DEPARTMENT PROGRAMS AND ADMINISTRATIVE STRUCTURE.

Dr. Branch Canady described the structural and financial challenges upon the retirement of Dr. Sienko. She made clear it is her goal to flatten the managerial tier of the organization and has already eliminated or restructured four positions. She reviewed short term and long term savings.

Comm. Celentino expressed his concern that after listening to public comment it does not appear the reorganization reflects favorably with the front line employees. Dr. Branch Canady thanked employees for providing public comment and understands their perception; however, work did not go away while positions did and staff worked with Human Resources' recommendations. She noted that only when the nature of the work is different was there additional compensation. Comm. Celentino asked if programs were affected. Dr. Branch Canady stated that the Breast and Cervical Cancer Control program was affected. Comm. Celentino asked how this reflects on the nurses. Dr. Branch Canady reviewed two vacancies due to retirement and explained there was feed back from staff that they needed managerial leadership. Comm. Celentino asked about posting positions. Dr. Branch Canady stated after conversations it is her goal to post positions when possible. She provided a list of the positions that will be posted and those that will not be posted.

Board Chairperson Copedge asked why not go through a reclassification. Mr. Parsons explained that reclassification can only be done every three years upon the negotiation of contracts; however, structural changes can be made and there was the flexibility to do that.

Comm. Schor explained that Human Services Committee tabled the resolution and asking for the short term costs and savings. The Committee reviewed the savings. Comm. Grebner would like to see a "Whereas" representing the \$24,836 cost savings in the Resolution presented at the Finance Committee Meeting tomorrow.

Comm. Vickers stated he will be voting no because he does not agree with the Environmental Health Deputy Director position. He prefers money going toward a nurse supervisor. Dr. Branch Canady noted a nurse supervisor is a priority they are working on.

MOTION CARRIED with Comm. Vickers Voting "no".

Comm. De Leon thanked Dr. Branch Canady for reducing management positions.

Comm. Schor thanked Mr. Gray for open communication with Dr. Branch Canady given the UAW had been so strongly opposed to this resolution.

Comm. Vickers noted that Dr. Branch Canady will be addressing the statement made by employees that they should be thankful for their jobs.

6. Board of Commissioners

b. Road Commission Ethics Complaint (*No Materials*)

Mr. McNulty provided several options for the Commissioners to respond to the complaint.

COMM. VICKERS MOVED TO AUTHORIZE THE APPOINTMENT OF AN ETHICS COMMITTEE. THE MOTION FAILED DUE TO LACK OF SUPPORT.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO AUTHORIZE THE COUNTY SERVICES CHAIRPERSON TO SEND A LETTER AS DRAFTED BY THE ATTORNEY OR STAFF TO THE COMPLAINANT THAT STATES THE COMMITTEE HAS CAREFULLY CONSIDERED THE MATERIALS PROVIDED AND AFTER CONSIDERABLE THOUGHT IT IS DETERMINED THAT THE CONDUCT IN THE COMPLAINT DOES NOT FALL WITHIN THE INGHAM COUNTY ETHICS POLICY. THE LETTER SHOULD THANK THE PERSON FOR BRINGING IT TO THE COMMISSIONERS ATTENTION; HOWEVER, THIS IS NOT THE APPROPRIATE AVENUE FOR THE ISSUES RAISED.

Mr. McNulty stated that the release of any attorney-client information, verbal or written, is a misdemeanor; furthermore; the release of written or verbal communications of a Closed Session meeting is a violation of the Open Meetings Act.

Comm. Schor clarified he was not in attendance during the Closed Session; however, he has read the complaint and legal opinion and is comfortable voting on this issue.

MOTION CARRIED with Comm. Vickers Voting “no”. Comm. De Leon abstained.

6c. Discussion – Parks Maintenance Agreement between Ingham County and the City of Lansing

Chairperson Holman invited Mr. Parker, UAW to the table to discuss the status of the city of Lansing employees who mow lawns.

Comm. Vickers stated that he voted for the maintenance agreement because assurances were given that city of Lansing employees would not be laid off. Mr. Bennett stated he was given the assurance that no employees would be laid off and noted that full time staff has not been laid off because of this contract. Comm. Schor was disappointed that someone from the city was not present to answer questions. Mr. Cypher stated that there was a request for a city of Lansing representative to attend tonight’s meeting and acknowledged it was short notice.

Mr. Parker explained there is a plan in place to mow various city of Lansing Parks; however, not all of the seasonal workers will be called back. Mr. Parker overviewed the city of Lansing contract with Ingham County was implemented on October 10, 2011, on October 27, 2011 city of Lansing employees were laid off for the season as usual, he was assured by the city of Lansing there was more than enough work to contract with the County and then the city of Lansing sought to contract mowing of certain parks through an outside contract from Detroit. Mr. Parker stated that the city representatives viewed the employees as not being recalled versus laid off.

The Committee discussed the language of the contract, as well as, the possibility of terminating the contract.

Mr. Parker informed the Committee the UAW is proceeding through arbitration and provided a page of the contract regarding sub-contracting labor.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. DE LEON, TO AUTHORIZE THE COUNTY SERVICES CHAIRPERSON TO SEND A LETTER TO THE CITY OF LANSING STATING THE COMMITTEE IS REQUESTING THE ATTENDANCE OF AUTHORIZED PERSONNEL ON BEHALF OF THE ADMINISTRATION TO ATTEND THE NEXT COUNTY SERVICES MEETING.

MOTION CARRIED UNANIMOUSLY.

1. Ingham County Family Center Advisory Committee and Rick Terrill - Presentation on Proposed Plans for Renovating the Ingham County Family Center

Mr. LeRoy began by highlighting the Juvenile Justice Millage renewal, Chinn Report, in addition to, the CCY Task Force recommendations. He then reviewed the history of the Ingham County Family Center Advisory Board plus the Family Center facilities and services.

Mr. LeRoy explained the collaboration with Highfields as a host agency, operating costs, moving the court offices, designing an effective building layout, as well as, community agency involvement with the Ingham County Family Center. Mr. LeRoy made note that the CCY approves of the renovations and the idea of a host agency.

Mr. Terrill noted that changes have been made to the first floor addressing privacy concerns for the leased space and at a minimal cost. A public corridor has been created. Mr. Terrill provided the Phase II cost estimate from \$540,000 to \$600,000 depending on hazardous materials, security levels, enhancements and alternates. Mr. Terrill reviewed the lease details.

Mr. Terrill overviewed the layout/design of the administrative office, market shop, greenhouse and maintenance garage. There will be costs associated with site work and demolition. He pointed out that the supervisor's office has been changed to the reception area.

Mr. Terrill stated that environmental initiatives have been discussed including a solar rainwater collection system perhaps to provide a sprinkler system for the Greenhouse and solar panels for the Farmer's Market. These are alternative considerations will be based on cost versus savings. Board Chairperson Copedge cautioned that the rain water be labeled/posted to avoid consumption.

Mr. Terrill estimates the sanctuary renovation to be complete sometime in July or August.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RECOMMENDATION OF THE INGHAM COUNTY FAMILY CENTER ADVISORY BOARD AND THE COMMUNITY COALITION OF YOUTH (CCY) TO PROCEED TO PHASE 2 OF THE RENOVATION OF THE INGHAM COUNTY FAMILY CENTER OF THE PROJECT AS AUTHORIZED BY RESOLUTION #10-353, AND NOT TO EXCEED \$21,450.00 OF THE JUVENILE JUSTICE MILLAGE FUNDS.

MOTION CARRIED UNANIMOUSLY.

Announcements

Board Chairperson Copedge stated in response to Item 6b. The allegations did not fall within the ethics policy therefore action was not taken.

Public Comment

Dan Troia, Ingham Township, stated he was disappointed with the Committee's decision in response to his complaint. He read a portion of the ethics policy and urged the Committee to reconsider their decision.

Steve Oswald, Ingham County Road Commission, expressed his concern that the Commissioners were not looking at the interests of the people and only their own interests.

Loretta Benjamin, LeRoy Township, encouraged this Committee and other Commissioners to stay the course and dissolve the Road Commission Board.

The Committee briefly discussed the Road Commission issues with the public.

The meeting adjourned at approximately 7:54 p.m.

Respectfully submitted,

Julie Buckmaster

APRIL 17, 2012 COUNTY SERVICES COMMITTEE STAFF REVIEW SUMMARY

HIRING FREEZE REQUESTS

The controller recommends approval of the following hiring freeze requests:

4. Probate Court - Judge Economy and Judge Garcia's Law Clerk

5(a). Animal Control - Kennel Operator

5(b). Animal Control - Deputy Director

ACTION ITEMS

The Controller recommends approval of the following action items:

2. Fair Board - *Resolution Authorizing a Temporary Position at the Ingham County Fairgrounds.*

Due to the resignation of the current Fair Manager effective May 11, 2012, it is necessary to appoint a temporary part-time Manager to get us through the Fair. Upon the approval of this resolution by the Board of Commissioners, it is our intent to place Mr. Terry Brail in the temporary management position. Mr. Brail has 15 years of experience as the former manager of the Ingham County Fairgrounds, and retired from the position in 2004. His rate of compensation will be \$35 per hour, and he will be compensated for each hour worked not to exceed 720 total hours in 2012. He can start on or about May 14, 2012. This arrangement should provide the Fairgrounds with appropriate management coverage through the Fair.

3. Medical Care Facility - *Resolution Granting Meridian Township an Easement for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility.*

This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility. This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.

6. Human Resources - *Resolution Authorizing the creation of a Full-Time Human Resources Specialist Position Within the Human Resources Department.*

This is a recommendation to authorize the creation of a Human Resources Specialist position. In 2012, Ingham County Human Resources have the added responsibilities of providing human resources services to the new 911 Dispatch Center and the Ingham County Road Commission.

Since FY 2008, the Human Resources Department has been reduced by two (2) positions and the number of budgeted FTE supported dropped by approximately 35. With the addition of these two (2) departments, Human Resources will be responsible for the support of an additional 136 employees and five additional collective bargaining agreements.

The Human Resources Department has point factored the proposed position and concludes that the position should be compensated at an MCF 8 salary grade. The job point's evaluation total is 1080, which places it high in the range for MCF 8 (1020-1095). The base salary range for MCF 8 is \$49,404 - \$59,301. The total estimated cost for the position would be \$77,171 at step 1 to \$91,694 at step 5. The cost of the new position will be recovered through administrative charges to the 911 fund and the Road Commission.

7. Facilities - Resolution Authorizing Entering into an Agreement with ICOMM for the Purpose of Relocating the Control Panel at the Ingham County Youth Center.

The resolution before you authorizes entering into an agreement with ICOMM to replace the existing AP-1 Control Panel at the Ingham County Youth Center which operates both the locks and the lighting in the cells. The current panel is beginning to fail and is becoming a safety issue. It cannot be repaired nor the existing membrane replaced. This replacement will be performed for an amount not to exceed \$10,175.

The resolution also authorizes a \$7,675 line item transfer into an existing \$3,000 Capital Improvements account. Please note that due to the safety concerns mentioned above that I authorized an emergency purchase for this equipment.

8. Controller's Office - Resolution Establishing Priorities to Guide the Development of the 2013 Budget and Activities of County Staff.

This resolution establishes areas of priority to guide the 2013 budget development. The resolution has been developed from recent discussions regarding the status of current priority areas and departmental perspectives regarding areas of importance for 2013. The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

9(c). Board of Commissioners - Resolution Dissolving the Ingham County Road Commission and Transferring all of its Powers, Duties & Functions to the Ingham County Board of Commissioners, Creating a Department of Transportation, and Adopting a 2012 Budget for the Department.

The resolution is still a work in progress and will be mailed under separate cover. As I have stated on numerous occasions I find there are no major impediments to dissolving the Road Commission and transferring all of its authorities to the Board of Commissioners.

The resolution will dissolve the Road Commission, transfer all of its authority to the Board of Commissioners, establish a 2012 budget, acknowledge that the County will honor all existing contracts unless specifically terminated in the resolution, acknowledge existing contracts including the 3 collective bargaining agreements, establish county positions for all existing Road Commission employees, appoint William Conklin as the Executive Director of the Department of Transportation, transfer all of the assets and liabilities of the Ingham County Road Commission to the Ingham County Board of Commissioners, and authorizes the Board of Commissioners to receive and expend funds as allowed under 1951 PA 51, MCL 247.651. 247.675.

OTHER ACTION ITEMS

9(a). Board of Commissioners - *Resolution in Honor of the 2012 State Arbor Day Celebration.*

9(b). Board of Commissioners - *Resolution to Terminate the Agreement Between the City of Lansing and the County of Ingham for Maintenance of Certain City Parks.*

Representatives of the City have been invited to attend this meeting. A copy of the invitation is attached. This resolution would provide a 30 day notice to terminate the agreement with City of Lansing. The existing agreement states that it is not the intent of either party that any current City of Lansing employee be laid off as a result of entering into this agreement. Since entering into this agreement the City has sought proposals to privatize the maintenance of the remainder of their Parks system. As a result, a number of seasonal employees have been notified that they will not be called back to work. The actual number is unclear and is subject to negotiations with the City's UAW bargaining unit. It is also unclear how many, if any, of the seasonal employees that may not be called back are associated with the County's contract.

The County's 2012 budget for the Parks Department assumed a \$30,000 administrative fee and \$14,000 in reimbursements for Supervisory Staff as a result of this contract. In addition, the County purchased over a \$100,000 worth of equipment related to the provision of these services. The contract provided that the County would recoup the equipment costs through annual depreciation charges that were included in the \$236,000 contract. If the City cancelled the contract they were responsible for purchasing the equipment at its current market value. If the County cancels the contract we would be absorbing these annual depreciation costs. The Parks Department would be able to use the equipment but it would be way over and above what they would have needed in terms of their regular replacement cycles.

9(d). Board of Commissioners - *Resolution Acknowledging the Existing ICRC MERS Divisions as Ingham County Divisions.*

The resolution will be mailed under separate cover as we are waiting for language from the MERS legal counsel.

Accommodation Tax Report of the Ingham County Treasurer

Attached is the Accommodation Tax Report for the 4th quarter of 2011.

Historical

In 1974, Michigan enacted Public Act 263 that enables the county board of commissioners in counties having a population less than 600,000 containing a city having a population of more than 40,000, to adopt an accommodation tax of 5%. In 1975, Ingham County adopted an accommodation tax resolution that has been amended three times. See, Ingham County Resolutions 75-131; 90-302; 91-234; and 94-255. The County Treasurer is the designated administrator of the accommodation tax.

Section 3.3 Of Resolution 91-234 directs the County Treasurer to provide quarterly written reports to the County Board Chair, the Administrative Services Committee and the Convention and Visitors Bureau listing all hotels that are more than sixty (60) days delinquent. The report of all hotels for the 4th quarter of 2011 is attached.

Highlights

We recently resolved civil litigation with online hotel wholesalers disputing their method of calculating the accommodation tax. The parties agreed to a settlement without an acknowledgement of wrongdoing by any party.

We have two hotels in the county that continue to fail to turn over the accommodation tax they collected. The status of the Lansing Super 8 and Heb's Inn is reflected on the attached listing. We have pursued both criminal and civil sanctions against each hotel. Both hotels have currently been turned over to the Sheriff for investigation and possible criminal sanctions. The current status, as we understand it, is that the matters are under advisement at the Prosecutor's office.

Respectfully submitted,

Eric Schertzing
Ingham County Treasurer

Date

CC: Chair, County Commissioners
County Services Committee
Convention and Visitors Bureau

Hotel/Motel Entity	Oct	Nov	Dec	Reported Revenue	Remitted 5% Tax
Acorn Motel, Kane Realty (1)	x	x		6,538.73	326.93
America's Best Value Inn	x	x	x	82,591.59	4,129.58
Burkewood	x	x	x	33,302.74	1,665.13
Candlewood Suites	x	x	x	501,744.02	25,087.20
Causeway Bay Hotel (2)	x	x	x	431,061.45	21,553.07
Comfort Inn/Holiday Express, Central Michigan Inns	x	x	x	1,211,987.20	57,682.76
Courtyard Marriott, Penn Investors	x	x	x	918,663.00	45,933.15
Dads Inn	x	x	x	82,130.18	4,106.51
East Lansing Marriott University Plaza	x	x	x	1,620,367.00	81,018.35
East Lansing Super 8 (3)	x			99,418.22	4,970.32
Fairfield Inn, Okemos Hospitality LLC	x	x	x	339,682.61	16,984.13
Hampton Inn - East Lansing	x	x	x	705,833.40	35,291.67
Hampton Inn - Okemos, Alpine Holdings, LLC	x	x	x	667,705.52	33,385.95
Happy's Inn	x	x	x	825.01	41.24
Heb's Inn (4)				0.00	0.00
Holiday Inn Express (5)	x			244,203.45	12,210.17
Howard Johnson East Lansing (6)	x			148,522.44	7,426.12
Kellogg Center	x	x	x	903,470.60	45,173.53
Quality Inn, Windson Inc.	x	x	x	463,701.18	23,185.07
Radisson, Winegardner & Hammons	x	x	x	1,342,115.54	67,105.78
Red Roof Inn, Accor	x	x	x	239,443.40	11,972.17
Residence Inn, Island Hospitality Mangement Co.	x	x	x	204,267.10	10,213.35
Staybridge Suites	x	x	x	516,717.93	25,835.89
Super 8 (7)				0.00	0.00
Towne Place Suites, East Lansing Hospitality LLC	x	x	x	363,751.00	18,187.55
Village Inn Motel	x	x	x	5,935.00	296.75
Williamston Inn	x	x	x	13,745.40	687.27

11,147,723.71 554,469.64

(1) Facility Remitted October Collection December 2011

(2) Facility Remitted September and October Collections November 2011

(3) Facility Remitted July, August, and September Collections October 2011

(4) Facility has not Reported or Remitted since July 2010

(5) Facility Remitted September Collection November 2011 and October Collection December 2011

(5) Facility Remitted September Collection November 2011 and October Collection December 2011

(7) No Remittance of Agreed Upon Payment Plan since June 2011

MEMORANDUM

TO: County Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

DATE: April 4, 2012

RE: Management Coverage at the Ingham County Fairgrounds

This resolution authorizes a temporary employee to fulfill management duties at the Ingham County Fairgrounds. Effective May 11, 2012 the Fairgrounds will be without a manager due to the resignation of Adjuvant Expos Inc. It is critical that the Fairgrounds have a management presence in place as soon as possible following the May 11 date, because of the work that needs to be done before the 2012 Fair, which takes place from July 30 through August 4, 2012.

Upon the approval of this resolution by the Board of Commissioners, it is our intent to place Mr. Terry Brail in the temporary management position. Mr. Brail has 15 years of experience as the former manager of the Ingham County Fairgrounds, and retired from the position in 2004. His rate of compensation will be \$35 per hour, and he will be compensated for each hour worked not to exceed 720 total hours in 2012. He can start on or about May 14, 2012. This arrangement should provide the Fairgrounds with appropriate management coverage through the Fair.

Please contact us if you have any questions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the current Ingham County Fair Manager has resigned effective May 11, 2011; and

WHEREAS, the Ingham County Fair Board recommends that the Ingham County Board of Commissioners authorize a temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action is necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition; and

WHEREAS, this temporary employee will report to the Fair Board with day-to-day operational assistance from the Controller/Administrator's Office.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a temporary employee to fulfill management duties at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, this temporary employee will be compensated at a rate of \$35 per hour, not to exceed 720 total hours.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MEMORANDUM

TO: Human Services, County Services, and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

RE: Water Main Easement at the Medical Care Facility

DATE: April 4, 2012

This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility.

This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.

Construction of the dementia unit at the Medical Care Facility was previously authorized by Resolution 11-136.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION GRANTING MERIDIAN TOWNSHIP AN EASEMENT FOR A RELOCATED
WATER MAIN NECESSARY FOR THE DEMENTIA UNIT ADDITION UNDER CONSTRUCTION
AT THE MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Board of Commissioners authorized the addition of a therapeutic activities area, walkway and courtyard to Medical Care Facility's dementia unit in Resolution #11-136; and

WHEREAS, the dementia unit addition is necessary to provide additional space to meet the needs and expectations of persons residing in the Medical Care Facility who are struggling with dementia; and

WHEREAS, the dementia unit addition is under construction and a water main easement must be granted to Meridian Township in order to complete the project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby grants the Charter Township of Meridian a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a water main, and related wires, cables, conductors, anchors, pipes, devices, appliances, and facilities over, on, under, through and across County owned property at 3860 Dobie Road, Okemos, MI 48864.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign the grant of easement document after review and approval by the County Attorney.

MEMORANDUM

TO: County Services Committee

FROM: George M. Strander
Probate Court Administrator & Probate Register

DATE: April 10, 2012

RE: Waiver of Hiring Freeze and Hiring Delay

Last week our court received a resignation notice from the law clerk serving Judges Economy and Garcia. Her last day is April 27, 2012.

The Probate Court law clerk position serves both Judges Economy and Garcia, and provides important service to both judges. [By contrast, each Circuit Court judge has her or his own law clerk.] This service includes:

- Review of incoming ex parte domestic motions, including review of file, contact to Child Protective Services when necessary, and preparation of overview memo for judge;
- Review of ex parte petitions for personal protection orders (PPOs) and preparation of orders for signature;
- Preparation of necessary orders for PPO hearings;
- Preparation of necessary orders for neglect/abuse and delinquency hearings;
- Processing of parties and verification of proper service in relation to non-contested probate hearings;
- Preparation of orders, per judge's request, after domestic relations hearings;
- Legal research, as requested by either judge;
- Research and preparation of legal opinions, as requested by either judge;
- Review of files for *pro confesso* divorce hearings, speaking with parties prior to the hearing, and determination if case is ready for entry of Judgment of Divorce;
- For contested domestic relations hearings, review of the file and preparation of a memo for the judge as to the motion at hand and the history of the file;
- Filling in as judicial assistant as necessary.

Because of the central nature of the Probate Court law clerk position, the Probate Court requests that the county's hiring freeze and hiring delay be waived so that Judges Economy and Garcia can post and fill this position and soon as possible.

Memo

To: County Services Committee
From: Jamie McAloon Lampman, Director
CC: Mary Lannoye, County Controller and John Neilsen, Deputy Controller
Date: April 12, 2012
Re: Request waive of hiring freeze and delay on a vacant Animal Control Kennel Operator Position and backfill.

The position of Animal Control Officer is vacant as a result of a probationary position being terminated on April 4th, 2012. This position is not slated to be cut and is fully budgeted for 2012.

Funds are available in the in the General Fund. ICAC is requesting to fill the position immediately.

This vacancy will seriously impact the shelter's ability to provide for the care of its animal occupants and assist the road officers with incoming animals. This position is responsible for the care and maintenance of over 200 animals daily as well as the maintenance of the shelter facility and the euthanization of animals necessary to ensure available room for incoming animals.

This vacancy creates a severe hardship on all aspects of the department. There are three full time kennel operators. One position is vacant and a second employee is on FMLA for maternity leave. We have only one on duty at this time. ICAC cannot meet the demand for kennel space or care for the animals and the maintenance of the facility without this position being filled. It will hinder the department's ability to adequately and humanely process and care for the animals.

The minimum total personnel costs (salary and fringes) to maximum personnel costs cost for the FT Animal Shelter Operator range from \$63,175 including fringe benefits to total maximum cost is \$80,661 including fringe benefits. ICAC is planning on replacing this position at the minimum cost for 2012. This position is fully funded by the General Fund.

Kennel Operators work seven days per week and cover 8-10 hour shifts each day.

The use of trustee labor is limited to simple tasks as they are not trained or skilled to do the work kennel operators perform. They are not a viable substitute. The training and skill required to perform a kennel operator's duties involve disease control, medical knowledge, the handling of vicious animals, criminal cases and the maintenance of facility operations.

This position requires a well trained individual with the skills to handle complex duties such as euthanasia, vaccinations, medical treatments, report writing, and coordination efforts with the health department on communicable diseases and numerous issues to many to include here.

SERVICE IMPACTS

- Inability to meet the minimum standards of the Department of Agriculture which could result in fines and penalties.
- Inability to accept animals as a result of inability to euthanize animals in a timely manner adequate for emptying kennels to make room for the new animals arriving.
- Decline in the quality of care and services provided to animals and citizens
- Decline of effectiveness of staff
- Threat to the safety and health of the staff; the public and the animals.
- Increase in customer complaint

Agenda Item 5b

To: County Services Committee
From: Jamie McAloon Lampman, Director
CC: Mary Lannoye, County Controller and John Neilsen, Deputy Controller
Date: April 12, 2012
Re: Request waive of hiring freeze and delay on vacant Deputy Director Position

The position of Deputy Director of Animal Control will be vacant effective April 24th as a result of a resignation due to a new job opportunity in a family business. This position is not slated to be cut and is fully budgeted for 2012.

Funds are available in the in the General Fund. ICAC is requesting to fill the position immediately.

This vacancy will seriously impact the shelter's ability to provide services at its current level. This position is responsible for:

- Performing the duties of Animal Control Officer, Kennel worker and Dispatcher
- Assists with complicated complaints; difficult animals, and is responsible for investigation of cruelty cases, including evidence gathering, photography and tranquilizing of animals as necessary.
- Interviews, develops and implements training, evaluates and makes recommendations as well as disciplinary actions when necessary.
- Maintains scheduling and work assignments, time cards and briefs subordinate employees as necessary. Does the scheduling and time card processing.
- Responsible for coordinating vehicle maintenance, radio installation, camper transfer/repair and cage repair.
- Responsible for reviewing all bites, incident reports and summonses as well as preparing and submitting them to the Prosecutor's Office or various courts.
- Conducts investigations, including internal affairs, and prepares appropriate Reports and more as designated.

This vacancy creates a severe hardship on all aspects of the department.

The minimum total personnel costs (salary and fringes) to maximum personnel costs cost for the Deputy Director Position range from \$84,303 including fringe benefits to total maximum cost is \$100,495 including fringe benefits. This position will be hired at the minimum cost level for 2012.

SERVICE IMPACTS

- Inability to meet the current service level.
- Decline in the quality of care and services provided to animals and citizens
- Decline of effectiveness of staff
- Threat to the safety and health of the staff; the public and the animals.
- Increase in customer complaint
- Longer response times.

MEMORANDUM

TO: County Services Committee
Finance Committee

FROM: Travis Parsons, Human Resources Director

DATE: 4/12/2012

RE: Authorization to Create a Human Resources Specialist Position

This is a recommendation to authorize the creation of a Human Resources Specialist position. In 2012, Ingham County Human Resources have the added responsibilities of providing human resources services to the new 911 Dispatch Center and the Ingham County Road Commission.

The key services areas provided by Human Resources are: Employment Services (recruitment, applicant processing, selection, EEO), Employment Services/Recordkeeping (personnel files and pay/status changes), Employee Relations/Labor Relations (collective bargaining, grievances, FMLA, ADA, leave administration, discipline, unemployment), Classification and Pay (job analysis, reclassification, re-organization review), Contract Services (TCOA). The additional of the Road Commission requires additional coordination of services in the area of DOT regulations, OSHA/MIOSHA requirements and the facilitation of various training.

Since FY 2008, the Human Resources Department has been reduced by two (2) positions and the number of budgeted FTE supported dropped by approximately 35. With the addition of these two (2) departments, Human Resources will be responsible for the support of an additional 136 employees and five additional collective bargaining agreements.

The Human Resources Department has point factored the proposed position and concludes that the position should be compensated at an MCF 8 salary grade. The job points evaluation total is 1080, which places it high in the range for MCF 8 (1020-1095). The base salary range for MCF 8 is \$49,404 - \$59,301. The total estimated cost for the position would be \$77,171 at step 1 to \$91,694 at step 5. The cost of the new position will be recovered through administrative charges to the 911 fund and the Road Commission.

I recommend the creation of the Human Resources Specialist position, to be compensated at MCF 8. I also request that the hiring freeze and hiring delay be waived for this position.

Cc: Mary Lannoye, County Controller

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE CREATION OF A FULL TIME HUMAN RESOURCES
SPECIALIST POSITION WITHIN THE HUMAN RESOURCES DEPARTMENT**

WHEREAS, the Board of Commissioners has requested the Human Resources Department provide services to the new consolidated Ingham County 911 Dispatch Center and the Ingham County Road Commission; and

WHEREAS, the provision of key human resources services to these groups represents a significant increase in the scope of service and responsibility; and

WHEREAS, the provision of these additional services requires the creation of a Human Resources Specialist position (MCF Grade 8); and

WHEREAS, the County Controller/Administrator and the Human Resources Director recommends that the Board of Commissioners authorize the creation of a Human Resources Specialist.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Human Resources Specialist position (MCF Grade 8), effective upon the passage of this resolution.

BE IT FURTHER RESOLVED, that the Human Resources Director shall have day-to-day supervisory responsibility over the Human Resources Specialist.

BE IT FURTHER RESOLVED, the County Controller/Administrator is authorized to amend the position allocation list effective April 24, 2012.

BE IT FURTHER RESOLVED, the County Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: April 10, 2012

SUBJECT: **RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH ICOMM FOR THE PURPOSE OF REPLACING THE CONTROL PANEL AT THE INGHAM COUNTY YOUTH CENTER**

The resolution before you authorizes entering into an agreement with ICOMM to replace the existing AP-1 Control Panel at the Ingham County Youth Center which operates both the locks and the lighting in the cells. The current panel is beginning to fail and is becoming a safety issue. It cannot be repaired nor the existing membrane replaced. This replacement will be performed for an amount not to exceed \$10,175.00

Funds totaling \$3,000.00 are available from the 2012 CIP line item 245-66299-931000-2FC08 which was approved for the Control Panel surface replacement.

A line item transfer is requested, in the amount of \$7,675.00 from the 2011 CIP line item 24566299-818000-1FC03 which has a budget of \$10,000.00 into the 2012 CIP line item 24566299-931000-2FC08 having a current budget of \$3,000.00, bringing the available funds to \$10,675.00.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH ICOMM
FOR THE PURPOSE OF REPLACING THE CONTROL PANEL AT THE
INGHAM COUNTY YOUTH CENTER**

WHEREAS, the top of the current AP-1 Control Panel is beginning to fail and is in need of replacement; and

WHEREAS, the condition of the top panel is becoming a safety issue; and

WHEREAS, the Control Panel operates both the locks and the lighting in the cells; and

WHEREAS, it cannot be repaired nor the existing membrane replaced; and

WHEREAS, \$3,000.00 was approved in the 2012 CIP line item 245-66299-931000-2FC08 to replace the Control Panel surface; and

WHEREAS, to complete this project, a line item transfer in the amount of \$7,675.00 is requested from the 2011 CIP line item 245-66299-818000-1FC03 which has a budget of \$10,000.00 into the 2012 CIP line item 245-66299-931000-2FC08 which was approved for the Control Panel Replacement and has a balance of \$3,000.00, bringing the total available funds, after the transfer, to \$10,675.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ICOMM, 49361 Shafer Avenue, Wixom, MI 48393, to replace the existing AP-1 Control Panel at the Ingham County Youth Center, for an amount not to exceed \$10,175.00.

BE IT FURTHER RESOLVED, that a line item transfer be initiated, in the amount of \$7,675.00 from the 2011 CIP line item 245-66299-818000-1FC03 into the 2012 CIP line item 245-66299-931000-2FC08 which will bring the available funds to \$10,675.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Board of Commissioners

FROM: Mary Lannoye, Controller/Administrator

RE: Priorities Guiding 2013 Activities and Budget

DATE: April 4, 2012

Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2013 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2013.

The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

Thank you for your consideration of these priorities as we begin to develop the budget for what promises to be a challenging year.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2013
BUDGET AND ACTIVITIES OF COUNTY STAFF**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- *Enhancing access to county records
- *Providing suitable roads and drains
- *Providing recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection and smart growth
- *Preventing and controlling disease
- *Promoting accessible health care
- *Assisting in meeting basic needs
- *Fostering appropriate youth development
- *Supporting public safety
- *Assuring judicial processing
- *Providing appropriate sanctions for adult offenders
- *Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- * An educated and participating citizenry
- * An ongoing capacity for intergovernmental collaboration
- * A quality workforce
- * Cost-effective delivery of county services
- * Maximum use of technology; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments, state cuts to revenue sharing, **and potential elimination of portions of the personal property tax** for 2013; and

WHEREAS, the Controller/Administrator is projecting ~~at least a \$5.3~~ **a \$3.5 to \$6.4** million budget shortfall for 2013; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2013 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2013:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2013 Budget.

2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2013, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.

3. The Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, while recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2013.

5. Priority consideration should be given to all of the following long-term objectives:

a. Promoting Accessible Health Care

1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Evaluate the effect of the 2010 Patient Protection and Affordable Care Act on the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.

3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.

b. Supporting Public Safety

~~The County and the Building Authority will continue to work in cooperation with the Cities of Lansing and East Lansing to achieve the goal of a consolidated 911 Dispatch Center to be operational by mid 2012.~~

b. Fostering Economic Well Being

Explore utilizing the County's authority under Public Act 88 of 1913 to provide for the creation of a fund to be used for economic development in Ingham County.

c. An Ongoing Capacity for Intergovernmental Collaboration/Cost Effective Delivery of County Services

The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.

d. Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends, support appropriate use of probation residential services, facilitate treatment of substance abuse disorders, and continue enhancement of Pre -Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.

e. Provide Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders.

f. Supporting Recreational Opportunities

Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.

~~BE IT FURTHER RESOLVED, that the Board of Commissioners are in support of placing the renewal of the Juvenile Justice Millage question on the ballot.~~

BE IT FURTHER RESOLVED, that the Board of Commissioners support exploring the possibility of consolidation of the Judicial Districts in Ingham County.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology countywide will continue **to the extent that efficiencies are created and/or funding is available.**

BE IT FURTHER RESOLVED, that the County will **pursue in the collective bargaining process** ~~develop and implement~~ long-term strategies to restructure retirement benefits that are financially sustainable and appropriate for all new employees **including the MERS hybrid pension plan.**

BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners will explore efficiencies regarding the provision of employee and retiree health care benefits.

BE IT FURTHER RESOLVED, that if completed, the transition from Mid-South Substance Abuse Commission to Community Mental Health as Ingham County's substance abuse service coordinating agency, will be evaluated.

BE IT FURTHER RESOLVED, that County staff will continue to explore options for reforms and consolidations leading to savings (short-term or long-term) and present these to Commissioners for consideration.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2012 STATE ARBOR DAY CELEBRATION

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wish to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, City of Lansing's Parks & Recreation and Forestry Division, and Ingham County Parks Department; and

WHEREAS, the 2012 State Arbor Day Celebration will take place Friday, April 27, 2012 at 11:30 am at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2012 State Arbor Day Celebration.

Ingham County Board of Commissioners

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April 5, 2012

Mayor Virg Bernero
City of Lansing
124 W. Michigan Avenue
Lansing, MI 48933

Re: Parks Maintenance Agreement Between Ingham County and City of Lansing

Dear Mayor Bernero:

Some questions have been raised regarding the parks maintenance agreement between Ingham County and the City of Lansing. The County Services Committee is therefore requesting that authorized personnel from your Administration attend the next County Services Committee meeting to discuss these concerns.

The meeting is scheduled for Tuesday, April 17, 2012 at 6:00 pm in Conference Rooms D and E of the Human Services Building, 5303 S. Cedar, Lansing. Please contact the Board of Commissioners' Office to confirm their attendance.

Thank you for your assistance in this matter. If you have any questions, feel free to contact me.

Very Truly Yours,

Dianne Holman, Chairperson
County Services Committee

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TERMINATE THE AGREEMENT BETWEEN THE CITY OF LANSING AND
THE COUNTY OF INGHAM FOR MAINTENANCE OF CERTAIN CITY PARKS**

WHEREAS, the County entered into a one-year agreement, subject to renewal for additional one-year terms with the City of Lansing, for maintenance of certain city parks, authorized by resolutions 11-210 and 11-274; and

WHEREAS, the agreement states that it is not the intent of either party that any current City of Lansing employee be laid off as a result of entering into this agreement; and

WHEREAS, the Ingham County Board of Commissioners has learned that the City of Lansing plans not to re-hire several seasonal positions within their parks maintenance crews; and

WHEREAS, the agreement may be cancelled by either party upon thirty (30) days written notice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts this resolution instructing the Ingham County Controller/Administrator to give notice to the City of Lansing of Ingham County's intent to terminate the Parks Maintenance Agreement, effective May 10, 2012.