

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUORY EQUALIZATION MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

APRIL 9, 2019

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [MARCH 26, 2019](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM DENISE K. FERRELL ACKNOWLEDGING THE END OF THE CONTRACT BETWEEN [MSU COLLEGE OF NURSING](#) AND THE INGHAM COUNTY HEALTH DEPARTMENT FOR JAIL MEDICAL HEALTH SERVICES
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. COUNTY SERVICES COMMITTEE – RESOLUTION IN HONOR OF THE 2019 STATE [ARBOR DAY CELEBRATION](#)
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE [PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
 4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A THREE-YEAR EXTENSION TO THE CONTRACT WITH [FILE SAFE, INC.](#) FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF CERTAIN VITAL RECORDS OF THE INGHAM COUNTY CLERK'S OFFICE
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND REMONUMENTATION PROJECT [REPRESENTATIVE](#)
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT [SURVEYORS](#)

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD CONTRACTS FOR [PEER REVIEW GROUP](#) MEMBERS
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO WAIVE THE [DIGITAL DATA PARCEL FEE](#) FOR THE MICHIGAN STATE UNIVERSITY’S DEPARTMENT OF FISHERIES AND WILDLIFE FOR THE PURPOSE OF EDUCATIONAL RESEARCH
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EARTH TONES LANDSCAPING INC. FOR THE [WATERFALL](#) FEATURE IN THE SENSORY GARDEN AT THE POTTER PARK ZOO
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #18-174 [VISITOR INCENTIVE PROGRAMS](#) AT POTTER PARK ZOO
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF 2019 SEASONAL REQUIREMENT OF [EMULSIFIED ASPHALT](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF 2019 SEASONAL REQUIREMENT OF HOT MIX ASPHALT ([HMA](#)) [MIXTURES](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROPOSED 2019 INGHAM COUNTY [BRIDGE FUNDING](#) APPLICATIONS FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM
14. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [2019 ADMINISTRATIVE FUND](#)
15. FINANCE COMMITTEE – [2019 BORROWING RESOLUTION](#) (2018 DELINQUENT TAXES)
16. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [RUBY RODGERS](#)
17. HUMAN SERVICES COMMITTEE – RESOLUTION PROCLAIMING APRIL AS “[AUTISM AWARENESS MONTH](#)” IN INGHAM COUNTY AND DESIGNATING APRIL 2 AS “INGHAM COUNTY FOR AUTISM AWARENESS DAY”
18. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #3](#) TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
19. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #19-006](#) TO AUTHORIZE AN INCREASE IN HOURS FOR A PART-TIME TEMPORARY EMPLOYEE AT THE INGHAM COUNTY FAIRGROUNDS

20. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RECLASSIFICATION AND TITLE CHANGE OF FAIR MANAGER TO [FAIRGROUNDS EVENTS DIRECTOR](#)
21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [BIG BROTHERS BIG SISTERS](#) MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM FOR 2019
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE HAWK ISLAND [RED TAIL ENCLOSURE](#) PROJECT
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [J.H. CONSTRUCTION INC.](#)
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH [MOLINA HEALTHCARE](#)
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH [NEXTGEN HEALTHCARE](#) FOR PATIENT PORTAL TEMPLATES
26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO AN AGREEMENT WITH [EPIVIDIAN](#)
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT OPIOID LINKAGES TO CARE FUNDING [COHORT AWARD](#)
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN [INFECTIOUS DISEASE PHYSICIAN](#) SERVICES AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY
29. LAW & COURTS COMMITTEE – RESOLUTION HONORING [PAUL BRANDELL](#) ON THE EVENT OF HIS RETIREMENT
30. LAW & COURTS COMMITTEE – RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER [TELECOMMUNICATORS](#) DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 14-20, 2019
31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO CONTINUE PATROL CAR VIDEO STORAGE SOFTWARE SUPPORT FROM [L3 MOBILE-VISION, INC.](#) WITH THE INGHAM COUNTY SHERIFF'S OFFICE
32. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM [POLICEONE.COM ACADEMY](#) FOR INGHAM COUNTY SHERIFF'S OFFICE STAFF

- 33. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AMENDING SOFTWARE SUBSCRIPTION AND SERVICE AGREEMENT WITH [COURTHOUSE TECHNOLOGIES, LTD.](#) TO PROVIDE FOR OFF-SITE HOSTING
- 34. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE LICENSING OF [DEFENDERDATA SOFTWARE](#) AND IMPLEMENTATION OF ITS USE
- 35. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF [CHAIRS](#) FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER FROM ULTRA SEATING CORPORATION
- 36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [SOFTWARE SUPPORT](#) AGREEMENT WITH TRITECH FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. RECESS

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MARCH 26, 2019 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
March 26, 2019

CALL TO ORDER

Chairperson Crenshaw called the March 26, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, and Trubac

Members Absent: Tennis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Sheriff Scott Wriggelsworth to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Koenig moved to approve the minutes of the March 12, 2019 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Tennis.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE FROM THE JACKSON COUNTY PLANNING COMMISSION OF ITS INTENT TO PREPARE THE JACKSON COUNTY MASTER PLAN. Chairperson Crenshaw placed the notice on file.

A NOTICE OF PUBLIC HEARING FROM THE VILLAGE OF STOCKBRIDGE FOR THE REVIEW AND APPROVAL OF THE STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY 2019 PLAN AMENDMENT TO INCORPORATE NEW PROJECTS. Chairperson Crenshaw placed the notice on file.

RESOLUTION #19-05 FROM THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS REGARDING THE REVISION OF THE MEDICARE PRESCRIPTION DRUG BILL OF 2003. Chairperson Crenshaw referred the resolution to the Human Services Committee.

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AN EMAIL FROM JEN FLOOD SUBMITTING THEIR RESIGNATION FROM THE POTTER PARK ZOO BOARD. Chairperson Crenshaw accepted the email and placed it on file.

GREATER LANSING CONVENTION & VISITORS BUREAU 2018 ANNUAL REPORT. Chairperson Crenshaw accepted the annual report and placed it on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Crenshaw placed the notice on file.

RESOLUTION #2019-02 FROM THE ONTONAGON COUNTY BOARD OF COMMISSIONERS SUPPORTING HB 4227, THE CREATION OF A “COMMITTEE ON MICHIGAN’S MINING FUTURE.” Chairperson Crenshaw placed the notice on file.

A RESOLUTION FROM THE BARAGA COUNTY BOARD OF COMMISSIONERS SUPPORTING HB 4227, THE CREATION OF A “COMMITTEE ON MICHIGAN’S MINING FUTURE.” Chairperson Crenshaw placed the notice on file.

LIMITED PUBLIC COMMENT

Richard Smith, Williamston resident, addressed the Board of Commissioners regarding his work with Commissioner Schafer.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Items No. 13 and 30. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Tennis.

Items voted on separately are so noted in the minutes.

MARCH 26, 2019 REGULAR MEETING

ADOPTED – MARCH 26, 2019

AGENDA ITEM NO. 9

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE HISTORICAL COMMISSION

RESOLUTION # 19 – 106

WHEREAS, several vacancies exist on the Ingham County Historical Commission; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Alessa Boes, 2807 Tulane Drive, Lansing, 48912
Kristin Sewell, 714 Vernon Avenue, Lansing, 48910

to the Ingham County Historical Commission for terms expiring December 31, 2021.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 03/19/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING APRIL 2, 2019 AS
“NATIONAL SERVICE RECOGNITION DAY IN INGHAM COUNTY”**

RESOLUTION # 19 – 107

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation’s counties and cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials and mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and mayors and county officials across the country for the Mayor and County Recognition Day for National Service on April 2, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates April 2, 2019, as National Service Recognition Day, and encourages residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.

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COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/19/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING APRIL 2, 2019, AS “EQUAL PAY DAY”
IN INGHAM COUNTY**

RESOLUTION # 19 – 108

WHEREAS, fifty-six years after the passage of the Equal Pay Act and title VII of the Civil Rights Act, women continue to face the disparities of unequal pay; and

WHEREAS, Michigan women only earn 78 cents for every dollar earned by Michigan men; and

WHEREAS, “Equal Pay Day” symbolizes how far into the year women must work to earn what men earned in the previous year; and

WHEREAS, the pay gap is even worse for women of color and it is imperative that we also recognize the days into the year that African American, Native American, and Latina women are unequally paid; and

WHEREAS, this year, African American women’s Equal Pay Day is August 22nd, Native American women’s Equal Pay Day is September 23rd, and Latina women’s Equal Pay Day is November 20th; and

WHEREAS, despite federal policies designed to address unequal pay, the gender pay gap persists; and

WHEREAS, fair pay policies can be implemented without undue costs or hardships in both the public and private sectors; and

WHEREAS, equal pay would empower working women and remove barriers that impede a woman’s pursuit of various professions; and

WHEREAS, fixing the gender pay gap would raise family income, strengthen the security of working families, and amplify our economy; and

WHEREAS, on January 8, 2019, Governor Gretchen Whitmer issued an executive directive to secure equal pay for equal work for state employees; and

WHEREAS, although the State of Michigan has several laws aimed to provide equal pay for equal work, these policies need to be strengthened; and

WHEREAS, the date, April 2, 2019, signifies “Equal Pay Day” in the State of Michigan.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women's Commission in supporting efforts to inform the public and raise awareness about the need for policies that address sex- and race-based pay disparities.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recognize April 2, 2019, as "Equal Pay Day" in Ingham County.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 03/19/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AND CERTIFY THE
INGHAM COUNTY 2018 PUBLIC ROAD MILEAGE REPORT**

RESOLUTION # 19 – 109

WHEREAS, Public Act 51 of 1951, as amended, requires that each county submit an annual report to the State Transportation Commission that illustrates its public road mileage at the end of each year; and

WHEREAS, The Ingham County road mileage can fluctuate from year to year through the addition of roads through development or jurisdiction transfers and by subtraction of roads by road abandonments, discovered errors, or jurisdiction transfers; and

WHEREAS, Ingham County realized a net increase of 0.47 miles of public road centerline mileage in 2018. The mileage increase was due to three new subdivision roads dedicated for the use of the public. Our road centerline mileage is currently 1,254.73 miles; and

WHEREAS, the reported road mileage is used to apportion Michigan Transportation Fund (MTF) revenue to each public road agency (MDOT, county road commissions, cities, and villages) within the state; and

WHEREAS, the provisions of Public Act 51 of 1951 require that the report “must be signed and dated by the Chairman of the Board of County Road Commissioners”.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes the Board Chairperson to sign three copies of the 2018 Public Road Mileage Report document that is consistent with this resolution.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/19/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
AURELIUS AND DELHI CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION # 19 – 110

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on March 26, 2019, at 6:30 p.m., local time.

PRESENT: Commissioners Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Trubac, and Crenshaw

ABSENT: Commissioner Tennis

The following resolution was offered by Commissioner Celentino and supported by Commissioner: Naeyaert

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Aurelius and Delhi Consolidated Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Aurelius and Delhi Consolidated Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed \$5,500,000.00 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

MARCH 26, 2019 REGULAR MEETING

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$5,500,000.00. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

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4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Trubac, and Crenshaw

NAYS: None

ABSTAIN: None

ABSENT: Commissioner Tennis

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/19/2019**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan **Approved 03/20/2019**

Commissioner Celentino moved to adopt the resolution. Commissioner Slaughter supported the motion.

Commissioner Celentino introduced the resolution and stated a roll call vote as required for the resolution.

The motion carried unanimously by roll call vote. Absent: Commissioner Tennis.

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

MARCH 26, 2019 REGULAR MEETING

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on March 26, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2019

Barb Byrum, Clerk
County of Ingham

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE US INC TO REPLACE
ROOF TOP UNIT #1 AT THE FOREST COMMUNITY HEALTH CENTER**

RESOLUTION # 19 – 111

WHEREAS, roof top unit #1 at the Forest Community Health Center is in need of replacement; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with Trane US Inc., a registered vendor who submitted the quote of \$81,313.13, to replace roof top unit #1; and

WHEREAS, the Facilities Department would like to ask for a \$5,000.00 contingency for any uncovered conditions that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-60199-976000-9F10 which has an available balance of \$90,000.00 for a new roof top unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane US Inc., 5335 Hill 23 Dr., Flint, Michigan, 48657, for the replacement of roof top unit #1 at the Forest Community Health Center for an amount not to exceed \$86,313.13 which includes a \$5,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/19/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH WILLIAMS & WORKS FOR THE
ENGINEERING SERVICES FOR BOTH THE HUMAN SERVICES BUILDING PARKING LOT AND
THE VETERANS MEMORIAL COURTHOUSE VISITOR LOT**

RESOLUTION # 19 – 112

WHEREAS, the northeast section of the back parking lot at the Human Services Building needs to be replaced;
and

WHEREAS, the visitors parking lot across from the Veterans Memorial Courthouse is in need of replacement;
and

WHEREAS, it is the recommendation of both the Facilities and Purchasing Departments to enter into an agreement with Williams & Works who submitted the lowest responsive and responsible bid of \$29,800.00, for engineering services for the northeast section of the back parking lot at the Human Services Building and the visitors parking lot across from the Veterans Memorial Courthouse; and

WHEREAS, funds for this project are available within the approved CIP Line Item 631-23304-931000-9F17 for HSB and CIP Line Item 245-26710-931000-9F15 for VMC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Williams & Works, 549 Ottawa Avenue NW, Grand Rapids, Michigan, 49503, for the engineering services for the northeast section of the back parking lot at the Human Services Building and the visitors parking lot across from the Veterans Memorial Courthouse for an amount not to exceed \$29,800.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 03/19/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SHANE’S CAMELS

RESOLUTION # 19 – 113

WHEREAS, the Potter Park Zoological Society previously managed the operation of Zoo encounters; and

WHEREAS, the new agreement between the County and the Zoological Society, Resolution #17-069, transfers operations of encounters including the camel ride to the County; and

WHEREAS, the camel ride experience enhances guest experience by offering diversity in activities at the Zoo for visitors; and

WHEREAS, Shane’s camels has over 20 years of experience working with camels and is highly recommended by other AZA facilities; and

WHEREAS, the Zoo Director and Purchasing Director reviewed the bid submitted by Shane’s camels and found it to meet the criteria necessary for camel rides at Potter Park Zoo; and

WHEREAS, this contract will be a revenue contract with the Zoo receiving 25% of the gross revenue from the camel ride services.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby authorizes awarding a contract for three years with an additional two year extension option, to Shane’s camels for the camel ride experience at Potter Park Zoo, based on its proposal dated January 30th, 2019.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 03/19/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMCAST FOR
PUBLIC EDUCATION ADVERTISING ABOUT OPIOID OVERDOSES**

RESOLUTION # 19 – 114

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Comcast in an amount totaling \$18,793 effective March 26, 2019 through June 30, 2019; and

WHEREAS, the agreement allows for public education advertising throughout Ingham County and Lansing regarding opioid overdose, fentanyl and overdose rescue medication (naloxone); and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has provided ICHD with a proposed FY 2019 Comprehensive Agreement for the delivery of public health services, including Emergency Preparedness; and

WHEREAS, the Health Officer recommends authorization of an agreement between Comcast and ICHD in an amount not to exceed \$18,793 for the period of March 26, 2019 through June 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Comcast for public education advertising regarding opioid overdose, in an amount not to exceed \$18,793 for the period of March 26, 2019 through June 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT A 2019
MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT**

RESOLUTION # 19 – 115

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$103,621 effective January 1, 2019 through September 15, 2019; and

WHEREAS, the Michigan Legislature has appropriated funds for the Medical Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430; and

WHEREAS, Public Act 207 of 2018 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants, which are available to counties, are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, grants must not be used for law enforcement purposes; and

WHEREAS, ICHD seeks to engage in activities such as healthcare provider education, in-school presentations, a one-day educational summit, and a public education campaign; and

WHEREAS, ICHD seeks to engage in the aforementioned activities with objectives to reduce medical marihuana stigma among health care providers, provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Officer recommends authorization of an agreement between LARA and ICHD in an amount not to exceed \$103,621 for the period of January 1, 2019 to September 15, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with LARA for education, communication and outreach regarding the Michigan Medical Marihuana Act, in an amount not to exceed \$103,621 for the period of January 1, 2019 to September 15, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MARCH 26, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNIVERSITY OF MICHIGAN-FLINT
FOR IMPLEMENTATION OF THE ENGAGED FATHER PROGRAM**

RESOLUTION # 19 – 116

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the University of Michigan-Flint (UM-Flint) to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes; and

WHEREAS, UM-Flint was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support this project which significantly improves the provision of services to expectant and new fathers within Michigan; and

WHEREAS, this project includes the implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites and will promote infant wellbeing by providing new fathers with education, support, and resources; and

WHEREAS, this agreement will be effective October 1, 2018 through September 30, 2019; and

WHEREAS, under this subcontract, UM-Flint will provide ICHD with up to \$60,000 in funding to implement the Engaged Father Program; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of October 1, 2018 through September 30, 2019.

BE IT FUTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

MARCH 26, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND**

RESOLUTION # 19 – 117

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Department of Natural Resources Land and Water Conservation Fund for park and accessibility improvements at Hawk Island; and

WHEREAS, the Michigan Department of Resources Land & Water Conservation Fund application includes an accessible canoe/kayak launch, a new floating pedal boat/row boat dock with slips, two new Sun-Shade Shelters, new trash/recycling bins, new concrete walks, native landscaping, and parking lot striping; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2019; and

WHEREAS, a public meeting was held on February 25, 2019 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$292,100 matching funds from the Trails and Parks Millage as well as \$15,000 for a Topographic Survey and \$10,000 for fish stocking as identified in Board of Commissioners Resolution #19-047.

THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$292,100 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation amount of \$292,100 from the Trails and Parks Millage (50%) of a total \$584,200 project cost, during the 2020-2021 fiscal year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits \$15,000 for a Topographic Survey and \$10,000 for fish stocking from the Trails and Parks Millage which was as previously approved in Board of Commissioners Resolution #19-047.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

MARCH 26, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND**

RESOLUTION # 19 – 118

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Hawk Island; and

WHEREAS, the DNR Trust Fund application includes a new paved path, in lieu of the boardwalk along bank of the lake, replacement of asphalt walkways between the bathhouse, parking lot and docks, three new fishing piers / overlook docks, native landscaping, parking lot striping, and striping of the trail loop around the lake and out to Cavanaugh Road; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2019; and

WHEREAS, a public meeting was held on February 25, 2019 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$231,400 matching funds from the Trails and Parks Millage as approved in Board of Commissioners Resolution #19-047.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation amount of \$231,400 from the Trails and Parks Millage (43%) of a total \$531,400 project cost, during the 2020 - 2021 fiscal year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

MARCH 26, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO LAKE LANSING SOUTH**

RESOLUTION # 19 – 119

WHEREAS, Board of Commissioners Resolution 18-108 authorized submittal of a Recreation Passport Grant Application for park and accessibility improvements at Lake Lansing South in 2018; and

WHEREAS, the grant was not awarded and the Parks Department is reapplying for this project under a Natural Resources Trust Fund Grant Application; and

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the Michigan Department of Natural Resources Trust Fund application includes an accessible canoe/kayak launch, new concrete walks, replacement and widening of existing sidewalks, asphalt paving of the south end of the parking lot with ADA accessible parking spaces, and drainage improvements around the newly paved parking area, including a rain garden area; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2019; and

WHEREAS, a public meeting was held on February 25, 2019 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$70,500 matching funds from the Trails and Parks Millage, which includes \$59,000 from the Trails and Parks Millage and \$11,500 from the previously approved 2019 Capital Budget List as line item "Retaining Wall/Sidewalk/Access - Lake Lansing South" #228-75999-97400-9P14 from the Trails and Parks Millage for a local match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$164,500 for park and accessibility improvements at Lake Lansing South, and further resolves to make available its financial obligation amount of \$70,500 from the Trails and Parks Millage (30%) of a total \$235,000 project cost, during the 2020 - 2021 fiscal year.

MARCH 26, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes reallocating \$59,000 previously authorized for this project in Resolution #18-108 from the Trails and Parks Millage for this grant application and \$11,500 from the Trails and Parks Millage for a total \$70,500 match from the Trails and Parks Millage' the \$11,500 was already authorized in the 2019 Capital Budget List as line item "Retaining Wall/Sidewalk/Access - Lake Lansing South" #228-75999-97400-9P14 from the Trails and Parks Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS
TO LAKE LANSING SOUTH**

RESOLUTION # 19 – 120

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the Michigan Department of Resources Land & Water Conservation Fund application includes asphalt paving of the portion of the existing parking lot closest to the ADA parking, drainage improvements around the parking lot, improving the overflow parking area with gravel and pave ADA parking spaces, new walkways to complete a loop trail around the park, connecting to existing sidewalks, to the small restroom building, to the overflow parking and to the bandshell, and landscaping to include native plants and bio-swales; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2019; and

WHEREAS, a public meeting was held on February 25, 2019 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$300,000 matching funds from the Trails and Parks Millage as well as \$15,000 for a Topographic Survey as approved by Board of Commissioners Resolution #19-047.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$300,000 for park and accessibility improvements at Lake Lansing South, and further resolves to make available its financial obligation amount of \$300,000 from the Trails and Parks Millage (50%) of a total \$600,000 project cost during the 2020-2021 fiscal year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits \$15,000 for a Topographic Survey from the Trails and Parks Millage which was as previously approved in Board of Commissioners Resolution #19-047.

MARCH 26, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO LAKE LANSING SOUTH**

RESOLUTION # 19 – 121

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the Michigan Department of Natural Resources Trust Fund application includes removal of the existing restroom/concession building, removal and relocation of the Sunrise pavilion, a new bathhouse building that will include restrooms, changing rooms, concessions, storage, picnic tables with umbrellas near the concession area, six Interpretive Signs to talk about the historical significance of the park, a new 6' wide path from the existing parking lot to the new bathhouse and to the playground, and replacement of some of the existing walkways in the park, and two outdoor Showers; and

WHEREAS, the proposed application is supported by the Community's 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2019; and

WHEREAS, a public meeting was held on February 25, 2019 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$725,200 matching funds from the Trails and Parks Millage as approved in Board of Commissioners Resolution #19-047.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000 for park and accessibility improvements at Lake Lansing South, and further resolves to make available its financial obligation amount of \$725,200 from the Trails and Parks Millage (70%) of a total \$1,025,200 project cost, during the 2020 - 2021 fiscal year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

MARCH 26, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE INGHAM COUNTY TRAIL WAYFINDING SIGNAGE PLAN

RESOLUTION # 19 – 122

WHEREAS, to assist the Board of Commissioners in developing a plan for wayfinding, Ingham County hired Spicer Group to complete an Ingham County Trail Wayfinding Signage Plan; and

WHEREAS, Spicer Group has completed their plan to the satisfaction of the Ingham County Park Commission and community stakeholders; and

WHEREAS, the Parks and Recreation Commission recommends the adoption of the plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Ingham County Trail Wayfinding Signage Plan prepared by Spicer Group.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan **Approved 03/20/2019**

Adopted as part of a consent agenda.

Wayfinding Signage Ingham County Trail System



DRAFT 3/8/19

MARCH 26, 2019 REGULAR MEETING

ACKNOWLEDGEMENTS

Ingham County Board of Commissioners

Victor Celentino, District 1
Ryan Sebolt, District 2, Vice-Chairperson
Derrell Slaughter, District 3
Bryan Crenshaw, District 4, Chairperson
Todd Tennis, District 5
Randy Maiville, District 6
Chris Trubac, District 7
Mark Grebner, District 8
Carol Koenig, District 9
Thomas Morgan, District 10
Emily Stivers, District 11
Mark Polsdofer, District 12
Randy Schafer, District 13
Robin Naeyaert, District 14, Vice-Chairperson Pro
Tem

Ingham County Parks and Recreation Commission

Commissioner Emily Stivers
Commissioner Chris Trubac
Matthew Bennett, Chair
Jessy Gregg, Vice-Chair
Cherry Hamrick, Secretary
Pat Lindemann, Drain Commissioner
Paul Pratt, Drain Commissioner Designee
Ryan Earl
Simar Pawar
Chris Swope
Michael Unsworth

Ingham County Staff

Jared Cypher, Deputy Controller
Tim Morgan, Parks Director
Melissa Buzzard, Trails & Parks Millage Program
Coordinator
Brian Collins, Hawk Island Park Manager
Christina Estrada, Hawk Island Assistant Park
Manager
Coe Emens, Lake Lansing Park Manager
Tim Buckley, Burchfield Park Manager
Nicole Wallace, Executive Assistant
Emma Wallace, Account Clerk
Dave Strahle, Mechanic
Cole Publiski, Ranger
Mark Wichtoski, Ranger
Open – Lake Lansing Assistant Manager
Open – Burchfield Assistant Manager

Adopted by the Ingham County Board of Commissioners on _____.

Prepared by:



230 S. Washington Ave., Saginaw, MI 48607, (989) 754-4717
www.spicergroup.com

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“Wayfinding provides guidance and the means to help people feel at ease in their surroundings.”

- Gibson

INTRODUCTION

A wayfinding system is an important tool for helping people navigate and fully experience an area. Well placed signage ensures that people can safely reach desired destinations. It also can help people discover new areas of interest in an impromptu way. Good wayfinding design fits and even enhances the unique character of an area.

The first trail systems in Ingham County were developed in the mid-1970's in the City of Lansing. Lansing has been expanding sections of its River Trail ever since. Other communities started planning and developing trail systems starting in the 1990's. These trail systems have connected to each other and to trail systems beyond the county limits.



Wayfinding signs are needed by Ingham County visitors and residents to navigate their land and water trail systems that can often disorient the user, even when they are familiar with the area.



Good wayfinding signs make directional information clear through sign placement, content, graphic design and text clarity. Consistent design elements are essential to the success of wayfinding signs. When a user can easily identify wayfinding information through the visual cues of color and type continuity, content information can be comprehended more quickly.

Currently there is a lack of wayfinding on most trails in the County and where it is present there is no consistency in physical design and frequency of signs along the trails. Some communities have signage and some do not. Existing signage has gaps in terms of destinations (that should be signed to, but aren't), routes (that are important travel routes but don't have signs), and branding (current signs represent a hodgepodge of designs). For trail users, there is no consistent look and feel that helps them get from place to place or that makes them feel that they are in a place that is pleasant and that cares to make traveling easier and more enjoyable.

Working with stakeholders throughout the Ingham County communities, a trail wayfinding system was developed. The wayfinding signs were designed to be cost effective and adaptable, and to maintain the unique visual identity established within the Ingham County Trail system.

MARCH 26, 2019 REGULAR MEETING

This plan develops a family of wayfinding signage that creates a visual identity for the system and presents a consistent, unifying graphic style to enhance the branding or image of the Ingham County trails. Ingham County is home to Michigan State University, Lansing Community College and the State Capitol and draws visitors from all areas of the country and from international locales. Student populations bring a high rate of turnover of residents adding to the need for an effective wayfinding system.

The wayfinding system will be organized throughout each community's trail system and to major attractions and destinations within Ingham County. Visitors and residents, whether travelling by bike or on foot, will be directed to these places through an attractive signage system. The design of the wayfinding system, inherent to the character of the region and the uniqueness of the people, culture, history and natural environment, will support the development of a sense of place as one moves along the trails.

The Ingham County Trail Wayfinding Signage Plan develops a wayfinding system for all trails within the County and lays the foundation of the system for pedestrians and bicyclists. A consistent wayfinding system on all trails within Ingham County will enhance the use of the public amenities, especially the parks, trails and downtown areas, providing, aesthetic, safety, health and economic benefits to the community.



PLANNING PROCESS

HISTORY

Throughout Ingham County trail systems have been developed over the past 50 years with the earliest trail system in the City of Lansing in the 1970's. Piece by piece that trail system has expanded across multiple communities within the County. Signage for these trail systems has been implemented on an individual basis which has resulted in inconsistencies in message and in incongruous look. It was found that once on the trail systems, it is difficult for users to clearly understand where they are. In an effort to implement clear, consistent, and effective signage through Ingham County Trail systems, the stakeholders of the Ingham County Trails and Parks Wayfinding, have worked to create this Wayfinding Plan.

With the passage of the Trails and Parks Millage in November 2014, the County first developed the Comprehensive Plan for Trails and Parks. This plan was developed to guide in the expenditure of trails and parks millage funds. The plan was adopted by the Ingham County Board of Commissioners on March 22, 2016, by resolution # 16-107. Wayfinding was touched on in the plan.

With the completion of the comprehensive plan, Ingham County Parks developed a list of stakeholders. The stakeholders are comprised of staff from all local units of government within the County, the Trails Ambassador, Tri-County Regional Planning staff, Ingham County Park staff, park commissioners and board of commissioners, Friends of Ingham County Parks and other organizations, local businesses and individuals with an interest in trails. The list of stakeholders is a living document that changes with staffing, and new interested parties. A complete list of stakeholders can be found in Appendix B of this plan.

MEETINGS

The stakeholders were notified of the first meeting, held on June 16, 2016. This was an initial meeting to discuss how to move forward with wayfinding. It was determined to add this as a task in the request for proposals (RFP) that was being developed for a consultant.

In January 2017, the County hired Spicer Group as their consultant to assist with the Trails and Parks Millage projects, including Wayfinding.

With Spicer on board, the stakeholders were notified of the kick-off meeting to develop the Wayfinding Plan. This meeting was held on May 5, 2017. The discussions at the meeting concentrated on looking at wayfinding concepts, using the TART (Traverse Area Recreation and Transportation) trail system as an example, and developing a timeline for the development of the plan. Ingham County 911 was also brought into the discussion to discuss any signage needs.

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The Wayfinding information to be presented at the June 29th stakeholder meeting was taken to the Ingham County Park Commission on June 26, 2017 as a discussion item.

The second meeting was held on June 29, 2017. The focus of this meeting was to review sign designs that were developed based on the input from the previous meeting. The committee also discussed sign sponsorship, mile markers and numbering, the schedule and correspondence from Commissioner Gregner.

The third meeting was held on August 10, 2017. The committee discussed sign revisions that were made, had further discussion about mile markers and numbering, had discussion about trail striping, reviewed the schedule and reviewed correspondence from Park Commissioner Gregg and Mike Smith at MDOT. Based on the correspondence from Mike Smith, an MDOT grant to fund the wayfinding was discussed with the MDOT timeline for submittal.

On September 25, 2017 a smaller committee of the stakeholders met to discuss sign sponsorship. This group was comprised of Jeff Smith (Friends of IC Parks), Lauren Ross (Trails Ambassador), Cherry Hamrick (IC PC), Tim Morgan (IC Parks Director) and Tanya Moore (Spider Group). The group determined the size and cost of sponsorships and implementation of sponsorships.

The fourth meeting of the stakeholders was held on October 5, 2017. A draft of the Wayfinding Plan was presented at this meeting. The plan was sent to stakeholders prior to the meeting so they could review it and be prepared to discuss the plan. Discussion at this meeting also included funding of the signs, an overview of FLRT's proposal for sign sponsorship and the schedule.

On November 13, 2017, the draft Wayfinding Plan was presented to the Park Commission. The Park Commission passed a resolution recommending adoption of the plan to the Board of Commissioners (BOC).

On February 20, 2018, the Wayfinding Plan was presented to the Park Commission with implementation proposed to request funding for and MDOT TAP grant. The Park Commission requested more information and tabled the item.

On March 9, 2018 we held a fifth meeting with the stakeholders to discuss implementation of the plan, submitting the wayfinding for an MDOT TAP grant for funding, and having each community take an inventory of their existing signs, determine what and how many wayfinding signs would be needed and we reviewed the schedule.

At the March 18, 2018 Park Commission meeting a revised plan was reviewed. The Park Commission passed a resolution recommending the Ingham County BOC adopt the Ingham County Wayfinding Plan.

At the July 23, 2018 meeting, the Park Commission recommended approval of the implementation of the signs to submit a MDOT TAP grant to help fund the signs.

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The Trail Wayfinding Plan was presented to the Ingham County BOC on August 20, 2018. The BOC tabled adoption of the plan.

The Wayfinding Plan has been further discussed since at Park Commisison meetings on September 17, 2018 and December 10, 2018.

PLAN DEVELOPMENT

Taking all of the stakeholder input into account, the Wayfinding Plan was developed with the following goals. The goals guide the development of the plan, and set the foundation for a wayfinding system and the design of the family of wayfinding signage.

1. Provide sign system that is legible, informative, easy to install, cost effective and easy to maintain.
2. Guide trail users through the trails and enhance their understanding and experience.
3. Provide comprehensive, clear, consistent visual communication with concise messageing that requires minimal thinking.
4. Provide only the information that is needed and relevant to the space, location or naviagation path.
5. Present a unique identity /branding of the trail systems within Ingham County.
6. Link attractions and destingations of the county.
7. Integrate with existing wayfinding systems (i.e. Ingham County 911).

Sign designs were developed as a “family of signage” to be flexible to fit multiple communities and allow for some customization by each, if desired. This family of signs included informational, directional, identification and warning informaiton. The system includes information to aid in emergency medical services and has been designed to be accessible and used interntional symbols for non-english speakers.

Once implemented, the family of signs will provide Ingham County with better trail systems that will solve navigation issues, enhance safety and security and promote a sense of place.

SIGN DESIGN GUIDELINES

The Ingham County Trails Wayfinding Sign Design Guidelines were developed to create a consistent message for the land and water trails within Ingham County. The consistent visual elements will inform residents and visitors that they are using a trail within Ingham County.

The guidelines outlined in this manual will help partners develop signs that can be customized for individual sites. The purpose of this sign system is to provide a flexible framework for Ingham County's Trail partners to help tell the story of their site(s). After the signs are installed their information will be entered into the Ingham County database.



The Wayfinding system developed for the Ingham County Trails consists of three tiers of different signs as follows (detailed drawings can be found in appendix A):



MAP / TRAILHEAD SIGNS

Map and Trailhead signs are large signs designed to be placed at trailhead locations or major entry locations along the trail system. The signs are designed to stand vertically so they attract attention. The signs can be mounted simply on 2 posts, or a more decorative structure. The map shown on the sign will inform trail users about their location, local attractions, trail amenities such as restrooms and parking and trail distances. The sign would also include any regulations. Regulations should be worded in a positive manner. For example, instead of saying "No littering", say "Please leave the park as you would like to find it.", or "Please help keep the Parks and Trails Clean."

The blue/orange background with white lettering is the unifying portion of the sign, while the top portion (shown green) of the sign allows each community to individualize their sign, with color, logo and trail identity.

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TRAIL BLADES

Trailblades serve multiple functions depending on their placement. They can identify mileage, upcoming trailheads, trailside amenities and points of interest. These signs should be placed at key decision points along the trail so that trail users can easily determine which direction they would like to travel.

When installed along the trail, signs will need to meet MMUTCD (Michigan Manual on Uniform Traffic Devices) requirements for placement and height. These requirements can be found on Figure 9B-1 (Sign Placement on Shared Use Paths) in the MMUTCD manual. A link to the manual can be found in the “Regulatory / Warning Signage” section of this report.

The blue/orange background with white lettering is the unifying portion of the sign, while the top portion (shown green) of the sign allows each community to individualize their sign, with color, logo and trail identity.



MILE MARKERS

Two types of mile marker signs have been developed. The first, displays the mileage, street name or location and amenities that can be found at that location. The second type displays only the mileage and street name or location.

The Lansing River Trail system currently has had 1/4 mile markers in place for over 20 years. The stakeholders thought it would be best to keep 1/4 mile increments for the mile markers, however each individual community can determine the increments that best fit their trail system or community. In densely populated areas where access points are numerous, it may be more advantageous to have 1/4 mile increments. Where the trail is straight with few access points, it may work with larger increments, like 1/2 mile.

The blue/orange background with white lettering is the unifying portion of the sign, while the top portion (shown green) of the sign allows each community to individualize their sign, with color, logo and trail identity.

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REGULATORY / WARNING SIGNAGE

Any regulatory signage placed on the Ingham County trail system will meet the requirements of the Michigan Manual on Uniform Traffic Control Devices (MMUTCD). The MMUTCD manual can be found at:

https://mdotcf.state.mi.us/public/tands/Details_Web/mmutedcompleteinteractive_2017.pdf



ON ROAD

Some of the trail routes in Ingham County will be on-road routes where users will “share the road” with vehicular traffic. Where an on-road system is present, the wayfinding should consist of road signs to identify the trail and/or pavement markings to guide users to their destinations. Signs are typically placed at decision points along the route – typically at the intersection of two or more roads or trail systems and at other key locations.



These signs must meet MMUTCD (Michigan Manual on Uniform Traffic Devices) standards and will require approval by the local or state road authority.

Types of Signs: <https://nacto.org/publication/urban-bikeway-design-guide/bikeway-signing-marking/bike-route-wayfinding-signage-and-markings-system/>

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PAVEMENT MARKINGS

Pavement markings can be installed to help reinforce routes and directional signage and to provide bicyclist positioning and route branding benefits. Under urban conditions, pavement markings may often be more visible than signs to users of the route. Pavement markings may be especially useful where signs are difficult to see (due to vegetation or parked cars). They can also help bicyclists navigate difficult turns.



Pavement markings need to be strategically placed as they can create slippery conditions on the trail surface.

These pavement markings must meet MMUTCD (Michigan Manual on Uniform Traffic Devices) standards and, if on road, will require approval by the local or state road authority. A link to the manual can be found in the “Regulatory / Warning Signage” section of this report.

BRIDGE MARKING

For both the land and water trails, there are numerous road bridges which span across the rivers, or that the trail crosses over/under. These bridges should be signed with the road name and the river name. The river name should be signed with the river name from the view of the water trail user and the land trail user. The bridge signs are designed to provide locational information. No logos or extraneous information are included on the bridge signs. The lettering size will be determined on a case by-case basis and is based on several factors. The distance of the bridge deck to the water surface, the span of the river at the bridge location, and the speed of the water flow are all considered. These calculations are based on accepted letter sizing guidelines for maximum visibility ranges.

WATER TRAIL SIGNS

Ingham County contains the Grand River, the Sycamore Creek and the Red Cedar River. Water Trails have been identified along the Grand and Red Cedar rivers, in the Trails and Parks Comprehensive Report completed in 2016.

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Signing of the water trails is a major priority in Ingham County and safety is the primary focus of these signs. Water landing trailhead and trailblade signs will follow the templates laid out in the Land Trail section. Smaller scale landings may use water landing trailblades to inform users. The side of the trailblade facing the river identifies the landing name and available amenities, such as restrooms, parking, or picnic facilities. The side of the trailblade facing land shows the landing name and the next two significant points of interest downriver. The signs provide a unifying element that identifies the landing as part of the overall trail system.

It was determined that it would be difficult to use mile markers along the river corridors due to the large amount of the land being privately owned. Design and installation of all signs along the water corridors needs to take into consideration the flooding and ice conditions that occur.

WATER TRAIL WARNING SIGNS

There are areas on the river that require portages or should only be attempted by experienced paddlers. Warning signs are designed to alert paddlers of upcoming situations that may require caution or portage. These signs must be sited far enough upstream to allow for action, but not so far upstream as to lose correlation to the significant point on the river. The ideal site will most often be the nearest bridge upstream due to the instability of the shoreline or excessive vegetation at the river's edge. If shoreline installations are unavoidable, installation details must be carefully planned due to the corrosive action of the river during high water events. It is desirable that shoreline warning signs are standardized due to the increased possibility of sign loss and the costs associated with replacement. Warning sign text must be as concise as possible so that font size can be maximized. No logos or extraneous information are included on the warning signs.

INTERPRETIVE SIGNS

Interpretive Signs tell a story about the historical, cultural, educational or natural resources. The ultimate goal in telling a story is to personally connect with visitors-something they value and wish to preserve for their children and grandchildren. Good interpretive signs do more than provide information. They are rich, evocative stories presented in a graphically pleasing composition. Since some visitors may have a limited amount of time to take in all the elements of a site, partners should avoid the temptation to "information-overload." Identify the points of information you wish to convey and prioritize the most relevant. Thought must also be given to the siting of interpretive signs. Partners will want to provide interpretation without obscuring or detracting from the views to the resource. Interpretive signs should be available but should not dominate the setting. Communities are encouraged to creatively tell the story of their site with as

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little graphic limitations as possible. Each community will be responsible for formulating the content and layout of the interpretive material about the particular site.

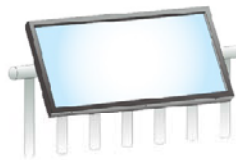
There are many sources for obtaining information and developing sign content. One local source to the Ingham County region is the Michigan History Center through the Heritage Trail Coordinator, Daniel Spigel, (517) 420-6029, spigeld@michigan.gov.

All interpretive signs should be accessible to people of all abilities with access to and around them, adequate maneuvering space and options for receiving the information (i.e. QR codes). The National Park Service has developed a document, *Programmatic Accessibility Guidelines for National Park Service Interpretive Media*, which is a great resource and can be found at: <https://www.nps.gov/hfc/pdf/accessibility/access-guide-aug2009.pdf>

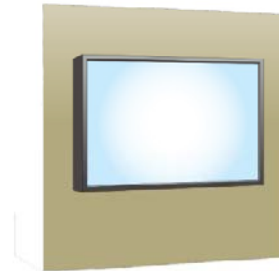
Interpretive Signs are available in many styles and mounting options.



LOW PROFILE



RAIL MOUNT



WALL MOUNT



UPRIGHT



MULTI-PANEL UPRIGHT



TRI-ANGULAR KIOSK

Fonts, Colors & Symbols

The Ingham County Trail Wayfinding signage system strives to allow design flexibility for partners developing signage for their specific sites. Consistent design elements signal that these signs are part of a larger system. To maintain the visual continuity throughout the county's trail area-wide sign system, elements like fonts (typefaces) and color must be consistent.

Fonts

Typography is fundamental to graphic design standards. Consistency in typography throughout the sign system aids the user in identifying and comprehending the information presented.

The font has been chosen for readability, ADA compliance, and accessibility, and as such, must not be changed. **Myriad Pro** is the preferred font for all Ingham Trails Wayfinding signs.

If the *Myriad Pro* font is unavailable, *Arial* may be used with specific substitution standards.

Colors

The blue colored background was chosen for its compatibility with other colors. The colors have been tested for color blindness and have passed in all areas of this testing.

It is important that partners adhere to these colors. The integrity of these base colors provides a visual cue that the viewed sign is part of the Ingham Trails area-wide sign system.

Background Color, Top portion of Sign: (shown green) C:63, M:0, Y:57, K:28; Each community can choose to use the standard green color or may substitute any color of their choice to individualize the sign, only on the top portion of the sign.

Background Color, Bottom portion of Sign: (Dark Blue) C:85, M:58, Y:0, K:69

Lines / Arrows Color: (Orange) C:0, M:63, Y:89, K:0

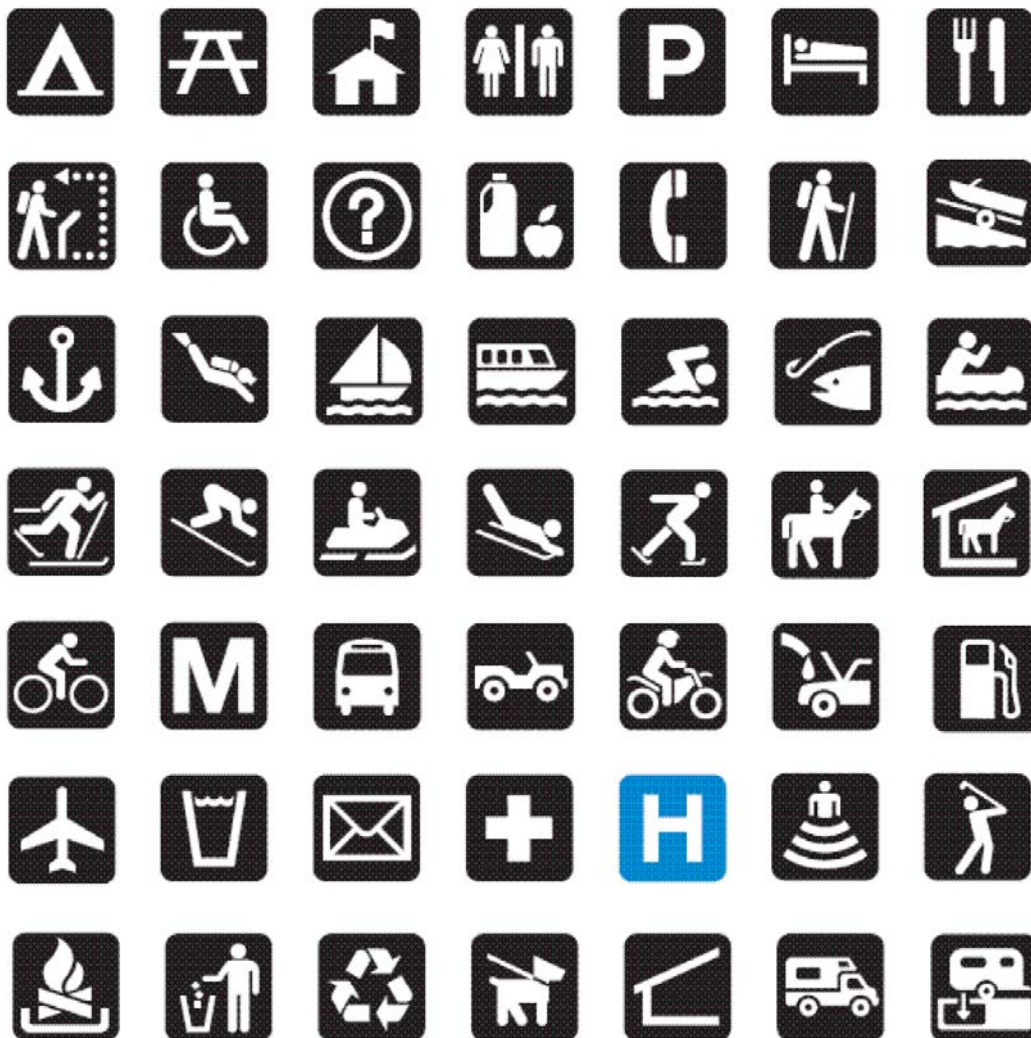
Font Color: White

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INTERNATIONAL SYMBOLS

The Ingham County Wayfinding Sign system will utilize the internationally accepted sign symbols, as defined by the Bureau of Land Management, which were derived from the Manual of Uniform Traffic Control Devices (MUTCD), and adaptations from symbols from the National Science Center for Technology (NSTC) and the U.S. Forest Service.

These symbols can be downloaded from the internet as a font set. Examples of some of these symbols area as follows:



IMPLEMENTATION

The implementation strategy presented here is a plan for realizing the wayfinding signage system on all Ingham County trails.

Implementation of the wayfinding and interpretive signage system is proposed to occur initially on the entire developed trail systems, both water and land, within Ingham County. This will require each community to provide a list of the desired signs, quantity and type, to the County. The initial phase of the sign implementation will be funded with the Ingham County Trails and Park Millage and a possible state grant through MDOT and/or the DNR.

After the initial phase of implementation on all the developed trails, each community will be required to include wayfinding in their future trail projects.

FUNDING

The Ingham County Trails and Park Millage may be used as leverage for State/Federal funds through grant programs in Michigan, such as programs administered by MDOT and/or the DNR.

The steps for funding wayfinding signs are as follows:

1. Each municipality will determine their wayfinding sign locations, type and quantity for each type of sign.
2. Each municipality will communicate their sign needs to the County.
3. Ingham County Parks will develop and submit a grant application for all signs for each trail systems county-wide.
4. If the grant is awarded, the County will oversee construction documents, bidding and contract installation.
5. After the initial funding and installation, signs should be included as a scope item in each municipality's future grant application.

Each municipality will be responsible for any interpretive signs they choose to install.

SIGN SPONSORSHIP

Sign sponsorship will be managed by the Friends of the Lansing Regional Trails (FLRT), through the work of the Trails Ambassador position. Through FLRT different levels of sponsorship will be available. Sponsors can choose which level of sponsorship fits their needs by either sponsoring a mile marker, a trailblade or a trailhead sign.

The funds raised through the sponsorship program will be managed by FLRT. It was proposed that 20% of the funds raised will be earmarked for maintaining the sponsorship signs, while the other 80% will assist with funding the Trails Ambassador position and program.

FLRT has been working with Tri-County Regional Planning to map the entire trail systems within the County into GIS. Once the wayfinding signs are in place, they will be added to the GIS system. Interested sponsors can contact FLRT through their website at www.lansingtrails.com. When the signs are not sponsored, the text will read, "GET INVOLVED! SPONSOR THIS SIGN: (517) 676-2233, www.lansingtrails.org".

The following sponsorship levels will be available:

The diagram illustrates three levels of sign sponsorship for trailhead map signs, trailblade signs, and mile markers. Each level includes a call to action to 'GET INVOLVED! Sponsor this sign: (517) 676-2233, www.lansingtrails.org'.

LEVEL 1:
8" x 2'-0" on the base of the Trailhead Map Sign

LEVEL 2:
6" x 8" on the base of the Trailblade Sign

LEVEL 3:
4" x 6" on the base of the Mile Marker

CONSTRUCTION / INSTALLATION

The drawings for each type of sign can be found on the following pages.

INSTALLING SIGNS

In order to maintain a consistent level of quality and longevity, sign partners must comply with the minimum standards in construction detailing and specifications.

Partners and/or their contractors are responsible for obtaining any and all permits required by law regarding the installation of signs and shall comply with all legal and safety requirements governing the work shown in the details.

Contractors shall notify Ingham County Parks and/or FLRT (Friends of the Lansing Regional Trails) of any discrepancies in the details or design templates.

SIGN DETAILS

The posts for all signs along the trails should be a break away post.

Where applicable along the trails, it is preferred to have each sign 2-sided instead of having signs on both sides of the trail in order for the information to be visible for users from both directions.

Clear Zone: All trail side signage will be installed a minimum of 2 feet from the edge of the trail surface.

MAINTENANCE / MANAGEMENT

Maintenance is an important part of any sign program.

The Friends of the Lansing Regional Trails (FLRT) through the work of the Trail Ambassador position, will work closely with each community to monitor the signs and set up a maintenance plan for cleaning, repair and replacement. As a partner in the Ingham County Trail System, these signs will be entered into a GIS-based database maintained by FLRT and Tri-County Regional Planning. This provides a storehouse of information about all wayfinding sign information. This database will include location, design, installation features and a photo of each sign. FLRT will work with partnering organizations to develop a process for keeping the database up to date.

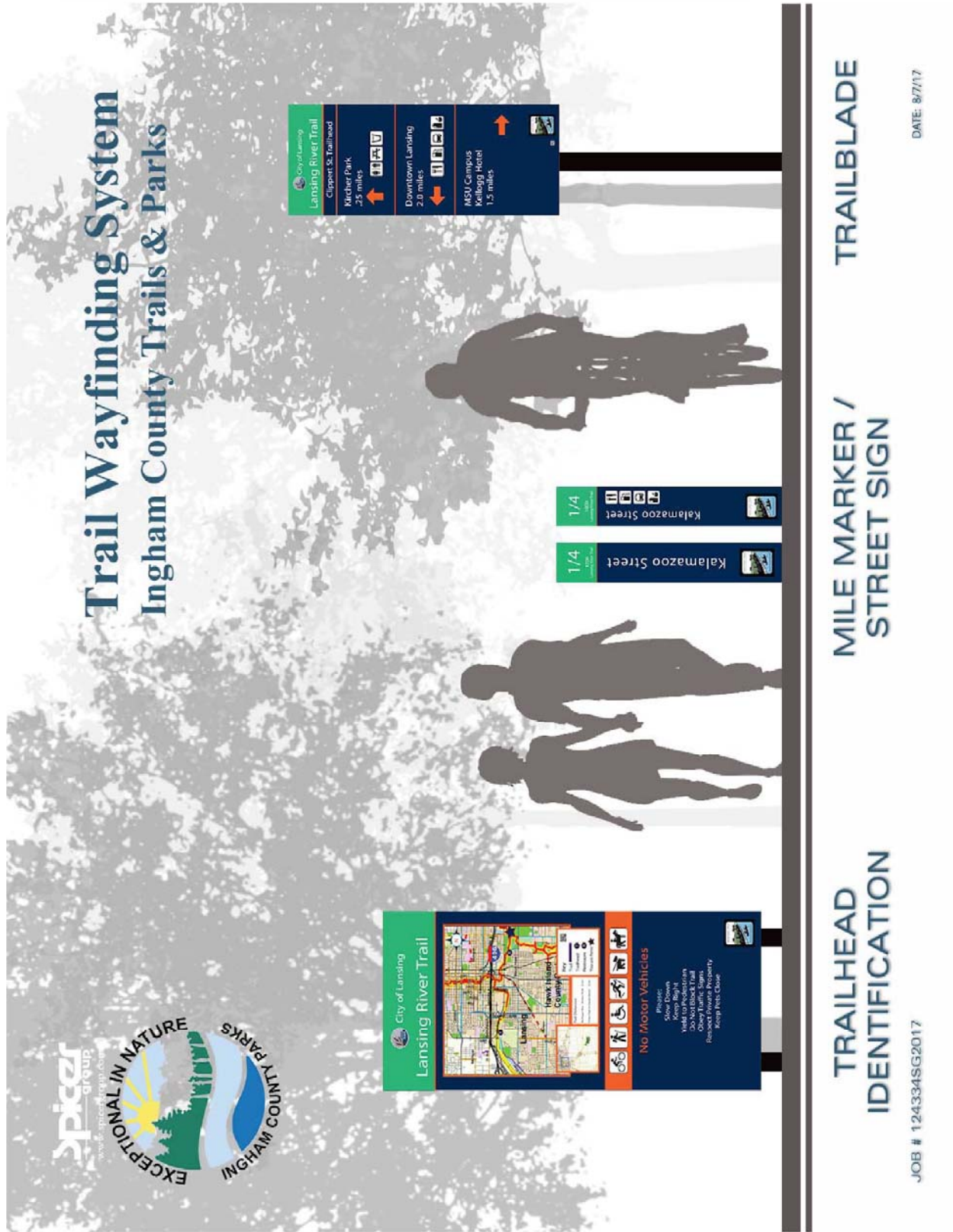
PEDESTRIAN BRIDGE WEIGHT LIMITS

Pedestrian bridge weight limit signs should be maintained as part of the Ingham County 911 database.

UNIQUE NUMBERING SYSTEM

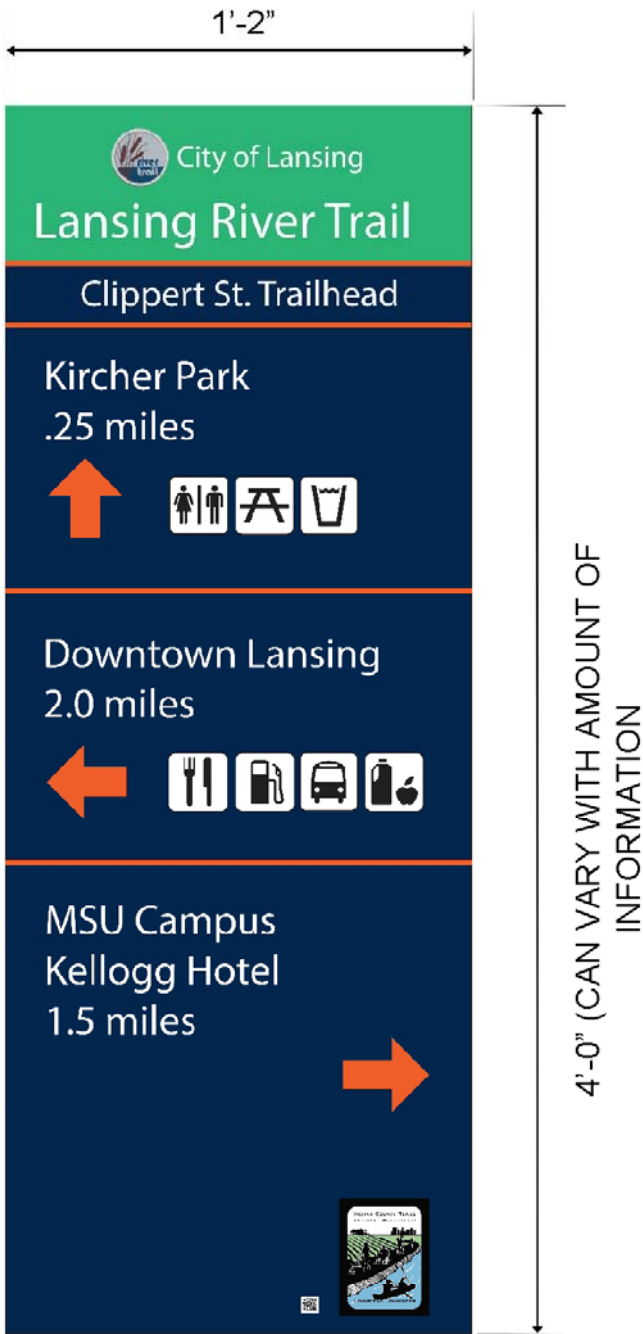
As the Ingham County Land and Water Trails continue to be a popular destination, the safety of users is critical. Working with Ingham County 911 and other wayfinding stakeholders, it was determined that each mile marker sign should not only have the trail system identified, but also have a unique number. This system will provide water and land trail users with reliable locating information in the event of an emergency. Each number will be unique and will be coordinated with local 911 services' databases and will be permanently recorded in the Ingham County database along with other sign management information.

APPENDIX A





TRAILHEAD SIGN



TRAILBLADE SIGN



MILE MARKER SIGN

APPENDIX B

MARCH 26, 2019 REGULAR MEETING

Stakeholders:			
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Gaukel	Bruce	Ingham County 911	bgaukel@ingham.org
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Silsby	Tom	City of Mason	toms@mason.mi.us
Slaughter	Derrell	IC BOC	dslaughter@ingham.org
Smith	Mike	MDOT	smithm13@michigan.gov
Smith	Jeff	FLRT	jothum@msufoundation.org
Snell	Jim		jsnell@mitcrpc.org
Strach	Andrea	Tri-County Regional Planning	astrach@mitcrpc.org
Stuart	Deborah	City of Mason	deborahs@mason.mi.us
Stivers	Emily	IC BOC/ Park Commission	estivers@ingham.org
Swope	Chris	Ingham County PC/City of Lansing Clerk	chris.swope@lansing.gov
Tennis	Todd	IC BOC	commissionertennis@gmail.com
Thelen	Chris	Consumers Energy	chris.thelen@cmsenergy.com
Thompson	Christina		christinathompson1917@gmail.com
Tobias	Noelle	Delhi Township	noelle.tobias@delhitownship.com
Troost	Stephen		troosts@msu.edu
Trubac	Chis	IC BOC/ Park Commission	ctrubac@ingham.org
Tschirhart	Laura	Tri-County Regional Planning	ltschirhart@mitcrpc.org
Ulrey	Gene	Bunker Hill Township	gulrey@bunkerhilltownship.org
Unsworth	Michael	Ingham County PC	unsygm@gmail.com
VanBloem	Nicole	MDNR	vanbloemn@michigan.gov
Wallace	Nicole	Ingham County	NWallace@ingham.org
West	Ryan	REO Town	info@reotown.org
White Oak Township		White Oak Township	WhiteOakTwp@fnwusers.com
Wilson	Bob	MI Trails & Greenways	Bob@michigantrails.org
Wright	Joe	Spicer Group	joe.wright@spicergroup.com
Zdunic	Tyler	TA Forsberg	tyler@taforsberg.com

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SIGNS BY CRANNIE

RESOLUTION # 19 – 123

WHEREAS, the Purchasing Department solicited proposals from firms experienced in designing and fabricating custom wayfinding signs for its Trail Wayfinding Signage project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Signs by Crannie.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Signs by Crannie in the total amount not to exceed \$281,427.77 from the Trails and Parks Millage Fund for the designing and fabricating custom wayfinding signs for its Trail Wayfinding Signage project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** Tennis **Approved 03/18/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 27**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN OPPOSITION TO HOUSE BILL 4249

RESOLUTION # 19 – 124

WHEREAS, House Bill 4249 has been introduced by Representative Hoitenga in the Michigan Legislature and would amend the Emergency 9-1-1 Service Enabling Act, P.A. 32 of 1986, as amended by 2008 P.A. 379, rescinding the requirements for Multi-Line Telephone Systems (MLTS) to provide an Emergency Response Location (ERL) for every telephone capable of dialing 911 on a multi-line telephone system by December 31, 2019 as required; and

WHEREAS, this bill's proposed elimination of the requirements to provide ERL for every telephone capable of dialing 911 on a multi-line telephone would result in the 9-1-1 Center in Ingham County and centers around the state not getting accurate call location information in an emergency; and

WHEREAS, receiving accurate location information through the MLTS allows 9-1-1 operators to reduce the time of processing calls and as a result to dispatch first responders to the correct location, in situations where time saves lives; and

WHEREAS, the elimination of the requirements for MLTS to provide a ERL will result in calls being directed to the wrong 911 centers; and

WHEREAS, the elimination of the requirements for MLTS to provide a ERL will result in responders spending greater time finding the location of an emergency in large or multi-storied buildings; and

WHEREAS, the legislature provided extensions to the original deadline to meet the requirements in 2016 to the current deadline of December 31, 2019; and

WHEREAS, the membership of the Michigan Communication Directors Association is opposed to eliminating the requirements for the MLTS system due to its impact on the public's safety around the state and here in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts this resolution in opposition to House Bill 4249.

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to Governor Gretchen Whitmer, Representative Hoitenga, and the Ingham County state legislative delegation.

MARCH 26, 2019 REGULAR MEETING

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 28**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CREATION OF A WITNESS MANAGEMENT ASSISTANT
POSITION AND REORGANIZATION WITHIN THE INGHAM COUNTY
PROSECUTORS OFFICE VICTIM/WITNESS UNIT**

RESOLUTION # 19 – 125

WHEREAS, the Ingham County Prosecutors' Office (ICPO) currently maintains a unit dedicated to providing direct services to crime victims as required by the Michigan Constitution, Michigan statutory law, and the corresponding federal laws; and

WHEREAS, this unit is staffed by victim advocates whose positions were previously partially funded through the Crime Victims' Rights Fund administered by the Michigan Department of Health and Human Services (MDHHS); and

WHEREAS, the Board of Commissioners has approved a resolution (#19-071) to accept an amended grant increase from MDHHS of \$83,150.00 which would allow the ICPO Victim/Witness Unit to be fully grant funded since the increase would cover salary and fringe benefits now paid for by the county; and

WHEREAS, once fully funded the Crime Victim Rights grant prohibits general witness management and notification services that are often performed by the Victim/Witness Unit; and

WHEREAS, witness management, witness notification, subpoena management, witness travel, lodging and transportation, and related duties are all functions essential to operation of ICPO and regularly performed by the Victim/Witness Unit; and

WHEREAS, these job duties will now need to be performed by a non-grant funded position to continue providing routine witness management functions, ICPO is seeking authorization for creation of a Witness Management Assistant position; and

WHEREAS, a job description has been created and the Human Resources Department has point-rated the job description and is recommending this position be classified UAW F (salary range \$37,206 to \$44,339); and

WHEREAS, the 2019 budget currently lists the county's contribution to the Victim/Witness Unit to cover the grant shortfall at \$73,805 and the grant increase would result in a savings to the county in that amount; and

WHEREAS, ICPO requests that savings be used to fund the new Witness Management Assistant; and

WHEREAS, it is desirable to have the position created so that ICPO may accept the grant amendment increase, stay in compliance with the grant terms, and further use the increased funding to assist crime victims.

MARCH 26, 2019 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of an ICPO Witness Management Assistant, effective immediately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** None **Approved 03/14/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/19/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 29**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE RECORDS MANAGEMENT
SOFTWARE SUPPORT FROM TRITECH**

RESOLUTION # 19 – 126

WHEREAS, the Ingham County Sheriff's Office and TriTech Software Systems entered into a software license agreement in January of 2011 for the license and support of certain VisionAIR software applications, and added the VisionAIR Records Management Systems (RMS); and

WHEREAS, the Ingham County Sheriff's Office wishes to continue limited software support with TriTech for their records management system; and

WHEREAS, the limited software support will include assistance in accessing the TriTech RMS database during the agreed time frame; and

WHEREAS, the continued software support agreement time frame would be a period of twelve (12) months beginning January 1, 2019; and

WHEREAS, the Ingham County Sheriff's Office at the end of the twelve months of software support will review the need to continue another period of time of software support with TriTech.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with TriTech for limited software support for the time period of twelve months beginning January 1, 2019 for the cost not to exceed \$7,149.20 (1 RMS Server License at \$6,465.71 and 2 RMS User Licenses for \$683.49, given a grand total of \$7,149.20).

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT LOFT Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 30**

Introduced by the Law & Courts Committee and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY PROSECUTORS OFFICE
TO PURCHASE SUPPORT DOG**

RESOLUTION # 19 – 127

WHEREAS, the Ingham County Prosecutors Office (ICPO) has received a support dog who has been trained and evaluated consistent with the Assistance Dogs International Standards to provide emotional support to children and adults within the court system; and

WHEREAS, the support dog was donated by the Crime Victim Foundation through Leader Dogs for the Blind and ownership of the dog was transferred to Ingham County Prosecutor's Office Victim Advocate Jessica A. Carls; and

WHEREAS, the Ingham County Prosecutors Office intends to use the dog to provide emotional support for children and adults involved in the criminal justice system as authorized under Michigan Compiled Law 600.2163a; and

WHEREAS, Michigan is a strict liability state where the owner of the dog is liable for any injury or bite caused by the dog under MCL 287.351 regardless of where the injury occurs; and

WHEREAS, the Prosecutors Office has consulted with Cohl, Stoker & Toskey, P.C., the Michigan Municipal Risk Management Authority, and the Controller's office regarding potential liability and determined that liability should be assumed by ICPO as a county agency; and

WHEREAS, ICPO and Jessica A. Carls wish to enter into a sale agreement wherein ICPO will purchase the support dog for the sum of \$15.00 (Fifteen U.S. Dollars and 00/100 Cents).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Prosecutor's Office to enter into a sale agreement with Jessica A. Carls to purchase the support dog.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contracts that are consistent with this resolution and approved by the county attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator's Office to make the necessary budgetary adjustments to the 2019 budget.

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LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Commissioner Koenig moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Koenig introduced the resolution and stated that the resolution should be amended as follows:

WHEREAS, the Ingham County Prosecutors Office intends to use the dog to provide emotional support for children and adults involved in the criminal justice system as authorized under Michigan Compiled Law 600.2163a; and

Chairperson Crenshaw stated without objection, it was considered a friendly amendment.

The motion carried unanimously. Absent: Commissioner Tennis.

MARCH 26, 2019 REGULAR MEETING

SALE AGREEMENT

THIS AGREEMENT, made and entered into on this _____ day of _____, 2019, by and between the **INGHAM COUNTY PROSECUTOR'S OFFICE**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "Purchaser") and **JESSICA A. CARLS**, of 2531 E. Dexter Trail, Dansville, Michigan 48819 (hereinafter referred to as "Seller").

RECITALS

WHEREAS, the Purchaser wishes to purchase a canine from the Seller; and

WHEREAS, the parties agree, as a condition to purchasing such animal, to comply with the restrictions and/or conditions as set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. Subject to the terms and conditions of this Agreement, the Purchaser agrees to purchase a golden retriever canine named "Kory" from the Seller for the purchase price of Fifteen U.S. Dollars and 00/100 Cents (\$15.00).
2. As a condition of this sale, the canine must pass be certified and approved as a canine advocate by the Canine Advocacy Program.
3. In the event that the Seller terminates her employment with the Ingham County Prosecutor's Office, the Seller has the option to buy back the canine.
4. Indemnification and Hold Harmless. The Seller shall, at her own expense, protect, defend, indemnify and hold harmless the Purchaser and its elected and appointed officers, employees, and agents from all claims, damages, costs, lawsuits and expenses that they may incur as a result of Seller's breach of any of the provisions of this Agreement.
5. Applicable Law and Venue. This Agreement shall be construed according to the laws of the State of Michigan. The Purchaser and the Seller agree that the venue for the bringing of any legal or equitable action under this Agreement shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event that any action is brought under this Agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District.
6. Waivers. No failure or delay on the part of either the Purchaser or Seller in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or exercise of any other right, power or privilege.
7. Amendments. All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties hereto.
8. Assignment. Seller may not sell, assign, transfer or convey this Agreement in whole or in part.

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9. Complete Agreement. This Agreement contains all the terms and conditions agreed upon by the Purchaser and Seller, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind either the Purchaser or Seller.
10. Invalid/Unenforceable Provisions. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.
11. Certification of Authority to Sign Agreement. The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Agreement upon the day and year first above written.

**FOR THE COUNTY
OF INGHAM:**

Date

SELLER:

Date

Jessica A. Carls

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOMMENDING ACCEPTANCE OF A DONATION FROM THE
INGHAM COUNTY ANIMAL SHELTER FUND TO PURCHASE MEDICAL EQUIPMENT
FOR THE NEW ANIMAL SHELTER**

RESOLUTION # 19 – 128

WHEREAS, a new Animal Shelter is currently being built using funds primarily supplied by the taxpayer-supported Animal Control Shelter Replacement and Operational Millage, passed overwhelmingly in 2016; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) has been in existence since 2012 and raises money to help pay for food, shelter, and medical care for animals at the shelter; and

WHEREAS, with the passing of the millage for the new shelter, ICASF wants to make sure that the new shelter has improved veterinary medical facilities; and

WHEREAS, improved medical and surgical facilities will allow the shelter to save even more animals that arrive with serious illnesses or injuries; and

WHEREAS, with the addition of the new equipment, animal care staff will be able to take better care of and monitor the shelter animals that are treated more effectively; and

WHEREAS, improved veterinary facilities will also enhance the shelter's partnership with the Michigan State University College of Veterinary Medicine, which expands the capacity for care and helps train the next generation of veterinarians in surgery and shelter medicine; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) initiated a Capital Campaign in March 2018 with a goal of raising \$300,000; and

WHEREAS, this fund raising goal has been attained; and

WHEREAS, ICASF and Animal Control and Shelter Staff have developed a list of medical equipment that will enhance medical care at the shelter; and

WHEREAS, the ICASF has already donated \$110,000 for the medical equipment that will be built-in to the shelter; and

WHEREAS, the ICASF wishes to donate funds in the amount of up to \$55,225 for additional medical equipment; and

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WHEREAS, it is the intent of the ICASF that the balance of the Capital Campaign funds will be held by the ICASF for a period of six months following occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the donation of up to \$55,225 from the Ingham County Animal Shelter Fund which will be used to purchase the following equipment:

ITEM	ITEM DESC	ITEM #	Approx \$
Secondary X Ray Monitor	Computer	Ingham IT installed	900
	Monitor-	IT recommendation	1500
	wall mount and keyboard/mouse pad	IT recommendation	100
Community room projector	Short throw wall mount	IT Recommendation	2300
	Installation equipment	Ingham IT installed	2000
	Special projector wall paint	B&J Painting	1000
Cat Wheel	One Fast Cat Wheel- Black with Washable carpet	https://onefastcat.com/index.php/amazing-cat-wheel/cat-exercise-wheel-black-86.html	250
Surgery Packs (6), (1), (1)	Meisterhand Canine Spay Kit	#MH6810 (order 6)	4100
	Eye Pack- optical surgeries	basic pack, Midwest Vet 6830	500
	Bladder Pack- Bladder Surgery	Individual instruments from Veterinary Supply co	300
Microscope	Boggs Specialty- Microscope with dual screen		3100
Heart Rate Monitors	Cardell Monitors (watches heart rate, blood pressure, EKG during surgery)	Midwest Vet- Order 2 8013-002	10,000
Handheld Monitor	Monitor for dental x-ray, wet table	SENTIER Vetcorder Midwest Vet 48525	850
Warming Unit	Bair Hugger Warming unit	Main unit	1500
		Blankets/attachments	150
Portable O2 unit (Order 2 of each for 2 total units)	O2 Cart/tank/tubing	Checking brands/options	750

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Scope and Attachments (may reduce if package is available)	Handle	MWV 71000-A	175
	Ophthalmic Scope (eyes)	MWV 11720	250
	Otoscope (ears)	MWV 21760	250
Surgical Loops	magnification lenses to wear during surgery for fine detail work	The Rose Company- TBD	350
Eye pressure gauge	tonometry Pen	MWV DSA-TP-AVIAVET	3500
Fluid Pump	IV fluid pump- universal fluid acceptance	MWV j1060Q	900
Retractors	Surgery retractors for solo surgery	MWV	350
Blood Pressure Doppler	quick check for blood pressure	MWV J0563	1100
Laser	Laser stimulation for healing, can be used for any surgery/dental and arthritis	Antech/Heska	18000
Animal Handling Equipment	EZ- Nabbers (clam shell cat holders)	2x 14' frame, 2x 15" frame	550
	Cat Graspers (moving feral cats)	3x 28", 2x38" graspers	500
		Total	55,225

BE IT FURTHER RESOLVED, that this equipment will be purchased and accounted for following Ingham County's policies and procedures.

BE IT FURTHER RESOLVED, that the balance of the Capital Campaign funds will be held by ICASF for a period of six months from the time of occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.

BE IT FURTHER RESOLVED, that these additional items to be purchased will need full ICASF Board approval prior to disbursement to Ingham County.

BE IT FURTHER RESOLVED, that after six months from the time of occupancy, any remaining Capital Campaign funds will then revert to unrestricted funds with ICASF for future donations to the shelter's needs for medical care, public programs, etc. as guided by ICASF's mission statement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

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LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM THE PETCO FOUNDATION FOR SPAY/NEUTER
VOUCHER ASSISTANCE AND OTHER LIFESAVING TREATMENTS FOR ANIMALS**

RESOLUTION # 19 – 129

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive funding from the Petco Foundation; and

WHEREAS, the purpose of this funding is to assist in subsidizing the Low Cost Spay/Neuter Vouchers made available by Ingham County Animal Control and Shelter; and

WHEREAS, the award amount of this grant is \$15,000; and

WHEREAS, the funding is also able to be allocated to other lifesaving medical procedures at the discretion of Ingham County Animal Control and Shelter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the funding from the Petco Foundation for an amount of \$15,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 33**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOW MONTHLY ADOPTION INCENTIVES AT THE
INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

RESOLUTION # 19 – 130

WHEREAS, the Ingham County Board of Commissioners reviews and approves adjustments to fees for county services each year; and

WHEREAS, Ingham County Animal Control and Shelter (ICACS) seeks a change in the adoption fee for shelter animals to allow for free and donation-based adoptions for a selected group or organization each month for the purpose of promoting a new adoption incentive program; and

WHEREAS, ICACS would choose one community group or organization each month to offer free and donation-based adoptions; and

WHEREAS, the promotional adoption incentive would be ongoing with a different organization or group to be chosen each month; and

WHEREAS, a noticeable decrease in adoption revenue is not anticipated, and if animals are swiftly adopted from the shelter, the daily feeding, medicating, cleaning, and general care of the animals will be reduced resulting in cost savings; and

WHEREAS, targeted free and donation-based monthly adoption incentives are expected to build positive relationships and support within the community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves monthly adoption incentives at ICACS effective April 2019, which will allow for free and donation-based adoptions for a selected group or organization each month.

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer

Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO MODIFY RESOLUTION #19-034 APPROVING A CONTRACT WITH
AT&T FOR TELEPHONE SERVICES FOR THE INGHAM COUNTY 9-1-1 CENTER**

RESOLUTION # 19 – 131

WHEREAS, the Ingham County Board of Commissioners has established a 9 -1-1 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County Emergency 9-1-1 Dispatch System; and

WHEREAS, the Ingham County Board of Commissioners approved Resolution #19-034 approving a contract with AT&T for telephone services for the Ingham County 9-1-1 Central Dispatch Center period of November 26, 2018 through October 31, 2021; and

WHEREAS, the discussions for this contract resulted in the period of this agreement being modified to meet the requirement of AT&T; and

WHEREAS, the new period for this contract with AT&T will be the 36 month period after execution/signature by AT&T; and

WHEREAS, the remaining conditions of Resolution #19-034 as approved remain in place.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the modification of Resolution #19-034 as to the contract term with AT&T for the 9-1-1 Center phone services, for a 36 month period starting upon contract signature by AT&T from the originally approved term of November 26, 2018 through October 31, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with these resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

**ADOPTED – MARCH 26, 2019
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING THE LOCAL MONTHLY 911 SURCHARGE WITHIN INGHAM COUNTY

RESOLUTION # 19 – 132

WHEREAS, under the Emergency 9-1-1 Service Enabling Act (P.A. 32 of 1986 as amended) the Ingham County Board of Commissioners approved the final 9-1-1 service plan on December 15, 1987, and amended the service plan on October 22, 1996 and August 28, 2001, and June 12, 2012 to benefit the citizens of Ingham County by providing a uniform and well known emergency telephone number; and

WHEREAS, the Ingham County Board of Commissioners continues to believe that 9-1-1 service will benefit the citizens of Ingham County; and

WHEREAS, Ingham County Resolution #08-018 set Ingham County's initial surcharge at \$0.31; and

WHEREAS, Ingham County Resolution #09-126 increased Ingham County's surcharge to \$0.42; and

WHEREAS, Ingham County Resolution #18-322 submitted to the electorate, for their approval, an increase of Ingham County's 9-1-1 surcharge of up to \$1.80 for each service user; and

WHEREAS, Ingham County voters approved the increased surcharge as proposed for the funding of 9-1-1 Emergency telephone call answering and dispatch services within Ingham County, including facilities, infrastructure, equipment and maintenance, and operating costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the county-based 9-1-1 monthly surcharge of \$1.80, on communications devices effective July 1, 2019 to remain in effect until changed by law or future Ingham County Board of Commissioners action, as permitted under P.A. 379 of 2008.

BE IT FURTHER RESOLVED, the Ingham County Board Chairperson is authorized to sign any required documents.

LAW & COURTS: Yeas: Celentino, Crenshaw, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Koenig, Slaughter **Approved 03/14/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 03/20/2019**

Adopted as part of a consent agenda.

MARCH 26, 2019 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to waive the two-term limit and appoint Margaret Bossenbery to the Capital Area District Library Board, and appoint Maxine Thome to the Community Mental Health Board, Mike Severino to the Jury Board, and Commissioner Crenshaw to the Capital Area MI Works! Board. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer stated he wanted to congratulate Pewamo-Westphalia Community Schools on their achievements, including winning the Girls and Boys Basketball Championships this year.

Chairperson Crenshaw stated that the Lansing for Cesar E. Chavez Dinner would be held at Local 652 UAW Hall on Saturday, March 30, 2019 at 6 p.m. He further stated that Dr. José A. Flores would be the guest speaker and Tejano Sound Band would provide music.

Chairperson Crenshaw stated he would encourage all Commissioners and the public to attend the free event.

Chairperson Crenshaw stated that the 51st Sobriety Court Graduation would be held at Mason City Hall on Tuesday, April 9, 2019 at 3 p.m.

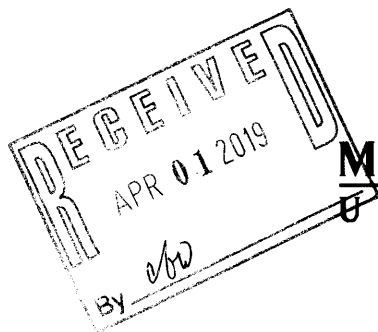
CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of \$17,636,138,51. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.



AGENDA ITEM# 1

**MICHIGAN STATE
UNIVERSITY**

Denise K. Ferrell, DNP, RN
Associate Dean for Community Engagement
& Public Service
1355 Bogue Street
East Lansing, MI 48824

Date: March 26, 2019

Dear Linda S. Vail,



This letter is to acknowledge the contract between Michigan State University
College of Nursing and the Ingham County Health Department for Jail Medical
Health Services will end on March 31, 2019.

**College of
Nursing**

Life Science
1355 Bogue St.
Room #A218
East Lansing, MI
48824-1317

517-355-6523
Fax: 517-353-9553
nursing.msu.edu

Thank you for the opportunity to serve the citizens of Ingham County. We look
forward to providing health services in the future, should the opportunity arise.

Denise K. Ferrell

Denise K. Ferrell, DNP RN

Cc: Bryan Crenshaw

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2019 STATE ARBOR DAY CELEBRATION

RESOLUTION # 19 –

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wishes to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, and City of Lansing's Parks & Recreation and Forestry Division; and

WHEREAS, the 2019 State Arbor Day Celebration will take place Friday, April 26, 2019 at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2019 State Arbor Day.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 19 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 19, 2019 as submitted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

LIST OF CURRENT PERMITS ISSUED

DATE March 19, 2019

[illegible]

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-YEAR EXTENSION TO THE CONTRACT WITH
FILE SAFE, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF CERTAIN
VITAL RECORDS OF THE INGHAM COUNTY CLERK'S OFFICE**

RESOLUTION # 19 –

WHEREAS, pursuant to Resolution #16-220, the Ingham County Clerk's Office and Ingham County entered into a contract not to exceed \$5,400.00 per year with File Safe, Inc. for the transport, storage, and retrieval of certain vital records of the Ingham County Clerk's Office; and

WHEREAS, the contract is scheduled to expire after May 31, 2019; and

WHEREAS, the Ingham County Clerk's Office has expressed an interest in extending the term of the contract; and

WHEREAS, funding for this contract extension is currently budgeted in the 2019 County Clerk's Office budget (line item 101-21500-81800 Contractual Services) and the remainder of the contract extension term would be handled through the normal annual budget request process; and

WHEREAS, File Safe, Inc. has proposed continuing the contractual relationship for another three years with no increases in the fee structure.

THEREFORE BE IT RESOLVED, that the Ingham County Clerk and Ingham County are hereby authorized to extend the contract not to exceed \$7,450 per year with File Safe, Inc. for the transport, storage, and retrieval of certain vital records of the Ingham County Clerk's Office with a new expiration date of May 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2019, 2020, 2021, or 2022 budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND
REMONUMENTATION PROJECT REPRESENTATIVE**

RESOLUTION # 19 –

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2019 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2019 through December 31, 2019, at a cost not to exceed \$14,420.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/05/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT SURVEYORS

RESOLUTION # 19 –

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the Ingham County Board of Commissioners wishes to express appreciation for the dedicated service and leadership of Ronnie Lester, who for 27 years has guided the Ingham County Remonumentation program; and

WHEREAS, the Ingham County Board of Commissioners has historically approved utilizing the surveying services of multiple qualifying survey firms; and

WHEREAS, for 2019 six qualified surveying firms have been selected through a thorough competitive process and have each proposed performing a portion of the monumentation services for 2019; and

WHEREAS, it is the recommendation of the Evaluation Committee, with the concurrence of the Remonumentation Committee, that it is in the County's best interest to authorize contracts with All Purpose Surveying Consultants, LLC, Autenrieth Land Surveys, LLC, Bumstead Land Surveys, LLC, Enger Surveying and Engineering, Geodetic Design, Inc., and Wolverine Engineering and Surveyors, Inc., for services as monumentation surveyors for 2019.

THEREFORE BE IT RESOLVED, that upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts for the services of County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be funded by survey and remonumentation grant funds authorized for 2019:

All Purpose Surveying Consultants, LLC: \$12,400
Autenrieth Land Surveys, LLC: \$12,400
Bumstead Land Surveys, LLC: \$12,400
Enger Surveying and Engineering: \$12,400
Geodetic Designs, Inc.: \$12,400
Wolverine Engineering and Surveyors, Inc.: \$12,400

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs that an RFP process be employed aimed at simplifying and focusing the program by seeking a single qualified provider.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR PEER REVIEW GROUP MEMBERS

RESOLUTION # 19 –

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.296b, requires that Peer Review Group members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2019 Ingham County Remonumentation Project:

Anthony Bumstead,, 518 W. Lovett #3, Charlotte, MI 48813
Jeffrey K. Autenrieth, P.O. Box 80678, Lansing, MI 48917
David Clifford, P.O. Box 87, Mason, MI 48854
Ronald Enger, P.O. Box 87, Mason, MI 48854
Gilbert Barish, 2300 N. Grand River Avenue, Lansing, MI 48906
Justin Carroll, 2300 N. Grand River Avenue, Lansing, MI 48906
Donald Bendzinski, 312 North Street, Mason, MI 48854
Brett Dodge, 11553 Sara Ann Drive, Dewitt, MI 48820

to terms expiring December 31, 2019.

BE IT FURTHER RESOLVED, upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2019 at a cost not to exceed \$525 per Peer Review Group Member at a cost of \$175 per meeting.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 03/05/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO WAIVE THE DIGITAL DATA PARCEL FEE FOR THE
MICHIGAN STATE UNIVERSITY'S DEPARTMENT OF FISHERIES AND WILDLIFE
FOR THE PURPOSE OF EDUCATIONAL RESEARCH**

RESOLUTION # 19 –

WHEREAS, the Equalization/Tax Mapping Department has developed and maintains the digital parcel data for Ingham County; and

WHEREAS, a fee schedule has been established where the digital parcel data is available for purchase at a cost of \$0.10 per parcel; and

WHEREAS, a request for digital parcel data has been requested by Michigan State University's Department of Fisheries and Wildlife that would result in a total fee of \$2,701.00; and

WHEREAS, the request is being made by an educational institution for the purpose of educational research to monitor and track white tail deer within the County; and

WHEREAS, the Equalization/Tax Mapping Department recommends waiving the \$2,701 for this research.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes waiving the \$2,701 one-time fee for digital parcel data requested by Michigan State University's Department of Fisheries and Wildlife.

BE IT FURTHER RESOLVED, that the digital parcel data is to be used solely for educational research and shall not be transferred to other parties.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary agreements after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EARTH TONES LANDSCAPING INC.
FOR THE WATERFALL FEATURE IN THE SENSORY GARDEN
AT THE POTTER PARK ZOO**

RESOLUTION # 19 –

WHEREAS, Resolution #16-467 authorized the acceptance of a \$20,000 donation from the Lansing Lions Club for a completed waterfall to enhance the sensory garden at Potter Park Zoo; and

WHEREAS, it is the recommendation of the Facilities Department and the Potter Park Zoo to enter into an agreement with Earth Tones Landscaping Inc., a registered local vendor who fell within the local preference policy and lowered their proposal to meet the lowest non-local proposal of \$18,798.00, for the installation of the waterfall feature; and

WHEREAS, the Facilities Department and Potter Park Zoo request a \$3,750.00 contingency to be covered by the Potter Park Zoo for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available from the \$20,000.00 donation from the Lansing Lions Club and within the Potter Park Zoo line item number 258-692000-818000-30000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Earth Tones Landscaping Inc. 15545 Francis Road Lansing, MI 48906, for the installation of the waterfall feature at the Potter Park Zoo for an amount not to exceed \$22,539.00 which includes a \$3,750.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO AMEND RESOLUTION #18-174
VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO

RESOLUTION # 19 –

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #18-174 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo needs to include an additional incentive to fulfil the agreement between the City of Lansing and Ingham County adopted March 27, 2007, Resolution #07-058; and

WHEREAS, incentives have the potential to create additional parking, admission, gift shop, and restaurant revenue through increased attendance as well as increased awareness of services at the zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #18-174 to include the following visitor incentive programs at the Potter Park Zoo:

New Incentives	Fees
Ingham County and City of Lansing Residents	Ingham County and City of Lansing Residents Free Admission 9AM-Noon all Non-Holiday Mondays
Ingham County and City of Lansing Resident's Day (October)	Free Admission

BE IT FURTHER RESOLVED, all other fees set by Resolution #18-174 will remain the same as adopted by the Board of Commissioners.

Current Incentives	Fees
Ingham County Residents	Ingham County Residents Free Admission 9AM-Noon all Non-Holiday Mondays
Mother's Day (May)	Mothers Free Admission
Father's Day (June)	Fathers Free Admission
Be A Tourist In Your Own Town (June) Greater Lansing Convention and Visitor's Bureau	Free Admission and Parking with Tourist Passport
Zoo Days (July)	Admission \$1.00 per Person with Voucher
Fourth of July (July)	Military Free Admission
Grandparent's Day (September)	Grandparents Free Admission

College Day (October)	Free Admission with Valid Student I.D.
Ingham County Resident's Day (October)	Free Admission
Veteran's Day (November)	Veterans and Families Free Admission
Registered Groups 20+ (April-October)	Admission \$1.00 off per Person
Ingham County School Groups	Admission \$1.00 per Child

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF 2019 SEASONAL REQUIREMENT
OF EMULSIFIED ASPHALT**

RESOLUTION # 19 –

WHEREAS, the Ingham County Road Department annually purchases various types of emulsified asphalts for placement by Road Department crews in various road maintenance operations and in the Local Road Program. The following are estimated quantities: 5,000 gallons of SS-1H for asphalt pavement tac, 750,000 gallons of HFRS-2M for chip-sealing, 10,000 gallons of AE-90 for spray-patching, 10,000 gallons of Low Tracking Tac, and 15,000 gallons of CM-300 for on-site manufacturing of cold patch; and

WHEREAS, the Road Department adopted 2019 budget included in controllable expenditures funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed with various emulsion purchases from 3 vendors, based on availability of required material and location, with preference based on the lowest qualifying bid unit price and a quantity not to exceed \$1,500,000; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #48-19, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and to purchase the HFRS-2M, Low Track Tac and AE-90 emulsions on an as-needed, unit price basis from Bit Mat of Michigan, based on their lowest qualified bids; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #48-19, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and to purchase CM-300 asphalt emulsion, with Pug mill services delivered on an as-needed, unit price basis from Asphalt Materials Inc.; and

WHEREAS, to award as secondary providers Asphalt Materials Inc. and Michigan Paving & Materials for HFRS-2M and AE-90 in the event the awarded lowest bid providers emulsions fail to meet the required specifications or are unable to provide materials when requested.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the purchase of these various types of emulsified asphalts on an as-needed, unit price basis from the Bit Mat of Michigan, Michigan Paving and Materials, and Asphalt Materials based on their qualified bids and/or availability of specified emulsions.

BE IT FURTHER RESOLVED, that the Purchasing Department and the Road Department are hereby authorized to execute purchase orders accordingly with Bit Mat of Michigan, Michigan Paving and Materials, and Asphalt Materials Inc., for purchasing of emulsified asphalts as needed and budgeted, on behalf of the County.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
2019 SEASONAL REQUIREMENT OF HOT MIX ASPHALT (HMA) MIXTURES**

RESOLUTION # 19 –

WHEREAS, the Road Department annually purchases approximately 50,000 to 55,000 tons of various Hot Mix Asphalt (HMA) mixtures 13A, 13A Top, and 36A with assistants by the supplier with furnished Flowboy and Quad axle trucking for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Road Department's adopted 2019 budget included in controllable expenditures funds for this and other maintenance material purchases; and

WHEREAS, bids for maintenance HMA and related trucking by the asphalt suppliers were solicited and evaluated by the Ingham County Purchasing Department per ITB #47-19, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase HMA on an as-needed, unit price per ton basis from all 3 responding bidders; Michigan Paving & Materials, Reith Riley, and Capital Asphalt (pricing is included on the bid tab portion of the attached summary) with trucking provided at a cost when requested by ICRD staff and to award bid and purchase on an as-needed, unit price per ton and per an hourly basis; and

WHEREAS, a blanket PO shall be processed with HMA purchases from the 3 vendors, based on availability of required material, trucks, and location, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed \$2,500,000; and

WHEREAS, this decision will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material and trucks.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids and authorizes the purchase of HMA with furnished trucking on an as-needed, unit price per ton and on an hourly trucking rate basis from all three respondents to ITB #47-19. Purchases will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three listed suppliers and purchase HMA as needed and budgeted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

SUMMARY OF VENDORS' COSTS

Vendor Name: Michigan Paving & Materials Company			Location: Lansing, MI (Clinton County)		
Description of Item	Unit of Measure	Est. Quantity	Unit Price	Total Amount	Plant Location
HMA 13A	Ton	30,000±	\$48.00	\$1,440,000.00	Lansing (MI)
HMA 13A Top	Ton	10,000±	\$49.00	\$490,000.00	Lansing (MI)
HMA 36A	Ton	10,000±	\$49.50	\$495,000.00	Lansing (MI)
Batch Plant 36A (winter mix)	Ton	200±	No Bid		
TOTAL PRICE				\$2,425,000.00	
Flow Boy & Driver Trucking Rental Rate/Hour	Rate/Hr	\$155.00			
Quad Axle & Driver Trucking Rental Rate/Hour	Rate/Hr	No Bid			
How far in advance does the flow boy/quad axle need to be requested (hours)	Number of Hours	48 Hours			
Vendor Name: Rieth-Riley			Location: Lansing or Mason MI		
Description of Item	Unit of Measure	Est. Quantity	Unit Price	Total Amount	Plant Location
HMA 13A	Ton	30,000±	\$41.07	\$1,232,100.00	Lansing or Mason (MI)
HMA 13A Top	Ton	10,000±	\$47.00	\$470,000.00	Lansing or Mason (MI)
HMA 36A	Ton	10,000±	\$44.85	\$448,500.00	Lansing or Mason (MI)
Batch Plant 36A (winter mix)	Ton	200±	No Bid		
TOTAL PRICE				\$2,150,600.00	
Flow Boy & Driver Trucking Rental Rate/Hour	Rate/Hr	\$160.00			
Quad Axle & Driver Trucking Rental Rate/Hour	Rate/Hr	\$125.00			
How far in advance does the flow boy/quad axle need to be requested (hours)	Number of Hours	18 Hours			
Vendor Name: Capital Asphalt			Location: Lansing (Eaton County)		
Description of Item	Unit of Measure	Est. Quantity	Unit Price	Total Amount	Plant Location
HMA 13A	Ton	30,000±	\$47.50	\$1,425,000.00	Lansing MI
HMA 13A Top	Ton	10,000±	\$47.75	\$477,500.00	Lansing MI
HMA 36A	Ton	10,000±	\$48.00	\$480,000.00	Lansing MI
Batch Plant 36A (winter mix)	Ton	200±	\$125.00	\$25,000.00	Lansing MI
TOTAL PRICE				\$2,407,500.00	
Flow Boy & Driver Trucking Rental Rate/Hour	Rate/Hr	\$155.00			
Quad Axle & Driver Trucking Rental Rate/Hour	Rate/Hr	\$115.00			
How far in advance does the flow boy/quad axle need to be requested (hours)	Number of Hours	48 Hours			

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PROPOSED 2019 INGHAM COUNTY BRIDGE FUNDING
APPLICATIONS FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM**

RESOLUTION # 19 –

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation, and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where “... a current resolution, signed and dated, from the governing board supporting the project” must be submitted for bridge projects to be considered for funding under this program; and

WHEREAS, the Ingham County Road Department has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more often, as federally required; and

WHEREAS, the state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant’s bridge project recommendations and priorities; and

WHEREAS, upon reviewing the county bridge needs, the Road Department recommends submitting funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Dietz Road Bridge over Red Cedar River, Locke Township (SN 3883)
2. Replacement of the Dennis Road Bridge over Doan Creek, Wheatfield Township (SN 3919)
3. Rehabilitation of the Linn Road Bridge over Deer Creek, Wheatfield Township (SN 3887)
4. Preventative Maintenance on Waverly Road Bridge over Grand River, Lansing Twp (SN 3871)
5. Preventative Maintenance on the following three Primary Road Bridges:
 - a. Holt Road over Sycamore Creek, Alaiedon Township (SN 3867)
 - b. Onondaga Road over Grand River, Onondaga Township (SN 3873)
 - c. Hagadorn Road over Red Cedar River, Meridian Township (SN 3877)

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Road Department to submit five applications for the bridges listed above to solicit fiscal year 2022 Local Bridge Program funding.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2019 ADMINISTRATIVE FUND

RESOLUTION #19-

A _____ meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), was held in Mason, Michigan, on _____, _____. The following Commissioners were

PRESENT: _____

ABSENT: _____

RESOLUTION AUTHORIZING 2019 ADMINISTRATIVE FUND

IT IS RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206, is designated as Agent for the County, and the Treasurer's office shall receive all such sums as are provided in Section 87c, Subsection (3), to cover administrative expenses so long as Treasurer waives right to receive such sums as would be payable to his under Section 87c, Subsection (3).

Discussion followed. A vote was thereupon taken on the foregoing resolution and was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

A sufficient majority having voted therefor, the resolution appearing above was adopted.

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

STATE OF MICHIGAN

COUNTY OF INGHAM

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Ingham County Board of Commissioners, that such resolution was duly adopted at a _____ meeting held on the ____ day of _____, _____, and that notice of such meeting was given as required by law.

Ingham County Clerk

[SEAL]

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**2019 BORROWING RESOLUTION
(2018 DELINQUENT TAXES)**

RESOLUTION #19-

A _____ meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), was held in Mason, Michigan, on _____, _____. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**2019 BORROWING RESOLUTION
(2018 DELINQUENT TAXES)**

WHEREAS, ad valorem real property taxes are imposed by the County and the local taxing units within the County on July 1 and/or December 1 of each year; and

WHEREAS, a certain portion of these taxes remain unpaid and uncollected on March 1 of the year following assessment, at which time they are returned delinquent to the County's treasurer (the "Treasurer"); and

WHEREAS, the Treasurer is bound to collect all delinquent taxes, interest and property tax administration fees which would otherwise be payable to the local taxing units within the County; and

WHEREAS, the statutes of the State of Michigan authorize the County to establish a fund, in whole or in part from borrowed proceeds, to pay local taxing units within the County their respective shares of delinquent ad valorem real property taxes in anticipation of the collection of those taxes by the Treasurer; and

WHEREAS, the County Board of Commissioners (the "Board") has adopted a resolution authorizing the County's Delinquent Tax Revolving Fund (the "Revolving Fund Program"), pursuant to Section 87b of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206"); and

WHEREAS, such fund has been established to provide a source of monies from which the Treasurer may pay any or all delinquent ad valorem real property taxes which are due the County, and any city, township, school district, intermediate school district, community college district, special assessment district, drainage

district, or other political unit within the geographical boundaries of the County participating in the County's Revolving Fund Program pursuant to Act 206 ("local units"); and

WHEREAS, the Treasurer is authorized under Act 206, and has been directed by the Board, to make such payments with respect to delinquent ad valorem real property taxes (including the property tax administration fees assessed under subsection (6) of Section 44 of Act 206) owed in 2018 to the County and the local units (collectively, the "taxing units") which will have remained unpaid on March 1, 2019 and the Treasurer is authorized to pledge these amounts in addition to any amounts not already pledged for repayment of prior series of notes (or after such prior series of notes are retired as a secondary pledge) all as the Treasurer shall specify in an order when the notes authorized hereunder are issued (the "Delinquent Taxes"); and

WHEREAS, the Board has determined that in order to raise sufficient monies to adequately fund the Revolving Fund, the County must issue its General Obligation Limited Tax Notes, Series 2019 in one or more series, in accordance with Sections 87c, 87d, 87g and 89 of Act 206 and on the terms and conditions set forth below.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

I. GENERAL PROVISIONS

101. Establishment of 2019 Revolving Fund. In order to implement the continuation of the Revolving Fund Program and in accordance with Act 206, the County hereby establishes a 2019 Delinquent Tax Revolving Fund (the "Revolving Fund") as a separate and segregated fund within the existing Delinquent Tax Revolving Fund of the County previously established by the Board pursuant to Section 87b of Act 206.

102. Issuance of Notes. The County shall issue its General Obligation Limited Tax Notes, Series 2019 in one or more series (the "Notes"), in accordance with this Resolution and Sections 87c, 87d, 87g and 89 of Act 206, payable in whole or in part from the Delinquent Taxes and/or from the other sources specified below.

103. Aggregate Amount of Notes.

(a) The Notes shall be issued in an aggregate amount to be determined in accordance with this Section by the Treasurer.

(b) The aggregate amount of the Notes shall not be less than the amount by which the actual or estimated Delinquent Taxes exceeds (i) the County's participating share of Delinquent Taxes, and (ii) any sums otherwise available to fund the Tax Payment Account established under Section 702 (including any monies held in respect of Section 704(c)).

(c) The aggregate amount of the Notes shall not be greater than the sum of (i) the actual amount of the Delinquent Taxes pledged to the payment of debt service on the Notes, plus (ii) the amount determined by the Treasurer to be allocated to a reserve fund. Original proceeds of the Notes devoted to a reserve fund shall not exceed the lesser of (A) the amount reasonably required for those of the Notes secured by the reserve fund, (B) 10% of the proceeds of such Notes, (C) the maximum amount of annual debt service on such Notes, or (D) 125% of average annual debt service on such Notes.

(d) The aggregate amount of the Notes shall be designated by the Treasurer by written order after (i) the amount of the Delinquent Taxes, or the amount of Delinquent Taxes to be funded by the issuance of the Notes, has been estimated or determined, and (ii) the amount of the reasonably required reserve fund has been calculated. Delinquent Taxes shall be estimated based on delinquencies experienced during the past three fiscal years and on demographic and economic data relevant to the current tax year, and shall be determined based on certification from each of the taxing units. The amount of the reasonably required reserve fund shall be calculated pursuant to such analyses and certificates as the Treasurer may request.

104. Proceeds. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated to occur to allow distribution of the proceeds of the Notes within 20 days after the date of issue, the proceeds of the Notes shall be deposited in the County's 2019 Delinquent Tax Project Account and thereafter used to fund the whole or a part of the County's 2019 Tax Payment Account, 2019 Note Reserve Account and/or 2019 Note Payment Account, subject to and in accordance with Article VII. If the Notes are issued and sold on or after such time, the proceeds of the Notes shall be deposited directly into the County's 2019 Tax Payment Account, 2019 Note Reserve Account and/or 2019 Note Payment Account, as provided in Article VII.

105. Treasurer's Order Authorizing Notes and Establishing Delinquent Taxes. At or prior to the time any Notes are issued pursuant to this resolution, the Treasurer, as authorized by Act 206, may issue a written order specifying the amount and character of the Delinquent Taxes, the Article or Articles under which the Notes are being issued and any other matters subject to the Treasurers control under either this resolution or Act 206.

II. FIXED MATURITY NOTES

201. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article II. All reference to "Notes" in Article II refers only to Notes issued pursuant to Article II, unless otherwise specified.

202. Date. The Notes shall be dated as of the date of issue or as of such earlier date specified by written order of the Treasurer.

203. Maturity and Amounts. Notes issued pursuant to this Article II shall be structured in accordance with subsections (a) or (b) below as determined by the Treasurer pursuant to written order.

(a) The first maturity of the Notes or of a series of the Notes shall be determined by the Treasurer pursuant to written order, but shall not be later than four years after the date of issue. Later maturities of the Notes shall be on the first anniversary of the preceding maturity or on such earlier date as the Treasurer may specify by written order. The Notes shall be structured with the number of maturities determined by the Treasurer to be necessary or appropriate, and the last maturity shall be scheduled for no later than the sixth anniversary of the date of issue. The amount of each maturity or of any mandatory or optional call date shall be set by the Treasurer when the amount of Delinquent Taxes is determined by the Treasurer or when a reliable estimate of the Delinquent Taxes is available to the Treasurer. In determining the exact amount of each maturity or of any mandatory or optional call date the Treasurer shall consider the schedule of delinquent tax collections prepared for the tax years ending December 31, 2018, or after any other years and the corollary schedule setting forth the anticipated rate of collection of those Delinquent Taxes which are pledged to the repayment of the Notes. The amount of each maturity and the scheduled maturity dates of the Notes shall be established to take into account the dates on which the Treasurer reasonably anticipates the collection of such Delinquent Taxes and shall allow for no more than a 15% variance between the debt service payable on each maturity date, the Notes, and the anticipated amount of pledged monies available on such maturity date to make payment of such debt service.

(b) Alternatively, the Notes or a series of the Notes may be structured with a single stated maturity falling not later than the fourth anniversary of the date of issue. Notes issued under this subsection (b) shall be subject to redemption on such terms consistent with the applicable parts of subsection (a) of this section and with Section 209 as shall be ordered by the Treasurer, but in no event shall such Notes be subject to redemption less frequently than annually.

204. Interest Rate and Date of Record.

(a) Except as otherwise provided in this paragraph, Notes issued pursuant to subsection (a) of Section 203 shall bear interest payable semi-annually, with the first interest payment to be payable (i) on the first date, after issuance, corresponding to the day and month on which the maturity of such Notes falls, or (ii) if

the Treasurer so orders, six months before such date. In the event (i) any maturity of the Notes arises either less than six months before the succeeding maturity date or less than six months after the preceding maturity date and (ii) the Treasurer so orders in writing, interest on the Notes shall be payable on such succeeding or preceding maturity date. Subject to the following sentence, Notes issued pursuant to subsection (b) of Section 203 shall, pursuant to written order of the Treasurer, bear interest monthly, quarterly, or semiannually, as provided by written order of the Treasurer. If Notes issued under this Article II are sold with a variable rate feature as provided in Article IV, such Notes may, pursuant to written order of the Treasurer, bear interest weekly, monthly, quarterly or on any put date, or any combination of the foregoing, as provided by written order of the Treasurer.

(b) Interest shall not exceed the maximum rate permitted by law.

(c) Interest shall be mailed by first class mail to the registered owner of each Note as of the applicable date of record, provided, however, that the Treasurer may agree with the Registrar (as defined below) on a different method of payment.

(d) Subject to Section 403 in the case of variable rate Notes, the date of record shall be not fewer than 14 nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

205. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. Unless the Treasurer shall by written order specify the contrary, the Notes shall be issued in fully registered form both as to principal and interest, registrable upon the books of a note registrar (the "Registrar") to be named by the Treasurer. If the Notes are issued in bearer form the Treasurer shall appoint a paying agent (the "Paying Agent"). (The Registrar or Paying Agent so named may be any bank or trust company or other entity, including the County, offering the necessary services pertaining to the registration and transfer of negotiable securities.)

206. Denominations and Numbers. The Notes shall be issued in one or more denomination or denominations of \$1,000 each or any integral multiple of \$1,000 in excess of \$1,000, as determined by the Treasurer. Notwithstanding the foregoing, however, in the event the Notes are deposited under a book entry depository trust arrangement pursuant to Section 208, the Notes may, if required by the depository trustee, be issued in denominations of \$5,000 each or any integral multiple of \$5,000. The Notes shall be numbered from one upwards, regardless of maturity, in such order as the Registrar shall determine.

207. Transfer or Exchange of Notes.

(a) Notes issued in registered form shall be transferable on a note register maintained with respect to the Notes upon surrender of the transferred Note, together with an assignment executed by the registered owner or his or her duly authorized attorney-in-fact in form satisfactory to the Registrar. Upon receipt of a properly assigned Note, the Registrar shall authenticate and deliver a new Note or Notes in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

(b) Notes may likewise be exchanged for one or more other Notes with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Note or Notes being exchanged, upon surrender of the Note or Notes and the submission of written instructions to the Registrar or, in the case of bearer Notes, to the Paying Agent. Upon receipt of a Note with proper written instructions the Registrar or Paying Agent shall authenticate and deliver a new Note or Notes to the owner thereof or to the owner's attorney-in-fact.

(c) Any service charge made by the Registrar or Paying Agent for any such registration, transfer or exchange shall be paid for by the County as an expense of borrowing, unless otherwise agreed by the Treasurer and the Registrar or Paying Agent. The Registrar or Paying Agent may, however, require payment by a noteholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

208. Book Entry Depository Trust. At the option of the Treasurer, and notwithstanding any contrary provision of Section 212, the Notes may be deposited, in whole or in part, with a depository trustee designated by the Treasurer who shall transfer ownership of interests in the Notes by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Notes. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Treasurer after consultation with the depository trustee. The Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution. The depository trustee may be the same as the Registrar otherwise named by the Treasurer, and the Notes may be transferred in part by depository trust and in part by transfer of physical certificates as the Treasurer may determine.

209. Redemption.

(a) Subject to the authority granted the Treasurer pursuant to subsection (c) of this Section (in the case of fixed rate Notes) and to the authority granted the Treasurer pursuant to Section 404 (in the case of variable rate Notes), the Notes or any maturity or maturities of the Notes shall be subject to redemption prior to maturity on the terms set forth in subsection (b) below.

(b) Notes scheduled to mature after the first date on which any Notes of the series are scheduled to mature shall be subject to redemption, in inverse order of maturity, on each interest payment date arising after the date of issue.

(c) If the Treasurer shall determine such action necessary to enhance the marketability of the Notes or to reduce the interest rate to be offered by prospective purchasers on any maturity of the Notes, the Treasurer may, by written order prior to the issuance of such Notes, (i) designate some or all of the Notes as non-callable, regardless of their maturity date, and/or (ii) delay the first date on which the redemption of callable Notes would otherwise be authorized under subsection (b) above.

(d) Notes of any maturity subject to redemption may be redeemed before their scheduled maturity date, in whole or in part, on any permitted redemption date or dates, subject to the written order of the Treasurer. Notes called for redemption shall be redeemed at par, plus accrued interest to the redemption date, plus, if the Treasurer so orders, a premium of not more than 1%. Redemption may be made by lot or pro rata, as shall be determined by the Treasurer.

(e) With respect to partial redemptions, any portion of a Note outstanding in a denomination larger than the minimum authorized denomination may be redeemed, provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event less than the entire principal amount of a Note is called for redemption, the Registrar or Paying Agent shall, upon surrender of the Note by the owner thereof, authenticate and deliver to the owner a new Note in the principal amount of the principal portion not redeemed.

(f) Notice of redemption shall be by first class mail 30 days prior to the date fixed for redemption, or such shorter time prior to the date fixed for redemption as may be consented to by the holders of all outstanding Notes to be called for redemption. Such notice shall fix the date of record with respect to the redemption if different than otherwise provided in this Resolution. Any defect in any notice shall not affect the validity of the redemption proceedings. Notes so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with a paying agent to redeem the same.

210. Discount. At the option of the Treasurer, the Notes may be offered for sale at a discount not to exceed 2%.

211. Public or Private Sale. The Treasurer may, at the Treasurer's option, conduct a public sale of the Notes after which sale the Treasurer shall either award the Notes to the lowest bidder or reject all bids. The conditions of sale shall be as specified in a published Notice of Sale prepared by the Treasurer announcing the principal terms of the Notes and the offering. Alternatively, the Treasurer may, at the Treasurer's option, negotiate a private sale of the Notes as provided in Act 206. If required by law, or if otherwise determined by the Treasurer to be in the best interest of the County, (a) the Notes shall be rated by a national rating agency

selected by the Treasurer, (b) a good faith deposit shall be required of the winning bidder, and/or (c) CUSIP numbers shall be assigned to the Notes. If a public sale is conducted or if otherwise required by law or the purchaser of the Notes, the Treasurer shall prepare or cause to be prepared and disseminated an offering memorandum or official statement containing all material terms of the offer and sale of the Notes. Pursuant to any sale of the Notes, the County shall make such filings, shall solicit such information and shall obtain such governmental approvals as shall be required pursuant to any state or federal law respecting back-up income tax withholding, securities regulation, original issue discount or other regulated matter.

212. Execution and Delivery. The Treasurer is authorized and directed to execute the Notes on behalf of the County by manual or facsimile signature, provided that if the facsimile signature is used the Notes shall be authenticated by the Registrar or any tender agent as may be appointed pursuant to Section 801(c). The Notes shall be sealed with the County seal or imprinted with a facsimile of such seal. The Treasurer is authorized and directed to then deliver the Notes to the purchaser thereof upon receipt of the purchase price. The Notes shall be delivered at the expense of the County in such city or cities as may be designated by the Treasurer.

213. Renewal, Refunding or Advance Refunding Notes. If at any time it appears to be in the best interests of the County, the Treasurer, by written order, may authorize the issuance of renewal, refunding or advance refunding Notes. The terms of such Notes, and the procedures incidental to their issuance, shall be set subject to Section 309 and, in appropriate cases, Article X.

III. SHORT-TERM NOTES

301. Authority. At the option of the Treasurer, exercisable by written order, Notes may be issued in accordance with this Article III. All references to "Notes" in Article III refer only to Notes issued pursuant to Article III, unless otherwise specified.

302. Date and Maturity. The Notes shall be dated as of their date of issuance or any prior date selected by the Treasurer and shall mature on such date not exceeding three years from the date of their issuance as may be specified by written order of the Treasurer.

303. Interest and Date of Record. The Notes shall bear interest payable monthly, quarterly, or semi-annually and at maturity at such rate or rates as may be determined by the Treasurer not exceeding the maximum rate of interest permitted by law on the date the Notes are issued. The date of record shall be not fewer than two nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

304. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. The Notes shall, in the discretion of the Treasurer and consistent with Section 205, either be payable to bearer or be issued in registered form. If issued in registered form, the Notes may be constituted as book-entry securities consistent with Section 208, notwithstanding any contrary provision of Section 308.

305. Denomination and Numbers. The Notes shall be issued in one or more denomination or denominations, as determined by the Treasurer. The Notes shall be numbered from one upwards in such order as the Treasurer determines.

306. Redemption. The authority and obligations of the Treasurer set forth in subsections (b) and (c) of Section 209 (in the case of fixed rate Notes), or Section 404 (in the case of variable rates Notes), as the case may be, shall apply also to Notes issued under Article III.

307. Sale of Notes. The authority and obligations of the Treasurer set forth in Sections 210 and 211 respecting Fixed Maturity Notes shall apply also to Notes issued under Article III.

308. Execution and Delivery. The authority and obligations of the Treasurer set forth in Section 212 respecting Fixed Maturity Notes shall also apply to Notes issued under Article III.

309. Renewal or Refunding Notes.

(a) The Treasurer may by written order authorize the issuance of renewal or refunding Notes (collectively the "Renewal Notes"). Renewal Notes shall be sold on the maturity date of, and the proceeds applied to the payment of debt service on, the Notes to be renewed. The maturities and repayment terms of the Renewal Notes shall be set by written order of the Treasurer.

(b) In the order authorizing Renewal Notes, the Treasurer shall specify whether the Notes shall be issued in accordance with this Article III, in which event the provisions of Article III shall govern the issuance of the Notes, or whether the Notes shall be issued in accordance with Article II, in which event the provisions of Article II shall govern the issuance of the Notes. The order shall also provide for and shall also govern with respect to:

- (i) the aggregate amount of the Renewal Notes;
- (ii) the date of the Renewal Notes;
- (iii) the denominations of the Renewal Notes;
- (iv) the interest payment dates of the Renewal Notes;
- (v) the maturity or maturities of the Renewal Notes;
- (vi) the terms of sale of the Renewal Notes;

(vii) whether any Renewal Notes issued in accordance with Article II shall be subject to redemption and, if so, the terms thereof; and

(viii) any other terms of the Renewal Notes consistent with, but not specified in, Article II or Article III.

(c) Regardless of whether Renewal Notes need be approved by prior order of the Department of Treasury, the Treasurer, pursuant to Section 89(5)(d) of Act 206, shall promptly report to the Department of Treasury the issuance of any Renewal Notes.

IV. VARIABLE INTEREST RATE

401. Variable Rate Option. At the option of the Treasurer, exercisable by written order, the Notes, whether issued pursuant to Article II or Article III, may be issued with a variable interest rate, provided that the rate shall not exceed the maximum rate of interest permitted by law.

402. Determination of Rate. The order of the Treasurer shall provide how often the variable interest rate shall be subject to recalculation, the formula or procedure for determining the variable interest rate, whether and on what terms the rate shall be determined by a remarketing agent in the case of demand obligations consistent with Section 801(d), and whether and on what terms a fixed rate of interest may be converted to or from a variable rate of interest. Such formula or procedure shall be as determined by the Treasurer, but shall track or float within a specified percentage band around the rates generated by any one or more of the following indices:

- (i) Publicly reported prices or yields of obligations of the United States of America;
- (ii) An index of municipal obligations periodically reported by a nationally recognized source;

(iii) The prime lending rate from time to time set by any bank or trust company in the United States with unimpaired capital and surplus exceeding \$40,000,000;

(iv) Any other rate or index that may be designated by order of the Treasurer provided such rate or index is set or reported by a source which is independent of and not controlled by the Treasurer or the County.

The procedure for determining the variable rate may involve one or more of the above indices as alternatives or may involve the setting of the rate by a municipal bond specialist provided such rate shall be within a stated percentage range of one or more of the indices set forth above.

403. Date of Record. The Date of Record shall be not fewer than one nor more than 31 days before the date of payment, as designated by written order of the Treasurer.

404. Redemption. Notwithstanding any contrary provision of subsections (b) and (c) of Section 209, but subject to the last sentence of this Section 404, Notes bearing interest at a variable rate may be subject to redemption by the County and/or put by the holder at any time or times and in any order, as may be determined pursuant to written order of the Treasurer. Notes shall not be subject to redemption more frequently than monthly.

405. Remarketing, Repurchase and Resale.

(a) In the event Notes issued under this Article IV are constituted as demand obligations, the interest rate on the Notes shall be governed by, and shall be subject to, remarketing by a remarketing agent appointed in accordance with Section 801(c), under the terms of a put agreement employed in accordance with Section 801(d).

(b) The County shall be authorized, consistent with Act 206 and pursuant to order of the Treasurer, to participate in the repurchase and resale of Notes in order to reduce the cost of, or increase the revenue, attendant to the establishment of the Revolving Fund and the issuance and discharge of the Notes. Any purchase of Notes pursuant to this subsection (b) shall be made with unpledged monies drawn from revolving funds established by the County in connection with retired general obligation limited tax notes.

V. MULTIPLE SERIES

501. Issuance of Multiple Series. At the option of the Treasurer, exercisable by written order, the Notes issued under Article II, Article III or Article X may be issued in two or more individually designated series. Each series shall bear its own rate of interest, which may be fixed or variable in accordance with Article IV. Various series need not be issued at the same time and may be issued from time to time in the discretion of the Treasurer exercisable by written order. In determining the dates of issuance of the respective series, the Treasurer shall consider, among other pertinent factors, the impact the dates selected may have on the marketability, rating and/or qualification for credit support or liquidity support for, or insurance of, the Notes. The Notes of each such series shall be issued according to this Resolution in all respects (and the term "Notes" shall be deemed to include each series of Notes throughout this Resolution), provided that:

(a) The aggregate principal amount of the Notes of all series shall not exceed the maximum aggregate amount permitted under Section 103;

(b) Each series shall be issued pursuant to Article II or Article III, and different series may be issued pursuant to different Articles;

(c) Each series shall be issued pursuant to Section 502 or Section 503, and different series may be issued pursuant to different Sections;

(d) A series may be issued under Article II for one or more of the annual maturities set forth in Article II with the balance of the annual maturities being issued under Article II or under Article III in one or more other series, provided that the minimum annual maturities set forth in Section 203 shall be reduced and applied pro rata to all Notes so issued; and

(e) The Notes of all series issued pursuant to Article II above shall not, in aggregate, mature in amounts or on dates exceeding the maximum authorized maturities set forth in Section 203.

502. Series Secured *Pari Passu*. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be secured *pari passu* with the other by the security described in and the amounts pledged by Article VII below. Moreover, such security may, pursuant to further written order of the Treasurer, be segregated in accordance with the following provisions.

(a) The Treasurer may by written order establish separate sub-accounts in the County's 2019 Note Reserve Account for each series of Notes, into which shall be deposited the amount borrowed for the Note Reserve Account for each such series.

(b) The Treasurer may by written order establish separate sub-accounts in the County's 2019 Note Payment Account for each series of Notes, and all amounts deposited in the Note Payment Account shall be allocated to the sub-accounts.

(c)(i) In the event separate sub-accounts are established pursuant to subsection (b) above, and subject to Paragraph (ii) below, the percentage of deposits to the County's 2019 Note Payment Account allocated to each sub-account may be set equal to the percentage that Notes issued in the corresponding series bears to all Notes issued under this Resolution or to any other percentage designated by the Treasurer pursuant to written order; provided that if the various series are issued at different times or if the various series are structured with different maturity dates, (I) sums deposited in the Note Payment Account prior to the issuance of one or more series may upon the issuance of each such series be reallocated among the various sub-accounts established under Subsection (b) above to achieve a balance among the sub-accounts proportionate to the designated percentage allocation, and/or (II) deposits to the Note Payment Account may be allocated among the sub-accounts according to the total amount of debt service that will actually be paid from the respective sub-accounts.

(ii) Alternatively, the Treasurer may, by written order, rank the sub-accounts established under Subsection (b) above in order of priority, and specify that each such sub-account shall receive deposits only after all sub-accounts having a higher priority have received deposits sufficient to discharge all (or any specified percentage of) Notes whose series corresponds to any of the sub-accounts having priority.

(d) In the absence of a written order of the Treasurer to the contrary, the amounts in each sub-account established pursuant to this Section 502 shall secure only the Notes issued in the series for which such sub-account was established, until such Notes and interest on such Notes are paid in full, after which the amounts in such sub-account may, pursuant to written order of the Treasurer, be added pro rata to the amounts in the other sub-accounts and thereafter used as part of such other sub-accounts to secure all Notes and interest on such Notes for which such other sub-accounts were created, until paid in full. Alternatively, amounts held in two or more sub-accounts within either the Note Reserve Account or the Note Payment Account may be commingled, and if commingled shall be held *pari passu* for the benefit of the holders of each series of Notes pertaining to the relevant sub-accounts.

503. Series Independently Secured. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be independently secured in accordance with this Section 503.

(a) Each series of Notes shall pertain to one or more taxing units, as designated by the Treasurer pursuant to written order, and no two series of Notes shall pertain to the same taxing unit. A school district, intermediate school district, or community college district extending beyond the boundaries of a city in which it is located may, pursuant to written order of the Treasurer, be subdivided along the boundaries of one or more cities and each such subdivision shall be deemed a taxing unit for purposes of this Section 503.

(b) Separate sub-accounts shall be established in the County's 2019 Tax Payment Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account to only those taxing units designated as being in that series.

(c) In the event Notes are issued for deposit into the Project Account established under Section 701, separate sub-accounts shall be established in the Project Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account only to accounts, sub-accounts and/or taxing units designated as being in the series corresponding to the sub-account from which disbursement is being made.

(d) A separate sub-account shall be established in the County's 2019 Note Reserve Account for each series of Notes, into which shall be deposited the amount determined by the Treasurer under Section 103 or Section 703 with respect to the series. Each sub-account shall secure one and only one series.

(e) A separate sub-account shall be established in the County's 2019 Note Payment Account for each series of Notes. Each sub-account shall be allocated only those amounts described in Section 704 which pertain to the taxing units included in the series corresponding to the sub-account. Chargebacks received from a taxing unit pursuant to Section 905 shall be deposited in the sub-account corresponding to the series in which the taxing unit is included. Amounts held in each sub-account shall secure the debt represented by only those Notes included in the series corresponding to the sub-account, and disbursements from each sub-account may be applied toward the payment of only those Notes included in the series corresponding to the sub-account.

(f) The amounts in each sub-account established pursuant to this Section 503 shall secure only the Notes issued in the series for which such sub-account was established until such Notes and interest on such Notes are paid in full, after which any amounts remaining in such sub-account shall accrue to the County and shall no longer be pledged toward payment of the Notes.

VI. TAXABILITY OF INTEREST

601. Federal Tax. The County acknowledges that the current state of Federal law mandates that the Notes be structured as taxable obligations. Consequently, the Notes shall, subject to Article X, be issued as obligations the interest on which is not excluded from gross income for purposes of Federal income tax.

602. State of Michigan Tax. Consistent with the treatment accorded all obligations issued pursuant to Act 206, interest on the Notes shall be exempt from the imposition of the State of Michigan income tax and the State of Michigan single business tax, and the Notes shall not be subject to the State of Michigan intangibles tax.

603. Change in Federal Tax Status. In the event there is a change in the Federal tax law or regulations, a ruling by the U.S. Department of Treasury or Internal Revenue Service establishes that the Notes may be issued as exempt from Federal income taxes or a change in Michigan law causes the Notes in the opinion of counsel to be exempt from federal income taxes, the Notes may be so issued.

VII. FUNDS AND SECURITY

701. Delinquent Tax Project Account. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated in time to allow distribution of the proceeds of the Notes within 20 days after the date of issue, a 2019 Delinquent Tax Project Account (the "Project Account") shall be established by the Treasurer as a separate and distinct fund of the County within its general fund. The Project Account shall receive all proceeds from the sale of the Notes, including any premium or accrued interest received at the time of sale. The Project Account shall be held in trust by an escrow agent until the monies therein are disbursed in accordance with this

Article VII. The escrow agent shall be a commercial bank, shall be located in Michigan, shall have authority to exercise trust powers, and shall have a net worth in excess of \$25,000,000. The form and content of the agreement between the County and the escrow agent shall be approved by the Treasurer. Subject to the following sentence, monies deposited in the Project Account shall be expended only (i) for the purpose of funding the Tax Payment Account established under Section 702 and (ii) to the extent permitted by Act 206, for the purpose of paying the expenses of the offering of the Notes. In the event the Treasurer by written order so directs, additional funding of the Project Account may be undertaken, and any surplus proceeds remaining in the Project Account after the Treasurer has completed the funding of the Tax Payment Account may be transferred to either the 2019 Note Reserve Account created under Section 703 or the 2019 Note Payment Account created under Section 704. Monies in the Project Account may be disbursed by the escrow agent to the County's 2019 Tax Payment Account at any time and from time to time, upon receipt of a written requisition signed by the Treasurer.

702. 2019 Tax Payment Account. The County's 2019 Tax Payment Account (the "Tax Payment Account") is hereby established as a distinct account within the Revolving Fund. The Treasurer shall designate all or a portion of the proceeds of the Notes, not to exceed the amount of Delinquent Taxes, for deposit in the Tax Payment Account. If, however, the proceeds of the Notes are initially deposited in the Project Account pursuant to Section 701, the Treasurer is instead authorized and directed to transfer monies included in the Project Account in accordance with the procedures set forth in Section 701. The County shall apply the monies in the Tax Payment Account to the payment of the Delinquent Taxes or expenses of the borrowing in accordance with Act 206. The allocation of monies from the Tax Payment Account may be made pursuant to a single, comprehensive disbursement or may instead be made from time to time, within the time constraints of Act 206, to particular taxing units as monies are paid into the Tax Payment Account, such that the source of the monies (whether from the County's own funds, from the proceeds of a tax exempt borrowing or from the proceeds of a taxable borrowing) may be traced to the particular taxing unit receiving the funds. Moreover, and regardless of whether multiple series of Notes are issued, the Tax Payment Account may be divided into separate sub-accounts in order to allow the Treasurer to designate which taxing units shall receive borrowed funds and which shall receive funds otherwise contributed by the County.

703. 2019 Note Reserve Account. In the event funding is provided as described in this Section 703, the Treasurer shall establish a 2019 Note Reserve Account (the "Note Reserve Account") as a distinct account within the Revolving Fund. After depositing all of the monies to fund the Tax Payment Account pursuant to Section 702, the Treasurer shall next transfer to the Note Reserve Account, either from the Project Account or directly from the proceeds of Notes, any proceeds remaining from the initial issuance of the Notes. In addition, the Treasurer may transfer unpledged monies from other County sources to the Note Reserve Account in an amount which, when added to any other amounts to be deposited in the Note Reserve Account, does not exceed the amount reasonably required for the Notes secured by the Reserve Account or, if less, 20% of the total amount of the Notes secured by the Reserve Account. Except as provided below, all monies in the Note Reserve Account shall be used solely for payment of principal of, premium, if any, and interest on the Notes to the extent that monies required for such payment are not available in the County's 2019 Note Payment Account. Monies in the Note Reserve Account shall be withdrawn first for payment of principal of, premium, if any, and interest on the Notes before County general funds are used to make the payments. All income or interest earned by, or increment to, the Note Reserve Account due to its investment or reinvestment shall be deposited in the Note Reserve Account. When the Note Reserve Account is sufficient to retire the Notes and accrued interest thereon, the Treasurer may order that the Note Reserve Account be used to purchase the Notes on the market, or, if the Notes are not available, to retire the Notes when due. If so ordered by the Treasurer, all or any specified portion of the Note Reserve Account may be applied toward the redemption of any Notes designated for redemption in accordance with Section 209.

704. 2019 Note Payment Account.

(a) The County's 2019 Note Payment Account is hereby established as a distinct account within the Revolving Fund. (The County's 2019 Note Payment Account, as supplemented by monies held in any interim account that are designated for transfer to the 2019 Note Payment Account, is herein referred to as the "Note Payment Account".) The Treasurer is directed to deposit into the Note Payment Account, promptly on receipt, those amounts described below in Paragraphs (i), (ii), (iv), and (v) that are not excluded pursuant to

Subsection (c) below. Furthermore, the Treasurer may, by written order, deposit into the Note Payment Account all or any portion of the amounts described below in Paragraph (iii).

(i) All Delinquent Taxes.

(ii) All statutory interest on the Delinquent Taxes.

(iii) All property tax administration fees on the Delinquent Taxes, net of any amounts applied toward the expenses of this borrowing.

(iv) Any amounts which are received by the Treasurer from the taxing units within the County because of the uncollectability of the Delinquent Taxes.

(v) Any amounts remaining in the Project Account after the transfers to the Tax Payment Account and Note Reserve Account have been made as specified in Sections 702 and 703.

(b) Monies in the Note Payment Account shall be used by the County to pay principal of, premium, if any, and interest on the Notes as the same become due and payable.

(c)(i) The Treasurer may by written order provide that only a portion of the sums described above in Subsection (a) shall be deposited into the Note Payment Account and applied toward the payment of debt service on the Notes, in which event those sums which are withheld from the Note Payment Account shall be deposited into the Tax Payment Account or, pursuant to further order of the Treasurer, applied toward any other purpose consistent with Act 206. The portion of any sums described in Subsection (a) which are withheld from the Note Payment Account pursuant to this Subsection shall be determined in accordance with the following Paragraph.

(ii) Prior to the issuance of the Notes, the Treasurer may by written order specify a cut-off date not earlier than March 1, 2019, and only those sums payable to the Note Payment Account and received by the County after the cut-off date shall be applied to the Note Payment Account.

(d) The Treasurer may by written order provide that at such time as sufficient funds shall have been deposited into the Note Payment Account to pay all remaining amounts owed under the Notes the pledge on any additional monies otherwise payable to the Note Payment Account shall be discharged and such monies shall not be deposited into the Note Payment Account or otherwise pledged toward payment of the Notes.

(e) The Treasurer may by written order provide that in the event Notes are issued pursuant to Article III, amounts which would otherwise be included in the Note Payment Account or the Note Reserve Account (or any sub-account therein for a particular series of Notes) shall not include any amounts received by the County prior to the latest maturity date of any series of Notes previously issued under Article II and/or Article III.

705. Limited Tax General Obligation and Pledge.

(a) The Notes shall be the general obligation of the County, backed by the County's full faith and credit, the County's tax obligation (within applicable constitutional and statutory limits) and the County's general funds. The County budget shall provide that if the pledged monies are not collected in sufficient amounts to meet the payments of the principal and interest due on the Notes, the County, before paying any other budgeted amounts, shall promptly advance from its general funds sufficient monies to pay such principal and interest.

(b) In addition, the monies listed below are pledged to the repayment of the Notes and, subject to Section 901, shall be used solely for repayment of the Notes until the principal of, premium, if any, and interest on the Notes are paid in full:

(i) All amounts deposited or earned in any Project Account, until disbursed in accordance with Section 701;

(ii) All net proceeds from the sale of the Notes deposited or earned in the Tax Payment Account, until disbursed in accordance with Section 702;

(iii) All amounts deposited in the Note Payment Account pursuant to Section 704(a);

(iv) All amounts deposited in the Note Reserve Account;

(v) All amounts earned from the investment of monies held in the Note Payment Account or the Note Reserve Account; and

(vi) Any monies placed in the Note Payment Account and drawn in the discretion of the Treasurer from unpledged sums on the revolving funds, which pledge shall be subject to such limitations or exceptions as shall be set forth in the written order of the Treasurer.

(c) If the Notes shall be issued in various series pursuant to Article V, this pledge shall in the case of any independently secured series extend only to monies in accounts or sub-accounts pertaining to the particular series.

(d) If the amounts so pledged are not sufficient to pay the principal and interest when due, the County shall pay the same from its general funds or other available sources. Pursuant to written order of the Treasurer, the County may later reimburse itself for such payments from the Delinquent Taxes collected.

706. Security for Renewal, Refunding or Advance Refunding Notes. Renewal, refunding, or advance refunding Notes shall be secured by all or any portion of the same security securing the Notes being renewed, refunded or advance refunded. The monies pledged in Section 705 for the repayment of the Notes are also pledged for the repayment of the principal of, premium, if any, and interest on any renewal, refunding, or advance refunding Notes issued pursuant to this Resolution, and any such renewal, refunding, or advance refunding Notes shall be the general obligation of the County, backed by its full faith and credit, which shall include the tax obligation of the County, within applicable constitutional and statutory limits.

707. Use of Funds after Full Payment or Provisions for Payment. After all principal of, premium, if any, and interest on the Notes have been paid in full or provision made therefor by investments of pledged amounts in direct noncallable obligations of the United States of America in amounts and with maturities sufficient to pay all such principal, premium, if any, and interest when due, any further collection of Delinquent Taxes and all excess monies in any fund or account of the Revolving Fund, and any interest or income on any such amounts, may, pursuant to written order of the Treasurer and subject to Article V, be used for any proper purpose within the Revolving Fund including the securing of subsequent issues of notes.

VIII. SUPPLEMENTAL AGREEMENTS

801. Supplemental Agreements and Documents. The Treasurer, on behalf of the County, is authorized to enter into any or all of the following agreements or commitments as may, in the Treasurer's discretion, be necessary, desirable or beneficial in connection with the issuance of the Notes, upon such terms and conditions as the Treasurer may determine appropriate:

(a) A letter of credit, line of credit, repurchase agreement, note insurance, or similar instrument, providing backup liquidity and/or credit support for the Notes;

(b) A reimbursement agreement, revolving credit agreement, revolving credit note, or similar instrument, setting forth repayments of and security for amounts drawn under the letter of credit, line of credit, repurchase agreement or similar instrument;

(c) A marketing, remarketing, placement, authenticating, paying or tender agent agreement or dealer agreement designating a marketing, remarketing, authenticating, paying, tender or placement agent or dealer and prescribing the duties of such person or persons with respect to the Notes; and

(d) A put agreement or provision allowing the purchaser of the Notes to require the County to repurchase the Notes upon demand at such times as may be provided in such put agreement or provision.

(e) An agreement to use amounts formerly pledged to other years borrowings as security for the Notes when no longer so pledged.

802. Revolving Credit Notes. If the Treasurer enters into a revolving credit agreement (the "Agreement") pursuant to Section 801 above, the Agreement may call for the issuance of one or more revolving credit notes (the "Revolving Credit Notes") for the purpose of renewing all or part of maturing Notes or Notes that have been put pursuant to a put agreement or provision. Such Revolving Credit Notes shall be issued pursuant to Article II or III, as appropriate, and in accordance with the following provisions:

(a) Interest on the Revolving Credit Notes may be payable on maturity, on prior redemption, monthly, bimonthly, quarterly, or as otherwise provided in the Agreement.

(b) The Revolving Credit Notes may mature on one or more date or dates not later than the final maturity date of the Notes, as provided in the Agreement.

(c) The Treasurer may, at the time of the original issuance of the Notes, execute and deliver one Revolving Credit Note in a maximum principal amount not exceeding the lending commitment under the Agreement from time to time in force (and may substitute one such Note in a lesser principal amount for another in the event the lending commitment is reduced), provided that a schedule shall be attached to such Note on which loans and repayments of principal and interest are evidenced and further provided that the making of a loan and the evidencing of such loan on the schedule of any such Note shall constitute the issuance of a renewal Note for the purposes of this Resolution.

IX. MISCELLANEOUS PROVISIONS

901. Expenses. Expenses incurred in connection with the Notes shall be paid from the property tax administration fees collected on the Delinquent Taxes and, if so ordered by the Treasurer, from any earnings on the proceeds of the offering or from other monies available to the County.

902. Bond Counsel. The Notes (and any renewal, refunding or advance refunding Notes) shall be delivered with the unqualified opinion of Clark Hill PLC, attorneys of Detroit, Michigan, bond counsel chosen by the Treasurer, which selection may, at the option of the Treasurer, be for one or more years.

903. Financial Consultants. PFM Financial Advisors, LLC, Ann Arbor, Michigan, is hereby retained to act as financial consultant and advisor to the County in connection with the sale and delivery of the Notes.

904. Complete Records. The Treasurer shall keep full and complete records of all deposits to and withdrawals from each of the funds and accounts in the Revolving Fund and any account or sub-account created pursuant to this Resolution and of all other transactions relating to such funds, accounts and sub-accounts, including investments of money in, and gain derived from, such funds and accounts.

905. Chargebacks. If, by the date which is three months prior to the final maturity date of the Notes, sufficient monies are not on deposit in the Note Payment Account and the Note Reserve Account to pay all principal of and interest on the Notes when due, Delinquent Taxes not then paid or recovered at or prior to the latest tax sale transacted two or more months before the final maturity of the Notes shall, if necessary to ensure full and timely payment on the date of final maturity, be charged back to the local units in such fashion as the Treasurer may determine, and, subject to Article V, the proceeds of such chargebacks shall be deposited into the

County's 2019 Note Payment Account no later than five weeks prior to the final maturity of the Notes. This Section 905 shall not be construed to limit the authority of the Treasurer under State law to charge back under other circumstances or at other times.

906. Investments. The Treasurer is authorized to invest all monies in the Project Account, in the Revolving Fund or in any account or sub-account therein which is established pursuant to this Resolution in any one or more of the investments authorized as lawful investments for counties under Act No. 20, Public Acts of 1943, as amended. The Treasurer is further authorized to enter into a contract on behalf of the County under the Surplus Funds Investment Pool Act, Act No. 367, Michigan Public Acts of 1982, as amended, and to invest in any investment pool created thereby monies held in the Project Account, in the Revolving Fund, or in any account or sub-account therein which is established pursuant to this Resolution.

907. Mutilated, Lost, Stolen or Destroyed Notes. In the event any Note is mutilated, lost, stolen, or destroyed, the Treasurer may, on behalf of the County, execute and deliver, or order the Registrar or Paying Agent to authenticate and deliver, a new Note having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen, or destroyed. In the case of a mutilated Note, a replacement Note shall not be delivered unless and until such mutilated Note is surrendered to the Treasurer or the Registrar or Paying Agent. In the case of a lost, stolen or destroyed Note, a replacement Note shall not be delivered unless and until the Treasurer and the Registrar or Paying Agent shall have received such proof of ownership and loss and indemnity as they determine to be sufficient.

ARTICLE X. TAX-EXEMPT NOTES OR REFUNDING

1001. Refunding of Taxable Debt or Issuance of Tax-Exempt Debt. The County acknowledges that the current state of Federal law precludes the issuance of the Notes as obligations the interest on which is exempt from Federal income tax. However, the County presently contemplates that anticipated amendments to the Internal Revenue Code of 1986 (the "Code") and/or the Treasury Regulations issued thereunder (the "Regulations") or a change in Michigan law changing the character of the Notes may in the future permit the issuance of general obligation limited tax notes on a tax-exempt basis, and, in view of this expectation, the County, through the offices of the Treasurer, shall issue tax-exempt notes or issue obligations to refund any or all outstanding Notes issued as taxable obligations, at the time, on the terms, and to the extent set forth in this Article X.

1002. Timing of Refunding. The aforementioned refunding obligations (the "Refunding Notes") shall be issued after the effective date of any change in the Code, Regulations, Internal Revenue Service pronouncements or judicial rulings which, as confirmed by the written opinion of bond counsel, permit the refunding of all or some of the outstanding Notes with proceeds from obligations the interest on which is excluded from gross income for purposes of Federal income tax.

1003. Extent of Refunding. Subject to the other provisions of this Section 1003, the Refunding Notes shall refund all Notes outstanding at or after the effective date of any change in the law described in Section 1002. This Section 1003 shall not, however, be construed to require the refunding of any Note prior to the time such Note may be refunded on a tax-exempt basis, nor shall this Section 1003 be construed to require the refunding of any Note, if that refunding would result in greater cost to the County (including interest expense, professional fees and administrative outlays) than would arise if the Note were to remain outstanding.

1004. Confirmatory Action. Subsequent to any change in the law described in Section 1002, the Board shall convene to consider any terms of the Refunding Notes requiring specific ratification by the Board.

1005. Arbitrage Covenant and Tax Law Compliance. In the event tax-exempt Notes or Refunding Notes are issued pursuant to this Article X, the following covenants shall be observed by the County:

(i) the County will make no use of the proceeds of the Notes or Refunding Notes and will undertake no other intentional act with respect to the Notes or Refunding Notes which, if such use or act had been reasonably expected on the date of issuance of the Notes or Refunding Notes or if such use or act were

intentionally made or undertaken after the date of issuance of the Notes or Refunding Notes, would cause the Notes or Refunding Notes to be "arbitrage bonds," as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), in the Regulations promulgated under Sections 103 and 148 of the Code or in any successor or supplementary provision of law hereinafter promulgated,

(ii) the County will undertake all actions as shall be necessary to maintain the Notes or Refunding Notes as obligations the interest on which qualifies for the tax exemption provided by Section 103(a) of the Code, including, where appropriate and without limitation, filing informational returns with the Secretary of Treasury, keeping accurate account of all monies earned in any fund, account or sub-account authorized by this Resolution or any resolution adopted in accordance with Section 1004 above, certifying cumulative cash flow deficits of the County and the local units, and investing any required portion of the gross proceeds of the Notes or Refunding Notes, whether on behalf of the County or the local units, in tax-exempt obligations or State and Local Government Series obligations, and

(iii) the County will make timely payment to the United States of any investment earnings, realized by the County on the gross proceeds of the Notes or Refunding Notes, as may be subject to rebate under Section 148(f) of the Code, and, to the extent required under applicable law or deemed by the Treasurer to be in the best interest of the County pursuant to written order, the County's obligation to make such payment to the United States shall also account for excess investment earnings realized by local units on all or a portion of the gross proceeds distributed to, and held by, the local units pursuant to Section 702.

(iv) the Treasurer shall be directed to take such actions and to enter into such agreements and certifications, on behalf of the County, as the Treasurer shall deem necessary or appropriate to comply with the foregoing covenants.

1006. Undertaking to Provide Continuing Disclosure. If necessary, this Board of Commissioners, for and on behalf of the County of Ingham, hereby covenants and agrees, for the benefit of the beneficial owners of the Notes to be issued by the County, to enter into a written undertaking (the "Undertaking") required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form as approved by the Underwriter of the Notes. The Undertaking shall be enforceable by the beneficial owners of Notes or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the County's obligations hereunder and under the Undertaking), and any failure by the County to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Notes.

The County Treasurer or other officer of the County charged with the responsibility for issuing the Notes shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the terms of the County's Undertaking.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____
ABSTAIN: _____

A sufficient majority having voted therefor, the two resolutions appearing above were adopted.

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

STATE OF MICHIGAN

COUNTY OF INGHAM

I, _____, Clerk for the County of Ingham, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board of Commissioners of the County of Ingham, Michigan on _____, ____ as appears on record in my office, and that I have compared the same with the original and that it is a true transcript therefrom and of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Mason, Michigan this _____ day of _____, ____.

_____, Ingham County Clerk

[SEAL]

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RUBY RODGERS

RESOLUTION # 19 –

WHEREAS, Ruby Rodgers began her career with Ingham County Health Department (ICHD) in the Immunization Unit on August 26, 2002; and

WHEREAS, Ruby provided Quality of Care through education, assessment, and the administration of vaccines; and

WHEREAS, on July 7, 2003 Ruby joined the Communicable Disease Division; and served as a Disease Control Nurse which included interviewing and counseling those in Ingham County with reportable disease conditions, implementing control measures to prevent the spread of infectious diseases, and advocating for clients with Tuberculosis as a TB nurse case manager; and

WHEREAS, Ruby was promoted on March 10, 2009 as the Communicable Disease Control Manager, serving with distinction in this role for over ten years; and

WHEREAS, Ruby expertly managed Communicable Disease Control (Disease Control, Immunizations, and STI/HIV) with insight and guidance from her many years of experience in public health; and

WHEREAS, throughout her career at ICHD, Ruby has worked tirelessly to promote the public's health in Ingham County; and

WHEREAS, Ruby mentored Master of Public Health and Bachelor of Science in Nursing students, sharing her expertise in Communicable Disease while providing students with opportunities to grow and develop their skills in public health; and

WHEREAS, Ruby has been a strong advocate of the refugee, indigent and other minority groups that are underserved populations as she addressed health inequities in Ingham County; and

WHEREAS, Ruby's sense of humor, kindness, and caring spirit has enriched those fortunate enough to know and work with her; and

WHEREAS, Ruby has served as a good friend and colleague to all that know her throughout her work at ICHD.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ruby Rodgers for her sixteen plus years of dedicated service and extends its sincere appreciation for the many contributions she has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its best wishes to Ruby and hopes for continued success in all her endeavors.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PROCLAIMING APRIL AS “AUTISM AWARENESS MONTH” IN
INGHAM COUNTY AND DESIGNATING APRIL 2 AS “INGHAM COUNTY FOR
AUTISM AWARENESS DAY”**

RESOLUTION # 19 –

WHEREAS, on December 18, 2007 the United Nations General Assembly adopted Resolution 62/139 declaring World Autism Awareness Day (WAAD) to be celebrated April 2, 2008 in perpetuity; and

WHEREAS, WAAD will celebrate the unique talents and skills of persons with autism on April 2, 2019 and individuals with autism are warmly welcomed and embraced in community events around the globe; and

WHEREAS, the month of April is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism; and

WHEREAS, in November 2015, the Centers for Disease Control and Prevention’s National Health Statistics Report concluded the prevalence of autism spectrum disorder has risen to one in every 45 children in the United States; and

WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interests and repetitive behaviors; and

WHEREAS, autism knows no racial, ethnic, family, income, lifestyle, social boundaries, or educational levels, it can affect any family and any child; and

WHEREAS, Xavier DeGroat has dedicated his life to educating and promoting community support for those with autism through the creation of the Xavier DeGroat Autism Foundation; and

WHEREAS, communities have a role, in identifying, assessing, or supporting individuals with ASD and their families.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby proclaims April as Autism Awareness Month in Ingham County, and encourages our residents to become educated and informed about programs, services, and opportunities to support individuals with autism.

BE IT FURTHER RESOLVED, Ingham County will recognize April 2 as International Autism Awareness Day and will henceforth be named “Ingham County for Autism Awareness Day” in perpetuity.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #3 TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) currently receives funding from Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement; and

WHEREAS, the Comprehensive Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs; and

WHEREAS, the Board of Commissioners (BOC) authorized the 2018-2019 Comprehensive Agreement through Resolution #18-351 and Amendment #1 through Resolution #18-470 and Amendment #2 through Resolution #19-050; and

WHEREAS, as a result of a funding increase through Amendment #3 ICHD would like to make the following changes:

- Create a 1.0 FTE Public Health Nurse (PHN) for Nurse Family Partnership
- Re-establish a 1.0 Lead Social Worker for Pathways to Care (PTC). This position was eliminated in the FY 19 Budget process. PTC staff routinely serve adults with various psycho-social and mental health needs, as a result we have determined that a social worker is an essential part of the team to ensure appropriate services to the clients and to support the staff through reflective supervision.
- Eliminate a .75 FTE PHN (Position # 601151); and

WHEREAS, the financial impact of this amendment is an increase of \$236,555 to the agreement for Comprehensive Local Health Services from \$5,449,665 to \$5,686,220. The amendment makes the following specific changes in the budget:

Nurse Family Partnership: increase of \$100,000 from \$485,300 to \$585,300

Hepatitis A Response: increase of \$140,000 from \$5,000 to \$145,000

Public Health Emergency Preparedness (10/01/18 – 6/30/19): increase of \$2,430 from \$117,595 to \$120,025

Vector-Borne Surveillance & Prevention: increase of \$8,125 from \$0 to \$8,125

WISEWOMAN: decrease of \$14,000 from \$14,000 to \$0; and

WHEREAS, the creation of a 1.0 FTE PHN and 1.0 FTE Lead Social Worker position and the elimination of the .75 FTE Public Health Nurse position will have a General Fund cost savings in the amount of approximately \$6,600:

- Addition of 1.0 FTE PHN- \$124,763
- Addition of 1.0 FTE Lead Social Worker- \$113,125

is offset by

- Elimination of the .75 FTE PHN- \$88,000
- Additional revenue from Medicaid Outreach dollars related to services provided by Lead Social Worker- \$56,500
- Additional Nurse Family Partnership funding- \$100,000

for a total savings of \$6,612; and

WHEREAS, ICHD would like to use an amount not to exceed \$85,000 for agreements regarding Hepatitis A advertising:

- Comcast: \$20,000
- Adams Outdoor Advertising: \$40,000
- National CineMedia: \$16,000
- Gay Ad Network: \$9,000; and

WHEREAS, MDHHS has proposed Amendment #3 to the current agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #3 to the 2018-2019 Comprehensive Agreement with MDHHS effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize Amendment #3 to the 2018-2019 Comprehensive Agreement with MDHHS effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that effective upon approval of this resolution the Board of Commissioners establishes a 1.0 FTE Public Health Nurse (ICEA PHN, Grade 3, \$57,966-\$69,623) for the Nurse Family Partnership and a 1.0 FTE Lead Social Worker (ICEA PRO, Grade 8, \$57,981-\$69,605) for Pathways to Care.

BE IT FURTHER RESOLVED, that effective upon approval of this resolution a .75 FTE PHN (Position # 601151) is eliminated.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes utilizing Hepatitis A grant funds authorized through the comprehensive agreement in a total amount not to exceed \$85,000 for agreements regarding Hepatitis A advertising with the following:

- Comcast for the time period of May 13, 2019 through September 29, 2019, not to exceed \$20,000
- Adams Outdoor Advertising, not to exceed \$40,000

- National CineMedia, not to exceed \$16,000
- Gay Ad Network, not to exceed \$9,000

BE IT FURTHER RESOLVED, that the financial impact of this amendment is an increase of \$236,555 for the Comprehensive Local Health Services agreement from \$5,449,665 to \$5,686,220. The amendment makes the following specific changes in the budget:

Nurse Family Partnership: increase of \$100,000 from \$485,300 to \$585,300

Hepatitis A Response: increase of \$140,000 from \$5,000 to \$145,000

Public Health Emergency Preparedness (10/01/18 – 6/30/19): increase of \$2,430 from \$117,595 to \$120,025

Vector-Borne Surveillance & Prevention: increase of \$8,125 from \$0 to \$8,125

WISEWOMAN: decrease of \$14,000 from \$14,000 to \$0.

BE IT FURTHER RESOLVED, that the creation of a 1.0 FTE PHN and 1.0 FTE Lead Social Worker position and the elimination of the .75 FTE Public Health Nurse position will have a General Fund cost savings in the amount of approximately \$6,600:

- Addition of 1.0 FTE PHN- \$124,763
- Addition of 1.0 FTE Lead Social Worker- \$113,125

is offset by

- Elimination of the .75 FTE PHN- \$88,000
- Additional revenue from Medicaid Outreach dollars related to services provided by Lead Social Worker- \$56,500
- Additional Nurse Family Partnership funding- \$100,000

for a total savings of \$6,612.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment # 3 of the 2018-2019 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the: Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #19-006 TO AUTHORIZE AN INCREASE IN HOURS
FOR A PART-TIME TEMPORARY EMPLOYEE AT THE
INGHAM COUNTY FAIRGROUNDS**

RESOLUTION # 19 –

WHEREAS, the Ingham County Fair Manager resigned effective January 4, 2019; and

WHEREAS, the Ingham County Board of Commissioners authorized a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution through Resolution #19-006; and

WHEREAS, the part-time temporary employee was limited to no more than 25 hours per week; and

WHEREAS, as the 2019 Fair approaches and workload increases without a permanent manager in place, it is necessary to increase the hours to full-time; and

WHEREAS, this action is necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners amends Resolution #19-006 to authorize the part-time temporary employee fulfilling management duties at the Ingham County Fairgrounds to become full-time, effective April 15, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #19-006 remain in effect.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RECLASSIFICATION AND TITLE CHANGE OF FAIR
MANAGER TO FAIRGROUNDS EVENTS DIRECTOR**

RESOLUTION # 19 –

WHEREAS, during recent Human Services Committee meetings, revision of the essential functions and reclassification of the Fair Manager position was discussed; and

WHEREAS, revision of the essential functions and reclassification of the Fair Manager position is desired in order to reflect the current status of demands and job requirements necessary to the position; and

WHEREAS, implementation of the results of the reclassification is in accordance with language of Section C of the Managerial and Confidential Personnel Manual; and

WHEREAS, the reclassification recommendations are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan: Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service; and

WHEREAS, the Human Resources Department completed the review and agrees with the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the reclassification and title change of the Fair Manager (MCF Grade 12, \$73,605 - \$88,345) to Fairgrounds Events Director (MCF Grade 13 \$78,741 - \$94,511) and the attached job description.

BE IT FURTHER RESOLVED, that the change(s) will be effective the first pay period following approval by the Board of Commissioners.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 04/02/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Ingham County
Job Description

FAIRGROUNDS EVENTS DIRECTOR
\$78,740.77 - \$94,510.67

General Summary:

Appointed by the Board of Commissioners and supervised by the Controller/Administrator, implements the general direction and policies of the Ingham County Fair Board. Develops long and short term marketing plan for the Fair and its facilities. Makes presentations to community groups, businesses and other groups to promote utilization of the fairgrounds and event facilities, and gather sponsorships. Advertises and sells off-season rental of facilities. Plans, organizes, promotes and directs all phases of the Ingham County Fair. Develops relationships with businesses, community leaders and other members of the community to sponsor fair and events. Develops long and short term plans for the fair and its facilities. Negotiates contracts with vendors for services, works with Purchasing Department and Facilities to write RFPs for services and capital improvement projects. Recommends policies to the Ingham County Fair Board. Serves as liaison to the Ingham County Board of Commissioners and other agencies. The Fairgrounds Events Director supervises and trains clerical, maintenance, technical, administrative, and trades personnel on a full and part-time seasonal basis.

Essential Functions:

1. Advertises, sells, contracts and monitors off-season rental of facilities.
2. Develops relationships with the Ingham County Fair Board and Ingham County Board of Commissioners, works with the Boards to develop the Fair and grounds.
3. Develops long and short-term marketing plan for the Fair and its facilities. Responsible for fundraising and obtaining sponsorships.
4. Plans, organizes, promotes and directs all phases of the Ingham County Fair:
 - a. Coordinates superintendents, clerks and judges, and youth exhibits with County 4-H staff.
 - b. Develops and carries through commercial exhibitor and concession contracts and policies.
 - c. Develops and coordinates advertising policies and premium entertainment attractions.
5. Negotiates contracts with vendors for services, works with Purchasing Department and Facilities to write RFPs for services and capital improvement projects.
6. Responsible for long-range planning for county events.
7. Initiates, coordinates and supervises program development.
8. Develops and oversees the administration of the budget for the fiscal year.
9. Works with the Facilities Department to plan and implement the development of the capital improvement budget and projects for fairgrounds and facilities.

10. Performs basic everyday accounting duties such as: accounts payable, accounts receivable, checks invoices; receives payments for rental fees and ensures account ledgers are correct. Must follow all applicable County policies.
11. Develops and promotes Fair and Facilities through community public relations speaking engagements. Maintains contact with various community and state-wide organizations.
12. Supervises and coordinates activities of full-time, part-time and seasonal staff. Directs maintenance and repair programs.
13. Responsible for renting, contracts, scheduling and maintenance of the Community Hall building.

Other Functions:

- Other duties as assigned
- Must adhere to departmental standards in regard to privacy issues.

(The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.)

Employment Qualifications:

Education & Experience: Associates degree in marketing, events planning, management, business, public relations or related field and seven (7) years of experience in business, marketing or a closely related field. Experience in Events Management is preferred.

OR

A Bachelor's Degree in marketing, events planning, management, business, public relations or related field and five (5) years of experience in business, marketing or a closely related field. Experience in Events Management is preferred.

Other Requirements:

- None

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Working Conditions:

1. This position works in both an indoor and outdoor environment. While indoors, there is no planned exposure to notable lights, noises, odors, temperatures or weather conditions. While outdoors, exposure to lights, noises, odors, temperatures or weather conditions cannot be controlled and may be extreme.
2. This position is exposed to variety of hazards such as traffic, moving vehicles, moving mechanical parts, electrical current, slippery surfaces, chemicals, cleaning solutions, oils, hazardous materials, etc.
3. This position is exposed to air quality conditions such as fumes, odors, dusts, mists, gases, poor ventilation, etc.
4. This position is exposed to noise levels which require shouting in order to be heard.

5. This position is required to travel for meetings and appointments.
6. This position works closely with domestic and wild animals with unpredictable temperaments.

Physical Requirements:

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, crawl, lift, carry, push, pull, reach, grasp, handle, pinch, type, endure repetitive movements of the wrists, hands or fingers.
- This position's physical requirements require periodic stamina in climbing, balancing, twisting, bending, stooping/crouching, squatting kneeling, crawling, pushing, pulling and pinching.
- This position's physical requirements require regular stamina in standing, walking, traversing, lifting, carrying, reaching, grasping and handling.
- This position's physical requirements require continuous stamina in sitting, typing and enduring repetitive movements of the wrists, hands or fingers.
- This position performs light work requiring the ability to exert 20 pounds or less of force in the physical requirements above.
- This position primarily requires close visual acuity to perform tasks within arm's reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.
- This position requires the ability to communicate and respond to inquiries both in person and over the phone.
- This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.
- This position requires the ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

*April 2, 2019
MCF 13*

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM FOR 2019

RESOLUTION # 19 –

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition since renamed the Community Coalition for Youth (CCY) was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget included \$25,000 as the County's share of funding for CAMP in the fiscal year 2019.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$25,000 as Ingham County's share of funding to provide administrative oversight and programmatic leadership for the CAMP.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE HAWK ISLAND RED TAIL ENCLOSURE PROJECT

RESOLUTION # 19 –

WHEREAS, the Ingham County Parks Department maintains the buildings at Hawk Island; and

WHEREAS, the current ticket area and warming building for the Hawk Island snow tubing hill has become too restrictive in size to accommodate the current user load; and

WHEREAS, in order to accommodate this increase, it has become a necessity to expand the current ticket area; and

WHEREAS, staff will complete the expansion of the Red Tail Shelter project with the exception of the expanded heating system; and

WHEREAS, staff will complete the work for panel construction and windows/doors in the amount of \$5,160; and

WHEREAS, proposals were solicited for furnishing and the installation of new heaters in the Red Tail Shelter at Hawk Island; and

WHEREAS, E. H. Ward Company, a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to E. H. Ward Company.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with E. H. Ward Company in the total amount not to exceed \$7,840 for furnishing and the installation of new heaters in the Red Tail Shelter at Hawk Island.

BE IT FURTHER RESOLVED, that the contract with E. H. Ward Company shall be effective the date of execution through October 15, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize \$13,000 from the Parks Department 208 fund balance for the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH J.H. CONSTRUCTION INC.

RESOLUTION # 19 –

WHEREAS, proposals were solicited from qualified and experienced contractors for the purpose of entering into a contract to replace asphalt paths with concrete sidewalks and install new concrete sidewalks at Hawk Island County Park; and

WHEREAS, the scope of work includes, but is not limited to, replacing approximately 1,000' L x 8' W of existing pathways with concrete sidewalks and installing 175' L x 8' W concrete sidewalks where there is currently no asphalt. Ingham County Parks will restore site and seed; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to J.H. Construction, Inc., the low bidder.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with J.H. Construction, Inc. per the quoted proposal in the amount of \$40,349 for the base bid and \$8,030 for the alternate bid for a total not to exceed amount of \$48,379 for the purpose of entering into a contract to replace asphalt paths with concrete sidewalks and install new concrete sidewalks at Hawk Island County Park.

BE IT FURTHER RESOLVED, that the contract shall be effective the date of execution through December 1, 2019.

BE IT FURTHER RESOLVED, that there are funds available in approved CIP line item #228-75999-974000-9P11.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH MOLINA HEALTHCARE

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the Provider Services Agreement with Molina Healthcare of Michigan, Inc., for the provision of health care services to Molina Health Plan members effective January 1, 2019 and to auto-renew on an annual basis; and

WHEREAS, this amendment to the Molina Provider Services Agreement is associated with the Ingham Community Health Centers (ICHC) participation in the Clinically Integrated Network (CIN) with the Michigan Community Health Network (MCHN); and

WHEREAS, Ingham County Health Centers are eligible to participate in a CIN value-based quality bonus program; and

WHEREAS, this alternate payment (incentive payment) method is part of value-based care, where reimbursement from Medicaid Health Plans for services are incentivized based on the clinical quality performance of the ICHC clinics assessing selected health measures; and

WHEREAS, participation in the value-based quality program with Molina Healthcare of Michigan will increase revenue from billable services through value-based bonus payments; and

WHEREAS, the total value varies based on the performance of the ICHC on the specified health metrics set forth in the terms of the agreement; and

WHEREAS, there are no costs associated with the CIN Participation Agreement or the Meridian Health Plan Addendum; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending the Provider Services Agreement with Molina Healthcare of Michigan to participate in the value-based quality bonus program, effective January 1, 2019 and to auto-renew on an annual basis; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amended Provider Services Agreement with Molina Healthcare of Michigan to participate in the value-based quality bonus program, effective January 1, 2019 and to auto-renew on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amended 1 year Provider Services Agreement with Molina Healthcare of Michigan to participate in the value-based quality bonus program, effective January 1, 2019.

BE IT FURTHER RESOLVED, that this agreement will renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH NEXTGEN HEALTHCARE
FOR PATIENT PORTAL TEMPLATES**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the NextGen Healthcare Agreement to add custom Patient Portal Templates to Ingham Community Health Centers (IHC) patient management/electronic health records system; and

WHEREAS, these templates will support e-registration (electronic completion of registration, consent and income forms) through the Patient Portal; and

WHEREAS, E-registration enables patients to complete required paperwork in advance, eliminates manual data entry steps for updating patient registrations, and saves staff time while reducing human errors; and

WHEREAS, this initiative is a process improvement effort to reduce check-in time, ensure required patient forms and consents are current, and manage increasing patient volumes; and

WHEREAS, the statement of work for these portal templates includes development, project management and consulting time necessary to produce the templates effective April 1, 2019 and to auto-renew on an annual basis; and

WHEREAS, the one-time total cost of the scope of work shall be for an amount not to exceed \$9,000 and these costs shall be covered through FY 2018 Quality Improvement Funds through HRSA; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending the NextGen Healthcare Agreement to add the customized patient portal templates to IHC patient management/electronic health records effective April 1, 2019 and to auto-renew on an annual basis; and

WHEREAS, the Health Officer recommends amending the NextGen Healthcare Agreement to add the customized patient portal templates to IHC patient management/electronic health records effective April 1, 2019 and to auto-renew on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the NextGen Healthcare Agreement to add the customized patient portal templates to IHC patient management/electronic health records not to exceed \$9,000 effective April 1, 2019.

BE IT FURTHER RESOLVED, that this agreement will renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGREEMENT WITH EPIVIDIAN

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Epividian for providing an analytic program which will allow data to be interfaced and imported electronically within the Ryan White HIV program effective June 1, 2019 through May 31, 2020; and

WHEREAS, ICHD's Community Health Centers (CHCs) Ryan White D (RW-D) program currently uses .50 FTE of one medical assistant's time to re-enter information from the Electronic Health Record (EHR) to the HIV CAREWare system; and

WHEREAS, in a recent RW-D site visit corrective action plan, it was cited that ICHD should eliminate manual data entry processes and pursue electronic interfaces or imports which allow existing electronic data to be directly entered into CAREWare; and

WHEREAS, Epividian provides an analytics program called CHORUS; and

WHEREAS, CHORUS is designed specifically to help clinicians treating patients with HIV and also exports EHR data, interprets and classifies medical data in the EHR to deliver disease management, and delivers population reporting and more; and

WHEREAS, using CHORUS through Epividian will transfer medical assistant time to patient care and will also improve data quality, be more consistent, and reduce errors; and

WHEREAS, RW-D patient charts will be extracted and stored in the Ryan White Data Service (RWDS) folder in CHORUS, be formatted per CAREWare requirements, and be imported monthly in 20 minutes or less; and

WHEREAS, the total cost budgeted is \$13,300 and will be covered by ICHD's Care Coordination Grant; and

WHEREAS, .50 FTE is dedicated to data re-entry at the rate of \$35,400 a year (pay, benefits, fringe) resulting in a cost savings of \$22,100; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with Epividian for providing an analytic program which allows data to be interfaced and imported electronically within the Ryan White HIV program; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Epividian for providing an analytic program which allows data to be interfaced and imported electronically within the Ryan White HIV program effective June 1, 2019 through May 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with Evidian at a cost not to exceed \$13,300 for providing an analytic program which allows data to be interfaced and imported electronically within the Ryan White HIV program effective June 1, 2019 through May 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT OPIOID LINKAGES TO CARE FUNDING COHORT AWARD

RESOLUTION # 19 –

WHEREAS, the Ingham County Health Department (ICHD), Ingham Community Health Centers (ICHC) wishes to accept award funding to participate in the Opioid Linkages to Care Funding Cohort through the Michigan Primary Care Association, effective December 1, 2018 through August 30, 2019; and

WHEREAS, as a participant in this cohort, ICHD's ICHC will receive a funding award of \$10,500 to support enhancement to substance use disorder services; and

WHEREAS, in addition, ICHC clinicians shall participate in a series of trainings to support increased capacity to provide substance use disorder treatment, including medication assisted treatment; and

WHEREAS, this award includes a controlled substance management module in addition to the Azara Data Reporting & Visualization Solution (DRVS), which serves as a population management software tool used in ICHC clinics at no cost; and

WHEREAS, there are no additional costs associated with the acceptance of this award, the required trainings, or the addition of the controlled substance management module; and

WHEREAS, the \$10,500 will cover any travel costs associated with staff attendance of trainings provided through the Opioid Linkage to Care Funding Cohort; and

WHEREAS, the Ingham Community Health Center Board of Directors recommends accepting a \$10,500 award through Michigan Primary Care Association to participate in the Opioid Linkages to Care Cohort, and also recommends amending the Azara Healthcare agreement to add the controlled substance management module at no cost, effective December 1, 2018 through August 30, 2019; and

WHEREAS, the Health Officer recommends accepting a \$10,500 award through Michigan Primary Care Association to participate in the Opioid Linkages to Care Cohort, and also recommends amending the Azara Healthcare agreement to add the controlled substance management module at no cost, effective December 1, 2018 through August 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a \$10,500 award through Michigan Primary Care Association to participate in the Opioid Linkages to Care Cohort, and also authorizes amending the Azara Healthcare agreement to add the controlled substance management module at no cost, effective December 1, 2018 through August 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN SERVICES
AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT
MICHIGAN STATE UNIVERSITY**

RESOLUTION # 19 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan State University's College of Osteopathic Medicine (MSU COM) for 0.40 FTE infectious disease physician services effective January 1, 2019 through December 31, 2020; and

WHEREAS, through resolutions #15-412 and #16-150, this agreement was previously in place for the term of January 1, 2016 through December 31, 2018 and prior to that, for the term of January 1, 2013 through December 31, 2015; and

WHEREAS, the new agreement will include a 2% annual increase for the amount of \$99,427 (2019) and \$101,416 (2020); and

WHEREAS, these physician services will be funded through the Comprehensive Agreement in state funds for the HIV Ryan White Part B program; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with MSU COM for 0.40 FTE infectious disease physician services effective January 1, 2019 through December 31, 2020; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MSU COM for 0.40 FTE infectious disease physician services effective January 1, 2019 through December 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement not to exceed \$99,427 (2019) and \$101,416 (2020) with MSU COM for 0.40 FTE infectious disease physician services effective January 1, 2019 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 04/01/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING PAUL BRANDELL ON THE
EVENT OF HIS RETIREMENT**

RESOLUTION # 19 –

WHEREAS, Paul Brandell began his career with Ingham County on March 22, 1999 as a Court Reporter for the Thirtieth Judicial Circuit Court; and

WHEREAS, for the majority of his career at Ingham County, he served as a Court Reporter for the Honorable William E. Collette and began serving as a Court Reporter for the Honorable Janelle A. Lawless towards the end of his career; and

WHEREAS, during his years of service, Paul would go above and beyond to assist those in need and proved to be a valuable source of history and knowledge of the Court and the Ingham County Courthouse; and

WHEREAS, Paul also played himself in the movie Real Steel which was filmed in part at the Ingham County Courthouse; and

WHEREAS, with 20 years of dedicated service to the County of Ingham, Paul is retiring from his position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Paul Brandell for his dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham County and for always going the extra mile to assist those in need.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends its best wishes to Paul and hopes for continued success in all of his future endeavors.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING
NATIONAL TELECOMMUNICATORS WEEK APRIL 14-20, 2019**

RESOLUTION # 19 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 14-20, 2019 to be National Telecommunicators Week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE PATROL CAR VIDEO STORAGE SOFTWARE SUPPORT FROM
L3 MOBILE-VISION, INC. WITH THE INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION # 19 –

WHEREAS, the Ingham County Sheriff's Office wishes to continue software support with L3 Mobile-Vision, Inc. for their car video storage software application; and

WHEREAS, the software support will include assistance in accessing the L3 Mobile-Vision, Inc. car video storage software during the agreed time frame; and

WHEREAS, the continued software support agreement time frame would be for a period of twelve (12) months beginning June 21, 2019 through June 20, 2020; and

WHEREAS, the Ingham County Sheriff's Office at the end of the twelve months of software support will request annual continuations of this existing software support agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with L3 Mobile-Vision, Inc. software support for the time period of twelve months beginning June 21, 2019 through June 20, 2020 for the cost not to exceed \$7,229.00.

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT Loft Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM POLICEONE.COM ACADEMY
FOR INGHAM COUNTY SHERIFF'S OFFICE STAFF**

RESOLUTION # 19 –

WHEREAS, Ingham County has been using PoliceOne Academy.com since 2016 to provide online training to Ingham County Sheriff's staff; and

WHEREAS, ongoing training is an important part of ensuring the Sheriff's Office staff are best able to serve our citizens; and

WHEREAS, a subscription for a year of training will be \$5,120.00 and available to Ingham County Sheriff's Office staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize the purchase of training from PoliceOne Academy in the amount of \$5,120.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the 2019 Sheriff's Office budgets from 302 Training Funds #28532000-960000 (\$2,560.00) and Booking Fees/Training Fund #26336201-960000 (\$2,560.00).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING SOFTWARE SUBSCRIPTION AND SERVICE AGREEMENT WITH
COURTHOUSE TECHNOLOGIES, LTD. TO PROVIDE FOR OFF-SITE HOSTING**

RESOLUTION # 19 –

WHEREAS, by Resolution #16-035 the Ingham County Board of Commissioners approved entering into a five-year software subscription and service agreement with Courthouse Technologies, LTD for a jury management system, interactive web response system, interactive voice response system, imaging system, and data cleansing and summons production/mailing service at a rate of \$1.25 per questionnaire/summons for the first two years of the contract and \$1.50 per questionnaire/summons for the last three years of the contract; and

WHEREAS, the Ingham County Jury Administration, through the 2019 budget process, requested and was granted funding in the amount of \$18,000 annually for Courthouse Technologies, LTD to provide off-site hosting for Courthouse JMS, Courthouse SMS, Courthouse eResponse, Courthouse IVR, Courthouse IDS, and SummonsDirect; data cleaning, printing, and mailing service, and Courthouse Source List Update service; and

WHEREAS, approval of the funding for off-site hosting requires an amendment of the original Software Subscription and Service Agreement dated March 29, 2016; and

WHEREAS, the amendment consists of adding “Exhibit C” Statement of Work for Implementation of Off-Site Hosting; and

WHEREAS, all other terms of the original agreement remain unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending the five-year software subscription and service agreement with Courthouse Technologies, LTD approved by Resolution #16-035 by adding “Exhibit C” Statement of Work for Implementation of Off-Site Hosting.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LICENSING OF DEFENDERDATA SOFTWARE
AND IMPLEMENTATION OF ITS USE**

RESOLUTION # 19 –

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Michigan Indigent Defense Commission has solicited public comment on the other four minimum standards which are expected to be adopted as they implement legislative mandates of the Michigan Indigent Defense Commission Act MCL 780.991 et.seq.; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the implementation of the plan and the operation of the office will require appropriate computer software to manage the files and the activities of the office; and

WHEREAS, the Public Defenders Office has selected the case management system called defenderData by JusticeWorks to provide the necessary software program; and

WHEREAS, the annual cost of the number of needed licenses (42) is \$12,600.00 per year and the cost of any necessary customization specific to the Ingham County Public Defenders Office is at the rate of \$100.00 per hour with a requested maximum of \$5,000.00; and

WHEREAS, the budget for obtaining such a case management system is included in the grant budget authorized by Resolution #18-476.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acquisition of the case management system called defenderData by JusticeWorks, Inc. at an annual expenditure of \$12,600.00.

BE IT FURTHER RESOLVED, that the Public Defenders Office may authorize customized features at the rate of \$100.00 per hour to JusticeWorks, Inc. not to exceed a total sum of \$5,000.00 for customization.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby waives the County's competitive bidding requirement for the acquisition of software from JusticeWorks, Inc. defenderData for the Ingham County Public Defenders Office.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer
Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer
Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF CHAIRS FOR THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER FROM ULTRA SEATING CORPORATION**

RESOLUTION # 19 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the 9-1-1 Center needs to replace some of the worn out chairs that have been in service for the last seven years; and

WHEREAS, quotes were sought to purchase ergonomic chairs that will meet the working environment of the 24x7 operation of the Central Dispatch Center; and

WHEREAS, the Center staff have identified a chair from Ultra Seating Corp. that meets the needs for a chair that is comfortable and is rated for a 24x7 operation; and

WHEREAS, although Ultra Seating did not quote the lowest cost, due to these chairs being evaluated as the best to meet the needs of 9-1-1 Center staff, the 9-1-1 Director recommends the purchase of six chairs from Ultra Seating Corporation at a cost not to exceed \$5,600.00 to include the chairs and freight/delivery, from the center's 2019 operations budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of 6 chairs for the Ingham County 9-1-1 Center from Ultra Seating at a cost not to exceed \$5600.00.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer

Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SOFTWARE SUPPORT AGREEMENT WITH TRITECH
FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM**

RESOLUTION # 19 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to continue to contract with TriTech for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the TriTech CAD system, and renewal of the support agreement, which has been budgeted for in the center's 2019 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 TriTech Support Renewal Agreement between TriTech and Ingham County 9-1-1 Center for the Computer Aided Dispatch System from April 14, 2019 through April 13, 2020, at a cost of \$125,943.06.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Koenig, Slaughter, Celentino, Polsdofer, Trubac, Schafer

Nays: None **Absent:** Crenshaw **Approved 03/28/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Schafer

Nays: None **Absent:** Polsdofer, Maiville **Approved 04/03/2019**